

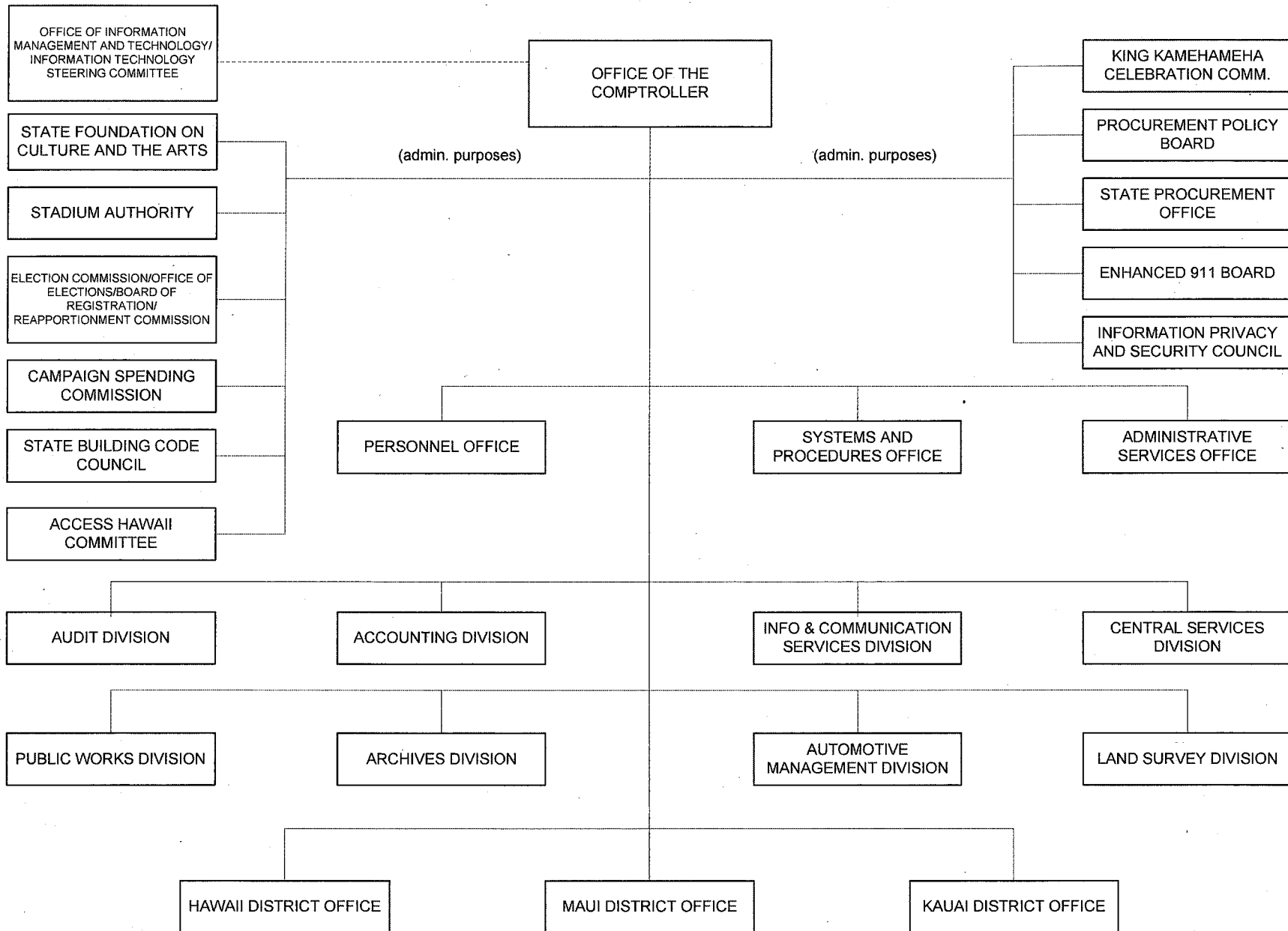


**The Operating and Capital Budget -
By Department**



**Department of Accounting and General
Services**

**STATE OF HAWAII
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES
ORGANIZATION CHART**



DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES

Department Summary

Mission Statement

To provide the physical, financial, and technical infrastructure to support state departments and agencies in accomplishing their missions.

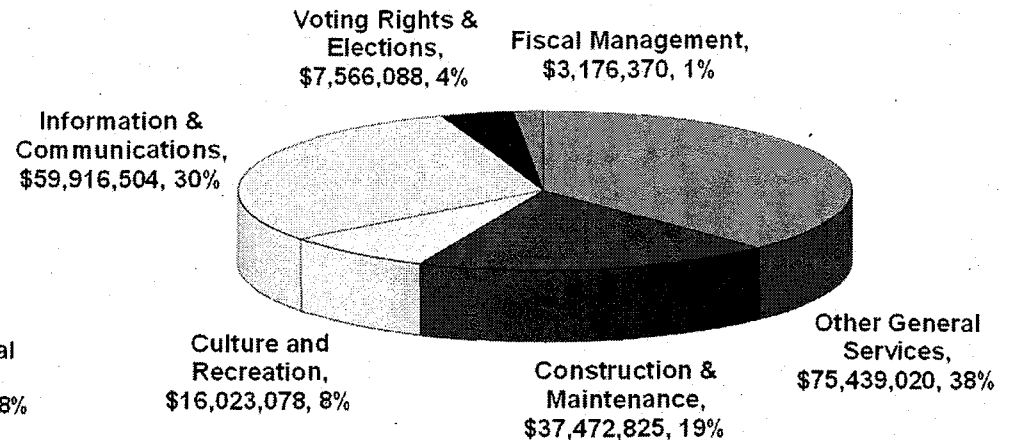
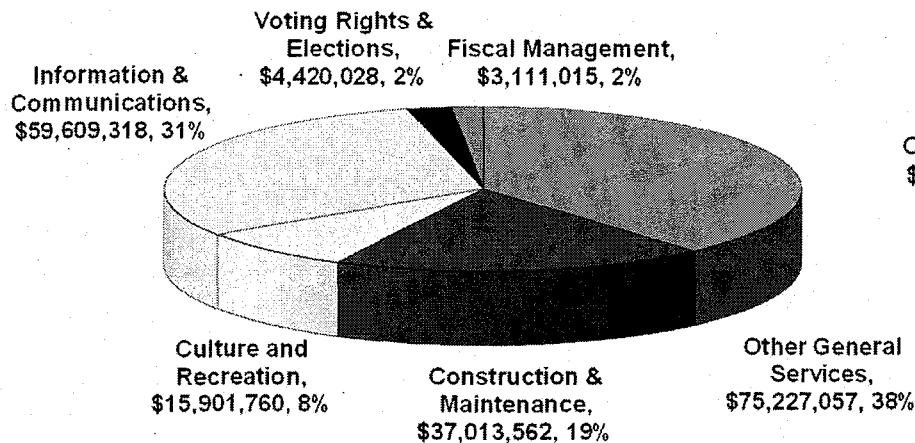
Department Goals

To strive for quality and consistency in the delivery of essential support services to other state departments and agencies. The department's activities reflect a continuing commitment towards cost efficiency, productivity, relevancy and timeliness of services.

Significant Measures of Effectiveness

	<u>FY 2016</u>	<u>FY 2017</u>
1. Average in-house time to process payments to vendors (days)	5	5
2. Percentage of mainframe production jobs run on schedule	99	99
3. Average cost of change orders as a percentage of average actual construction cost	3	3

FB 2015-2017 Operating Budget by Major Program Area



DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES MAJOR FUNCTIONS

- Maintains the State's accounting systems; records the State's financial transactions; verifies expenditures before payments; audits fiscal records of State agencies; and preparation of the State's Comprehensive Annual Financial Report.
- Coordinates and directs engineering, architectural, office leasing, and centralized services that include public building and school repair and maintenance, custodial services, and grounds maintenance.
- Develops, implements, and manages statewide information technology governance, state information technology strategic plans, and technology standards.
- Administers the statewide information processing and telecommunication services and programs.
- Performs land survey work for government agencies.
- Preserves government records and historical material.
- Administers the State's risk management activities.
- Manages the State's motor pool and parking activities.
- Coordinates procurement activities under Chapter 103D and 103F, HRS.
- Manages and operates Aloha Stadium; guides and promotes culture, the arts, history and humanities.
- Directs the statewide elections systems; ensures full disclosure of campaign contributions and expenditures.

MAJOR PROGRAM AREAS

The Department of Accounting and General Services has programs in the following major program areas:

Formal Education

AGS 807 School Repair & Maintenance,
Neighbor Island Districts

Culture and Recreation

AGS 818 King Kamehameha
Celebration Commission
AGS 881 State Foundation on Culture
& the Arts
AGS 889 Spectator Events and Shows
– Aloha Stadium

Government-Wide Support

AGS 101 Accounting Sys Dev &
Maintenance
AGS 102 Expenditure Examination

AGS 103 Recording and Reporting
AGS 104 Internal Post Audit
AGS 111 Archives – Records
Management
AGS 130 Information Management and
Technology Services
AGS 131 Information Processing &
Communication Services
AGS 203 State Risk Management and
Insurance Administration
AGS 211 Land Survey
AGS 221 Public Works – Planning,
Design, & Construction
AGS 223 Office Leasing
AGS 231 Central Services – Custodial

AGS 232 Central Services – Grounds
Maintenance
AGS 233 Central Services - Building
Repairs and Alterations
AGS 240 State Procurement
AGS 244 Surplus Property Management
AGS 251 Automotive Management – Motor
Pool
AGS 252 Automotive Management –
Parking Control
AGS 871 Campaign Spending Commission
AGS 879 Office of Elections
AGS 891 Enhanced 911 Board
AGS 892 State Building Code Council
AGS 901 General Administrative Services

**Department of Accounting and General Services
(Operating Budget)**

Funding Sources:	Positions	Budget Base	Budget Base	FY 2016	FY 2017
		FY 2016	FY 2017	FY 2016	FY 2017
		553.00	553.00	553.00	553.00
General Funds	\$	92,884,386	93,392,608	92,816,886	93,325,108
		63.00	63.00	64.00	64.00
Special Funds		24,429,337	24,570,201	24,531,937	24,672,801
		5.50	5.50	5.50	5.50
Federal Funds		9,022,546	9,034,698	828,807	840,959
		-	-	-	-
Other Federal Funds		-	-	606,936	606,936
		5.00	5.00	5.00	5.00
Trust Funds		1,211,540	4,802,950	1,211,540	4,802,950
		35.00	35.00	35.00	35.00
Interdepartmental Transfers		37,563,707	37,574,563	37,563,707	37,574,563
		49.00	49.00	49.00	49.00
Revolving Funds		37,722,927	37,770,568	37,722,927	37,770,568
		710.50	710.50	711.50	711.50
Total Requirements		202,834,443	207,145,588	195,282,740	199,593,885

Major Adjustments in the Executive Budget Request: (general funds unless noted)

- .1. Reduces federal fund ceiling by \$8,193,739 for both FY 16 and FY 17 to reflect anticipated federal awards.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID:
 PROGRAM STRUCTURE NO.
 PROGRAM TITLE: DEPARTMENT OF ACCOUNTING AND GENERAL SER

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
CURRENT LEASE PAYMENTS								
OTHER CURRENT EXPENSES	7,192,385	7,334,780	7,334,780	7,334,780	7,335	7,335	7,335	7,335
TOTAL CURRENT LEASE PAYMENTS C	7,192,385	7,334,780	7,334,780	7,334,780	7,335	7,335	7,335	7,335
BY MEANS OF FINANCING								
GENERAL FUND	5,092,086	5,234,480	5,234,480	5,234,480	5,235	5,235	5,235	5,235
INTERDEPT. TRANSFER	2,100,299	2,100,300	2,100,300	2,100,300	2,100	2,100	2,100	2,100
OPERATING COST	707.00*	710.50*	711.50*	711.50*	711.5*	711.5*	711.5*	711.5*
PERSONAL SERVICES	39,344,308	50,691,169	51,833,201	53,020,776	53,022	53,022	53,022	53,022
OTHER CURRENT EXPENSES	92,464,391	137,894,176	126,428,803	129,552,373	125,976	130,003	125,976	130,003
EQUIPMENT	7,335,801	7,359,556	7,331,556	7,331,556	7,331	7,331	7,331	7,331
MOTOR VEHICLE	2,011,207	2,354,400	2,354,400	2,354,400	2,354	2,354	2,354	2,354
TOTAL OPERATING COST	141,155,707	198,299,301	187,947,960	192,259,105	188,683	192,710	188,683	192,710
BY MEANS OF FINANCING								
GENERAL FUND	550.50*	553.00*	553.00*	553.00*	553.0*	553.0*	553.0*	553.0*
	86,787,742	87,063,610	87,582,406	88,090,628	88,089	88,541	88,089	88,541
	62.00*	63.00*	64.00*	64.00*	64.0*	64.0*	64.0*	64.0*
SPECIAL FUND	18,667,086	24,324,645	24,531,937	24,672,801	24,673	24,673	24,673	24,673
	5.50*	5.50*	5.50*	5.50*	5.5*	5.5*	5.5*	5.5*
FEDERAL FUNDS	2,545,494	9,012,454	828,807	840,959	841	841	841	841
OTHER FEDERAL FUNDS			606,936	606,936	607	607	607	607
	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
TRUST FUNDS	656,426	4,775,892	1,211,540	4,802,950	1,228	4,803	1,228	4,803
	35.00*	35.00*	35.00*	35.00*	35.0*	35.0*	35.0*	35.0*
INTERDEPT. TRANSFER	9,631,447	35,455,450	35,463,407	35,474,263	35,474	35,474	35,474	35,474
	49.00*	49.00*	49.00*	49.00*	49.0*	49.0*	49.0*	49.0*
REVOLVING FUND	22,867,512	37,667,250	37,722,927	37,770,568	37,771	37,771	37,771	37,771
CAPITAL INVESTMENT APPROPRIATIONS								
PLANS	11,113,000	20,024,000	8,608,000	8,806,000	9,241	9,241	9,698	9,698
LAND ACQUISITION	3,000	11,501,000	2,000	2,000	2	2	2	2
DESIGN	10,936,000	16,805,000	1,101,000	1,101,000	1,211	2,311	2,541	2,541
CONSTRUCTION	58,267,000	49,003,000	10,791,000	10,791,000	20,811	20,811	22,891	22,891
EQUIPMENT	5,113,000	3,362,000	10,000	10,000	10	10	10	10

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID:

PROGRAM STRUCTURE NO.

PROGRAM TITLE: **DEPARTMENT OF ACCOUNTING AND GENERAL SER**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
TOTAL CAPITAL APPROPRIATIONS	85,432,000	100,695,000	20,512,000	20,710,000	31,275	32,375	35,142	35,142
BY MEANS OF FINANCING G.O. BONDS	85,432,000	100,695,000	20,512,000	20,710,000	31,275	32,375	35,142	35,142
TOTAL POSITIONS	707.00*	710.50*	711.50*	711.50*	711.50*	711.50*	711.50*	711.50*
TOTAL PROGRAM COST	233,780,092	306,329,081	215,794,740	220,303,885	227,293	232,420	231,160	235,187

**Department of Accounting and General Services
(Capital Improvements Budget)**

	<u>FY 2016</u>	<u>FY 2017</u>
Funding Sources:		
General Obligation Bonds	20,512,000	20,710,000
Total Requirements	<u>20,512,000</u>	<u>20,710,000</u>

Highlights of the Executive CIP Budget Request: (general obligation bonds unless noted)

1. Adds \$8,512,000 in FY 16 and \$8,710,000 in FY 17 for Capital Improvements Program Staff Costs to fund wages and fringes for permanent, project-funded staff.
2. Adds \$12,000,000 in both FY 16 and FY 17 for maintenance of existing facilities.

STATE OF HAWAII
PROGRAM ID
PROGRAM STRUCTURE NO.
PROGRAM TITLE

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT
IN THOUSANDS OF DOLLARS

REPORT B78
PAGE 267

DEPARTMENT OF ACCOUNTING AND GENERAL SER

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE	PROJECT TOTAL	PRIOR YRS	BUDGET PERIOD						SUCCEED YEARS		
							FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19		FY 19-20	FY 20-21
				PLANS	244,487	137,701	11,113	20,024	8,608	8,806	9,241	9,241	9,698	9,698	20,357
				LAND	12,449	929	3	11,501	2	2	2	2	2	2	4
				DESIGN	109,048	67,709	10,936	16,805	1,101	1,101	1,211	2,311	2,541	2,541	2,792
				CONSTRUCTION	912,953	671,515	58,267	49,003	10,791	10,791	20,811	20,811	22,891	22,891	25,182
				EQUIPMENT	24,567	16,012	5,113	3,362	10	10	10	10	10	10	20
				TOTAL	1,303,504	893,866	85,432	100,695	20,512	20,710	31,275	32,375	35,142	35,142	48,355
				GENERAL FUND	1,500	1,500									
				PRIVATE CONTRI	6,661	6,661									
				REVOLVING FUND	14,248	14,248									
				G.O. BONDS	1,247,340	837,702	85,432	100,695	20,512	20,710	31,275	32,375	35,142	35,142	48,355
				REVENUE BONDS	12,000	12,000									
				SPECIAL FUND	21,755	21,755									



Operating Budget Details

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID:
 PROGRAM STRUCTURE NO. **07**
 PROGRAM TITLE: **FORMAL EDUCATION**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
OPERATING COST	79.00*	80.00*	80.00*	80.00*	80.0*	80.0*	80.0*	80.0*
PERSONAL SERVICES	3,745,990	4,006,952	4,246,923	4,383,245	4,384	4,384	4,384	4,384
OTHER CURRENT EXPENSES	2,100,708	2,136,626	2,136,626	2,136,626	2,136	2,136	2,136	2,136
EQUIPMENT	34,541	54,800	54,800	54,800	54	54	54	54
MOTOR VEHICLE	46,800							
TOTAL OPERATING COST	5,928,039	6,198,378	6,438,349	6,574,671	6,574	6,574	6,574	6,574
BY MEANS OF FINANCING	79.00*	80.00*	80.00*	80.00*	80.0*	80.0*	80.0*	80.0*
GENERAL FUND	4,474,715	4,698,378	4,938,349	5,074,671	5,074	5,074	5,074	5,074
INTERDEPT. TRANSFER	1,453,324	1,500,000	1,500,000	1,500,000	1,500	1,500	1,500	1,500
TOTAL POSITIONS	79.00*	80.00*	80.00*	80.00*	80.00*	80.00*	80.00*	80.00*
TOTAL PROGRAM COST	5,928,039	6,198,378	6,438,349	6,574,671	6,574	6,574	6,574	6,574

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS807**
 PROGRAM STRUCTURE NO. **070102**
 PROGRAM TITLE: **SCHOOL R&M, NEIGHBOR ISLAND DISTRICTS**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
OPERATING COST	79.00*	80.00*	80.00*	80.00*	80.0*	80.0*	80.0*	80.0*
PERSONAL SERVICES	3,745,990	4,006,952	4,246,923	4,383,245	4,384	4,384	4,384	4,384
OTHER CURRENT EXPENSES	2,100,708	2,136,626	2,136,626	2,136,626	2,136	2,136	2,136	2,136
EQUIPMENT	34,541	54,800	54,800	54,800	54	54	54	54
MOTOR VEHICLE	46,800							
TOTAL OPERATING COST	5,928,039	6,198,378	6,438,349	6,574,671	6,574	6,574	6,574	6,574
BY MEANS OF FINANCING	79.00*	80.00*	80.00*	80.00*	80.0*	80.0*	80.0*	80.0*
GENERAL FUND	4,474,715	4,698,378	4,938,349	5,074,671	5,074	5,074	5,074	5,074
INTERDEPT. TRANSFER	1,453,324	1,500,000	1,500,000	1,500,000	1,500	1,500	1,500	1,500
TOTAL POSITIONS	79.00*	80.00*	80.00*	80.00*	80.00*	80.00*	80.00*	80.00*
TOTAL PROGRAM COST	5,928,039	6,198,378	6,438,349	6,574,671	6,574	6,574	6,574	6,574

PROGRAM ID: **AGS807**
 PROGRAM STRUCTURE: **070102**
 PROGRAM TITLE: **SCHOOL REPAIR AND MAINTENANCE, NEIGHBOR ISLAND DISTRICTS**

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
MEASURES OF EFFECTIVENESS								
1. % OF WORK ORDERS COMPLETED WITHIN ONE YEAR	85	85	85	85	85	85	85	85
2. % EMER REP & MAINT WORK ORDER RESPONSE W/IN 48 HRS	100	100	100	100	100	100	100	100
PROGRAM TARGET GROUPS								
1. TOTAL NUMBER OF SCHOOL BUILDINGS	1806	1806	1806	1806	1806	1806	1806	1806
2. TOTAL NUMBER OF SCHOOL SITES	92	92	92	92	92	92	92	92
PROGRAM ACTIVITIES								
1. TOTAL NUMBER OF REGULAR WORK ORDERS RECEIVED	12000	12000	12000	12000	12000	12000	12000	12000
2. TOTAL NUMBER OF EMERGENCY WORK ORDERS RECEIVED	1000	1000	1000	1000	1000	1000	1000	1000
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUE FROM OTHER AGENCIES: ALL OTHER	1,453	1,500	1,500	1,500	1,500	1,500	1,500	1,500
TOTAL PROGRAM REVENUES	1,453	1,500	1,500	1,500	1,500	1,500	1,500	1,500
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
ALL OTHER FUNDS	1,453	1,500	1,500	1,500	1,500	1,500	1,500	1,500
TOTAL PROGRAM REVENUES	1,453	1,500	1,500	1,500	1,500	1,500	1,500	1,500

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS807: SCHOOL REPAIR AND MAINTENANCE, NEIGHBOR ISLAND DISTRICTS

07 01 02

A. Statement of Program Objectives

To maintain public school facilities in a safe and highly usable condition by providing repair and maintenance service.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

The program is responsible for providing a safe and conducive learning environment for the public schools on the islands of Hawaii, Kauai, Maui, Molokai, and Lanai by providing administrative, technical and trade related services to the Department of Education (DOE).

D. Statement of Key Policies Pursued

The program will strive to fulfill the terms and objectives of the Service Level Agreement between the DOE and the Department of Accounting and General Services (DAGS).

E. Identification of Important Program Relationships

The effectiveness of this program is dependent upon a sustained and mutually cooperative relationship between the DOE and DAGS

F. Description of Major External Trends Affecting the Program

Due to the enactment of Act 51, SLH 2004, funding for staff and service maintenance contracts was transferred to the DOE. The current state of the economy requires adjustments to the expenditures to remain fiscally viable.

G. Discussion of Cost, Effectiveness, and Program Size Data

Costs are controlled through price lists and competitive pricing as much as practicable. The use of the internal staff in lieu of private contractors helps to minimize repair costs. The program is measured by the number of school facilities serviced and the number of work orders completed.

H. Discussion of Program Revenues

Not applicable.

I. Summary of Analysis Performed

None.

J. Further Considerations

None.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID:
 PROGRAM STRUCTURE NO. 08
 PROGRAM TITLE: CULTURE AND RECREATION

PROGRAM EXPENDITURES	-IN DOLLARS-				-IN THOUSANDS-			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
OPERATING COST	60.00*	60.50*	60.50*	60.50*	60.5*	60.5*	60.5*	60.5*
PERSONAL SERVICES	5,506,410	6,635,677	6,777,903	6,899,221	6,899	6,899	6,899	6,899
OTHER CURRENT EXPENSES	6,973,183	9,875,857	9,120,857	9,120,857	9,121	9,121	9,121	9,121
EQUIPMENT	107,881	3,000	3,000	3,000	3	3	3	3
MOTOR VEHICLE	5,298							
TOTAL OPERATING COST	12,592,772	16,514,534	15,901,760	16,023,078	16,023	16,023	16,023	16,023
BY MEANS OF FINANCING								
GENERAL FUND	1,284,567	1,691,332	953,888	953,888	954	954	954	954
SPECIAL FUND	10,644,394	13,427,581	13,543,695	13,651,349	13,651	13,651	13,651	13,651
FEDERAL FUNDS	629,688	1,333,991	735,691	747,039	747	747	747	747
OTHER FEDERAL FUNDS			606,936	606,936	607	607	607	607
TRUST FUNDS	34,123	61,630	61,550	63,866	64	64	64	64
CAPITAL INVESTMENT APPROPRIATIONS								
PLANS	1,000	1,000						
DESIGN	999,000	500,000						
CONSTRUCTION	9,000,000	4,499,000						
TOTAL CAPITAL APPROPRIATIONS	10,000,000	5,000,000						
BY MEANS OF FINANCING								
G.O. BONDS	10,000,000	5,000,000						
TOTAL POSITIONS	60.00*	60.50*	60.50*	60.50*	60.50*	60.50*	60.50*	60.50*
TOTAL PROGRAM COST	22,592,772	21,514,534	15,901,760	16,023,078	16,023	16,023	16,023	16,023

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: AGS881
 PROGRAM STRUCTURE NO. 080103
 PROGRAM TITLE: STATE FOUNDATION ON CULTURE AND THE ARTS

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
OPERATING COST	21.50*	22.00*	22.00*	22.00*	22.0*	22.0*	22.0*	22.0*
PERSONAL SERVICES	1,305,979	1,468,494	1,537,420	1,588,995	1,589	1,589	1,589	1,589
OTHER CURRENT EXPENSES	3,639,519	5,857,356	5,102,356	5,102,356	5,102	5,102	5,102	5,102
EQUIPMENT	42,288	3,000	3,000	3,000	3	3	3	3
TOTAL OPERATING COST	4,987,786	7,328,850	6,642,776	6,694,351	6,694	6,694	6,694	6,694
BY MEANS OF FINANCING								
GENERAL FUND	* 1,284,567	.50* 1,691,332	.50* 953,888	.50* 953,888	.5* 954	.5* 954	.5* 954	.5* 954
SPECIAL FUND	16.50* 3,073,531	16.50* 4,303,527	16.50* 4,346,261	16.50* 4,386,488	16.5* 4,386	16.5* 4,386	16.5* 4,386	16.5* 4,386
FEDERAL FUNDS	5.00* 629,688	5.00* 1,333,991	5.00* 735,691	5.00* 747,039	5.0* 747	5.0* 747	5.0* 747	5.0* 747
OTHER FEDERAL FUNDS			606,936	606,936	607	607	607	607
TOTAL POSITIONS	21.50*	22.00*	22.00*	22.00*	22.00*	22.00*	22.00*	22.00*
TOTAL PROGRAM COST	4,987,786	7,328,850	6,642,776	6,694,351	6,694	6,694	6,694	6,694

PROGRAM ID: AGS881
 PROGRAM STRUCTURE: 080103
 PROGRAM TITLE: STATE FOUNDATION ON CULTURE AND THE ARTS

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
MEASURES OF EFFECTIVENESS								
1. NUMBER OF GRANTS AWARDED	75	75	75	75	75	75	75	75
2. NO. PERS IMPACTED BY SFCA BIENNIUM GRANTS PROGRAM	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5
3. FEDERAL FUNDS OBTAINED AS % OF PROG FUNDS	11	12	15	15	15	15	12	12
4. NUMBER OF PROJ BENEFIT NI, RUR & UNSRV RES	80	80	80	80	80	80	80	80
5. NUMBER OF VISITORS TO HAWAII STATE ART MUSEUM	30000	30000	30000	35000	35000	35000	40000	40000
6. NO. WORKS OF ART IN ART IN PUBLIC PLACES COLLECTION	6000	6200	6300	6500	6500	6500	6600	6600
PROGRAM TARGET GROUPS								
1. RESIDENT POPULATION OF HAWAII (THOUSANDS)	1000	1000	1000	1000	1000	1000	1000	1000
2. RUR & UNSRV POP OF HAWAII (THOUSANDS)	150	150	150	150	150	150	150	150
3. SCHOOL POPULATION OF HAWAII (THOUSANDS)	200	200	200	200	200	200	200	200
4. CULTURAL AND ARTS ORGANIZATIONS	300	300	300	300	300	300	300	300
5. INDIVIDUAL ARTISTS	12000	12000	12000	12000	12000	12000	12000	12000
6. VISITORS TO HAWAII (THOUSANDS)	3000	3000	3000	3000	3000	3000	3000	3000
PROGRAM ACTIVITIES								
1. ARTS IN EDUCATION (NO. OF PROJECTS FUNDED)	100	100	100	100	100	100	100	100
2. COMMUNITY ARTS (NO. OF PROJECTS FUNDED)	20	20	20	20	20	20	20	20
3. FOLK & TRADITIONAL ARTS (NO. OF PROJECTS FUNDED)	20	20	20	20	20	20	20	20
4. PRESENTN (#PROJ FUNDED LITERARY/VISUAL/OTH ARTS)	10	10	10	10	10	10	10	10
5. PRESENTN-PERFORMING ARTS (NO. OF PROJECTS FUNDED)	50	50	50	50	50	50	50	50
6. ART IN PUBLIC PLACES (# OF NEW ARTWORKS ACQUIRED)	100	100	100	100	100	100	100	100
7. HAWAII STATE ART MUSEUM (NO. OF SCHOOLS SERVED)	20	20	20	20	20	20	25	25
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	64	46	46	46	46	46	46	46
REVENUE FROM OTHER AGENCIES: FEDERAL	623	700	700	700	700	700	700	700
CHARGES FOR CURRENT SERVICES	52	2	2	2	3	3	3	3
NON-REVENUE RECEIPTS	5,910	3,130	3,130	3,130	3,130	3,130	3,130	3,130
TOTAL PROGRAM REVENUES	6,649	3,878	3,878	3,878	3,879	3,879	3,879	3,879
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
SPECIAL FUNDS	6,599	3,852	3,852	3,852	3,852	3,852	3,852	3,852
ALL OTHER FUNDS	50	26	26	26	27	27	27	27
TOTAL PROGRAM REVENUES	6,649	3,878	3,878	3,878	3,879	3,879	3,879	3,879

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS881: STATE FOUNDATION ON CULTURE AND THE ARTS

08 01 03

A. Statement of Program Objectives

To promote, perpetuate, preserve, and encourage culture and the arts as central to the quality of life for the people of Hawai'i.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

Reduces the federal fund ceiling (Means of Finance N) by \$606,936 in both FY 16 and FY 17 to reflect anticipated federal awards. In addition, adds \$606,936 in other federal funds (Means of Finance P) in both FY 16 and FY 17 to reflect other anticipated federal awards.

C. Description of Activities Performed

Activities performed include developing and maintaining the Art in Public Places Collection, operating the Hawaii State Art Museum, purchase and display of visual art, administering the Biennium Grants Program that provides statewide community funding for arts programming, and conducting programs and initiatives in cultural preservation, arts education, and community development.

D. Statement of Key Policies Pursued

Programs in grants and cultural preservation are mandated through Chapter 9, HRS for arts and cultural programming and Chapter 103-8.5, HRS, to develop and maintain the Art in Public Places Collection for the State. The program support 12 tenets of the State Plan through contributing to a desired physical environment, viable economy, quality education and cultural enrichment.

E. Identification of Important Program Relationships

The Biennium Grants Program has been the cornerstone of the State Foundation on Culture and the Arts' (SFCA) relations with hundreds of local nonprofits for nearly half a century to create, sustain and develop arts and cultural programming in Hawai'i. Federal funds are used to support SFCA initiatives in the community as well as activities and projects through the Biennium Grants Program.

F. Description of Major External Trends Affecting the Program

The economic downturn reached its lowest point in 2010 when 37% of the program staffing was abolished, including all payroll in general funds. As a result, more reliance on special funds has developed in operating, while continuing to restrict expenditures to only support costs of the Art in Public Places Program. The SFCA is always strict in its interpretation and application of the one percent for art law to maintain its legal integrity. If the Works of Art Special Fund is sustainable for what proponents hope is perpetuity, then the SFCA must meet challenges to secure other funding sources to support its other programs. Rebuilding general fund support is essential for the SFCA to reflect the State's investment in Hawai'i's culture and arts and our historical and cultural heritage. The federal fund adjustments are in keeping with the State's revised reporting for federal monies.

G. Discussion of Cost, Effectiveness, and Program Size Data

The Biennium Grants Program is staffed with only 1.00 Full Time Equivalent (FTE) and a contract worker at 50% time. We hope to discuss sustainability of this core program as part of our strategic plan and an audit recommendation.

H. Discussion of Program Revenues

The Biennium Grants Program requires 1:1 matching funds for all projects supported. Therefore, State funds stimulate support beyond the general funds awarded as grants. Proposed tiered funding increases can rebuild and re-envision program infrastructure for the future. Establishing a ceiling for other federal funds enables nonrecurring federal funds to be deposited in a proper account.

I. Summary of Analysis Performed

The adjustment to the federal fund ceiling and the establishment of the other federal fund ceiling follows current budget policies for federal funds.

J. Further Considerations

The SFCA is using the State auditor's report to determine immediate and long term priorities for the SFCA. We are confident the agency is moving forward. We look forward to celebrating the SFCA's 50th anniversary and welcoming the new administration.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS818**
 PROGRAM STRUCTURE NO. **080104**
 PROGRAM TITLE: **KING KAMEHAMEHA CELEBRATION COMMISSION**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
OPERATING COST	*	*	*	*	*	*	*	*
PERSONAL SERVICES	34,123	61,630	61,550	63,866	64	64	64	64
TOTAL OPERATING COST	34,123	61,630	61,550	63,866	64	64	64	64
BY MEANS OF FINANCING								
TRUST FUNDS	34,123	61,630	61,550	63,866	64	64	64	64
TOTAL POSITIONS	*	*	*	*	*	*	*	*
TOTAL PROGRAM COST	34,123	61,630	61,550	63,866	64	64	64	64

PROGRAM ID: AGS818
 PROGRAM STRUCTURE: 080104
 PROGRAM TITLE: KING KAMEHAMEHA CELEBRATION COMMISSION

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
MEASURES OF EFFECTIVENESS								
1. % OF MEDIA WRITE-UPS THAT INCL HAWN LANG-GOAL 100%	100	100	100	100	100	100	100	100
2. % OF MEDIA THAT UTILIZE CORR NATIVE HAWN-GOAL 100%	95	95	95	95	95	95	95	95
3. % OF CELEB EVTS OV 75% NATIVE HAWN CULT-GOAL 100%	100	100	100	100	100	100	100	100
4. NUMBER OF GRANTS FUNDED-GOAL 50%	100	100	100	100	100	100	100	100
5. % OF AT LST 1 EVENT ON EA MAJOR HAWN ISL-GOAL 100%	100	100	100	100	100	100	100	100
PROGRAM TARGET GROUPS								
1. RESIDENTS AND VISITORS (THOUSANDS)	1389	1389	1389	1389	1389	1389	1389	1389
PROGRAM ACTIVITIES								
1. LEI-DRAPING ON HAWAII & OAHU (NO. OF CEREM FUNDED)	3	3	3	3	3	3	3	3
2. PARADE ON HAWAII, OAHU, MAUI & KAUAI (NO. FUNDED)	5	5	5	5	5	5	5	5
3. NO. OF EVENTS HELD STATEWIDE (NOT INCL #1 & 2)	4	4	4	4	4	4	4	4
4. EDUC WORKSHOPS ON KAMEHAMEHA'S LIFE (NO. FUNDED)	2	2	2	2	2	2	2	2
5. CULTURAL WORKSHOPS ON PROTOCOL (NO. FUNDED)	3	4	4	4	4	4	4	4
6. CULTURAL WORKSHOPS ON PA'U RIDING (NO. FUNDED)	2	2	2	2	2	2	2	2
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY			1	1	1	1	1	1
NON-REVENUE RECEIPTS	120	200	200	200	200	200	200	200
TOTAL PROGRAM REVENUES	120	200	201	201	201	201	201	201
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
ALL OTHER FUNDS	120	200	201	201	201	201	201	201
TOTAL PROGRAM REVENUES	120	200	201	201	201	201	201	201

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS818: KING KAMEHAMEHA CELEBRATION COMMISSION

08 01 04

A. Statement of Program Objectives

To commemorate the legacy of King Kamehameha I through culturally-appropriate and culturally-relevant celebrations that are coordinated throughout various venues statewide.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

Grounded in Hawaiian language, tradition and culture, annual events are coordinated statewide: Lei-draping of the Kamehameha statues in Honolulu, Hilo and Kohala; parades in Honolulu, Kohala, Kailua-Kona, Lahaina, and Kapaa; and hoolaulea in Honolulu, Kohala, Hilo, Kailua-Kona and Kapaa.

D. Statement of Key Policies Pursued

The commissioners are appointed pursuant to Section 8-5, HRS and are responsible for the supervision of staff's planning and coordination activities associated with the annual commemoration. The Commission is placed within the Department of Accounting and General Services for administrative purposes. In support of Part I, Section 226-25, HRS, Hawaii State Plan, and the applicable sections of the Hawaii State Constitution, the program activities promote and perpetuate Hawaiian language and culture, while remembering and honoring Kamehameha I.

E. Identification of Important Program Relationships

The program links State and county agencies cooperatively working together with private groups and organizations. These relationships are integral to the successful achieving of program objectives and the continued celebration of a 140-year-old holiday. Utilization of these effective relationships results in a cost-savings for the commission.

F. Description of Major External Trends Affecting the Program

The economic recession and legislative interpretation of Section 8-5, HRS, resulted in the commission receiving no public funding since FY 11. As a result, the commission has had to solicit funds through grants and donations; however, these funds have been used for program events and as such we are running in a deficit. If the program does not receive a consistent and renewable funding source for the position salary, the commission may not be able to continue operating. The part-time staff position has not been filled since 2010, and at this writing, there are only enough funds to pay for a staff position through the beginning of FY 2015.

G. Discussion of Cost, Effectiveness, and Program Size Data

The statewide celebrations generate increased revenue for the state and the respective counties. Visitors indicate that the number one event attraction is the annual Kamehameha Day celebrations and consistent visitor numbers in June tracked by the Hawaii Tourism Authority support that result. With public contributions paying for salary only prior to FY 10, the rest of the cost of the annual events were dependent upon private donations and grants.

H. Discussion of Program Revenues

Program revenues used to come pursuant to Section 8-5, HRS which states:

“(d) The commission may appoint and dismiss an arts program specialist and a part-time clerk typist, without regard to chapter 76, who shall serve at the commission's pleasure, and whose salaries shall be provided through fees, public contributions, and private donations.”

And,

“(f) The comptroller shall account for all moneys appropriated by the legislature, may raise funds to defray administrative costs, and may accept donations of money and personal property on behalf of the commission; provided that all donations accepted from private sources shall be expended in the manner prescribed by the contributor, and all moneys received from all sources shall be deposited into the commission's trust account.”

I. Summary of Analysis Performed

No in-depth analysis of this program has been performed recently.

J. Further Considerations

The current staff was hired in November 2011. Since that time, the following assessments have been made regarding the program:

- The program's activities bring in revenue for the state and the respective counties on each island that hold a celebration.

- Appropriations from the general fund should be shared with the commission to ensure program continuity and maintenance because the celebration events generate much-needed economic stimulus with visitor attendees; celebration vendors; community attendees; and effective government/private relationships.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS889**
 PROGRAM STRUCTURE NO. **080205**
 PROGRAM TITLE: **SPECTATOR EVENTS & SHOWS - ALOHA STADIUM**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
OPERATING COST	38.50*	38.50*	38.50*	38.50*	38.5*	38.5*	38.5*	38.5*
PERSONAL SERVICES	4,166,308	5,105,553	5,178,933	5,246,360	5,246	5,246	5,246	5,246
OTHER CURRENT EXPENSES	3,333,664	4,018,501	4,018,501	4,018,501	4,019	4,019	4,019	4,019
EQUIPMENT	65,593							
MOTOR VEHICLE	5,298							
TOTAL OPERATING COST	7,570,863	9,124,054	9,197,434	9,264,861	9,265	9,265	9,265	9,265
BY MEANS OF FINANCING								
SPECIAL FUND	38.50*	38.50*	38.50*	38.50*	38.5*	38.5*	38.5*	38.5*
	7,570,863	9,124,054	9,197,434	9,264,861	9,265	9,265	9,265	9,265
CAPITAL INVESTMENT APPROPRIATIONS								
PLANS	1,000	1,000						
DESIGN	999,000	500,000						
CONSTRUCTION	9,000,000	4,499,000						
TOTAL CAPITAL APPROPRIATIONS	10,000,000	5,000,000						
BY MEANS OF FINANCING								
G.O. BONDS	10,000,000	5,000,000						
TOTAL POSITIONS	38.50*	38.50*	38.50*	38.50*	38.50*	38.50*	38.50*	38.50*
TOTAL PROGRAM COST	17,570,863	14,124,054	9,197,434	9,264,861	9,265	9,265	9,265	9,265

PROGRAM ID: **AGS889**
 PROGRAM STRUCTURE: **080205**
 PROGRAM TITLE: **SPECTATOR EVENTS AND SHOWS - ALOHA STADIUM**

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
MEASURES OF EFFECTIVENESS								
1. EVENT DAYS AS % OF TOTAL DAYS FACILITIES AVAILABLE	54	47	50	50	50	50	50	50
2. REVENUE RECEIVED AS % OF TOTAL OPERATING REQ.	100	100	100	100	100	100	100	100
3. NO. OF EVENTS EXCEEDING 75% SEATING CAPACITY	1	0	1	1	1	1	1	1
4. AVERAGE ATTENDANCE AS % OF 50,000 SEATING CAPACITY	15	17	17	17	17	17	17	17
5. % OF REVENUE RECEIVED FROM PUBLIC SPONSORED EVENTS	86	83	83	83	83	83	83	83
6. % OF REVENUE RECEIVED FROM PRIV. SPONSORED EVENTS	14	17	17	17	17	17	17	17
PROGRAM TARGET GROUPS								
1. RESIDENT POPULATION, OAHU (THOUSANDS)	983	983	983	983	983	983	983	983
PROGRAM ACTIVITIES								
1. NO. OF SPORTS EVENT DATES	51	50	50	50	50	50	50	50
2. NO. OF CULTURAL AND OTHER EVENT AND SHOW DATES	259	212	212	212	212	212	212	212
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	14	14	14	14	14	14	14	12
CHARGES FOR CURRENT SERVICES	6,898	7,044	7,050	7,057	7,063	7,070	7,070	7,070
TOTAL PROGRAM REVENUES	6,912	7,058	7,064	7,071	7,077	7,084	7,084	7,082
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
SPECIAL FUNDS	6,912	7,058	7,064	7,071	7,077	7,084	7,084	7,082
TOTAL PROGRAM REVENUES	6,912	7,058	7,064	7,071	7,077	7,084	7,084	7,082

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

A. Statement of Program Objectives

To provide people of all ages with the opportunity to enrich their lives through attendance at spectator events and shows.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No budget requests are being submitted at this time. No new programs are being proposed at this time. The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

- Conduct ongoing promotional programs to enhance, expand, and market the Aloha Stadium as a viable and multi-functional facility that is able to cater and accommodate a range of events and target groups.
- Provide ticket-selling services.
- Direct, control, and coordinate support activities relating to all events and shows.
- Provide public safety and security.
- Repair, maintain, and construct improvements to stadium and related facilities.
- Provide parking and maintain traffic controls within stadium premises.

- Provide leadership and managerial and administrative direction to stadium staff.
- Provide recommendations on vision, direction, and requirements to address major projects involving the Aloha Stadium and its property.

D. Statement of Key Policies Pursued

Key policies pursued by this program are to: (1) Direct available resources toward increasing and expanding utilization of the facility to attract and accommodate a wide variety of events and shows; (2) Improve the efficiency and effectiveness of stadium operations; and (3) Maintain existing facilities as well as construct new improvements for the convenience and safety of the viewing public.

These key policies support Section 226-23, HRS to: (1) "Provide a wide range of activities and facilities to fulfill the cultural, artistic, and recreation needs of all diverse and special groups effectively and efficiently."; and (2) "Enhance the enjoyment of recreational experiences through safety and security measures, educational opportunities, and improved facility design and maintenance."

E. Identification of Important Program Relationships

The Aloha Stadium has maintained a long-standing professional relationship with the University of Hawaii (UH) through utilization of the stadium facility. In setting priorities for the scheduling of events during the fall season, first preference is given to UH football games. On September 18, 2006, the Stadium Authority approved to allow UH rent free utilization of the stadium facility.

Priority consideration is also accorded to high school functions, since high schools depend heavily on football revenues to support its other sports programs. To further effectuate a philosophy of support and growth to high schools and lower grade level schools and increase participation and utilization of the facility, the Stadium Authority adopted rules that do not charge rent for these school-related sporting events.

F. Description of Major External Trends Affecting the Program

Major external trends directly and indirectly affecting the program include Stadium's involvement in evaluating options for optimizing use of its existing resources, coordinating efforts to remove federal and city deed restrictions on Stadium property, interagency involvement with the Honolulu Authority for Rapid Transportation (HART) and the City and County of Honolulu in establishing a rail transit station on Stadium property as well as coordinating various components of development in and around the Stadium's property with consideration given to Transit Oriented Development. The expansion of local sports programs and the increased promotion of new attractions will also have a positive financial impact on revenues and attendance at the stadium.

G. Discussion of Cost, Effectiveness, and Program Size Data

Cost - The Aloha Stadium's proposed FB 2015 – 2017 operating ceiling is \$18,462,295 to address recurring requisites of personnel, routine repair and maintenance, supplies, utilities, and other costs normally associated with the operation and general upkeep of the Aloha Stadium. This excludes expenditures of an emergency or extraordinary nature such as corrosion control, renovations related to extending the useful life of the facility and to address necessary structural and infrastructural repair and maintenance required to ensure the integrity of the facility and the safety of its patrons, required maintenance and improvements to the parking lot, replacement of seat frames, and replacement of the field turf.

H. Discussion of Program Revenues

Revenues for this program are derived from the following areas: Rental of stadium facilities; revenue share from the food and beverage concessionaire; income received from the operation of the parking facility; Income from the sale of scoreboard advertising panels; and fees collected from swap meets.

Revenue estimates are based on the number of attractions anticipated during each fiscal year. Rental rates are prescribed by the Rules of the Stadium Authority. Rental from the food and beverage concessionaire is based on 34.1% of monthly gross receipts as defined by the agreement dated January 3, 2012. Estimated monthly gross receipts from the food and beverage concessions are based on per capita sales. Per capita sales are the gross receipts collected by the food and beverage concessionaire divided by the attendance for the event. Estimated parking income is based on projected attendance for each event. Estimated advertising income is based on current contracts. Swap meet fees include the stadium's 80.25% share of stall rentals and buyer admission fees collected.

I. Summary of Analysis Performed

No analyses performed at this time.

J. Further Considerations

In order to promote the Aloha Stadium as a competitive, large capacity facility for national and international spectator events, it is essential and fiscally prudent to address key renovation, repair, and maintenance projects that will sustain the facility's useful life as well as address the essential health and safety issues of the general public.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID:

PROGRAM STRUCTURE NO. 11

PROGRAM TITLE: GOVERNMENT-WIDE SUPPORT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
CURRENT LEASE PAYMENTS								
OTHER CURRENT EXPENSES	7,192,385	7,334,780	7,334,780	7,334,780	7,335	7,335	7,335	7,335
TOTAL CURRENT LEASE PAYMENTS C	7,192,385	7,334,780	7,334,780	7,334,780	7,335	7,335	7,335	7,335
BY MEANS OF FINANCING								
GENERAL FUND	5,092,086	5,234,480	5,234,480	5,234,480	5,235	5,235	5,235	5,235
INTERDEPT. TRANSFER	2,100,299	2,100,300	2,100,300	2,100,300	2,100	2,100	2,100	2,100
OPERATING COST	568.00*	570.00*	571.00*	571.00*	571.0*	571.0*	571.0*	571.0*
PERSONAL SERVICES	30,091,908	40,048,540	40,808,375	41,738,310	41,739	41,739	41,739	41,739
OTHER CURRENT EXPENSES	83,390,500	125,881,693	115,171,320	118,294,890	114,719	118,746	114,719	118,746
EQUIPMENT	7,193,379	7,301,756	7,273,756	7,273,756	7,274	7,274	7,274	7,274
MOTOR VEHICLE	1,959,109	2,354,400	2,354,400	2,354,400	2,354	2,354	2,354	2,354
TOTAL OPERATING COST	122,634,896	175,586,389	165,607,851	169,661,356	166,086	170,113	166,086	170,113
BY MEANS OF FINANCING								
GENERAL FUND	471.50*	472.50*	472.50*	472.50*	472.5*	472.5*	472.5*	472.5*
	81,028,460	80,673,900	81,690,169	82,062,069	82,061	82,513	82,061	82,513
	7.00*	8.00*	9.00*	9.00*	9.0*	9.0*	9.0*	9.0*
SPECIAL FUND	8,022,692	10,897,064	10,988,242	11,021,452	11,022	11,022	11,022	11,022
	.50*	.50*	.50*	.50*	.5*	.5*	.5*	.5*
FEDERAL FUNDS	1,915,806	7,678,463	93,116	93,920	94	94	94	94
	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
TRUST FUNDS	622,303	4,714,262	1,149,990	4,739,084	1,164	4,739	1,164	4,739
	35.00*	35.00*	35.00*	35.00*	35.0*	35.0*	35.0*	35.0*
INTERDEPT. TRANSFER	8,178,123	33,955,450	33,963,407	33,974,263	33,974	33,974	33,974	33,974
	49.00*	49.00*	49.00*	49.00*	49.0*	49.0*	49.0*	49.0*
REVOLVING FUND	22,867,512	37,667,250	37,722,927	37,770,568	37,771	37,771	37,771	37,771
CAPITAL INVESTMENT APPROPRIATIONS								
PLANS	11,112,000	20,023,000	8,608,000	8,806,000	9,241	9,241	9,698	9,698
LAND ACQUISITION	3,000	11,501,000	2,000	2,000	2	2	2	2
DESIGN	9,937,000	16,305,000	1,101,000	1,101,000	1,211	2,311	2,541	2,541
CONSTRUCTION	49,267,000	44,504,000	10,791,000	10,791,000	20,811	20,811	22,891	22,891
EQUIPMENT	5,113,000	3,362,000	10,000	10,000	10	10	10	10

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID:
 PROGRAM STRUCTURE NO. **11**
 PROGRAM TITLE: **GOVERNMENT-WIDE SUPPORT**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
TOTAL CAPITAL APPROPRIATIONS	75,432,000	95,695,000	20,512,000	20,710,000	31,275	32,375	35,142	35,142
BY MEANS OF FINANCING G.O. BONDS	75,432,000	95,695,000	20,512,000	20,710,000	31,275	32,375	35,142	35,142
TOTAL POSITIONS	568.00*	570.00*	571.00*	571.00*	571.00*	571.00*	571.00*	571.00*
TOTAL PROGRAM COST	205,259,281	278,616,169	193,454,631	197,706,136	204,696	209,823	208,563	212,590

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS871**
 PROGRAM STRUCTURE NO. **11010401**
 PROGRAM TITLE: **CAMPAIGN SPENDING COMMISSION**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
OPERATING COST	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
PERSONAL SERVICES	581,499	637,411	648,139	662,233	662	662	662	662
OTHER CURRENT EXPENSES	40,804	4,076,851	501,851	4,076,851	502	4,077	502	4,077
TOTAL OPERATING COST	622,303	4,714,262	1,149,990	4,739,084	1,164	4,739	1,164	4,739
BY MEANS OF FINANCING								
TRUST FUNDS	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
	622,303	4,714,262	1,149,990	4,739,084	1,164	4,739	1,164	4,739
TOTAL POSITIONS	5.00*	5.00*	5.00*	5.00*	5.00*	5.00*	5.00*	5.00*
TOTAL PROGRAM COST	622,303	4,714,262	1,149,990	4,739,084	1,164	4,739	1,164	4,739

PROGRAM ID: AGS871
PROGRAM STRUCTURE: 11010401
PROGRAM TITLE: CAMPAIGN SPENDING COMMISSION

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
MEASURES OF EFFECTIVENESS								
1. % OF WORK PRODUCT ALIGNED W/5-YEAR STRATEGIC PLAN	25	50	50	75	75	95	95	95
2. % OF COMM & CORP FILING FIN DISCLOSURE RPTS TIMELY	85	85	85	85	85	85	85	85
3. % OF ALL STAT REQ RPTS FILED BY COMM/CORP REVIEWED	100	100	100	100	100	100	100	100
4. NO. OF STRATEGIES/MECHANISMS TO EDUC COMM/CORP/RES	12	12	12	12	12	12	12	12
5. NO. OF ENFORCMT ACTION TAKEN TO ACHIEVE COMPLIANCE	27	150	50	150	50	150	50	150
6. NO. OF STRATEGIES/PRGMS EMPLOYD TO INCR TRANSPARCY	6	6	7	8	8	8	8	8
7. AMOUNT OF PUBLIC FINANCING PROVIDED	2160	225000	20000	400000	20000	400000	20000	400000
PROGRAM TARGET GROUPS								
1. CANDIDATE COMMITTEES	425	425	300	425	300	425	300	425
2. NONCANDIDATE COMMITTEES	200	250	290	290	290	290	290	290
3. CORPORATIONS	160	175	0	0	0	0	0	0
4. STATE OF HAWAII RESIDENTS	1400000	1410000	1420000	1440000	1450000	1460000	1470000	1480000
PROGRAM ACTIVITIES								
1. NO. OF STATUTORILY REQUIRED REPORTS REVIEWED	1600	4500	1500	4000	1500	4500	1500	4500
2. NO. OF COMMUNICATION OUTREACH TO COMM/CORP/RESIDNS	50000	100000	50000	100000	50000	100000	50000	100000
3. NO. OF EDUC/TRG/ASSIST PROV TO COMM/CORP/RESIDNS	75000	125000	75000	125000	75000	125000	75000	125000
4. NO. OF ADVISORY OPINIONS RENDERED	0	2	3	2	3	2	4	3
5. NO. OF ENFORCEMENT ACTIONS TAKEN	27	150	50	160	50	160	50	160
6. NO. OF CANDIDATES WHO QUALIFD & REC PUBLIC FUNDING	1	23	1	30	1	30	1	30
7. NO. OF \$3 HAWAII INCOME TAX CHECK-OFFS	52000	51000	50000	49000	48000	47000	46000	45000
8. IDENTIF &/OR EMPLOYMT OF STRATE TO INCR TRANSPNCY	6	7	7	8	8	8	8	8
9. NO. OF CAMPGN SPEND RELATED BILLS INTROD & PASSED	3	1	1	1	1	1	1	1
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
TAXES	178	130	100	70	40	40	40	40
REVENUES FROM THE USE OF MONEY AND PROPERTY	8	2	2	2	2	2	2	2
CHARGES FOR CURRENT SERVICES					250	250	250	250
FINES, FORFEITS AND PENALTIES	38	30	20	30	20	30	30	30
NON-REVENUE RECEIPTS	38	20	30	20	30	20	20	20
TOTAL PROGRAM REVENUES	262	182	152	122	342	342	342	342
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	38	30	20	30	20	30	30	30
ALL OTHER FUNDS	224	152	132	92	322	312	312	312
TOTAL PROGRAM REVENUES	262	182	152	122	342	342	342	342

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

A. Statement of Program Objectives

To provide transparency in the campaign finance process by enforcing campaign finance laws of disclosure that require the reporting of contributions and expenditures as well as administering the public financing program.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The program is not requesting an increase in the expenditure ceiling. The program is in compliance with section 37-68(1)(A)(B).

C. Description of Activities Performed

- Develop and adopt reporting forms required by the campaign finance laws.
- Develop and publish manuals for all candidates and committees to provide guidance on the requirements of the law.
- Serve as a repository for all campaign spending reports filed by candidate and committees.
- Review all candidate and committee reports for compliance with laws and rules.
- Permit the inspection, copying, or duplicating of any report required by law.
- Ensure timely reporting of all reports and assess monetary fines.
- Hold public hearings.
- Investigate and hold hearings to receive evidence of any violations.
- Negotiate and draft conciliation agreements.
- Establish rules pursuant to Chapter 91, HRS.

- Request initiation of prosecution for violations of the campaign finance laws.
- Administer, monitor, and audit the distribution of public funds.
- Research, draft, and issue advisory opinions.
- Provide guidance to the public, candidates, and committees by phone and mail or other means.
- Comply with State requirements for employment, budget, contracts, inventory, and other office functions.
- Conduct random audits and field investigations.
- File for injunctive relief and other court related actions.

D. Statement of Key Policies Pursued

The program is dedicated to the integrity and transparency of the campaign finance process through education, prevention, and enforcement, and provides partial and full public funding.

E. Identification of Important Program Relationships

The program works with the Office of Elections, county clerks offices, state and county agencies, prosecuting attorney offices, Department of the Attorney General, Office of Information Management and Technology, Information and Communication Services Division, State and county Ethics agencies, Hawaii Legislature, Office of the Governor, open government groups, and media organizations.

F. Description of Major External Trends Affecting the Program

- Transparency in elections must be provided to empower voters with information so they can make informed decisions.

- Campaigns, on average, are costing more and more each election year. This gives the large contributors a louder voice and potentially easier access to legislators. This may be even more evident with independent expenditure committees. We must continue to re-evaluate and incrementally grow our partial public financing program as funding permits so that any person that qualifies may run a competitive race for office.
- The demand for instant and comprehensive information means we must stay on the cutting edge of technological development. As more jurisdictions develop programs that can analyze data in multiple formats and searches, we must consider and/or adopt their best practices.

G. Discussion of Cost, Effectiveness, and Program Size Data

Developments and advancements in technology permit the program to become more efficient and effective to provide timely and accurate data to the public. Candidates and committees are required to input all required campaign finance data into their respective electronic filing system. The program and the public may then view the data for consideration, analysis, and/or audit.

Incrementally increase partial public financing to increase the number of candidates using public financing.

Candidate and committee classes should continue to be recorded, updated, and placed on the program website for access by all 24/7. A manual or guidebook to accompany the recorded presentation should also be available.

One or two additional positions may be needed because of additional duties and conducting investigations.

H. Discussion of Program Revenues

Revenues are generated from the \$3 check-off on the Hawaii State income tax form, interest on the principal in the Hawaii Election Campaign Fund, excess or false name contributions, surplus/residual funds, and anonymous contributions. Revenues are deposited into the Hawaii Election Campaign Fund which operates as a trust fund.

I. Summary of Analysis Performed

Contribution and expenditure data will be analyzed after all information has been filed.

J. Further Considerations

Consideration of increasing revenue and/or obtaining a general fund appropriation to fund personnel, to sustain operations and programs, and to continue employment of newer technologies and applications (e.g, social media) to engage the public, candidates, and committees.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS879**
 PROGRAM STRUCTURE NO. **11010402**
 PROGRAM TITLE: **OFFICE OF ELECTIONS**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
OPERATING COST	16.00*	17.00*	17.00*	17.00*	17.0*	17.0*	17.0*	17.0*
PERSONAL SERVICES	923,498	2,069,791	2,157,399	2,165,795	2,166	2,166	2,166	2,166
OTHER CURRENT EXPENSES	4,070,181	8,248,012	1,112,639	661,209	661	1,113	661	1,113
EQUIPMENT	26,443							
TOTAL OPERATING COST	5,020,122	10,317,803	3,270,038	2,827,004	2,827	3,279	2,827	3,279
BY MEANS OF FINANCING								
GENERAL FUND	15.50*	16.50*	16.50*	16.50*	16.5*	16.5*	16.5*	16.5*
	3,104,316	2,639,340	3,176,922	2,733,084	2,733	3,185	2,733	3,185
FEDERAL FUNDS	.50*	.50*	.50*	.50*	.5*	.5*	.5*	.5*
	1,915,806	7,678,463	93,116	93,920	94	94	94	94
TOTAL POSITIONS	16.00*	17.00*	17.00*	17.00*	17.00*	17.00*	17.00*	17.00*
TOTAL PROGRAM COST	5,020,122	10,317,803	3,270,038	2,827,004	2,827	3,279	2,827	3,279

PROGRAM ID: AGS879
 PROGRAM STRUCTURE: 11010402
 PROGRAM TITLE: OFFICE OF ELECTIONS

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
MEASURES OF EFFECTIVENESS								
1. # ELIG PERSONS REGIS AS % TOTAL ELIG TO VOTE	81	81	81	81	81	81	81	81
2. # REG VOTERS WHO VOTE AS % OF REGISTERED VOTERS	0	52	0	60	0	60	0	60
3. % OF MANUAL AUDIT PRECNTS MATCH COMP GEN RESULTS	0	100	0	100	0	100	0	100
4. % POLL BOOK AUDIT PRECNTS MATCH COMP GEN RESULTS	0	100	0	100	0	100	0	100
5. # COMPLAINTS & CHALLENGES TO ELECTION SYSTEM	0	0	0	0	0	0	0	0
6. # COMPLAINTS FILED & RESLVD AS % TOT COMPL RECD	100	100	100	100	100	100	100	100
PROGRAM TARGET GROUPS								
1. RESIDENTS ELIGIBLE TO VOTE (THOUSANDS)	848	875	875	875	875	875	875	875
PROGRAM ACTIVITIES								
1. PRVD VTR REGIS SVCS TO QUAL CITIZENS (000'S)	691	691	691	691	691	691	691	691
2. PROVIDE VOTER EDUCATION SERVICES (000'S)	691	691	691	691	691	691	691	691
3. PROVIDE VOTER ORIENTATION TO NTRLZD CITS (000'S)	0	12	12	12	12	12	12	12
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	30	30	30	500	500	500	500	500
REVENUE FROM OTHER AGENCIES: FEDERAL	356							
CHARGES FOR CURRENT SERVICES	11	191	2	201	7	177	7	7
TOTAL PROGRAM REVENUES	397	221	32	701	507	677	507	507
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	11	191	2	201	7	177	7	7
SPECIAL FUNDS	386	30	30	500	500	500	500	500
TOTAL PROGRAM REVENUES	397	221	32	701	507	677	507	507

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS879: OFFICE OF ELECTIONS

11 01 04 02

A. Statement of Program Objectives

To maximize voter participation in the electoral process by developing policies and procedures that encourages registration and turnout.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

Reduces the federal fund ceiling by \$7,673,714 in both FY 16 and FY 17 to reflect anticipated federal awards in the biennium. In addition, adds \$86,911 in federal funds in both FY 16 and FY 17 to maintain federally funded positions. The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

1. Direct and coordinate the statewide election systems and assists the counties with county elections:

- Provide election services statewide.
- Prepare, procure and control inventory of election ballots for state and concurrently conducted county elections statewide.
- Provide secure, accessible and convenient voting services to all eligible voters statewide.
- Process, tabulate and distribute election results statewide.
- Provide computer support services (hardware and software applications) for elections (state and county).
- Provide logistical and warehousing support for elections (state and county).

2. Provide voter registration services to qualified citizens.

- Maximize voter registration statewide.
- Equalize voter registration between districts statewide.

3. Responsible for public education with respect to voter registration and information.
4. Maintain data relating to registered voters, elections, apportionment and districting.
5. Provide necessary technical services and support to the Reapportionment Commission.
6. Provide staff support to the Elections Commission.
7. Provide staff support to the Board of Registration.
8. Conduct elections in compliance with all federal and state laws.

D. Statement of Key Policies Pursued

The Office of Elections strives for integrity and efficiency in the administration of elections and seeks to maximize voter participation in the electoral process.

E. Identification of Important Program Relationships

The program works closely with the various county offices and their election staff as well as state agencies to coordinate election-related activities. The program serves as the principal liaison with various federal agencies (e.g., Election Assistance Commission, Federal Voter

Assistance Program, Department. of Justice, etc.) on election-related matters.

J. Further Considerations

None.

F. Description of Major External Trends Affecting the Program

A major trend affecting the program is the decrease in people volunteering to work on election days and the decrease in the number of people who register and vote. Another trend affecting the program is changes to federal laws. These changes have been made to strengthen the integrity of elections, increase participation in the electoral process, improve the administration of elections, and facilitate enfranchisement of voters. Some examples are reflective in the Help America Vote Act (HAVA), Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA), Voting Rights Act, and American with Disabilities Act (ADA).

G. Discussion of Cost, Effectiveness, and Program Size Data

No significant changes.

H. Discussion of Program Revenues

Program revenues are generated from candidate filing fees, sale of election maps, and reimbursement from counties for election expenses. All revenues are deposited directly to the general fund.

Additionally, revenues received under the Help America Vote Act (HAVA) of 2002 are deposited into a federal fund. Expenditure of funds is specifically noted in the HAVA.

I. Summary of Analysis Performed

Not applicable.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: AGS101
 PROGRAM STRUCTURE NO. 11020201
 PROGRAM TITLE: ACCOUNTING SYSTEM DEVELOPMENT & MAINTENA

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
OPERATING COST	6.00*	6.00*	6.00*	6.00*	6.0*	6.0*	6.0*	6.0*
PERSONAL SERVICES	450,152	474,072	489,987	509,805	510	510	510	510
OTHER CURRENT EXPENSES	66,310	77,592	77,592	77,592	77	77	77	77
EQUIPMENT	10,723							
TOTAL OPERATING COST	527,185	551,664	567,579	587,397	587	587	587	587
BY MEANS OF FINANCING								
GENERAL FUND	6.00*	6.00*	6.00*	6.00*	6.0*	6.0*	6.0*	6.0*
	527,185	551,664	567,579	587,397	587	587	587	587
TOTAL POSITIONS	6.00*	6.00*	6.00*	6.00*	6.00*	6.00*	6.00*	6.00*
TOTAL PROGRAM COST	527,185	551,664	567,579	587,397	587	587	587	587

PROGRAM ID: **AGS101**
 PROGRAM STRUCTURE: **11020201**
 PROGRAM TITLE: **ACCOUNTING SYSTEM DEVELOPMENT AND MAINTENANCE**

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
MEASURES OF EFFECTIVENESS								
1. % PROJECTS COMPL FOR NEW SYSTEMS/ENHANCE-GOAL 75%	75	75	75	75	75	75	75	75
2. % PROJECTS COMPL FOR ACCTG MANUALS/FORMS-GOAL 80%	71	80	80	80	80	80	80	80
PROGRAM TARGET GROUPS								
1. NO. OF REQUESTS TO DEV NEW SYSTEMS/MODIFY EXISTING	27	20	20	20	20	20	20	20
2. NO. REQUESTS NEW/CHANGES TO ACCOUNTNG MANUALS/FORM	5	8	8	8	8	8	8	8
PROGRAM ACTIVITIES								
1. NO. OF HOURS - DEV OF NEW SYTEMS/MODIFY EXISTING	5218	5000	5000	5000	5000	5000	5000	5000
2. NO. OF HOURS - MAINT/MGMT ACCOUNTING MANUALS/FORMS	206	200	200	200	200	200	200	200

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

A. Statement of Program Objectives

To enhance the effectiveness and efficiency of the statewide accounting and reporting systems of the State by developing, maintaining, improving, and controlling the methods, procedures and forms of these systems.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The program is in compliance with Section 37-68(1)(A)(B).

C. Description of Activities Performed

A major portion of the program's effort is directed toward development of new statewide accounting systems and major enhancements to existing accounting systems. Activities related to the development of new accounting systems and major enhancements to the existing systems include: coordinating project tasks and activities; defining system functional and internal control requirements; identifying required system design modifications and related system specifications; re-engineering work processes, documents, and document flow; and developing policies, procedures, forms and users manuals.

Concurrent with accounting system development is the maintenance and management of existing systems to: improve the operational efficiency and/or utility of the systems; comply with changes in applicable State and Federal laws, and/or management policies; correct accounting deficiencies or internal control weaknesses as identified by independent financial auditors; and correct system errors that occur in the normal course of business.

This program also establishes, maintains and manages the State of Hawaii Accounting Manual, FAMIS Procedures Manual, and Financial

Datamart Manual and related State Accounting Forms to provide internal control over the accounting functions of the State.

Activities related to the control functions include: prescribing accounting policies, methods and practices of the state to comply with accounting and reporting requirements for governmental entities in conformity with generally accepted accounting principles (GAAP); complying with applicable State and Federal laws, and/or management policies; and prescribing content and format of accounting information through the use of Statewide Accounting Forms to provide uniformity in the recording of accounting transactions and ensure the validity, propriety and accuracy of those transactions.

D. Statement of Key Policies Pursued

Key policies are designed to fulfill the statutory requirements imposed upon the Comptroller of: making changes and modifications to the accounting system of the State that appear to be in the best interest of the State, as promulgated by Section 40-2, HRS; and determining the forms required to adequately supply the accounting system with the requisite accounting data for state government; maintaining the applicability, relevancy and uniformity of accounting forms in statewide use (including the classification, numbering and standardization of such forms in terms of design, dimension, color and grade of paper), as promulgated by Section 40-6, HRS.

Accordingly, program policies are directed toward ensuring proper: functionality of new or existing systems to reduce operating cost and increase productivity by eliminating redundant processing and duplication of effort, and streamlining and standardizing operations; internal control over assets to safeguard assets from loss or waste; and internal control over accounting information processed by the system to maintain data

integrity throughout the system and generate accurate, reliable and timely information from the system.

Policies pursued support Part I; Section 226-28; Hawaii State Plan, HRS relating to the fiscal management objective of ensuring fiscal integrity, responsibility and efficiency in state government, and conforms with the Plan policy regarding improvements to the fiscal budgeting and management system.

E. Identification of Important Program Relationships

The work performed by this program requires collaboration with the Uniform Accounting and Reporting Branch and Pre-Audit Branch of the Department of Accounting and General Services (DAGS) to ensure a proper accounting result from the central standpoint, and the departments and agencies to ensure a pragmatic and functional accounting result from the departmental standpoint. In addition, since this program represents the user's orientation to the system, collaboration with and support from AGS 131, Information Processing and Communication Services, is necessary to develop and implement the required programming changes, and maintain the data processing aspects of the system.

F. Description of Major External Trends Affecting the Program

A major external trend affecting this program is the rapid growth in information technology. This trend will probably shorten the average life cycle of statewide accounting systems (currently averaging 30 years) and place even greater demands on this program to develop and implement new statewide accounting systems at a faster pace (e.g., replacing an old system every 10 or 15 years as opposed to every 30 years) and in shorter time frames.

This program is also impacted by: changes in financial reporting requirements for state and local governments promulgated by the Government Accounting Standards Board (GASB); findings of

independent financial auditors and legislative auditors with regard to internal control weaknesses and accounting deficiencies; and changes in State and Federal laws, and management policies, as it relates to accounting and reporting.

G. Discussion of Cost, Effectiveness, and Program Size Data

Currently and for the ensuing biennium, development and implementation of new systems are being pursued under consultant contracts. The measures of effectiveness for this program are adjusted to reflect the involvement of personnel resources in the development and implementation of the new systems, as well as, continuing to performing all of its designated program tasks.

H. Discussion of Program Revenues

This program does not generate any revenues.

I. Summary of Analysis Performed

This program has not conducted any in-depth analysis.

J. Further Considerations

There are no further considerations at this time.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: AGS102
 PROGRAM STRUCTURE NO. 11020202
 PROGRAM TITLE: EXPENDITURE EXAMINATION

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
OPERATING COST	16.00*	16.00*	16.00*	16.00*	16.0*	16.0*	16.0*	16.0*
PERSONAL SERVICES	767,503	790,539	808,027	817,883	818	818	818	818
OTHER CURRENT EXPENSES	347,478	353,400	353,400	353,400	353	353	353	353
EQUIPMENT	5,916							
TOTAL OPERATING COST	1,120,897	1,143,939	1,161,427	1,171,283	1,171	1,171	1,171	1,171
BY MEANS OF FINANCING								
GENERAL FUND	16.00*	16.00*	16.00*	16.00*	16.0*	16.0*	16.0*	16.0*
	1,120,897	1,143,939	1,161,427	1,171,283	1,171	1,171	1,171	1,171
TOTAL POSITIONS	16.00*	16.00*	16.00*	16.00*	16.00*	16.00*	16.00*	16.00*
TOTAL PROGRAM COST	1,120,897	1,143,939	1,161,427	1,171,283	1,171	1,171	1,171	1,171

PROGRAM ID: **AGS102**
 PROGRAM STRUCTURE: **11020202**
 PROGRAM TITLE: **EXPENDITURE EXAMINATION**

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
MEASURES OF EFFECTIVENESS								
1. AV IN-HSE TIME FOR PAYMTS TO VENDORS-GOAL 5 WK DAY	5	5	5	5	5	5	5	5
2. % OF LATE PAYMENTS-GOAL 5% STATEWIDE	8	7	7	7	7	7	7	7
3. % OF PAYMT VOUCHER PROCESSED W/ NO ERRORS-GOAL 90%	99	99	99	99	99	99	99	99
PROGRAM TARGET GROUPS								
1. NO. OF PAYMENT VOUCHERS PROCESSED (IN THOUSANDS)	74	75	75	75	75	75	75	75
PROGRAM ACTIVITIES								
1. NO. OF CONTRACTS EXAMINED	1002	1100	1100	1100	1100	1100	1100	1100
2. NO. OF PAYCHECKS ISSUED (IN THOUSANDS)	225	210	210	210	210	210	210	210
3. NO. OF CHECKS (NON-PAYROLL) ISSUED (IN THOUSANDS)	865	850	800	800	800	800	800	800
4. NO. OF PAYMENTS MADE ELECTRONICALLY (IN THOUSANDS)	354	400	450	450	450	450	450	450
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
CHARGES FOR CURRENT SERVICES	7	7	7	7	7	7	7	7
TOTAL PROGRAM REVENUES	7	7	7	7	7	7	7	7
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	7	7	7	7	7	7	7	7
TOTAL PROGRAM REVENUES	7	7	7	7	7	7	7	7

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

A. Statement of Program Objectives

To assure the State's payments conform to established standards of propriety and legality and are made promptly.

Pre-audit of vouchers and payrolls are performed on a test basis. The test is designed to assure the overall validity of all transactions. The program also maintains records of both voucher and payroll claims that must be adjusted as the result of the test.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The program complies with Section 37-68 (1)(A)(B).

These pre-audit activities directly serve the Hawaii State Plan, Part I, Section 226-28, HRS, to ensure fiscal integrity, responsibility, and efficiency in the financial operations of the State government.

C. Description of Activities Performed

Vouchers received from departments and agencies are pre-audited to determine that the proposed expenditures are legal and proper. The program ensures the transactions complies with applicable laws, appropriately charged, and conforms to prudent business practices and policies.

E. Identification of Important Program Relationships

There are no important program relationships identified.

Payrolls received from departments and agencies are pre-audited to determine that the rate of pay is properly authorized, partial pay is correctly computed, and time records or other required documentation are supported. Assignments and garnishments against payrolls are also controlled and processed in accordance with employee desires or statutory requirements.

F. Description of Major External Trends Affecting the Program

The program is directly affected by any substantial changes in the volume of State government expenditures and any significant organizational changes.

The program also certifies that funds are available to cover contracts. Contracts are further examined for legality and propriety to avoid unnecessary reexamination in the future.

G. Discussion of Cost, Effectiveness, and Program Size Data

During the current biennium, the program has maintained its level of services as previously provided and has accommodated its target group accordingly. For the budget period and the four years of the planning period, the volume data reflect adjustments based on current volume levels.

Other activities include the control of State check issuances, cancellations, and re-issues and the maintenance of vendor codes.

D. Statement of Key Policies Pursued

H. Discussion of Program Revenues

This program does not generate any revenues.

I. Summary of Analysis Performed

This program has not conducted any in-depth analysis.

J. Further Considerations

There are no further considerations to be addressed.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS103**
 PROGRAM STRUCTURE NO. **11020203**
 PROGRAM TITLE: **RECORDING AND REPORTING**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
OPERATING COST	13.00*	13.00*	13.00*	13.00*	13.0*	13.0*	13.0*	13.0*
PERSONAL SERVICES	666,109	841,297	857,095	872,191	872	872	872	872
OTHER CURRENT EXPENSES	189,813	29,827	29,827	29,827	30	30	30	30
EQUIPMENT	16,519							
TOTAL OPERATING COST	872,441	871,124	886,922	902,018	902	902	902	902
BY MEANS OF FINANCING								
GENERAL FUND	13.00*	13.00*	13.00*	13.00*	13.0*	13.0*	13.0*	13.0*
	872,441	871,124	886,922	902,018	902	902	902	902
TOTAL POSITIONS	13.00*	13.00*	13.00*	13.00*	13.00*	13.00*	13.00*	13.00*
TOTAL PROGRAM COST	872,441	871,124	886,922	902,018	902	902	902	902

PROGRAM ID: **AGS103**
PROGRAM STRUCTURE: **11020203**
PROGRAM TITLE: **RECORDING AND REPORTING**

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
MEASURES OF EFFECTIVENESS								
1. AV TIME TO ISSUANCE OF CAFR-GOAL 6 MONTHS	7	6	6	6	6	6	6	6
2. AV TIME TO ISSUANCE OF QTRLY FIN RPTS-GOAL 4 WEEKS	4	4	4	4	4	4	4	4
3. AV TIME TO POST ALLOTMENT DOCUMENTS-GOAL 4 WK DAYS	4	4	4	4	4	4	4	4
PROGRAM TARGET GROUPS								
1. NO. OF DEPTS/AGENCIES RECEIVING FINANCIAL REPORTS	36	36	36	36	36	36	36	36
2. NO. OF FINANCIAL REPORTS DISTRIBUTED TO DEPTS	11	11	11	11	11	11	11	11
PROGRAM ACTIVITIES								
1. NO. OF ALLOTMENT DOCUMENTS PROCESSED	4509	5000	5000	5000	5000	5000	5000	5000
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	2							
REVENUE FROM OTHER AGENCIES: ALL OTHER	3,244	2,500	2,500	2,500	2,500	2,500	2,500	2,500
TOTAL PROGRAM REVENUES	3,246	2,500	2,500	2,500	2,500	2,500	2,500	2,500
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	3,246	2,500	2,500	2,500	2,500	2,500	2,500	2,500
TOTAL PROGRAM REVENUES	3,246	2,500	2,500	2,500	2,500	2,500	2,500	2,500

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

A. Statement of Program Objectives

To assure that the State's financial transactions are promptly and properly recorded and reported.

The major external trend that affects the program is changing reporting standards that are continuously promulgated by the Governmental Accounting Standards Board (GASB).

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No requests are being submitted for this program. The program complies with Section 37-68(1)(A)(B).

G. Discussion of Cost, Effectiveness, and Program Size Data

In FY 14, the program improved its efficiency to absorb an additional 32% increase in journal vouchers and 23% increase in requests for allotments.

C. Description of Activities Performed

The program activities are processing and recording receipt, expenditure, and other accounting transactions in the State's general ledgers (the control ledgers) and in the appropriate subsidiary ledgers. The program also prepares timely, meaningful, and accurate reports and controls financial transactions that are entered into the State's accounting system. The program prepares the State of Hawaii's Comprehensive Annual Financial Report.

H. Discussion of Program Revenues

The program does not generate revenues from its operations.

D. Statement of Key Policies Pursued

Key policies pursued are directed to proper documentation of the State's financial transactions to provide meaningful financial information to decision makers on a timely basis. Policies pursued support Part I, Section 226-27, HRS, the Hawaii State Plan, relating to the fiscal management objective of ensuring fiscal integrity.

I. Summary of Analysis Performed

This program has not conducted any in-depth analysis.

E. Identification of Important Program Relationships

There is no important program relationship identified.

J. Further Considerations

There are no further considerations at this time.

F. Description of Major External Trends Affecting the Program

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: AGS104
 PROGRAM STRUCTURE NO. 11020204
 PROGRAM TITLE: INTERNAL POST AUDIT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
OPERATING COST	6.00*	6.00*	6.00*	6.00*	6.0*	6.0*	6.0*	6.0*
PERSONAL SERVICES	443,402	473,185	487,370	507,955	508	508	508	508
OTHER CURRENT EXPENSES	11,688	7,717	7,717	7,717	8	8	8	8
EQUIPMENT	1,327							
TOTAL OPERATING COST	456,417	480,902	495,087	515,672	516	516	516	516
BY MEANS OF FINANCING								
GENERAL FUND	6.00*	6.00*	6.00*	6.00*	6.0*	6.0*	6.0*	6.0*
	456,417	480,902	495,087	515,672	516	516	516	516
TOTAL POSITIONS	6.00*	6.00*	6.00*	6.00*	6.00*	6.00*	6.00*	6.00*
TOTAL PROGRAM COST	456,417	480,902	495,087	515,672	516	516	516	516

PROGRAM ID: AGS104
 PROGRAM STRUCTURE: 11020204
 PROGRAM TITLE: INTERNAL POST AUDIT

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>MEASURES OF EFFECTIVENESS</u>								
1. NO. OF STATUTORY AUDITS COMP AS % OF TOTAL PLANNED	100	100	100	100	100	100	100	100
2. NO. SELF-ASSESS IC QUEST COMPL AS % OF TOTAL REQ	100	0	100	0	100	0	100	0
3. NO. FIN AUDIT RPTS REV AS % TOTAL BY OFFICE OF AUD	100	100	100	100	100	100	100	100
4. NO. COMPLIANCE AUD RPTS REV AS % TTL BY OFF OF AUD	100	100	100	100	100	100	100	100
5. AV LENGTH OF TIME BETWEEN AUDITS	6	6	6	6	6	6	6	6
<u>PROGRAM TARGET GROUPS</u>								
1. NUMBER OF STATUTORY REQUIRED AUDITS	259	258	258	258	258	258	258	258
2. NO. OF EXEC DEPTS SUB TO COMPTROLLER ACCT POLICIES	17	17	17	17	17	17	17	17
3. NO. OF FINANCIAL AUDITS PLANNED BY OFF OF AUDITOR	8	9	9	9	9	9	9	9
4. NO. OF COMPLIANCE AUDITS PLANNED BY OFF OF AUDITOR	12	12	12	12	12	12	12	12
<u>PROGRAM ACTIVITIES</u>								
1. MONITOR IC & ACCTG SYS THROUGH STATUTORY REQ AUDIT	10	10	10	10	10	10	10	10
2. MONITOR DEP IC THROUGH SELF-ASSMT IC QUESTIONNAIRE	17	0	17	0	17	0	17	0
3. MONITOR IC BY REV OFFICE OF AUDITOR FIN AUDIT RPTS	8	9	9	9	9	9	9	9
4. MONITOR DEPT BY REV OFF OF AUDITOR COMPLIANCE RPTS	12	12	12	12	12	12	12	12

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

A. Statement of Program Objectives

To ensure that control systems provide managers with reasonable assurance that desired outcomes will be achieved.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

Major activities include the following: (1) Annual audits required by statute; (2) Annual audits by request; (3) Executive department audit requests with urgent needs; (4) Audits of other departments and agencies not requiring annual audits but scheduled on a cyclical basis; (5) Ensure departments maintain a system of internal controls; and (6) Assist departments in resolving accounting-related problems including the active follow-up of resolving audit findings.

D. Statement of Key Policies Pursued

The policies pursued support Part I, Section 226-28, HRS, Hawaii State Plan. It is the policy of the program to ensure fiscal integrity, responsibility and efficiency in the state government by performing audits on a systematic and selective basis.

E. Identification of Important Program Relationships

Accounting principles generally accepted in the United States of America (U.S .GAAP) provides a nationwide uniformity in the recording of financial transactions by federal, state and local governments.

The program monitors that State departments initiated, authorized, recorded, processed, and reported financial data reliably each fiscal year in accordance with U.S. GAAP. Such compliance promotes fiscal integrity, responsibility and efficiency. Also, it ensures that the State administers Federal funds received and reported correctly.

F. Description of Major External Trends Affecting the Program

U.S. GAAP and financial reporting standards continue to evolve. Federal regulations and expenditure reporting continue towards its goal of transparency. The need by State departments for more training is great, but resources may be limited. The impact on the program is for it to maintain its training schedule to be an available resource to State departments and agencies.

G. Discussion of Cost, Effectiveness, and Program Size Data

About 99% of the program's cost is payroll. The position count determines the number of audits scheduled and completed. Ten years of budget reductions has reduced the position count by 50%. The result was a similar reduction in the number of audits completed. Using technology and training to help the audit staff become more efficient resulted in a 20% increase in the number of audits completed.

The biennium period will see more audits scheduled and completed. The planning period will maintain the same number of audits scheduled and completed as the biennium period. The program continues to meet its core responsibilities.

H. Discussion of Program Revenues

The program does not anticipate generating any general fund revenues during the 2015-2017 biennium period and the 2015-2021 planning period.

I. Summary of Analysis Performed

An in-depth analysis has not been performed of the program.

J. Further Considerations

Within five years, a number of program staff will be eligible for retirement. The program is developing a workforce plan to ensure that it continues to have the resources to meet its core responsibilities. In addition, the program will update its position descriptions in anticipation of future recruiting efforts.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: AGS130
 PROGRAM STRUCTURE NO. 11030201
 PROGRAM TITLE: INFORMATION MGMT AND TECHNOLOGY SVCS

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
OPERATING COST	37.00*	37.00*	37.00*	37.00*	37.0*	37.0*	37.0*	37.0*
PERSONAL SERVICES	1,104,650	5,794,888	5,785,322	5,846,152	5,846	5,846	5,846	5,846
OTHER CURRENT EXPENSES	11,510,511	28,823,969	28,823,969	28,823,969	28,824	28,824	28,824	28,824
EQUIPMENT	6,537,784	6,750,000	6,750,000	6,750,000	6,750	6,750	6,750	6,750
TOTAL OPERATING COST	19,152,945	41,368,857	41,359,291	41,420,121	41,420	41,420	41,420	41,420
BY MEANS OF FINANCING	30.00*	30.00*	30.00*	30.00*	30.0*	30.0*	30.0*	30.0*
GENERAL FUND	18,508,754	15,098,857	15,094,291	15,135,121	15,135	15,135	15,135	15,135
	7.00*	7.00*	7.00*	7.00*	7.0*	7.0*	7.0*	7.0*
SPECIAL FUND	644,191	1,270,000	1,265,000	1,285,000	1,285	1,285	1,285	1,285
INTERDEPT. TRANSFER	*	25,000,000	25,000,000	25,000,000	25,000	25,000	25,000	25,000
CAPITAL INVESTMENT APPROPRIATIONS								
PLANS	2,500,000	2,501,000						
LAND ACQUISITION		11,498,000						
DESIGN	6,500,000	6,501,000						
CONSTRUCTION	17,999,000	17,999,000						
EQUIPMENT	3,001,000	3,001,000						
TOTAL CAPITAL APPROPRIATIONS	30,000,000	41,500,000						
BY MEANS OF FINANCING								
G.O. BONDS	30,000,000	41,500,000						
TOTAL POSITIONS	37.00*	37.00*	37.00*	37.00*	37.00*	37.00*	37.00*	37.00*
TOTAL PROGRAM COST	49,152,945	82,868,857	41,359,291	41,420,121	41,420	41,420	41,420	41,420

PROGRAM ID: AGS130
 PROGRAM STRUCTURE: 11030201
 PROGRAM TITLE: INFORMATION MANAGEMENT AND TECHNOLOGY SERVICES

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
MEASURES OF EFFECTIVENESS								
1. % OF INFRASTRUCTURE UPTIME	98	99	99.9	99.999	99.999	99.999	99.999	99.999
2. NO. OF ONLINE SERVICES PROVIDED	20	30	40	50	60	70	70	70
3. TOTAL NO. OF CYBER SECURITY ATTACKS BLOCKED (MILL)		200	200	200	200	200	200	200
PROGRAM TARGET GROUPS								
1. NO. OF DEPTS & ATTACH AGEN SERVED W/IT SHARED SERV	50	70	80	90	90	90	90	90
2. NO. OF APPRV BUS PROC REENG REQ FOR DEPTS & ATTCH	8	12	12	12	12	12	12	12
3. NO. OF APPRV NEW APPL DEV REQ FOR DEPTS & ATT AGEN	8	12	12	12	12	12	12	12
4. NO. OF OPEN DATA PAGE VIEWS (IN 1000'S)	30	400	400	450	450	450	450	450
5. NO. OF UNIQUE VISITORS TO STATE WEBSITES (IN MILL)	4	8	8	8	8	10	10	10
PROGRAM ACTIVITIES								
1. TOTAL NO. OF IT PROCUREMENT REQUESTS	150	200	250	300	300	300	300	300
2. TOTAL NO. OF BUSINESS REENGINEERING PROJECTS	8	12	16	20	20	20	20	20
3. TOTAL NO. OF ENTERPRISE APPLICATIONS SUPPORTED	18	24	28	36	44	50	50	50
4. TOTAL NO. OF EXECUTIVE BRANCH USERS SUPPTD (IN K)	10	12	12	12	20	20	20	20
5. TOTAL NO. OF IT TRAINING COURSES PROV TO ST EMPL	25	25	25	25	25	25	25	25
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	2	2	2	2	1	1	1	1
CHARGES FOR CURRENT SERVICES	1,317	26,242	26,242	26,242	26,242	26,242	26,242	26,242
TOTAL PROGRAM REVENUES	1,319	26,244	26,244	26,244	26,243	26,243	26,243	26,243
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
SPECIAL FUNDS	1,319	1,244	1,244	1,244	1,243	1,243	1,243	1,243
ALL OTHER FUNDS		25,000	25,000	25,000	25,000	25,000	25,000	25,000
TOTAL PROGRAM REVENUES	1,319	26,244	26,244	26,244	26,243	26,243	26,243	26,243

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

A. Statement of Program Objectives

To assist agencies in the effective, efficient and convenient delivery of programs and services to the public through business process reengineering and information technology services.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

None. The program, aka Office of Information Management and Technology (OIMT), complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

Governance: Governance helps an enterprise ensure that it is investing its limited resources in alignment with the strategic direction desired by leadership. Potential investments are evaluated and selected based on their contribution to improvements in the efficiency and effectiveness of delivering on the State's strategic goals and objectives

Implementation Management: Technical Management ensures that the resources the State applies to delivering on its mission objectives are being used efficiently and effectively to produce the desired results. OIMT provides technical implementation management expertise and assistance to major business and IT/IRM transformation initiatives such as Enterprise Resource Planning (ERP), Tax Modernization, and the Hawaii Broadband Initiative (HBI).

Consolidated Infrastructure: Delivering a seamless, integrated, state-of-the-art IT backbone for managing and using the information collected and/or generated by the State. From data centers and disaster recovery to networks and storage to radio and end-user computing, the Consolidated Infrastructure Program is the cornerstone for transformation.

Enterprise Shared Services: The set of business functional services that are common across all line-of-business mission activities and feature the management and persistence of key shared data. Examples include financial management, procurement execution, email, digital content and management. Enterprise Shared Services will be developed, deployed and provided to the enterprise by OIMT, reducing or eliminating redundant investments and maximizing the State's purchasing power.

Open Government: The principles of open government include transparency, participation, and collaboration. Transparency promotes accountability and provides information for citizens about what their government is doing.

Security and Privacy: Ensuring the integrity, availability, authenticity, non-repudiation, and confidentiality of user data. Physical devices, software, and policies and practices are applied in combination to protect the State's data, while enabling access to authorized users.

D. Statement of Key Policies Pursued

Authorized Access Anywhere: Residents, State Employees, and government and business partners have access to the right information for any mission at any time through one portal (my.hawaii.gov) on any device, reliably and securely.

Manage investments as a portfolio: Maintain accurate inventory of projects, processes, hardware, software, and information, taking an enterprise view to reduce duplication of capabilities, provide commentary, allowing an enterprise view to reduce duplication of capabilities, provide common services centrally, allowing and maximizing the State's value from its investments.

Provide information services as a utility: Centralize and unify the provision of shared services and IT infrastructure resources to enable departmental IT organizations to focus on developing, deploying, and maintaining innovative mission-specific applications.

E. Identification of Important Program Relationships

As the State's central IT authority, OIMT maintains relationships with every department, agency and program in the State to better understand program and user requirements, develop architectural plans for the future, coordinate management of implementation, establish performance metrics, and provide IT/IRM and business transformation services. Coordination with counties enables sharing of resources and better integration between and among the government jurisdictions within the State. Relationships with the Federal agencies provide both funding opportunities and clearer understanding of compliance requirements.

F. Description of Major External Trends Affecting the Program

There are four major trends affecting the existing program: 1) Funding – the potential lack of funds to properly implement the transformation effort will result in the project taking longer and costing the State more; 2) Procurement – OIMT is working with State Procurement Office (SPO) to improve purchasing processes and with Attorney General (AG) to improve contracting processes; 3) Consolidation and shared services – Many states have consolidated their IT programs and built shared services programs resulting in efficiencies and cost savings. Hawaii is leveraging the best practices and lessons learned from these efforts to shape OIMT's consolidation efforts to be efficient and successful; 4) Difficulty dealing with change – Since many current state government business transformation and IT consolidation activities involve significant change in how employees work and interact, we are investing considerable effort to promote open collaboration, to engage in open communication, and to

develop strong partnerships and teams to deal with the anticipated resistance.

G. Discussion of Cost, Effectiveness, and Program Size Data

OIMT was appropriated 32 new positions in FY 14 and is now filling the positions that have been recently established. The program is making progress at establishing cost effective strategies and implementing projects to meet program goals and objectives.

H. Discussion of Program Revenues

The program does not generate State revenues from its operations.

I. Summary of Analysis Performed

In consultation with state agencies, and after a thorough review of national best practices and lessons learned, OIMT developed the Business and Information Technology/Information Resource Management Transformation Plan (Transformation Plan) to guide the work of the state toward achieving the IT transformation and modernization goals. This plan can be viewed at <http://oimt.hawaii.gov>.

J. Further Considerations

None.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS131**
 PROGRAM STRUCTURE NO. **11030202**
 PROGRAM TITLE: **INFORMATION PROCESSING & COMM SERVICES**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
OPERATING COST	137.00*	137.00*	137.00*	137.00*	137.0*	137.0*	137.0*	137.0*
PERSONAL SERVICES	8,144,318	9,582,718	9,812,539	10,058,895	10,060	10,060	10,060	10,060
OTHER CURRENT EXPENSES	7,993,438	7,987,185	7,987,185	7,987,185	7,986	7,986	7,986	7,986
EQUIPMENT	398,296	453,303	450,303	450,303	451	451	451	451
TOTAL OPERATING COST	16,536,052	18,023,206	18,250,027	18,496,383	18,497	18,497	18,497	18,497
BY MEANS OF FINANCING								
GENERAL FUND	104.00*	104.00*	104.00*	104.00*	104.0*	104.0*	104.0*	104.0*
	13,679,517	14,560,622	14,778,865	15,017,011	15,018	15,018	15,018	15,018
SPECIAL FUND	258	150,000	158,578	166,788	167	167	167	167
	33.00*	33.00*	33.00*	33.00*	33.0*	33.0*	33.0*	33.0*
INTERDEPT. TRANSFER	2,856,277	3,312,584	3,312,584	3,312,584	3,312	3,312	3,312	3,312
CAPITAL INVESTMENT APPROPRIATIONS								
PLANS	149,000	1,000						
LAND ACQUISITION	1,000	1,000						
DESIGN	680,000	400,000						
CONSTRUCTION	6,320,000	2,000,000						
EQUIPMENT	2,100,000	348,000						
TOTAL CAPITAL APPROPRIATIONS	9,250,000	2,750,000						
BY MEANS OF FINANCING								
G.O. BONDS	9,250,000	2,750,000						
TOTAL POSITIONS	137.00*	137.00*	137.00*	137.00*	137.00*	137.00*	137.00*	137.00*
TOTAL PROGRAM COST	25,786,052	20,773,206	18,250,027	18,496,383	18,497	18,497	18,497	18,497

PROGRAM ID: AGS131
 PROGRAM STRUCTURE: 11030202
 PROGRAM TITLE: INFORMATION PROCESSING AND COMMUNICATION SERVICES

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
MEASURES OF EFFECTIVENESS								
1. REQ FOR IP SVCS CMP WITHIN TIMEFRAME AS %TTL CMP	83	83	83	83	83	83	83	83
2. % OF MAINFRAME PRODUCTION JOBS RUN AS SCHEDULED	99	99	99	99	99	99	99	99
3. MFRAME PROD JOBS RERUN AS % OF TTL MFRAME PROD JOB	1	.21	.21	.21	.21	.21	.21	.21
4. MAINFRAME DOWNTIME AS % OF TOTAL OPERATIONAL TIME	1	.05	.05	.05	.05	.05	.05	.05
5. # TROUBLE CALLS RESOLVED AS % CALLS RECD BY NCU	98	98	98	98	98	98	98	98
PROGRAM TARGET GROUPS								
1. # OF STATE USER AGENCIES	21	21	21	21	21	21	21	21
PROGRAM ACTIVITIES								
1. # OF DEVICES AT STATE'S CENTRAL COMP FACILITY	1186	750	750	750	750	750	750	750
2. NUMBER OF IP APPLICATIONS MAINTAINED	72	72	72	72	72	72	72	72
3. AVERAGE MO CALL VOLUME REC'D BY ASSISTANCE CNTR	650	600	600	600	600	600	600	600
4. TOTAL NO. OF VIDEO CONF HOURS SCHEDULED	3000	2000	2000	2000	2000	2000	2000	2000
5. TOTAL NUMBER OF WEB SITES SUPPORTED	75	440	450	460	470	480	490	500
6. TOTAL NUMBER OF MICROWAVE RADIO PATHS ESTABLISHED	46	60	62	64	66	68	70	72
7. AV MO VOL OF DATA BACKED UP FOR OFFSITE STORAGE	43	64.8	68	71	74	77	80	80
8. TOTAL NUMBER OF EXEC BR E-MAIL ACCOUNTS ADMINSTRD	5881	5166	5174	5182	5190	5198	5205	5205
9. TOTAL NUMBER OF CYBER SECURITY ALERTS BROADCAST	200	100	100	100	100	100	100	100
10. TOTAL NO. OF CYBER SECURITY INCIDENT NOTICES		800	800	800	800	800	800	800
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	1	1	1					
REVENUE FROM OTHER AGENCIES: ALL OTHER		96	101	106	111	117	123	129
CHARGES FOR CURRENT SERVICES	2,856	2,856	2,856	2,856	2,856	2,856	2,856	2,856
NON-REVENUE RECEIPTS	88							
TOTAL PROGRAM REVENUES	2,945	2,953	2,958	2,962	2,967	2,973	2,979	2,985
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	88							
SPECIAL FUNDS	1	97	102	106	111	117	123	129
ALL OTHER FUNDS	2,856	2,856	2,856	2,856	2,856	2,856	2,856	2,856
TOTAL PROGRAM REVENUES	2,945	2,953	2,958	2,962	2,967	2,973	2,979	2,985

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

A. Statement of Program Objectives

To support and improve the management and operations of all State agencies by providing computer and telecommunication services, and information technology technical advice and consultation so that program objectives may be more efficiently achieved.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

None. The program, aka the Information and Communication Services Division (ICSD), complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

Production Services – Operates a centralized computing facility and a distributed data communications network that provides comprehensive and efficient computing services to all State agencies.

Systems Services – Provides systems software support and control programming; database management and operational support; installation and maintenance services for distributed systems; development, implementation, and maintenance of specialized systems software used in support of applications and control systems; and analyses to improve the efficiency and capacity of computer systems and security of information.

Telecommunications Services – Plans, designs, engineers, upgrades, and manages the State's telecommunication infrastructure that delivers voice, data, video, microwave, and radio communications services to State agencies.

Client Services – Provides application systems development and maintenance services to statewide applications and department or agency specific applications.

Technology Support Services – Provides planning, design, management, maintenance, coordination, and technical consulting and support for the State's emerging technologies programs.

Planning and Project Management – Provides planning, advice, assistance, and guidance in the proper and efficient use of information processing. Provides oversight for procedures, techniques, and systems development methodologies.

Cyber Security – Provides planning, advice, assistance, scanning and monitoring in the secure use of the information processing

D. Statement of Key Policies Pursued

Provide reliable, available, and secure computer processing and telecommunications services to State agencies we directly serve, and to other local, State, and federal agencies we interface with, to provide the required computer processing and transmission of data needed to accomplish program objectives.

Support the execution of the Business and Information Technology/Information Resource Management (IT/IRM) Transformation Plan, a 12-year roadmap developed by the State Chief Information Officer and the Office of Information Management and Technology (OIMT).

E. Identification of Important Program Relationships

The program provides planning, consulting, development, maintenance, and computer applications processing services for essential statewide programs including Accounting, Payroll, Budgeting, Capital Improvements, Human Resources Application Information, Class Registration, and Unemployment Insurance (UI). The program provides systems support, database management, and computer hosting/operations services for department-administered application systems including Hawaii Automated Welfare Information (HAWI) System, Integrated Tax Information Management System, KEIKI Child Support Enforcement System, and Hawaii Employer-Union Benefits Trust Fund system. The program establishes and maintains interfaces to State Judicial, Legislative, County, and federal information processing systems to ensure the necessary data exchanges between jurisdictions for their program objectives. The program establishes and maintains interfaces between the State and private sector financial institutions for the transmission of State financial transactions.

F. Description of Major External Trends Affecting the Program

The State's efforts include technology and innovation to create an environment in Hawaii for innovative industries to thrive and simultaneously apply technology to all sectors to produce the outcomes of raising productivity and creating good jobs in the State's economy. Potential changes in the federal government's programs could affect the State's ability in obtaining federal grants and collecting federal reimbursements.

G. Discussion of Cost, Effectiveness, and Program Size Data

The program is focusing on expanding and maintaining essential IT services by implementing new technology infrastructure while simultaneously operating and upgrading the existing infrastructure within the planned operating budget.

H. Discussion of Program Revenues

The program does not generate State revenues from its operations.

I. Summary of Analysis Performed

None.

J. Further Considerations

None.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS111**
 PROGRAM STRUCTURE NO. **110303**
 PROGRAM TITLE: **ARCHIVES - RECORDS MANAGEMENT**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
OPERATING COST	16.00*	17.00*	18.00*	18.00*	18.0*	18.0*	18.0*	18.0*
PERSONAL SERVICES	946,231	1,015,296	1,087,449	1,123,213	1,123	1,123	1,123	1,123
OTHER CURRENT EXPENSES	190,438	268,698	268,698	268,698	269	269	269	269
EQUIPMENT	17,630	56,450	31,450	31,450	31	31	31	31
TOTAL OPERATING COST	1,154,299	1,340,444	1,387,597	1,423,361	1,423	1,423	1,423	1,423
BY MEANS OF FINANCING								
GENERAL FUND	16.00*	16.00*	16.00*	16.00*	16.0*	16.0*	16.0*	16.0*
	1,154,299	922,124	881,677	912,441	912	912	912	912
SPECIAL FUND	*	1.00*	2.00*	2.00*	2.0*	2.0*	2.0*	2.0*
		418,320	505,920	510,920	511	511	511	511
TOTAL POSITIONS	16.00*	17.00*	18.00*	18.00*	18.00*	18.00*	18.00*	18.00*
TOTAL PROGRAM COST	1,154,299	1,340,444	1,387,597	1,423,361	1,423	1,423	1,423	1,423

PROGRAM ID: AGS111
 PROGRAM STRUCTURE: 110303
 PROGRAM TITLE: ARCHIVES - RECORDS MANAGEMENT

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
MEASURES OF EFFECTIVENESS								
1. NO. OF APPROVED RECORDS RETENTION SCHEDULES	5290	5320	5340	5360	5360	5360	5360	5360
2. % OF STORAGE CAPACITY FILLED AT RECORDS CENTER	71	80	80	80	80	80	80	80
3. % REC DESTROYED AT REC CTR % TOT REC ELIG FOR DEST	43	25	25	25	25	25	25	25
4. NO. OF RECORDS IN ARCHIVES (CUBIC FEET)	11024	11120	11210	11300	11350	11400	11450	11500
5. NO. OF RECORDS AVAILABLE ONLINE FOR RESEARCH	315430	335000	355000	375000	405000	420000	435000	450000
PROGRAM TARGET GROUPS								
1. STATE USER AGENCIES	1000	1000	1000	1000	1000	1000	1000	1000
2. # OF CUSTOMERS SERVICED AT HISTORICAL REC BR	9242	9000	8500	8500	8500	8500	8500	8500
3. # OF REC AT STATE REC CTR ELIG FOR DISPOS DUR FY	12600	12600	12600	12600	12600	12600	12600	12600
4. # ONLINE USERS ACCESSING ARCHIVES CATALOG/WEBSITE	395000	395000	395000	400000	400000	400000	450000	450000
PROGRAM ACTIVITIES								
1. NUMBER OF CUBIC FEET OF RECORDS STORED	42765	45000	45000	46000	46000	46000	46000	46000
2. NUMBER OF RECORDS SERIES SCHEDULED/REVISED	0	15	15	15	15	15	15	15
3. NUMBER OF RECORDS REQ RETRIEVED BY RECORDS CENTER	1076	1100	1100	1100	1100	1100	1100	1100
4. NUMBER OF CU FT OF RECORDS DISPOSED BY REC CENTER	5492	1000	2000	2000	2000	2000	2000	2000
5. SVC CUSTOMERS AT HIST REC BR (# OF RETRIEVALS)	18696	20000	20000	20000	20000	20000	20000	20000
6. PROVIDE ACCESS TO HOLD INFO THRU ONLINE CATALOG	33	25	25	25	25	25	25	25
7. PROVIDE ACCESS TO REC THRU DESC FINDING AIDS	50	50	50	50	50	50	50	50
8. COLLECT/PRES PERM/HIST REC OF STATE GOV	77	100	90	90	90	90	90	90
9. # RECORDS SCANNED FOR ONLINE ACCESS DURING THE YR	17658	18000	18000	18000	18000	18000	18000	18000
10. NUMBER OF REC UPLOADED TO INTERNET FOR ONLINE ACC	30430	20000	20000	20000	20000	20000	20000	20000
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
CHARGES FOR CURRENT SERVICES	425	425	425	425	425	425	425	425
TOTAL PROGRAM REVENUES	425	425	425	425	425	425	425	425
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	21	20	20	20	20	20	20	20
SPECIAL FUNDS	404	405	405	405	405	405	405	405
TOTAL PROGRAM REVENUES	425	425	425	425	425	425	425	425

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

A. Statement of Program Objectives

To foster open government by preserving and making accessible the historic records of State government and partnering with State agencies to manage their active and inactive records.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

Requests change in means of finance (MOF) for Digital Archives position no. 120675 from general to non-general funding and re-class this position from temporary to permanent. This position leads the Digital Archives team and once the Digital Archives is fully functioning, this position will be needed to continue updating and migrating the system to the next emerging technologies to ensure these records can always be accessible. The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

Digital Archives – The three year build-out of the Digital Archives is planned to be completed in FY 16. The Hawaii Digital Archives, or HiDA, will be prepared to ingest and preserve state agency electronic records in a centralized digital archive. Work to provide public access to this material will be the last component completed.

HiDA is an open source tool for preserving the fiscal, historical, legal, cultural, and intellectual heritage of Hawaii. The goal of the project is to create a system that not only stores digital records, but also preserves their authenticity for all time.

HiDA uses an agile, modular approach as a means to maintain records over a long period. This approach means development is constantly ongoing as services are removed or replaced with new or better software.

Records themselves are also continually updated to new formats that will prevent them from going obsolete while still preserving their authenticity.

Historical Records – Collects, preserves, stores, and manages Hawaii's historical government records of enduring legal, historical, administrative, or fiscal value; provides access to these records via the web and at the Hawaii State Archives; provides in-house scanning, technical support services, and prepares scanned records to be loaded to the web.

Records Management – Provides technical and professional support to develop and revise records retention and disposition schedules for the executive branch. Provides low-cost records storage in a warehouse facility for non-permanent records; and provides storage for master/security microforms for state and county agencies.

D. Statement of Key Policies Pursued

Key policies which will be pursued in 2015-2017 biennium include:

- Address the preservation of the State's permanent electronic records through building a Digital Archives. Partner with agencies including the Legislature and Bureau of Conveyances, as well as other agencies who have agreed to share specific data types to test the Digital Archives system.
- Explore new methods of classifying and developing records retention schedules to work in an electronic environment.

- Continue to explore and use open-source software systems to make archives records and information available to users via the internet. Our open-source software solutions rely heavily on archives staff to maintain them with the help of the open source community and the Information and Communication Services Division (ICSD).
- Work with existing partners and seek new private-government partnerships to continue to add archival records to our online digital collections available on the Archives website.
- Use the State's internet and intranet to inform State agencies about archives services.

E. Identification of Important Program Relationships

The Archives Division collaborates with state agencies and private institutions to preserve and make accessible records of enduring value. The Archives collects records primarily from state agencies and has worked with state partners to seamlessly transfer electronic records of permanent value to the state archives.

F. Description of Major External Trends Affecting the Program

State government creates and receives a growing volume of information in electronic format. Digital materials are surprisingly fragile. Their viability depends on technologies that rapidly and continually change. As recordkeeping moves from paper to electronic systems, the significance of government records and the challenges associated with caring for born digital records grow. Rapid changes in technology in operating systems, hardware and software can make digital materials inaccessible within short periods of time. Keeping digital resources usable by future generations require conscious effort and continual investment.

G. Discussion of Cost, Effectiveness, and Program Size Data

Recruitment and retaining staff can be problematic due to specialized knowledge required to develop and maintain a preservation system, compliance with statutory and regulatory mandates, strong knowledge of both Computer Science and Archival Science, and our inability to match compensation for IT staff offered in the private sector. Limited funding and staff reductions will continue to impact the program's ability to service the public and meet projected goals.

H. Discussion of Program Revenues

The Legislature passed Act 88, SLH 2013, to establish a State archives preservation and long-term access special fund and assess a preservation fee on public documents to be used to preserve electronic records of long-term value in a useable state for the good of the public. Collection of the State Archives Preservation Fee began in FY 14 and expenditures from the Special Fund were authorized to begin in FY 15.

I. Summary of Analysis Performed

This program has not conducted any in-depth analysis.

J. Further Considerations

Rapidly changing technology requires constant upgrading of computer software and hardware. The public demands increased web access to Archives records requiring additional servers and network equipment.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: AGS891
 PROGRAM STRUCTURE NO. 110304
 PROGRAM TITLE: ENHANCED 911 BOARD

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
OPERATING COSTS								
OTHER CURRENT EXPENSES	7,319,499	9,000,000	9,000,000	9,000,000	9,000	9,000	9,000	9,000
TOTAL OPERATING COST	7,319,499	9,000,000	9,000,000	9,000,000	9,000	9,000	9,000	9,000
BY MEANS OF FINANCING								
SPECIAL FUND	7,319,499	9,000,000	9,000,000	9,000,000	9,000	9,000	9,000	9,000
TOTAL POSITIONS	7,319,499*	9,000,000*	9,000,000*	9,000,000*	9,000*	9,000*	9,000*	9,000*
TOTAL PROGRAM COST	7,319,499	9,000,000	9,000,000	9,000,000	9,000	9,000	9,000	9,000

PROGRAM ID: AGS891
 PROGRAM STRUCTURE: 110304
 PROGRAM TITLE: ENHANCED 911 BOARD

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
MEASURES OF EFFECTIVENESS								
1. NO. OF WIRLES/VOIP/WIRELINE 911 CALLS COUNTY PSAP	1325477	1340000	1340000	1340000	1340000	1340000	1340000	1340000
2. NO. OF EDUCATIONAL OUTREACH PROGRAMS DURING THE FY	1	2	2	1	2	1	2	1
3. % OF E911 FUNDS DISBURSED FOR NEW TECHLGY FOR PSAP	24	25	25	25	25	25	25	25
PROGRAM TARGET GROUPS								
1. NO. OF PUBLIC SAFETY ANSWERING POINTS	8	8	9	9	9	9	9	9
2. NO. OF WIRELESS/VOIP/WIRELINE PROVIDERS	38	38	40	40	42	42	44	44
PROGRAM ACTIVITIES								
1. TTL \$ AMT OF SURCHGE COLLECTED FISC YR (IN THOUS)	9100	9100	9200	9200	9250	9250	9300	9300
2. TTL \$ AMT DISBURSED TO PSAPS IN FISC YR (IN THOUS)	6188	7400	7400	7400	7400	7400	7400	7400
3. TTL \$ AMT DISBUR TO WSPS IN THE FISC YR (IN THOUS)	72	72	72	72	72	72	72	72
4. TTL \$ AMT DISB TO BD ADMIN MATTERS IN FY (IN THOU)	1130	1300	1334	1335	1335	1335	1350	1350
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY CHARGES FOR CURRENT SERVICES	2	2	2	2	2	2	2	2
TOTAL PROGRAM REVENUES	9,100	9,080	9,080	9,080	9,080	9,080	9,080	9,080
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
SPECIAL FUNDS	9,102	9,082	9,082	9,082	9,082	9,082	9,082	9,082
TOTAL PROGRAM REVENUES	9,102	9,082	9,082	9,082	9,082	9,082	9,082	9,082

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS891: ENHANCED 911 BOARD

11 03 04

A. Statement of Program Objectives

To oversee the implementation of enhanced 911 service by communications service connection providers and county public safety answering points (PSAP).

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

There is no budget request for FB 2015-17 and new programs are being proposed at this time. The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

Collect monthly surcharge from wireless and VoIP connection service providers; reimburse PSAPs and wireless service providers for the costs associated with enhanced 911 services; and retain independent third party firms to carry out administrative duties and provide technical advisory support to the Board and to administer the Fund.

D. Statement of Key Policies Pursued

To provide adequate cost recovery to PSAPs and wireless service providers for the deployment and ongoing expenses of wireless enhanced 911 services.

E. Identification of Important Program Relationships

The program has important relationships with Federal, State and County governments as it relates to Chapter 138, HRS.

F. Description of Major External Trends Affecting the Program

There is a national trend to upgrade the current 911 systems to an IP based (Next Generation) infrastructure. In addition, several states have implemented surcharge assessments on prepaid wireless service.

G. Discussion of Cost, Effectiveness, and Program Size Data

The costs associated with the implementation and ongoing operations and support associated with implementing wireless 911 services have not yet been fully realized. There are program measures identified to measure effectiveness of the program.

H. Discussion of Program Revenues

Program revenues are generated from surcharges assessed on wireless and VoIP connection service provider customers and interest income from the Enhanced 911 Fund balance on deposit at the fund's bank account. Surcharges are assessed in accordance with Chapter 138, HRS.

I. Summary of Analysis Performed

The Board performs an analysis of anticipated revenue against the allowable operational costs of the PSAPs as defined in Chapter 138, HRS, during its annual 5-year strategic budget planning process. As a result of this process, the Board is able to determine if the available funds are sufficient to meet the needs of the PSAPs. Should revenues be insufficient or excessive, the Board has the authority to recommend an appropriate adjustment to its surcharge fee assessed on the wireless and VoIP connection service providers to the legislature.

J. Further Considerations

The Board will make the recommendation to the legislature to modify HRS 138 to include surcharge assessment on prepaid wireless phones.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS203**
 PROGRAM STRUCTURE NO. **11030702**
 PROGRAM TITLE: **STATE RISK MANAGEMENT & INSURANCE ADMIN**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
OPERATING COST	4.00*	4.00*	4.00*	4.00*	4.0*	4.0*	4.0*	4.0*
PERSONAL SERVICES	362,617	373,321	388,274	401,868	402	402	402	402
OTHER CURRENT EXPENSES	22,927,861	34,925,509	34,925,509	34,925,509	34,925	34,925	34,925	34,925
EQUIPMENT	9,895							
TOTAL OPERATING COST	23,300,373	35,298,830	35,313,783	35,327,377	35,327	35,327	35,327	35,327
BY MEANS OF FINANCING								
GENERAL FUND	8,687,995	9,987,995	9,987,995	9,987,995	9,988	9,988	9,988	9,988
REVOLVING FUND	14,612,378	25,310,835	25,325,788	25,339,382	25,339	25,339	25,339	25,339
TOTAL POSITIONS	4.00*	4.00*	4.00*	4.00*	4.00*	4.00*	4.00*	4.00*
TOTAL PROGRAM COST	23,300,373	35,298,830	35,313,783	35,327,377	35,327	35,327	35,327	35,327

PROGRAM ID: AGS203
PROGRAM STRUCTURE: 11030702
PROGRAM TITLE: STATE RISK MANAGEMENT AND INSURANCE ADMINISTRATION

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
MEASURES OF EFFECTIVENESS								
1. NO. INSUR POLICIES PROCURED BEFORE EXPIRATION DATE	3	4	4	4	4	4	4	4
2. AV LENGTH OF TIME TO PROCESS PROP LOSS CLAIM REQ	15	15	15	15	15	15	15	15
3. AV LENGTH OF TIME TO RECOVER INSURANCE PROCEEDS	60	60	60	60	60	60	60	60
4. AV LENGTH OF TIME TO PROCESS LIABILITY LOSS CLAIMS	90	90	90	90	90	90	90	90
5. AV TIME TO PROCESS LIABILITY LOSS POTHOLE CLAIMS	70	70	70	70	70	70	70	70
6. AV LENGTH OF TIME TO PROCESS AUTO LOSS CLAIMS	90	90	90	90	90	90	90	90
PROGRAM TARGET GROUPS								
1. TOTAL NO. OF STATEWIDE INSURANCE POLICIES PROCURED	3	4	4	4	4	4	4	4
2. TOTAL NO. OF PROPERTY LOSS CLAIMS PROCESSED	100	100	100	100	100	100	100	100
3. TOTAL LIABILITY CLAIMS PROCESSED - EXCL. POTHOLE	500	500	500	500	500	500	500	500
4. TOTAL NO. OF LIABILITY POTHOLE CLAIMS PROCESSED	150	150	150	150	150	150	150	150
5. TOTAL NUMBER OF AUTOMOBILE LOSS CLAIMS PROCESSED	400	400	400	400	400	400	400	400
6. NUMBER OF STATE OFFICIALS AND EMPLOYEES	55000	55000	55000	55000	55000	55000	55000	55000
7. FAIR MARKET VALUE OF STATE BLDGS/CONTENTS (\$ MILL)	1600	17500	17500	17500	17500	17500	17500	17500
8. NUMBER OF STATE VEHICLES	5500	5500	5500	5500	5500	5500	5500	5500
PROGRAM ACTIVITIES								
1. TOTAL NUMBER OF STATEWIDE INSURANCE POLICIES	3	4	4	4	4	4	4	4
2. TOTAL NUMBER OF PROPERTY LOSS CLAIMS RECEIVED	80	80	80	80	80	80	80	80
3. TOTAL NUMBER OF CRIME LOSS CLAIMS RECEIVED	1	1	1	1	1	1	1	1
4. TOTAL NUMBER OF LIABILITY CLAIMS RECEIVED	650	650	650	650	650	650	650	650
5. TOTAL NUMBER OF AUTOMOBILE CLAIMS RECEIVED	375	375	375	375	375	375	375	375
6. NUMBER OF RISK ASSESSMENT REPORTS ISSUED	2	2	2	2	2	2	2	2
7. NUMBER OF BUILDING INSPECTION REPORTS ISSUED	2	2	2	2	2	2	2	2
8. NO. OF TRAINING SESSIONS PROVIDED TO STATE DEPTS	2	2	2	2	2	2	2	2
9. NUMBER OF STATEMENTS OF SELF-INSURANCE ISSUED	500	500	500	500	500	500	500	500
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY CHARGES FOR CURRENT SERVICES	46	50	50	50	50	50	50	50
TOTAL PROGRAM REVENUES	14,012	15,065	15,065	15,065	15,065	15,065	15,065	15,065
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS		10	10	10	10	10	10	10
ALL OTHER FUNDS	14,058	15,105	15,105	15,105	15,105	15,105	15,105	15,105
TOTAL PROGRAM REVENUES	14,058	15,115	15,115	15,115	15,115	15,115	15,115	15,115

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

A. Statement of Program Objectives

To protect the state against catastrophic losses and to minimize total risk management costs.

The amount of insurance purchased is based upon the best balance between risk and cost. Cost includes both the cost of insurance policies plus the deductible portions of the insurance policies. Risk is viewed in terms of historical losses and the number of occurrences for a type of loss.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The program is in compliance with Section 37-68(1)(A)(B).

Also, due to fluctuating insurance markets, the cost of insurance continues to be difficult to project for biennium budget purposes. Majority of the States cost of risk is the Property insurance premium. Insurance for the State's \$17.2 billion insurable assets (buildings, contents & equipment) can be affected by national and global catastrophic events, such as Hurricane Sandy (Oct. 2012) and Japan's earthquake and tsunami (Mar. 2011) respectively.

C. Description of Activities Performed

Activities performed include identifying and analyzing automobile, property and liability exposures, determining the frequency and severity of losses, and forecasting of losses to determine the most economical way of financing losses and to develop methods of minimizing exposures to loss. Other activities include claims investigations, processing and tracking.

In addition, the State's own loss history, UH-Manoa fire (Feb. 2012) and Farrington Auditorium roof collapse (Nov. 2012) will directly affect the program.

D. Statement of Key Policies Pursued

The State Risk Management and Insurance Administration, Chapter 41D, HRS, provides the program the authority to and the responsibility of financing or preventing catastrophic losses to the State government. It is the policy of the program to support the Hawaii State Plan in ways that will ensure financial integrity, accountability, and efficiency in government operations through the management or risk.

G. Discussion of Cost, Effectiveness, and Program Size Data

The State Risk Management Revolving Fund was established to centralize the financing of losses. Statewide property, crime and liability insurance policies are purchased to protect against catastrophic losses. Loss control services can be utilized to protect the State's assets, provide a safe environment and ensure uninterrupted service to the public. Claims adjusting services are done entirely in-house reducing the processing cost and improving quality.

E. Identification of Important Program Relationships

There are no significant program relationships with Federal, City and County and private sector programs.

F. Description of Major External Trends Affecting the Program

H. Discussion of Program Revenues

The State Risk Management Revolving Fund receives proceeds from insurance settlements, restitutions, interest from participation in the State-wide investment pool on unexpended funds, and assessments from departments/agencies benefiting from insurance coverages.

I. Summary of Analysis Performed

Pursuant to Act 134, SLH 2013, Section 116, a Comptroller's Report on the Study of the Risk Management Program was prepared in December 2013. The report may be viewed at the Department of Accounting and General Services website at: http://ags.hawaii.gov/wp-content/uploads/2014/01/study_on_risk_management_program.pdf.

J. Further Considerations

None.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS211**
 PROGRAM STRUCTURE NO. **11030703**
 PROGRAM TITLE: **LAND SURVEY**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
OPERATING COST	10.00*	10.00*	10.00*	10.00*	10.0*	10.0*	10.0*	10.0*
PERSONAL SERVICES	611,124	616,658	625,526	642,254	642	642	642	642
OTHER CURRENT EXPENSES	36,771	327,802	327,802	327,802	328	328	328	328
EQUIPMENT	6,010							
TOTAL OPERATING COST	653,905	944,460	953,328	970,056	970	970	970	970
BY MEANS OF FINANCING	10.00*	10.00*	10.00*	10.00*	10.0*	10.0*	10.0*	10.0*
GENERAL FUND	653,905	659,460	668,328	685,056	685	685	685	685
INTERDEPT. TRANSFER		285,000	285,000	285,000	285	285	285	285
TOTAL POSITIONS	10.00*	10.00*	10.00*	10.00*	10.00*	10.00*	10.00*	10.00*
TOTAL PROGRAM COST	653,905	944,460	953,328	970,056	970	970	970	970

PROGRAM ID: AGS211
 PROGRAM STRUCTURE: 11030703
 PROGRAM TITLE: LAND SURVEY

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
MEASURES OF EFFECTIVENESS								
1. AV NO. OF DAYS TO COMPLETE A QUIET TITLE REPORT	5	5	5	5	5	5	5	5
2. COMPLETED DESCRIPTION OF LANDS AS % OF REQUESTS	60	60	60	60	60	60	60	60
3. AVE NO. OF DAYS TO PROCESS LC & FP MAPS	15	15	15	15	15	15	15	15
4. AV NO. OF DAYS TO PRODUCE A DESCRIPTION OF LANDS	20	20	20	20	20	20	20	20
5. AV NO. OF DAYS TO PROCESS SHORELINE CERTIFICATION	40	40	40	40	40	40	40	40
PROGRAM TARGET GROUPS								
1. NO. REQUESTS FOR QUIET TITLE REPORTS	20	20	20	20	20	20	20	20
2. NO. REQUESTS FOR DESCRIPTIONS - STATE-OWNED LANDS	110	110	110	110	110	110	110	110
3. OWNERS OF LD CT & OTHER LANDS(TTL NO. MAPS RECD)	250	250	150	150	150	150	150	150
4. OWNERS OF BEACHFRONT PROPRTY(TTL NO CERT REQ RECD)	140	140	140	140	140	140	140	140
PROGRAM ACTIVITIES								
1. NO. OF REQUESTS FOR QUIET TITLE REPORTS COMPLETED	20	20	20	20	20	20	20	20
2. NO OF REQUESTS FOR DESCRIPTION OF LANDS COMPLETED	66	66	66	66	66	66	66	66
3. NO. OF LAND COURT AND FILE PLAN MAPS COMPLETED	250	250	150	150	150	150	150	150
4. NO. OF SHORELINE CERTIFICATIONS COMPLETED	140	140	140	140	140	140	140	140
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
CHARGES FOR CURRENT SERVICES	20	52	52	52	52	52	52	52
NON-REVENUE RECEIPTS		285	285	285	285	285	285	285
TOTAL PROGRAM REVENUES	20	337	337	337	337	337	337	337
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	20	52	52	52	52	52	52	52
ALL OTHER FUNDS		285	285	285	285	285	285	285
TOTAL PROGRAM REVENUES	20	337	337	337	337	337	337	337

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

A. Statement of Program Objectives

To assist in protecting the rights of public and private land ownership by providing land surveying services.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

Major activities include statewide field surveying services and furnishing of maps and descriptions of all government and selected private lands as a service to State Agencies who require this program's technical assistance. Maps and descriptions are utilized by these agencies for various types of land transactions.

Checking and processing all Land Court and File Plan maps referred by the Land Court and the Bureau of Conveyances, respectively, prior to these maps being adjudicated and recorded.

Assist the Department of Land and Natural Resources (DLNR) by reviewing all shoreline applications statewide. Maps are reviewed, checked on the ground and recommendations are forwarded to the Chairman of the Board of Land and Natural Resources.

The State is required to respond through the Circuit Courts on all "Quiet Title Actions" in which the State is cited as the defendant. The interest of the State as well as the general public are thoroughly researched and

reported to the Attorney General. The program is also involved in litigation as expert witnesses.

D. Statement of Key Policies Pursued

In support of the Hawaii State Plan, the program provides office and field land surveying services to facilitate the achievements of priority directives of the agencies serviced. Included as part of the policy is the protection of the State government and individuals property rights.

For the State's socio-cultural advancement with regard to housing, the program will assist in effectively accommodating the housing needs of Hawaii's people. Subdivision maps submitted on behalf of government agencies such as the Hawaii Public Housing Authority, the Department of Hawaiian Home Lands, the Federal Government, and the private sector are checked and processed in a timely manner.

To aid in exercising an overall conservation ethic in the use of Hawaii's resources, the program reviews all shoreline certification applications to insure conformance with existing shoreline administrative rules and statutes.

E. Identification of Important Program Relationships

Although essential activities exist between this program and other government agencies as well as others in the private sector, respective objectives of the parties involved are distinct and do not warrant integration. On land litigations, the Department of the Attorney General relies on the program's expertise and professional knowledge as expert witness.

F. Description of Major External Trends Affecting the Program

The amendment to Chapters 205 and 669, HRS, Shoreline Setback Act and "Quiet Title Actions", significantly increased the program's workload.

Special attention is concentrated in preserving the public's rights to access along beaches, forest lands and historic sites. In addition, previously unaccounted for old school grants, government remnants, and government roads have been claimed on behalf of the State. Numerous illegal use of Government lands especially along shorelines have been detected and reported to the DLNR. Subsequent actions by the DLNR have resulted in the sale or lease of lands or assessment of penalties that resulted in increased revenues.

equipment methodology are a necessary ingredient for a successful operation.

G. Discussion of Cost, Effectiveness, and Program Size Data

Acquisition of computers, scanners and electronic surveying instruments together with the use of e-mail and the internet have expedited services and dramatically improved accessibility to the public and government agencies requesting survey maps and survey information. However, limited funding and staff reductions negatively impacts the program's effectiveness.

H. Discussion of Program Revenues

Revenues for this program are derived from the sale of copies of maps and descriptions and prints of Land Court and File Plan maps. Fees are also assessed for the checking and processing of all Land Court and File Plan subdivision maps and field check of original Land Court Applications.

I. Summary of Analysis Performed

An in-depth program analysis has not been performed for this program.

J. Further Considerations

Rapidly changing technology in the field of computers and surveying equipment requires the program's constant need to update its software and equipment. The continued observations of the latest developments in

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: AGS223
 PROGRAM STRUCTURE NO. 11030704
 PROGRAM TITLE: OFFICE LEASING

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
CURRENT LEASE PAYMENTS								
OTHER CURRENT EXPENSES	6,697,505	6,839,900	6,839,900	6,839,900	6,840	6,840	6,840	6,840
TOTAL CURRENT LEASE PAYMENTS C	6,697,505	6,839,900	6,839,900	6,839,900	6,840	6,840	6,840	6,840
BY MEANS OF FINANCING								
GENERAL FUND	4,597,206	4,739,600	4,739,600	4,739,600	4,740	4,740	4,740	4,740
INTERDEPT. TRANSFER	2,100,299	2,100,300	2,100,300	2,100,300	2,100	2,100	2,100	2,100
OPERATING COST	4.00*	4.00*	4.00*	4.00*	4.0*	4.0*	4.0*	4.0*
PERSONAL SERVICES	266,212	280,840	288,021	299,297	299	299	299	299
OTHER CURRENT EXPENSES	8,714,625	8,715,773	8,715,773	8,715,773	8,716	8,716	8,716	8,716
TOTAL OPERATING COST	8,980,837	8,996,613	9,003,794	9,015,070	9,015	9,015	9,015	9,015
BY MEANS OF FINANCING								
GENERAL FUND	4.00*	4.00*	4.00*	4.00*	4.0*	4.0*	4.0*	4.0*
INTERDEPT. TRANSFER	5,581,137	5,596,913	5,604,094	5,615,370	5,615	5,615	5,615	5,615
	3,399,700	3,399,700	3,399,700	3,399,700	3,400	3,400	3,400	3,400
TOTAL POSITIONS	4.00*	4.00*	4.00*	4.00*	4.00*	4.00*	4.00*	4.00*
TOTAL PROGRAM COST	15,678,342	15,836,513	15,843,694	15,854,970	15,855	15,855	15,855	15,855

PROGRAM ID: AGS223
 PROGRAM STRUCTURE: 11030704
 PROGRAM TITLE: OFFICE LEASING

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
MEASURES OF EFFECTIVENESS								
1. # OF LEASING SVCS REQUESTS PROC AS % REQ RECEIVED	99	98	98	98	98	98	98	98
2. AV NO. OF DAYS FROM REQUEST TO EXECUTED LEASE	272	272	272	175	175	175	175	175
3. # LEASE PAYMTS TO VENDORS COMPL BY PAYMT DUE DATE	1672	1672	1696	1720	1600	1600	1600	1600
PROGRAM TARGET GROUPS								
1. TOTAL NUMBER OF STATE DEPARTMENTS AND AGENCIES	15	15	15	15	15	15	15	15
2. NUMBER OF EMPLOYEES	4910	4910	4950	4990	4790	4790	4790	4790
PROGRAM ACTIVITIES								
1. NO. OF REQUESTS FOR OFFICE LEASING SERVICES	34	30	38	25	25	25	25	25
2. NO. OF OFFICE LEASES CONSUMMATED	12	15	12	25	25	25	25	25
3. NO. OF OFFICE LEASE PAYMENTS COMPLETED	1672	1672	1696	1720	1600	1600	1600	1600
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	5,523	5,516	5,516	5,516	5,516	5,516	5,516	5,516
TOTAL PROGRAM REVENUES	5,523	5,516	5,516	5,516	5,516	5,516	5,516	5,516
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	23	16	16	16	16	16	16	16
ALL OTHER FUNDS	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500
TOTAL PROGRAM REVENUES	5,523	5,516	5,516	5,516	5,516	5,516	5,516	5,516

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

A. Statement of Program Objectives

To provide centralized office leasing services and acquire office space in non-state owned buildings for use by State departments and agencies.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The program complies with Section 37-68 (1)(A)(B).

C. Description of Activities Performed

This program provides leasing services for all state agencies of the Executive Branch, with exceptions to include the Hawaii Community Development Authority, Housing and Community Development Corporation of Hawaii, and the University of Hawaii. It assists user agencies in locating suitable office space, negotiating lease terms and conditions including provisions for tenant improvements, preparing lease agreements, and processing applicable leases for recordation at the Bureau of Conveyances.

The program staff act as tenant representatives by initiating and/or coordinating and managing necessary renovation projects for leased office space, monitoring and ensuring the delivery of proper services provided for in leases (i.e. repairs and maintenance, air conditioning, custodial), and coordinating with the Central Services Division in providing building operation and maintenance services where applicable. The program tracks existing leases and renegotiates each as required, and processes invoices for lease

D. Statement of Key Policies Pursued

The program collects data for determining geographic lease cost, and compiles market reports and other data to determine current and future trends in the commercial office market. The key policies of cost effectiveness and service provided by the program are in keeping with the objectives and policies of the Hawaii State Plan and interim planning documents.

E. Identification of Important Program Relationships

The program services all State departments of the Executive Branch upon request, and is sensitive to the operational needs of user agencies, as well as applicable funding and other restrictions and requirements affecting them. Timely completion of contracts for securing office space can have a direct impact on the user agency in providing services to other state agencies and to the general public.

F. Description of Major External Trends Affecting the Program

Hawaii's economy is continuing its steady growth and should maintain that pace into 2015.

In Honolulu, the commercial office vacancy rates are 13.45% for the 3rd quarter of 2014, which translates to around 2 million square feet of office space throughout Oahu. Vacancy rates have fluctuated between 12.24% in the 4th quarter of 2013 to 13.55% for the 2nd quarter of 2014. This was mainly due to large tenant relocations and downsizing. The highest vacancy rate in over a decade was around 14.5% in 2002 following the terrorist attacks in 2001.

Honolulu's unemployment rate is currently around 4.2%, and is the 7th lowest in the nation. Many see the State's construction industry as underperforming, but are optimistic about it becoming the leading industry for economic growth in Hawaii in 2015, perhaps more than tourism. Tourism will contribute to growth, but tourism patterns have been erratic with visitor arrivals rising just 0.5% from January to September this year.

For the commercial office market, industry leaders are hopeful that low unemployment, rising income levels, and increased construction activity will all aid in the recovery from the soft market conditions. Landlords are hopeful that this will lead to declining vacancy rates and the stabilization of contract lease rental rates. The current average asking base rate on Oahu is \$1.61 per square foot, per month, and \$1.33 per square foot for common area maintenance, or a gross of \$2.94 per square foot, per month.

G. Discussion of Cost, Effectiveness, and Program Size Data

The program will continue to pursue the most favorable lease rates and terms in any given commercial office market. The program respond to the leasing needs of State agencies as efficiently as possible, with emphasis on placing new programs in lease space in order to expedite service to the public, and meeting the needs of federal mandates and legislative requirements.

The program will continue to work with the division's Planning Branch to relocate agencies from lease space to state-owned office buildings, in order to reduce lease expenses and create operational efficiencies for user agencies.

H. Discussion of Program Revenues

The program generates revenue of approximately \$16,000 per year from rents charged to several tenants occupying portions of State office buildings in Downtown Honolulu.

I. Summary of Analysis Performed

The Leasing Program continues to operate under policies of the Hawaii State Plan and departmental goals and objectives. Reduction in state-wide office leasing cost is a major objective of the program.

J. Further Considerations

There are no further considerations.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: AGS221
 PROGRAM STRUCTURE NO. 11030801
 PROGRAM TITLE: PUBLIC WORKS-PLANNING, DESIGN & CONSTRUC

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
OPERATING COST	16.00*	16.00*	16.00*	16.00*	16.0*	16.0*	16.0*	16.0*
PERSONAL SERVICES	2,113,427	2,657,102	2,692,383	2,733,417	2,733	2,733	2,733	2,733
OTHER CURRENT EXPENSES	417,001	2,650,000	2,650,000	2,650,000	2,650	2,650	2,650	2,650
EQUIPMENT	31,792							
TOTAL OPERATING COST	2,562,220	5,307,102	5,342,383	5,383,417	5,383	5,383	5,383	5,383
BY MEANS OF FINANCING	16.00*	16.00*	16.00*	16.00*	16.0*	16.0*	16.0*	16.0*
GENERAL FUND	1,281,958	1,307,102	1,342,383	1,383,417	1,383	1,383	1,383	1,383
REVOLVING FUND	1,280,262	4,000,000	4,000,000	4,000,000	4,000	4,000	4,000	4,000
CAPITAL INVESTMENT APPROPRIATIONS								
PLANS	8,463,000	17,521,000	8,608,000	8,806,000	9,241	9,241	9,698	9,698
LAND ACQUISITION	2,000	2,000	2,000	2,000	2	2	2	2
DESIGN	2,757,000	9,404,000	1,101,000	1,101,000	1,211	2,311	2,541	2,541
CONSTRUCTION	24,948,000	24,505,000	10,791,000	10,791,000	20,811	20,811	22,891	22,891
EQUIPMENT	12,000	13,000	10,000	10,000	10	10	10	10
TOTAL CAPITAL APPROPRIATIONS	36,182,000	51,445,000	20,512,000	20,710,000	31,275	32,375	35,142	35,142
BY MEANS OF FINANCING								
G.O. BONDS	36,182,000	51,445,000	20,512,000	20,710,000	31,275	32,375	35,142	35,142
TOTAL POSITIONS	16.00*	16.00*	16.00*	16.00*	16.00*	16.00*	16.00*	16.00*
TOTAL PROGRAM COST	38,744,220	56,752,102	25,854,383	26,093,417	36,658	37,758	40,525	40,525

PROGRAM ID: AGS221
PROGRAM STRUCTURE: 11030801
PROGRAM TITLE: PUBLIC WORKS - PLANNING, DESIGN, AND CONSTRUCTION

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
MEASURES OF EFFECTIVENESS								
1. AV VARIANCE BETWEEN EST & ACTUAL BID OPENING DATES	3	3	3	3	3	3	3	3
2. AV PRE-BID CONSTRUCTION EST AS % OF AV BID PRICE	100	100	100	100	100	100	100	100
3. AV VAR BTWN EST & ACTUAL CONSTR COMPLETION DATES	3	3	3	3	3	3	3	3
4. AV COST CHANGE ORDERS AS % AV ACTUAL CONST COST	3	3	3	3	3	3	3	3
5. FOR TTL CIP REQUIRED, % OF FUNDS ACTUALLY APPROP	100	100	100	100	100	100	100	100
PROGRAM TARGET GROUPS								
1. CAPITAL IMPROV APPROPRIATIONS (IN \$100,000)	742	867	95	193	2261	603	782	631
2. PUBLIC BUILDINGS, REPAIRS & ALTERATIONS (\$100,000)	112	140	110	14	120	120	132	132
PROGRAM ACTIVITIES								
1. TOTAL COSTS OF FAC OR PROJECT UNDER DESIGN (\$MILL)	224	398	400	400	400	400	400	400
2. PROJ UNDER CONSTRUCTION DURING FY (EST COST \$MILL)	316	498	500	500	500	500	500	500
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	3	2	2	3	3	3	3	3
CHARGES FOR CURRENT SERVICES	516	924	451	506	509	509	599	599
FINES, FORFEITS AND PENALTIES	30							
NON-REVENUE RECEIPTS	331	350	350	375	375	375	375	375
TOTAL PROGRAM REVENUES	880	1,276	803	884	887	887	977	977
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	30							
SPECIAL FUNDS	80	473						
ALL OTHER FUNDS	770	803	803	884	887	887	977	977
TOTAL PROGRAM REVENUES	880	1,276	803	884	887	887	977	977

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

A. Statement of Program Objectives

To ensure development of approved physical facilities necessary for the effective operation of State programs by providing timely and economical design and construction services within assigned areas of responsibility.

upgrades, especially of deteriorated air conditioning systems; to upgrade lighting systems, retro-commission or conduct energy surveys of existing facilities; and upgrade and implement facility management initiatives for conserving energy and non-renewable resources to maximize energy conservation benefits and to meet the mandates of Act 77, SLH 2002.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

This CIP request includes funding to continue with the statewide CIP improvements to address health and safety and energy conservation initiatives in public buildings and sites.

The Lump Sum Maintenance of Existing Facilities, PWD, Statewide, is comprised of the highest priority projects that will result in extending the usable life of DAGS-managed facilities. These projects will continue with the statewide improvements to address health, safety, and energy conservation initiatives in public buildings and sites.

D. Statement of Key Policies Pursued

In designing facilities, spaces provided are optimized in terms of size, use, configuration, location and necessary utilities. The program attempts to provide these spaces as effectively as possible, by striking a balance between aesthetics, function, purpose, materials and cost.

Costs for operation and maintenance are also factored into the design by incorporating energy efficient systems for elements such as lighting, electrical systems, water heating and ventilation systems. Finally, the program is concerned with expediting the design and construction so that the facilities will be available for use by user agencies when needed and when funds are available.

C. Description of Activities Performed

The program provides centralized planning, architectural, engineering, and construction management services to DAGS, other departments of the Executive Branch, the Judiciary, the Legislature, and others as delegated or upon request. The program conducts site selection studies; coordinates the acquisition of land; master plans proposed improvements to the sites; designs and constructs buildings, facilities and other improvements; acquires furniture and equipment for these facilities; administers DAGS-managed office space; reviews office space needs for all departments; and prepares and implements long-range facility plans for meeting administrative space requirements for all agencies. The Energy Conservation Improvements, Statewide, and Lump Sum Maintenance of Existing Facilities, Statewide, requests focus on all work necessary to: complete critical health and safety repair, replacement and

E. Identification of Important Program Relationships

The dollar value of appropriations and number of projects that designate the Department of Accounting and General Services (DAGS) as the expending agency vary annually. These projects are implemented upon request by user agencies. Therefore, the program's target group size workload is dependent to a large degree on work requested by other agencies and the types of projects for which appropriations are received.

F. Description of Major External Trends Affecting the Program

Hawaii's economic condition, tax revenues and demographics affect competition for construction projects (i.e. bid prices and numbers of bidders), the number of projects and dollar amounts appropriated for projects and types of projects assigned to the program (e.g., new construction, renovations, repairs and alterations of State facilities, furniture/equipment, etc.).

G. Discussion of Cost, Effectiveness, and Program Size Data

FY 14 actual expenditures were higher (+20% from the prior year) due to collective bargaining agreement adjustments; however, total actual revolving fund expenditures for supplies, services and equipment for CIP projects were lower than the budgeted expenditure ceiling resulting in an overall decrease (-52% from the appropriation amount) in the expenditures for the CIP mileage, supplies, and accrued vacation and sick leave accounts.

Program efficiency increased in compressing bid opening times on an average of 0.2 months or an average of 6 days from the estimated bid opening date instead of the projected 3 months or 90 days. Also, even as the industry continues to rebound, construction costs came in at an average of 23% less than the pre-bid estimates allowing the state to further maximize on project funds.

CIP appropriations are estimated based on the amount appropriated to DAGS – Public Works as the expending agency in Act 122, SLH 2014. The total amount of CIP appropriations the program received were 96% of what the program requested.

The total amount appropriated to the program for capital improvement projects (CIP) managed by DAGS was \$100.7 million, of which \$15.0

million was allocated for planning and design of a new Liliha Civic Center, \$4.1 million to reconstruct the State Capitol Upper Roof, \$11.5 million for a First Responders Technology Campus and Cyber Security Command Center, \$24.0 million for Statewide Enterprise Resource Planning, and \$6.0 million for the Enterprise IT Infrastructure project.

H. Discussion of Program Revenues

Program revenue is derived from minor amounts collected for: annual interest earned investment pool accounts for capital improvement projects managed by the Department of Budget and Finance; the sale of copies of public documents per Section 92-21, HRS; rebate from "pcard" charge card purchases and assessments to CIP projects in accordance with Section 107-1.5, HRS.

I. Summary of Analysis Performed

No in-depth analyses have been conducted for this request.

J. Further Considerations

None.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS231**
 PROGRAM STRUCTURE NO. **11030802**
 PROGRAM TITLE: **CENTRAL SERVICES - CUSTODIAL SERVICES**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
CURRENT LEASE PAYMENTS								
OTHER CURRENT EXPENSES	494,880	494,880	494,880	494,880	495	495	495	495
TOTAL CURRENT LEASE PAYMENTS C	494,880	494,880	494,880	494,880	495	495	495	495
BY MEANS OF FINANCING								
GENERAL FUND	494,880	494,880	494,880	494,880	495	495	495	495
OPERATING COST	119.00*	119.00*	119.00*	119.00*	119.0*	119.0*	119.0*	119.0*
PERSONAL SERVICES	4,274,222	4,520,420	4,730,240	4,911,175	4,911	4,911	4,911	4,911
OTHER CURRENT EXPENSES	14,792,244	15,079,737	15,079,737	15,079,737	15,080	15,080	15,080	15,080
EQUIPMENT	21,141							
TOTAL OPERATING COST	19,087,607	19,600,157	19,809,977	19,990,912	19,991	19,991	19,991	19,991
BY MEANS OF FINANCING								
GENERAL FUND	17,329,779	17,842,329	18,052,149	18,233,084	18,233	18,233	18,233	18,233
SPECIAL FUND	58,744	58,744	58,744	58,744	59	59	59	59
INTERDEPT. TRANSFER	1,699,084	1,699,084	1,699,084	1,699,084	1,699	1,699	1,699	1,699
TOTAL POSITIONS	119.00*	119.00*	119.00*	119.00*	119.00*	119.00*	119.00*	119.00*
TOTAL PROGRAM COST	19,582,487	20,095,037	20,304,857	20,485,792	20,486	20,486	20,486	20,486

PROGRAM ID: AGS231
 PROGRAM STRUCTURE: 11030802
 PROGRAM TITLE: CENTRAL SERVICES - CUSTODIAL SERVICES

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
MEASURES OF EFFECTIVENESS								
1. 4 INTERNAL SVC INSPECTIONS/QTR & ACCEPTBLE SCORES	80	80	80	80	80	80	80	80
2. BLDG OCCUPANT'S EVALUATION OF CUSTODIAL SERVICES	70	70	70	70	70	70	70	70
PROGRAM TARGET GROUPS								
1. TOTAL ASSIGNED BUILDINGS	78	78	78	78	78	78	78	78
PROGRAM ACTIVITIES								
1. TOTAL NUMBER OF WORK STATIONS (JANITOR II)	74	74	74	74	74	74	74	74
2. NUMBER OF SQUARE FEET SERVICED	2.7	2.7	2.7	2.7	2.7	2.7	2.7	2.7
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	25	16	16	16	16	16	16	16
CHARGES FOR CURRENT SERVICES	1,758	1,758	1,758	1,158	1,158	1,158	1,158	1,158
TOTAL PROGRAM REVENUES	1,783	1,774	1,774	1,174	1,174	1,174	1,174	1,174
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	2	1	1	1	1	1	1	1
SPECIAL FUNDS	59	59	59	59	59	59	59	59
ALL OTHER FUNDS	1,722	1,714	1,714	1,114	1,114	1,114	1,114	1,114
TOTAL PROGRAM REVENUES	1,783	1,774	1,774	1,174	1,174	1,174	1,174	1,174

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

A. Statement of Program Objectives

To maintain assigned public buildings in a clean and safe condition by providing a variety of custodial services

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No program workload adjustment request is proposed. The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

The program performs building management functions for assigned facilities statewide. With the complexity of mechanical systems found in newer buildings and progressive aging of existing ones, program responsibilities and scope of work have significantly increased. In order to meet these challenges, management initiatives have been implemented that places greater emphasis on the “user as client” relationship. In this respect, an Internet based work order request system has been implemented for assigned public facilities on Oahu.

The major activities provided by this program include building management functions to address, respond and evaluate user and occupant concerns; monitoring maintenance contracts; providing housekeeping services; ensuring that preventative maintenance and alteration functions are performed adequately and in a timely manner; and establishing energy management policy and monitoring of energy consumption for all assigned buildings. Washington Place is also part of the Custodial Program having been transferred from the Office of the Governor in FY 13.

D. Statement of Key Policies Pursued

The program supports Section 226-14, HRS, of the Hawaii State Plan that is to accommodate the custodial requirements of agencies housed in the Department of Accounting and General Services (DAGS) managed facilities. Additionally, energy conservation and efficiency practices are promoted through a computerized system that monitors and controls air conditioning use in major buildings on Oahu. These activities are pursued in accordance with Section 226-18, HRS, of the Hawaii State Plan.

E. Identification of Important Program Relationships

The program is not involved in any significant relationships with other agencies.

F. Description of Major External Trends Affecting the Program

Hawaii’s dependency on oil and the impact of volatile world oil prices has created funding challenges over the last couple of years. Although prices have declined from record levels due to the worldwide economic slowdown, and increased supply, future increases are expected in the coming years.

G. Discussion of Cost, Effectiveness, and Program Size Data

Program effectiveness and costs are controlled through the development of standardized work procedures for janitorial staff, careful selection of cleaning products, monitoring of equipment maintenance contracts, preventative maintenance activity, customer satisfaction surveys, and energy conservation practices. Program size data will remain constant for

the coming biennium, as no new facilities are planned to be added to the existing building inventory.

H. Discussion of Program Revenues

The program generates approximately \$1,000 in locker rentals to employees at various locations within the downtown civic center on Oahu.

I. Summary of Analysis Performed

There are no recent studies that have been performed on this program.

J. Further Considerations

None.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS232**
 PROGRAM STRUCTURE NO. **11030803**
 PROGRAM TITLE: **CENTRAL SERVICES - GROUNDS MAINTENANCE**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
OPERATING COST	27.00*	27.00*	27.00*	27.00*	27.0*	27.0*	27.0*	27.0*
PERSONAL SERVICES	1,021,633	1,062,157	1,107,712	1,145,980	1,145	1,145	1,145	1,145
OTHER CURRENT EXPENSES	618,573	649,253	649,253	649,253	650	650	650	650
EQUIPMENT	23,526							
MOTOR VEHICLE	7,125							
TOTAL OPERATING COST	1,670,857	1,711,410	1,756,965	1,795,233	1,795	1,795	1,795	1,795
BY MEANS OF FINANCING								
GENERAL FUND	27.00*	27.00*	27.00*	27.00*	27.0*	27.0*	27.0*	27.0*
	1,670,857	1,711,410	1,756,965	1,795,233	1,795	1,795	1,795	1,795
TOTAL POSITIONS	27.00*	27.00*	27.00*	27.00*	27.00*	27.00*	27.00*	27.00*
TOTAL PROGRAM COST	1,670,857	1,711,410	1,756,965	1,795,233	1,795	1,795	1,795	1,795

PROGRAM ID: **AGS232**
 PROGRAM STRUCTURE: **11030803**
 PROGRAM TITLE: **CENTRAL SERVICES - GROUNDS MAINTENANCE**

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>MEASURES OF EFFECTIVENESS</u>								
1. EVALUATIONS FROM GROUNDS SURVEY FROM BLDG OCCUPNTS	70	70	70	70	70	70	70	70
2. ANNUAL FACILITY ASSESSMENT SCORES	85	85	85	85	85	85	85	85
<u>PROGRAM TARGET GROUPS</u>								
1. TOTAL NUMBER OF FACILITIES	119	119	119	119	119	119	119	119
<u>PROGRAM ACTIVITIES</u>								
1. NUMBER OF GROUNDSKEEPING POSITIONS	27	27	27	27	27	27	27	27
2. TOTAL ACREAGE SERVICED	106.3	106.3	106.3	106.3	106.3	106.3	106.3	106.3
3. NUMBER OF REFUSE COLLECTION SITES	28	28	28	28	28	28	28	28

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS232: CENTRAL SERVICES – GROUNDS MAINTENANCE

11 03 08 03

A. Statement of Program Objectives

To maintain the grounds surrounding assigned public buildings in a neat and attractive condition by providing a variety of grounds maintenance services.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No program workload adjustment request is proposed. The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

The program performs grounds maintenance services at assigned public buildings and contracts out to trim trees at those facilities.

D. Statement of Key Policies Pursued

The program supports Section 226-14, HRS, the Hawaii State Plan, by maintaining grounds at assigned public buildings in a functional, aesthetic, and safe condition providing a variety of grounds maintenance services.

E. Identification of Important Program Relationships

The program relies on AGS 233, Central Services – Building Repairs and Alterations to make emergency, major, and minor repairs at the facilities. These include irrigation systems, walkways, parking lots, etc.

F. Description of Major External Trends Affecting the Program

Liability issues have necessitated additional and timely tree trimming to ensure public safety.

G. Discussion of Cost, Effectiveness, and Program Size Data

Program effectiveness and costs are controlled through the development of standardized work procedures for grounds staff, monitoring of equipment maintenance contracts, preventative maintenance activity, and customer satisfaction surveys. Program size data will remain constant for the coming biennium, as no new facilities are planned to be added to the existing building inventory.

H. Discussion of Program Revenues

Not applicable.

I. Summary of Analysis Performed

There are no recent studies that have been performed on this program.

J. Further Considerations

None.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS233**
 PROGRAM STRUCTURE NO. **11030804**
 PROGRAM TITLE: **CENTRAL SERVICES - BUILDING REPAIRS & AL**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
OPERATING COST	33.00*	33.00*	33.00*	33.00*	33.0*	33.0*	33.0*	33.0*
PERSONAL SERVICES	1,867,595	1,929,643	2,005,097	2,067,801	2,069	2,069	2,069	2,069
OTHER CURRENT EXPENSES	1,108,865	1,165,911	1,165,911	1,165,911	1,165	1,165	1,165	1,165
EQUIPMENT	23,880							
MOTOR VEHICLE	29,800							
TOTAL OPERATING COST	3,030,140	3,095,554	3,171,008	3,233,712	3,234	3,234	3,234	3,234
BY MEANS OF FINANCING	33.00*	33.00*	33.00*	33.00*	33.0*	33.0*	33.0*	33.0*
GENERAL FUND	2,930,140	2,995,554	3,071,008	3,133,712	3,134	3,134	3,134	3,134
INTERDEPT. TRANSFER	100,000	100,000	100,000	100,000	100	100	100	100
TOTAL POSITIONS	33.00*	33.00*	33.00*	33.00*	33.00*	33.00*	33.00*	33.00*
TOTAL PROGRAM COST	3,030,140	3,095,554	3,171,008	3,233,712	3,234	3,234	3,234	3,234

PROGRAM ID: AGS233
 PROGRAM STRUCTURE: 11030804
 PROGRAM TITLE: CENTRAL SERVICES - BUILDING REPAIRS AND ALTERATIONS

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
MEASURES OF EFFECTIVENESS								
1. % OF PROGRAM PROJECTS COMPLETED WITHIN TIMETABLE	100	100	100	100	100	100	100	100
2. % EMERGENCY REP & ALTERATNS RESPNDED TO IN 48 HRS	100	100	100	100	100	100	100	100
3. % OF SATISFACTORY SURVEY EVALUATIONS OF R&A SVCS	90	90	90	90	90	90	90	90
4. % OF SATISFACTORY SURVEY EVAL OF SPECIAL PROJECTS	90	90	90	90	90	90	90	90
PROGRAM TARGET GROUPS								
1. TOTAL NUMBER OF ASSIGNED STATE BUILDINGS	164	164	164	164	164	164	164	164
PROGRAM ACTIVITIES								
1. TTL NO. OF NORMAL REPAIRS & ALTERATIONS PROJECTS	3276	3300	3400	3600	3600	3600	3600	3600
2. TOTAL NUMBER OF EMERGENCY PROJECTS	971	980	1000	1000	1000	1000	1000	1000
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
CHARGES FOR CURRENT SERVICES	100	100	100					
TOTAL PROGRAM REVENUES	100	100	100					
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
SPECIAL FUNDS	100	100	100					
TOTAL PROGRAM REVENUES	100	100	100					

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS233: CENTRAL SERVICES – BUILDING REPAIRS AND ALTERATIONS

11 03 08 04

A. Statement of Program Objectives

To maintain assigned public buildings in a safe condition and at a high level of utility by providing repair and maintenance services and by making minor alterations.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No program workload adjustment request is proposed. The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

The program provides management and technical and workforce support to upkeep and maintain assigned public buildings, public libraries, health and civic centers statewide. The program administers projects that involve both general funds as well as capital improvement program and repair and alteration funds. With respect to minor and emergency repairs, appropriate staff on Oahu is dispatched to accomplish work orders that are primarily received via an Internet based request system.

All work is performed to preserve the life of buildings as well as safeguard its occupants and public users. Activities involving emergency repairs are completed immediately to remove unsafe barriers or conditions. In addition, the program provides staff and technical assistance for legislative sessions as well as State and National functions.

D. Statement of Key Policies Pursued

The program supports Section 226-14, HRS, the Hawaii State Plan, that relates to the preservation and use of public facilities.

E. Identification of Important Program Relationships

The program is not involved in any significant relationships with other agencies.

F. Description of Major External Trends Affecting the Program

The cost of energy and the conservation of natural resources have necessitated the program to look at ways to reduce the consumption of natural resources in State buildings.

G. Discussion of Cost, Effectiveness, and Program Size Data

Program costs are controlled through the development of standardized work procedures, bulk purchases and competitive bidding practices. Effectiveness is measured through workload statistics, internal inspections and survey of user satisfaction.

H. Discussion of Program Revenues

Not applicable.

I. Summary of Analysis Performed

No recent studies have been performed on this program.

J. Further Considerations

None.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS240**
 PROGRAM STRUCTURE NO. **11030901**
 PROGRAM TITLE: **STATE PROCUREMENT**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
OPERATING COST	22.00*	22.00*	22.00*	22.00*	22.0*	22.0*	22.0*	22.0*
PERSONAL SERVICES	898,008	1,139,424	1,183,486	1,213,022	1,213	1,213	1,213	1,213
OTHER CURRENT EXPENSES	66,322	81,039	81,039	81,039	81	81	81	81
EQUIPMENT	7,178							
TOTAL OPERATING COST	971,508	1,220,463	1,264,525	1,294,061	1,294	1,294	1,294	1,294
BY MEANS OF FINANCING	22.00*	22.00*	22.00*	22.00*	22.0*	22.0*	22.0*	22.0*
GENERAL FUND	971,508	1,220,463	1,264,525	1,294,061	1,294	1,294	1,294	1,294
TOTAL POSITIONS	22.00*	22.00*	22.00*	22.00*	22.00*	22.00*	22.00*	22.00*
TOTAL PROGRAM COST	971,508	1,220,463	1,264,525	1,294,061	1,294	1,294	1,294	1,294

PROGRAM ID: AGS240
 PROGRAM STRUCTURE: 11030901
 PROGRAM TITLE: STATE PROCUREMENT

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
MEASURES OF EFFECTIVENESS								
1. EST COST SAVINGS BY JURISIC UTLIZ SPO PL/VL(\$1000)	13545	3500	3500	3500	3500	3500	3500	3500
2. PROPERTY TRANSFERRED BETWEEN AGENCIES (\$1000)	5309	5000	5000	5000	5000	5000	5000	5000
3. MOVING 3-YEAR AV OF ERRORS IN INVENTORY REPORTING	0	0	0	0	0	0	0	0
4. COST SAVINGS OF HI ELECT PROC AWARDS (1000)	17459	14000	14000	14000	14000	14000	14000	14000
5. % OF SPO WS EVAL W/ MEANINGFUL/PRACTICAL RATINGS	59	60	60	60	60	60	60	60
6. REBATES REC FR PCARD FOR PARTICIPATNG (THOU DOLLR)	1532	1400	1400	1400	1400	1400	1400	1400
PROGRAM TARGET GROUPS								
1. NO. OF JURISDTNS UTILIZING COOP PURCHASING AGREEMT	20	20	20	20	20	20	20	20
2. NO. OF ORG CODES LISTED IN THE FIXED ASSET INV SYS	1185	1185	1185	1185	1185	1185	1185	1185
3. NO. AGENCIES ISSUING HLTH & HUMN SVS SOLICITATIONS	22	22	22	22	22	22	22	22
4. NO. OF PCARD HOLDERS FOR ALL PARTICIPATING JURISDI	3762	3760	3760	3760	3760	3760	3760	3760
PROGRAM ACTIVITIES								
1. NUMBER OF AWARDS FOR PRICE & VENDOR LIST CONTRACTS	31	67	67	67	67	67	67	67
2. NO. OF STATE OF HAWAII ELEC PROCURMT SYS SOLICITNS	1676	1300	1300	1300	1300	1300	1300	1300
3. NO. OF PROCURMT TRAINING WORKSHOP ATTENDEES	6859	9000	9000	9000	9000	9000	9000	9000
4. RATIO PCARD TRANS/PO TRANS OBJ CODE EX DOE,UH,HHSC	12	12	12	12	12	12	12	12
5. NUMBER OF ITEMS TRANSFERRED BETWEEN AGENCIES	1654	2000	2000	2000	2000	2000	2000	2000
6. NO. OF INVENTORY TRANSACTIONS AUDITED & PROCESSED	31438	40000	40000	40000	40000	40000	40000	40000
7. TOTAL VALUE OF PROP ADDED TO INVENTORY (THOUSAND)	569374	600000	600000	600000	600000	600000	600000	600000
8. NO. OF COMP/RESTRICT HLTH & HMN SVC SOLICITATIONS	68	62	62	62	62	62	62	62
9. NO. OF UH CONSTRUCTION PROCUREMENTS REVIEWED	49	35	35	35	35	35	35	35

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

A. Statement of Program Objectives

To promote economy, efficiency, effectiveness, and impartiality in the procurement of goods, services and construction for State and county governments through development, implementation and maintenance of policies and procedures that provide for broad-based competition, accessibility to government contracts, fiscal integrity and responsibility in the procurement process; to procure or supervise the procurement of goods and services to meet the State's need through economical purchases and inventory control.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

The State Procurement Office (SPO) serves as the central procurement office for all governmental bodies of the State by developing and revising laws, rules, policies, and procedures; providing assistance and advice; and coordinating and conducting procurement training as well as developing and maintaining a procurement manual and vendors guide for the procurement of commodities, services, and construction. Purchasing staff activities are directed toward further improving the State of Hawaii Electronic Procurement System, purchasing card program, website content and navigation, training workshops and on-demand training, and information systems and distribution. Application of the principles of standardization and volume buying on a competitive basis to secure the most favorable prices on commodities and services continues. Price and vendor lists for common-use groups are published and distributed to all

agencies of the Executive Branch, with cooperative participation by the Judiciary, the Legislature, the counties, and other separate purchasing jurisdictions.

The Inventory Management staff establishes and enforces standards relating to the accounting of State-owned property. These standards are intended to achieve the uniformity necessary to facilitate the safeguarding of State property against unauthorized use or removal, to provide an essential part of the accounting records of State agencies, to assist administrators and property custodians with effective management of State property, to provide a basis of property insurance, and to fix property responsibilities of State officials as prescribed by Chapter 103D, HRS.

The SPO also governs and optimizes resources for the planning, procuring and contracting of all health and human services for the State. It directs a single process that provides fair and equitable treatment of providers. Centralized activities include training, distribution of information through the Purchase of Service Team, and involvement with the Community Council on Purchases of Health and Human Services. Requests for chief procurement officer approval are processed and a health and human services website is maintained that includes centralized databases for contracts, request for proposals, and requests for chief procurement officer approval.

D. Statement of Key Policies Pursued

Key policy thrusts are to capitalize on new technological applications and to train personnel performing procurement functions, including contractors, vendors and health and human services providers from the private sector. New technologies offer new possibilities to improve information exchange and procurement processes. Expanding the training program will improve

the corporate knowledge of agency personnel and better capitalize on their resourcefulness.

Reviews and updates of the Hawaii Administrative Rules governing Chapter 103D, HRS, Hawaii Public Procurement Code, and Chapter 103F, HRS, Purchase of Health and Human, will also continue to direct procurement and inventory management processes. The policy of the program to be in support of the Hawaii State Plan by promoting the achievement of efficient, effective, and responsive government programs by providing necessary procurement services and promoting transparency of government procurement processes.

E. Identification of Important Program Relationships

The SPO is a member of the Western State Contracting Alliance/National Association of State Procurement Officials (WSCA-NASPO), the National Institute of Government Purchasing (NIGP), and the National Contract Management Association (NCMA). These organizations provide valuable information and assistance on procurement and open communications to states, cities, and other entities with similar processes and rules.

F. Description of Major External Trends Affecting the Program

Major external trends affecting the SPO include the uncertain economy and continuing technological innovations. These trends are interactive as they impact the SPO and other State agencies, and also contractors, vendors and providers.

G. Discussion of Cost, Effectiveness, and Program Size Data

Currently, SPO's total position count is 22. With past budget reductions and recent budget restrictions, there is only enough funding to fill 18 positions. Without sufficient resources, the program will be adversely

impacted with less procurement performed and fewer centralized services. The customer base is expected to remain stable but the urgency and necessity for improved procurement practices should increase as austere funding demand greater resourcefulness. Similarly, budget reductions and restrictions will further widen SPO's gap between resources needed and resources provided.

Requirements continue to expand without additional resources. In the 2014 legislative session, HR 134 and HCR 176 directed the SPO to conduct a study on past performance. Act 87, SLH 2013 transferred chief procurement officer responsibilities for all University of Hawaii construction procurements to the SPO. Act 239, SLH 2013 impacted source selection methods. Act 173, SLH 2012 mandated the SPO keep protest statistics. Act 222, SLH 2012 mandated the SPO to submit monthly reports to the Legislature on the status of IT procurements for the Office of Information Management and Technology (OIMT). In the 2012 session, SCR 40 directed the extension of the prompt payment task force.

H. Discussion of Program Revenues

For the fiscal biennium, the SPO projects \$1.4 million annually in rebates received from purchase card transactions, \$17,000 annually in reimbursement for participation on the WSCA-NASPO sourcing team, and at least \$7,000 annually in commissions for the State from car rental revenue achievements.

I. Summary of Analysis Performed

No new in-depth analyses have been performed at this time.

J. Further Considerations

There are no further considerations at this time.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS244**
 PROGRAM STRUCTURE NO. **11030902**
 PROGRAM TITLE: **SURPLUS PROPERTY MANAGEMENT**

PROGRAM EXPENDITURES	-----IN DOLLARS-----				-----IN THOUSANDS-----			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
OPERATING COST	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
PERSONAL SERVICES	207,508	314,499	322,903	333,063	333	333	333	333
OTHER CURRENT EXPENSES	10,244	103,561	103,561	103,561	104	104	104	104
MOTOR VEHICLE	482,725	1,400,000	1,400,000	1,400,000	1,400	1,400	1,400	1,400
TOTAL OPERATING COST	700,477	1,818,060	1,826,464	1,836,624	1,837	1,837	1,837	1,837
BY MEANS OF FINANCING								
REVOLVING FUND	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
	700,477	1,818,060	1,826,464	1,836,624	1,837	1,837	1,837	1,837
TOTAL POSITIONS	5.00*	5.00*	5.00*	5.00*	5.00*	5.00*	5.00*	5.00*
TOTAL PROGRAM COST	700,477	1,818,060	1,826,464	1,836,624	1,837	1,837	1,837	1,837

PROGRAM ID: AGS244
 PROGRAM STRUCTURE: 11030902
 PROGRAM TITLE: SURPLUS PROPERTY MANAGEMENT

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
MEASURES OF EFFECTIVENESS								
1. SURPLUS PROPERTY TRANSFERRED TO DONEES (\$1000)	2609	3000	3000	3000	3000	3000	3000	3000
2. RATIO SVS FEE OVER PROPERTY TRANSFER VALUE (%)	2	4	4	4	4	4	4	4
3. ACTUAL DONEES AS % OF ELIGIBLE DONEES	84	84	84	84	84	84	84	84
PROGRAM TARGET GROUPS								
1. NON-PROFIT TAX-EXMPT EDUC & PUBLIC HTH INSTUTNS	59	80	80	80	80	80	80	80
2. PUBLIC AGENCY THAT SERVES OR PROMOTES PUB PURPOSE	24	24	24	24	24	24	24	24
3. 8(A) BUSINESS DEV/SMALL DISADVANTAGED BUSINESSES	35	50	50	50	50	50	50	50
PROGRAM ACTIVITIES								
1. FED PERSONAL PROP RECEIVED (LINE ITEMS)	186	300	300	300	300	300	300	300
2. FED PROP DONATED (LINE ITEMS)	338	700	700	700	700	700	700	700
3. ACQ OF STATE PROP FOR UTIL/SALE (LINE ITEMS)	50	100	100	100	100	100	100	100
4. DIST OF STATE PROP FOR REUTIL (LINE ITEMS)	40	75	75	75	75	75	75	75
5. STATE PROP DISP OF BY PUBLIC SALE (LINE ITEMS)	2	2	2	2	2	2	2	2
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	1	1	1	1	1	1	1	1
CHARGES FOR CURRENT SERVICES	6	4	4	4	4	4	4	4
NON-REVENUE RECEIPTS	592	1,709	1,709	1,709	1,709	1,709	1,709	1,709
TOTAL PROGRAM REVENUES	599	1,714	1,714	1,714	1,714	1,714	1,714	1,714
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
ALL OTHER FUNDS	599	1,714	1,714	1,714	1,714	1,714	1,714	1,714
TOTAL PROGRAM REVENUES	599	1,714	1,714	1,714	1,714	1,714	1,714	1,714

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS 244: SURPLUS PROPERTY MANAGEMENT

11 03 09 02

A. Statement of Program Objectives

To maximize economy and efficient use of government property by acquiring and distributing usable federal and state surplus property to any public agency that serves or promotes a public purpose and to nonprofit, tax-exempt educational and public health institutions, and 8(a) business development/small disadvantaged businesses.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

In accordance with Public Law 94-519, Federal surplus property generated on Oahu is physically inspected and requested through applications filed with the U.S. General Services Administration. Property allocated to the State is selected, transported, checked, and warehoused by agency personnel for distribution to eligible donees.

A self-service system enables donees to take immediate delivery of property selected. Neighbor island requests are filled, packed, and shipped via barge. Periodically property is available at neighbor island federal facilities (i.e. Barking Sands on Kauai) and donee may inspect, select and take delivery under oversight by surplus agency personnel.

Based on formal or verbal notices of State disposal, desirable items are physically inspected to determine suitability for further re-utilization or disposal by public sale. All property selected are transported, checked, and warehoused by agency personnel for distribution.

Potential State user agencies are advised of the availability of desirable property. Items selected for re-utilization are transferred to the user agency for a nominal service and handling charge.

D. Statement of Key Policies Pursued

Policies governing program operations are directed toward maximum acquisition and fair and equitable distribution of Federal/State surplus property at the least possible cost to eligible donees. Emphasis is placed on the cost-effective utilization of surplus property by state and local agencies charged with implementing the overall goals, objectives, and policies set forth in the Hawaii State Plan.

E. Identification of Important Program Relationships

As a liaison agency, working relationships are maintained with Federal and State agencies for the acquisition of property and with public agencies at the state and local level who are eligible recipients of surplus property for use in implementing the priority actions mandated by the Hawaii State Plan, and agencies from the private sector whose efforts contribute to the improvement of educational and public health programs. However, the difference in roles and jurisdiction of the respective agencies in the acquisition, warehousing, and distribution process is distinct and precludes integration of programs.

F. Description of Major External Trends Affecting the Program

A number of factors dominating Federal/State program operations include the unpredictable generation of surplus property by types, quantity, and condition; new Federal legislation; changing Federal/State disposal regulations and re-utilization policies; specific donee requirements; and

seasonal trends in donee participation. Of recent note are the economic recession and its impact on the budgets of government agencies and other donees.

G. Discussion of Cost, Effectiveness, and Program Size Data

No appreciable long term changes are anticipated in regards to the program's costs, effectiveness and size.

H. Discussion of Program Revenues

Revenues accumulated from service and handling charges and the sale of surplus Federal and State vehicles and property are deposited into the federal property revolving fund.

Due to the nature of the surplus property program, it is difficult to establish a basis for revenue estimates since the income generated is non-fixed revenue subject to fluctuation according to the types, quantities, and condition of available property and expenditures policies of respective donee agencies.

I. Summary of Analysis Performed

No new in-depth analyses have been performed at this time.

J. Further Considerations

There are no further considerations at this time.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS251**
 PROGRAM STRUCTURE NO. **11031001**
 PROGRAM TITLE: **AUTOMOTIVE MANAGEMENT - MOTOR POOL**

PROGRAM EXPENDITURES	-IN DOLLARS-				-IN THOUSANDS-			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
OPERATING COST	13.00*	13.00*	13.00*	13.00*	13.0*	13.0*	13.0*	13.0*
PERSONAL SERVICES	725,408	893,746	911,785	930,727	931	931	931	931
OTHER CURRENT EXPENSES	943,069	1,028,478	1,028,478	1,028,478	1,029	1,029	1,029	1,029
EQUIPMENT	15,775	5,000	5,000	5,000	5	5	5	5
MOTOR VEHICLE	1,439,459	954,400	954,400	954,400	954	954	954	954
TOTAL OPERATING COST	3,123,711	2,881,624	2,899,663	2,918,605	2,919	2,919	2,919	2,919
BY MEANS OF FINANCING	13.00*	13.00*	13.00*	13.00*	13.0*	13.0*	13.0*	13.0*
REVOLVING FUND	3,123,711	2,881,624	2,899,663	2,918,605	2,919	2,919	2,919	2,919
TOTAL POSITIONS	13.00*	13.00*	13.00*	13.00*	13.00*	13.00*	13.00*	13.00*
TOTAL PROGRAM COST	3,123,711	2,881,624	2,899,663	2,918,605	2,919	2,919	2,919	2,919

PROGRAM ID: AGS251
 PROGRAM STRUCTURE: 11031001
 PROGRAM TITLE: AUTOMOTIVE MANAGEMENT - MOTOR POOL

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
MEASURES OF EFFECTIVENESS								
1. MOTOR POOL VEHICLES-AVERAGE OPER COST PER VEHICLE	90	90	90	90	90	90	90	90
2. PERCENTAGE OF REVENUES OVER EXPENDITURES	96	96	96	96	96	96	96	96
PROGRAM TARGET GROUPS								
1. STATE AGENCIES UTILIZING MOTOR POOL & NON-MP VEH	21	21	21	21	21	21	21	21
PROGRAM ACTIVITIES								
1. MOTOR POOL FLEET RENTAL REVENUES	1980	1980	1980	1980	1980	1980	1980	1980
2. OTHER NON-MOTOR POOL VEHICLE SERVICE REVENUES	185	185	185	185	185	185	185	185
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY CHARGES FOR CURRENT SERVICES	5	37	37	37	37	37	37	37
TOTAL PROGRAM REVENUES	2,537	1,945	1,945	1,945	1,945	1,945	1,945	1,945
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
ALL OTHER FUNDS	2,542	1,982	1,982	1,982	1,982	1,982	1,982	1,982
TOTAL PROGRAM REVENUES	2,542	1,982	1,982	1,982	1,982	1,982	1,982	1,982

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS251: AUTOMOTIVE MANAGEMENT – MOTOR POOL

11 03 10 01

A. Statement of Program Objectives

To support the operational requirements of State agencies by providing safe and dependable passenger vehicles at a reasonable cost. To assist State agencies who do not rent motor pool vehicles in acquiring vehicles that meet statutory requirements and by providing vehicle maintenance guidance.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The Program is in compliance with Section 37-68(1)(A)(B).

C. Description of Activities Performed

Activities of the program include the acquisition, operation, repair, maintenance, storage, dispatching, replacement, and disposal of its vehicles as well as maintaining records of rentals, assignments, mileage and billing records. The program also provides vehicular maintenance and repair services for non-motor pool vehicles.

D. Statement of Key Policies Pursued

The primary policies pursued by the program are to provide safe, dependable and economical vehicular transportation for State officials and employees requiring the use of State vehicles to meet their transportation requirements.

E. Identification of Important Program Relationships

The program is not directly involved in any significant relationships with other agencies other than providing vehicle rental and maintenance services.

F. Description of Major External Trends Affecting the Program

Major trends affecting the program are: 1) unpredictable cost of fuel; 2) the cost of acquiring replacement vehicles; and 3) the State agency demand for motor pool vehicles.

G. Discussion of Cost, Effectiveness, and Program Size Data

The program plans to continue replacement of vehicles more than 8 years old and/or too costly to repair and maintain by acquiring new and used vehicles. For the budget and planning period, funding is included for audits, insurance coverage and equipment requirements necessary to maintain present levels of service. Program effectiveness and size reflect current service levels.

H. Discussion of Program Revenues

State agencies are assessed rental fees based on vehicle age, size and miles traveled. In addition, the program generates revenue from sale of gasoline, oil and services from agencies utilizing non-pool vehicles. Interest earned from special fund balances are another source of program revenue.

I. Summary of Analysis Performed

An in-depth analysis of the program has not been performed.

J. Further Considerations

There are no further considerations at this time.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS252**
 PROGRAM STRUCTURE NO. **11031002**
 PROGRAM TITLE: **AUTOMOTIVE MANAGEMENT - PARKING CONTROL**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
OPERATING COST	27.00*	27.00*	27.00*	27.00*	27.0*	27.0*	27.0*	27.0*
PERSONAL SERVICES	1,218,951	1,418,915	1,433,196	1,438,141	1,438	1,438	1,438	1,438
OTHER CURRENT EXPENSES	1,916,837	2,211,241	2,211,241	2,211,241	2,211	2,211	2,211	2,211
EQUIPMENT	14,896	26,575	26,575	26,575	27	27	27	27
TOTAL OPERATING COST	3,150,684	3,656,731	3,671,012	3,675,957	3,676	3,676	3,676	3,676
BY MEANS OF FINANCING								
REVOLVING FUND	27.00*	27.00*	27.00*	27.00*	27.0*	27.0*	27.0*	27.0*
	3,150,684	3,656,731	3,671,012	3,675,957	3,676	3,676	3,676	3,676
TOTAL POSITIONS	27.00*	27.00*	27.00*	27.00*	27.00*	27.00*	27.00*	27.00*
TOTAL PROGRAM COST	3,150,684	3,656,731	3,671,012	3,675,957	3,676	3,676	3,676	3,676

PROGRAM ID: AGS252
 PROGRAM STRUCTURE: 11031002
 PROGRAM TITLE: AUTOMOTIVE MANAGEMENT - PARKING CONTROL

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
MEASURES OF EFFECTIVENESS								
1. PERCENTAGE UTILIZATION OF PARKING SPACES	105	105	105	105	105	105	105	105
2. PERCENTAGE OF REVENUES OVER EXPENDITURES	121	121	121	121	121	121	121	121
PROGRAM TARGET GROUPS								
1. STATE OFFICIALS-EMPLOYEE & PUB CONDUCTG BUS W/STATE	8400	8400	8400	8400	8400	8400	8400	8400
PROGRAM ACTIVITIES								
1. NO. OF SPACES FOR EMPLOYEES & PUBLIC	6175	6175	6175	6175	6175	6175	6175	6175
2. NO. OF PARKING CITATIONS ISSUED (MONTHLY AVERAGE)	965	965	965	965	965	965	965	965
3. EMPLOYEE PARKING & PUBLIC PARKING REVENUES	3000	3000	3000	3000	3000	3000	3000	3000
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	1,025	785	785	785	785	785	785	785
CHARGES FOR CURRENT SERVICES	2,730	2,636	2,636	2,636	2,636	2,636	2,636	2,636
FINES, FORFEITS AND PENALTIES	168	225	225	225	225	225	225	225
NON-REVENUE RECEIPTS	931							
TOTAL PROGRAM REVENUES	4,854	3,646	3,646	3,646	3,646	3,646	3,646	3,646
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
ALL OTHER FUNDS	4,854	3,646	3,646	3,646	3,646	3,646	3,646	3,646
TOTAL PROGRAM REVENUES	4,854	3,646	3,646	3,646	3,646	3,646	3,646	3,646

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS 252: AUTOMOTIVE MANAGEMENT – PARKING CONTROL

11 03 10 02

A. Statement of Program Objectives

To provide, maintain, allocate and control parking for State employees and the public on lands under the jurisdiction of the Comptroller.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The Program is in compliance with Section 37-68(1)(A)(B).

C. Description of Activities Performed

Program activities performed include the assignment, patrolling, and controlling of spaces; enforce rules and regulations, and exercising the management functions of the program.

Other related activities include providing parking accommodations for the Legislature when in session; providing accommodations for special functions; providing metered and attendant spaces for the general public; repairing and maintaining parking facilities, signs and meters; and administrative recordkeeping.

Although responsibility is statewide in scope, activities are confined to those geographical areas specifically designated to be under the jurisdiction of the Comptroller.

D. Statement of Key Policies Pursued

The primary policies pursued by the program are to meet the parking demand of state officials, employees and the general public and to maintain parking facilities in a safe and presentable condition.

E. Identification of Important Program Relationships

This program is not directly involved in any significant relationships with other agencies other than providing supportive services.

F. Description of Major External Trends Affecting the Program

There are no major external trends affecting this program.

G. Discussion of Cost, Effectiveness, and Program Size Data

There are no significant discrepancies in previously planned cost, effectiveness and program size levels.

H. Discussion of Program Revenues

Program revenues are received from parking fees assessed primarily from government officials and employees, public meter and attendant-controlled lots, parking citations, and investment pool interest earnings.

I. Summary of Analysis Performed

An in-depth analysis of the program has not been performed.

J. Further Considerations

There are no further considerations at this time.

OPERATING AND CAPITAL APPROPRIATIONS

REPORT P61-A

PROGRAM ID: **AGS901**
 PROGRAM STRUCTURE NO. **110313**
 PROGRAM TITLE: **GENERAL ADMINISTRATIVE SERVICES**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
OPERATING COST	36.00*	36.00*	36.00*	36.00*	36.0*	36.0*	36.0*	36.0*
PERSONAL SERVICES	2,497,841	3,162,618	2,986,425	3,057,443	3,058	3,058	3,058	3,058
OTHER CURRENT EXPENSES	97,928	70,138	70,138	70,138	70	70	70	70
EQUIPMENT	24,648	10,428	10,428	10,428	10	10	10	10
TOTAL OPERATING COST	2,620,417	3,243,184	3,066,991	3,138,009	3,138	3,138	3,138	3,138
BY MEANS OF FINANCING								
GENERAL FUND	34.00*	34.00*	34.00*	34.00*	34.0*	34.0*	34.0*	34.0*
	2,497,355	3,084,102	2,899,952	2,960,114	2,960	2,960	2,960	2,960
INTERDEPT. TRANSFER	2.00*	2.00*	2.00*	2.00*	2.0*	2.0*	2.0*	2.0*
	123,062	159,082	167,039	177,895	178	178	178	178
TOTAL POSITIONS	36.00*	36.00*	36.00*	36.00*	36.00*	36.00*	36.00*	36.00*
TOTAL PROGRAM COST	2,620,417	3,243,184	3,066,991	3,138,009	3,138	3,138	3,138	3,138

PROGRAM ID: AGS901
 PROGRAM STRUCTURE: 110313
 PROGRAM TITLE: GENERAL ADMINISTRATIVE SERVICES

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
MEASURES OF EFFECTIVENESS								
1. % OF LATE (INTEREST) PAYMENTS TO TOTAL PAYMENTS	.11	.12	.2	.2	.2	.2	.2	.2
2. % OF INVOICE PAYMNTS PROCESSED W/IN 7 WORKING DAYS	97	97	97	97	97	97	97	97
3. AV TIME FOR NON-COMPETITIVE RECRUITMENT ACTION	28	26	26	26	26	26	26	26
4. AV TIME FOR DELEGATED CLASSIFICATION ACTION	6	5	5	5	5	5	5	5
5. NO. OF NON-ROUTINE PERSONNEL CONSULTATIVE SVCS	230	240	240	240	240	240	240	240
6. PERCENTAGE OF DATA PROCESSING REQUESTS COMPLETED	80	80	75	75	75	75	75	75
7. % OF DP REQUESTS COMPLTD WHICH IMPROVED EFFICIENCY	70	70	65	65	65	65	65	65
8. PERCENTAGE OF B&F REQUESTS SUBMITTED BY DUE DATE	100	100	100	100	100	100	100	100
9. % OF LEGISLATIVE REQUESTS SUBMITTED BY DATE	100	100	100	100	100	100	100	100
PROGRAM TARGET GROUPS								
1. NO. OF DIVISIONS, DISTRICT OFFICES & ATTACHED AGEN	22	22	22	22	22	22	22	22
2. TOTAL NUMBER OF EMPLOYEES (PERMANENT/TEMPORARY)	801	804	815	815	815	815	815	815
3. TOTAL NO. OF PAYMENT TRANSACTIONS PROCESSED (000)	29	29	29	29	29	29	29	29
4. NO. OF DEPARTMENTAL VACANCIES DURING THE YEAR	78	100	100	100	100	100	100	100
5. TOTAL NO. OF DATA PROCESSING REQUESTS PROCESSED	375	375	375	375	375	375	375	375
6. NO. OF COMPUTER APPLICATION PROGRAMS ADMINSTERED	3200	3200	3200	3200	3200	3200	3200	3200
7. NO. OF REQUESTS FROM DEPT. OF BUDGET AND FINANCE	16	15	15	15	15	15	15	15
8. TOTAL NUMBER OF LEGISLATIVE REQUESTS	44	40	40	40	40	40	40	40
PROGRAM ACTIVITIES								
1. NO. OF EMPLOYEES PROVIDING ADMIN/TECH/CLERICAL SUP	32	32	32	32	32	32	32	32
2. NUMBER OF PURCHASING CARDS OUTSTANDING	157	160	160	160	160	160	160	160
3. NUMBER OF PAYROLL REGISTERS HANDLED	8	8	8	8	8	8	8	8
4. NUMBER OF EPARS PROCESSED	1196	1800	1800	1800	1800	1800	1800	1800
5. NUMBER OF NON-EPAR ACTIONS PROCESSED	1459	2000	2000	2000	2000	2000	2000	2000
6. NO. OF REQUESTS FOR NON-COMPETITIVE RECRUITMENTS	60	80	80	80	80	80	80	80
7. NO. OF REQUESTS FOR DELEGATED CLASSIFICATN ACTIONS	131	120	120	120	120	120	120	120
8. NO. OF NEW COMPUTER APPLICATION SYSTEMS INSTALLED	1	1	1	1	1	1	1	1
9. NO. OF ADMIN RULES & REORG REQUESTS REVIEWED	1	4	4	4	4	4	4	4
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
CHARGES FOR CURRENT SERVICES	501	50	50	50	50	50	50	50
TOTAL PROGRAM REVENUES	501	50	50	50	50	50	50	50
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	501	50	50	50	50	50	50	50
TOTAL PROGRAM REVENUES	501	50	50	50	50	50	50	50

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

A. Statement of Program Objectives

To enhance program effectiveness and efficiency by formulating policies, allocating resources and administering operations and personnel, and providing staff support services.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

This program provides executive direction, internal management and administrative services, budgetary and financial administration and services, personnel and procedural services designed to guide and assist departmental programs in accomplishing their respective objectives.

There are four distinct administrative functions in the program. A brief description of major activities by organizational units is as follows:

Office of the Comptroller – This office renders decisions on matters that require policy determination, executive direction, etc. It plans, coordinates and directs departmental programs providing statewide services.

Administrative Services Office – This office provides centralized administrative management and fiscal services and exercises administrative control over appropriated funds, conduct studies, develops management improvement programs, and prepares reports for management.

Personnel Office – This office administers, develops and coordinates departmental human resource management activities. It functions as the liaison unit with the State's central personnel agency, employee organizations and other agencies affecting employment. It manages the recruitment, selection and placement, classification, labor relations, worker's compensation, employee relations, safety, Equal Employment Opportunity (EEO), and training programs; maintains records of personnel and position transactions; and prepares reports for management and other agencies.

Systems and Procedures Office – This office coordinates all electronic data processing activities for the department, and functionally administers computer application systems and local area networks under the jurisdiction of the State Comptroller. It provides systems and computer programming support for the development, enhancement and maintenance of operational systems requiring computerization; and manages, operates, and maintains the mini-computers, web, file and e-mail servers for the department.

District Office – District Offices are located on Hawaii, Maui and Kauai as administrative arms of the Office of the Comptroller. These offices provide coordinated direction, staff services in the respective counties, and implement delegated staff and program functions affecting the district and private agencies.

D. Statement of Key Policies Pursued

It is the policy of this program to exercise coordinative review and evaluation functions to guide departmental programs. The program maintains flexibility to accommodate shifts in State priorities and changes in program emphasis of agencies served.

E. Identification of Important Program Relationships

There are no important program relationships identified. However, departmental programs have some cooperative working relationships maintained with agencies in the private sector as well as with agencies from the Federal and County jurisdiction.

F. Description of Major External Trends Affecting the Program

There are no major external trends affecting the program.

G. Discussion of Cost, Effectiveness, and Program Size Data

There were no significant differences between planned effectiveness and program size.

H. Discussion of Program Revenues

This program does not generate any revenue.

I. Summary of Analysis Performed

In-depth program analysis has not been performed.

J. Further Considerations

Guidance and support are provided for departmental operations through internal policies, administrative decisions and services.



Capital Budget Details

STATE OF HAWAII

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT
IN THOUSANDS OF DOLLARS

REPORT B78

PROGRAM ID AGS-807

PROGRAM STRUCTURE NO. 070102

PAGE 23

PROGRAM TITLE SCHOOL R&M, NEIGHBOR ISLAND DISTRICTS

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE	BUDGET PERIOD								SUCCEED YEARS
					PROJECT TOTAL	PRIOR YRS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	
PROGRAM TOTALS													
				DESIGN	19,284	19,284							
				CONSTRUCTION	321,247	321,247							
				EQUIPMENT	1,000	1,000							
				TOTAL	341,531	341,531							
				G.O. BONDS	341,531	341,531							

STATE OF HAWAII

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT
IN THOUSANDS OF DOLLARS

REPORT B78

PROGRAM ID AGS-881

PROGRAM STRUCTURE NO. 080103

PAGE 24

PROGRAM TITLE STATE FOUNDATION ON CULTURE AND THE ARTS

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		BUDGET PERIOD						SUCCEED YEARS
				PROJECT TOTAL	PRIOR YRS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	
PROGRAM TOTALS												
			COST ELEMENT/MOF									
			PLANS	550	550							
			LAND	500	500							
			DESIGN	805	805							
			CONSTRUCTION	8,300	8,300							
			EQUIPMENT	318	318							
			TOTAL	10,473	10,473							
			SPECIAL FUND	5,983	5,983							
			G.O. BONDS	4,490	4,490							

STATE OF HAWAII

**REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT
IN THOUSANDS OF DOLLARS**

REPORT B78

PROGRAM ID

AGS-889

PAGE 25

PROGRAM STRUCTURE NO.

080205

PROGRAM TITLE

SPECTATOR EVENTS & SHOWS - ALOHA STADIUM

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE COST ELEMENT/MOF	PROJECT TITLE				BUDGET PERIOD					SUCCEED YEARS	
				PROJECT TOTAL	PRIOR YRS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20		FY 20-21
Q104	0003		OTHER	LUMP SUM HEALTH AND SAFETY, ALOHA STADIUM, OAHU										
			PLANS	2,075	2,073	1	1							
			DESIGN	18,280	16,781	999	500							
			CONSTRUCTION	73,325	59,826	9,000	4,499							
			TOTAL	93,680	78,680	10,000	5,000							
			G.O. BONDS	93,680	78,680	10,000	5,000							
			PROGRAM TOTALS											
			PLANS	3,876	3,874	1	1							
			DESIGN	21,605	20,106	999	500							
			CONSTRUCTION	126,945	113,446	9,000	4,499							
			EQUIPMENT	651	651									
			TOTAL	153,077	138,077	10,000	5,000							
			SPECIAL FUND	15,772	15,772									
			G.O. BONDS	125,305	110,305	10,000	5,000							
			REVENUE BONDS	12,000	12,000									

STATE OF HAWAII

**REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT
IN THOUSANDS OF DOLLARS**

REPORT B78

PROGRAM ID **AGS-130**
PROGRAM STRUCTURE NO. **11030201**
PROGRAM TITLE **INFORMATION MGMT AND TECHNOLOGY SVCS**

PAGE 13

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		BUDGET PERIOD						SUCCEED YEARS			
				COST ELEMENT/MOF	PROJECT TOTAL	PRIOR YRS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18		FY 18-19	FY 19-20	FY 20-21
U102	0011		ADDITION		ENTERPRISE IT INFRASTRUCTURE, STATEWIDE										
			PLANS	1,000			500	500							
			DESIGN	3,000			1,500	1,500							
			CONSTRUCTION	2,000			1,000	1,000							
			EQUIPMENT	6,000			3,000	3,000							
			TOTAL	12,000			6,000	6,000							
			G.O. BONDS	12,000			6,000	6,000							
U101A	0010		ADDITION		ENTERPRISE RESOURCE PLANNING (ERP), STATEWIDE										
			PLANS	4,000			2,000	2,000							
			DESIGN	10,000			5,000	5,000							
			CONSTRUCTION	33,998			16,999	16,999							
			EQUIPMENT	2			1	1							
			TOTAL	48,000			24,000	24,000							
			G.O. BONDS	48,000			24,000	24,000							
P15152			NEW		FIRST RESPONDERS TECHNOLOGY CAMPUS AND CYBER SECURITY COMMAND CENTER, OAHU										
			PLANS	1				1							
			LAND	11,498				11,498							
			DESIGN	1				1							
			TOTAL	11,500				11,500							
			G.O. BONDS	11,500				11,500							
				PROGRAM TOTALS											
			PLANS	5,001			2,500	2,501							
			LAND	11,498				11,498							
			DESIGN	13,001			6,500	6,501							
			CONSTRUCTION	35,998			17,999	17,999							
			EQUIPMENT	6,002			3,001	3,001							
			TOTAL	71,500			30,000	41,500							
			G.O. BONDS	71,500			30,000	41,500							

STATE OF HAWAII

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT
IN THOUSANDS OF DOLLARS

REPORT B78

PROGRAM ID AGS-131
PROGRAM STRUCTURE NO. 11030202
PROGRAM TITLE INFORMATION PROCESSING & COMM SERVICES

PAGE 14

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE	BUDGET PERIOD								SUCCEED YEARS	
					PROJECT TOTAL	PRIOR YRS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19		FY 19-20
			COST ELEMENT/HOF											

STATE OF HAWAII

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT
IN THOUSANDS OF DOLLARS

REPORT B78

PROGRAM ID AGS-131
PROGRAM STRUCTURE NO. 11030202
PROGRAM TITLE INFORMATION PROCESSING & COMM SERVICES

PAGE 15

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE	BUDGET PERIOD						SUCCEED YEARS			
					PROJECT TOTAL	PRIOR YRS	FY 13-14	FY 14-15	FY 15-16	FY 16-17		FY 17-18	FY 18-19	FY 19-20
Q102	0000		OTHER	LUMP SUM HEALTH AND SAFETY, INFORMATION AND COMMUNICATION SERVICES DIVISION, STATEWIDE										
			PLANS		1,397	1,247	149	1						
			LAND		331	329	1	1						
			DESIGN		3,602	2,522	680	400						
			CONSTRUCTION		37,791	29,471	6,320	2,000						
			EQUIPMENT		8,469	6,021	2,100	348						
			TOTAL		51,590	39,590	9,250	2,750						
			G.O. BONDS		51,590	39,590	9,250	2,750						
PROGRAM TOTALS														
			PLANS		17,137	16,987	149	1						
			LAND		409	407	1	1						
			DESIGN		5,818	4,738	680	400						
			CONSTRUCTION		51,743	43,423	6,320	2,000						
			EQUIPMENT		14,325	11,877	2,100	348						
			TOTAL		89,432	77,432	9,250	2,750						
			G.O. BONDS		89,432	77,432	9,250	2,750						

STATE OF HAWAII

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT
IN THOUSANDS OF DOLLARS

REPORT B78

PROGRAM ID AGS-203
PROGRAM STRUCTURE NO. 11030702
PROGRAM TITLE STATE RISK MANAGEMENT & INSURANCE ADMIN

PAGE 16

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE	BUDGET PERIOD								SUCCEED YEARS
					PROJECT TOTAL	PRIOR YRS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	
PROGRAM TOTALS													
				DESIGN	1,026	1,026							
				CONSTRUCTION	9,221	9,221							
				EQUIPMENT	1	1							
				TOTAL	10,248	10,248							
				REVOLVING FUND	10,248	10,248							

**REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT
IN THOUSANDS OF DOLLARS**

PROGRAM ID **AGS-221**
 PROGRAM STRUCTURE NO. **11030801**
 PROGRAM TITLE **PUBLIC WORKS-PLANNING, DESIGN & CONSTRUC**

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE	BUDGET PERIOD							SUCCEED YEARS			
					PROJECT TOTAL	PRIOR YRS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18		FY 18-19	FY 19-20	FY 20-21
E109	0001		OTHER	CAPITAL IMPROVEMENTS PROGRAM STAFF COSTS, STATEWIDE											
			PLANS		198,351	107,473	7,361	8,668	8,508	8,706	9,141	9,141	9,598	9,598	20,157
			LAND		26	16	1	1	1	1	1	1	1	1	2
			DESIGN		26	16	1	1	1	1	1	1	1	1	2
			CONSTRUCTION		26	16	1	1	1	1	1	1	1	1	2
			EQUIPMENT		26	16	1	1	1	1	1	1	1	1	2
			TOTAL		198,455	107,537	7,365	8,672	8,512	8,710	9,145	9,145	9,602	9,602	20,165
			G.O. BONDS		198,455	107,537	7,365	8,672	8,512	8,710	9,145	9,145	9,602	9,602	20,165
P104	0006		RENOVATION	WASHINGTON PLACE, HEALTH AND SAFETY AND QUEEN'S GALLERY RENOVATION, OAHU											
			PLANS		3	2	1								
			DESIGN		587	86	1	500							
			CONSTRUCTION		7,320	5,171	649	1,500							
			EQUIPMENT		3	2	1								
			TOTAL		7,913	5,261	652	2,000							
			G.O. BONDS		4,652	2,000	652	2,000							
			PRIVATE CONTRI		3,261	3,261									
Q101	0002		OTHER	LUMP SUM MAINTENANCE OF EXISTING FACILITIES, PUBLIC WORKS DIVISION, STATEWIDE											
			PLANS		1,800	800	100	100	100	100	100	100	100	100	200
			LAND		16	6	1	1	1	1	1	1	1	1	2
			DESIGN		18,480	2,200	1,390	1,300	1,100	1,100	1,210	2,310	2,540	2,540	2,790
			CONSTRUCTION		208,828	46,660	13,400	14,608	10,790	10,790	20,810	20,810	22,890	22,890	25,180
			EQUIPMENT		924	834	9	9	9	9	9	9	9	9	18
			TOTAL		230,048	50,500	14,900	16,018	12,000	12,000	22,130	23,230	25,540	25,540	28,190
			G.O. BONDS		230,048	50,500	14,900	16,018	12,000	12,000	22,130	23,230	25,540	25,540	28,190

STATE OF HAWAII

PROGRAM ID

PROGRAM STRUCTURE NO.

PROGRAM TITLE

AGS-221
11030801

PUBLIC WORKS-PLANNING, DESIGN & CONSTRUC

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT
IN THOUSANDS OF DOLLARS

REPORT B78

PAGE 18

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		BUDGET PERIOD						SUCCEED YEARS		
				PROJECT TOTAL	PRIOR YRS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19		FY 19-20	FY 20-21
T102	0000		REPLACEMENT	STATE CAPITOL BLDG, REPLACE UPPER ROOF, OAHU										
			DESIGN	265		265								
			CONSTRUCTION	4,134			4,134							
			TOTAL	4,399		265	4,134							
			G.O. BONDS	4,399		265	4,134							
T105	005		OTHER	LUMP SUM ADVANCE PLANNING, STATEWIDE										
			PLANS	3,000	1,000	1,000	1,000							
			TOTAL	3,000	1,000	1,000	1,000							
			G.O. BONDS	3,000	1,000	1,000	1,000							
V101	0007		REPLACEMENT	STATE CAPITOL BUILDING, REPLACE AND RECONSTRUCT FIFTH FLOOR FACADE, OAHU										
			DESIGN	1,000		1,000								
			CONSTRUCTION	8,000		8,000								
			TOTAL	9,000		9,000								
			G.O. BONDS	9,000		9,000								
V104	0005		OTHER	LUMP SUM STATE OFFICE BUILDING REMODELING, STATEWIDE										
			PLANS	2		1	1							
			DESIGN	198		99	99							
			CONSTRUCTION	1,300		900	400							
			TOTAL	1,500		1,000	500							
			G.O. BONDS	1,500		1,000	500							

STATE OF HAWAII

**REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT
IN THOUSANDS OF DOLLARS**

REPORT B78

PROGRAM ID

AGS-221

PAGE 19

PROGRAM STRUCTURE NO. 11030801

PROGRAM TITLE

PUBLIC WORKS-PLANNING, DESIGN & CONSTRUC

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		BUDGET PERIOD						SUCCEED YEARS			
				COST ELEMENT/MOF	PROJECT TOTAL	PRIOR YRS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18		FY 18-19	FY 19-20	FY 20-21
P14132			NEW		BISHOP MUSEUM, ENERGY IMPROVEMENTS, OAHU										
			DESIGN		1			1							
			CONSTRUCTION		1,998			1,998							
			EQUIPMENT		1			1							
			TOTAL		2,000			2,000							
			G.O. BONDS		2,000			2,000							
P15153			NEW		LILIHA CIVIC CENTER, OAHU										
			PLANS		7,500			7,500							
			DESIGN		7,500			7,500							
			TOTAL		15,000			15,000							
			G.O. BONDS		15,000			15,000							
P15154			NEW		MOLOKAI ATHLETIC COMPLEX, MOLOKAI										
			PLANS		1			1							
			DESIGN		1			1							
			CONSTRUCTION		398			398							
			TOTAL		400			400							
			G.O. BONDS		400			400							
P15155			NEW		KAUAI MUSEUM ASSOCIATION, LTD, KAUAI										
			DESIGN		1			1							
			CONSTRUCTION		775			775							
			TOTAL		776			776							
			G.O. BONDS		776			776							

STATE OF HAWAII

PROGRAM ID

PROGRAM STRUCTURE NO.

PROGRAM TITLE

AGS-221
11030801

PUBLIC WORKS-PLANNING, DESIGN & CONSTRUC

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT
IN THOUSANDS OF DOLLARS

REPORT B78

PAGE 20

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		BUDGET PERIOD						SUCCEED YEARS		
						PROJECT TOTAL	PRIOR YRS	FY 13-14	FY 14-15	FY 15-16	FY 16-17		FY 17-18	FY 18-19
P15156			NEW	WAIMANALO COMMUNITY MASTER LAND USE PLAN, OAHU										
			PLANS	250		250								
			TOTAL	250		250								
			G.O. BONDS	250		250								
P15157			NEW	ANEKONA OULI KANEHOA VFD COMPANY, HAWAII										
			CONSTRUCTION	20		20								
			TOTAL	20		20								
			G.O. BONDS	20		20								
P15158			NEW	BISHOP MUSEUM, FACILITY IMPROVEMENTS, OAHU										
			CONSTRUCTION	999		999								
			EQUIPMENT	1		1								
			TOTAL	1,000		1,000								
			G.O. BONDS	1,000		1,000								
P15159			NEW	MAUI ARTS AND CULTURAL CENTER, MAUI										
			DESIGN	1		1								
			CONSTRUCTION	623		623								
			EQUIPMENT	1		1								
			TOTAL	625		625								
			G.O. BONDS	625		625								

STATE OF HAWAII

**REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT
IN THOUSANDS OF DOLLARS**

REPORT B78

PROGRAM ID **AGS-221**
 PROGRAM STRUCTURE NO. **11030801**
 PROGRAM TITLE **PUBLIC WORKS-PLANNING, DESIGN & CONSTRUC**

PAGE 21

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		BUDGET PERIOD						SUCCEED YEARS			
				COST ELEMENT/MOF	PROJECT TOTAL	PRIOR YRS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18		FY 18-19	FY 19-20	FY 20-21
P15160			NEW		LYMAN HOUSE MEMORIAL MUSEUM, HAWAII										
			CONSTRUCTION	500				500							
			TOTAL	500				500							
			G.O. BONDS	500				500							
P15161			NEW		THE FILIPINO COMMUNITY CENTER, INC., OAHU										
			PLANS	1				1							
			DESIGN	1				1							
			CONSTRUCTION	547				547							
			EQUIPMENT	1				1							
			TOTAL	550				550							
			G.O. BONDS	550				550							
PROGRAM TOTALS															
			PLANS	217,923	116,290	8,463	17,521	8,608	8,806	9,241	9,241	9,698	9,698	20,357	
			LAND	42	22	2	2	2	2	2	2	2	2	4	
			DESIGN	44,100	18,341	2,757	9,404	1,101	1,101	1,211	2,311	2,541	2,541	2,792	
			CONSTRUCTION	338,276	154,655	24,948	24,505	10,791	10,791	20,811	20,811	22,891	22,891	25,182	
			EQUIPMENT	2,270	2,165	12	13	10	10	10	10	10	10	20	
			TOTAL	602,611	291,473	36,182	51,445	20,512	20,710	31,275	32,375	35,142	35,142	48,355	
			GENERAL FUND	1,500	1,500										
			PRIVATE CONTRI	6,661	6,661										
			REVOLVING FUND	4,000	4,000										
			G.O. BONDS	590,450	279,312	36,182	51,445	20,512	20,710	31,275	32,375	35,142	35,142	48,355	

STATE OF HAWAII

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT
IN THOUSANDS OF DOLLARS

REPORT B78

PROGRAM ID AGS-233
PROGRAM STRUCTURE NO. 11030804
PROGRAM TITLE CENTRAL SERVICES - BUILDING REPAIRS & AL

PAGE 22

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		BUDGET PERIOD						SUCCEED YEARS
				PROJECT TOTAL	PRIOR YRS	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	
PROGRAM TOTALS												
			DESIGN	3,409	3,409							
			CONSTRUCTION	21,223	21,223							
			TOTAL	24,632	24,632							
			G.O. BONDS	24,632	24,632							