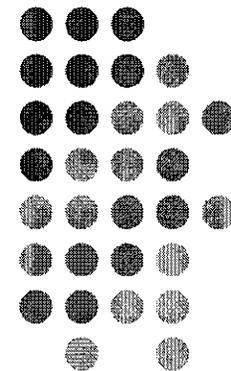
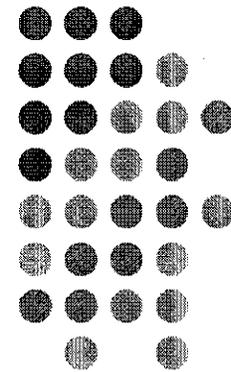
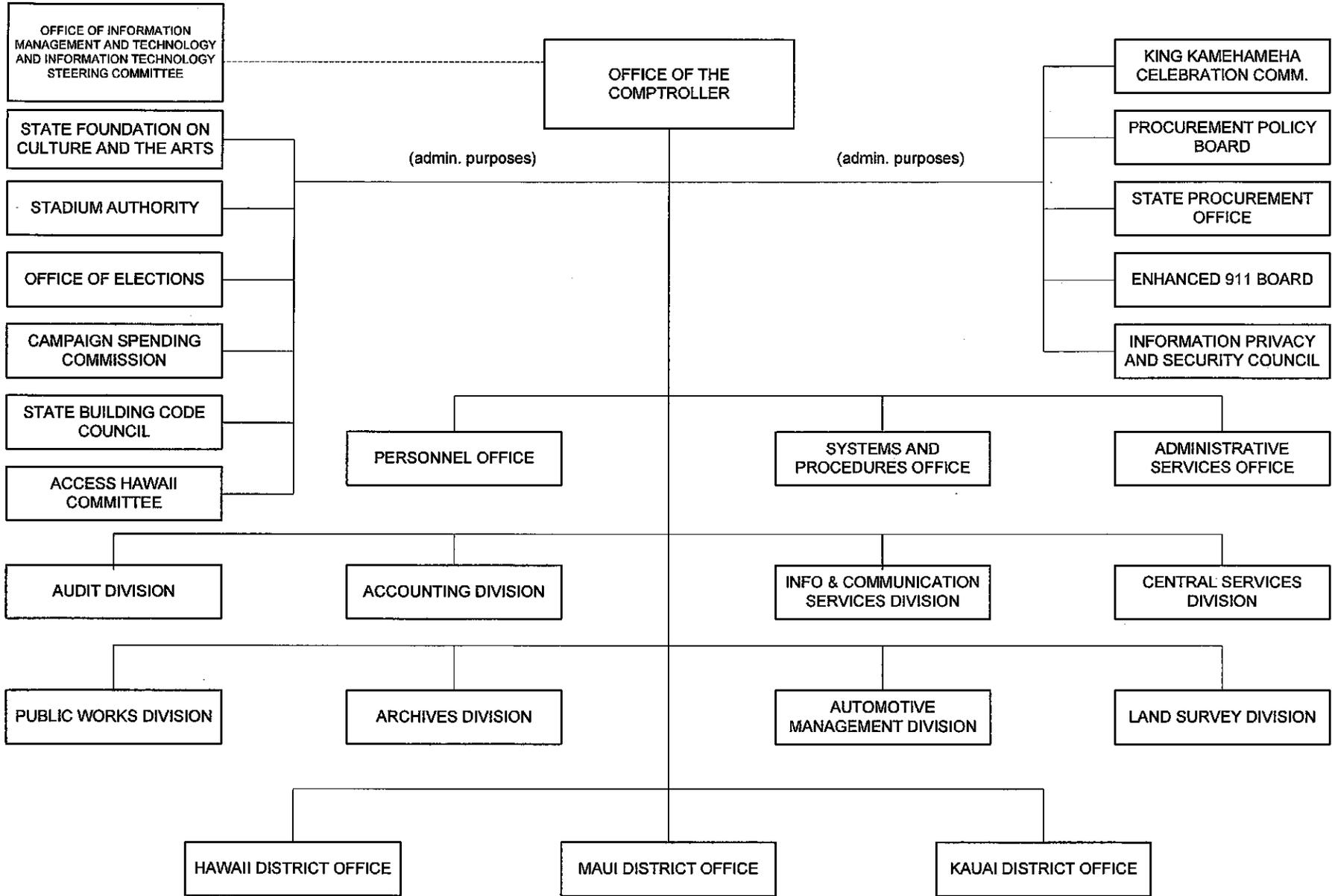

**The Operating and Capital Budget -
By Department**



**Department of Accounting and General
Services**



**STATE OF HAWAII
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES
ORGANIZATION CHART**



DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES

Department Summary

Mission Statement

To provide the physical, financial, and technical infrastructure to support state departments and agencies in accomplishing their missions.

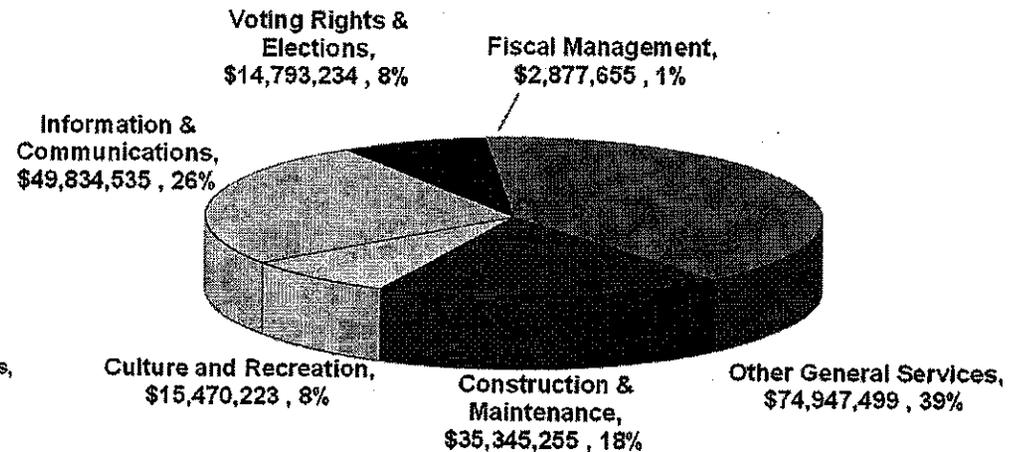
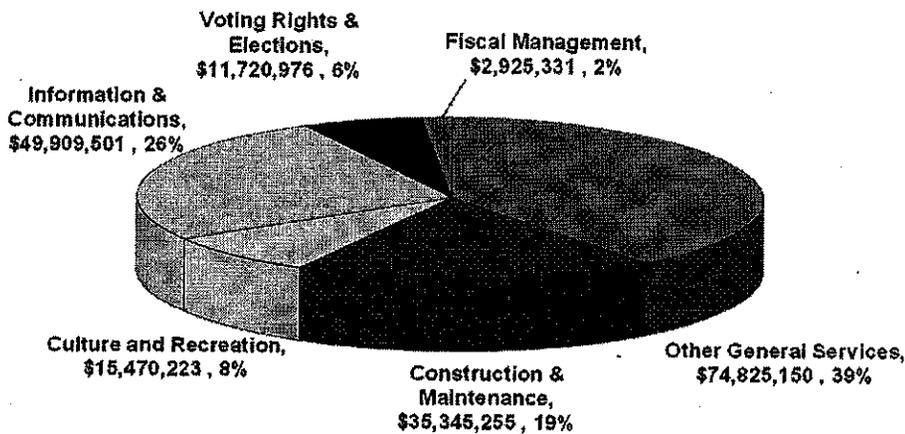
Department Goals

To strive for quality and consistency in the delivery of essential support services to other state departments and agencies. The department's activities reflect a continuing commitment towards cost efficiency, productivity, relevancy and timeliness of services.

Significant Measures of Effectiveness

	<u>FY 2014</u>	<u>FY 2015</u>
1. Average in-house time to process payments to vendors (days)	5	5
2. Percentage of production jobs run on schedule	99	99
3. The average cost of change orders as a percentage of average actual constructi	3	3

FB 2013-2015 Operating Budget by Major Program Area
FY 2014 FY 2015



DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES MAJOR FUNCTIONS

- Maintains the State's accounting systems; records the State's financial transactions; verifies expenditures before payments; audits fiscal records of State agencies; and preparation of the State's Comprehensive Annual Financial Report.
- Coordinates and directs engineering, architectural, office leasing, and centralized services that include public building and school repair and maintenance, custodial services, and grounds maintenance.
- Develops, implements, and manages statewide information technology governance, state information technology strategic plans, and technology standards.
- Administers the statewide information processing and telecommunication services and programs.
- Performs land survey work for government agencies.
- Preserves government records and historical-material.
- Administers the State's risk management activities.
- Manages the State's motor pool and parking activities.
- Coordinates procurement activities under Chapter 103D and 103F, HRS.
- Manages and operates Aloha Stadium; guides and promotes culture, the arts, history and humanities.
- Directs the statewide elections systems; ensures full disclosure of campaign contributions and expenditures.

MAJOR PROGRAM AREAS

The Department of Accounting and General Services has programs in the following major program areas:

Formal Education

AGS 807 School Repair & Maintenance,
Neighbor Island Districts

Culture and Recreation

AGS 818 King Kamehameha
Celebration Commission
AGS 881 State Foundation on Culture
& the Arts
AGS 889 Spectator Events and Shows
– Aloha Stadium

Government-Wide Support

AGS 101 Account Sys Dev &
Maintenance

AGS 102 Expenditure Examination
AGS 103 Recording and Reporting
AGS 104 Internal Post Audit
AGS 111 Archives – Records
Management
AGS 130 Information Management and
Technology Services
AGS 131 Information Processing &
Communication Services
AGS 203 State Risk Management and
Insurance Administration
AGS 211 Land Survey
AGS 221 Public Works – Planning,
Design, & Construction
AGS 223 Office Leasing

AGS 231 Central Services – Custodial
AGS 232 Central Services – Grounds
Maintenance
AGS 233 Central Services - Building
Repairs and Alterations
AGS 240 State Procurement
AGS 244 Surplus Property Management
AGS 251 Automotive Management – Motor
Pool
AGS 252 Automotive Management –
Parking Control
AGS 871 Campaign Spending Commission
AGS 879 Office of Elections
AGS 891 Wireless Enhanced 911 Board
AGS 901 General Administrative Services

**Department of Accounting and General Services
(Operating Budget)**

		Budget Base *		
		FY 2014	FY 2014	FY 2015
Funding Sources:	Positions	535.50	565.50	565.50
General Funds	\$	72,839,435	106,182,783	105,294,899
		62.00	63.50	63.50
Special Funds		22,308,347	23,529,114	23,855,034
		5.50	5.50	5.50
Federal Funds		8,780,650	8,780,650	8,780,650
		5.00	5.00	5.00
Trust Funds		1,165,925	1,165,925	4,740,925
		35.00	35.00	35.00
Interdepartmental Transfers		12,543,171	12,543,171	12,543,171
		46.00	49.00	49.00
Revolving Funds		36,989,950	37,994,793	38,053,722
		689.00	723.50	723.50
Total Requirements		154,627,478	190,196,436	193,268,401

Major Adjustments in the Executive Budget Request: (general funds unless noted)

1. Adds \$3,000,000 for both FY 14 and FY 15 for Risk Management and Insurance Administration.
2. Adds 25.00 positions and \$29,737,500 in FY 14 and \$29,674,910 in FY 15 for information technology initiatives for the Office of Information Management and Technology (OIMT). (New Day Initiative)
3. Adds \$1,200,000 in special funds for both FY 14 and FY 15 to fund personal services cost for OIMT.
4. Adds 3.00 positions and \$1,004,843 in FY 14 and \$1,063,772 in revolving funds for the Automotive Management Division for improvement to the Motor Pool and Parking Control programs.

*The Budget Base for FY 14 and FY 15 will differ because elections are held every even numbered year.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID:

PROGRAM STRUCTURE NO.

PROGRAM TITLE: DEPARTMENT OF ACCOUNTING AND GENERAL SER

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
CURRENT LEASE PAYMENTS OTHER CURRENT EXPENSES	7,147,616	7,927,052	7,334,780	7,334,780	7,335	7,335	7,335	7,335
TOTAL CURRENT LEASE PAYMENTS C	7,147,616	7,927,052	7,334,780	7,334,780	7,335	7,335	7,335	7,335
BY MEANS OF FINANCING								
GENERAL FUND	5,047,316	5,826,752	5,234,480	5,234,480	5,235	5,235	5,235	5,235
INTERDEPT. TRANSFER	2,100,300	2,100,300	2,100,300	2,100,300	2,100	2,100	2,100	2,100
OPERATING COST	675.00*	689.00*	723.50*	723.50*	723.5*	723.5*	723.5*	723.5*
PERSONAL SERVICES	33,611,818	41,388,894	44,283,945	46,888,750	45,785	46,887	45,785	46,887
OTHER CURRENT EXPENSES	79,917,733	112,862,676	130,254,155	130,424,315	128,458	130,428	128,458	130,428
EQUIPMENT	1,189,837	1,872,356	5,423,556	5,720,556	5,721	5,721	5,721	5,721
MOTOR VEHICLE	1,058,284	2,354,400	2,900,000	2,900,000	2,900	2,900	2,900	2,900
TOTAL OPERATING COST	115,777,672	158,478,326	182,861,656	185,933,621	182,864	185,936	182,864	185,936
BY MEANS OF FINANCING								
GENERAL FUND	529.50*	535.50*	565.50*	565.50*	565.5*	565.5*	565.5*	565.5*
	59,136,298	75,119,159	100,948,303	100,060,419	100,564	100,061	100,564	100,061
	54.00*	62.00*	63.50*	63.50*	63.5*	63.5*	63.5*	63.5*
SPECIAL FUND	22,263,867	22,162,822	23,529,114	23,855,034	23,855	23,855	23,855	23,855
	5.50*	5.50*	5.50*	5.50*	5.5*	5.5*	5.5*	5.5*
FEDERAL FUNDS	2,556,158	8,769,763	8,780,650	8,780,650	8,781	8,781	8,781	8,781
	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
TRUST FUNDS	833,811	4,712,482	1,165,925	4,740,925	1,166	4,741	1,166	4,741
	35.00*	35.00*	35.00*	35.00*	35.0*	35.0*	35.0*	35.0*
INTERDEPT. TRANSFER	8,629,200	10,636,163	10,442,871	10,442,871	10,444	10,444	10,444	10,444
	46.00*	46.00*	49.00*	49.00*	49.0*	49.0*	49.0*	49.0*
REVOLVING FUND	22,358,338	37,077,937	37,994,793	38,053,722	38,054	38,054	38,054	38,054
CAPITAL INVESTMENT APPROPRIATIONS								
PLANS	7,764,000	23,561,000	11,113,000	11,111,000	11,830	10,830	9,772	9,772
LAND ACQUISITION	52,000	52,000	3,000	3,000	3	3	3	3
DESIGN	2,556,000	756,000	10,935,000	9,400,000	7,934	5,994	4,177	4,244
CONSTRUCTION	51,663,000	52,668,000	62,270,000	49,325,000	51,366	43,906	36,518	35,111
EQUIPMENT	615,000	613,000	5,111,000	5,010,000	5,010	7,010	5,210	7,210

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID:

PROGRAM STRUCTURE NO.

PROGRAM TITLE: **DEPARTMENT OF ACCOUNTING AND GENERAL SER**

PROGRAM EXPENDITURES	--IN DOLLARS--				--IN THOUSANDS--			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
TOTAL CAPITAL APPROPRIATIONS	62,650,000	77,650,000	89,432,000	74,849,000	76,143	67,743	55,680	56,340
BY MEANS OF FINANCING								
G.O. BONDS	59,389,000	77,650,000	89,432,000	74,849,000	76,143	67,743	55,680	56,340
PRIVATE CONTRIB.	3,261,000							
TOTAL POSITIONS	675.00*	689.00*	723.50*	723.50*	723.50*	723.50*	723.50*	723.50*
TOTAL PROGRAM COST	185,575,288	244,055,378	279,628,436	268,117,401	266,342	261,014	245,879	249,611

**Department of Accounting and General Services
(Capital Improvements Budget)**

	<u>FY 2014</u>	<u>FY 2015</u>
Funding Sources:		
General Obligation Bonds	89,432,000	74,849,000
Total Requirements	<u>89,432,000</u>	<u>74,849,000</u>

Highlights of the Executive CIP Budget Request: (general obligation bonds unless noted)

1. Adds \$7,365,000 in both FY 14 and FY 15 for Capital Improvements Program Staff Costs to fund costs related to wages and fringes for permanent, project-funded staff.
2. Adds \$30,000,000 in both FY 14 and FY 15 for the Office of Information Management and Technology for statewide information technology improvements. (New Day Initiative)
3. Adds \$14,900,000 in FY 14 and \$14,000,000 in FY 15 for improvements and maintenance of public facilities and sites.
4. Adds \$11,000,000 in FY 14 and \$12,000,000 in FY 15 for health and safety projects at the Aloha Stadium.
5. Adds \$9,250,000 in FY 14 and \$6,350,000 in FY 15 for critical telecommunications systems for the Information Communications Systems Division.
6. Adds \$9,265,000 in FY 14 and \$4,134,000 in FY 15 for State Capitol renovation and reconstruction projects.
7. Adds \$5,652,000 in FY 14 for Washington Place and Queen's Gallery renovation.

STATE OF HAWAII
PROGRAM ID
PROGRAM STRUCTURE NO.
PROGRAM TITLE

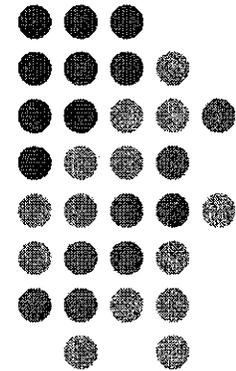
**REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT
IN THOUSANDS OF DOLLARS**

REPORT B78
PAGE 281

DEPARTMENT OF ACCOUNTING AND GENERAL SER

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE	BUDGET PERIOD								SUCCEED YEARS	
					PROJECT TOTAL	PRIOR YRS	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17		FY 17-18
			COST ELEMENT/MOF											
			PLANS	223,609	106,376	7,764	23,561	11,113	11,111	11,830	10,830	9,772	9,772	21,480
			LAND	953	825	52	52	3	3	3	3	3	3	6
			DESIGN	120,664	64,757	2,556	756	10,935	9,400	7,934	5,994	4,177	4,244	9,911
			CONSTRUCTION	1,032,014	567,184	51,663	52,668	62,270	49,325	51,366	43,906	36,518	35,111	82,003
			EQUIPMENT	67,665	14,784	615	613	5,111	5,010	5,010	7,010	5,210	7,210	17,092
			TOTAL	1,444,905	753,926	62,650	77,650	89,432	74,849	76,143	67,743	55,680	56,340	130,492
			GENERAL FUND	1,500	1,500									
			SPECIAL FUND	21,755	21,755									
			G.O. BONDS	1,388,741	701,023	59,389	77,650	89,432	74,849	76,143	67,743	55,680	56,340	130,492
			PRIVATE CONTRI	6,661	3,400	3,261								
			REVOLVING FUND	14,248	14,248									
			REVENUE BONDS	12,000	12,000									

Operating Budget Details



OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID:
 PROGRAM STRUCTURE NO. **07**
 PROGRAM TITLE: **FORMAL EDUCATION**

PROGRAM EXPENDITURES	--IN DOLLARS--				--IN THOUSANDS--			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
OPERATING COST	78.00*	80.00*	80.00*	80.00*	80.0*	80.0*	80.0*	80.0*
PERSONAL SERVICES	3,132,164	3,656,547	3,778,980	3,778,980	3,779	3,779	3,779	3,779
OTHER CURRENT EXPENSES	1,639,036	2,136,626	2,136,626	2,136,626	2,137	2,137	2,137	2,137
EQUIPMENT	13,864	54,800	54,800	54,800	54	54	54	54
TOTAL OPERATING COST	4,785,064	5,847,973	5,970,406	5,970,406	5,970	5,970	5,970	5,970
BY MEANS OF FINANCING	78.00*	80.00*	80.00*	80.00*	80.0*	80.0*	80.0*	80.0*
GENERAL FUND	3,801,156	4,347,973	4,470,406	4,470,406	4,470	4,470	4,470	4,470
INTERDEPT. TRANSFER	983,908	1,500,000	1,500,000	1,500,000	1,500	1,500	1,500	1,500
TOTAL POSITIONS.	78.00*	80.00*	80.00*	80.00*	80.00*	80.00*	80.00*	80.00*
TOTAL PROGRAM COST	4,785,064	5,847,973	5,970,406	5,970,406	5,970	5,970	5,970	5,970

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS807**
 PROGRAM STRUCTURE NO. **070102**
 PROGRAM TITLE: **SCHOOL R&M, NEIGHBOR ISLAND DISTRICTS**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
OPERATING COST	78.00*	80.00*	80.00*	80.00*	80.0*	80.0*	80.0*	80.0*
PERSONAL SERVICES	3,132,164	3,656,547	3,778,980	3,778,980	3,779	3,779	3,779	3,779
OTHER CURRENT EXPENSES	1,639,036	2,136,626	2,136,626	2,136,626	2,137	2,137	2,137	2,137
EQUIPMENT	13,864	54,800	54,800	54,800	54	54	54	54
TOTAL OPERATING COST	4,785,064	5,847,973	5,970,406	5,970,406	5,970	5,970	5,970	5,970
BY MEANS OF FINANCING	78.00*	80.00*	80.00*	80.00*	80.0*	80.0*	80.0*	80.0*
GENERAL FUND	3,801,156	4,347,973	4,470,406	4,470,406	4,470	4,470	4,470	4,470
INTERDEPT. TRANSFER	983,908	1,500,000	1,500,000	1,500,000	1,500	1,500	1,500	1,500
TOTAL POSITIONS	78.00*	80.00*	80.00*	80.00*	80.00*	80.00*	80.00*	80.00*
TOTAL PROGRAM COST	4,785,064	5,847,973	5,970,406	5,970,406	5,970	5,970	5,970	5,970

PROGRAM ID: AGS807
 PROGRAM STRUCTURE: 070102
 PROGRAM TITLE: SCHOOL REPAIR AND MAINTENANCE, NEIGHBOR ISLAND DISTRICTS

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
MEASURES OF EFFECTIVENESS								
1. % OF WORK ORDERS COMPLETED WITHIN ONE YEAR	85	85	85	85	85	85	85	85
2. % EMER REP & MAINT WORK ORDER RESPONSE W/IN 48 HRS	100	100	100	100	100	100	100	100
PROGRAM TARGET GROUPS								
1. TOTAL NUMBER OF SCHOOL BUILDINGS	1754	1754	1754	1754	1754	1754	1754	1754
2. TOTAL NUMBER OF SCHOOL SITES	91	91	91	91	91	91	91	91
PROGRAM ACTIVITIES								
1. TOTAL NUMBER OF REGULAR WORK ORDERS RECEIVED	12000	12000	12000	12000	12000	12000	12000	12000
2. TOTAL NUMBER OF EMERGENCY WORK ORDERS RECEIVED	1000	1000	1000	1000	1000	1000	1000	1000
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUE FROM OTHER AGENCIES: ALL OTHER	984	1,500	1,500	1,500	1,500	1,500	1,500	1,500
TOTAL PROGRAM REVENUES	984	1,500	1,500	1,500	1,500	1,500	1,500	1,500
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
ALL OTHER FUNDS	984	1,500	1,500	1,500	1,500	1,500	1,500	1,500
TOTAL PROGRAM REVENUES	984	1,500	1,500	1,500	1,500	1,500	1,500	1,500

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEMS ERROR.

A. Statement of Program Objective(s)

The program will strive to provide timely, responsive, quality, cost effective, and innovative repair and maintenance services to public schools on the islands of Hawaii, Kauai, Maui, Molokai, and Lanai.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

The program is responsible for providing a safe and conducive learning environment for the public schools on the islands of Hawaii, Kauai, Maui, Molokai, and Lanai by providing administrative, technical and trade related services to the Department of Education (DOE).

D. Statement of Key Policies Pursued

The program will strive to fulfill the terms and objectives of the Service Level Agreement between the DOE and DAGS.

E. Identification of Important Program Relationships

The effectiveness of this program is dependent upon a sustained and mutually cooperative relationship between the DOE and DAGS.

F. Description of Major External Trends Affecting the Program

Due to the enactment of Act 51, SLH 2004, funding for staff and service maintenance contracts was transferred to the DOE. The current state of the economy requires adjustments to the expenditures to remain fiscally viable.

G. Discussion of Cost, Effectiveness, and Program Size Data

Costs are controlled through price lists and competitive pricing as much as practicable. The use of the internal staff in lieu of private contractors helps to minimize repair costs. The program is measured by the number of school facilities serviced and the number of work orders completed.

H. Discussion of Program Revenue

Not applicable.

I. Summary of Analysis Performed

None.

J. Further Considerations

None.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID:
 PROGRAM STRUCTURE NO. **08**
 PROGRAM TITLE: **CULTURE AND RECREATION**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
OPERATING COST	59.00*	60.00*	60.50*	60.50*	60.5*	60.5*	60.5*	60.5*
PERSONAL SERVICES	4,992,575	6,199,860	6,346,366	6,346,366	6,347	6,347	6,347	6,347
OTHER CURRENT EXPENSES	6,799,973	9,104,013	9,120,857	9,120,857	9,120	9,120	9,120	9,120
EQUIPMENT	69,256	3,000	3,000	3,000	3	3	3	3
MOTOR VEHICLE	19,346							
TOTAL OPERATING COST	11,881,150	15,306,873	15,470,223	15,470,223	15,470	15,470	15,470	15,470
BY MEANS OF FINANCING								
GENERAL FUND	922,367	936,332	936,332	936,332	936	936	936	936
SPECIAL FUND	54.00*	55.00*	55.50*	55.50*	55.5*	55.5*	55.5*	55.5*
FEDERAL FUNDS	10,151,603	13,017,134	13,169,081	13,169,081	13,169	13,169	13,169	13,169
TRUST FUNDS	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
FEDERAL FUNDS	765,249	1,298,127	1,306,936	1,306,936	1,307	1,307	1,307	1,307
TRUST FUNDS	41,931	55,280	57,874	57,874	58	58	58	58
CAPITAL INVESTMENT APPROPRIATIONS								
PLANS	1,000	1,000	1,000	1,000	1	1	1	1
DESIGN	1,000	1,000	999,000	1,199,000	1,199	1,259	1,322	1,389
CONSTRUCTION	5,148,000	5,148,000	10,000,000	10,800,000	10,800	11,340	11,907	12,500
TOTAL CAPITAL APPROPRIATIONS	5,150,000	5,150,000	11,000,000	12,000,000	12,000	12,600	13,230	13,890
BY MEANS OF FINANCING								
G.O. BONDS	5,150,000	5,150,000	11,000,000	12,000,000	12,000	12,600	13,230	13,890
TOTAL POSITIONS	59.00*	60.00*	60.50*	60.50*	60.50*	60.50*	60.50*	60.50*
TOTAL PROGRAM COST	17,031,150	20,456,873	26,470,223	27,470,223	27,470	28,070	28,700	29,360

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS881**
 PROGRAM STRUCTURE NO. **080103**
 PROGRAM TITLE: **STATE FOUNDATION ON CULTURE AND THE ARTS**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
OPERATING COST	20.50*	21.50*	21.50*	21.50*	21.5*	21.5*	21.5*	21.5*
PERSONAL SERVICES	1,181,617	1,321,362	1,362,872	1,362,872	1,363	1,363	1,363	1,363
OTHER CURRENT EXPENSES	3,771,489	5,085,512	5,102,356	5,102,356	5,102	5,102	5,102	5,102
EQUIPMENT	637	3,000	3,000	3,000	3	3	3	3
TOTAL OPERATING COST	4,953,743	6,409,874	6,468,228	6,468,228	6,468	6,468	6,468	6,468
BY MEANS OF FINANCING								
GENERAL FUND	922,367	936,332	936,332	936,332	936	936	936	936
	15.50*	16.50*	16.50*	16.50*	16.5*	16.5*	16.5*	16.5*
SPECIAL FUND	3,266,127	4,175,415	4,224,960	4,224,960	4,225	4,225	4,225	4,225
	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
FEDERAL FUNDS	765,249	1,298,127	1,306,936	1,306,936	1,307	1,307	1,307	1,307
TOTAL POSITIONS	20.50*	21.50*	21.50*	21.50*	21.50*	21.50*	21.50*	21.50*
TOTAL PROGRAM COST	4,953,743	6,409,874	6,468,228	6,468,228	6,468	6,468	6,468	6,468

PROGRAM ID: AGS881
 PROGRAM STRUCTURE: 080103
 PROGRAM TITLE: STATE FOUNDATION ON CULTURE AND THE ARTS

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
MEASURES OF EFFECTIVENESS								
1. NUMBER OF GRANTS AWARDED	75	82	100	100	100	100	100	100
2. NO. PERS IMPACTED BY SFCA BIENNIUM GRANTS PROGRAM	1.5	1.3	1.5	1.5	1.5	1.5	1.5	1.5
3. FEDERAL FUNDS OBTAINED AS % OF PROG FUNDS	13	15	15	15	15	15	15	15
4. NUMBER OF PROJ BENEFIT NI, RUR & UNSRV RES	80	80	80	80	80	80	80	80
5. NUMBER OF VISITORS TO HAWAII STATE ART MUSEUM	33000	38000	40000	40000	45000	45000	45000	45000
6. NUMBER OF COMMISSIONS & RWA PLACED IN STATE BLDGS	3693	3000	3000	3000	3000	3000	3000	3000
PROGRAM TARGET GROUPS								
1. RESIDENT POPULATION OF HAWAII (THOUSANDS)	1000	1000	1000	1000	1000	1000	1000	1000
2. RUR & UNSRV POP OF HAWAII (THOUSANDS)	150	150	150	150	150	150	150	150
3. SCHOOL POPULATION OF HAWAII (THOUSANDS)	215	200	200	200	200	200	200	200
4. CULTURAL AND ARTS ORGANIZATIONS	300	300	300	300	300	300	300	300
5. INDIVIDUAL ARTISTS	12000	12000	12000	12000	12000	12000	12000	12000
6. VISITORS TO HAWAII (THOUSANDS)	3000	3000	3000	3000	3000	3000	3000	3000
PROGRAM ACTIVITIES								
1. ARTS IN EDUCATION (NO. OF PROJECTS FUNDED)	109	100	100	100	100	100	100	100
2. COMMUNITY ARTS (NO. OF PROJECTS FUNDED)	20	20	20	20	20	20	20	20
3. FOLK ARTS/ETHNIC HERITAGE (NO. OF PROJECTS FUNDED)	10	20	20	20	20	20	20	20
4. HISTORY AND HUMANITIES (NO. OF PROJECTS FUNDED)	5	10	10	10	5	5	5	5
5. LITERARY AND MEDIA ARTS (NO. OF PROJECTS FUNDED)	1	2	2	2	2	2	2	2
6. PERFORMG & PRESENTG/TOURNG ARTS (# PROJ FUNDED)	70	50	50	50	50	50	50	50
7. VISUAL ARTS (NO. OF PROJECTS FUNDED)	5	10	10	10	10	10	10	10
8. ART IN PUBLIC PLACES (# OF NEW ARTWORKS ACQUIRED)	100	100	100	100	100	100	100	100
9. FOLK ARTS APPRENTICESHIPS AWARDED	8	0	10	0	10	0	10	0
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	56	115	115	116	116	116	116	116
REVENUE FROM OTHER AGENCIES: FEDERAL	874	700	700	700	700	700	700	700
CHARGES FOR CURRENT SERVICES	1	1	1	2	2	2	2	2
NON-REVENUE RECEIPTS	3,646	2,000	2,000	2,000	2,000	2,000	2,000	2,000
TOTAL PROGRAM REVENUES	4,577	2,816	2,816	2,818	2,818	2,818	2,818	2,818
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
SPECIAL FUNDS	4,534	2,791	2,791	2,792	2,792	2,792	2,792	2,792
ALL OTHER FUNDS	43	25	25	26	26	26	26	26
TOTAL PROGRAM REVENUES	4,577	2,816	2,816	2,818	2,818	2,818	2,818	2,818

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEMS ERROR.

A. Statement of Program Objectives

The objective of the State Foundation on Culture and the Arts (SFCA) is to promote, perpetuate and encourage culture and the arts, history and the humanities as central to the quality of life of the people of Hawai'i.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

A request for tradeoffs between an Accountant IV position and Information Specialist III position for an Arts Program Specialist III position would reinstate two FTE. These positions were funded by the Legislature with 50% Special funds. The additional 50% is proposed to be funded with Special funds. No new programs are being proposed at this time. The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

Activities performed include developing and maintaining the Art in Public Places Collection, operating the Hawai'i State Art Museum, purchase and display of visual art, administering the Biennium Grants Program that provides statewide community funding for arts programming, and conducting programs and initiatives in cultural preservation, arts education, and community development.

D. Statement of Key Policies Pursued

Programs in grants and cultural preservation are mandated through Chapter 9, HRS for arts and cultural programming and Chapter 103-8.5, HRS to develop and maintain the Art in Public Places Collection for the State. The Hawai'i State Art Museum was added to Chapter 103-8.5 in FY 2004. The programs support 12 tenets of the State Plan through contributing to a

desired physical environment, viable economy, quality education and cultural enrichment.

The SFCA efforts in Arts Education center on administering implementation of the legislatively mandated ARTS FIRST Partnership and its strategic plan to integrate the arts into the public school curriculum. The SFCA Folk Arts Program conducts apprenticeship studies in Hawai'i's traditional arts and implements initiatives to preserve culture, especially Hawai'i's host culture. A museum education program for children called Art Bento is expanding and welcomes hundreds of children of youth each year.

E. Identification of Important Program Relationships

The SFCA maintains important relationships with the National Endowment for the Arts, its federal funding resource, and many agencies, notably the Department of Education, Department of Human Services, Department of Business, Economic Development and Tourism, and the Hawai'i Tourism Authority. Strong partnerships also include the Hawaii Community Foundation, the Hawaii Arts Alliance, the University of Hawai'i and other community and cultural organizations.

F. Description of Major External Trends Affecting the Program

The National Endowment for the Arts is changing its leadership at the end of December 2012. Currently the only federal funding source for the SFCA, the Endowment has decreased its support to state arts agencies by 16% in the past two years, the result of the federal deficit.

The SFCA also works closely with its regional affiliates through the Western States Arts Federation, which administers many of the SFCA's online programs, and the National Assembly of State Arts Agencies, which advocates for state arts agencies in the Capitol.

The agency is fulfilling Senate Concurrent Resolution 57, which is studying placement in State government, a new strategic plan, analysis of organizational infrastructure, and sustainability of the agency in future years.

G. Discussion of Cost Effectiveness and Program Size Data

The SFCA maintains a highly productive program that is dedicated to being responsive to public demands and public needs. Most of our programs have educational components and many target serving lower income populations and underserved areas of the state. For every dollar spent as part of a community grant, the recipient nonprofit match is close to \$34.00.

H. Discussion of Program Revenue

The agency cannot retain its current programs and operations exclusively with any single funding source. The Artists in the Schools Program and the Friends of the Hawai'i State Art Museum have secured additional income in the past year. Most of our Board and staff are not experienced fundraisers for government programs. Technical assistance in this area could greatly assist with programs services and enhance funding streams.

I. Summary of Analysis Performed

Established in 1965, the SFCA Biennium Grants Program is supported with funds from the State, National Endowment for the Arts, and the Hawaii State Legislature. SFCA grants assist organizations statewide in the areas of Arts Education, Community Arts, Heritage and Preservation, Presentation and Performing Arts. During FY 2013, the SFCA is awarding \$560,000 to 80 organizations in Hawai'i while implementing statewide community and educational programs. The total audience reached through events and projects receiving SFCA support is expected to exceed one million people. Core programs in the traditional arts, arts in underserved communities, and ARTS FIRST initiatives, notably the model 40 year-old Artists in the Schools

Program, have withstood drastic cuts to the agency, including a 67% cut to the Biennium Grants Program in FY 2012. The agency hopes to recover from the adverse impact of the current recession. Reinstatement of the two positions requested is a step in that direction.

J. Further Considerations

The loss of staffing has resulted in the need for the agency to prioritize its work, work together more effectively, and trim its usually ambitious workload to a concise list of activities that is do-able in the short term with less funding. Long-term planning, while still a necessity, is of a more tenuous nature while the state weathers the slow economic recovery and apportioning its available resources. After recommendations from SCR 57 are developed and a new strategic plan in place July 1, 2013, the agency will be better positioned to address current and future priorities.

The SFCA has not lost sight of its purpose, its commitment, or its value to the people of Hawai'i, especially in supporting community programming, perpetuating the host culture, and educating our children and youth. As a state arts agency we were founded on the principle that government has an important role in affirming and providing for quality in the lives of its people and that the standard of artistic contribution achieved is the measure of society's legacy to the future.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: AGS818
 PROGRAM STRUCTURE NO. 080104
 PROGRAM TITLE: KING KAMEHAMEHA CELEBRATION COMMISSION

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
OPERATING COST	*	*	*	*	*	*	*	*
PERSONAL SERVICES	41,931	55,280	57,874	57,874	58	58	58	58
TOTAL OPERATING COST	41,931	55,280	57,874	57,874	58	58	58	58
BY MEANS OF FINANCING								
TRUST FUNDS	41,931	55,280	57,874	57,874	58	58	58	58
TOTAL POSITIONS	*	*	*	*	*	*	*	*
TOTAL PROGRAM COST	41,931	55,280	57,874	57,874	58	58	58	58

PROGRAM ID: AGS818
 PROGRAM STRUCTURE: 080104
 PROGRAM TITLE: KING KAMEHAMEHA CELEBRATION COMMISSION

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
MEASURES OF EFFECTIVENESS								
1. % OF MEDIA WRITE-UPS THAT INCL HAWN LANG-GOAL 100%	100	100	100	100	100	100	100	100
2. % OF MEDIA THAT UTILIZE CORR NATIVE HAWN-GOAL 100%	95	95	95	95	95	95	95	95
3. % OF CELEB EVTS OV 75% NATIVE HAWN CULT-GOAL 100%	100	100	100	100	100	100	100	100
4. NUMBER OF GRANTS FUNDED-GOAL 50%	100	100	100	100	100	100	100	100
5. % OF AT LST 1 EVENT ON EA MAJOR HAWN ISL-GOAL 100%	100	100	100	100	100	100	100	100
PROGRAM TARGET GROUPS								
1. RESIDENTS AND VISITORS (THOUSANDS)	1389	1389	1389	1389	1389	1389	1389	1389
PROGRAM ACTIVITIES								
1. LEI-DRAPING ON HAWAII & OAHU (NO. OF CEREM FUNDED)	3	3	3	3	3	3	3	3
2. PARADE ON HAWAII, OAHU, MAUI & KAUAI (NO. FUNDED)	5	5	5	5	5	5	5	5
3. NO. OF EVENTS HELD STATEWIDE (NOT INCL #1 & 2)	4	4	4	4	4	4	4	4
4. EDUC WORKSHOPS ON KAMEHAMEHA'S LIFE (NO. FUNDED)	2	2	2	2	2	2	2	2
5. CULTURAL WORKSHOPS ON PROTOCOL (NO. FUNDED)	1	2	3	4	4	4	4	4
6. CULTURAL WORKSHOPS ON PA'U RIDING (NO. FUNDED)	1	2	2	2	2	2	2	2
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY					1	1	1	1
NON-REVENUE RECEIPTS	121	122	120	200	200	200	200	200
TOTAL PROGRAM REVENUES	121	122	120	200	201	201	201	201
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
ALL OTHER FUNDS	121	122	120	200	201	201	201	201
TOTAL PROGRAM REVENUES	121	122	120	200	201	201	201	201

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEMS ERROR.

A. Statement of Program Objectives

To commemorate the legacy of King Kamehameha I through culturally-appropriate and culturally-relevant celebrations that are coordinated throughout various venues statewide.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The Program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

Grounded in Hawaiian language, tradition and culture, annual events are coordinated statewide: Lei-draping of the Kamehameha statues in Honolulu, Hilo & Kohala; parades in Honolulu, Kohala, Kailua-Kona, Lahaina, & Kapaa; and hoolaulea in Honolulu, Kohala, Hilo, Kailua-Kona & Kapaa.

D. Statement of Key Policies Pursued

The commissioners are appointed pursuant to HRS 8-5 and are responsible for the supervision of staff's planning and coordination activities associated with the annual commemoration. The Commission is placed within the Department of Accounting and General Services for administrative purposes pursuant to said HRS statute. In support of Part I, Section 226-25, Hawaii State Plan, HRS, and the applicable sections of the Hawaii State Constitution, the program activities promote and perpetuate Hawaiian language and culture, while remembering and honoring Hawaii's greatest king, Kamehameha I.

E. Identification of Important Program Relationships

The program links state and county agencies cooperatively working together with private groups and organizations. These relationships are integral to the successful achieving of program objectives and the continued celebration of a 140-year-old holiday. Utilization of these effective relationships results in a cost-savings for the commission.

F. Description of Major External Trends Affecting the Program

The economic recession and legislative interpretation of Section 8-5, HRS, resulted in the Commission receiving no public funding since FY 2010-2011. As a result, the Commission has had to solicit funds through grants and donations; however, these funds have been used for program events and as such we are running in a deficit. If the program does not receive a consistent and renewable funding source for the position salary, the Commission will not be able to continue operating. The part-time staff position has not been filled since 2010, and there are only enough funds to pay for a staff position through the end of the January 2013.

G. Discussion of Cost, Effectiveness, and Program Size Data

The statewide celebrations generate increased revenue for the state and the respective counties. Visitors state that the number one event attraction is the annual Kamehameha Day celebrations and consistent visitor numbers in June tracked by the Hawaii Tourism Authority support that result. With public contributions paying for salary only prior to FY 2010, the rest of the cost of the annual events were dependent upon private donations and grants.

H. Discussion of Program Revenue

Program revenues used to come pursuant to Section 8-5, HRS, which states:

"(d) The commission may appoint and dismiss an arts program specialist and a part-time clerk typist, without regard to Chapter 76, who shall serve at the commission's pleasure, and whose salaries shall be provided through fees, public contributions, and private donations."

And,

"(f) The comptroller shall account for all moneys appropriated by the legislature, may raise funds to defray administrative costs, and may accept donations of money and personal property on behalf of the commission; provided that all donations accepted from private sources shall be expended in the manner prescribed by the contributor, and all moneys received from all sources shall be deposited into the commission's trust account."

Corrective action will be sought by the commission in the upcoming 2013 legislative session to restore public appropriations to the commission.

I. Summary of Analysis Performed

No in-depth analysis of the program has been performed.

J. Further Considerations

The current staff was hired in November 2011. Since that time, the following assessments have been made regarding the program:

1. The program's activities bring in revenue for the state and the respective counties on each island that hold a celebration.

2. Appropriations from the general fund should be shared with the commission to ensure program continuity and maintenance. With such a small general fund appropriation of under \$150,000, the celebration events generate much-needed economic stimulus with visitor attendees; celebration vendors; community attendees; and effective government/private relationships.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS889**
 PROGRAM STRUCTURE NO. **080205**
 PROGRAM TITLE: **SPECTATOR EVENTS & SHOWS - ALOHA STADIUM**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
OPERATING COST	38.50*	38.50*	39.00*	39.00*	39.0*	39.0*	39.0*	39.0*
PERSONAL SERVICES	3,769,027	4,823,218	4,925,620	4,925,620	4,926	4,926	4,926	4,926
OTHER CURRENT EXPENSES	3,028,484	4,018,501	4,018,501	4,018,501	4,018	4,018	4,018	4,018
EQUIPMENT	68,619							
MOTOR VEHICLE	19,346							
TOTAL OPERATING COST	6,885,476	8,841,719	8,944,121	8,944,121	8,944	8,944	8,944	8,944
BY MEANS OF FINANCING								
SPECIAL FUND	38.50*	38.50*	39.00*	39.00*	39.0*	39.0*	39.0*	39.0*
	6,885,476	8,841,719	8,944,121	8,944,121	8,944	8,944	8,944	8,944
CAPITAL INVESTMENT APPROPRIATIONS								
PLANS	1,000	1,000	1,000	1,000	1	1	1	1
DESIGN	1,000	1,000	999,000	1,199,000	1,199	1,259	1,322	1,389
CONSTRUCTION	5,148,000	5,148,000	10,000,000	10,800,000	10,800	11,340	11,907	12,500
TOTAL CAPITAL APPROPRIATIONS	5,150,000	5,150,000	11,000,000	12,000,000	12,000	12,600	13,230	13,890
BY MEANS OF FINANCING								
G.O. BONDS	5,150,000	5,150,000	11,000,000	12,000,000	12,000	12,600	13,230	13,890
TOTAL POSITIONS	38.50*	38.50*	39.00*	39.00*	39.00*	39.00*	39.00*	39.00*
TOTAL PROGRAM COST	12,035,476	13,991,719	19,944,121	20,944,121	20,944	21,544	22,174	22,834

PROGRAM ID: AGS889
 PROGRAM STRUCTURE: 080205
 PROGRAM TITLE: SPECTATOR EVENTS AND SHOWS - ALOHA STADIUM

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
MEASURES OF EFFECTIVENESS								
1. EVENT DAYS AS % OF TOTAL DAYS FACILITIES AVAILABLE	56	56	56	56	56	56	56	56
2. REVENUE RECEIVED AS % OF TOTAL OPERATING REQ.	100	100	100	100	100	100	100	100
3. NO. OF EVENTS EXCEEDING 75% SEATING CAPACITY	1	2	2	2	2	2	2	2
4. AVERAGE ATTENDANCE AS % OF 50,000 SEATING CAPACITY	15	17	17	17	17	17	17	17
5. % OF REVENUE RECEIVED FROM PUBLIC SPONSORED EVENTS	86	82	82	82	82	82	82	82
6. % OF REVENUE RECEIVED FROM PRIV. SPONSORED EVENTS	14	18	18	18	18	18	18	18
PROGRAM TARGET GROUPS								
1. RESIDENT POPULATION, OAHU (THOUSANDS)	964	964	964	964	964	964	964	964
PROGRAM ACTIVITIES								
1. NO. OF SPORTS EVENT DATES	56	50	50	50	50	50	50	50
2. NO. OF CULTURAL AND OTHER EVENT AND SHOW DATES	244	229	229	229	229	229	229	229
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY CHARGES FOR CURRENT SERVICES	26	26	26	26	26	26	26	26
TOTAL PROGRAM REVENUES	6,787	7,067	7,138	7,144	7,150	7,157	7,163	7,163
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
SPECIAL FUNDS	6,813	7,093	7,164	7,170	7,176	7,183	7,189	7,189
TOTAL PROGRAM REVENUES	6,813	7,093	7,164	7,170	7,176	7,183	7,189	7,189

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEMS ERROR.

A. Statement of Program Objective

To provide people of all ages with the opportunity to enrich their lives through attendance at spectator events and shows.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

A budget request to increase the Stadium's Scoreboard Supervisor (#27943) from .50 to 1.00 Permanent FTE is being requested. This request will provide the staffing resource necessary to address and coordinate the increase in number of events, event oversight, and increased workload as a result of increased utilization of the Aloha Stadium by Licensees throughout the entire year.

No new programs are being proposed at this time. The Program complies with Section 37-68(1)(A)(B), Hawaii Revised Statutes (HRS).

C. Description of Activities Performed

- Conduct ongoing promotional programs to enhance, expand, and market the facility as a viable and multi-functional facility that is able to cater and accommodate a range of events and target groups.
- Provide ticket-selling services.
- Direct, control, and coordinate support activities relating to all events and shows.
- Provide public safety and security.
- Repair, maintain, and construct improvements to stadium and related facilities.
- Provide parking and maintain traffic controls within stadium premises.

D. Statement of Key Policies Pursued

resources toward increasing and expanding utilization of the facility to attract and accommodate a wide variety of events and shows; (2) Improve the efficiency and effectiveness of stadium operations; and (3) Maintain existing facilities as well as construct new improvements for the convenience and safety of the viewing public. These key policies support Section 226-23, HRS which specifies that it shall be the policy of this State to: (1) "Provide a wide range of activities and facilities to fulfill the cultural, artistic, and recreation needs of all diverse and special groups effectively and efficiently."; and (2) "Enhance the enjoyment of recreational experiences through safety and security measures, educational opportunities, and improved facility design and maintenance."

E. Identification of Important Program Relationships

The Aloha Stadium has maintained a long-standing professional and collegial relationship with the University of Hawaii (UH) through utilization of the stadium facilities on an annual basis. In setting priorities for the scheduling of events during the fall season, first preference is given to UH football games. On September 18, 2006, the Rules of the Stadium Authority were amended to allow UH utilization of the facility rent-free. Priority consideration is also accorded to high school functions, since high schools depend heavily on football revenues to support other sports programs. To further effectuate a philosophy of support and growth to high schools and lower grade level schools, as well as increase participation and utilization of the facility, the Stadium Authority adopted rules that do not charge rent for these school-related sporting events.

F. Description of Major External Trends Affecting the Program

Major external trends affecting the program include the lingering effects of the recession on an international, national, and local level, its impact on

Key policies pursued by this program are to: (1) Direct available Hawaii's economy and Hawaii's gradual path to financial recovery. The expansion of local sports programs, the introduction of major professional sports into Hawaii, and the increased promotion of new attractions will also have a positive financial impact on revenues and attendance at the stadium.

G. Discussion of Cost, Effectiveness and Program Size Data

Cost - The Aloha Stadium's proposed FB 2013 – 2015 ceiling is \$17,888,242. This ceiling represents and addresses only primary recurring requisites of personnel, routine repair and maintenance, supplies, utilities, and other costs normally associated with the operation of Aloha Stadium. This does not reflect expenditures of an emergency or extraordinary nature such as corrosion control, renovations related to extending the useful life of the facility and to address necessary structural and infrastructural repair and maintenance required to ensure the integrity of the facility and the safety of its patrons, required maintenance and improvements to the parking lot, replacement of seat frames, and replacement of the field turf.

Effectiveness - Aloha Stadium has been operating without General Fund support since 1985. Revenue received in FB 2013 - 2015 is expected to be sufficient to address recurring operating costs for this biennium period.

Program Size - Aloha Stadium hosted 300 events in fiscal year 2012 as Stadium management strives to maximize utilization of its facility for the benefit of all.

H. Discussion of Program Revenue

Revenues for this program are derived from:

- Rental of stadium facilities;
- Rental from food and beverage concessionaire;
- Income received from the operation of the parking facility;
- Income from the sale of scoreboard advertising panels; and
- Fees collected from swap meets.

Revenue estimates are based on the number of attractions anticipated during each fiscal year. Rental rates are prescribed by the Rules of the Stadium Authority. Rental from the food and beverage concessionaire is based on 34.1% of monthly gross receipts as defined by the agreement dated January 3, 2012. Estimated monthly gross receipts from the food and beverage concessions are based on per capita sales. Per capita sales are the gross receipts collected by the food and beverage concessionaire divided by the attendance for the event. Estimated parking income is based on projected attendance for each event. Estimated advertising income is based on current contracts. Swap meet fees include the stadium's 80.25% share of stall rentals and buyer admission fees collected.

I. Summary of Analysis Performed – No specific analyses performed at this time.

J. Further Considerations

In order to promote the Aloha Stadium as a competitive, large capacity facility for national and international spectator events, it is essential and fiscally prudent to address key renovation, repair, and maintenance projects that will sustain the facility's useful life as well as address the essential health and safety issues of the general public.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID:

PROGRAM STRUCTURE NO. 11

PROGRAM TITLE: GOVERNMENT-WIDE SUPPORT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
CURRENT LEASE PAYMENTS								
OTHER CURRENT EXPENSES	7,147,616	7,927,052	7,334,780	7,334,780	7,335	7,335	7,335	7,335
TOTAL CURRENT LEASE PAYMENTS C	7,147,616	7,927,052	7,334,780	7,334,780	7,335	7,335	7,335	7,335
BY MEANS OF FINANCING								
GENERAL FUND	5,047,316	5,826,752	5,234,480	5,234,480	5,235	5,235	5,235	5,235
INTERDEPT. TRANSFER	2,100,300	2,100,300	2,100,300	2,100,300	2,100	2,100	2,100	2,100
OPERATING COST	538.00*	549.00*	583.00*	583.00*	583.0*	583.0*	583.0*	583.0*
PERSONAL SERVICES	25,487,079	31,532,487	34,158,599	36,763,404	35,659	36,761	35,659	36,761
OTHER CURRENT EXPENSES	71,478,724	101,622,037	118,996,672	119,166,832	117,201	119,171	117,201	119,171
EQUIPMENT	1,106,717	1,814,556	5,365,756	5,662,756	5,664	5,664	5,664	5,664
MOTOR VEHICLE	1,038,938	2,354,400	2,900,000	2,900,000	2,900	2,900	2,900	2,900
TOTAL OPERATING COST	99,111,458	137,323,480	161,421,027	164,492,992	161,424	164,496	161,424	164,496
BY MEANS OF FINANCING								
GENERAL FUND	451.50*	455.50*	485.50*	485.50*	485.5*	485.5*	485.5*	485.5*
	54,412,775	69,834,854	95,541,565	94,653,681	95,158	94,655	95,158	94,655
	*	7.00*	8.00*	8.00*	8.0*	8.0*	8.0*	8.0*
SPECIAL FUND	12,112,264	9,145,688	10,360,033	10,685,953	10,686	10,686	10,686	10,686
	.50*	.50*	.50*	.50*	.5*	.5*	.5*	.5*
FEDERAL FUNDS	1,790,909	7,471,636	7,473,714	7,473,714	7,474	7,474	7,474	7,474
	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
TRUST FUNDS	791,880	4,657,202	1,108,051	4,683,051	1,108	4,683	1,108	4,683
	35.00*	35.00*	35.00*	35.00*	35.0*	35.0*	35.0*	35.0*
INTERDEPT. TRANSFER	7,645,292	9,136,163	8,942,871	8,942,871	8,944	8,944	8,944	8,944
	46.00*	46.00*	49.00*	49.00*	49.0*	49.0*	49.0*	49.0*
REVOLVING FUND	22,358,338	37,077,937	37,994,793	38,053,722	38,054	38,054	38,054	38,054
CAPITAL INVESTMENT APPROPRIATIONS								
PLANS	7,763,000	23,560,000	11,112,000	11,110,000	11,829	10,829	9,771	9,771
LAND ACQUISITION	52,000	52,000	3,000	3,000	3	3	3	3
DESIGN	2,555,000	755,000	9,936,000	8,201,000	6,735	4,735	2,855	2,855
CONSTRUCTION	46,515,000	47,520,000	52,270,000	38,525,000	40,566	32,566	24,611	22,611
EQUIPMENT	615,000	613,000	5,111,000	5,010,000	5,010	7,010	5,210	7,210

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID:
 PROGRAM STRUCTURE NO. **11**
 PROGRAM TITLE: **GOVERNMENT-WIDE SUPPORT**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
TOTAL CAPITAL APPROPRIATIONS	57,500,000	72,500,000	78,432,000	62,849,000	64,143	55,143	42,450	42,450
BY MEANS OF FINANCING								
G.O. BONDS	54,239,000	72,500,000	78,432,000	62,849,000	64,143	55,143	42,450	42,450
PRIVATE CONTRIB.	3,261,000							
TOTAL POSITIONS	538.00*	549.00*	583.00*	583.00*	583.00*	583.00*	583.00*	583.00*
TOTAL PROGRAM COST	163,759,074	217,750,532	247,187,807	234,676,772	232,902	226,974	211,209	214,281

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: AGS871
 PROGRAM STRUCTURE NO. 11010401
 PROGRAM TITLE: CAMPAIGN SPENDING COMMISSION

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
OPERATING COST	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
PERSONAL SERVICES	544,995	580,351	606,200	606,200	606	606	606	606
OTHER CURRENT EXPENSES	244,200	4,076,851	501,851	4,076,851	502	4,077	502	4,077
EQUIPMENT	2,685							
TOTAL OPERATING COST	791,880	4,657,202	1,108,051	4,683,051	1,108	4,683	1,108	4,683
BY MEANS OF FINANCING								
TRUST FUNDS	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
	791,880	4,657,202	1,108,051	4,683,051	1,108	4,683	1,108	4,683
TOTAL POSITIONS	5.00*	5.00*	5.00*	5.00*	5.00*	5.00*	5.00*	5.00*
TOTAL PROGRAM COST	791,880	4,657,202	1,108,051	4,683,051	1,108	4,683	1,108	4,683

PROGRAM ID: AGS871
 PROGRAM STRUCTURE: 11010401
 PROGRAM TITLE: CAMPAIGN SPENDING COMMISSION

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
MEASURES OF EFFECTIVENESS								
1. % OF WORK PRODUCT ALIGNED W/5-YEAR STRATEGIC PLAN	100	95	25	50	50	75	75	95
2. % OF COMM & CORP FILING FIN DISCLOSURE RPTS TIMELY	1200	85	85	85	85	85	85	85
3. % OF ALL STAT REQ RPTS FILED BY COMM/CORP REVIEWED	1200	100	100	100	100	100	100	100
4. NO. OF STRATEGIES/MECHANISMS TO EDUC COMM/CORP/RES	2000	12	12	12	12	12	12	12
5. NO. OF ENFORCMT ACTION TAKEN TO ACHIEVE COMPLIANCE	20	100	50	100	50	100	50	100
6. NO. OF STRATEGIES/PRGMS EMPLOYD TO INCR TRANSPARCY	15	6	6	7	7	8	8	8
7. AMOUNT OF PUBLIC FINANCING PROVIDED	20000	400000	20000	400000	20000	400000	20000	400000
PROGRAM TARGET GROUPS								
1. CANDIDATE COMMITTEES	300	425	300	425	300	425	300	425
2. NONCANDIDATE COMMITTEES	141	200	200	200	200	200	200	200
3. CORPORATIONS	0	125	125	125	125	125	125	125
4. STATE OF HAWAII RESIDENTS		1360000	1370000	1380000	1390000	1400000	1410000	1415000
PROGRAM ACTIVITIES								
1. NO. OF STATUTORILY REQUIRED REPORTS REVIEWED	1500	4000	1500	4000	1500	4000	1500	4500
2. NO. OF COMMUNICATION OUTREACH TO COMM/CORP/RESIDNS	50000	100000	50000	100000	50000	100000	50000	100000
3. NO. OF EDUC/TRG/ASSIST PROV TO COMM/CORP/RESIDENS	75000	125000	75000	125000	75000	125000	75000	125000
4. NO. OF ADVISORY OPINIONS RENDERED	3	2	3	2	3	2	3	2
5. NO. OF ENFORCEMENT ACTIONS TAKEN	15	100	50	100	50	100	50	100
6. NO. OF CANDIDATES WHO QUALIFD & REC PUBLIC FUNDING	100	30	1	30	1	30	1	30
7. NO. OF \$3 HAWAII INCOME TAX CHECK-OFFS	65000	65773	65000	64000	63000	62000	61000	60000
8. INDENTIF &/OR EMPLOYMT OF STRATE TO INCR TRANSPNCY	1000	6	6	7	7	8	8	8
9. NO. OF CAMPGN SPEND RELATED BILLS INTROD & PASSED		1	1	1	1	1	1	1
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
TAXES	16	200	150	100	100	100	100	100
REVENUES FROM THE USE OF MONEY AND PROPERTY	21	20	15	10	10	10	10	10
CHARGES FOR CURRENT SERVICES	10			250	250	250	250	250
FINES, FORFEITS AND PENALTIES	18	30	20	30	20	20	20	20
NON-REVENUE RECEIPTS	26	20	10	5	10	5	10	10
TOTAL PROGRAM REVENUES	91	270	195	395	390	385	390	390
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	18	30	20	30	20	20	20	20
ALL OTHER FUNDS	73	240	175	365	370	365	370	370
TOTAL PROGRAM REVENUES	91	270	195	395	390	385	390	390

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEMS ERROR.

A. Statement of Program Objective

To ensure transparency and full disclosure of contributions and expenditures by all candidates, noncandidate committees, and corporations; conduct investigations and administrative hearings; and administer public funding programs.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

Unfunded mandate by the 2008 legislature to create a full public funding program for Hawaii County Council elections with a cap of \$300,000 per election for the next three elections. Revenue from the state income tax check-off continues its 10-15 year steady decline. No new programs are being proposed at this time. The program is not requesting an increase in the expenditure ceiling. The program is in compliance with section 37-68(1)(A)(B).

C. Description of Activities Performed

- Develop and adopt reporting forms required by the campaign finance laws.
- Develop and publish manuals for all candidates and committees to provide guidance on the requirements of the law.
- Serve as a repository for all campaign spending reports filed by candidate and committees.
- Review all candidate and committee reports for compliance with laws and rules.
- Permit the inspection, copying, or duplicating of any report required by law.
- Ensure timely reporting of all reports and assess monetary fines.

- Hold public hearings.
- Investigate and hold hearings to receive evidence of any violations.
- Negotiate and draft conciliation agreements.
- Establish rules pursuant to HRS chapter 91.
- Request initiation of prosecution for violations of the campaign finance laws.
- Administer, monitor, and audit the distribution of public funds.
- Research, draft, and issue advisory opinions.
- Provide guidance to the public, candidates, and committees by phone and mail or other means.
- Comply with state requirements for employment, budget, contracts, inventory, and other office functions.
- Conduct random audits and field investigations.
- File for injunctive relief and other court related actions.

D. Statement of Key Policies Pursued

The Commission is dedicated to the integrity and transparency of the campaign finance process through education, prevention, and enforcement, and provides partial and full public funding.

E. Identification of Important Program Relationships

The office works with the County Clerks offices, State Elections Office, Federal Elections Commission, State and County agencies, U.S. Attorney's Office, State and County Ethics agencies, Legislature, Office of the Governor, and media organizations.

F. Description of Major External Trends Affecting the Program

1. Transparency in elections must be provided to empower voters with information so they can make informed decisions.
2. Campaigns, on average, are costing more and more each election year. This gives the large contributors a louder voice and potentially easier access to legislators. This may be even more evident with independent expenditure committees. We must continue to re-evaluate and incrementally grow our partial public financing program as funding permits so that any person that qualifies may run a competitive race for office.
3. The demand for instant and comprehensive information means we must stay on the cutting edge of technological development. As more jurisdictions develop programs that can analyze data in multiple formats and searches, we must consider and/or adopt their best practices.

G. Discussion of Cost Effectiveness and Program Size Data

Developments and advancements in technology permit the Commission to become more efficient and effective to provide timely and accurate data to the public. Candidates and committees are required to input all required campaign finance data into their respective electronic filing system. The Commission and the public may then view the data for consideration, analysis, and/or audit.

Incrementally increase partial public financing to increase the number of candidates using public financing.

Candidate and committee classes should continue to be recorded, updated, and placed on the Commission website for access by all 24/7. A

manual or guidebook to accompany the recorded presentation should also be available.

One or two additional positions may be needed because of additional duties, including administering and overseeing the Hawaii County Council comprehensive public funding program and conducting investigations.

H. Discussion of Program Revenue

Revenues are generated from the \$3 check-off on the Hawaii State income tax form, interest on the principal in the Hawaii Election Campaign Fund, excess or false name contributions, surplus/residual funds, and anonymous contributions. Revenues are deposited into the Hawaii Election Campaign Fund which operates as a trust fund.

I. Summary of Analysis Performed

Contribution and expenditure data will be analyzed after all information has been filed.

J. Further Considerations

Consideration of increasing revenue and/or obtaining a general fund appropriation and personnel to fund and sustain Commission operations and programs, development of a searchable database, and consideration of newer technologies and applications (e.g. social media) to engage the public, candidates, and committees.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: AGS879
 PROGRAM STRUCTURE NO. 11010402
 PROGRAM TITLE: OFFICE OF ELECTIONS

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
OPERATING COST	18.00*	18.00*	18.00*	18.00*	18.0*	18.0*	18.0*	18.0*
PERSONAL SERVICES	881,885	2,027,047	959,913	2,062,171	960	2,062	960	2,062
OTHER CURRENT EXPENSES	4,260,739	9,138,624	9,653,012	8,048,012	9,653	8,048	9,653	8,048
TOTAL OPERATING COST	5,142,624	11,165,671	10,612,925	10,110,183	10,613	10,110	10,613	10,110
BY MEANS OF FINANCING								
GENERAL FUND	17.50*	17.50*	17.50*	17.50*	17.5*	17.5*	17.5*	17.5*
	3,351,715	3,694,035	3,139,211	2,636,469	3,139	2,636	3,139	2,636
FEDERAL FUNDS	.50*	.50*	.50*	.50*	.5*	.5*	.5*	.5*
	1,790,909	7,471,636	7,473,714	7,473,714	7,474	7,474	7,474	7,474
TOTAL POSITIONS	18.00*	18.00*	18.00*	18.00*	18.00*	18.00*	18.00*	18.00*
TOTAL PROGRAM COST	5,142,624	11,165,671	10,612,925	10,110,183	10,613	10,110	10,613	10,110

PROGRAM ID: AGS879
 PROGRAM STRUCTURE: 11010402
 PROGRAM TITLE: OFFICE OF ELECTIONS

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
MEASURES OF EFFECTIVENESS								
1. # ELIG PERSONS REGIS AS % TOTAL ELIG TO VOTE	81	81	81	81	81	81	81	81
2. # REG VOTERS WHO VOTE AS % OF REGISTERED VOTERS	0	60	0	60	0	60	0	60
3. % OF MANUAL AUDIT PRECNTS MATCH COMP GEN RESULTS	0	100	0	100	0	100	0	100
4. % POLL BOOK AUDIT PRECNTS MATCH COMP GEN RESULTS	0	100	0	100	0	100	0	100
5. # COMPLAINTS & CHALLENGES TO ELECTION SYSTEM	0	0	0	0	0	0	0	0
6. # COMPLAINTS FILED & RESLVD AS % TOT COMPL RECD	100	100	100	100	100	100	100	100
PROGRAM TARGET GROUPS								
1. RESIDENTS ELIGIBLE TO VOTE (THOUSANDS)	848	848	848	848	848	848	848	848
PROGRAM ACTIVITIES								
1. PRVD VTR REGIS SVCS TO QUAL CITIZENS (000'S)	691	691	691	691	691	691	691	691
2. PROVIDE VOTER EDUCATION SERVICES (000'S)	691	691	691	691	691	691	691	691
3. PROVIDE VOTER ORIENTATION TO NTRLZD CITS (000'S)	0	0	0	0	0	0	0	0
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY CHARGES FOR CURRENT SERVICES	36	80	100					
TOTAL PROGRAM REVENUES	36	201	7	201	7	201	7	7
	72	281	107	201	7	201	7	7
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	36	201	7	201	7	201	7	7
SPECIAL FUNDS	36	80	100					
TOTAL PROGRAM REVENUES	72	281	107	201	7	201	7	7

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEMS ERROR.

A. Statement of Program Objectives

To maximize voter participation in the electoral process by developing policies and procedures that encourages registration and turnout.

- Maximize voter registration statewide.
- Equalize voter registration between districts statewide.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The program complies with Section 37-68(1)(A)(B).

3. Responsible for public education with respect to voter registration and information.
4. Maintain data relating to registered voters, elections, apportionment and districting.
5. Provide necessary technical services and support to the Reapportionment Commission.
6. Provide staff support to the Elections Commission.
7. Provide staff support to the Board of Registration.
8. Conduct elections in compliance with all federal and state laws.

C. Description of Activities Performed

1. Direct and coordinate the statewide election systems and assists the counties with county elections:

- Provide election services statewide.
- Prepare, procure and control inventory of election ballots for state and concurrently conducted county elections statewide.
- Provide secure, accessible and convenient voting services to all eligible voters statewide.
- Process, tabulate and distribute election results statewide.
- Provide computer support services (hardware and software applications) for elections (state and county).
- Provide logistical and warehousing support for elections (state and county).

2. Provide voter registration services to qualified citizens.

D. Statement of Key Policies Pursued

The Office of Elections strives for integrity and efficiency in the administration of elections and seeks to maximize voter participation in the electoral process.

E. Identification of Important Program Relationships

This Office works closely with the various county offices and their election staff as well as state agencies to coordinate election-related activities. The Office serves as the principal liaison with various federal agencies (e.g., Election Assistance Commission, Federal Voter Assistance Program, Department of Justice, etc.) on election-related matters.

F. Description of Major External Trends Affecting the Program

A major trend affecting this Office is the decrease in people volunteering to work on election days and the decrease in the number of people who register and vote.

Another trend affecting this Office is changes to federal laws. These changes have been made to strengthen the integrity of elections, increase participation in the electoral process, improve the administration of elections, and facilitate enfranchisement of voters. Some examples are reflective in the Help America Vote Act (HAVA), Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA), Voting Rights Act, and American with Disabilities Act (ADA).

G. Discussion of Cost, Effectiveness, and Program Size Data

No significant changes.

H. Discussion of Program Revenue

Program revenues are generated from candidate filing fees, sale of election maps, and reimbursement from counties for election expenses. All revenues are deposited directly to the general fund.

Additionally, revenues received under the Help America Vote Act (HAVA) of 2002 are deposited into a federal fund. Expenditure of funds is specifically noted in the HAVA.

I. Summary of Analysis Performed

Not applicable.

J. Further Considerations

Not applicable

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS101**
 PROGRAM STRUCTURE NO. **11020201**
 PROGRAM TITLE: **ACCOUNTING SYSTEM DEVELOPMENT & MAINTENA**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
OPERATING COST	6.00*	6.00*	6.00*	6.00*	6.0*	6.0*	6.0*	6.0*
PERSONAL SERVICES	390,030	421,756	436,389	436,389	436	436	436	436
OTHER CURRENT EXPENSES	60,267	77,592	77,592	77,592	78	78	78	78
EQUIPMENT	14,149							
TOTAL OPERATING COST	464,446	499,348	513,981	513,981	514	514	514	514
BY MEANS OF FINANCING	6.00*	6.00*	6.00*	6.00*	6.0*	6.0*	6.0*	6.0*
GENERAL FUND	464,446	499,348	513,981	513,981	514	514	514	514
TOTAL POSITIONS	6.00*	6.00*	6.00*	6.00*	6.00*	6.00*	6.00*	6.00*
TOTAL PROGRAM COST	464,446	499,348	513,981	513,981	514	514	514	514

PROGRAM ID: AGS101
 PROGRAM STRUCTURE: 11020201
 PROGRAM TITLE: ACCOUNTING SYSTEM DEVELOPMENT AND MAINTENANCE

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
MEASURES OF EFFECTIVENESS								
1. % PROJECTS COMPL FOR NEW SYSTEMS/ENHANCE-GOAL 75%	75	75	75	75	75	75	75	75
2. % PROJECTS COMPL FOR ACCTG MANUALS/FORMS-GOAL 80%	80	80	80	80	80	80	80	80
PROGRAM TARGET GROUPS								
1. NO. OF REQUESTS TO DEV NEW SYSTEMS/MODIFY EXISTING	8	8	20	20	20	20	20	20
2. NO. REQUESTS NEW/CHANGES TO ACCOUNTNG MANUALS/FORM	15	15	8	8	8	8	8	8
PROGRAM ACTIVITIES								
1. NO. OF HOURS - DEV OF NEW SYTEMS/MODIFY EXISTING	1800	1800	3000	3000	3000	3000	3000	3000
2. NO. OF HOURS - MAINT/MGMT ACCOUNTING MANUALS/FORMS	1800	1800	400	400	400	400	400	400

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEMS ERROR.

A. Statement of Program Objectives

To develop, maintain and improve the State financial accounting and reporting system, and control the methods, procedures and forms of the accounting system.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The program is in compliance with Section 37-68(1)(A)(B).

C. Description of Activities Performed

A major portion of the program's effort is directed toward development of new statewide accounting systems and major enhancements to existing accounting systems. Activities related to the development of new accounting systems and major enhancements to the existing systems include: coordinating project tasks and activities; defining system functional and internal control requirements; identifying required system design modifications and related system specifications; re-engineering work processes, documents, and document flow; conducting acceptance testing; providing user related training, conversion, implementation, and post implementation support; and developing policies, procedures, forms and users manuals.

Concurrent with accounting system development is the maintenance and management of existing systems to: improve the operational efficiency and/or utility of the systems; comply with changes in applicable State and Federal laws, and/or management policies; correct accounting deficiencies or internal control weaknesses as identified by independent financial auditors; and correct system errors that occur in the normal course of business. Activities related to the maintenance and management of existing systems are similar to those of major enhancements to existing accounting systems, but on a smaller scale.

This program also establishes, maintains and manages the State of Hawaii Accounting Manual, Financial Accounting Management Information System (FAMIS) Procedures Manual, and Financial Datamart Manual and related State Accounting Forms to provide internal control over the accounting functions of the state.

Activities related to the control functions include prescribing: accounting policies, methods and practices of the state to comply with accounting and reporting requirements for governmental entities in conformity with generally accepted accounting principles, comply with applicable State and Federal laws, and/or management policies; and content and format of accounting information through the use of Statewide Accounting Forms to provide uniformity in the recording of accounting transactions and ensure the validity, propriety and accuracy of recorded accounting transactions.

D. Statement of Key Policies Pursued

Key policies are designed to fulfill the statutory requirements imposed upon the Comptroller of: making changes and modifications to the accounting system of the State (including the design, development and implementation of a proper system of internal controls to encompass the changes and modifications made to the accounting system) that appear to be in the best interest of the State, as promulgated by Section 40-2, HRS; and determining the forms required to adequately supply the accounting system with the requisite accounting data for state government; maintaining the applicability, relevancy and uniformity of accounting forms in statewide use (including the classification, numbering and standardization of such forms in terms of design, dimension, color and grade of paper), as promulgated by Section 40-6, HRS.

Accordingly, program policies are directed toward ensuring proper: functionality of new or existing systems to reduce operating cost and increase productivity by eliminating redundant processing and duplication of effort, and streamlining and standardizing operations; internal control

over assets to safeguard assets from loss or waste; and internal control over accounting information processed by the system to maintain data integrity throughout the system and generate accurate, reliable and timely information from the system.

Policies pursued support Part I; Section 226-28; Hawaii State Plan, HRS relating to the fiscal management objective of ensuring fiscal integrity, responsibility and efficiency in state government, and conforms with the Plan policy regarding improvements to the fiscal budgeting and management system.

E. Identification of Important Program Relationships

The work performed by this program requires collaboration with the Uniform Accounting and Reporting Branch and Pre-Audit Branch of DAGS to ensure a proper accounting result from the central standpoint, and the departments and agencies to ensure a pragmatic and functional accounting result from the departmental standpoint. In addition, since this program represents the user's orientation to the system, collaboration with and support from AGS 131, Information Processing and Communication Services is necessary to develop and implement the required programming changes, and maintain the data processing aspects of the system.

F. Description of Major External Trends Affecting the Program

A major external trend affecting this program is the rapid growth in information technology. This trend will probably shorten the average life cycle of statewide accounting systems (currently averaging 30 years) and place even greater demands on this program to develop and implement new statewide accounting systems at a faster pace (e.g., replacing an old system every 10 or 15 years as opposed to every 30 years) and in shorter time frames.

This program is also impacted by: changes in financial reporting requirements for state and local governments promulgated by the

Government Accounting Standards Board (GASB); findings of independent financial auditors and legislative auditors with regard to internal control weaknesses and accounting deficiencies; and changes in State and Federal laws, and management policies, as it relates to accounting and reporting.

G. Discussion of Cost, Effectiveness, and Program Size Data

Due to the reduction of staff and a vacant Accountant position, the level of services provided by the program will be impacted.

H. Discussion of Program Revenue

This program does not generate any revenues.

I. Summary of Analysis Performed

This program has not conducted any in-depth analysis.

J. Further Considerations

There are no further considerations at this time.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS102**
 PROGRAM STRUCTURE NO. **11020202**
 PROGRAM TITLE: **EXPENDITURE EXAMINATION**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
OPERATING COST	16.00*	16.00*	16.00*	16.00*	16.0*	16.0*	16.0*	16.0*
PERSONAL SERVICES	625,284	720,957	745,127	745,127	745	745	745	745
OTHER CURRENT EXPENSES	332,945	353,400	353,400	353,400	354	354	354	354
EQUIPMENT	19,862							
TOTAL OPERATING COST	978,091	1,074,357	1,098,527	1,098,527	1,099	1,099	1,099	1,099
BY MEANS OF FINANCING	16.00*	16.00*	16.00*	16.00*	16.0*	16.0*	16.0*	16.0*
GENERAL FUND	978,091	1,074,357	1,098,527	1,098,527	1,099	1,099	1,099	1,099
TOTAL POSITIONS	16.00*	16.00*	16.00*	16.00*	16.00*	16.00*	16.00*	16.00*
TOTAL PROGRAM COST	978,091	1,074,357	1,098,527	1,098,527	1,099	1,099	1,099	1,099

PROGRAM ID: AGS102
 PROGRAM STRUCTURE: 11020202
 PROGRAM TITLE: EXPENDITURE EXAMINATION

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
MEASURES OF EFFECTIVENESS								
1. AV IN-HSE TIME FOR PAYMTS TO VENDORS-GOAL 5 WK DAY	5	5	5	5	5	5	5	5
2. % OF LATE PAYMENTS-GOAL 5% STATEWIDE	10	8	7	7	6	6	6	6
3. % OF PAYMT VOUCHER PROCESSED W/ NO ERRORS-GOAL 90%	98	98	98	98	98	98	98	98
PROGRAM TARGET GROUPS								
1. NO. OF PAYMENT VOUCHERS PROCESSED (IN THOUSANDS)	76	75	75	75	75	75	75	75
PROGRAM ACTIVITIES								
1. NO. OF CONTRACTS EXAMINED	956	1240	1240	1240	1240	1240	1240	1240
2. NO. OF PAYCHECKS ISSUED (IN THOUSANDS)	205	210	210	210	210	210	210	210
3. NO. OF CHECKS (NON-PAYROLL) ISSUED (IN THOUSANDS)	1251	1225	1200	1150	1150	1150	1150	1150
4. NO. OF PAYMENTS MADE ELECTRONICALLY (IN THOUSANDS)	395	400	400	450	450	450	450	450
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUE FROM OTHER AGENCIES: ALL OTHER	4							
CHARGES FOR CURRENT SERVICES	7	82	82	82	82	82	82	82
TOTAL PROGRAM REVENUES	11	82	82	82	82	82	82	82
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	11	82	82	82	82	82	82	82
TOTAL PROGRAM REVENUES	11	82	82	82	82	82	82	82

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEMS ERROR.

A. Statement of Program Objectives

To assure State payments conform to established standards of propriety and legality and are made promptly.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The Program complies with Section 37-68 (1) (A) (B).

C. Description of Activities Performed

Vouchers received from departments and agencies are pre-audited to determine that the proposed expenditures are legal and proper. The program ensures the transactions complies with applicable laws, appropriately charged, and conforms to prudent business practices and policies.

Payrolls received from departments and agencies are pre-audited to determine that the rate of pay is properly authorized, partial pay is correctly computed, and time records or other required documentation are supported. Assignments and garnishments against payrolls are also controlled and processed in accordance with employee desires or statutory requirements.

The program also certifies that funds are available to cover contracts. Contracts are further examined for legality and propriety to avoid unnecessary reexamination in the future.

Other activities include the control of State check issuances, cancellations, and re-issues and the maintenance of vendor codes.

D. Statement of Key Policies Pursued

Pre-audit of vouchers and payrolls are performed on a test basis. The test is designed to assure the overall validity of all transactions. The program also maintains records of both voucher and payroll claims that must be adjusted as the result of the test.

These pre-audit activities directly serve the Hawaii State Plan, Part I, Section 226-28, HRS, to ensure fiscal integrity, responsibility, and efficiency in the financial operations of the State government.

E. Identification of Important Program Relationships

There are no important program relationships identified.

F. Description of Major External Trends Affecting the Program

The program is directly affected by any substantial changes in the volume of State government expenditures and any significant organizational changes.

G. Discussion of Cost, Effectiveness, and Program Size Data

During the current biennium, the program has maintained its level of services as previously provided and has accommodated its target group accordingly. For the budget period and the four years of the planning period, the volume data reflect adjustments based on current volume levels.

H. Discussion of Program Revenue

The Pre-Audit Program does not generate any revenues.

I. Summary of Analysis Performed

This program has not conducted any in-depth analysis.

J. Further Considerations

There are no further considerations to be addressed.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS103**
 PROGRAM STRUCTURE NO. **11020203**
 PROGRAM TITLE: **RECORDING AND REPORTING**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
OPERATING COST	11.00*	11.00*	13.00*	13.00*	13.0*	13.0*	13.0*	13.0*
PERSONAL SERVICES	506,078	655,568	746,521	793,345	793	793	793	793
OTHER CURRENT EXPENSES	89,053	97,827	109,827	29,827	30	30	30	30
EQUIPMENT	8,330		14,500					
TOTAL OPERATING COST	603,461	753,395	870,848	823,172	823	823	823	823
BY MEANS OF FINANCING	11.00*	11.00*	13.00*	13.00*	13.0*	13.0*	13.0*	13.0*
GENERAL FUND	603,461	753,395	870,848	823,172	823	823	823	823
TOTAL POSITIONS	11.00*	11.00*	13.00*	13.00*	13.00*	13.00*	13.00*	13.00*
TOTAL PROGRAM COST	603,461	753,395	870,848	823,172	823	823	823	823

PROGRAM ID: AGS103
 PROGRAM STRUCTURE: 11020203
 PROGRAM TITLE: RECORDING AND REPORTING

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
MEASURES OF EFFECTIVENESS								
1. AV TIME TO ISSUANCE OF CAFR-GOAL 6 MONTHS	8	8	8	6	6	6	6	6
2. AV TIME TO ISSUANCE OF QTRLY FIN RPTS-GOAL 4 WEEKS	4	4	4	4	4	4	4	4
3. AV TIME TO POST ALLOTMENT DOCUMENTS-GOAL 3 WK DAYS	4	4	4	4	4	4	4	4
PROGRAM TARGET GROUPS								
1. NO. OF DEPTS/AGENCIES RECEIVING FINANCIAL REPORTS	36	36	36	36	36	36	36	36
2. NO. OF FINANCIAL REPORTS DISTRIBUTED TO DEPTS	11	11	11	11	11	11	11	11
PROGRAM ACTIVITIES								
1. NO. OF ALLOTMENT DOCUMENTS PROCESSED	3800	3800	3800	3800	3800	3800	3800	3800
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUE FROM OTHER AGENCIES: ALL OTHER	2,613	2,500	2,500	2,500	2,500	2,500	2,500	2,500
TOTAL PROGRAM REVENUES	2,613	2,500	2,500	2,500	2,500	2,500	2,500	2,500
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	2,613	2,500	2,500	2,500	2,500	2,500	2,500	2,500
TOTAL PROGRAM REVENUES	2,613	2,500	2,500	2,500	2,500	2,500	2,500	2,500

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEMS ERROR.

A. Statement of Program Objective

To assure the State financial transactions are promptly and properly recorded and reported.

B. Description of Request and Compliance with Section 37-68 (1) (A) (B)

The program is requesting two Accountant VI positions, and related expenses, to prepare the State's Comprehensive Annual Financial Report (CAFR) and coordinate the State's Single Audit. Timely preparation of the CAFR is essential to maintaining a positive bond rating and minimizing the State's interest expense. The Single Audit and response to Single Audit findings are required to ensure continued receipt of Federal Funds. The cost of funding these positions and related expenses is offset, in part, by a reduction in overtime and contracted accounting services in fiscal year 2015 and thereafter. The program complies with Part IV, Section 37-68 (1) (A) (B), HRS.

C. Description of Activities Performed

The program activities are processing and recording receipt, expenditure and other accounting transactions in the State's general ledgers (the control ledgers) and in the appropriate subsidiary ledgers. The program also prepares timely, meaningful and accurate reports and control financial transactions that are entered into the computer files on the State's accounting system. One of the reports prepared by the program is the State of Hawaii's Comprehensive Annual Financial Report

D. Statement of Key Policies Pursued

Key policies pursued are directed to proper documentation of the State's financial transactions to provide meaningful financial information to decision

makers on a timely basis. Policies pursued support Part I, Section 226-27, the Hawaii State Plan, HRS, relating to the fiscal management objective of ensuring fiscal integrity.

E. Identification of Important Program Relationships

There is no important program relationship identified.

F. Description of Major External Trends Affecting the Program

The major external trend that affects the program is changing reporting standards that are continuously promulgated by the Governmental Accounting Standards Board (GASB).

G. Discussion of Cost, Effectiveness, and Program Size Data

With approval of the program's request, the program will reduce the average time to issue the CAFR from its current estimate of eight months to its goal of six months.

H. Discussion of Program Revenues

The program does not generate revenues from its operations.

I. Summary of Analysis Performed

This program has not conducted any in-depth analysis.

J. Further Considerations

There are not further considerations at this time.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS104**
 PROGRAM STRUCTURE NO. **11020204**
 PROGRAM TITLE: **INTERNAL POST AUDIT**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
OPERATING COST	6.00*	6.00*	6.00*	6.00*	6.0*	6.0*	6.0*	6.0*
PERSONAL SERVICES	388,794	420,521	434,258	434,258	434	434	434	434
OTHER CURRENT EXPENSES	5,344	7,717	7,717	7,717	8	8	8	8
EQUIPMENT	2,981							
TOTAL OPERATING COST	397,119	428,238	441,975	441,975	442	442	442	442
BY MEANS OF FINANCING	6.00*	6.00*	6.00*	6.00*	6.0*	6.0*	6.0*	6.0*
GENERAL FUND	397,119	428,238	441,975	441,975	442	442	442	442
TOTAL POSITIONS	6.00*	6.00*	6.00*	6.00*	6.00*	6.00*	6.00*	6.00*
TOTAL PROGRAM COST	397,119	428,238	441,975	441,975	442	442	442	442

PROGRAM ID: AGS104
 PROGRAM STRUCTURE: 11020204
 PROGRAM TITLE: INTERNAL POST AUDIT

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
MEASURES OF EFFECTIVENESS								
1. NO. OF STATUTORY AUDITS COMP AS % OF TOTAL PLANNED	100	100	100	100	100	100	100	100
2. NO. SELF-ASSESS IC QUEST COMPL AS % OF TOTAL REQ	100	100	100	100	100	100	100	100
3. NO. FIN AUDIT RPTS REV AS % TOTAL BY OFFICE OF AUD	100	100	100	100	100	100	100	100
4. NO. COMPLIANCE AUD RPTS REV AS % TTL BY OFF OF AUD	100	100	100	100	100	100	100	100
5. AV LENGTH OF TIME BETWEEN AUDITS	6	6	6	6	6	6	6	6
PROGRAM TARGET GROUPS								
1. NUMBER OF STATUTORY REQUIRED AUDITS	259	259	259	259	259	259	259	259
2. NO. OF EXEC DEPTS SUB TO COMPTROLLER ACCT POLICIES	17	17	17	17	17	17	17	17
3. NO. OF FINANCIAL AUDITS PLANNED BY OFF OF AUDITOR	8	8	8	8	8	8	8	8
4. NO. OF COMPLIANCE AUDITS PLANNED BY OFF OF AUDITOR	12	12	12	12	12	12	12	12
PROGRAM ACTIVITIES								
1. MONITOR IC & ACCTG SYS THROUGH STATUTORY REQ AUDIT	10	10	10	10	10	10	10	10
2. MONITOR DEP IC THROUGH SELF-ASSMT IC QUESTIONNAIRE	17	17	17	17	17	17	17	17
3. MONITOR IC BY REV OFFICE OF AUDITOR FIN AUDIT RPTS	8	8	8	8	8	8	8	8
4. MONITOR DEPT BY REV OFF OF AUDITOR COMPLIANCE RPTS	12	12	12	12	12	12	12	12

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEMS ERROR.

A. Statement of Program Objective

To achieve complete compliance with the State Comptroller's established accounting procedures and internal controls by the State's Executive departments and agencies through financial and compliance audits.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The Program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

The major activities of the Program include the following: (1) Annual audits required by statute; (2) Annual audits by request; (3) Department audit requests with urgent needs; (4) Audits of other departments and agencies not requiring annual audits but scheduled on a cyclical basis; (5) Assist departments in resolving accounting-related problems including the active follow-up of resolving audit findings.

D. Statement of Key Policies Pursued

The policies pursued support Part I, Section 226-28, HRS, Hawaii State Plan. It is the policy of the Program to ensure fiscal integrity, responsibility and efficiency in the state government by performing audits on a systematic and selective basis.

E. Identification of Important Program Relationships

Generally accepted financial reporting standards provide uniformity in the

treatment of financial transactions for Federal, state and local governments. The Program monitors the departments' use of the State's accounting system

with its appropriate internal controls. Compliance ensures correctness of the State's financial statements. It ensures that Federal funds reported are administered as mandated. It promotes fiscal integrity, responsibility and efficiency.

F. Description of Major External Trends Affecting the Program

State and local government accounting standards (GAAP) continue to evolve. New and draft Governmental Accounting Standards Board (GASB) Statements are issued annually for implementation and comment. The federal Office of Management and Budget continues to streamline federal reporting requirements of Single Audit reports and Federal Funds reports as it moves towards its goal transparency. The impact to State departments is more training and oversight to understand the accounting and administration of Federal funds. Impact to the Program is training to become a resource.

G. Discussion of Cost, Effectiveness, and Program Size Data

99% of the Program's cost is payroll. Payroll determines the number of audits conducted. Economic realities over the prior 4 years required budget reductions. The number of audits conducted decreased with fewer auditors. Technology and training makes the auditor more efficient. The budget period will see fewer audits than in previous years. The planning period will not see an increase from the budget period. With less, the Program continues to meet its core responsibilities.

H. Discussion of Program Revenues

The Program does not anticipate generating any general fund revenues during the 2013-2015 biennium periods and the 2013-2019 planning period.

I. Summary of Analysis Performed

An in-depth analysis has not been performed of the Program.

J. Further Considerations

Within five years a number of Program staff will be eligible for retirement. Currently, a number of employees have more than 25 years of service. The Program is developing a workforce plan to ensure that it continues to have the resources to meet its core responsibilities.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS130**
 PROGRAM STRUCTURE NO. **11030201**
 PROGRAM TITLE: **INFORMATION MGMT AND TECHNOLOGY SVCS**

PROGRAM EXPENDITURES	--IN DOLLARS--				--IN THOUSANDS--			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
OPERATING COST	*	*	32.00*	32.00*	32.0*	32.0*	32.0*	32.0*
PERSONAL SERVICES			2,492,750	3,755,000	3,755	3,755	3,755	3,755
OTHER CURRENT EXPENSES			24,472,609	22,752,769	22,753	22,753	22,753	22,753
EQUIPMENT			4,705,000	5,100,000	5,100	5,100	5,100	5,100
TOTAL OPERATING COST			31,670,359	31,607,769	31,608	31,608	31,608	31,608
BY MEANS OF FINANCING								
GENERAL FUND	*	*	25.00*	25.00*	25.0*	25.0*	25.0*	25.0*
			30,470,359	30,407,769	30,408	30,408	30,408	30,408
SPECIAL FUND	*	*	7.00*	7.00*	7.0*	7.0*	7.0*	7.0*
			1,200,000	1,200,000	1,200	1,200	1,200	1,200
CAPITAL INVESTMENT APPROPRIATIONS								
PLANS			2,500,000	2,500,000	2,500	1,500	500	500
DESIGN			6,500,000	6,500,000	4,500	2,500	500	500
CONSTRUCTION			18,000,000	18,000,000	21,000	13,000	4,000	2,000
EQUIPMENT			3,000,000	3,000,000	1,000	3,000	1,000	3,000
TOTAL CAPITAL APPROPRIATIONS			30,000,000	30,000,000	29,000	20,000	6,000	6,000
BY MEANS OF FINANCING								
G.O. BONDS			30,000,000	30,000,000	29,000	20,000	6,000	6,000
TOTAL POSITIONS	*	*	32.00*	32.00*	32.00*	32.00*	32.00*	32.00*
TOTAL PROGRAM COST			61,670,359	61,607,769	60,608	51,608	37,608	37,608

PROGRAM ID: AGS130
 PROGRAM STRUCTURE: 11030201
 PROGRAM TITLE: INFORMATION MANAGEMENT AND TECHNOLOGY SERVICES

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
MEASURES OF EFFECTIVENESS								
1. % OF CUSTOMER SATISFATN MEETS/EXCEEDS EXPECTATIONS	N/A	40	50	80	85	90	95	98
2. % OF INFRASTRUCTURE UPTIME	N/A	97	98	99	99.9	99.999	99.999	99.999
3. % OF SERV LEVEL AGRMT RATED MEETS/EXCEEDS EXPECTNS	N/A	40	50	80	85	90	95	98
4. AVE NO. OF DAYS TO PROCESS CUSTOMER ORDER (PROCURE	N/A	14	12	10	8	7	5	3
5. % OF PROJECTS DELIV W/ SCOPE, ON-TIME, & W/ BUDGET	N/A	75	80	85	90	92	94	96
6. NO. OF ONLINE SERVICES PROVIDED	N/A	10	20	30	40	50	60	70
PROGRAM TARGET GROUPS								
1. NO. OF DEPTS & ATTACH AGEN SERVED W/IT SHARED SERV	N/A	20	50	70	80	90	100	112
2. NO. OF APPRV BUS PROC REENG REQ FOR DEPTS & ATTCH	N/A	4	8	12	16	20	20	20
3. NO. OF APPRV NEW APPL DEV REQ FOR DEPTS & ATT AGEN	N/A	4	8	12	16	20	24	24
4. NO. OF OPEN DATA PAGE VIEWS (IN 1000'S)	N/A	20	30	50	100	150	200	250
5. NO. OF UNIQUE VISITORS TO STATE WEBSITES (IN MILL)	N/A	3	4	5	6	7	8	10
PROGRAM ACTIVITIES								
1. AVE MONTHLY VOLUME OF HELP DESK CALLS	N/A	60	90	120	150	120	120	120
2. AVE MO VOL OF DATA STORAGE @DATA CENTR-TB	N/A	0.10	0.15	0.20	0.25	0.30	0.40	0.50
3. TOTAL NO. OF IT TRAINING COURSES PROV TO ST EMPL	N/A	50	25	100	100	100	100	100
4. TOTAL NO. OF IT PROCUREMENT REQUESTS	N/A	100	150	200	250	300	350	400
5. TOTAL NO. OF BUSINESS REENGINEERING PROJECTS	N/A	4	8	12	16	20	20	20
6. TOTAL NO. OF APPLICATION DEVELOPMENT PROJECTS	N/A	4	8	12	16	20	24	24
7. TOTAL NO. OF ENTERPRISE APPLICATIONS SUPPORTED	N/A	12	18	24	28	36	44	56
8. TOTAL NO. OF EXECUTIVE BRANCH USERS SUPPTD (IN K)	N/A	5	10	10	20	20	40	40

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEMS ERROR.

A. Statement of Program Objective(s)

To assist agencies in the effective, efficient and convenient delivery of programs and services to the public through business process reengineering and information technology services.

Consolidated Infrastructure: Delivering a seamless, integrated, state-of-the-art IT backbone for managing and using the information collected and/or generated by the State. From data centers and disaster recovery to networks and storage to radio and end-user computing, the Consolidated Infrastructure program is the cornerstone of OIMT's IT/IRM transformation.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

To establish the OIMT office, temporary staff previously employed under RCUH via grant funds is being made permanent/exempt. Details of OIMT planned efforts can be found in the Business and Information Technology/Information Resource Management Transformation Plan at <http://http://oimt.hawaii.gov/>.

Enterprise Shared Services: The set of business functional services that are common across all line- of-business mission activities and feature the management and persistence of key shared data. Examples include business functions such as financial management, asset inventory tracking, and procurement execution, and IT utility services such as email, collaboration, digital content management, geospatial visualization. Enterprise Shared Services will be developed, deployed, and provided to the enterprise by OIMT, reducing or eliminating redundant investments and maximizing the State's purchasing power.

C. Description of Activities Performed

Information Management And Technology Services (IMTS) is also known as Office of Information Management and Technology (OIMT). The program's major activities include:

Governance: Governance helps an enterprise ensure that it is investing its limited resources in alignment with the strategic direction desired by leadership. Potential investments are evaluated and selected based on their contribution to improvements in the efficiency and/or effectiveness of delivering on the State's strategic goals and objectives. Continuous review of performance against objectives and strategic alignment ensure investments produce the desired results.

Open Government: The principles of open government include transparency, participation, and collaboration. Transparency promotes accountability and provides information for citizens about what their Government is doing.

Security and Privacy: Ensuring the integrity, availability, authenticity, non-repudiation, and confidentiality of user data. Physical devices, software, and policies and practices are applied in combination to protect the State's data, while enabling access to authorized users.

Program Management: Management ensures that the resources the State applies to delivering on its mission objectives are being used efficiently and effectively to produce the desired results. OIMT provides program management expertise and assistance to major business and IT/IRM transformation initiatives such as Enterprise Resource Planning (ERP), Tax Modernization, and the Hawai'i Broadband Initiative (HBI).

D. Statement of Key Policies Pursued

Key policies that will be pursued include:

Authorized Access Anywhere: Residents, State Employees, and government and business partners have access to the right information for any mission, at any time through one portal (my.hawaii.gov) on any device, reliably and securely.

Manage investments as a portfolio: Maintain accurate inventory of projects, processes, hardware, software, and information, taking an enterprise view to reduce duplication of capabilities, provide commentary, allowing an enterprise view to reduce duplication of capabilities, provide common services centrally, allowing and maximize the State's value from its investments.

Provide information services as a utility: Centralize and unify the provision of shared services and IT infrastructure resources to enable departmental IT organizations for focus on developing, deploying, and maintaining innovative mission-specific applications.

E. Identification of Important Program Relationships

As the State's central IT authority, OIMT maintains relationships with every department, agency, and program in the State to better understand program and user requirements, develop architectural plans for the future, coordinate management of projects, establish performance metrics, and provide IT/IRM and business transformation services. Coordination with Counties enables sharing of resources and better integration between and among the governments within the State. Relationships with Federal agencies provide both funding opportunities and better understand of compliance requirements.

F. Description of Major External Trends Affecting the Program

There are four major trends affecting the existing program: 1) Funding –The potential lack of ability to properly fund the transformation effort will result in the project taking longer and costing the State more. 2) Procurement – OIMT is working with SPO to improve processes and to establish better efficiencies. 3) Consolidation and shared services – Many states have completed consolidation of their IT programs and built up shared services programs resulting in efficiencies and cost savings. Hawai'i is leveraging the best practices and lessons learned from these efforts shape or efforts and make them more efficient and successful. 4) Resistance to change – In the efforts completed or currently underway, it has been seen that there is noteworthy

resistance to change not only in how we do something, but who does it. This has been seen in other state's consolidation efforts but no quite to the level seen here. Considerable efforts are being made to ensure open collaboration, communication, and strong partnership in our efforts.

G. Discussion of Cost, Effectiveness, and Program Size Data

For the amount of work effort required OIMT is greatly understaffed at 11 persons. Given this limitation, substantial expert resources are required by contracted staff. Even with this limitation, we have delivered all of our objectives on or ahead of schedule and within budget. For the first year, the Hawai'i Community Foundation provided OIMT funding. FY13 is the first year of partial State funding for the office. Monthly progress reports are being provided to the Legislature on each of the State funded efforts noting the project, value to be received, and program and budget alignment.

H. Discussion of Program Revenue

The program does not generate State revenues from its operations.

I. Summary of Analysis Performed

SAIC created an IT and State services baseline assessment on behalf of OIMT. The results of the assessment were released on September 29, 2011. Included in the assessment were the following:

- Baseline Assessment of Information Management and Technology and Comprehensive View of State Services.
- Benchmarking Final Report.
- Data Center Assessment Report.
- Enterprise Alignment Database (EAD) Tool.

The OIMT staff and SAIC worked in close collaboration with all state departments and the University of Hawai'i to complete the first phase of the

State's multi-year initiative to modernize its IT and information resource management (IRM) systems. The reports were completed on-schedule and published in an open and transparent manner on the OIMT website at <http://oimt.hawaii.gov/>.

In consultation with state agencies, and after a thorough review of national best practices and lessons learned, OIMT developed the Business and Information Technology/Information Resource Management Transformation Plan (Transformation Plan) to guide the work of the state toward achieving the New Day vision. This plan can be viewed at <http://oimt.hawaii.gov/>.

J. Further Considerations

All further considerations in detail are noted in the OIMT plans which can be viewed at <http://oimt.hawaii.gov/>.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS131**
 PROGRAM STRUCTURE NO. **11030202**
 PROGRAM TITLE: **INFORMATION PROCESSING & COMM SERVICES**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
OPERATING COST	148.00*	157.00*	155.00*	155.00*	155.0*	155.0*	155.0*	155.0*
PERSONAL SERVICES	7,383,017	9,410,882	9,680,469	9,783,093	9,784	9,784	9,784	9,784
OTHER CURRENT EXPENSES	6,029,133	15,148,570	7,979,370	7,979,370	7,979	7,979	7,979	7,979
EQUIPMENT	881,132	1,524,103	579,303	464,303	465	465	465	465
TOTAL OPERATING COST	14,293,282	26,083,555	18,239,142	18,226,766	18,228	18,228	18,228	18,228
BY MEANS OF FINANCING								
GENERAL FUND	115.00*	117.00*	121.00*	121.00*	121.0*	121.0*	121.0*	121.0*
11,282,327	22,684,027	14,825,269	14,812,893	14,814	14,814	14,814	14,814	
*	7.00*	1.00*	1.00*	1.0*	1.0*	1.0*	1.0*	
SPECIAL FUND		86,944	101,289	101,289	101	101	101	101
33.00*	33.00*	33.00*	33.00*	33.0*	33.0*	33.0*	33.0*	
INTERDEPT. TRANSFER	3,010,955	3,312,584	3,312,584	3,312,584	3,313	3,313	3,313	3,313
CAPITAL INVESTMENT APPROPRIATIONS								
PLANS	200,000	15,147,000	149,000	149,000	149	149	154	154
LAND ACQUISITION	50,000	50,000	1,000	1,000	1	1	1	1
DESIGN	350,000	401,000	680,000	400,000	500	500	525	525
CONSTRUCTION	7,035,000	6,936,000	6,320,000	3,800,000	5,000	5,000	5,250	5,250
EQUIPMENT	600,000	601,000	2,100,000	2,000,000	4,000	4,000	4,200	4,200
TOTAL CAPITAL APPROPRIATIONS	8,235,000	23,135,000	9,250,000	6,350,000	9,650	9,650	10,130	10,130
BY MEANS OF FINANCING								
G.O. BONDS	8,235,000	23,135,000	9,250,000	6,350,000	9,650	9,650	10,130	10,130
TOTAL POSITIONS	148.00*	157.00*	155.00*	155.00*	155.00*	155.00*	155.00*	155.00*
TOTAL PROGRAM COST	22,528,282	49,218,555	27,489,142	24,576,766	27,878	27,878	28,358	28,358

PROGRAM ID: AGS131
 PROGRAM STRUCTURE: 11030202
 PROGRAM TITLE: INFORMATION PROCESSING AND COMMUNICATION SERVICES

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
MEASURES OF EFFECTIVENESS								
1. REQ FOR IP SVCS CMP WITHIN TIMEFRAME AS %TTL CMP	83	83	83	83	83	83	83	83
2. % OF MAINFRAME PRODUCTION JOBS RUN AS SCHEDULED	99	99	99	99	99	99	99	99
3. MFRAME PROD JOBS RERUN AS % OF TTL MFRAME PROD JOB	.26	1	1	1	1	1	1	1
4. MAINFRAME DOWNTIME AS % OF TOTAL OPERATIONAL TIME	.06	1	1	1	1	1	1	1
5. # TROUBLE CALLS RESOLVED AS % CALLS RECD BY NCU	98	98	98	98	98	98	98	98
PROGRAM TARGET GROUPS								
1. # OF STATE USER AGENCIES	21	21	21	21	21	21	21	21
PROGRAM ACTIVITIES								
1. # OF DEVICES AT STATE'S CENTRAL COMP FACILITY	1186	1186	1186	1186	1186	1186	1186	1186
2. NUMBER OF IP APPLICATIONS MAINTAINED	68	72	72	72	72	72	72	72
3. AVERAGE MO CALL VOLUME REC'D BY ASSISTANCE CNTR	653	650	650	650	650	650	650	650
4. TOTAL NO. OF VIDEO CONF HOURS SCHEDULED	2931	3000	3000	3000	3000	3000	3000	3000
5. TOTAL NUMBER OF WEB SITES SUPPORTED	64	75	75	75	75	75	75	75
6. TOTAL NUMBER OF MICROWAVE RADIO PATHS ESTABLISHED	40	46	46	46	46	46	46	46
7. AV MO VOL OF DATA BACKED UP FOR OFFSITE STORAGE	42	43	43	43	43	43	43	43
8. TOTAL NUMBER OF EXEC BR E-MAIL ACCOUNTS ADMINSTRD	5881	5881	5881	5881	5881	5881	5881	5881
9. TOTAL NUMBER OF CYBER SECURITY ALERTS BROADCAST	176	200	200	200	200	200	200	200
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	1	1	1	1				
REVENUE FROM OTHER AGENCIES: ALL OTHER	104	96	96	96	96	96	96	96
CHARGES FOR CURRENT SERVICES	3,978	4,512	4,512	4,512	4,512	4,512	4,512	4,512
NON-REVENUE RECEIPTS	307							
TOTAL PROGRAM REVENUES	4,390	4,609	4,609	4,609	4,608	4,608	4,608	4,608
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	307							
SPECIAL FUNDS	842	1,297	1,297	1,297	1,296	1,296	1,296	1,296
ALL OTHER FUNDS	3,241	3,312	3,312	3,312	3,312	3,312	3,312	3,312
TOTAL PROGRAM REVENUES	4,390	4,609	4,609	4,609	4,608	4,608	4,608	4,608

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEMS ERROR.

A. Statement of Program Objective(s)

Information Processing and Communication Services (IPCS also known as ICSD) strives to improve the management and operation of all State agencies by providing effective, efficient, coordinated, and cost-beneficial computer and telecommunication services such that State program objectives may be more efficiently achieved.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

The program is proposing changes to existing areas: 1) Adding three (3) Information Technology Specialist (ITS) positions to the System Services Branch and one (1) ITS position to the Technology Support Services Branch, 2) The existing Access Hawaii Committee Portal Manager position be converted to permanent status, 3) Trade-offs within ICSD Administration, Client Services Branch, and Technology Support Services Branch to reflect organizational changes, 4) Transferring seven (7) existing positions within the Office of Information Management and Technology (OIMT) and two (2) new OIMT positions created by the 2012 Legislature from AGS-131 to AGS-130, and 5) Acquiring software that will replace obsolete and/or no longer supported software which is needed to support mission critical applications. The Program complies with Section 37-68(1)(A)(B).

As mentioned above, these are changes to existing programs. There are no new programs being proposed at this time.

C. Description of Activities Performed

Production Services - Operates a centralized computing facility and a distributed data communications network that provides comprehensive and efficient computing services to all State agencies.

Systems Services - Provides systems software support and control programming; database management and operational support; installation and maintenance services for distributed systems; development, implementation, and maintenance of specialized systems software used in support of applications and control systems; and analyses to improve the efficiency and capacity of computer systems and security of information.

Telecommunications Services - Plans, designs, engineers, upgrades, and manages the State's telecommunication infrastructure that delivers voice, data, video, microwave, and radio communications services to State agencies.

Client Services - Provides application systems development and maintenance services to statewide applications and department or agency specific applications.

Technology Support Services - Provides planning, design, management, maintenance, coordination, and technical consulting and support for the State's emerging technologies programs.

Planning and Project Management - Provides planning, advice, assistance, and guidance in the proper and efficient use of information processing. Provides oversight for procedures, techniques, and systems development methodologies.

Cyber Security - Provides planning, advice, assistance, scanning and monitoring in the secure use of information processing.

D. Statement of Key Policies Pursued

Provide reliable, available, and secure computer processing and telecommunications services to State agencies we directly serve, and to other local, State, and federal agencies we interface with, to provide the required computer processing and transmission of data needed to accomplish program objectives.

Support the execution of the Business and Information Technology/Information Resource Management (IT/IRM) Transformation Plan, a 12-year roadmap developed by the State Chief Information Officer and the OIMT.

E. Identification of Important Program Relationships

The program provides planning, consulting, development, maintenance, and computer applications processing services for essential statewide programs including Accounting, Payroll, Budgeting, Capital Improvements, Human Resources Application Information, Class Registration, and Unemployment Insurance (UI). The IPCS program provides systems support, database management, and computer hosting/operations services for department-administered application systems including Hawaii Automated Welfare Information (HAWI) System, Offender Based Tracking System, Business Registration, Professional and Vocational Licensing, Integrated Tax Information Management System, KEIKI Child Support Enforcement System, and Hawaii Employer-Union Benefits Trust Fund system. The IPCS program establishes and maintains interfaces to State Judicial, Legislative, County, and federal information processing systems to ensure the necessary data exchanges between jurisdictions for their program objectives. The IPCS program establishes and maintains interfaces between the State and private sector financial institutions for the transmission of State financial transactions.

F. Description of Major External Trends Affecting the Program

The State's current New Day Initiatives includes technology and innovation to create an environment in Hawaii for innovative industries to thrive and simultaneously apply technology to all sectors to produce the outcomes of raising productivity and creating good jobs in the State's economy and its people.

The federal government's current fiscal problems could negatively affect the State's ability in obtaining federal grants and collecting federal reimbursements.

G. Discussion of Cost, Effectiveness, and Program Size Data

The IPCS is focusing on maintaining essential IT operations and keeping aging technology infrastructure running as the proposed new technology framework from New Day initiatives materialize in future years. With its limited remaining resources, the IPSC will support development of those New Day Initiatives.

Years of declining budgets have resulted in outdated systems and equipment to support core government services, e.g., central financial management, accounting, payroll, budgeting, purchasing. All are at risk of frequent break downs and failures, which may negatively impact essential State agency business operations. Further, position cuts over the years have reduced IPCS staffing to minimum levels, producing strain on personnel resources and inadequate staff coverage in critical areas, especially during system malfunctions, disasters, or emergencies. The IPCS's minimal funding and position requests during this budget period will support these key interim maintenance and remedial tasks necessary to keep those systems operating and to minimize risks at potential single points of failures.

H. Discussion of Program Revenue

The program does not generate State revenues from its operations.

I. Summary of Analysis Performed

None.

J. Further Considerations

None.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: AGS111
 PROGRAM STRUCTURE NO. 110303
 PROGRAM TITLE: ARCHIVES - RECORDS MANAGEMENT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
OPERATING COST	16.00*	16.00*	16.00*	16.00*	16.0*	16.0*	16.0*	16.0*
PERSONAL SERVICES	634,543	819,126	920,424	952,344	952	952	952	952
OTHER CURRENT EXPENSES	58,012	174,698	184,698	184,698	185	185	185	185
EQUIPMENT	32,680	48,450	24,950	56,450	56	56	56	56
TOTAL OPERATING COST	725,235	1,042,274	1,130,072	1,193,492	1,193	1,193	1,193	1,193
BY MEANS OF FINANCING	16.00*	16.00*	16.00*	16.00*	16.0*	16.0*	16.0*	16.0*
GENERAL FUND	725,235	842,274	1,130,072	867,572	867	867	867	867
SPECIAL FUND	*	*	*	*	*	*	*	*
INTERDEPT. TRANSFER		200,000		325,920	326	326	326	326
TOTAL POSITIONS	16.00*	16.00*	16.00*	16.00*	16.00*	16.00*	16.00*	16.00*
TOTAL PROGRAM COST	725,235	1,042,274	1,130,072	1,193,492	1,193	1,193	1,193	1,193

PROGRAM ID: AGS111
 PROGRAM STRUCTURE: 110303
 PROGRAM TITLE: ARCHIVES - RECORDS MANAGEMENT

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
MEASURES OF EFFECTIVENESS								
1. NO. OF APPROVED RECORDS RETENTION SCHEDULES	5306	5311	5320	5340	5350	5360	5360	5360
2. % OF STORAGE CAPACITY FILLED AT RECORDS CENTER	82	80	80	80	80	80	80	80
3. % REC DESTROYED AT REC CTR % TOT REC ELIG FOR DEST	25	25	25	25	25	25	25	25
4. % OF CUSTOMER REQ SVCD IN A TIMELY/ACCURATE MANNER	95	95	95	95	95	95	95	95
5. NO. OF RECORDS IN ARCHIVES (CUBIC FEET)	10890	10900	10950	10950	10950	10950	10950	10950
6. NO. OF RECORDS AVAILABLE ONLINE FOR RESEARCH	265158	275000	285000	285000	285000	285000	285000	285000
PROGRAM TARGET GROUPS								
1. STATE USER AGENCIES	1000	1000	1000	1000	1000	1000	1000	1000
2. # OF CUSTOMERS SERVICED AT HISTORICAL REC BR	8571	8000	8000	8000	8000	8200	8200	8200
3. # OF REC AT STATE REC CTR ELIG FOR DISPOS DUR FY	14650	12600	12600	12600	12600	12600	12600	12600
4. # ONLINE USERS ACCESSING ARCHIVES CATALOG/WEBSITE	294191	300000	350000	350000	350000	350000	350000	350000
PROGRAM ACTIVITIES								
1. NUMBER OF CUBIC FEET OF RECORDS STORED	49261	48250	49000	49000	49000	49000	49000	49000
2. NUMBER OF RECORDS SERIES SCHEDULED/REVISED	3	5	10	15	15	15	15	15
3. NUMBER OF RECORDS REQ RETRIEVED BY RECORDS CENTER	1480	1500	2000	2000	2000	2000	2000	2000
4. NUMBER OF CU FT OF RECORDS DISPOSED BY REC CENTER	4951	2000	2000	2000	2000	2000	2000	2000
5. SVC CUSTOMERS AT HIST REC BR (# OF RETRIEVALS)	19327	20000	20000	20000	20000	20000	20000	20000
6. PROVIDE ACCESS TO HOLD INFO THRU ONLINE CATALOG	24	25	25	25	25	25	25	25
7. PROVIDE ACCESS TO REC THRU DESC FINDING AIDS	10	10	50	50	50	50	50	50
8. COLLECT/PRES PERM/HIST REC OF STATE GOV	90	90	90	90	90	90	90	90
9. # RECORDS SCANNED FOR ONLINE ACCESS DURING THE YR	24714	23000	23000	23000	23000	23000	23000	23000
10. NUMBER OF REC UPLOADED TO INTERNET FOR ONLINE ACC	15774	15000	15000	15000	15000	15000	15000	15000
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUE FROM OTHER AGENCIES: FEDERAL	36							
CHARGES FOR CURRENT SERVICES	59	55	56	56	56	56	56	56
TOTAL PROGRAM REVENUES	95	55	56	56	56	56	56	56
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	59	55	56	56	56	56	56	56
SPECIAL FUNDS	36							
TOTAL PROGRAM REVENUES	95	55	56	56	56	56	56	56

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEMS ERROR.

A. Statement of Program Objectives

To foster open government by preserving and making accessible the historic records of state government and partnering with state agencies to manage their active and inactive records.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

Requests \$262,500 in general funds for FY14 and \$325,920 in special funds for FY15 to complete the piloting and production phases of building the Hawaii State Digital Archives. DAGS will introduce legislation in FY13 to establish the 'State Archivist' and a funding mechanism. The request also meets New Day objective of transforming State government, is part of CIO's plan, and will offer State agencies a means to ensure the preservation of and access to their electronic records of long-term value. In FY 16, the digital archives will be fully functioning and prepared to ingest and preserve state agency electronic records in a centralized digital archives and provide a single access point to the public. The Program complies with Section 37-68(1) (A) (B).

C. Description of Activities Performed

The program's major activities include:

Digital Archives – Continue the development of the digital archives begun in FY 13. Implement the pilot phase consisting of five streams: full documentation of Digital Archives' code, rollout of pilot hardware, onboarding of pilot partner agencies, implementation of functional requirements identified as "necessary" in the Digital Archives Plan, a security analysis of the Digital Archives' system, and a comparison of the developed system to the Trustworthy Repository; Audit and Checklist (TRAC) created by the Research Library Group.

Implement the final production phase of the project consisting of seven streams: final development of any functionality determined to be necessary prior to launch of the production system, rollout of production hardware, stress test of the production system, address any final functionality or revisions necessary, complete documentation required for TRAC audit, knowledge transfer to State Archives staff through training and wiki documentation, and public unveiling of the Digital Archives. Any remaining functional requirements that have not been implemented that have been determined to be necessary for the public launch will be implemented by the project technical staff and project interns.

Historical Records - Collects, preserves, stores, and manages Hawaii's historical government records of enduring legal, historical, administrative, or fiscal value; provides access to these records via the web and at the Hawaii State Archives; provides in-house scanning, technical support services, and prepares scanned records to be loaded to the web.

Records Management - Provides technical and professional support to develop and revise records retention and disposition schedules for the executive branch. Provides low-cost records storage in a warehouse facility for non-permanent records; and provides storage for master/security microforms for state and county agencies.

D. Statement of Key Policies Pursued

Key policies which will be pursued in 2013-2015 biennium include:

- Address the preservation of the state's permanent electronic records through building a digital archives. Partner with agencies including the Legislature and Bureau of Conveyances, as well as other agencies who have agreed to share specific data types to test the digital archives system.

- Explore new methods of classifying and developing records retention schedules to work in an electronic environment.
 - Continue to explore and use open-source software systems to make archives records and information available to users via the internet. Our open-source software solutions rely heavily on archives staff to maintain them with the help of the open source community and ICSD.
 - Work with existing partners and seek new private-government partnerships to continue to add archives records to our online digital collections available on the Archives website.
 - Use the State's internet and intranet to inform State agencies about archives services.
- E. Identification of Important Program Relationships
- The Archives Division collaborates with state agencies and private institutions to preserve and make accessible records of enduring value. The Archives collects records primarily from state agencies and has begun to initiate the digital archives to receive electronic records of permanent value from state agencies.
- F. Description of Major External Trends Affecting the Program
- State government creates and receives a growing volume of information in electronic format. Digital materials are surprisingly fragile. Their viability depends on technologies that rapidly and continually change. As recordkeeping moves from paper to electronic systems, the significance of government records and the challenges associated with caring for born digital records grow. Rapid changes in technology in operating systems, hardware and software can make digital materials inaccessible within short periods of time. Keeping digital resources usable by future generations require conscious effort and continual investment.
- G. Discussion of Cost, Effectiveness and Program Size Data
- Limited funding and staff reductions will continue to impact the program's ability to service the public and meet projected goals.
- H. Discussion of Program Revenue
- DAGS is introducing legislation in FY 13 to establish a State archives preservation and long-term access special fund and assess a preservation fee on public documents to be used to preserve electronic records of long-term value in a useable state for the good of the public. The changes proposed are to Chapter 94, HRS.
- The program currently charges fees for services ordered by researchers, primarily for photocopying and certifications of records. Charges are also assessed for records storage on non-general funded programs, the Department of Education, University of Hawaii, Judiciary, and counties.
- I. Summary of Analysis Performed
- No in-depth program analysis has been performed for this program.
- J. Further Considerations
- Dependence on ICSD for server space and services. Rapidly changing technology requires constant upgrading of computer software and hardware. The public demands increased web access to the Archives records.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS891**
 PROGRAM STRUCTURE NO. **110304**
 PROGRAM TITLE: **WIRELESS ENHANCED 911 BOARD**

PROGRAM EXPENDITURES	--IN DOLLARS--				--IN THOUSANDS--			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
OPERATING COSTS								
OTHER CURRENT EXPENSES	12,053,520	9,000,000	9,000,000	9,000,000	9,000	9,000	9,000	9,000
TOTAL OPERATING COST	12,053,520	9,000,000	9,000,000	9,000,000	9,000	9,000	9,000	9,000
BY MEANS OF FINANCING								
SPECIAL FUND	12,053,520	9,000,000	9,000,000	9,000,000	9,000	9,000	9,000	9,000
TOTAL POSITIONS	12,053,520*	9,000,000*	9,000,000*	9,000,000*	9,000*	9,000*	9,000*	9,000*
TOTAL PROGRAM COST	12,053,520	9,000,000	9,000,000	9,000,000	9,000	9,000	9,000	9,000

PROGRAM ID: AGS891
 PROGRAM STRUCTURE: 110304
 PROGRAM TITLE: ENHANCED 911 BOARD

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
MEASURES OF EFFECTIVENESS								
1. NO. OF WIRLES/VOIP/WIRELINE 911 CALLS COUNTY PSAP	1256030	1262310	1268622	1274965	1281340	1287746	1294185	1300656
2. NO. OF EDUCATIONAL OUTREACH PROGRAMS DURING THE FY	0	1	2	2	2	3	3	3
3. % OF E911 FUNDS DISBURSED FOR NEW TECHLGY FOR PSAP	41	16	19	19	4	18	11	11
PROGRAM TARGET GROUPS								
1. NO. OF PUBLIC SAFETY ANSWERING POINTS	7	8	8	8	8	8	8	8
2. NO. OF WIRELESS/VOIP/WIRELINE PROVIDERS	17	20	21	21	21	22	22	22
PROGRAM ACTIVITIES								
1. TTL \$ AMT OF SURCHGE COLLECTED FISC YR (IN THOUS)	8909	8900	8900	8900	8900	8900	8900	8900
2. TTL \$ AMT DISBURSED TO PSAPS IN FISC YR (IN THOUS)	9665	6929	7619	7489	5825	7108	7650	7645
3. TTL \$ AMT DISBUR TO WSPS IN THE FISC YR (IN THOUS)	155	178	150	150	150	150	150	150
4. TTL \$ AMT DISB TO BD ADMIN MATTERS IN FY (IN THOU)	1279	1271	1381	1510	1334	1330	1335	1335
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY CHARGES FOR CURRENT SERVICES	3	2	2	2	2	2	2	2
TOTAL PROGRAM REVENUES	8,909	8,802	8,802	8,802	8,802	8,802	8,802	8,802
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
SPECIAL FUNDS	8,909	8,802	8,802	8,802	8,802	8,802	8,802	8,802
TOTAL PROGRAM REVENUES	8,909	8,802	8,802	8,802	8,802	8,802	8,802	8,802

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEMS ERROR.

A. Statement of Program Objectives

To administer the collection of the monthly surcharge from wireless service providers and provide reimbursement from the 911 Fund to public safety answering points (PSAPs) and wireless service providers to pay for the reasonable costs to lease, purchase or maintain all necessary equipment, including computer hardware, software and database provisioning required by the PSAPs to provide technical functionality for the wireless enhanced 911 service pursuant to the FCC order 94-102.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

1. Collect monthly surcharge from wireless service providers.
2. Reimburse PSAPs and wireless service providers for the costs associated with wireless enhanced 911 service.
3. Retain independent third party firms to carry out administrative duties and provide technical advisory support to the Board and to administer the Fund.

D. Statement of Key Policies Pursued

To provide adequate cost recovery to PSAPs and wireless service providers for the deployment and ongoing expenses of wireless enhanced 911 services.

E. Identification of Important Program Relationships

The program has important relationships with Federal, State and County governments as it relates to HRS 138.

F. Description of Major External Trends Affecting the Program

There is a national trend to upgrade the current 911 systems to an IP based (Next Generation) infrastructure.

G. Discussion of Cost, Effectiveness, and Program Size Data

The costs associated with the implementation and ongoing operations and support associated with implementing wireless 911 services have not yet been fully realized. There are program measures identified to measure effectiveness of the program.

H. Discussion of Program Revenue

Program revenues are generated from surcharges assessed on wireless service provider's customers and interest income from the Fund balance. Surcharge is assessed in accordance with Chapter 138, HRS.

I. Summary of Analysis Performed

Board received estimated costs from the PSAPs and developed a 5 year spending plan.

J. Further Considerations

The Board will make the recommendation to modify Chapter 138, HRS, to include surcharge assessment on prepaid wireless phones.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: AGS203
 PROGRAM STRUCTURE NO. 11030702
 PROGRAM TITLE: STATE RISK MANAGEMENT & INSURANCE ADMIN

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
OPERATING COST	4.00*	4.00*	4.00*	4.00*	4.0*	4.0*	4.0*	4.0*
PERSONAL SERVICES	320,350	310,664	347,820	347,820	348	348	348	348
OTHER CURRENT EXPENSES	20,494,874	30,948,971	34,925,509	34,925,509	34,925	34,925	34,925	34,925
TOTAL OPERATING COST	20,815,224	31,259,635	35,273,329	35,273,329	35,273	35,273	35,273	35,273
BY MEANS OF FINANCING								
GENERAL FUND	5,987,995	5,987,995	9,987,995	9,987,995	9,988	9,988	9,988	9,988
	4.00*	4.00*	4.00*	4.00*	4.0*	4.0*	4.0*	4.0*
REVOLVING FUND	14,827,229	25,271,640	25,285,334	25,285,334	25,285	25,285	25,285	25,285
TOTAL POSITIONS	4.00*	4.00*	4.00*	4.00*	4.00*	4.00*	4.00*	4.00*
TOTAL PROGRAM COST	20,815,224	31,259,635	35,273,329	35,273,329	35,273	35,273	35,273	35,273

PROGRAM ID: AGS203
PROGRAM STRUCTURE: 11030702
PROGRAM TITLE: STATE RISK MANAGEMENT AND INSURANCE ADMINISTRATION

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
MEASURES OF EFFECTIVENESS								
1. NO. INSUR POLICIES PROCURED BEFORE EXPIRATION DATE	3	3	3	3	3	3	3	3
2. AV LENGTH OF TIME TO PROCESS PROP LOSS CLAIM REQ	24	15	15	15	15	15	15	15
3. AV LENGTH OF TIME TO RECOVER INSURANCE PROCEEDS	60	60	60	60	60	60	60	60
4. AV LENGTH OF TIME TO PROCESS LIABILITY LOSS CLAIMS	88	90	90	90	90	90	90	90
5. AV TIME TO PROCESS LIABILITY LOSS POTHOLE CLAIMS	68	90	70	70	70	70	70	70
6. AV LENGTH OF TIME TO PROCESS AUTO LOSS CLAIMS	85	90	90	90	90	90	90	90
PROGRAM TARGET GROUPS								
1. TOTAL NO. OF STATEWIDE INSURANCE POLICIES PROCURED	3	3	3	3	3	3	3	3
2. TOTAL NO. OF PROPERTY LOSS CLAIMS PROCESSED	91	100	100	100	100	100	100	100
3. TOTAL LIABILITY CLAIMS PROCESSED - EXCL. POTHOLE	499	500	500	500	500	500	500	500
4. TOTAL NO. OF LIABILITY POTHOLE CLAIMS PROCESSED	184	200	150	150	150	150	150	150
5. TOTAL NUMBER OF AUTOMOBILE LOSS CLAIMS PROCESSED	383	450	400	400	400	400	400	400
6. NUMBER OF STATE OFFICIALS AND EMPLOYEES	55000	55000	55000	55000	55000	55000	55000	55000
7. FAIR MARKET VALUE OF STATE BLDGS/CONTENTS (\$ MILL)	1600	1600	1600	1600	1600	1600	1600	1600
8. NUMBER OF STATE VEHICLES	5209	5500	5500	5500	5500	5500	5500	5500
PROGRAM ACTIVITIES								
1. TOTAL NUMBER OF STATEWIDE INSURANCE POLICIES	3	3	3	3	3	3	3	3
2. TOTAL NUMBER OF PROPERTY LOSS CLAIMS RECEIVED	89	100	80	80	80	80	80	80
3. TOTAL NUMBER OF CRIME LOSS CLAIMS RECEIVED	3	1	1	1	1	1	1	1
4. TOTAL NUMBER OF LIABILITY CLAIMS RECEIVED	666	700	650	650	650	650	650	650
5. TOTAL NUMBER OF AUTOMOBILE CLAIMS RECEIVED	346	375	375	375	375	375	375	375
6. NUMBER OF RISK ASSESSMENT REPORTS ISSUED	0	6	2	2	2	2	2	2
7. NUMBER OF BUILDING INSPECTION REPORTS ISSUED	0	6	2	2	2	2	2	2
8. NO. OF TRAINING SESSIONS PROVIDED TO STATE DEPTS	2	4	2	2	2	2	2	2
9. NUMBER OF STATEMENTS OF SELF-INSURANCE ISSUED	503	450	500	500	500	500	500	500
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY CHARGES FOR CURRENT SERVICES	126	455	455	455	455	455	455	455
TOTAL PROGRAM REVENUES	12,586	13,505	17,425	17,425	17,425	17,425	17,425	17,425
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
ALL OTHER FUNDS	12,712	13,960	17,880	17,880	17,880	17,880	17,880	17,880
TOTAL PROGRAM REVENUES	12,712	13,960	17,880	17,880	17,880	17,880	17,880	17,880

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEMS ERROR.

A. Statement of Program Objectives

The objective of this program is to operate a comprehensive risk management and insurance program to protect the State against catastrophic losses and to minimize total cost of risk.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

The program has a request for \$3 million each year of the biennium (14-15) for funding to purchase appropriate amounts of insurance and synchronize the cost allocation within the Risk Management Revolving Fund. The program is in compliance with Section 37-68(1)(A)(B).

C. Description of Activities Performed

Activities performed include identifying and analyzing automobile, property and liability exposures, determining the frequency and severity of losses, and forecasting of losses to determine the most economical way of financing losses and to develop methods of minimizing exposures to loss. Other activities include claims investigations, processing and tracking.

D. Statement of Key Policies Pursued

The State Risk Management and Insurance Administration, Chapter 41D, HRS, provides the program the authority to and the responsibility of financing or preventing catastrophic losses to the State government. It is the policy of the program to support the Hawaii State Plan in ways that will ensure financial integrity, accountability, and efficiency in government operations through the management or risk.

E. Identification of Important Program Relationships

There are no significant program relationships with Federal, City and County and private sector programs.

F. Description of Major External Trends Affecting the Program

The amount of insurance purchased is based upon the best balance between risk and cost. Cost includes both the cost of insurance policies plus the deductible portions of the insurance policies. Risk is viewed in terms of historical losses and the number of occurrences for a type of loss. Also, due to fluctuating insurance markets, the cost of insurance continues to be difficult to project for biennium budget purposes. Majority of the States cost of risk is the Property insurance premium. Insurance for the State's \$17.2 billion insurable assets (buildings, contents & equipment) can be affected by national and global catastrophic events, such as Hurricane Sandy (Oct. 2012) and Japan's earthquake and tsunami (Mar. 2011) respectively. In addition, the State's own loss history, UH-Manoa fire (Feb. 2012) and Farrington Auditorium roof collapse (Nov. 2012) will directly affect the program.

G. Discussion of Cost, Effectiveness and Program Size Data

The State Risk Management Revolving Fund was established to centralize the financing of losses. Statewide property, crime and liability insurance policies are purchased to protect against catastrophic losses. Loss control services can be utilized to protect the State's assets, provide a safe environment and ensure uninterrupted service to the public. Claims adjusting services are done entirely in-house reducing the processing cost and improving quality.

H. Discussion of Program Revenue

The State Risk Management Revolving Fund receives proceeds from insurance settlements, restitutions, interest from participation in the State-wide investment pool on unexpended funds, and assessments from departments/agencies benefiting from insurance coverages.

I. Summary of Analysis Performed

None.

J. Further Considerations

None.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS211**
 PROGRAM STRUCTURE NO. **11030703**
 PROGRAM TITLE: **LAND SURVEY**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
OPERATING COST	10.00*	10.00*	10.00*	10.00*	10.0*	10.0*	10.0*	10.0*
PERSONAL SERVICES	573,836	584,831	603,784	603,784	604	604	604	604
OTHER CURRENT EXPENSES	35,129	327,802	327,802	327,802	328	328	328	328
EQUIPMENT	7,196							
TOTAL OPERATING COST	616,161	912,633	931,586	931,586	932	932	932	932
BY MEANS OF FINANCING								
GENERAL FUND	10.00*	10.00*	10.00*	10.00*	10.0*	10.0*	10.0*	10.0*
INTERDEPT. TRANSFER	616,161	627,633	646,586	646,586	647	647	647	647
		285,000	285,000	285,000	285	285	285	285
TOTAL POSITIONS	10.00*	10.00*	10.00*	10.00*	10.00*	10.00*	10.00*	10.00*
TOTAL PROGRAM COST	616,161	912,633	931,586	931,586	932	932	932	932

PROGRAM ID: AGS211
 PROGRAM STRUCTURE: 11030703
 PROGRAM TITLE: LAND SURVEY

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
MEASURES OF EFFECTIVENESS								
1. AV NO. OF DAYS TO COMPLETE A QUIET TITLE REPORT	5	5	5	5	5	5	5	5
2. COMPLETED DESCRIPTION OF LANDS AS % OF REQUESTS	92	60	60	60	60	60	60	60
3. AVE NO. OF DAYS TO PROCESS LC & FP MAPS	36	15	15	15	15	15	15	15
4. AV NO. OF DAYS TO PRODUCE A DESCRIPTION OF LANDS	20	20	20	20	20	20	20	20
5. AV NO. OF DAYS TO PROCESS SHORELINE CERTIFICATION	46	40	40	40	40	40	40	40
PROGRAM TARGET GROUPS								
1. NO. REQUESTS FOR QUIET TITLE REPORTS	10	20	20	20	20	20	20	20
2. NO. REQUESTS FOR DESCRIPTIONS - STATE-OWNED LANDS	79	110	110	110	110	110	110	110
3. OWNERS OF LD CT & OTHER LANDS(TTL NO. MAPS RECD)	132	250	250	250	250	250	250	250
4. OWNERS OF BEACHFRONT PROPRTY(TTL NO CERT REQ RECD)	121	140	140	140	140	140	140	140
PROGRAM ACTIVITIES								
1. NO. OF REQUESTS FOR QUIET TITLE REPORTS COMPLETED	10	20	20	20	20	20	20	20
2. NO OF REQUESTS FOR DESCRIPTION OF LANDS COMPLETED	73	66	66	66	66	66	66	66
3. NO. OF LAND COURT AND FILE PLAN MAPS COMPLETED	130	250	250	250	250	250	250	250
4. NO. OF SHORELINE CERTIFICATIONS COMPLETED	121	140	140	140	140	140	140	140
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
CHARGES FOR CURRENT SERVICES	32	52	52	52	52	52	52	52
NON-REVENUE RECEIPTS		285	285	285	285	285	285	285
TOTAL PROGRAM REVENUES	32	337	337	337	337	337	337	337
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	32	52	52	52	52	52	52	52
ALL OTHER FUNDS		285	285	285	285	285	285	285
TOTAL PROGRAM REVENUES	32	337	337	337	337	337	337	337

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEMS ERROR.

A. Statement of Program Objective

To assist in protecting the rights of public and private land ownership by providing field survey services and descriptions of surveyed lands.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The Program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

Major activities include statewide field surveying services and furnishing of maps and descriptions of all government and selected private lands as a service to State Agencies who require this program's technical assistance. Maps and descriptions are utilized by these agencies for various types of land transactions.

Checking and processing all Land Court and File Plan maps referred by the Land Court and the Bureau of Conveyances, respectively, prior to these maps being adjudicated and recorded.

Assist the Department of Land and Natural Resources (DLNR) by reviewing all shoreline applications statewide. Maps are reviewed, checked on the ground and recommendations are forwarded to the Chairman of the Board of Land and Natural Resources.

The State is required to respond through the Circuit Courts on all "Quiet Title Actions" in which the State is cited as the defendant. The interest of the State as well as the general public are thoroughly researched and reported to the Department of the Attorney General (AG). The program is also involved in litigation as expert witnesses.

D. Statement of Key Policies Pursued

In support of the Hawaii State Plan, the program provides office and field land surveying services to facilitate the achievements of priority directives of the agencies serviced. Included as part of the policy is the protection of the State government and individuals property rights.

For the State's socio-cultural advancement with regard to housing, the program will assist in effectively accommodating the housing needs of Hawaii's people. Subdivision maps submitted on behalf of government agencies such as the Hawaii Public Housing Authority, the Department of Hawaiian Home Lands, the Federal Government, and the private sector are checked and processed in a timely manner.

To aid in exercising an overall conservation ethic in the use of Hawaii's resources, the program reviews all shoreline certification applications to insure conformance with existing shoreline administrative rules and statutes.

E. Identification of Important Program Relationships

Although essential activities exist between this program and other government agencies as well as others in the private sector, respective objectives of the parties involved are distinct and do not warrant integration.

On land litigations, the AG relies on the program's expertise and professional knowledge as expert witness.

F. Description of Major External Trends Affecting the Program

The amendment to Chapters 205 and 669, HRS, Shoreline Setback Act and "Quiet Title Actions", significantly increased the program's workload. Special attention is concentrated in preserving the public's rights to access along beaches, forest lands and historic sites. In addition, previously unaccounted for old school grants, government remnants, and government roads have been claimed on behalf of the State. Numerous illegal use of Government lands especially along shorelines have been detected and reported to the DLNR. Subsequent actions by the DLNR have resulted in the sale or lease of lands or assessment of penalties that resulted in increased revenues.

G. Discussion of Cost, Effectiveness and Program Size Data

Acquisition of computers, scanners and electronic surveying instruments together with the use of e-mail and the internet have expedited services and dramatically improved accessibility to the public and government agencies requesting survey maps and survey information. However, limited funding and staff reductions negatively impacts the program's effectiveness.

H. Discussion of Program Revenue

Revenues for this program are derived from the sale of copies of maps and descriptions and prints of Land Court and File Plan maps. Fees are also assessed for the checking and processing of all Land Court and File Plan subdivision maps and field check of original Land Court Applications.

I. Summary of Analysis Performed

An in-depth program analysis has not been performed for this program.

J. Further Consideration

Rapidly changing technology in the field of computers and surveying equipment requires the program's constant need to update its software and equipment. The continued observations of the latest developments in equipment methodology are a necessary ingredient for a successful operation.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: AGS223
 PROGRAM STRUCTURE NO. 11030704
 PROGRAM TITLE: OFFICE LEASING

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
CURRENT LEASE PAYMENTS								
OTHER CURRENT EXPENSES	6,839,900	6,839,900	6,839,900	6,839,900	6,840	6,840	6,840	6,840
TOTAL CURRENT LEASE PAYMENTS C	6,839,900	6,839,900	6,839,900	6,839,900	6,840	6,840	6,840	6,840
BY MEANS OF FINANCING								
GENERAL FUND	4,739,600	4,739,600	4,739,600	4,739,600	4,740	4,740	4,740	4,740
INTERDEPT. TRANSFER	2,100,300	2,100,300	2,100,300	2,100,300	2,100	2,100	2,100	2,100
OPERATING COST	4.00*	4.00*	4.00*	4.00*	4.00*	4.00*	4.00*	4.00*
PERSONAL SERVICES	237,224	249,029	257,361	257,361	257	257	257	257
OTHER CURRENT EXPENSES	8,935,541	8,715,773	8,715,773	8,715,773	8,716	8,716	8,716	8,716
TOTAL OPERATING COST	9,172,765	8,964,802	8,973,134	8,973,134	8,973	8,973	8,973	8,973
BY MEANS OF FINANCING								
GENERAL FUND	4.00*	4.00*	4.00*	4.00*	4.00*	4.00*	4.00*	4.00*
INTERDEPT. TRANSFER	5,773,065	5,565,102	5,573,434	5,573,434	5,573	5,573	5,573	5,573
	3,399,700	3,399,700	3,399,700	3,399,700	3,400	3,400	3,400	3,400
TOTAL POSITIONS	4.00*	4.00*	4.00*	4.00*	4.00*	4.00*	4.00*	4.00*
TOTAL PROGRAM COST	16,012,665	15,804,702	15,813,034	15,813,034	15,813	15,813	15,813	15,813

PROGRAM ID: AGS223
 PROGRAM STRUCTURE: 11030704
 PROGRAM TITLE: OFFICE LEASING

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
MEASURES OF EFFECTIVENESS								
1. # OF LEASING SVCS REQUESTS PROC AS % REQ RECEIVED	98	98	98	98	98	98	98	98
2. AV NO. OF DAYS FROM REQUEST TO EXECUTED LEASE	166	175	175	175	175	175	175	175
3. # LEASE PAYMTS TO VENDORS COMPL BY PAYMT DUE DATE	1716	1704	1704	1668	1668	1668	1668	1668
PROGRAM TARGET GROUPS								
1. TOTAL NUMBER OF STATE DEPARTMENTS AND AGENCIES	14	14	14	14	14	14	14	14
2. NUMBER OF EMPLOYEES	4790	4840	4840	4540	4540	4540	4540	4540
PROGRAM ACTIVITIES								
1. NO. OF REQUESTS FOR OFFICE LEASING SERVICES	16	20	25	25	25	25	25	25
2. NO. OF OFFICE LEASES CONSUMMATED	32	30	30	30	30	30	30	30
3. NO. OF OFFICE LEASE PAYMENTS COMPLETED	1716	1704	1704	1668	1668	1668	1668	1668
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	5,526	5,525	5,525	5,525	5,525	5,525	5,525	5,525
TOTAL PROGRAM REVENUES	5,526	5,525	5,525	5,525	5,525	5,525	5,525	5,525
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	19	25	25	25	25	25	25	25
ALL OTHER FUNDS	5,507	5,500	5,500	5,500	5,500	5,500	5,500	5,500
TOTAL PROGRAM REVENUES	5,526	5,525	5,525	5,525	5,525	5,525	5,525	5,525

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEMS ERROR.

A. Statement of Program Objectives

The objective of this program is to provide centralized office leasing services to user agencies in the acquisition of office space in non-state-owned buildings in compliance with Section 171-30, Hawaii Revised Statutes.

B. Description of Request and Compliance with Section 37-68 1)(A)(B)

No new programs are being proposed at this time. The program complies with Section 37-68 (1) (A) (B).

C. Description of Activities Performed

This program provides leasing services for all state agencies of the Executive Branch, with exceptions to include the Hawaii Community Development Authority, Housing and Community Development Corporation of Hawaii, and the University of Hawaii. It assists user agencies in assessing their lease space needs and complying with office space standards, locating suitable office space, negotiating lease terms and conditions including provisions for tenant improvements, preparing lease agreements, and processing applicable leases for recordation at the Bureau of Conveyances. The program staff act as tenant representatives by initiating and/or coordinating and managing necessary renovation projects for leased office space, monitoring and ensuring the delivery of proper services provided for in leases (i.e. repairs and maintenance, air conditioning, custodial), and coordinating with the department's Central

Services Division in providing building operation services where applicable. The program tracks existing leases and renegotiates each as required.

The program processes invoices for lease payments, and bills and collects lease rent reimbursements from user agencies, as applicable.

D. Statement of Key Policies Pursued

The program collects and compiles data for determining geographic lease cost, and compiles market reports and other data to determine current and future trends in the commercial office market. The key policies of cost effectiveness and service provided by the program are in keeping with the objectives and policies of the Hawaii State Plan and the interim planning documents.

E. Identification of Important Program Relationships

The program services all state departments of the Executive Branch upon request, and is sensitive to the operational needs of user agencies, as well as applicable funding and other restrictions or requirements affecting them. Timely completion of office lease arrangements can have a direct impact on the program in providing services to other state agencies and to the general public.

Office space and most of the related building services, are contracted for through private sector landlords. Lease rental payments as well as compliance with lease terms and conditions are contractual obligations of the State.

F. Description of Major External Trends Affecting the Program

The commercial office market in Hawaii is continuing to react to national and global economics, whereby effects of the recession are causing businesses to react cautiously.

In Honolulu, vacancy rates have crept up to 13.43 % in the 3rd quarter of 2012, which translates to around 1.9 million square feet of office space throughout Oahu. Vacancy rates have slowly decreased from 13.6% after the 1st quarter of this year, but the results of the next few quarters may be more indicative of the direction of the commercial office market. The highest vacancy rate in the last decade was around 14.5% in 2002 following the terrorist attacks in 2001.

Honolulu's unemployment rate is currently around 5.3%, and at its lowest level for the past year, although Oahu's employment environment has not generated significant gains in new jobs. The construction sector continues to struggle, with annual job losses of around 5.5%. However, with the Honolulu rail project continuing under the current Mayor, leasing activity has picked up for rail related businesses, such as engineering firms.

On the positive side, some commercial real estate firms are noticing slow growth in the market, as more businesses are starting to actively pursue office expansion or relocation alternatives. Landlords are hopeful that this will lead to declining vacancy rates and the stabilization of lease rental rates. The current average asking rates on Oahu is \$1.56 per square foot per month, and \$1.28 per square foot for common area maintenance.

A vacancy rate of 10% generally represents the equilibrium between a landlord's and tenant's market. At the current time, the market is generally favoring tenants, but some executives in the commercial office market feel that rental rates are starting to stabilize. In certain submarkets of the island, landlords are still trying to retain their tenants, and offering free rent and tenant improvement allowances as incentives to attract new tenants to their buildings.

G. Discussion of Cost, Effectiveness, and Program Size Data

The Leasing Program will continue to pursue the most favorable lease rates and terms in any given commercial office market. We respond to the leasing needs of State agencies as efficiently as possible, with emphasis on placing new programs in lease space in order to expedite servicing to the public, and meeting the needs of federal mandates, legislative requirements, disaster preparedness, etc.

The program will continue to work with our division's Planning Branch to relocate agencies from lease space to state-owned office buildings, in order to reduce lease expenses and create operational efficiencies for user agencies.

H. Discussion of Program Revenue

The program does not generate revenue.

I. Summary of Analysis Performed

The program continues to operate under policies of the Hawaii State Plan and departmental goals and objectives. Reduction in state-wide office leasing cost is a major objective of the program.

J. Further Considerations

There are no further considerations.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS221**
 PROGRAM STRUCTURE NO. **11030801**
 PROGRAM TITLE: **PUBLIC WORKS-PLANNING, DESIGN & CONSTRUC**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
OPERATING COST	16.00*	16.00*	16.00*	16.00*	16.0*	16.0*	16.0*	16.0*
PERSONAL SERVICES	1,745,347	2,510,938	2,549,707	2,549,707	2,550	2,550	2,550	2,550
OTHER CURRENT EXPENSES	318,205	2,650,000	2,650,000	2,650,000	2,650	2,650	2,650	2,650
EQUIPMENT	2,479	200,000						
TOTAL OPERATING COST	2,066,031	5,360,938	5,199,707	5,199,707	5,200	5,200	5,200	5,200
BY MEANS OF FINANCING								
GENERAL FUND	1,109,483	1,160,938	1,199,707	1,199,707	1,200	1,200	1,200	1,200
REVOLVING FUND	956,548	4,200,000	4,000,000	4,000,000	4,000	4,000	4,000	4,000
CAPITAL INVESTMENT APPROPRIATIONS								
PLANS	7,563,000	8,413,000	8,463,000	8,461,000	9,180	9,180	9,117	9,117
LAND ACQUISITION	2,000	2,000	2,000	2,000	2	2	2	2
DESIGN	2,205,000	354,000	2,756,000	1,301,000	1,735	1,735	1,830	1,830
CONSTRUCTION	39,480,000	40,584,000	27,950,000	16,725,000	14,566	14,566	15,361	15,361
EQUIPMENT	15,000	12,000	11,000	10,000	10	10	10	10
TOTAL CAPITAL APPROPRIATIONS	49,265,000	49,365,000	39,182,000	26,499,000	25,493	25,493	26,320	26,320
BY MEANS OF FINANCING								
G.O. BONDS	46,004,000	49,365,000	39,182,000	26,499,000	25,493	25,493	26,320	26,320
PRIVATE CONTRIB.	3,261,000							
TOTAL POSITIONS	16.00*	16.00*	16.00*	16.00*	16.00*	16.00*	16.00*	16.00*
TOTAL PROGRAM COST	51,331,031	54,725,938	44,381,707	31,698,707	30,693	30,693	31,520	31,520

PROGRAM ID: AGS221
PROGRAM STRUCTURE: 11030801
PROGRAM TITLE: PUBLIC WORKS - PLANNING, DESIGN, AND CONSTRUCTION

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
MEASURES OF EFFECTIVENESS								
1. AV VARIANCE BETWEEN EST & ACTUAL BID OPENING DATES	0	3	3	3	3	3	3	3
2. AV PRE-BID CONSTRUCTION EST AS % OF AV BID PRICE	102	100	100	100	100	100	100	100
3. AV VAR BTWN EST & ACTUAL CONSTR COMPLETION DATES	6	3	3	3	3	3	3	3
4. AV COST CHANGE ORDERS AS % AV ACTUAL CONST COST	6	3	3	3	3	3	3	3
5. FOR TTL CIP REQUIRED, % OF FUNDS ACTUALLY APPROP	100	100	100	100	100	100	100	100
PROGRAM TARGET GROUPS								
1. CAPITAL IMPROV APPROPRIATIONS (IN \$100,000)	627	777	1136	854	774	1271	943	709
2. PUBLIC BUILDINGS, REPAIRS & ALTERATIONS (\$100,000)	181	60	97	169	100	100	100	100
PROGRAM ACTIVITIES								
1. TOTAL COSTS OF FAC OR PROJECT UNDER DESIGN (\$MILL)	417	450	450	450	450	450	450	450
2. PROJ UNDER CONSTRUCTION DURING FY (EST COST \$MILL)	664	650	650	650	650	650	650	650
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	6	26	26	26	26	26	26	26
CHARGES FOR CURRENT SERVICES	616	406	406	407	407	407	407	407
NON-REVENUE RECEIPTS	405	400	400	400	400	400	400	400
TOTAL PROGRAM REVENUES	1,027	832	832	833	833	833	833	833
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
SPECIAL FUNDS	123							
ALL OTHER FUNDS	904	832	832	833	833	833	833	833
TOTAL PROGRAM REVENUES	1,027	832	832	833	833	833	833	833

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEMS ERROR.

A. Statement of Program Objective

The objective of this program is to ensure provision of approved physical facilities necessary for the effective operation of State programs by providing timely and economical design and construction services within assigned areas of responsibility.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

This CIP request includes funding to continue with the statewide CIP improvements to address health and safety and energy conservation initiatives in public buildings and sites. Of the highest priorities are projects that will result in extending the usable life of a facility such as the Aloha Stadium, the State Capitol, and Washington Place; projects that will continue with the statewide improvements to address health, safety, and energy conservation initiatives in public buildings and sites; and projects that will strengthen the state's ability to respond to natural or manmade disasters such as the statewide communications network infrastructure improvements.

The Lump Sum Health and Safety – Aloha Stadium project will repair and upgrade existing facility systems essential to the continued safe use of the stadium by the public. The improvements are being designed to last at least another twenty to thirty years. The immediate future scope includes construction to address structural, corrosion, protective coatings, waterproofing and utilities work, as well as upgrades to the escalators and elevators. Maintenance efforts have been stretched as far as possible to defer comprehensive renovation of the stadium. If these issues remain neglected, the safety of the facility users may be severely compromised.

The State Capitol, Replace and Reconstruct Façade at 5th Floor Deck and Replace Upper Roof projects will complete the replacement and upgrade of the building envelope above the 4th floor to address the ongoing leaks plaguing occupants of the 4th and 5th floor offices.

The Washington Place, Health and Safety and Queen's Gallery Renovations project will complete the ongoing effort to address critical repairs and

upgrades to ensure the facility remains a safe, viable site for the public to enjoy. The facility is a registered National Landmark, and the proposed project will include upgrades for health and safety purposes and to preserve and display the facility's royal beauty and the Queen's historic collections.

The Lump Sum Health And Safety – Information and Communication Services Division, Statewide, project provides for repairs, upgrades and expansion of critical communications backbone systems, including the Statewide Anuenue & Hawaiian Microwave Systems and the Windward, North Shore and Central Oahu Radio Sites. Completion of the statewide backbone of the State and Coast Guard Anuenue Microwave System by construction of State owned radio and fiber optic links will provide for connection of agencies to the Anuenue backbone. Additional funds for communications infrastructure essentials are requested to complete on-going Hawaiian Microwave System repairs due to construction cost increases. The Windward, North Shore and Central Oahu Radios Sites project begins the development of a chain of properly located radio facilities and a digital microwave loop system to interconnect microwave links that support the continued and growing need for public safety radio in the windward and north shore areas of Oahu.

The program is in compliance with Section 37-68(1)(A)(B).

C. Description of Activities Performed

The program provides centralized planning, architectural, engineering, and construction management services to DAGS, other departments of the Executive Branch, the Judiciary, the Legislature, and others as delegated or upon request. The program conducts site selection studies; coordinates the acquisition of land; master plans proposed improvements to the sites; designs and constructs buildings, facilities and other improvements; acquires furniture and equipment for these facilities; administers DAGS-managed office space; reviews office space needs for all departments; and prepares and implements long-range facility plans for meeting administrative space requirements for all agencies.

The Energy Conservation Improvements, Statewide, and Lump Sum Maintenance of Existing Facilities, Statewide, requests focus on all work necessary to: complete critical health and safety repair, replacement and upgrades, especially of deteriorated air conditioning systems; to upgrade lighting systems, retro-commission or conduct energy surveys of existing facilities; and upgrade and implement facility management initiatives for conserving energy and non-renewable resources to maximize energy conservation benefits and to meet the mandates of Act 77, SLH 2002.

D. Statement of Key Policies Pursued

In designing facilities, spaces provided are optimized in terms of size, use, configuration, location and necessary utilities. The program attempts to provide these spaces as effectively as possible, by striking a balance between aesthetics, function, purpose, materials and cost.

Costs for operation and maintenance are also factored into the design by incorporating energy efficient systems for elements such as lighting, electrical systems, water heating and ventilation systems. Finally, the program is concerned with expediting the design and construction so that the facilities will be available for use by user agencies when needed and when funds are available.

E. Identification of Important Program Relationships

The dollar value of appropriations and number of projects that designate DAGS as the expending agency vary annually. These projects are implemented upon request by user agencies. Therefore, the program's target group size workload is dependent to a large degree on work requested by other agencies and the types of projects for which appropriations are received.

F. Description of Major External Trends Affecting the Program

Hawaii's economic condition, tax revenues and demographics affect competition for construction projects (i.e. bid prices and numbers of bidders), the number of projects and dollar amounts appropriated for projects and types of projects assigned to the program (e.g., new construction,

renovations, repairs and alterations of State facilities, furniture/equipment, etc.).

G. Discussion of Cost, Effectiveness and Program Size Data

FY2011-2012 actual expenditures were less (-5% from the prior year) due to total actual revolving fund expenditures for supplies, services and equipment for CIP projects were lower than the budgeted expenditure ceiling resulting in an overall decrease (-12% from the prior year) in the expenditures for the CIP mileage, supplies, and accrued vacation and sick leave accounts.

Program efficiency increased in compressing bid opening times on an average of 0.2 months or an average of 6 days from the estimated bid opening date instead of the projected 3 months or 90 days. Also, even as the industry continues to rebound, construction costs came in at an average of 2% less than the pre-bid estimates allowing the state to further maximize on project funds.

CIP appropriations are estimated based on the amount appropriated to DAGS –Public Works as the expending agency in Act 106, SLH 2012. The total amount of CIP appropriations the program received were 100% of what the program requested.

The total amount appropriated to the program for capital improvement projects (CIP) managed by DAGS was \$41.0 million, of which \$17.0 million was allocated for renovation of the Kamamalu Building, \$8.0 million to reseal the State Capitol's 5th Floor Roof Deck, \$1.0 million for advance planning to develop a State Capitol District master plan and space needs/inventory database, and \$15.0 million for the Statewide Financial System Enterprise Reengineering project.

H. Discussion of Program Revenue

Program revenue is derived from minor amounts collected for; annual interest earned investment pool accounts for capital improvement projects managed by the Department of Budget and Finance; the sale of copies of

public documents per Section 92-21, HRS; rebate from "pcard" charge card purchases and assessments to CIP projects in accordance with Section 107-1.5. HRS.

I. Summary of Analysis Performed

No in-depth analyses have been conducted for this request.

J. Further Considerations

The program will be working towards changing the Means of Financing for the General Funded staff, who likewise work on CIP projects, to be funded under the General Obligation Bond Fund.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS231**
 PROGRAM STRUCTURE NO. **11030802**
 PROGRAM TITLE: **CENTRAL SERVICES - CUSTODIAL SERVICES**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
CURRENT LEASE PAYMENTS								
OTHER CURRENT EXPENSES	307,716	1,087,152	494,880	494,880	495	495	495	495
TOTAL CURRENT LEASE PAYMENTS C	307,716	1,087,152	494,880	494,880	495	495	495	495
BY MEANS OF FINANCING								
GENERAL FUND	307,716	1,087,152	494,880	494,880	495	495	495	495
OPERATING COST	117.00*	119.00*	119.00*	119.00*	119.0*	119.0*	119.0*	119.0*
PERSONAL SERVICES	3,390,603	4,192,491	4,299,903	4,299,903	4,299	4,299	4,299	4,299
OTHER CURRENT EXPENSES	13,506,848	15,946,805	14,727,891	14,727,891	14,729	14,729	14,729	14,729
EQUIPMENT	2,976							
MOTOR VEHICLE	6,100							
TOTAL OPERATING COST	16,906,527	20,139,296	19,027,794	19,027,794	19,028	19,028	19,028	19,028
BY MEANS OF FINANCING								
GENERAL FUND	117.00*	119.00*	119.00*	119.00*	119.0*	119.0*	119.0*	119.0*
SPECIAL FUND	15,748,699	18,381,468	17,269,966	17,269,966	17,270	17,270	17,270	17,270
INTERDEPT. TRANSFER	58,744	58,744	58,744	58,744	59	59	59	59
	1,099,084	1,699,084	1,699,084	1,699,084	1,699	1,699	1,699	1,699
TOTAL POSITIONS	117.00*	119.00*	119.00*	119.00*	119.00*	119.00*	119.00*	119.00*
TOTAL PROGRAM COST	17,214,243	21,226,448	19,522,674	19,522,674	19,523	19,523	19,523	19,523

PROGRAM ID: AGS231
 PROGRAM STRUCTURE: 11030802
 PROGRAM TITLE: CENTRAL SERVICES - CUSTODIAL SERVICES

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
MEASURES OF EFFECTIVENESS								
1. 4 INTERNAL SVC INSPECTIONS/QTR & ACCEPTBLE SCORES	80	80	80	80	80	80	80	80
2. BLDG OCCUPANT'S EVALUATION OF CUSTODIAL SERVICES	70	70	70	70	70	70	70	70
PROGRAM TARGET GROUPS								
1. TOTAL ASSIGNED BUILDINGS	78	78	78	78	78	78	78	78
PROGRAM ACTIVITIES								
1. TOTAL NUMBER OF WORK STATIONS (JANITOR II)	73	73	73	73	73	73	73	73
2. NUMBER OF SQUARE FEET SERVICED	2.7	2.7	2.7	2.7	2.7	2.7	2.7	2.7
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	1	13	13	13	13	13	13	13
CHARGES FOR CURRENT SERVICES	1,158	1,758	1,758	1,758	1,158	1,158	1,158	1,158
TOTAL PROGRAM REVENUES	1,159	1,771	1,771	1,771	1,171	1,171	1,171	1,171
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	1	13	13	13	13	13	13	13
SPECIAL FUNDS	59	59	59	59	59	59	59	59
ALL OTHER FUNDS	1,099	1,699	1,699	1,699	1,099	1,099	1,099	1,099
TOTAL PROGRAM REVENUES	1,159	1,771	1,771	1,771	1,171	1,171	1,171	1,171

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEMS ERROR.

A. Statement of Program Objectives

To maintain assigned public buildings in a clean and safe condition by providing a variety of custodial services.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

The program is proposing a workload adjustment to address the requirements of Section 133.4 of Act 164, SLH 2011 which addresses negative personal services amounts with applicable transfers from positive personal services amounts. The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

The program performs building management functions for assigned facilities statewide. With the complexity of mechanical systems found in newer buildings and progressive aging of existing ones, program responsibilities and scope of work have significantly increased. In order to meet these challenges, management initiatives have been implemented that places greater emphasis on the “user as client” relationship. In this respect, an Internet based work order request system has been implemented for assigned public facilities on Oahu.

The major activities provided by this program include building management functions to address, respond and evaluate user and occupant concerns; monitoring maintenance contracts; providing housekeeping services; ensuring that preventative maintenance and alteration functions are performed adequately and in a timely manner; and establishing energy management policy and monitoring of energy consumption for all assigned buildings. Washington Place is also part of

the Custodial Program having been transferred from the Office of the Governor in fiscal year 2013.

D. Statement of Key Policies Pursued

The program supports Chapter 226-14 the Hawaii State Plan that is to accommodate the custodial requirements of agencies housed in DAGS managed facilities. Additionally, energy conservation and efficiency practices are promoted through a computerized system that monitors and controls air conditioning use in major buildings on Oahu. These activities are pursued in accordance with Chapter 226-18 of the Hawaii State Plan.

E. Identification of Important Program Relationships

The program is not involved in any significant relationships with other agencies.

F. Description of Major External Trends Affecting the Program

Hawaii’s dependency on oil and the impact of volatile world oil prices has created funding shortfalls over the last couple of years. Although prices have declined from record levels due to the worldwide economic slowdown, future increases are expected in the coming years.

G. Discussion of Cost, Effectiveness and Program Size Data

Program effectiveness and costs are controlled through the development of standardized work procedures for janitorial staff, careful selection of cleaning products, monitoring of equipment maintenance

contracts, preventative maintenance activity, customer satisfaction surveys, and energy conservation practices. Program size data will remain constant for the coming biennium, as no new facilities are planned to be added to the existing building inventory.

H. Discussion of Program Revenue

The program generates approximately \$2,000 in locker rentals to employees at various locations within the downtown civic center in Oahu.

I. Summary of Analysis Performed

There are no recent studies that have been performed on this program.

J. Further Considerations

None.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS232**
 PROGRAM STRUCTURE NO. **11030803**
 PROGRAM TITLE: **CENTRAL SERVICES - GROUNDS MAINTENANCE**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
OPERATING COST	27.00*	27.00*	27.00*	27.00*	27.0*	27.0*	27.0*	27.0*
PERSONAL SERVICES	851,938	970,363	1,003,681	1,003,681	1,003	1,003	1,003	1,003
OTHER CURRENT EXPENSES	615,351	649,253	649,253	649,253	650	650	650	650
EQUIPMENT	19,709							
TOTAL OPERATING COST	1,486,998	1,619,616	1,652,934	1,652,934	1,653	1,653	1,653	1,653
BY MEANS OF FINANCING	27.00*	27.00*	27.00*	27.00*	27.0*	27.0*	27.0*	27.0*
GENERAL FUND	1,486,998	1,619,616	1,652,934	1,652,934	1,653	1,653	1,653	1,653
TOTAL POSITIONS	27.00*	27.00*	27.00*	27.00*	27.00*	27.00*	27.00*	27.00*
TOTAL PROGRAM COST	1,486,998	1,619,616	1,652,934	1,652,934	1,653	1,653	1,653	1,653

PROGRAM ID: AGS232
 PROGRAM STRUCTURE: 11030803
 PROGRAM TITLE: CENTRAL SERVICES - GROUNDS MAINTENANCE

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
MEASURES OF EFFECTIVENESS								
1. EVALUATIONS FROM GROUNDS SURVEY FROM BLDG OCCUPNTS	67	70	70	70	70	70	70	70
2. ANNUAL FACILITY ASSESSMENT SCORES	80	85	85	85	85	85	85	85
PROGRAM TARGET GROUPS								
1. TOTAL NUMBER OF FACILITIES	119	119	119	119	119	119	119	119
PROGRAM ACTIVITIES								
1. NUMBER OF GROUNDSKEEPING POSITIONS	27	27	27	27	27	27	27	27
2. TOTAL ACREAGE SERVICED	106.3	106.3	106.3	106.3	106.3	106.3	106.3	106.3
3. NUMBER OF REFUSE COLLECTION SITES	28	28	28	28	28	28	28	28

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEMS ERROR.

A. Statement of Program Objectives

To maintain the grounds surrounding assigned public buildings in a neat and attractive condition by providing a variety of grounds maintenance services.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No program workload adjustment is proposed. The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

The program performs grounds maintenance services at assigned public buildings and contracts out to trim trees at those facilities.

D. Statement of Key Policies Pursued

The program supports Chapter 226-14 the Hawaii State Plan by maintaining grounds at assigned public buildings in a functional, aesthetic, and safe condition providing a variety of grounds maintenance services.

E. Identification of Important Program Relationships

The program relies on AGS 233 - Repair and Alterations to make emergency, major, and minor repairs at the facilities. These include irrigation systems, walkways, parking lots, etc.

F. Description of Major External Trends Affecting the Program

Liability issues have necessitated additional and timely tree trimming to ensure public safety.

G. Discussion of Cost, Effectiveness and Program Size Data

Program effectiveness and costs are controlled through the development of standardized work procedures for grounds staff, monitoring of equipment maintenance contracts, preventative maintenance activity, and customer satisfaction surveys. Program size data will remain constant for the coming biennium, as no new facilities are planned to be added to the existing building inventory.

H. Discussion of Program Revenue

Not applicable

I. Summary of Analysis Performed

There are no recent studies that have been performed on this program.

J. Further Considerations

None.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS233**
 PROGRAM STRUCTURE NO. **11030804**
 PROGRAM TITLE: **CENTRAL SERVICES - BUILDING REPAIRS & AL**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
OPERATING COST	33.00*	33.00*	33.00*	33.00*	33.0*	33.0*	33.0*	33.0*
PERSONAL SERVICES	1,779,806	1,737,412	1,833,623	1,833,623	1,834	1,834	1,834	1,834
OTHER CURRENT EXPENSES	1,025,778	1,165,911	1,165,911	1,165,911	1,166	1,166	1,166	1,166
EQUIPMENT	31,472							
MOTOR VEHICLE	8,500							
TOTAL OPERATING COST	2,845,556	2,903,323	2,999,534	2,999,534	3,000	3,000	3,000	3,000
BY MEANS OF FINANCING	33.00*	33.00*	33.00*	33.00*	33.0*	33.0*	33.0*	33.0*
GENERAL FUND	2,845,556	2,803,323	2,899,534	2,899,534	2,900	2,900	2,900	2,900
INTERDEPT. TRANSFER		100,000	100,000	100,000	100	100	100	100
TOTAL POSITIONS	33.00*	33.00*	33.00*	33.00*	33.00*	33.00*	33.00*	33.00*
TOTAL PROGRAM COST	2,845,556	2,903,323	2,999,534	2,999,534	3,000	3,000	3,000	3,000

PROGRAM ID: AGS233
 PROGRAM STRUCTURE: 11030804
 PROGRAM TITLE: CENTRAL SERVICES - BUILDING REPAIRS AND ALTERATIONS

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
MEASURES OF EFFECTIVENESS								
1. % OF PROGRAM PROJECTS COMPLETED WITHIN TIMETABLE	100	100	100	100	100	100	100	100
2. % EMERGENCY REP & ALTERATNS RESPNDED TO IN 48 HRS	100	100	100	100	100	100	100	100
3. % OF SATISFACTORY SURVEY EVALUATIONS OF R&A SVCS	90	90	90	90	90	90	90	90
4. % OF SATISFACTORY SURVEY EVAL OF SPECIAL PROJECTS	90	90	90	90	90	90	90	90
PROGRAM TARGET GROUPS								
1. TOTAL NUMBER OF ASSIGNED STATE BUILDINGS	164	164	164	164	164	164	164	164
PROGRAM ACTIVITIES								
1. TTL NO. OF NORMAL REPAIRS & ALTERATIONS PROJECTS	3233	3200	3200	3200	3200	3200	3200	3200
2. TOTAL NUMBER OF EMERGENCY PROJECTS	987	985	985	985	985	985	985	985

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEMS ERROR.

A. Statement of Program Objectives

To maintain assigned public buildings in a safe condition and at a high level of utility by providing repair and maintenance services and by making minor alterations.

The program supports Chapter 226-14 of the Hawaii State Plan that relates to the preservation and use of public facilities.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

The program is proposing a workload adjustment to address the requirements of Section 133.4 of Act 164, SLH 2011 which addresses negative personal services amounts with applicable transfers from positive personal services amounts. The program complies with Section 37-68(1)(A)(B).

E. Identification of Important Program Relationships

The program is not involved in any significant relationships with other agencies.

C. Description of Activities Performed

The program provides management and technical and workforce support to upkeep and maintain assigned public buildings, public libraries, health and civic centers statewide. The program administers projects that involve both general funds as well as capital improvement program and repair and alteration funds. With respect to minor and emergency repairs, appropriate staff on Oahu is dispatched to accomplish work orders that are primarily received via an Internet based request system.

All work is performed to preserve the life of buildings as well as safeguard its occupants and public users. Activities involving emergency repairs are completed immediately to remove unsafe barriers or conditions. In addition, the program provides staff and technical assistance for legislative sessions as well as State and National functions.

F. Description of Major External Trends Affecting the Program

The cost of energy and the conservation of natural resources have necessitated the program to look at ways to reduce the consumption of natural resources in State buildings.

G. Discussion of Cost, Effectiveness and Program Size Data

Program costs are controlled through the development of standardized work procedures, bulk purchases and competitive bidding practices. Effectiveness is measured through workload statistics, internal inspections and survey of user satisfaction.

D. Statement of Key Policies Pursued

H. Discussion of Program Revenue

Not applicable.

I. Summary of Analysis Performed

No recent studies have been performed on this program.

J. Further Considerations

None.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS240**
 PROGRAM STRUCTURE NO. **11030901**
 PROGRAM TITLE: **STATE PROCUREMENT**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
OPERATING COST	22.00*	22.00*	22.00*	22.00*	22.0*	22.0*	22.0*	22.0*
PERSONAL SERVICES	771,953	1,008,566	1,045,864	1,045,864	1,046	1,046	1,046	1,046
OTHER CURRENT EXPENSES	24,761	81,039	81,039	81,039	81	81	81	81
EQUIPMENT	10,032							
TOTAL OPERATING COST	806,746	1,089,605	1,126,903	1,126,903	1,127	1,127	1,127	1,127
BY MEANS OF FINANCING	22.00*	22.00*	22.00*	22.00*	22.0*	22.0*	22.0*	22.0*
GENERAL FUND	806,746	1,089,605	1,126,903	1,126,903	1,127	1,127	1,127	1,127
TOTAL POSITIONS	22.00*	22.00*	22.00*	22.00*	22.00*	22.00*	22.00*	22.00*
TOTAL PROGRAM COST	806,746	1,089,605	1,126,903	1,126,903	1,127	1,127	1,127	1,127

PROGRAM ID: AGS240
 PROGRAM STRUCTURE: 11030901
 PROGRAM TITLE: STATE PROCUREMENT

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
MEASURES OF EFFECTIVENESS								
1. EST COST SAVINGS BY JURISIC UTILIZ SPO PLVL(\$1000)	6035	3000	3000	3000	3000	3000	3000	3000
2. PROPERTY TRANSFERRED BETWEEN AGENCIES (\$1000)	11098	3700	3700	3700	3700	3700	3700	3700
3. MOVING 3-YEAR AV OF ERRORS IN INVENTORY REPORTING	0	0	0	0	0	0	0	0
4. % OF PROCURMT AUDIT FINDINGS RESOLVD OVER ADDRESS	0	0	0	0	0	0	0	0
5. COST SAVINGS OF HEPS AWARDS (THOUSANDS OF DOLLARS)	12091	10000	10000	10000	10000	10000	10000	10000
6. % EVAL W/ PRACTICAL RATINGS BY SPO CLASS ATTENDEES	58	60	60	60	60	60	60	60
7. REBATES REC FR PCARD FOR PARTICIPATNG (THOU DOLLR)	1308	1300	1300	1300	1300	1300	1300	1300
PROGRAM TARGET GROUPS								
1. NO. OF JURISDTNS UTILIZING COOP PURCHASING AGREEMT	20	20	20	20	20	20	20	20
2. NO. OF ORG CODES LISTED IN THE FIXED ASSET INV SYS	1185	1185	1185	1185	1185	1185	1185	1185
3. NO. AGENCIES ISSUING HLTH & HUMN SVS SOLICITATIONS	18	25	25	25	25	25	25	25
4. NO. OF PCARD HOLDERS FOR ALL PARTICIPATING JURISDI	3930	3900	3900	3900	3900	3900	3900	3900
PROGRAM ACTIVITIES								
1. NUMBER OF AWARDS FOR PRICE & VENDOR LIST CONTRACTS	25	20	20	20	20	20	20	20
2. NUMBER OF HAWAII ELEC PROCURMT SYS SOLICITATIONS	1294	1300	1300	1300	1300	1300	1300	1300
3. NUMBER OF ATTENDEES AT PROCURMT TRAINING WORKSHOPS	8843	6000	6000	6000	6000	6000	6000	6000
4. RATIO PCARD TRANS/PO TRANS OBJ CODE EX DOE,UH,HHSC	11.39	11	11	11	11	11	11	11
5. NUMBER OF ITEMS TRANSFERRED BETWEEN AGENCIES	890	2200	2200	2200	2200	2200	2200	2200
6. NO. OF INVENTORY TRANSACTIONS AUDITED & PROCESSED	43401	45000	45000	45000	45000	45000	45000	45000
7. TOTAL VALUE OF PROP ADDED TO INVENTORY (THOUSAND)	614508	650000	650000	650000	650000	650000	650000	650000
8. NUMBER OF PROCUREMENT AUDITS COMPLETED	0	0	0	0	0	0	0	0
9. NO. OF COMP/RESTRICT HLTH & HMN SVC SOLICITATIONS	47	60	60	60	60	60	60	60

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEMS ERROR.

AGS 240: STATE PROCUREMENT

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A. Statement of Program Objective(s)

The objective of this program is to promote economy, efficiency, effectiveness, and impartiality in the procurement of commodities, services and construction for State and County governments through development, implementation and maintenance of policies and procedures that provide for broad-based competition, accessibility to government contracts, fiscal integrity and responsibility in the procurement process; to procure or supervise the procurement of commodities and services to meet the State's need through economical purchases and inventory control.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The Program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

The State Procurement Office (SPO) serves as the central procurement office for all governmental bodies of the State by developing and revising laws, rules, policies, and procedures; providing assistance and advice; and coordinating and conducting procurement training as well as developing and maintaining a procurement manual and vendors guide for the procurement of commodities, services, and construction. Purchasing staff activities are directed toward further improving the Hawaii Electronic Procurement System, purchasing card program, website content and navigation, training workshops and distance learning, and information systems and distribution. Application of the principles of standardization and volume buying on a competitive basis to secure the most favorable prices on commodities and services continues. Price and vendor lists for common-use groups are published and distributed to all agencies of the Executive Branch, with cooperative participation by the Judiciary, the Legislature, the counties, and other separate purchasing jurisdictions.

The Inventory Management staff establishes and enforces standards relating to the accounting of State-owned property. These standards are intended to achieve the uniformity necessary to facilitate the safeguarding of State property against unauthorized use or removal, to provide an essential part of the accounting records of State agencies, to assist administrators and property custodians with the effective management of State property, to provide a basis of property insurance, and to fix property responsibilities of State officials as prescribed by Part XII, Chapter 103D, HRS.

The SPO also governs and optimizes resources for the planning, procuring and contracting of all health and human services for the State. It directs a single process that provides fair and equitable treatment of providers. Centralized activities include training, distribution of information through the Purchase of Service Team, and involvement with the Community Council on Purchases of Health and Human Services. Requests for chief procurement officer approval are processed and a health and human services website is maintained that includes centralized databases for contracts, request for proposals, and requests for chief procurement officer approval.

D. Statement of Key Policies Pursued

Key policy thrusts are to capitalize on new technological applications and to train personnel performing procurement functions, including contractors, vendors and health and human services providers from the private sector. New technologies offer new possibilities to improve information exchange and procurement processes. Expanding the training program will improve the corporate knowledge of agency personnel and better capitalize on their resourcefulness.

Reviews and updates of the Hawaii Administrative Rules governing Chapter 103D, HRS, Hawaii Public Procurement Code, and Chapter 103F, HRS, Purchases of Health and Human Services, will also continue to direct procurement processes. It is the policy of the program to be in support of

the Hawaii State Plan by promoting the achievement of efficient, effective, and responsive government programs by providing necessary procurement services and promoting transparency of government procurement processes.

E. Identification of Important Program Relationships

The SPO is a member of the National Association of State Procurement Officials (NASPO) and the National Institute of Government Purchasing (NIGP). Both organizations provide valuable information and assistance on public procurement and open communications to states and cities with similar processes and rules.

The State of Hawaii is also a member of the Western States Contracting Alliance (WSCA). The alliance consists of fifteen participating states that have formed a purchasing cooperative to create market incentives for a wide range of products to include computers, wireless phones, printers and more.

F. Description of Major External Trends Affecting the Program

Major external trends affecting the SPO include the fluctuating economy, flat inflation rates and continuing technological innovations. These trends are interactive as they impact the SPO and other State agencies, and also contractors, vendors and providers.

G. Discussion of Costs, Effectiveness and Program Size Data

For the biennium budget, costs will remain constant and the total position count will remain at 22. Program effectiveness continues to be enhanced by networking and purchasing cooperatively with other states; leveraging

technology to provide procurement training to state and county personnel; capitalizing on the pCard program with higher pCard rebate rates; and deploying applications using electronic procurement throughout the state. Adoption of new effectiveness measures and program data will be considered.

Statutory requirements continue to change that poses a challenge to implement, manage and administer within existing resources. Act 173, SLH 2012 increased small purchase dollar levels, collection of protest statistics, protests process and bond requirement to submit a protest. Act 004, SLH 2012 amended chapter 103F on participation of providers in the RFP process. Act 190, SLH 2011 lowered the dollar levels for purchasing agencies to verify vendor compliance prior to award of contracts.

In prior sessions, Acts 68, 107 and 140, SLH 2010 were passed that impacted contracting, Acts 69 and 71, SLH 2010 affected the procurement of health and human services, and Act 207, SLH 2010 added ethical public procurement. Act 150, SLH 2009 provided for an expedited procurement process for federal funds authorized by the American Recovery and Reinvestment Act of 2009 and Act 175, SLH 2009 impacted small purchases, preferences, performance bonds, protests and disputes. Act 194 and Act 203, SLH 2008, mandated additional requirements regarding training and administrative fines. Act 142, SLH 2007 enacted administrative fines, and Act 283, SLH 2006 increased the small purchase dollar threshold up to \$50,000 and provided purchases between \$25,000 to less than \$50,000 are conducted on an electronic procurement system.

H. Discussion of Program Revenues

No program revenues are projected for the biennium.

I. Summary of Analysis Performed

No new in-depth analyses have been performed at this time.

J. Further Considerations

There are no further considerations at this time.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: AGS244
 PROGRAM STRUCTURE NO. 11030902
 PROGRAM TITLE: SURPLUS PROPERTY MANAGEMENT

PROGRAM EXPENDITURES	--IN DOLLARS--				--IN THOUSANDS--			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
OPERATING COST	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
PERSONAL SERVICES	201,352	282,481	295,435	295,435	295	295	295	295
OTHER CURRENT EXPENSES	13,560	103,561	103,561	103,561	104	104	104	104
MOTOR VEHICLE	507,845	1,400,000	1,400,000	1,400,000	1,400	1,400	1,400	1,400
TOTAL OPERATING COST	722,757	1,786,042	1,798,996	1,798,996	1,799	1,799	1,799	1,799
BY MEANS OF FINANCING								
REVOLVING FUND	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
	722,757	1,786,042	1,798,996	1,798,996	1,799	1,799	1,799	1,799
TOTAL POSITIONS	5.00*	5.00*	5.00*	5.00*	5.00*	5.00*	5.00*	5.00*
TOTAL PROGRAM COST	722,757	1,786,042	1,798,996	1,798,996	1,799	1,799	1,799	1,799

PROGRAM ID: AGS244
 PROGRAM STRUCTURE: 11030902
 PROGRAM TITLE: SURPLUS PROPERTY MANAGEMENT

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
MEASURES OF EFFECTIVENESS								
1. SURPLUS PROPERTY TRANSFERRED TO DONEES (\$1000)	1378	4500	4500	4500	4500	4500	4500	4500
2. RATIO SVS FEE OVER PROPERTY TRANSFER VALUE (%)	1.0	6.0	6.0	6.0	6.0	6.0	6.0	6.0
3. ACTUAL DONEES AS % OF ELIGIBLE DONEES	84	84	84	84	84	84	84	84
PROGRAM TARGET GROUPS								
1. NON-PROFIT TAX-EXMPT EDUC & PUBLIC HTH INSTUTNS	130	400	400	400	400	400	400	400
2. PUBLIC AGENCY THAT SERVES OR PROMOTES PUB PURPOSE	24	24	24	24	24	24	24	24
3. 8(A) BUSINESS DEV/SMALL DISADVANTAGED BUSINESSES	46	340	340	340	340	340	340	340
PROGRAM ACTIVITIES								
1. FED PERSONAL PROP RECEIVED (LINE ITEMS)	565	600	600	600	600	600	600	600
2. FED PROP DONATED (LINE ITEMS)	1586	1600	1600	1600	1600	1600	1600	1600
3. ACQ OF STATE PROP FOR UTIL/SALE (LINE ITEMS)	45	150	150	150	150	150	150	150
4. DIST OF STATE PROP FOR REUTIL (LINE ITEMS)	60	135	135	135	135	135	135	135
5. STATE PROP DISP OF BY PUBLIC SALE (LINE ITEMS)	0	0	0	0	0	0	0	0
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY CHARGES FOR CURRENT SERVICES	1	5	5	5	5	5	5	5
NON-REVENUE RECEIPTS	3							
TOTAL PROGRAM REVENUES	778	1,709	1,709	1,709	1,709	1,709	1,709	1,709
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
ALL OTHER FUNDS	782	1,714	1,714	1,714	1,714	1,714	1,714	1,714
TOTAL PROGRAM REVENUES	782	1,714	1,714	1,714	1,714	1,714	1,714	1,714

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEMS ERROR.

A. Statement of Program Objective(s)

The program coordinates the transfer of State surplus property and Federal surplus property available through the Federal Surplus Property program to eligible "donees" (state/local government, non-profit organizations that serve or promote a public purpose, qualified small minority owned businesses, tax-exempt educational and public health institutions or organizations).

To achieve the greatest economical use of State and Federal property declared surplus by providing a viable source of surplus goods for re-utilization.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

In accordance with Public Law 94-519, Federal surplus property generated on Oahu is physically inspected and requested through applications filed with the U.S. General Services Administration. Property allocated to the State is selected, transported, checked, and warehoused by agency personnel for distribution to eligible donees.

A self-service system enables donees to take immediate delivery of property selected. Neighbor island requests are filled, packed, and shipped via barge. Periodically property is available at neighbor island Federal facilities (i.e. Barking Sands on Kauai) and donee may inspect, select and take delivery under oversight by surplus agency personnel. Line items per transaction number from one to twenty-five and often times more.

Based on formal or verbal notices of State disposal, desirable items are physically inspected to determine suitability for further re-utilization or disposal by public sale. All property selected are transported, checked, and warehoused by agency personnel for distribution.

Potential State user agencies are advised of the availability of desirable property. Items selected for re-utilization are transferred to the user agency for a nominal service and handling charge.

D. Statement of Key Policies Pursued

Policies governing program operations are directed toward maximum acquisition and fair and equitable distribution of Federal/State surplus property at the least possible cost to eligible donees. Emphasis is placed on the cost-effective utilization of surplus property by state and local agencies charged with implementing the overall goals, objectives, and policies set forth in the Hawaii State Plan.

E. Identification of Important Program Relationships

As a liaison agency, working relationships are maintained with Federal and State agencies for the acquisition of property and with public agencies at the state and local level who are eligible recipients of surplus property for use in implementing the priority actions mandated by the Hawaii State Plan, and agencies from the private sector whose efforts contribute to the improvement of educational and public health programs. However, the difference in roles and jurisdiction of the respective agencies in the acquisition, warehousing, and distribution process is distinct and precludes integration of programs.

F. Description of Major External Trends Affecting the Program

A number of factors dominating Federal/State program operations include the unpredictable generation of surplus property by types, quantity, and condition; new Federal legislation; changing Federal/State disposal regulations and re-

utilization policies; specific donee requirements; and seasonal trends in donee participation. Of recent note are the economic recession and its impact on the budgets of government agencies and other donees.

G. Discussion of Costs, Effectiveness and Program Size Data

No appreciable long term changes are anticipated in regards to the program's costs, effectiveness and size. In the near term, however, there will be reductions in program costs and to some of the effectiveness measures due to the reduced buying power of donees and lower number of surplus property available for distribution from the Federal Government.

H. Discussion of Program Revenues

Revenues accumulated from service and handling charges and the sale of surplus Federal and State vehicles and property are deposited into the federal property revolving fund.

Due to the nature of the surplus property program, it is difficult to establish a basis for revenue estimates since the income generated is non-fixed revenue subject to fluctuation according to the types, quantities, and condition of available property and expenditures policies of respective donee agencies.

I. Summary of Analysis Performed

No new in-depth analyses have been performed at this time.

J. Further Considerations

There are no further considerations at this time.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS251**
 PROGRAM STRUCTURE NO. **11031001**
 PROGRAM TITLE: **AUTOMOTIVE MANAGEMENT - MOTOR POOL**

PROGRAM EXPENDITURES	-IN DOLLARS-				-IN THOUSANDS-			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
OPERATING COST	12.50*	12.50*	13.00*	13.00*	13.0*	13.0*	13.0*	13.0*
PERSONAL SERVICES	760,552	771,894	844,084	844,084	844	844	844	844
OTHER CURRENT EXPENSES	1,226,670	784,264	1,028,478	1,028,478	1,029	1,029	1,029	1,029
EQUIPMENT		5,000	5,000	5,000	5	5	5	5
MOTOR VEHICLE	516,493	954,400	1,500,000	1,500,000	1,500	1,500	1,500	1,500
TOTAL OPERATING COST	2,503,715	2,515,558	3,377,562	3,377,562	3,378	3,378	3,378	3,378
BY MEANS OF FINANCING								
REVOLVING FUND	12.50*	12.50*	13.00*	13.00*	13.0*	13.0*	13.0*	13.0*
	2,503,715	2,515,558	3,377,562	3,377,562	3,378	3,378	3,378	3,378
TOTAL POSITIONS	12.50*	12.50*	13.00*	13.00*	13.00*	13.00*	13.00*	13.00*
TOTAL PROGRAM COST	2,503,715	2,515,558	3,377,562	3,377,562	3,378	3,378	3,378	3,378

PROGRAM ID: AGS251
 PROGRAM STRUCTURE: 11031001
 PROGRAM TITLE: AUTOMOTIVE MANAGEMENT - MOTOR POOL

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
MEASURES OF EFFECTIVENESS								
1. MOTOR POOL VEHICLES-AVERAGE OPER COST PER VEHICLE	90	90	90	90	90	90	90	90
2. PERCENTAGE OF REVENUES OVER EXPENDITURES	96	96	96	96	96	96	96	96
PROGRAM TARGET GROUPS								
1. STATE AGENCIES UTILIZING MOTOR POOL & NON-MP VEH	21	21	21	21	21	21	21	21
PROGRAM ACTIVITIES								
1. MOTOR POOL FLEET RENTAL REVENUES	2094	2094	1980	1980	1980	1980	1980	1980
2. OTHER NON-MOTOR POOL VEHICLE SERVICE REVENUES	396	396	185	185	185	185	185	185
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY CHARGES FOR CURRENT SERVICES	11	37	37	37	37	37	37	37
TOTAL PROGRAM REVENUES	2,531	1,945	1,945	1,945	1,945	1,945	1,945	1,945
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
ALL OTHER FUNDS	2,542	1,982	1,982	1,982	1,982	1,982	1,982	1,982
TOTAL PROGRAM REVENUES	2,542	1,982	1,982	1,982	1,982	1,982	1,982	1,982

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEMS ERROR.

A. Statement of Program Objectives

The objective of the program is to support State agencies by providing safe motor pool vehicle transportation required to perform their official duties.

B. Description of Requests and Compliance with Section 37-68(1)(A)(B)

Additional funds are required to meet increased bulk gasoline expense and to catch up on fleet replacement. The Program is in compliance with Section 37-68(1)(A)(B).

C. Description of Activities Performed

Activities of the program include the acquisition, operation, repair maintenance, storage, dispatching, replacement, and disposal of its vehicles as well as maintaining records of rentals, assignments, mileage and billing records. The program also provides vehicular maintenance and repair services for non-motor pool vehicles.

D. Statement of Key Policies Pursued

The primary policies pursued by the program are to provide safe, dependable and economical vehicular transportation for state officials and employees requiring the use of state vehicles to meet their transportation requirements.

E. Identification of Important Program Relationships

The program is not directly involved in any significant relationships with Other agencies other than providing vehicle rental and maintenance services.

F. Description of Major External Trends Affecting the Program

Major uncontrollable trends affecting the program are: 1) unpredictable cost of fuel, 2) the cost of acquiring replacement vehicles, and 3) the state agency demand for motor pool vehicles.

G. Discussion of Cost, Effectiveness and Program Size Data

The program plans to continue replacement of vehicles more than 8 years old and/or too costly to repair and maintain by acquiring new and used vehicles.

For the budget and planning period, funding is included for audits, insurance coverage and equipment requirements necessary to maintain present levels of service. Program effectiveness and size reflect current service levels.

H. Discussion of Program Revenues

State agencies are assessed rental fees based on vehicle age, size and miles traveled. In addition, the program generates revenue from sale of gasoline, oil and services from agencies utilizing non-pool vehicles. Interest earned from special fund balances are another source of program revenue.

I. Summary of Analysis Performed

An in-depth analysis of the program has not been performed.

J. Further Considerations

There are no further considerations at this time.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS252**
 PROGRAM STRUCTURE NO. **11031002**
 PROGRAM TITLE: **AUTOMOTIVE MANAGEMENT - PARKING CONTROL**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
OPERATING COST	24.50*	24.50*	27.00*	27.00*	27.0*	27.0*	27.0*	27.0*
PERSONAL SERVICES	1,246,541	1,174,881	1,295,085	1,354,014	1,354	1,354	1,354	1,354
OTHER CURRENT EXPENSES	2,082,890	2,103,241	2,211,241	2,211,241	2,211	2,211	2,211	2,211
EQUIPMENT	18,658	26,575	26,575	26,575	27	27	27	27
TOTAL OPERATING COST	3,348,089	3,304,697	3,532,901	3,591,830	3,592	3,592	3,592	3,592
BY MEANS OF FINANCING								
REVOLVING FUND	24.50*	24.50*	27.00*	27.00*	27.0*	27.0*	27.0*	27.0*
	3,348,089	3,304,697	3,532,901	3,591,830	3,592	3,592	3,592	3,592
TOTAL POSITIONS	24.50*	24.50*	27.00*	27.00*	27.00*	27.00*	27.00*	27.00*
TOTAL PROGRAM COST	3,348,089	3,304,697	3,532,901	3,591,830	3,592	3,592	3,592	3,592

PROGRAM ID: AGS252
 PROGRAM STRUCTURE: 11031002
 PROGRAM TITLE: AUTOMOTIVE MANAGEMENT - PARKING CONTROL

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
MEASURES OF EFFECTIVENESS								
1. PERCENTAGE UTILIZATION OF PARKING SPACES	81	90	105	105	105	105	105	105
2. PERCENTAGE OF REVENUES OVER EXPENDITURES	139	139	121	121	121	121	121	121
PROGRAM TARGET GROUPS								
1. STATE OFFICIALS-EMPLOYEE & PUB CONDUCTG BUS WSTATE	8350	8350	8400	8400	8400	8400	8400	8400
PROGRAM ACTIVITIES								
1. NO. OF SPACES FOR EMPLOYEES & PUBLIC	7407	7407	6175	6175	6175	6175	6175	6175
2. NO. OF PARKING CITATIONS ISSUED (MONTHLY AVERAGE)	903	903	965	965	965	965	965	965
3. EMPLOYEE PARKING & PUBLIC PARKING REVENUES	2811	2811	3000	3000	3000	3000	3000	3000
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	964	785	785	785	785	785	785	785
CHARGES FOR CURRENT SERVICES	2,479	2,636	2,636	2,636	2,636	2,636	2,636	2,636
FINES, FORFEITS AND PENALTIES	217	225	225	225	225	225	225	225
NON-REVENUE RECEIPTS	662							
TOTAL PROGRAM REVENUES	4,322	3,646	3,646	3,646	3,646	3,646	3,646	3,646
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
ALL OTHER FUNDS	4,322	3,646	3,646	3,646	3,646	3,646	3,646	3,646
TOTAL PROGRAM REVENUES	4,322	3,646	3,646	3,646	3,646	3,646	3,646	3,646

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEMS ERROR.

Program Plan Narrative

AGS 252: AUTOMOTIVE MANAGEMENT - PARKING CONTROL

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A. Statement of Program Objectives

The objectives of the program are to maintain and allocate parking spaces, assess and collect parking fees, and control parking on State lands under the jurisdiction of the Comptroller.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

Additional funds are required to meet increased cost of (1) two additional Parking & Security Officer positions for the new Kapolei Parking Control Office; (2) one additional Office Assistant IV position for the new Kapolei Parking Control Office; (3) lease rent of Kapolei office; (4) leasing of parking stalls at Kapolei movie theater; and (5) pro-rata share of electricity for South Street Garage. The Program is in compliance with Section 37-68(1)(A)(B).

C. Description of Activities Performed

Program activities performed include the assignment, patrolling, and controlling of spaces; enforce rules and regulations, and exercising the management functions of the program.

Other related activities include providing parking accommodations for the Legislature when in session; providing accommodations for special functions; providing metered and attendant spaces for the general public; repairing and maintaining parking facilities, signs and meters; and administrative recordkeeping.

Although responsibility is statewide in scope, activities are confined to those geographical areas specifically designated to be under the jurisdiction of the Comptroller.

D. Statement of Key Policies Pursued

The primary policies pursued by the program are to meet the parking demand of state officials, employees and the general public and to maintain parking facilities in a safe and presentable condition.

E. Identification of Important Program Relationships

This program is not directly involved in any significant relationships with other agencies other than providing supportive services.

F. Description of Major External Trends Affecting the Program

There are no major external trends affecting this program.

G. Discussion of Cost, Effectiveness and Program Size Data

There are no significant discrepancies in previously planned cost, effectiveness and program size levels.

H. Discussion of Program Revenues

Program revenues are received from parking fees assessed primarily from government officials and employees, public meter and attendant-controlled lots, parking citations, and investment pool interest earnings.

I. Summary of Analysis Performed

An in-depth analysis of the program has not been performed.

J. Further Considerations

There are no further considerations at this time.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS901**
 PROGRAM STRUCTURE NO. **110313**
 PROGRAM TITLE: **GENERAL ADMINISTRATIVE SERVICES**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
OPERATING COST	37.00*	37.00*	36.00*	36.00*	36.0*	36.0*	36.0*	36.0*
PERSONAL SERVICES	2,252,951	2,682,729	2,760,201	2,760,201	2,760	2,760	2,760	2,760
OTHER CURRENT EXPENSES	65,904	70,138	70,138	70,138	70	70	70	70
EQUIPMENT	52,376	10,428	10,428	10,428	11	11	11	11
TOTAL OPERATING COST	2,371,231	2,763,295	2,840,767	2,840,767	2,841	2,841	2,841	2,841
BY MEANS OF FINANCING	35.00*	35.00*	34.00*	34.00*	34.0*	34.0*	34.0*	34.0*
GENERAL FUND	2,235,678	2,623,500	2,694,264	2,694,264	2,694	2,694	2,694	2,694
	2.00*	2.00*	2.00*	2.00*	2.0*	2.0*	2.0*	2.0*
INTERDEPT. TRANSFER	135,553	139,795	146,503	146,503	147	147	147	147
TOTAL POSITIONS	37.00*	37.00*	36.00*	36.00*	36.00*	36.00*	36.00*	36.00*
TOTAL PROGRAM COST	2,371,231	2,763,295	2,840,767	2,840,767	2,841	2,841	2,841	2,841

PROGRAM ID: AGS901
 PROGRAM STRUCTURE: 110313
 PROGRAM TITLE: GENERAL ADMINISTRATIVE SERVICES

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
MEASURES OF EFFECTIVENESS								
1. % OF LATE (INTEREST) PAYMENTS TO TOTAL PAYMENTS	.3	.2	.2	.2	.2	.2	.2	.2
2. % OF INVOICE PAYMNTS PROCESSED WIN 7 WORKING DAYS	93	93	93	93	93	93	93	93
3. AV TIME FOR NON-COMPETITIVE RECRUITMENT ACTION	26	26	26	26	26	26	26	26
4. AV TIME FOR DELEGATED CLASSIFICATION ACTION	5	5	5	5	5	5	5	5
5. NO. OF NON-ROUTINE PERSONNEL CONSULTATIVE SVCS	240	240	240	240	240	240	240	240
6. PERCENTAGE OF DATA PROCESSING REQUESTS COMPLETED	75	80	75	75	75	75	75	75
7. % OF DP REQUESTS COMPLTD WHICH IMPROVED EFFICIENCY	75	80	65	65	65	65	65	65
8. PERCENTAGE OF B&F REQUESTS SUBMITTED BY DUE DATE	100	100	100	100	100	100	100	100
9. % OF LEGISLATIVE REQUESTS SUBMITTED BY DATE	100	100	100	100	100	100	100	100
PROGRAM TARGET GROUPS								
1. NO. OF DIVISIONS, DISTRICT OFFICES & ATTACHED AGEN	22	22	22	22	22	22	22	22
2. TOTAL NUMBER OF EMPLOYEES (PERMANENT/TEMPORARY)	769	787	815	815	815	815	815	815
3. TOTAL NO. OF PAYMENT TRANSACTIONS PROCESSED (000)	28	28	28	28	28	28	28	28
4. NO. OF INTERNAL VACANCY RECRUITMENT ANNOUNCEMENTS	100	100	100	100	100	100	100	100
5. NO. OF DELEGATED CLASSIFICATION ACTIONS TAKEN	120	120	120	120	120	120	120	120
6. NO. OF DEPARTMENTAL VACANCIES DURING THE YEAR	130	130	130	130	130	130	130	130
7. TOTAL NO. OF DATA PROCESSING REQUESTS PROCESSED	400	400	400	400	400	400	400	400
8. NO. OF COMPUTER APPLICATION PROGRAMS ADMINSTERED	3200	3200	3200	3200	3200	3200	3200	3200
9. NO. OF REQUESTS FROM DEPT. OF BUDGET AND FINANCE	15	15	15	15	15	15	15	15
10. TOTAL NUMBER OF LEGISLATIVE REQUESTS	40	40	40	40	40	40	40	40
PROGRAM ACTIVITIES								
1. NO. OF EMPLOYEES PROVIDING ADMIN/TECH/CLERICAL SUP	33	33	33	33	33	33	33	33
2. NUMBER OF PURCHASING CARDS OUTSTANDING	151	155	155	155	155	155	155	155
3. NUMBER OF PAYROLL REGISTERS HANDLED	8	8	8	8	8	8	8	8
4. AV NO. OF EPARS PROCESSED PER EMPLOYEE	4	4	4	4	4	4	4	4
5. NO. OF EPARS PROCESSED	2700	2700	2700	2700	2700	2700	2700	2700
6. NUMBER OF NON-EPAR ACTIONS PROCESSED	4500	4500	4500	4500	4500	4500	4500	4500
7. NO. OF REQUESTS FOR NON-COMPETITIVE RECRUITMENTS	120	120	120	120	120	120	120	120
8. NO. OF REQUESTS FOR DELEGATED CLASSIFICATN ACTIONS	120	120	120	120	120	120	120	120
9. NO. OF NEW COMPUTER APPLICATION SYSTEMS INSTALLED	2	2	1	1	1	1	1	1
10. NO. OF ADMIN RULES & REORG REQUESTS REVIEWED	4	4	4	4	4	4	4	4
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
CHARGES FOR CURRENT SERVICES	232	50	50	50	50	50	50	50
TOTAL PROGRAM REVENUES	232	50	50	50	50	50	50	50
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	232	50	50	50	50	50	50	50
TOTAL PROGRAM REVENUES	232	50	50	50	50	50	50	50

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEMS ERROR.

A. Statement of Program Objectives

To enhance program effectiveness and efficiency by formulating policies, allocating resources and administering operations and personnel, and providing staff support services.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

This program provides executive direction, internal management and administrative services, budgetary and financial administration and services, personnel and procedural services designed to guide and assist departmental programs in accomplishing their respective objectives.

There are four distinct administrative functions in the program. A brief description of major activities by organizational units is as follows:

Office of the Comptroller - This office renders decisions on matters that require policy determination, executive direction, etc. It plans, coordinates and directs departmental programs providing statewide services.

Administrative Services Office - This office provides centralized administrative management and fiscal services and exercises administrative control over appropriated funds, conduct studies, develops management improvement programs, and prepares reports for management.

Personnel Office - This office administers, develops and coordinates departmental human resource management activities. It functions as the liaison unit with the State's central personnel agency, employee organizations and other agencies affecting employment. It manages the recruitment, selection and placement, classification, labor relations, worker's compensation, employee relations, safety, EEO, and training programs; maintains records of personnel and position transactions; and prepares reports for management and other agencies.

Systems and Procedures Office - This office coordinates all electronic data processing activities for the department, and functionally administers computer application systems and local area networks under the jurisdiction of the State Comptroller. It provides systems and computer programming support for the development, enhancement and maintenance of operational systems requiring computerization; and manages, operates, and maintains the mini-computers, web, file and e-mail servers for the department.

District Office - District Offices are located on Hawaii, Maui and Kauai as administrative arms of the Office of the Comptroller. These offices provide coordinated direction, staff services in the respective counties, and implement delegated staff and program functions affecting the district and private agencies.

D. Statement of Key Policies Pursued

It is the policy of this program to exercise coordinative review and evaluation functions to guide departmental programs. The program maintains flexibility to accommodate shifts in State priorities and changes in program emphasis of agencies served.

E. Identification of Important Program Relationships

There are no important program relationships identified. However, departmental programs have some cooperative working relationships maintained with agencies in the private sector as well as with agencies from the Federal and County jurisdiction.

F. Description of Major External Trends Affecting the Program

There are no major external trends affecting the program.

G. Discussion of Cost, Effectiveness, and Program Size Data

There were no significant differences between planned effectiveness and program size.

H. Discussion of Program Revenue

This program does not generate any revenue.

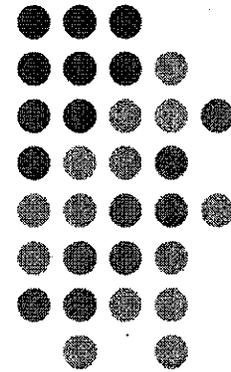
I. Summary of Analysis Performed

In-depth program analysis has not been performed.

J. Further Considerations

Guidance and support are provided for departmental operations through internal policies, administrative decisions and services.

Capital Budget Details



STATE OF HAWAII

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IN THOUSANDS OF DOLLARS

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PROGRAM STRUCTURE NO. 070102

PROGRAM TITLE SCHOOL R&M, NEIGHBOR ISLAND DISTRICTS

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE COST ELEMENT/MOF	PROJECT TITLE		BUDGET PERIOD						SUCCEED YEARS
				PROJECT TOTAL	PRIOR YRS	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	
PROGRAM TOTALS												
			DESIGN	19,284	19,284							
			CONSTRUCTION	321,247	321,247							
			EQUIPMENT	1,000	1,000							
			TOTAL	341,531	341,531							
			G.O. BONDS	341,531	341,531							

STATE OF HAWAII

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT
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PROGRAM ID AGS-881

PROGRAM STRUCTURE NO. 080103

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PROGRAM TITLE STATE FOUNDATION ON CULTURE AND THE ARTS

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		BUDGET PERIOD								SUCCEED YEARS
				COST ELEMENT/MOF	PROJECT TOTAL	PRIOR YRS	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
PROGRAM TOTALS														
				PLANS	550	550								
				LAND	500	500								
				DESIGN	805	805								
				CONSTRUCTION	8,300	8,300								
				EQUIPMENT	318	318								
				TOTAL	10,473	10,473								
				SPECIAL FUND	5,983	5,983								
				G.O. BONDS	4,490	4,490								

STATE OF HAWAII

**REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT
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PROGRAM ID **AGS-889**

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PROGRAM STRUCTURE NO. **080205**PROGRAM TITLE **SPECTATOR EVENTS & SHOWS - ALOHA STADIUM**

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE COST ELEMENT/MOF	PROJECT TITLE		BUDGET PERIOD						SUCCEED YEARS			
				PROJECT TOTAL	PRIOR YRS	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17		FY 17-18	FY 18-19	
Q104	0003		OTHER	LUMP SUM	HEALTH AND SAFETY, ALOHA STADIUM, OAHU										
			PLANS	2,081	2,071	1	1	1	1	1	1	1	1	2	
			DESIGN	27,066	16,779	1	1	999	1,199	1,199	1,259	1,322	1,389	2,918	
			CONSTRUCTION	153,423	49,530	5,148	5,148	10,000	10,800	10,800	11,340	11,907	12,500	26,250	
			TOTAL	182,570	68,380	5,150	5,150	11,000	12,000	12,000	12,600	13,230	13,890	29,170	
			G.O. BONDS	182,570	68,380	5,150	5,150	11,000	12,000	12,000	12,600	13,230	13,890	29,170	
PROGRAM TOTALS															
			PLANS	3,882	3,872	1	1	1	1	1	1	1	1	2	
			DESIGN	30,391	20,104	1	1	999	1,199	1,199	1,259	1,322	1,389	2,918	
			CONSTRUCTION	207,043	103,150	5,148	5,148	10,000	10,800	10,800	11,340	11,907	12,500	26,250	
			EQUIPMENT	651	651										
			TOTAL	241,967	127,777	5,150	5,150	11,000	12,000	12,000	12,600	13,230	13,890	29,170	
			SPECIAL FUND	15,772	15,772										
			REVENUE BONDS	12,000	12,000										
			G.O. BONDS	214,195	100,005	5,150	5,150	11,000	12,000	12,000	12,600	13,230	13,890	29,170	

**REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT
IN THOUSANDS OF DOLLARS**

PROGRAM ID **AGS-130**
PROGRAM STRUCTURE NO. **11030201**
PROGRAM TITLE **INFORMATION MGMT AND TECHNOLOGY SVCS**

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE	BUDGET PERIOD								SUCCEED YEARS		
					PROJECT TOTAL	PRIOR YRS	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17		FY 17-18	FY 18-19
U102	0011		ADDITION	STATEWIDE ENTERPRISE IT INFRASTRUCTURE											
			PLANS		5,000			500	500	500	500	500	500	500	2,000
			DESIGN		7,000			1,500	1,500	500	500	500	500	500	2,000
			CONSTRUCTION		26,000			1,000	1,000	4,000	2,000	4,000	2,000	2,000	12,000
			EQUIPMENT		22,000			3,000	3,000	1,000	3,000	1,000	3,000	3,000	8,000
			TOTAL		60,000			6,000	6,000	6,000	6,000	6,000	6,000	6,000	24,000
			G.O. BONDS		60,000			6,000	6,000	6,000	6,000	6,000	6,000	6,000	24,000
U101A	0010		ADDITION	STATEWIDE ENTERPRISE RESOURCE PLANNING SYSTEM (ERP), STATEWIDE											
			PLANS		7,000			2,000	2,000	2,000	1,000				
			DESIGN		16,000			5,000	5,000	4,000	2,000				
			CONSTRUCTION		62,000			17,000	17,000	17,000	11,000				
			TOTAL		85,000			24,000	24,000	23,000	14,000				
			G.O. BONDS		85,000			24,000	24,000	23,000	14,000				
PROGRAM TOTALS															
			PLANS		12,000			2,500	2,500	2,500	1,500	500	500	500	2,000
			DESIGN		23,000			6,500	6,500	4,500	2,500	500	500	500	2,000
			CONSTRUCTION		88,000			18,000	18,000	21,000	13,000	4,000	2,000	2,000	12,000
			EQUIPMENT		22,000			3,000	3,000	1,000	3,000	1,000	3,000	3,000	8,000
			TOTAL		145,000			30,000	30,000	29,000	20,000	6,000	6,000	6,000	24,000
			G.O. BONDS		145,000			30,000	30,000	29,000	20,000	6,000	6,000	6,000	24,000

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT
IN THOUSANDS OF DOLLARS

PROGRAM ID: **AGS-131**
 PROGRAM STRUCTURE NO. **11030202**
 PROGRAM TITLE: **INFORMATION PROCESSING & COMM SERVICES**

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE	PROJECT TOTAL	PRIOR YRS	BUDGET PERIOD						SUCCEED YEARS		
							FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17		FY 17-18	FY 18-19
Q102	0004		OTHER	LUMP SUM HEALTH AND SAFETY, INFORMATION AND COMMUNICATION SERVICE DIVISION, STATEWIDE											
			PLANS		2,484	947	150	150	149	149	149	149	154	154	333
			LAND		337	229	50	50	1	1	1	1	1	1	2
			DESIGN		6,787	1,922	300	300	680	400	500	500	525	525	1,135
			CONSTRUCTION		71,431	15,501	7,035	6,935	6,320	3,800	5,000	5,000	5,250	5,250	11,340
			EQUIPMENT		35,591	4,821	600	600	2,100	2,000	4,000	4,000	4,200	4,200	9,070
			TOTAL		116,630	23,420	8,135	8,035	9,250	6,350	9,650	9,650	10,130	10,130	21,880
			G.O. BONDS		116,630	23,420	8,135	8,035	9,250	6,350	9,650	9,650	10,130	10,130	21,880
S101	6		RENOVATION	ICSD KALANIMOKU BUILDING DATA CENTER OPTIMIZATION AND ENERGY EFFICIENCY, OAHU											
			PLANS		50		50								
			DESIGN		150		50	100							
			TOTAL		200		100	100							
			G.O. BONDS		200		100	100							
U101	0004		NEW	STATEWIDE FINANCIAL SYSTEM ENTERPRISE REENGINEERING (ERP), STATEWIDE											
			PLANS		14,997		14,997								
			DESIGN		1		1								
			CONSTRUCTION		1		1								
			EQUIPMENT		1		1								
			TOTAL		15,000		15,000								
			G.O. BONDS		15,000		15,000								
PROGRAM TOTALS															
			PLANS		18,224	1,640	200	15,147	149	149	149	149	154	154	333
			LAND		415	307	50	50	1	1	1	1	1	1	2
			DESIGN		9,003	3,987	350	401	680	400	500	500	525	525	1,135
			CONSTRUCTION		85,383	29,452	7,035	6,936	6,320	3,800	5,000	5,000	5,250	5,250	11,340
			EQUIPMENT		41,447	10,676	600	601	2,100	2,000	4,000	4,000	4,200	4,200	9,070
			TOTAL		154,472	46,062	8,235	23,135	9,250	6,350	9,650	9,650	10,130	10,130	21,880
			G.O. BONDS		154,472	46,062	8,235	23,135	9,250	6,350	9,650	9,650	10,130	10,130	21,880

STATE OF HAWAII

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT
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PROGRAM ID AGS-203
PROGRAM STRUCTURE NO. 11030702
PROGRAM TITLE STATE RISK MANAGEMENT & INSURANCE ADMIN

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PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE COST ELEMENT/MOF	PROJECT TITLE		BUDGET PERIOD						SUCCEED YEARS
				PROJECT TOTAL	PRIOR YRS	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	

STATE OF HAWAII

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT
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PROGRAM ID AGS-203
PROGRAM STRUCTURE NO. 11030702
PROGRAM TITLE STATE RISK MANAGEMENT & INSURANCE ADMIN

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PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		BUDGET PERIOD						SUCCEED YEARS
				PROJECT TOTAL	PRIOR YRS	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	
PROGRAM TOTALS												
			DESIGN	1,026	1,026							
			CONSTRUCTION	9,221	9,221							
			EQUIPMENT	1	1							
			TOTAL	10,248	10,248							
			REVOLVING FUND	10,248	10,248							

**REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT
IN THOUSANDS OF DOLLARS**

PROGRAM ID **AGS-221**
PROGRAM STRUCTURE NO. **11030801**
PROGRAM TITLE **PUBLIC WORKS-PLANNING, DESIGN & CONSTRUC**

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE	BUDGET PERIOD								SUCCEED YEARS		
					PROJECT TOTAL	PRIOR YRS	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17		FY 17-18	FY 18-19
E109	0001		OTHER	CAPITAL IMPROVEMENTS PROGRAM STAFF COSTS, STATEWIDE											
			PLANS	170,928	92,751	7,361	7,361	7,361	7,361	7,729	7,729	8,116	8,116	17,043	
			LAND	24	14	1	1	1	1	1	1	1	1	2	
			DESIGN	24	14	1	1	1	1	1	1	1	1	2	
			CONSTRUCTION	24	14	1	1	1	1	1	1	1	1	2	
			EQUIPMENT	24	14	1	1	1	1	1	1	1	1	2	
			TOTAL	171,024	92,807	7,365	7,365	7,365	7,365	7,733	7,733	8,120	8,120	17,051	
			G.O. BONDS	171,024	92,807	7,365	7,365	7,365	7,365	7,733	7,733	8,120	8,120	17,051	
L102	0001		RENOVATION	KAMAMALU BUILDING, ASBESTOS REMOVAL AND BUILDING RENOVATION, OAHU											
			PLANS	151		150		1							
			DESIGN	3,552	1,400	2,000		152							
			CONSTRUCTION	40,295	12,600	10,849		16,846							
			EQUIPMENT	2		1		1							
			TOTAL	44,000	14,000	13,000		17,000							
			G.O. BONDS	44,000	14,000	13,000		17,000							
P104	0009		RENOVATION	WASHINGTON PLACE, HEALTH AND SAFETY AND QUEEN'S GALLERY RENOVATION, OAHU											
			PLANS	3	1	1		1							
			DESIGN	87	85	1		1							
			CONSTRUCTION	10,820	413	4,758		5,649							
			EQUIPMENT	3	1	1		1							
			TOTAL	10,913	500	4,761		5,652							
			G.O. BONDS	7,652	500	1,500		5,652							
			PRIVATE CONTRI	3,261		3,261									

**REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT
IN THOUSANDS OF DOLLARS**

PROGRAM ID **AGS-221**
PROGRAM STRUCTURE NO. **11030801**
PROGRAM TITLE **PUBLIC WORKS-PLANNING, DESIGN & CONSTRUC**

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE	BUDGET PERIOD								SUCCEED YEARS		
					PROJECT TOTAL	PRIOR YRS	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17		FY 17-18	FY 18-19
Q101	0002		OTHER	LUMP SUM MAINTENANCE OF EXISTING FACILITIES, PUBLIC WORKS DIVISION, STATEWIDE											
			PLANS		7,000	700	50	50	100	100	950	950	1,000	1,000	2,100
			LAND		14	4	1	1	1	1	1	1	1	1	2
			DESIGN		14,978	1,800	200	200	1,390	1,300	1,600	1,600	1,680	1,680	3,528
			CONSTRUCTION		155,876	16,680	16,240	13,740	13,400	12,590	13,200	13,200	13,860	13,860	29,106
			EQUIPMENT		908	816	9	9	9	9	9	9	9	9	20
			TOTAL		178,776	20,000	16,500	14,000	14,900	14,000	15,760	15,760	16,550	16,550	34,756
			G.O. BONDS		178,776	20,000	16,500	14,000	14,900	14,000	15,760	15,760	16,550	16,550	34,756
T101	0002		REPLACEMENT	STATE CAPITOL BUILDING, RESEAL FIFTH FLOOR ROOF DECK AND RELATED IMPROVEMENTS, OAHU											
			CONSTRUCTION		8,000			8,000							
			TOTAL		8,000			8,000							
			G.O. BONDS		8,000			8,000							
T102	0008		REPLACEMENT	STATE CAPITOL BLDG, REPLACE UPPER ROOF, OAHU											
			DESIGN		265				265						
			CONSTRUCTION		4,134					4,134					
			TOTAL		4,399				265	4,134					
			G.O. BONDS		4,399				265	4,134					
T105	005		OTHER	LUMP SUM ADVANCE PLANNING, STATEWIDE											
			PLANS		4,000			1,000	1,000	1,000	500	500			
			TOTAL		4,000			1,000	1,000	1,000	500	500			
			G.O. BONDS		4,000			1,000	1,000	1,000	500	500			

**REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT
IN THOUSANDS OF DOLLARS**

PROGRAM ID **AGS-221**
PROGRAM STRUCTURE NO. **11030801**
PROGRAM TITLE **PUBLIC WORKS-PLANNING, DESIGN & CONSTRUC.**

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		BUDGET PERIOD							SUCCEED YEARS							
						PROJECT TOTAL	PRIOR YRS	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16		FY 16-17	FY 17-18	FY 18-19				
V101	0007		REPLACEMENT	STATE CAPITOL BUILDING, REPLACE AND																
			DESIGN		1,000				1,000											
			CONSTRUCTION		8,000				8,000											
			TOTAL		9,000				9,000											
			G.O. BONDS		9,000				9,000											
V104	0006		OTHER	LUMP SUM STATE OFFICE BUILDING REMODELING, STATEWIDE																
			PLANS		7				1		1		1		1		1		2	
			DESIGN		993				99		134		134		149		149		328	
			CONSTRUCTION		9,935				900		1,365		1,365		1,500		1,500		3,305	
			TOTAL		10,935				1,000		1,500		1,500		1,650		1,650		3,635	
			G.O. BONDS		10,935				1,000		1,500		1,500		1,650		1,650		3,635	
P11122			RENOVATION	BISHOP MUSEUM, RENOVIATION OF PLANETARIUM, OAHU																
			DESIGN		1				1											
			CONSTRUCTION		1,498				1,498											
			EQUIPMENT		1				1											
			TOTAL		1,500				1,500											
			G.O. BONDS		1,500				1,500											
P11123			RENOVATION	BISHOP MUSEUM, RENOVIATION OF POLYNESIAN HALL, OAHU																
			CONSTRUCTION		999				999											
			EQUIPMENT		1				1											
			TOTAL		1,000				1,000											
			G.O. BONDS		1,000				1,000											

**REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT
IN THOUSANDS OF DOLLARS**

PROGRAM ID **AGS-221**
PROGRAM STRUCTURE NO. **11030801**
PROGRAM TITLE **PUBLIC WORKS-PLANNING, DESIGN & CONSTRUC**

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE	BUDGET PERIOD							SUCCEED YEARS		
					PROJECT TOTAL	PRIOR YRS	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16		FY 16-17	FY 17-18
P11124			RENOVATION	LAHAINALUNA HIGH SCHOOL FOUNDATION, MAUI										
			DESIGN		1		1							
			CONSTRUCTION		1,699		1,699							
			TOTAL		1,700		1,700							
			G.O. BONDS		1,700		1,700							
P60131	0005		OTHER	ENERGY CONSERVATION AND SUSTAINABLE DESIGN IMPROVEMENTS, STATEWIDE										
			PLANS		3,303	3,301	1	1						
			DESIGN		2,213	2,211	1	1						
			CONSTRUCTION		28,299	22,866	3,436	1,997						
			EQUIPMENT		28	26	1	1						
			TOTAL		33,843	28,404	3,439	2,000						
			G.O. BONDS		33,843	28,404	3,439	2,000						
PROGRAM TOTALS														
			PLANS		188,953	100,314	7,563	8,413	8,463	8,461	9,180	9,180	9,117	19,145
			LAND		38	18	2	2	2	2	2	2	2	4
			DESIGN		33,746	16,142	2,205	354	2,756	1,301	1,735	1,735	1,830	3,858
			CONSTRUCTION		291,597	74,591	39,480	40,584	27,950	16,725	14,566	14,566	15,361	32,413
			EQUIPMENT		2,248	2,138	15	12	11	10	10	10	10	22
			TOTAL		516,582	193,203	49,265	49,365	39,182	26,499	25,493	25,493	26,320	55,442
			GENERAL FUND		1,500	1,500								
			G.O. BONDS		504,421	184,303	46,004	49,365	39,182	26,499	25,493	25,493	26,320	55,442
			REVOLVING FUND		4,000	4,000								
			PRIVATE CONTRI		6,661	3,400	3,261							

STATE OF HAWAII

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT
IN THOUSANDS OF DOLLARS

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PROGRAM ID AGS-233
PROGRAM STRUCTURE NO. 11030804
PROGRAM TITLE CENTRAL SERVICES - BUILDING REPAIRS & AL

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PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		BUDGET PERIOD						SUCCEED YEARS
				PROJECT TOTAL	PRIOR YRS	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	
PROGRAM TOTALS												
			DESIGN	3,409	3,409							
			CONSTRUCTION	21,223	21,223							
			TOTAL	24,632	24,632							
			G.O. BONDS	24,632	24,632							