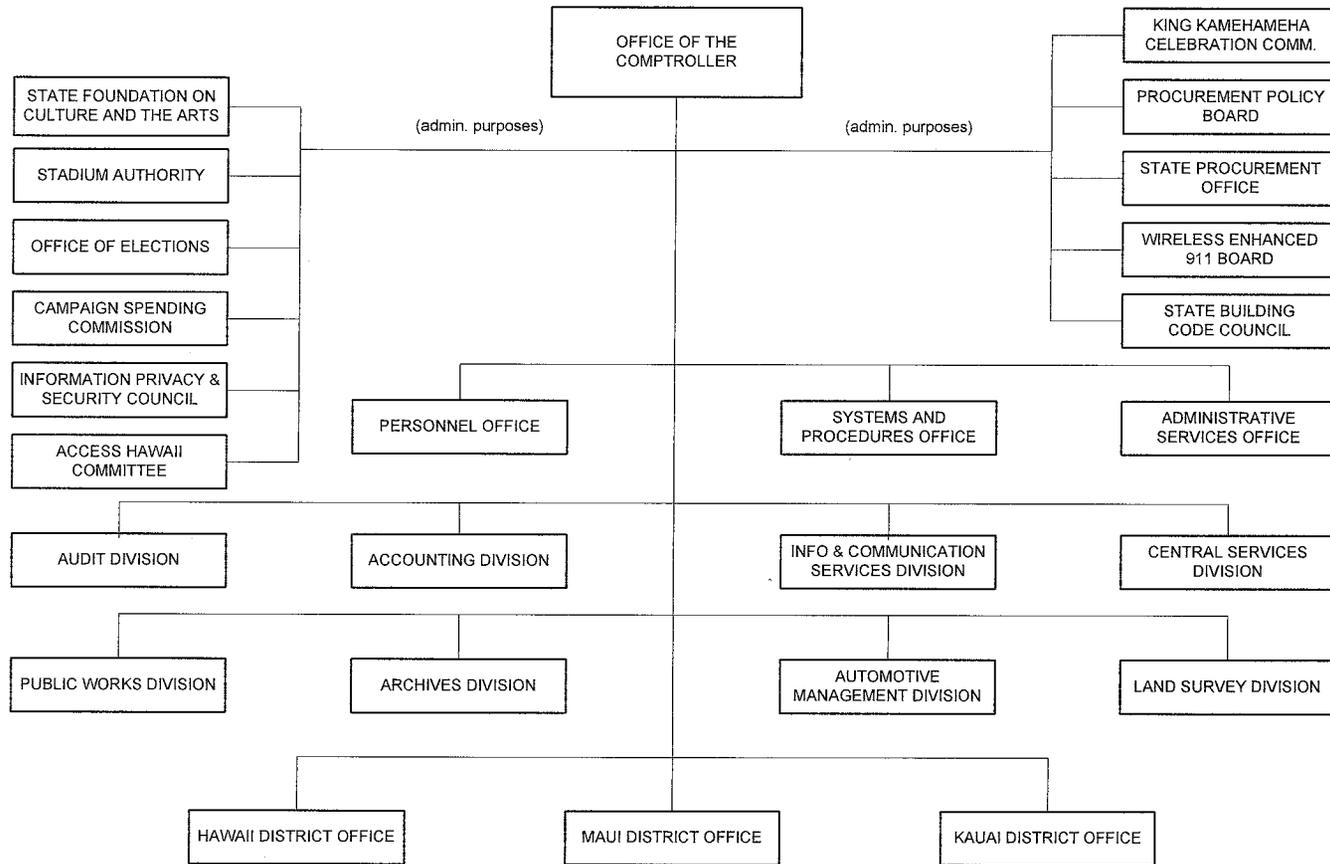


Department of Accounting and General Services

STATE OF HAWAII
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES
ORGANIZATION CHART



DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES

Department Summary

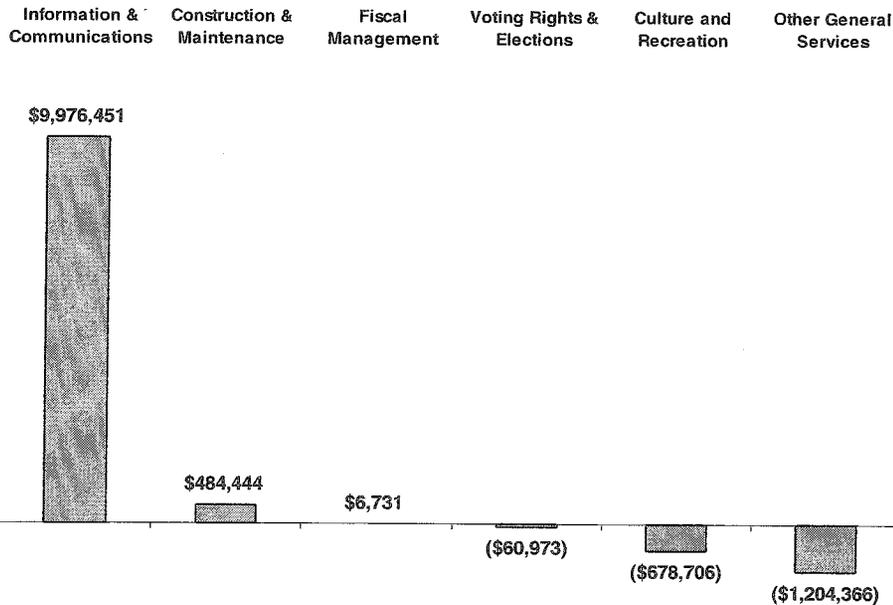
Mission Statement

To provide the physical, financial, and technical infrastructure to support state departments and agencies in accomplishing their missions.

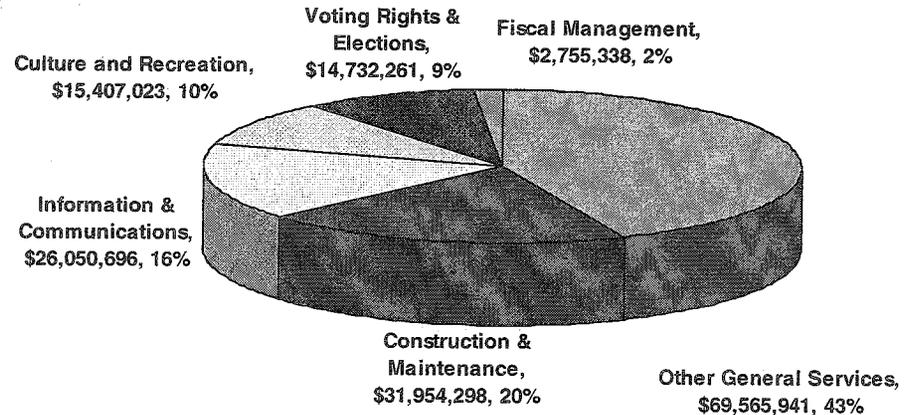
Department Goals

To strive for quality and consistency in the delivery of essential support services to other state departments and agencies. The department's activities reflect a continuing commitment towards cost efficiency, productivity, relevancy and timeliness of services.

FY 2013 Supplemental Operating Budget Adjustments by Major Program



FY 2013 Supplemental Operating Budget



DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES MAJOR FUNCTIONS

- Maintains the State's accounting systems; records the State's financial transactions; verifies expenditures before payments; audits fiscal records of State agencies; and preparation of the State's Comprehensive Annual Financial Report.
- Coordinates and directs engineering, architectural, office leasing, and centralized services that include public building and school repair and maintenance, custodial services, and grounds maintenance.
- Administers the statewide information processing and telecommunication services and programs.
- Performs land survey work for government agencies.
- Preserves government records and historical material.
- Administers the State's risk management activities.
- Manages the State's motor pool and parking activities.
- Coordinates procurement activities under Chapter 103D and 103F, HRS.
- Manages and operates Aloha Stadium; guides and promotes culture, the arts, history and humanities.
- Directs the statewide elections systems; ensures full disclosure of campaign contributions and expenditures.

MAJOR PROGRAM AREAS

The Department of Accounting and General Services has programs in the following major program areas:

Formal Education

AGS 807 School Repair & Maintenance, Neighbor Island Districts

Culture and Recreation

AGS 818 King Kamehameha Celebration Commission
AGS 881 State Foundation on Culture & the Arts
AGS 889 Spectator Events and Shows – Aloha Stadium

Government-Wide Support

AGS 101 Account Sys Dev & Maintenance

AGS 102 Expenditure Examination
AGS 103 Recording and Reporting
AGS 104 Internal Post Audit
AGS 111 Archives - Records Management
AGS 131 Information Processing & Communication Services
AGS 203 State Risk Management and Insurance Administration
AGS 211 Land Survey
AGS 221 Public Works – Planning, Design, & Construction
AGS 223 Office Leasing
AGS 231 Central Services – Custodial

AGS 232 Central Services – Grounds Maintenance
AGS 233 Central Services - Building Repairs and Alterations
AGS 240 State Procurement
AGS 244 Surplus Property Management
AGS 251 Automotive Management – Motor Pool
AGS 252 Automotive Management – Parking Control
AGS 871 Campaign Spending Commission
AGS 879 Office of Elections
AGS 891 Wireless Enhanced 911 Board
AGS 901 General Administrative Services

**Department of Accounting and General Services
Operating Budget**

			Act 164/2011 FY 2012	Act 164/2011 FY 2013	FY 2013 Adjustments	Total FY 2013
Funding Sources:	Positions	Perm	529.50	529.50	4.00	533.50
		Temp	12.44	8.44	5.00	13.44
	General Funds	\$	66,068,142	66,653,933	7,730,959	74,384,892
		Perm	54.00	54.00	8.00	62.00
		Temp	4.00	4.00	-1.00	3.00
	Special Funds	\$	27,292,741	22,308,347	-145,525	22,162,822
		Perm	5.50	5.50	0.00	5.50
		Temp	1.00	1.00	0.00	1.00
	Federal Funds	\$	8,780,650	8,780,650	-10,887	8,769,763
		Perm	5.00	5.00	0.00	5.00
		Temp	1.00	1.00	0.00	1.00
	Trust Funds	\$	1,165,925	4,740,925	-28,443	4,712,482
		Perm	35.00	35.00	1.50	36.50
		Temp	0.00	0.00	0.00	0.00
	Interdepartmental Transfers	\$	12,468,171	12,468,171	1,089,490	13,557,661
		Perm	46.00	46.00	0.00	46.00
		Temp	0.00	0.00	0.00	0.00
	Revolving Funds	\$	36,989,950	36,989,950	-112,013	36,877,937
		Perm	675.00	675.00	13.50	688.50
		Temp	18.44	14.44	4.00	18.44
Total Requirements		\$	152,765,579	151,941,976	8,523,581	160,465,557

Comments: (general funds unless otherwise noted)

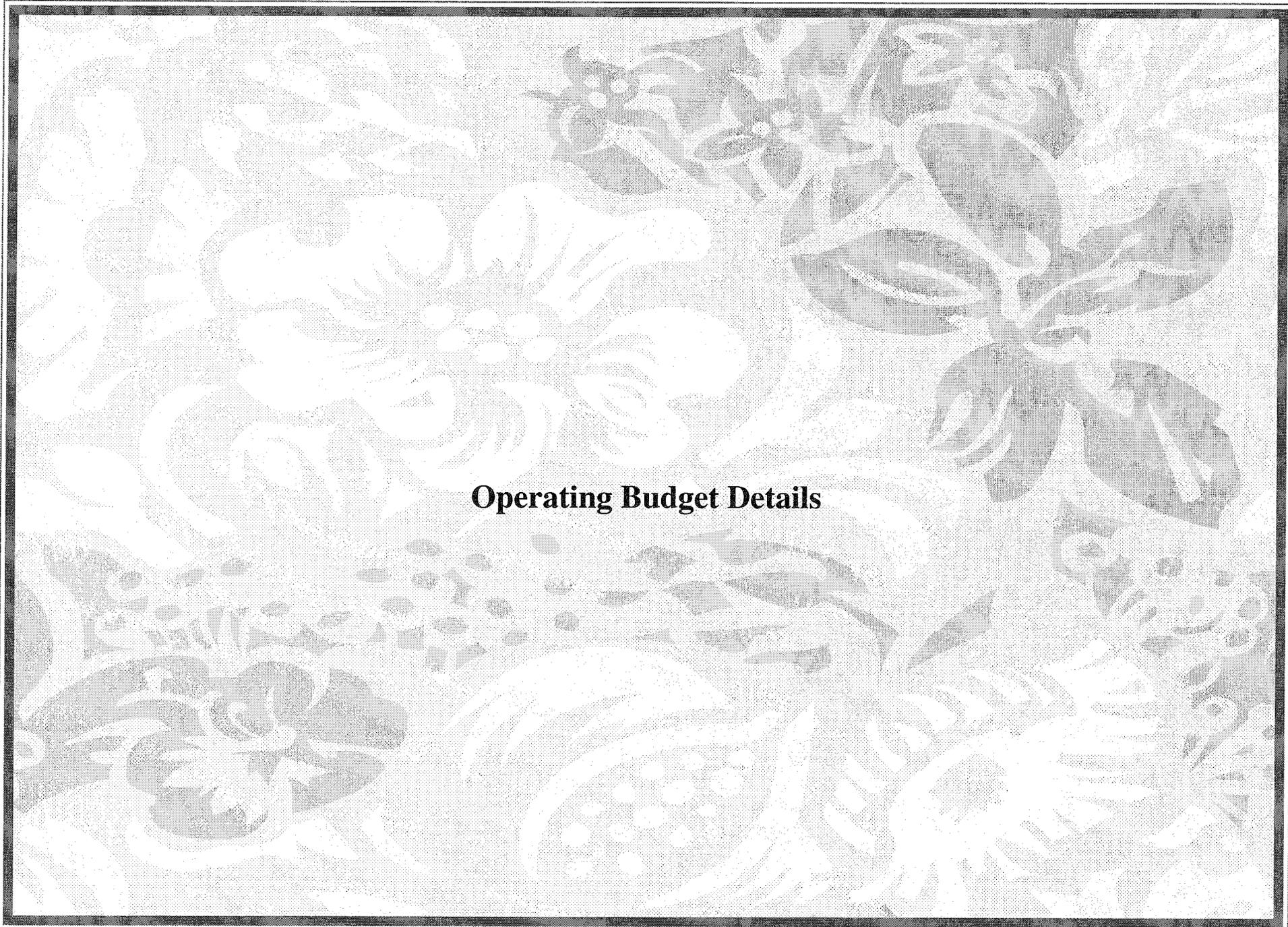
1. Reduces \$1,247,794 for labor savings pursuant to collective bargaining agreements and Section 96 of Act 164, SLH 2011.
2. Reduces \$2,238,332 for specific program adjustments identified through the Administration's 2011 Program Review, pursuant to Section 97 of Act 164, SLH 2011.
3. Adds 7.00 permanent and 4.00 temporary positions and \$10,642,141 for the Office of Information Management and Technology Initiatives.
4. Adds 2.00 permanent and 1.00 temporary positions and \$174,084 for the transfer of Washington Place from the Office of the Governor.
5. Adds \$80,000 for certified public accountant consultant services to assist in preparing the State's Comprehensive Annual Financial Report (CAFR) for the Accounting Division.
6. Adds \$215,284 for the State Foundation on Culture and the Arts (SFCA) for the Department of Education's Artists in the Schools Program.

**Department of Accounting and General Services
Capital Improvements Budget**

	Act 164/2011 FY 2012	Act 164/2011 FY 2013	FY 2013 Adjustments	Total FY 2012	Total FY 2013
Funding Sources:					
General Obligation Bonds	59,389,000	36,650,000	41,000,000	59,389,000	77,650,000
Private Contributions	3,261,000	0	0	3,261,000	0
Total Requirements	62,650,000	36,650,000	41,000,000	62,650,000	77,650,000

Comments on Dept CIP Budget Request: (general obligation bonds unless otherwise noted)

1. Adds \$17,000,000 in design and construction to complete the renovation of the Kamamalu Building, Asbestos Removal and Building Renovation, Oahu, project.
2. Adds \$8,000,000 in construction to upgrade waterproofing and resealing of the fifth floor roof deck at the State Capitol Building.
3. Adds \$15,000,000 in plans, design, construction, and equipment for the development and implementation of an integrated financial management system for the State of Hawaii.
4. Adds \$1,000,000 in plans to develop and implement a statewide space needs and building asset management program to more effectively plan for State occupied facilities.



Operating Budget Details

**EXECUTIVE SUPPLEMENTAL BUDGET
(IN DOLLARS)**

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PROGRAM ID: **AGS-**
PROGRAM STRUCTURE NO: **07**
PROGRAM TITLE: **FORMAL EDUCATION**

PROGRAM COSTS	FY 2012			FY 2013			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
CURR LEASE PAYMENTS									
OPERATING	78.00*	*	78.00*	78.00*	*	78.00*	*	*	*
PERSONAL SERVICES	3,778,980		3,778,980	3,778,980	122,433-	3,656,547	7,557,960	7,435,527	
OTH CURRENT EXPENSES	2,136,626		2,136,626	2,136,626		2,136,626	4,273,252	4,273,252	
EQUIPMENT	54,800		54,800	54,800		54,800	109,600	109,600	
TOTAL OPERATING COST	5,970,406		5,970,406	5,970,406	122,433-	5,847,973	11,940,812	11,818,379	1.03-
BY MEANS OF FINANCING									
GENERAL FUND	78.00*	*	78.00*	78.00*	*	78.00*	*	*	*
INTERDEPT. TRANSF	4,470,406		4,470,406	4,470,406	122,433-	4,347,973	8,940,812	8,818,379	
	1,500,000		1,500,000	1,500,000		1,500,000	3,000,000	3,000,000	
TOTAL POSITIONS	78.00*	*	78.00*	78.00*	*	78.00*			
TOTAL PROGRAM COST	5,970,406		5,970,406	5,970,406	122,433-	5,847,973	11,940,812	11,818,379	1.03-

**EXECUTIVE SUPPLEMENTAL BUDGET
(IN DOLLARS)**

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PROGRAM ID: **AGS-807**
 PROGRAM STRUCTURE NO: **070102**
 PROGRAM TITLE: **SCHOOL R&M, NEIGHBOR ISLAND DISTRICTS**

PROGRAM COSTS	FY 2012			FY 2013			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
CURR LEASE PAYMENTS									
OPERATING	78.00*	*	78.00*	78.00*	*	78.00*	*	*	*
PERSONAL SERVICES	3,778,980		3,778,980	3,778,980	122,433-	3,656,547	7,557,960	7,435,527	
OTH CURRENT EXPENSES	2,136,626		2,136,626	2,136,626		2,136,626	4,273,252	4,273,252	
EQUIPMENT	54,800		54,800	54,800		54,800	109,600	109,600	
TOTAL OPERATING COST	5,970,406		5,970,406	5,970,406	122,433-	5,847,973	11,940,812	11,818,379	1.03-
BY MEANS OF FINANCING									
GENERAL FUND	78.00*	*	78.00*	78.00*	*	78.00*	*	*	*
GENERAL FUND	4,470,406		4,470,406	4,470,406	122,433-	4,347,973	8,940,812	8,818,379	
INTERDEPT. TRANSF	1,500,000		1,500,000	1,500,000		1,500,000	3,000,000	3,000,000	
TOTAL POSITIONS	78.00*	*	78.00*	78.00*	*	78.00*			
TOTAL PROGRAM COST	5,970,406		5,970,406	5,970,406	122,433-	5,847,973	11,940,812	11,818,379	1.03-

**Narrative for Supplemental Budget Requests
FY 2013**

Program ID: AGS 807

Program Structure Level: 07 01 02

Program Title: School Repair and Maintenance, Neighbor Island Districts

A. Program Objectives

The program will strive to provide timely, responsive, quality, cost effective, and innovative repair and maintenance services to public schools on the islands of Hawaii, Kauai, Maui, Molokai, and Lanai.

B. Description of Request

Request a reduction of \$122,433 for labor savings pursuant to collective bargaining agreements and Section 96 of Act 164, SLH 2011.

C. Reason for Request

The labor savings reduction is necessary to reflect payroll costs under current collective bargaining agreements and to restore a portion of the \$88.2 million in general funds cut from BUF 741, Retirement Benefits – State, in FY 13.

D. Significant Changes to Measures of Effectiveness and Program Size

This request does not impact the program's measures of effectiveness or the program size.

**EXECUTIVE SUPPLEMENTAL BUDGET
(IN DOLLARS)**

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PROGRAM ID: **AGS-**
PROGRAM STRUCTURE NO: **08**
PROGRAM TITLE: **CULTURE AND RECREATION**

PROGRAM COSTS	FY 2012			FY 2013			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
CURR LEASE PAYMENTS									
OPERATING	59.00*	*	59.00*	59.00*	2.50*	61.50*	*	*	*
PERSONAL SERVICES	6,395,663		6,395,663	6,395,663	53,706-	6,341,957	12,791,326	12,737,620	
OTH CURRENT EXPENSES	9,687,066		9,687,066	9,687,066	625,000-	9,062,066	19,374,132	18,749,132	
EQUIPMENT	3,000		3,000	3,000		3,000	6,000	6,000	
TOTAL OPERATING COST	16,085,729		16,085,729	16,085,729	678,706-	15,407,023	32,171,458	31,492,752	2.11-
BY MEANS OF FINANCING									
GENERAL FUND	936,332	*	936,332	936,332	721,048-	215,284	1,872,664	1,151,616	*
	54.00*	*	54.00*	54.00*	1.00*	55.00*	*	*	*
SPECIAL FUND	13,159,587		13,159,587	13,159,587	142,453-	13,017,134	26,319,174	26,176,721	
	5.00*	*	5.00*	5.00*	*	5.00*	*	*	*
OTHER FED. FUNDS	1,306,936		1,306,936	1,306,936	8,809-	1,298,127	2,613,872	2,605,063	
	*	*	*	*	*	*	*	*	*
TRUST FUNDS	57,874		57,874	57,874	2,594-	55,280	115,748	113,154	
	*	*	*	*	1.50*	1.50*	*	*	*
INTERDEPT. TRANSF	625,000		625,000	625,000	196,198	821,198	1,250,000	1,446,198	
CAPITAL INVESTMENT									
PLANS	1,000		1,000	1,000		1,000	2,000	2,000	
DESIGN	1,000		1,000	1,000		1,000	2,000	2,000	
CONSTRUCTION	5,148,000		5,148,000	5,148,000		5,148,000	10,296,000	10,296,000	
TOTAL CAPITAL COSTS	5,150,000		5,150,000	5,150,000		5,150,000	10,300,000	10,300,000	
BY MEANS OF FINANCING									
G.O. BONDS	5,150,000		5,150,000	5,150,000		5,150,000	10,300,000	10,300,000	
TOTAL POSITIONS	59.00*	*	59.00*	59.00*	2.50*	61.50*			
TOTAL PROGRAM COST	21,235,729		21,235,729	21,235,729	678,706-	20,557,023	42,471,458	41,792,752	1.60-

**EXECUTIVE SUPPLEMENTAL BUDGET
(IN DOLLARS)**

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PROGRAM ID: **AGS-881**
PROGRAM STRUCTURE NO: **080103**
PROGRAM TITLE: **STATE FOUNDATION ON CULTURE AND THE ARTS**

PROGRAM COSTS	FY 2012			FY 2013			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
CURR LEASE PAYMENTS									
OPERATING	20.50*	*	20.50*	20.50*	2.50*	23.00*	*	*	*
PERSONAL SERVICES	1,412,169		1,412,169	1,412,169	51,290	1,463,459	2,824,338	2,875,628	
OTH CURRENT EXPENSES	5,668,565		5,668,565	5,668,565	625,000-	5,043,565	11,337,130	10,712,130	
EQUIPMENT	3,000		3,000	3,000		3,000	6,000	6,000	
TOTAL OPERATING COST	7,083,734		7,083,734	7,083,734	573,710-	6,510,024	14,167,468	13,593,758	4.05-
BY MEANS OF FINANCING									
GENERAL FUND	936,332	*	936,332	936,332	721,048-	215,284	1,872,664	1,151,616	*
	15.50*	*	15.50*	15.50*	1.00*	16.50*	*	*	*
SPECIAL FUND	4,215,466		4,215,466	4,215,466	40,051-	4,175,415	8,430,932	8,390,881	
	5.00*	*	5.00*	5.00*	*	5.00*	*	*	*
OTHER FED. FUNDS	1,306,936		1,306,936	1,306,936	8,809-	1,298,127	2,613,872	2,605,063	
	*	*	*	*	1.50*	1.50*	*	*	*
INTERDEPT. TRANSF	625,000		625,000	625,000	196,198	821,198	1,250,000	1,446,198	
CAPITAL INVESTMENT									
TOTAL CAPITAL COSTS									
BY MEANS OF FINANCING									
TOTAL POSITIONS	20.50*	*	20.50*	20.50*	2.50*	23.00*			
TOTAL PROGRAM COST	7,083,734		7,083,734	7,083,734	573,710-	6,510,024	14,167,468	13,593,758	4.05-

**Narrative for Supplemental Budget Requests
FY 2013**

Program ID: AGS 881
Program Structure Level: 08 01 03
Program Title: State Foundation on Culture and the Arts

A. Program Objectives

The objective of the State Foundation on Culture and the Arts (SFCA) is to promote, perpetuate and encourage culture and the arts, history and the humanities as central to the quality of life of the people of Hawaii.

B. Description of Request

Request a reduction of \$40,051 in special and \$8,809 in federal funds for labor savings pursuant to collective bargaining agreements and Section 96 of Act 164, SLH 2011.

Request a reduction of \$936,332 for specific program adjustments identified through the Administration's 2011 Program Review, pursuant to Section 97 of Act 164, SLH 2011, as a change in means of financing from the Transient Accommodations Tax (TAT), Tourism Special Fund.

Request \$215,284 in general funds for the Department of Education's Artists in the Schools Program and three half positions and \$100,150 in TAT, Tourism Special Fund for general support of the SFCA program.

C. Reason for Request

The labor savings reduction is necessary to reflect payroll costs under current collective bargaining agreements.

The program review adjustment is necessary to restore a portion of the \$50 million in general funds cut from BUF 791, Health Premium Payments – State, in FY 13. This program review reduction is a one-time reduction for FY 13 only in general funds due to fiscal constraints.

The reinstatement of the three half positions would make possible work in public relations (including more comprehensive marketing), fiscal management and support to the executive director and Commission.

D. Significant Changes to Measures of Effectiveness and Program Size

The number of grants awarded in our Biennium Grants Program has decreased as the policy was revised to allow one project per organization. This change was made to address a smaller grants budget and to provide organizations with larger grants to perform more in depth work.

A larger audience is expected at the Hawai'i State Art Museum with the opening of the sculpture garden in January 2012. More school tours as well as visitors and residents will likely be drawn to this cultural destination in the Capital District.

**EXECUTIVE SUPPLEMENTAL BUDGET
(IN DOLLARS)**

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PROGRAM ID: **AGS-818**
PROGRAM STRUCTURE NO: **080104**
PROGRAM TITLE: **KING KAMEHAMEHA CELEBRATION COMMISSION**

PROGRAM COSTS	FY 2012			FY 2013			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
CURR LEASE PAYMENTS									
OPERATING	*	*	*	*	*	*	*	*	*
PERSONAL SERVICES	57,874		57,874	57,874	2,594-	55,280	115,748	113,154	
TOTAL OPERATING COST	57,874		57,874	57,874	2,594-	55,280	115,748	113,154	2.24-
BY MEANS OF FINANCING									
TRUST FUNDS	57,874		57,874	57,874	2,594-	55,280	115,748	113,154	
TOTAL POSITIONS	*	*	*	*	*	*	*	*	*
TOTAL PROGRAM COST	57,874		57,874	57,874	2,594-	55,280	115,748	113,154	2.24-

**Narrative for Supplemental Budget Requests
FY 2013**

Program ID: AGS 818

Program Structure Level: 08 01 04

Program Title: King Kamehameha Celebration Commission

A. Program Objectives

To enrich the leisure time of people of all ages by presenting the traditional arts, crafts, skills, customs and lores of the various ethnic groups in Hawaii.

B. Description of Request

Request a reduction of \$2,594 for labor savings pursuant to collective bargaining agreements and Section 96 of Act 164, SLH 2011.

C. Reason for Request

The labor savings reduction is necessary to reflect payroll costs under current collective bargaining agreements.

D. Significant Changes to Measures of Effectiveness and Program Size

This request does not impact the program's measures of effectiveness or the program size.

**EXECUTIVE SUPPLEMENTAL BUDGET
(IN DOLLARS)**

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PROGRAM ID: **AGS-889**
 PROGRAM STRUCTURE NO: **080205**
 PROGRAM TITLE: **SPECTATOR EVENTS & SHOWS - ALOHA STADIUM**

PROGRAM COSTS	FY 2012			FY 2013			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
CURR LEASE PAYMENTS									
OPERATING	38.50*	*	38.50*	38.50*	*	38.50*	*	*	*
PERSONAL SERVICES	4,925,620		4,925,620	4,925,620	102,402-	4,823,218	9,851,240	9,748,838	
OTH CURRENT EXPENSES	4,018,501		4,018,501	4,018,501		4,018,501	8,037,002	8,037,002	
TOTAL OPERATING COST	8,944,121		8,944,121	8,944,121	102,402-	8,841,719	17,888,242	17,785,840	.57-
BY MEANS OF FINANCING									
SPECIAL FUND	38.50*	*	38.50*	38.50*	*	38.50*	*	*	*
	8,944,121		8,944,121	8,944,121	102,402-	8,841,719	17,888,242	17,785,840	
CAPITAL INVESTMENT									
PLANS	1,000		1,000	1,000		1,000	2,000	2,000	
DESIGN	1,000		1,000	1,000		1,000	2,000	2,000	
CONSTRUCTION	5,148,000		5,148,000	5,148,000		5,148,000	10,296,000	10,296,000	
TOTAL CAPITAL COSTS	5,150,000		5,150,000	5,150,000		5,150,000	10,300,000	10,300,000	
BY MEANS OF FINANCING									
G.O. BONDS	5,150,000		5,150,000	5,150,000		5,150,000	10,300,000	10,300,000	
TOTAL POSITIONS	38.50*	*	38.50*	38.50*	*	38.50*			
TOTAL PROGRAM COST	14,094,121		14,094,121	14,094,121	102,402-	13,991,719	28,188,242	28,085,840	.36-

**Narrative for Supplemental Budget Requests
FY 2013**

Program ID: AGS 889

Program Structure Level: 08 02 05

Program Title: Spectator Events and Shows – Aloha Stadium

A. Program Objectives

To provide people of all ages with the opportunity to enrich their lives through attendance at spectator events and shows.

B. Description of Request

Request a reduction of \$102,402 for labor savings pursuant to collective bargaining agreements and Section 96 of Act 164, SLH 2011.

C. Reason for Request

The labor savings reduction is necessary to reflect payroll costs under current collective bargaining agreements.

D. Significant Changes to Measures of Effectiveness and Program Size

This request does not impact the program's measures of effectiveness or the program size.

**EXECUTIVE SUPPLEMENTAL BUDGET
(IN DOLLARS)**

PROGRAM ID: **AGS-**
PROGRAM STRUCTURE NO: **11**
PROGRAM TITLE: **GOVERNMENT-WIDE SUPPORT**

PROGRAM COSTS	FY 2012			FY 2013			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
CURR LEASE PAYMENTS									
OTH CURRENT EXPENSES	7,927,052		7,927,052	7,927,052		7,927,052	15,854,104	15,854,104	
TOTAL CURR LEASE PAY	7,927,052		7,927,052	7,927,052		7,927,052	15,854,104	15,854,104	
BY MEANS OF FINANCING									
GENERAL FUND	5,826,752		5,826,752	5,826,752		5,826,752	11,653,504	11,653,504	
INTERDEPT. TRANSF	2,100,300		2,100,300	2,100,300		2,100,300	4,200,600	4,200,600	
OPERATING	538.00*	*	538.00*	538.00*	11.00*	549.00*	*	*	*
PERSONAL SERVICES	30,722,074		30,722,074	32,033,171	424,684-	31,608,487	62,755,245	62,330,561	
OTH CURRENT EXPENSES	89,342,540		89,342,540	87,212,462	8,493,604	95,706,066	176,555,002	185,048,606	
EQUIPMENT	363,378		363,378	358,756	1,255,800	1,614,556	722,134	1,977,934	
MOTOR VEHICLES	2,354,400		2,354,400	2,354,400		2,354,400	4,708,800	4,708,800	
TOTAL OPERATING COST	122,782,392		122,782,392	121,958,789	9,324,720	131,283,509	244,741,181	254,065,901	3.81
BY MEANS OF FINANCING									
GENERAL FUND	451.50*	*	451.50*	451.50*	4.00*	455.50*	*	*	*
	54,834,652		54,834,652	55,420,443	8,574,440	63,994,883	110,255,095	118,829,535	
SPECIAL FUND	14,133,154		14,133,154	9,148,760	3,072-	9,145,688	23,281,914	23,278,842	
	.50*	*	.50*	.50*	*	.50*	*	*	*
OTHER FED. FUNDS	7,473,714		7,473,714	7,473,714	2,078-	7,471,636	14,947,428	14,945,350	
	5.00*	*	5.00*	5.00*	*	5.00*	*	*	*
TRUST FUNDS	1,108,051		1,108,051	4,683,051	25,849-	4,657,202	5,791,102	5,765,253	
	35.00*	*	35.00*	35.00*	*	35.00*	*	*	*
INTERDEPT. TRANSF	8,242,871		8,242,871	8,242,871	893,292	9,136,163	16,485,742	17,379,034	
	46.00*	*	46.00*	46.00*	*	46.00*	*	*	*
REVOLVING FUND	36,989,950		36,989,950	36,989,950	112,013-	36,877,937	73,979,900	73,867,887	
CAPITAL INVESTMENT									
PLANS	7,763,000		7,763,000	7,562,000	15,998,000	23,560,000	15,325,000	31,323,000	
LAND ACQUISITION	52,000		52,000	52,000		52,000	104,000	104,000	
DESIGN	2,555,000		2,555,000	602,000	153,000	755,000	3,157,000	3,310,000	
CONSTRUCTION	46,515,000		46,515,000	22,673,000	24,847,000	47,520,000	69,188,000	94,035,000	
EQUIPMENT	615,000		615,000	611,000	2,000	613,000	1,226,000	1,228,000	
TOTAL CAPITAL COSTS	57,500,000		57,500,000	31,500,000	41,000,000	72,500,000	89,000,000	130,000,000	46.07
BY MEANS OF FINANCING									
G.O. BONDS	54,239,000		54,239,000	31,500,000	41,000,000	72,500,000	85,739,000	126,739,000	

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PROGRAM ID: **AGS-**
PROGRAM STRUCTURE NO: **11**
PROGRAM TITLE: **GOVERNMENT-WIDE SUPPORT**

PROGRAM COSTS	FY 2012			FY 2013			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
PRIVATE CONTRIB.	3,261,000		3,261,000				3,261,000	3,261,000	
TOTAL POSITIONS	538.00*	*	538.00*	538.00*	11.00*	549.00*			
TOTAL PROGRAM COST	188,209,444		188,209,444	161,385,841	50,324,720	211,710,561	349,595,285	399,920,005	14.40

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PROGRAM ID: **AGS-871**
PROGRAM STRUCTURE NO: **11010401**
PROGRAM TITLE: **CAMPAIGN SPENDING COMMISSION**

PROGRAM COSTS	FY 2012			FY 2013			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
CURR LEASE PAYMENTS									
OPERATING	5.00*	*	5.00*	5.00*	*	5.00*	*	*	*
PERSONAL SERVICES	606,200		606,200	606,200	25,849-	580,351	1,212,400	1,186,551	
OTH CURRENT EXPENSES	501,851		501,851	4,076,851		4,076,851	4,578,702	4,578,702	
TOTAL OPERATING COST	1,108,051		1,108,051	4,683,051	25,849-	4,657,202	5,791,102	5,765,253	.45-
BY MEANS OF FINANCING									
TRUST FUNDS	5.00*	*	5.00*	5.00*	*	5.00*	*	*	*
	1,108,051		1,108,051	4,683,051	25,849-	4,657,202	5,791,102	5,765,253	
TOTAL POSITIONS	5.00*	*	5.00*	5.00*	*	5.00*			
TOTAL PROGRAM COST	1,108,051		1,108,051	4,683,051	25,849-	4,657,202	5,791,102	5,765,253	.45-

**Narrative for Supplemental Budget Requests
FY 2013**

Program ID: AGS 871

Program Structure Level: 11 01 04 01

Program Title: Campaign Spending Commission

A. Program Objectives

To ensure compliance with reporting and disclosure of contributions and expenditures by candidates, committees, corporations, and parties; enforces the campaign finance laws and rules; provides training and education; administers public funding programs; and conducts audits, investigations, and administrative hearings.

B. Description of Request

Request a reduction of \$25,849 for labor savings pursuant to collective bargaining agreements and Section 96 of Act 164, SLH 2011.

C. Reason for Request

The labor savings reduction is necessary to reflect payroll costs under current collective bargaining agreements.

D. Significant Changes to Measures of Effectiveness and Program Size

This request does not impact the program's measures of effectiveness or the program size.

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PROGRAM ID: **AGS-879**
PROGRAM STRUCTURE NO: **11010402**
PROGRAM TITLE: **OFFICE OF ELECTIONS**

PROGRAM COSTS	FY 2012			FY 2013			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
CURR LEASE PAYMENTS									
OPERATING	18.00*	*	18.00*	18.00*	*	18.00*	*	*	*
PERSONAL SERVICES	1,155,583		1,155,583	2,062,171	35,124-	2,027,047	3,217,754	3,182,630	
OTH CURRENT EXPENSES	8,147,712		8,147,712	8,048,012		8,048,012	16,195,724	16,195,724	
TOTAL OPERATING COST	9,303,295		9,303,295	10,110,183	35,124-	10,075,059	19,413,478	19,378,354	.18-
BY MEANS OF FINANCING									
GENERAL FUND	17.50*	*	17.50*	17.50*	*	17.50*	*	*	*
	1,829,581		1,829,581	2,636,469	33,046-	2,603,423	4,466,050	4,433,004	
OTHER FED. FUNDS	.50*	*	.50*	.50*	*	.50*	*	*	*
	7,473,714		7,473,714	7,473,714	2,078-	7,471,636	14,947,428	14,945,350	
TOTAL POSITIONS	18.00*	*	18.00*	18.00*	*	18.00*			
TOTAL PROGRAM COST	9,303,295		9,303,295	10,110,183	35,124-	10,075,059	19,413,478	19,378,354	.18-

**Narrative for Supplemental Budget Requests
FY 2013**

Program ID: AGS 879
Program Structure Level: 11 01 04 02
Program Title: Office of Elections

A. Program Objectives

To maximize voter participation in the electoral process by developing policies and procedures that encourages registration and turnout.

B. Description of Request

Request a reduction of \$33,046 in general and \$2,078 in federal funds for labor savings pursuant to collective bargaining agreements and Section 96 of Act 164, SLH 2011.

C. Reason for Request

The labor savings reduction in general funds is necessary to reflect payroll costs under current collective bargaining agreements and to restore a portion of the \$88.2 million in general funds cut from BUF 741, Retirement Benefits – State, in FY 13.

The labor savings reduction in federal funds is necessary to reflect payroll costs under current collective bargaining agreements.

D. Significant Changes to Measures of Effectiveness and Program Size

There are no changes to Measures of Effectiveness and Program Size. The budget reduction is not expected to impact this area.

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PROGRAM ID: **AGS-101**
PROGRAM STRUCTURE NO: **11020201**
PROGRAM TITLE: **ACCOUNTING SYSTEM DEVELOPMENT & MAINTENANCE**

PROGRAM COSTS	FY 2012			FY 2013			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
CURR LEASE PAYMENTS									
OPERATING	6.00*	*	6.00*	6.00*	*	6.00*	*	*	*
PERSONAL SERVICES	436,389		436,389	436,389	14,633-	421,756	872,778	858,145	
OTH CURRENT EXPENSES	77,592		77,592	77,592		77,592	155,184	155,184	
TOTAL OPERATING COST	513,981		513,981	513,981	14,633-	499,348	1,027,962	1,013,329	1.42-
BY MEANS OF FINANCING									
GENERAL FUND	6.00*	*	6.00*	6.00*	*	6.00*	*	*	*
	513,981		513,981	513,981	14,633-	499,348	1,027,962	1,013,329	
TOTAL POSITIONS	6.00*	*	6.00*	6.00*	*	6.00*			
TOTAL PROGRAM COST	513,981		513,981	513,981	14,633-	499,348	1,027,962	1,013,329	1.42-

**Narrative for Supplemental Budget Requests
FY 2013**

Program ID: AGS 101

Program Structure Level: 11 02 02 01

Program Title: Accounting System Development and Maintenance

A. Program Objectives

To develop, maintain and improve the State's financial accounting and reporting system, and control the methods, procedures and forms of the accounting system.

B. Description of Request

Request a reduction of \$14,633 for labor savings pursuant to collective bargaining agreements and Section 96 of Act 164, SLH 2011.

C. Reason for Request

The labor savings reduction is necessary to reflect payroll costs under current collective bargaining agreements and to restore a portion of the \$88.2 million in general funds cut from BUF 741, Retirement Benefits – State, in FY 13.

D. Significant Changes to Measures of Effectiveness and Program Size

This request does not impact the program's measures of effectiveness or the program size.

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PROGRAM ID: **AGS-102**
PROGRAM STRUCTURE NO: **11020202**
PROGRAM TITLE: **EXPENDITURE EXAMINATION**

PROGRAM COSTS	FY 2012			FY 2013			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
CURR LEASE PAYMENTS									
OPERATING	16.00*	*	16.00*	16.00*	*	16.00*	*	*	*
PERSONAL SERVICES	745,127		745,127	745,127	24,170-	720,957	1,490,254	1,466,084	
OTH CURRENT EXPENSES	353,400		353,400	353,400		353,400	706,800	706,800	
TOTAL OPERATING COST	1,098,527		1,098,527	1,098,527	24,170-	1,074,357	2,197,054	2,172,884	1.10-
BY MEANS OF FINANCING									
GENERAL FUND	16.00*	*	16.00*	16.00*	*	16.00*	*	*	*
	1,098,527		1,098,527	1,098,527	24,170-	1,074,357	2,197,054	2,172,884	
TOTAL POSITIONS	16.00*	*	16.00*	16.00*	*	16.00*			
TOTAL PROGRAM COST	1,098,527		1,098,527	1,098,527	24,170-	1,074,357	2,197,054	2,172,884	1.10-

**Narrative for Supplemental Budget Requests
FY 2013**

Program ID: AGS 102
Program Structure Level: 11 02 02 02
Program Title: Expenditure Examination

A. Program Objectives

To assure that the State's payments conform to established standards of propriety and legality and are made promptly.

B. Description of Request

Request a reduction of \$24,170 for labor savings pursuant to collective bargaining agreements and Section 96 of Act 164, SLH 2011.

C. Reason for Request

The labor savings reduction is necessary to reflect payroll costs under current collective bargaining agreements and to restore a portion of the \$88.2 million in general funds cut from BUF 741, Retirement Benefits – State, in FY 13.

D. Significant Changes to Measures of Effectiveness and Program Size

This request does not impact the program's measures of effectiveness or the program size.

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PROGRAM ID: **AGS-103**
PROGRAM STRUCTURE NO: **11020203**
PROGRAM TITLE: **RECORDING AND REPORTING**

PROGRAM COSTS	FY 2012			FY 2013			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
CURR LEASE PAYMENTS									
OPERATING	11.00*	*	11.00*	11.00*	*	11.00*	*	*	*
PERSONAL SERVICES	676,297		676,297	676,297	20,729-	655,568	1,352,594	1,331,865	
OTH CURRENT EXPENSES	17,827		17,827	17,827	80,000	97,827	35,654	115,654	
TOTAL OPERATING COST	694,124		694,124	694,124	59,271	753,395	1,388,248	1,447,519	4.27
BY MEANS OF FINANCING									
GENERAL FUND	11.00*	*	11.00*	11.00*	*	11.00*	*	*	*
	694,124		694,124	694,124	59,271	753,395	1,388,248	1,447,519	
TOTAL POSITIONS	11.00*	*	11.00*	11.00*	*	11.00*			
TOTAL PROGRAM COST	694,124		694,124	694,124	59,271	753,395	1,388,248	1,447,519	4.27

**Narrative for Supplemental Budget Requests
FY 2013**

Program ID: AGS 103
Program Structure Level: 11 02 02 03
Program Title: Recording and Reporting

A. Program Objectives

To assure that the State's financial transactions are promptly and properly recorded and reported.

B. Description of Request

Request a reduction of \$20,729 for labor savings pursuant to collective bargaining agreements and Section 96 of Act 164, SLH 2011 and a request for an additional \$80,000 for consultant services to assist in the preparation of the State's Comprehensive Annual Financial Report (CAFR).

C. Reason for Request

The labor savings reduction is necessary to reflect payroll costs under current collective bargaining agreements and to restore a portion of the \$88.2 million in general funds cut from BUF 741, Retirement Benefits – State, in FY 13.

The additional \$80,000 will be used to hire an accounting firm to assist the program in preparing the State's CAFR. The CAFR is included in bond documents when the State issues general obligation bonds and is critical that it receives an unqualified opinion and issued within a reasonable time.

The branch consists of five accountants, the branch chief and four accountant positions. Because there are no accountant positions dedicated to the preparation of the CAFR, the accountant positions work overtime beginning in August to prepare the CAFR. The preparation of the CAFR requires manually converting the State's accounting records which are maintained by funds on a

cash basis to accrual based financial statements. Because new reporting standards issued by the Governmental Accounting Standards Board, the preparation of the CAFR has become more difficult and time consuming.

The consultants will be contracted to prepare and compile the schedules, statements, adjusting entries required to convert the cash based accounting records to accrual based financial statements. The accountants will continue to work overtime to compile schedules on capital assets, long term debt, statistics, as well as the footnotes and other financial information needed for the CAFR.

This combination of resources will enable the CAFR to be issued within six to seven months after the close of the fiscal year.

D. Significant Changes to Measures of Effectiveness and Program Size

This additional funding will enable the program to meet its goal of completing the State's CAFR within six to seven months after the close of the fiscal year.

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PROGRAM ID: **AGS-104**
PROGRAM STRUCTURE NO: **11020204**
PROGRAM TITLE: **INTERNAL POST AUDIT**

PROGRAM COSTS	FY 2012			FY 2013			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
CURR LEASE PAYMENTS									
OPERATING	6.00*	*	6.00*	6.00*	*	6.00*	*	*	*
PERSONAL SERVICES	434,258		434,258	434,258	13,737-	420,521	868,516	854,779	
OTH CURRENT EXPENSES	7,717		7,717	7,717		7,717	15,434	15,434	
TOTAL OPERATING COST	441,975		441,975	441,975	13,737-	428,238	883,950	870,213	1.55-
BY MEANS OF FINANCING									
GENERAL FUND	6.00*	*	6.00*	6.00*	*	6.00*	*	*	*
	441,975		441,975	441,975	13,737-	428,238	883,950	870,213	
TOTAL POSITIONS	6.00*	*	6.00*	6.00*	*	6.00*			
TOTAL PROGRAM COST	441,975		441,975	441,975	13,737-	428,238	883,950	870,213	1.55-

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FY 2013**

Program ID: AGS-104
Program Structure Level: 11 02 02 04
Program Title: Internal Post-Audit

A. Program Objectives

To achieve complete compliance with the State Comptroller's established accounting procedures and internal controls by the State's Executive departments and agencies through financial and compliance audits.

B. Description of Request

Request a reduction of \$13,737 for labor savings pursuant to collective bargaining agreements and Section 96 of Act 164, SLH 2011.

C. Reason for Request

The labor savings reduction is necessary to reflect payroll costs under current collective bargaining agreements and to restore a portion of the \$88.2 million in general funds cut from BUF 741, Retirement Benefits – State, in FY 13.

D. Significant Changes to Measures of Effectiveness and Program Size

This request does not impact the program's measures of effectiveness or the program size.

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PROGRAM ID: **AGS-131**
PROGRAM STRUCTURE NO: **110302**
PROGRAM TITLE: **INFORMATION PROCESSING & COMM SERVICES**

PROGRAM COSTS	FY 2012			FY 2013			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
CURR LEASE PAYMENTS									
OPERATING	148.00*	*	148.00*	148.00*	9.00*	157.00*	*	*	*
PERSONAL SERVICES	9,187,488		9,187,488	9,479,816	68,934-	9,410,882	18,667,304	18,598,370	
OTH CURRENT EXPENSES	6,284,504		6,284,504	6,279,126	8,836,585	15,115,711	12,563,630	21,400,215	
EQUIPMENT	319,925		319,925	315,303	1,208,800	1,524,103	635,228	1,844,028	
TOTAL OPERATING COST	15,791,917		15,791,917	16,074,245	9,976,451	26,050,696	31,866,162	41,842,613	31.31
BY MEANS OF FINANCING									
GENERAL FUND	115.00*	*	115.00*	115.00*	2.00*	117.00*	*	*	*
	12,404,923		12,404,923	12,671,645	9,979,523	22,651,168	25,076,568	35,056,091	
SPECIAL FUND	74,410	*	74,410	90,016	7.00*	7.00*	*	*	*
	33.00*	*	33.00*	33.00*	3,072-	86,944	164,426	161,354	
INTERDEPT. TRANSF	3,312,584		3,312,584	3,312,584	*	33.00*	*	*	*
						3,312,584	6,625,168	6,625,168	
CAPITAL INVESTMENT									
PLANS	200,000		200,000	150,000	14,997,000	15,147,000	350,000	15,347,000	
LAND ACQUISITION	50,000		50,000	50,000		50,000	100,000	100,000	
DESIGN	350,000		350,000	400,000	1,000	401,000	750,000	751,000	
CONSTRUCTION	7,035,000		7,035,000	6,935,000	1,000	6,936,000	13,970,000	13,971,000	
EQUIPMENT	600,000		600,000	600,000	1,000	601,000	1,200,000	1,201,000	
TOTAL CAPITAL COSTS	8,235,000		8,235,000	8,135,000	15,000,000	23,135,000	16,370,000	31,370,000	91.63
BY MEANS OF FINANCING									
G.O. BONDS	8,235,000		8,235,000	8,135,000	15,000,000	23,135,000	16,370,000	31,370,000	
TOTAL POSITIONS	148.00*	*	148.00*	148.00*	9.00*	157.00*			
TOTAL PROGRAM COST	24,026,917		24,026,917	24,209,245	24,976,451	49,185,696	48,236,162	73,212,613	51.78

**Narrative for Supplemental Budget Requests
FY 2013**

Program ID: AGS 131
Program Structure Level: 11 03 02
Program Title: Information Processing and Communication Services

A. Program Objectives

Information Processing and Communication Services (IPCS also known as ICSD) strives to improve the management and operation of all State agencies by providing effective, efficient, coordinated, and cost-beneficial computer and telecommunication services such that State program objectives may be more efficiently achieved.

B. Description of Request

Six requests are included: 1) CIP - \$15,000,000-Statewide Financial System Enterprise Reengineering (ERP); 2) Reduction of \$287,618 (general funds) and \$3,072 (special funds) for labor savings pursuant to collective bargaining agreements and Section 96 of Act 164, SLH 2011; 3) \$5,000,000-Business Process and IT/IRM Reengineering; 4) \$1,825,000-Chief Information Officer Initiative – IT Integration Pilot Projects; 5) \$3,442,141-Chief Information Officer Initiative – Technology Triage to Ensure Business Operations of Mission Critical; and 6) Chief Information Officer Initiative – Conversion of 7 Temporary Positions to Permanent.

C. Reason for Request

The requests support State information technology initiatives to support the Information and Communication Services Division of DAGS and the newly created Office of Information Management and Technology (OIMT) headed by the Chief Information Officer. This request is necessary in order for the Chief Information Officer and the OIMT staff to move forward with the Information Technology Modernization Initiative; to provide continued

business operations of mission critical government services in the areas of physical and cyber security, emergency responder communications, data backup and storage, electronic file transfer and critical systems redundancy for continuity of operations provided by ICSD; to provide permanent status for OIMT positions; and to decrease current appropriations for estimated labor cost reductions for all affected State employees within ICSD. Funds would be used to begin transforming the State's business processes and information technology systems and infrastructure to lay the foundation for the larger transformation initiative; develop and execute projects that will expand the use of operational capabilities by leveraging scalability, add or enhance operational capability and enhance maturity and organization skills; and identify the business requirements for a statewide, integrated financial management system, which will allow for better decision making through the use of improved information resources and replacement of obsolete legacy systems, enabling the State to significantly improve constituent services through faster processes and more accurate and complete information. Cost savings can be realized through these projects.

The labor savings reduction is necessary to reflect payroll costs under current collective bargaining agreements and to restore a portion of the \$88.2 million in general funds cut from BUF 741, Retirement Benefits – State, in FY 13.

D. Significant Changes to Measures of Effectiveness and Program Size

The measures of effectiveness will be reviewed and adjusted prior to the next biennium budget.

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PROGRAM ID: **AGS-111**
PROGRAM STRUCTURE NO: **110303**
PROGRAM TITLE: **ARCHIVES - RECORDS MANAGEMENT**

PROGRAM COSTS	FY 2012			FY 2013			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
CURR LEASE PAYMENTS									
OPERATING	16.00*	*	16.00*	16.00*	*	16.00*			
PERSONAL SERVICES	756,924		756,924	756,924	138,202	895,126	1,513,848	1,652,050	*
OTH CURRENT EXPENSES	21,698		21,698	21,698	164,500	186,198	43,396	207,896	
EQUIPMENT	1,450		1,450	1,450	47,000	48,450	2,900	49,900	
TOTAL OPERATING COST	780,072		780,072	780,072	349,702	1,129,774	1,560,144	1,909,846	22.41
BY MEANS OF FINANCING									
GENERAL FUND	16.00*	*	16.00*	16.00*	*	16.00*			*
INTERDEPT. TRANSF	780,072		780,072	780,072	149,702	929,774	1,560,144	1,709,846	
					200,000	200,000		200,000	
TOTAL POSITIONS	16.00*	*	16.00*	16.00*	*	16.00*			
TOTAL PROGRAM COST	780,072		780,072	780,072	349,702	1,129,774	1,560,144	1,909,846	22.41

**Narrative for Supplemental Budget Requests
FY 2013**

Program ID: AGS-111
Program Structure Level: 11 03 03
Program Title: Archives – Records Management

A. Program Objectives

To ensure open government by preserving and making accessible the historic records of state government and by partnering with state agencies to manage their active and inactive records.

B. Description of Request

Requests \$175,000 in general and \$200,000 in interdepartmental transfer funds (U fund) for the first year of a two year Chief Information Officer initiative to build, develop, and test the architecture (software & hardware) required to develop a digital archives to preserve the state's digital records. This proposal results from a two-year federally funded project to study and plan for a Hawaii State Digital Archives and work with stakeholders to ensure their needs are addressed.

Request a reduction of \$25,298 for labor savings pursuant to collective bargaining agreements and Section 96 of Act 164, SLH 2011.

C. Reason for Request

While there is clear direction on what records must be retained and for how long, there are no mechanisms within the state to assist agencies in addressing the difficulty of the long-term preservation of digital records. The State Archives is mandated by law to preserve the permanent records of state government and creating a centralized digital archive for the permanent preservation of digital records is a necessary next step. Not only will this ensure the migration of digital records in a cost effective manner but will

provide a single access point to all citizens of the state, regardless of their location and ability to travel, twenty-four hours a day, and seven days a week.

The funding being requested will give the State Archives sufficient capacity to accept into custody a cross-section of the depth and breadth of records that will be accessioned into the system by collecting samples from key agencies, and to begin extensive testing of the workflows used in the transfer and ingestion of the records. The second year of the project will continue the testing using larger record groups from pilot agencies and establish the required security protocols. The third year will take the digital archives to full production.

The labor savings reduction is necessary to reflect payroll costs under current collective bargaining agreements and to restore a portion of the \$88.2 million in general funds cut from BUF 741, Retirement Benefits – State, in FY 13.

D. Significant Changes to Measures of Effectiveness and Program Size

No significant changes to measures of effectiveness. The addition of two temporary technical staff is necessary for the development and management of the computer based systems that will be central to the digital archives. We will augment the technical staff with the assistance of student interns (computer science) who will help speed up development and give the students real life experience.

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PROGRAM ID: **AGS-203**
PROGRAM STRUCTURE NO: **11030702**
PROGRAM TITLE: **STATE RISK MANAGEMENT & INSURANCE ADMIN**

PROGRAM COSTS	FY 2012			FY 2013			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
CURR LEASE PAYMENTS									
OPERATING	4.00*	*	4.00*	4.00*	*	4.00*	*	*	*
PERSONAL SERVICES	324,358		324,358	324,358	13,694-	310,664	648,716	635,022	
OTH CURRENT EXPENSES	31,948,971		31,948,971	31,948,971	1,000,000-	30,948,971	63,897,942	62,897,942	
TOTAL OPERATING COST	32,273,329		32,273,329	32,273,329	1,013,694-	31,259,635	64,546,658	63,532,964	1.57-
BY MEANS OF FINANCING									
GENERAL FUND	6,987,995		6,987,995	6,987,995	1,000,000-	5,987,995	13,975,990	12,975,990	
REVOLVING FUND	4.00*	*	4.00*	4.00*	*	4.00*	*	*	*
	25,285,334		25,285,334	25,285,334	13,694-	25,271,640	50,570,668	50,556,974	
TOTAL POSITIONS	4.00*	*	4.00*	4.00*	*	4.00*			
TOTAL PROGRAM COST	32,273,329		32,273,329	32,273,329	1,013,694-	31,259,635	64,546,658	63,532,964	1.57-

**Narrative for Supplemental Budget Requests
FY 2013**

Program ID: AGS 203
Program Structure Level: 11 03 07 02
Program Title: State Risk Management and Insurance Administration

A. Program Objectives

The objective of this program is to operate a comprehensive risk management and insurance program to protect the State against catastrophic losses and to minimize total cost of risk.

B. Description of Request

Request a reduction of \$13,694 for labor savings pursuant to collective bargaining agreements and Section 96 of Act 164, SLH 2011.

Request a reduction of \$1,000,000 for specific program adjustments identified through the Administration's 2011 Program Review, pursuant to Section 97 of Act 164, SLH 2011. This is one-time only for FY 13, in general funds.

C. Reason for Request

The labor savings reduction is necessary to reflect payroll costs under current collective bargaining agreements.

The program review adjustment is necessary to restore a portion of the \$50 million in general funds cut from BUF 791, Health Premium Payments – State, in FY 13. This program review reduction is a one-time reduction for FY 13 only in general funds due to fiscal constraints.

D. Significant Changes to Measures of Effectiveness and Program Size

This request does not impact the program's measures of effectiveness or the program size.

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PROGRAM ID: **AGS-211**
PROGRAM STRUCTURE NO: **11030703**
PROGRAM TITLE: **LAND SURVEY**

PROGRAM COSTS	FY 2012			FY 2013			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
CURR LEASE PAYMENTS									
OPERATING	10.00*	*	10.00*	10.00*	*	10.00*	*	*	*
PERSONAL SERVICES	603,784		603,784	603,784	18,953-	584,831	1,207,568	1,188,615	
OTH CURRENT EXPENSES	327,802		327,802	327,802		327,802	655,604	655,604	
TOTAL OPERATING COST	931,586		931,586	931,586	18,953-	912,633	1,863,172	1,844,219	1.02-
BY MEANS OF FINANCING									
GENERAL FUND	10.00*	*	10.00*	10.00*	*	10.00*	*	*	*
INTERDEPT. TRANSF	646,586		646,586	646,586	18,953-	627,633	1,293,172	1,274,219	
	285,000		285,000	285,000		285,000	570,000	570,000	
TOTAL POSITIONS	10.00*	*	10.00*	10.00*	*	10.00*			
TOTAL PROGRAM COST	931,586		931,586	931,586	18,953-	912,633	1,863,172	1,844,219	1.02-

**Narrative for Supplemental Budget Requests
FY 2013**

Program ID: AGS 211
Program Structure Level: 11 03 07 03
Program Title: Land Survey

A. Program Objectives

To assist in protecting the rights of public and private land ownership by providing field survey services and descriptions of surveyed lands.

B. Description of Request

Request a reduction of \$18,953 for labor savings pursuant to collective bargaining agreements and Section 96 of Act 164, SLH 2011.

C. Reason for Request

The labor savings reduction is necessary to reflect payroll costs under current collective bargaining agreements and to restore a portion of the \$88.2 million in general funds cut from BUF 741, Retirement Benefits – State, in FY 13.

D. Significant Changes to Measures of Effectiveness and Program Size

This request does not impact the program's measures of effectiveness or the program size.

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PROGRAM ID: **AGS-223**
PROGRAM STRUCTURE NO: **11030704**
PROGRAM TITLE: **OFFICE LEASING**

PROGRAM COSTS	FY 2012			FY 2013			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
CURR LEASE PAYMENTS									
OTH CURRENT EXPENSES	6,839,900		6,839,900	6,839,900		6,839,900	13,679,800	13,679,800	
TOTAL CURR LEASE PAY	6,839,900		6,839,900	6,839,900		6,839,900	13,679,800	13,679,800	
BY MEANS OF FINANCING									
GENERAL FUND	4,739,600		4,739,600	4,739,600		4,739,600	9,479,200	9,479,200	
INTERDEPT. TRANSF	2,100,300		2,100,300	2,100,300		2,100,300	4,200,600	4,200,600	
OPERATING	4.00*	*	4.00*	4.00*	*	4.00*	*	*	*
PERSONAL SERVICES	257,361		257,361	257,361	8,332-	249,029	514,722	506,390	
OTH CURRENT EXPENSES	9,015,773		9,015,773	9,015,773	300,000-	8,715,773	18,031,546	17,731,546	
TOTAL OPERATING COST	9,273,134		9,273,134	9,273,134	308,332-	8,964,802	18,546,268	18,237,936	1.66-
BY MEANS OF FINANCING									
GENERAL FUND	4.00*	*	4.00*	4.00*	*	4.00*	*	*	*
GENERAL FUND	5,873,434		5,873,434	5,873,434	308,332-	5,565,102	11,746,868	11,438,536	
INTERDEPT. TRANSF	3,399,700		3,399,700	3,399,700		3,399,700	6,799,400	6,799,400	
TOTAL POSITIONS	4.00*	*	4.00*	4.00*	*	4.00*			
TOTAL PROGRAM COST	16,113,034		16,113,034	16,113,034	308,332-	15,804,702	32,226,068	31,917,736	.96-

**Narrative for Supplemental Budget Requests
FY 2013**

Program ID: AGS 223
Program Structure Level: 11 03 07 04
Program Title: Office Leasing

A. Program Objectives

To provide centralized office leasing services to user agencies in the acquisition of office space in nonstate-owned buildings in compliance with Section 171-30, Hawaii Revised Statutes.

B. Description of Request

Request a reduction of \$8,332 for labor savings pursuant to collective bargaining agreements and Section 96 of Act 164, SLH 2011.

Request a reduction of \$300,000 for specific program adjustments identified through the Administration's 2011 Program Review, pursuant to Section 97 of Act 164, SLH 2011. The reduction resulting from anticipated lease cost savings due to the consolidation of state agencies occurring within leased and State owned offices due to past reduction-in-force actions.

C. Reason for Request

The labor savings reduction is necessary to reflect payroll costs under current collective bargaining agreements and to restore a portion of the \$88.2 million in general funds cut from BUF 741, Retirement Benefits – State, in FY 13.

The program review adjustment is necessary to restore a portion of the \$50 million in general funds cut from BUF 791, Health Premium Payments – State, in FY 13.

D. Significant Changes to Measures of Effectiveness and Program Size

The reduction of funds due to labor savings will not impact the program's measures of effectiveness or the program size. There may be a reduction in Total Leases which the program administers, along with a related reduction in the Number of Lease Payments Completed. The actual impact of these measures cannot be fully determined at this time, as the office consolidation process is on-going.

**EXECUTIVE SUPPLEMENTAL BUDGET
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PROGRAM ID: **AGS-221**
PROGRAM STRUCTURE NO: **11030801**
PROGRAM TITLE: **PUBLIC WORKS-PLANNING, DESIGN & CONSTRUCTION**

PROGRAM COSTS	FY 2012			FY 2013			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
CURR LEASE PAYMENTS									
OPERATING	16.00*	*	16.00*	16.00*	*	16.00*	*	*	*
PERSONAL SERVICES	2,549,707		2,549,707	2,549,707	38,769-	2,510,938	5,099,414	5,060,645	
OTH CURRENT EXPENSES	2,650,000		2,650,000	2,650,000		2,650,000	5,300,000	5,300,000	
TOTAL OPERATING COST	5,199,707		5,199,707	5,199,707	38,769-	5,160,938	10,399,414	10,360,645	.37-
BY MEANS OF FINANCING									
GENERAL FUND	16.00*	*	16.00*	16.00*	*	16.00*	*	*	*
	1,199,707		1,199,707	1,199,707	38,769-	1,160,938	2,399,414	2,360,645	
REVOLVING FUND	*	*	*	*	*	*	*	*	*
	4,000,000		4,000,000	4,000,000		4,000,000	8,000,000	8,000,000	
CAPITAL INVESTMENT									
PLANS	7,563,000		7,563,000	7,412,000	1,001,000	8,413,000	14,975,000	15,976,000	
LAND ACQUISITION	2,000		2,000	2,000		2,000	4,000	4,000	
DESIGN	2,205,000		2,205,000	202,000	152,000	354,000	2,407,000	2,559,000	
CONSTRUCTION	39,480,000		39,480,000	15,738,000	24,846,000	40,584,000	55,218,000	80,064,000	
EQUIPMENT	15,000		15,000	11,000	1,000	12,000	26,000	27,000	
TOTAL CAPITAL COSTS	49,265,000		49,265,000	23,365,000	26,000,000	49,365,000	72,630,000	98,630,000	35.80
BY MEANS OF FINANCING									
G.O. BONDS	46,004,000		46,004,000	23,365,000	26,000,000	49,365,000	69,369,000	95,369,000	
PRIVATE CONTRIB.	3,261,000		3,261,000				3,261,000	3,261,000	
TOTAL POSITIONS	16.00*	*	16.00*	16.00*	*	16.00*			
TOTAL PROGRAM COST	54,464,707		54,464,707	28,564,707	25,961,231	54,525,938	83,029,414	108,990,645	31.27

**Narrative for Supplemental Budget Requests
FY 2013**

Program ID: AGS 221
Program Structure Level: 11 03 08 01
Program Title: Public Works – Planning, Design, and Construction

A. Program Objectives

The objective of this program is to ensure provision of approved physical facilities necessary for the effective operation of State programs by providing timely and economical design and construction services within assigned areas of responsibility.

B. Description of Request

Request a reduction of \$38,769 for labor savings pursuant to collective bargaining agreements and Section 96 of Act 164, SLH 2011.

The program's CIP request includes funding to continue with statewide CIP improvements to address health and safety issues, and support energy conservation initiatives for public buildings and sites. Of the highest priorities are projects that will result in extending the useful life of a facility such as the State Capitol and projects that will result in lease rent savings such as renovating the Kamamalu Building. The Kamamalu Building renovation project will lead to office lease savings as State agencies that may currently lease privately owned office spaces opt to relocate to the Kamamalu Building. In addition to building renovations and repair requests, Lump Sum Advance Planning, Statewide is being requested to address State office space needs statewide, and especially in the State Capital District, where reduction of lease rents, office space consolidations, and the possible demolition of the AAFES building within the next five years makes this request a high priority.

C. Reason for Request

The labor savings reduction is necessary to reflect payroll costs under current collective bargaining agreements and to restore a portion of the \$88.2 million in general funds cut from BUF 741, Retirement Benefits – State, in FY 13.

The CIP requests are an integral part of the Governor's New Day Work Projects initiative to stimulate Hawaii's economic recovery.

D. Significant Changes to Measures of Effectiveness and Program Size

The reduced labor should have minimal impact on services provided to other State agencies and the public.

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PROGRAM ID: **AGS-231**
 PROGRAM STRUCTURE NO: **11030802**
 PROGRAM TITLE: **CENTRAL SERVICES - CUSTODIAL SERVICES**

PROGRAM COSTS	FY 2012			FY 2013			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
CURR LEASE PAYMENTS									
OTH CURRENT EXPENSES	1,087,152		1,087,152	1,087,152		1,087,152	2,174,304	2,174,304	
TOTAL CURR LEASE PAY	1,087,152		1,087,152	1,087,152		1,087,152	2,174,304	2,174,304	
BY MEANS OF FINANCING									
GENERAL FUND	1,087,152		1,087,152	1,087,152		1,087,152	2,174,304	2,174,304	
OPERATING	117.00*	*	117.00*	117.00*	2.00*	119.00*	*	*	*
PERSONAL SERVICES	4,169,235		4,169,235	4,169,235	23,256	4,192,491	8,338,470	8,361,726	
OTH CURRENT EXPENSES	11,130,286		11,130,286	10,530,286	612,519	11,142,805	21,660,572	22,273,091	
TOTAL OPERATING COST	15,299,521		15,299,521	14,699,521	635,775	15,335,296	29,999,042	30,634,817	2.12
BY MEANS OF FINANCING									
GENERAL FUND	14,141,693	*	14,141,693	13,541,693	35,775	13,577,468	27,683,386	27,719,161	*
SPECIAL FUND	58,744		58,744	58,744		58,744	117,488	117,488	
INTERDEPT. TRANSF	1,099,084		1,099,084	1,099,084	600,000	1,699,084	2,198,168	2,798,168	
TOTAL POSITIONS	117.00*	*	117.00*	117.00*	2.00*	119.00*			
TOTAL PROGRAM COST	16,386,673		16,386,673	15,786,673	635,775	16,422,448	32,173,346	32,809,121	1.98

**Narrative for Supplemental Budget Requests
FY 2013**

Program ID: AGS 231
Program Structure Level: 11 03 08 02
Program Title: Central Services – Custodial Services

A. Program Objective

To maintain assigned public buildings in a clean and safe condition by providing a variety of custodial services.

since the Central Services Division is already involved in the maintenance and upkeep of Washington Place and its related activities.

B. Description of Request

Three items are being requested for this program. First, a reduction of \$138,309 for labor savings pursuant to collective bargaining agreements and Section 96 of Act 164, SLH 2011. Second, an increase of \$600,000 to accommodate utility and operational reimbursements from the AAFES building agency occupants that will bring the reimbursement ceiling up to \$1,699,084. Finally, a transfer-in of the Washington Place Program to the Central Services – Custodial Program is being initiated.

D. Significant Changes to Measures of Effectiveness and Program Size

These requests will not impact the program's measures of effectiveness or the program size.

C. Reasons for Request

The labor savings reduction is necessary to reflect payroll costs under current collective bargaining agreements and to restore a portion of the \$88.2 million in general funds cut from BUF 741, Retirement Benefits – State, in FY 13.

The increase in the reimbursement ceiling is necessary to address the “fair share” reimbursements for costs incurred by the Custodial Program on behalf of tenants in the AAFES building.

The transfer-in of the Washington Place Program to the Central Services – Custodial Program will enhance support provided to Washington Place,

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PROGRAM ID: **AGS-232**
PROGRAM STRUCTURE NO: **11030803**
PROGRAM TITLE: **CENTRAL SERVICES - GROUNDS MAINTENANCE**

PROGRAM COSTS	FY 2012			FY 2013			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
CURR LEASE PAYMENTS									
OPERATING	27.00*	*	27.00*	27.00*	*	27.00*	*	*	*
PERSONAL SERVICES	1,003,681		1,003,681	1,003,681	33,318-	970,363	2,007,362	1,974,044	
OTH CURRENT EXPENSES	649,253		649,253	649,253		649,253	1,298,506	1,298,506	
TOTAL OPERATING COST	1,652,934		1,652,934	1,652,934	33,318-	1,619,616	3,305,868	3,272,550	1.01-
BY MEANS OF FINANCING									
GENERAL FUND	27.00*	*	27.00*	27.00*	*	27.00*	*	*	*
	1,652,934		1,652,934	1,652,934	33,318-	1,619,616	3,305,868	3,272,550	
TOTAL POSITIONS	27.00*	*	27.00*	27.00*	*	27.00*			
TOTAL PROGRAM COST	1,652,934		1,652,934	1,652,934	33,318-	1,619,616	3,305,868	3,272,550	1.01-

**Narrative for Supplemental Budget Requests
FY 2013**

Program ID: AGS 233
Program Structure Level: 11 03 08 04
Program Title: Central Services – Building Repairs and Alternations

A. Program Objective

To maintain assigned public buildings in a safe condition and at a high level of utility by providing repair and maintenance services and by making minor alterations.

B. Description of Request

Two items for this program is requested. First, a reduction of \$56,811 for labor savings pursuant to collective bargaining agreements and Section 96 of Act 164, SLH 2011. Second, a workload adjustment of \$100,000 for FY13 to accommodate AAFES building repair reimbursements from the Hawaii Community Development Association (HCDA) to DAGS Central Services – Repairs and Alterations - Oahu. This will require the creation of a reimbursement account with a fiscal year ceiling of \$100,000.

C. Reasons for Request

The labor savings reduction is necessary to reflect payroll costs under current collective bargaining agreements and to restore a portion of the \$88.2 million in general funds cut from BUF 741, Retirement Benefits – State, in FY 13.

As to the reimbursement account, DAGS –Central Services Division has entered into a memorandum of agreement with the HCDA to reimburse DAGS Central Services for all repair costs incurred on the AAFES building up to \$100,000 per year for the next five years. The

account will serve as the vehicle to receive the reimbursements for repair costs incurred by DAGS at the AAFES building.

D. Significant Changes to Measures of Effectiveness and Program Size

These requests will not impact the program's measures of effectiveness or the program size.

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PROGRAM ID: **AGS-233**
PROGRAM STRUCTURE NO: **11030804**
PROGRAM TITLE: **CENTRAL SERVICES - BUILDING REPAIRS & ALT**

PROGRAM COSTS	FY 2012			FY 2013			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
CURR LEASE PAYMENTS									
OPERATING	33.00*	*	33.00*	33.00*	*	33.00*	*	*	*
PERSONAL SERVICES	1,794,223		1,794,223	1,794,223	56,811-	1,737,412	3,588,446	3,531,635	
OTH CURRENT EXPENSES	1,065,911		1,065,911	1,065,911	100,000	1,165,911	2,131,822	2,231,822	
TOTAL OPERATING COST	2,860,134		2,860,134	2,860,134	43,189	2,903,323	5,720,268	5,763,457	.76
BY MEANS OF FINANCING									
GENERAL FUND	33.00*	*	33.00*	33.00*	*	33.00*	*	*	*
INTERDEPT. TRANSF	2,860,134		2,860,134	2,860,134	56,811- 100,000	2,803,323 100,000	5,720,268	5,663,457 100,000	
TOTAL POSITIONS	33.00*	*	33.00*	33.00*	*	33.00*			
TOTAL PROGRAM COST	2,860,134		2,860,134	2,860,134	43,189	2,903,323	5,720,268	5,763,457	.76

**Narrative for Supplemental Budget Requests
FY 2013**

Program ID: AGS 233
Program Structure Level: 11 03 08 04
Program Title: Central Services – Building Repairs and Alterations

A. Program Objective

To maintain assigned public buildings in a safe condition and at a high level of utility by providing repair and maintenance services and by making minor alterations.

B. Description of Request

Two items for this program is requested. First, a reduction of \$56,811 for labor savings pursuant to collective bargaining agreements and Section 96 of Act 164, SLH 2011. Second, a workload adjustment of \$100,000 for FY13 to accommodate AAFES building repair reimbursements from the Hawaii Community Development Association (HCDA) to DAGS Central Services – Repairs and Alterations - Oahu. This will require the creation of a reimbursement account with a fiscal year ceiling of \$100,000.

C. Reasons for Request

The labor savings reduction is necessary to reflect payroll costs under current collective bargaining agreements and to restore a portion of the \$88.2 million in general funds cut from BUF 741, Retirement Benefits – State, in FY 13.

As to the reimbursement account, DAGS –Central Services Division has entered into a memorandum of agreement with the HCDA to reimburse DAGS Central Services for all repair costs incurred on the AAFES building up to \$100,000 per year for the next five years. The

account will serve as the vehicle to receive the reimbursements for repair costs incurred by DAGS at the AAFES building.

D. Significant Changes to Measures of Effectiveness and Program Size

These requests will not impact the program's measures of effectiveness or the program size.

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PROGRAM ID: **AGS-240**
PROGRAM STRUCTURE NO: **11030901**
PROGRAM TITLE: **STATE PROCUREMENT**

PROGRAM COSTS	FY 2012			FY 2013			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
CURR LEASE PAYMENTS									
OPERATING	22.00*	*	22.00*	22.00*	*	22.00*	*	*	*
PERSONAL SERVICES	933,683		933,683	1,045,864	37,298-	1,008,566	1,979,547	1,942,249	
OTH CURRENT EXPENSES	81,039		81,039	81,039		81,039	162,078	162,078	
TOTAL OPERATING COST	1,014,722		1,014,722	1,126,903	37,298-	1,089,605	2,141,625	2,104,327	1.74-
BY MEANS OF FINANCING									
GENERAL FUND	22.00*	*	22.00*	22.00*	*	22.00*	*	*	*
	1,014,722		1,014,722	1,126,903	37,298-	1,089,605	2,141,625	2,104,327	
TOTAL POSITIONS	22.00*	*	22.00*	22.00*	*	22.00*			
TOTAL PROGRAM COST	1,014,722		1,014,722	1,126,903	37,298-	1,089,605	2,141,625	2,104,327	1.74-

**Narrative for Supplemental Budget Requests
FY 2013**

Program ID: AGS 240
Program Structure Level: 11 03 09 01
Program Title: State Procurement

A. Program Objectives

The objective of this program is to promote economy, efficiency, effectiveness, and impartiality in the procurement of commodities, services and construction for State and County governments through development, implementation and maintenance of policies and procedures that provide for broad-based competition, accessibility to government contracts, fiscal integrity and responsibility in the procurement process; to procure or supervise the procurement of commodities and services to meet the State's need through economical purchases and inventory control.

To enhance program effectiveness and efficiency by formulating policies, allocating resources and administering operations and personnel.

B. Description of Request

Request a reduction of \$37,298 for labor savings pursuant to collective bargaining agreements and Section 96 of Act 164, SLH 2011.

C. Reason for Request

The labor savings reduction is necessary to reflect payroll costs under current collective bargaining agreements and to restore a portion of the \$88.2 million in general funds cut from BUF 741, Retirement Benefits – State, in FY 13.

D. Significant Changes to Measures of Effectiveness and Program Size

This request does not impact the program's measures of effectiveness or the program size.

**EXECUTIVE SUPPLEMENTAL BUDGET
(IN DOLLARS)**

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PROGRAM ID: **AGS-244**
PROGRAM STRUCTURE NO: **11030902**
PROGRAM TITLE: **SURPLUS PROPERTY MANAGEMENT**

PROGRAM COSTS	FY 2012			FY 2013			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
CURR LEASE PAYMENTS									
OPERATING	5.00*	*	5.00*	5.00*	*	5.00*	*	*	*
PERSONAL SERVICES	295,435		295,435	295,435	12,954-	282,481	590,870	577,916	
OTH CURRENT EXPENSES	103,561		103,561	103,561		103,561	207,122	207,122	
MOTOR VEHICLES	1,400,000		1,400,000	1,400,000		1,400,000	2,800,000	2,800,000	
TOTAL OPERATING COST	1,798,996		1,798,996	1,798,996	12,954-	1,786,042	3,597,992	3,585,038	.36-
BY MEANS OF FINANCING									
REVOLVING FUND	5.00*	*	5.00*	5.00*	*	5.00*	*	*	*
	1,798,996		1,798,996	1,798,996	12,954-	1,786,042	3,597,992	3,585,038	
TOTAL POSITIONS	5.00*	*	5.00*	5.00*	*	5.00*			
TOTAL PROGRAM COST	1,798,996		1,798,996	1,798,996	12,954-	1,786,042	3,597,992	3,585,038	.36-

**Narrative for Supplemental Budget Requests
FY 2013**

Program ID: AGS 244
Program Structure Level: 11 03 09 02
Program Title: Surplus Property Management

A. Program Objectives

The program coordinates the transfer of State surplus property and Federal surplus property available through the Federal Surplus Property program to eligible "donees" (state/local government, non-profit organizations that serve or promote a public purpose, qualified small minority owned businesses, tax-exempt educational and public health institutions or organizations).

To enhance program effectiveness and efficiency by formulating policies, allocating resources and administering operations and personnel.

B. Description of Request

Request a reduction of \$12,954 for labor savings pursuant to collective bargaining agreements and Section 96 of Act 164, SLH 2011.

C. Reason for Request

The labor savings reduction is necessary to reflect payroll costs under current collective bargaining agreements.

D. Significant Changes to Measures of Effectiveness and Program Size

This request does not impact the program's measures of effectiveness or the program size.

**EXECUTIVE SUPPLEMENTAL BUDGET
(IN DOLLARS)**

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PROGRAM ID: **AGS-251**
PROGRAM STRUCTURE NO: **11031001**

PROGRAM TITLE: **AUTOMOTIVE MANAGEMENT - MOTOR POOL**

PROGRAM COSTS	FY 2012			FY 2013			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
CURR LEASE PAYMENTS									
OPERATING	12.50*	*	12.50*	12.50*	*	12.50*			
PERSONAL SERVICES	806,199		806,199	806,199	34,305-	771,894	1,612,398	1,578,093	*
OTH CURRENT EXPENSES	784,264		784,264	784,264		784,264	1,568,528	1,568,528	
EQUIPMENT	5,000		5,000	5,000		5,000	10,000	10,000	
MOTOR VEHICLES	954,400		954,400	954,400		954,400	1,908,800	1,908,800	
TOTAL OPERATING COST	2,549,863		2,549,863	2,549,863	34,305-	2,515,558	5,099,726	5,065,421	.67-
BY MEANS OF FINANCING									
REVOLVING FUND	12.50*	*	12.50*	12.50*	*	12.50*	5,099,726	5,065,421	*
TOTAL POSITIONS	12.50*	*	12.50*	12.50*	*	12.50*			
TOTAL PROGRAM COST	2,549,863		2,549,863	2,549,863	34,305-	2,515,558	5,099,726	5,065,421	.67-

**Narrative for Supplemental Budget Requests
FY 2013**

Program ID: AGS 251
Program Structure Level: 11 03 10 01
Program Title: Automotive Management – Motor Pool

A. Program Objectives

The objective of the program is to support State agencies by providing safe motor pool vehicle transportation required to perform their official duties.

B. Description of Request

Request a reduction of \$34,305 for labor savings pursuant to collective bargaining agreements and Section 96 of Act 164, SLH 2011.

C. Reason for Request

The labor savings reduction is necessary to reflect payroll costs under current collective bargaining agreements.

D. Significant Changes to Measures of Effectiveness and Program Size

This request does not impact the program's measures of effectiveness or the program size.

**EXECUTIVE SUPPLEMENTAL BUDGET
(IN DOLLARS)**

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PROGRAM ID: **AGS-252**
 PROGRAM STRUCTURE NO: **11031002**
 PROGRAM TITLE: **AUTOMOTIVE MANAGEMENT - PARKING CONTROL**

PROGRAM COSTS	FY 2012			FY 2013			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
CURR LEASE PAYMENTS									
OPERATING	24.50*	*	24.50*	24.50*	*	24.50*	*	*	*
PERSONAL SERVICES	1,225,941		1,225,941	1,225,941	51,060-	1,174,881	2,451,882	2,400,822	
OTH CURRENT EXPENSES	2,103,241		2,103,241	2,103,241		2,103,241	4,206,482	4,206,482	
EQUIPMENT	26,575		26,575	26,575		26,575	53,150	53,150	
TOTAL OPERATING COST	3,355,757		3,355,757	3,355,757	51,060-	3,304,697	6,711,514	6,660,454	.76-
BY MEANS OF FINANCING									
REVOLVING FUND	24.50*	*	24.50*	24.50*	*	24.50*	*	*	*
	3,355,757		3,355,757	3,355,757	51,060-	3,304,697	6,711,514	6,660,454	
TOTAL POSITIONS	24.50*	*	24.50*	24.50*	*	24.50*			
TOTAL PROGRAM COST	3,355,757		3,355,757	3,355,757	51,060-	3,304,697	6,711,514	6,660,454	.76-

**Narrative for Supplemental Budget Requests
FY 2013**

Program ID: AGS 252

Program Structure Level: 11 03 10 02

Program Title: Automotive Management – Parking Control

A. Program Objectives

The objectives of the program are to maintain and allocate parking spaces, assess and collect parking fees, and control parking on State lands under the jurisdiction of the Comptroller.

B. Description of Request

Request a reduction of \$51,060 for labor savings pursuant to collective bargaining agreements and Section 96 of Act 164, SLH 2011.

C. Reason for Request

The labor savings reduction is necessary to reflect payroll costs under current collective bargaining agreements.

D. Significant Changes to Measures of Effectiveness and Program Size

This request does not impact the program's measures of effectiveness or the program size.

**EXECUTIVE SUPPLEMENTAL BUDGET
(IN DOLLARS)**

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PROGRAM ID: **AGS-901**
PROGRAM STRUCTURE NO: **110313**
PROGRAM TITLE: **GENERAL ADMINISTRATIVE SERVICES**

PROGRAM COSTS	FY 2012			FY 2013			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
CURR LEASE PAYMENTS									
OPERATING	37.00*	*	37.00*	37.00*	*	37.00*	*	*	*
PERSONAL SERVICES	2,760,201		2,760,201	2,760,201	77,472-	2,682,729	5,520,402	5,442,930	
OTH CURRENT EXPENSES	70,138		70,138	70,138		70,138	140,276	140,276	
EQUIPMENT	10,428		10,428	10,428		10,428	20,856	20,856	
TOTAL OPERATING COST	2,840,767		2,840,767	2,840,767	77,472-	2,763,295	5,681,534	5,604,062	1.36-
BY MEANS OF FINANCING									
GENERAL FUND	35.00*	*	35.00*	35.00*	*	35.00*	*	*	*
	2,694,264		2,694,264	2,694,264	70,764-	2,623,500	5,388,528	5,317,764	
INTERDEPT. TRANSF	2.00*	*	2.00*	2.00*	*	2.00*	*	*	*
	146,503		146,503	146,503	6,708-	139,795	293,006	286,298	
TOTAL POSITIONS	37.00*	*	37.00*	37.00*	*	37.00*			
TOTAL PROGRAM COST	2,840,767		2,840,767	2,840,767	77,472-	2,763,295	5,681,534	5,604,062	1.36-

**Narrative for Supplemental Budget Requests
FY 2013**

Program ID: AGS 901
Program Structure Level: 11 03 13
Program Title: General Administrative Services

A. Program Objectives

To enhance program effectiveness and efficiency by formulating policies, allocating resources and administering operations and personnel.

B. Description of Request

Request a reduction of \$70,764 in general and \$6,708 in interdepartmental transfer funds for labor savings pursuant to collective bargaining agreements and Section 96 of Act 164, SLH 2011.

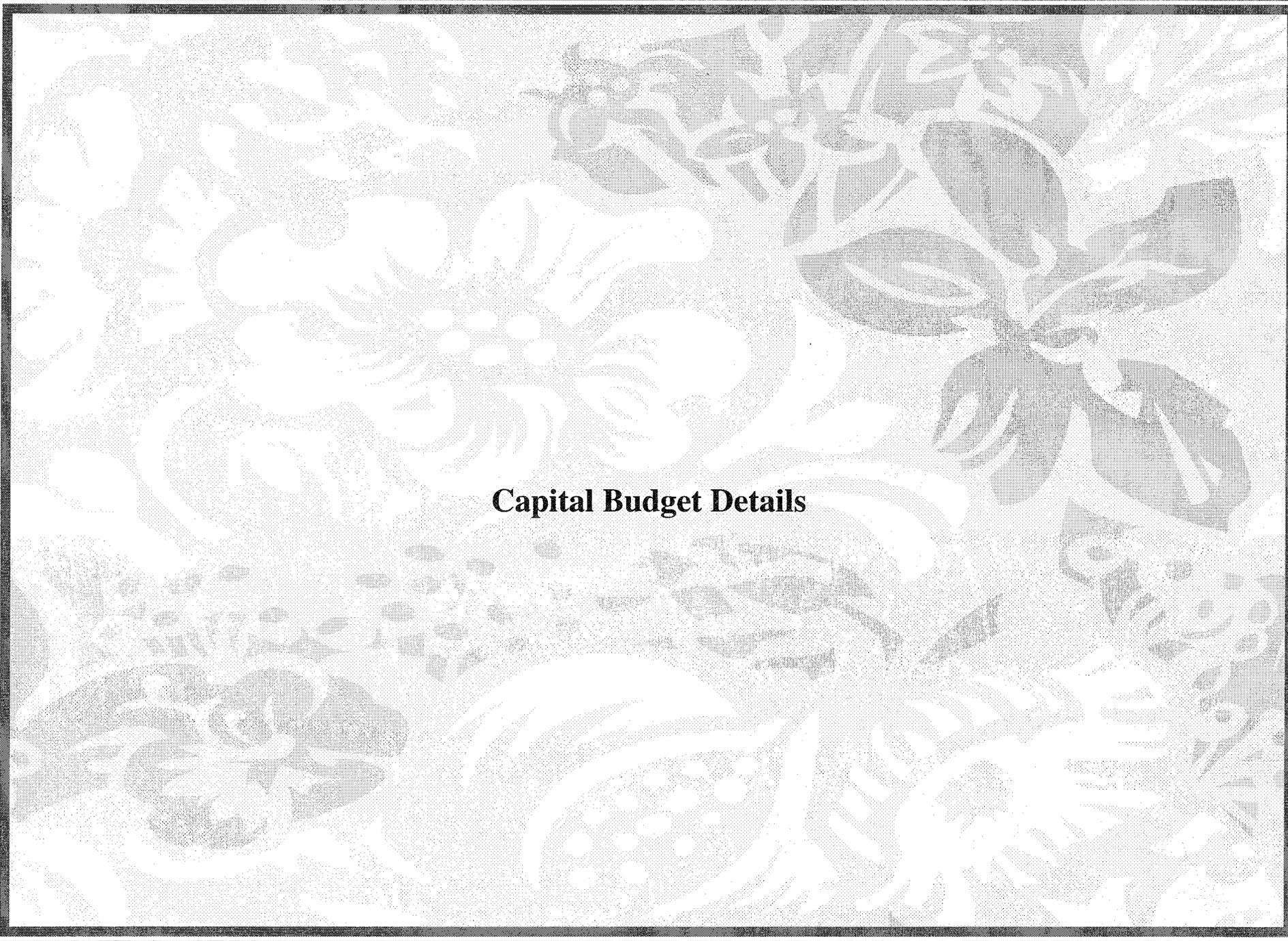
C. Reason for Request

The labor savings reduction in general funds is necessary to reflect payroll costs under current collective bargaining agreements and to restore a portion of the \$88.2 million in general funds cut from BUF 741, Retirement Benefits – State, in FY 13.

The labor savings reduction in interdepartmental transfer funds is necessary to reflect payroll costs under current collective bargaining agreements.

D. Significant Changes to Measures of Effectiveness and Program Size

This request does not impact the program's measures of effectiveness or the program size.



Capital Budget Details

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT

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PROGRAM ID **AGS-131**
 PROGRAM STRUCTURE NO. **110302**
 PROGRAM TITLE **INFORMATION PROCESSING & COMM SERVICES**

PROJECT NUMBER	PRIORITY NUMBER	LOCATION	PROJECT TITLE	COST ELEMENT/MOF	FY 2012		FY 2013	
					CURRENT APPRN	ADJUSTMENT	RECOM APPRN	CURRENT APPRN
Q102	0004		LUMP SUM HEALTH AND SAFETY, INFORMATION AND COMMUNICATION SERVICES DIVISION, STATEWIDE					
			PLANS	150		150	150	150
			LAND	50		50	50	50
			DESIGN	300		300	300	300
			CONSTRUCTION	7,035		7,035	6,935	6,935
			EQUIPMENT	600		600	600	600
			TOTAL	8,135		8,135	8,035	8,035
			G.O. BONDS	8,135		8,135	8,035	8,035
S101	6	12TH R	ICSD KALANIMOKU BUILDING DATA CENTER OPTIMIZATION AND ENERGY EFFICIENCY, OAHU					
			PLANS	50		50		
			DESIGN	50		50	100	100
			TOTAL	100		100	100	100
			G.O. BONDS	100		100	100	100
U101	0004		STATEWIDE FINANCIAL SYSTEM ENTERPRISE REENGINEERING (ERP), STATEWIDE					
			PLANS				14,997	14,997
			DESIGN				1	1
			CONSTRUCTION				1	1
			EQUIPMENT				1	1
			TOTAL				15,000	15,000
			G.O. BONDS				15,000	15,000

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT

PROGRAM ID AGS-131
PROGRAM STRUCTURE NO. 110302
PROGRAM TITLE INFORMATION PROCESSING & COMM SERVICES

PROJECT NUMBER	PRIORITY NUMBER	LOCATION	PROJECT TITLE	COST ELEMENT/MOF	FY 2012		FY 2013			
					CURRENT APPRN	ADJUSTMENT	RECOM APPRN	CURRENT APPRN	ADJUSTMENT	RECOM APPRN
PROGRAM TOTALS										
			PLANS		200		200	150	14,997	15,147
			LAND		50		50	50		50
			DESIGN		350		350	400	1	401
			CONSTRUCTION		7,035		7,035	6,935	1	6,936
			EQUIPMENT		600		600	600	1	601
			TOTAL		8,235		8,235	8,135	15,000	23,135
			G.O. BONDS		8,235		8,235	8,135	15,000	23,135

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT

PROGRAM ID **AGS-221**
 PROGRAM STRUCTURE NO. **11030801**
 PROGRAM TITLE **PUBLIC WORKS-PLANNING, DESIGN & CONSTRUC**

PROJECT NUMBER	PRIORITY NUMBER	LOCATION	PROJECT TITLE	COST ELEMENT/MOF	FY 2012		FY 2013		
					CURRENT APPRN	ADJUSTMENT	RECOM APPRN	CURRENT APPRN	ADJUSTMENT
E109	0001		CAPITAL IMPROVEMENTS PROGRAM STAFF COSTS, STATEWIDE						
			PLANS		7,361		7,361		7,361
			LAND		1		1		1
			DESIGN		1		1		1
			CONSTRUCTION		1		1		1
			EQUIPMENT		1		1		1
			TOTAL		7,365		7,365		7,365
			G.O. BONDS		7,365		7,365		7,365
L102	0001	12TH R	KAMAMALU BUILDING, ASBESTOS REMOVAL AND						
			PLANS		150		150		1
			DESIGN		2,000		2,000		152
			CONSTRUCTION		10,849		10,849		16,846
			EQUIPMENT		1		1		1
			TOTAL		13,000		13,000		17,000
			G.O. BONDS		13,000		13,000		17,000
P104	0008	12TH R	WASHINGTON PLACE, HEALTH AND SAFETY AND QUEEN'S GALLERY RENOVATION, OAHU						
			PLANS		1		1		
			DESIGN		1		1		
			CONSTRUCTION		4,758		4,758		
			EQUIPMENT		1		1		
			TOTAL		4,761		4,761		
			G.O. BONDS		1,500		1,500		
			PRIVATE CONTRIB.		3,261		3,261		

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT

PROGRAM ID **AGS-221**
 PROGRAM STRUCTURE NO. **11030801**
 PROGRAM TITLE **PUBLIC WORKS-PLANNING, DESIGN & CONSTRUC**

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PROJECT NUMBER	PRIORITY NUMBER	LOCATION	PROJECT TITLE	COST ELEMENT/MOF	FY 2012		FY 2013		
					CURRENT APPRN	ADJUSTMENT	RECOM APPRN	CURRENT APPRN	ADJUSTMENT
Q101	0002		LUMP SUM MAINTENANCE OF EXISTING FACILITIES, PUBLIC WORKS DIVISION, STATEWIDE						
			PLANS		50			50	50
			LAND		1			1	1
			DESIGN		200			200	200
			CONSTRUCTION		16,240			13,740	13,740
			EQUIPMENT		9			9	9
			TOTAL		16,500			14,000	14,000
			G.O. BONDS		16,500			14,000	14,000
T101	0002	12TH R	STATE CAPITOL BLDG, RESEAL FIFTH FLOOR ROOF DECK AND RELATED IMPROVEMENTS, OAHU						
			CONSTRUCTION					8,000	8,000
			TOTAL					8,000	8,000
			G.O. BONDS					8,000	8,000
T105	003		LUMP SUM ADVANCE PLANNING, STATEWIDE						
			PLANS					1,000	1,000
			TOTAL					1,000	1,000
			G.O. BONDS					1,000	1,000

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT

PROGRAM ID **AGS-221**
 PROGRAM STRUCTURE NO. **11030801**
 PROGRAM TITLE **PUBLIC WORKS-PLANNING, DESIGN & CONSTRUC**

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PROJECT NUMBER	PRIORITY NUMBER	LOCATION	PROJECT TITLE	COST ELEMENT/MOF	FY 2012			FY 2013		
					CURRENT APPRN	ADJUSTMENT	RECOM APPRN	CURRENT APPRN	ADJUSTMENT	RECOM APPRN
P11122			BISHOP MUSEUM, RENOVATION OF PLANETARIUM, OAHU							
			DESIGN		1			1		
			CONSTRUCTION		1,498			1,498		
			EQUIPMENT		1			1		
			TOTAL		1,500			1,500		
			G.O. BONDS		1,500			1,500		
P11123			BISHOP MUSEUM, RENOVATION OF POLYNESIAN HALL, OAHU							
			CONSTRUCTION		999			999		
			EQUIPMENT		1			1		
			TOTAL		1,000			1,000		
			G.O. BONDS		1,000			1,000		
P11124			LAHAINALUNA HIGH SCHOOL FOUNDATION, MAUI							
			DESIGN		1			1		
			CONSTRUCTION		1,699			1,699		
			TOTAL		1,700			1,700		
			G.O. BONDS		1,700			1,700		

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT

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PROGRAM ID **AGS-221**
PROGRAM STRUCTURE NO. **11030801**
PROGRAM TITLE **PUBLIC WORKS-PLANNING, DESIGN & CONSTRUC**

PROJECT NUMBER	PRIORITY NUMBER	LOCATION	PROJECT TITLE	COST ELEMENT/MOF	FY 2012		FY 2013			
					CURRENT APPRN	ADJUSTMENT	RECOM APPRN	CURRENT APPRN	ADJUSTMENT	RECOM APPRN
P60131	0005		ENERGY CONSERVATION AND SUSTAINABLE DESIGN IMPROVEMENTS, STATEWIDE							
			PLANS		1			1		1
			DESIGN		1			1		1
			CONSTRUCTION		3,436		3,436	1,997		1,997
			EQUIPMENT		1		1	1		1
			TOTAL		3,439		3,439	2,000		2,000
			G.O. BONDS		3,439		3,439	2,000		2,000
PROGRAM TOTALS										
			PLANS		7,563		7,563	7,412	1,001	8,413
			LAND		2		2	2		2
			DESIGN		2,205		2,205	202	152	354
			CONSTRUCTION		39,480		39,480	15,738	24,846	40,584
			EQUIPMENT		15		15	11	1	12
			TOTAL		49,265		49,265	23,365	26,000	49,365
			GENERAL FUND							
			G.O. BONDS		46,004		46,004	23,365	26,000	49,365
			OTHER FED. FUNDS							
			PRIVATE CONTRIB.		3,261		3,261			
			REVOLVING FUND							