



GOVERNMENT WIDE SUPPORT

STATE OF HAWAII
PROGRAM TITLE:
PROGRAM-ID:
PROGRAM STRUCTURE NO: 11

GOVERNMENT-WIDE SUPPORT

VARIANCE REPORT

REPORT V61
12/19/14

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	1,700.78	1,534.78	- 166.00	10	1,787.78	1,540.78	- 247.00	14	1,787.78	1,683.78	- 104.00	6
EXPENDITURES (\$1000's)	1,240,217	1,179,614	- 60,603	5	328,560	313,718	- 14,842	5	975,444	970,529	- 4,915	1
TOTAL COSTS												
POSITIONS	1,700.78	1,534.78	- 166.00	10	1,787.78	1,540.78	- 247.00	14	1,787.78	1,683.78	- 104.00	6
EXPENDITURES (\$1000's)	1,240,217	1,179,614	- 60,603	5	328,560	313,718	- 14,842	5	975,444	970,529	- 4,915	1
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15							
PART II: MEASURES OF EFFECTIVENESS	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
1. AVG ANNUAL RATE OF RETURN ON INVESTMENTS	3	.284	- 2.716	91	3	.284	- 2.716	91				
2. AV PRE-BID CONSTRUCTION EST AS % OF AV BID PRICE	100	123	+ 23	23	100	100	+ 0	0				
3. PERCENTAGE OF SATISFIED CUSTOMERS	50	50	+ 0	0	80	80	+ 0	0				

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

PROGRAM TITLE: GOVERNMENT-WIDE SUPPORT

11

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

VARIANCE REPORT

PROGRAM TITLE: EXEC DIRECTN, COORD, & POLICY DEVELOPMENT
PROGRAM-ID:
PROGRAM STRUCTURE NO: 1101

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	128.00	117.00	- 11.00	9	128.00	117.00	- 11.00	9	128.00	122.00	- 6.00	5
EXPENDITURES (\$1000's)	49,955	36,781	- 13,174	26	9,210	5,820	- 3,390	37	37,204	33,172	- 4,032	11
TOTAL COSTS												
POSITIONS	128.00	117.00	- 11.00	9	128.00	117.00	- 11.00	9	128.00	122.00	- 6.00	5
EXPENDITURES (\$1000's)	49,955	36,781	- 13,174	26	9,210	5,820	- 3,390	37	37,204	33,172	- 4,032	11
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. NO MEASURES HAVE BEEN DEVELOPED FOR THIS PROGRAM.	NO DATA	NO DATA	+ 0	0	NO DATA	NO DATA	+ 0	0				

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

PROGRAM TITLE: EXEC DIRECTN, COORD, & POLICY DEVELOPMENT

11 01

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

VARIANCE REPORT

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	24.00	24.00	+ 0.00	0	24.00	24.00	+ 0.00	0	24.00	24.00	+ 0.00	0
EXPENDITURES (\$1000's)	4,334	4,250	- 84	2	1,049	1,049	+ 0	0	2,750	3,510	+ 760	28
TOTAL COSTS												
POSITIONS	24.00	24.00	+ 0.00	0	24.00	24.00	+ 0.00	0	24.00	24.00	+ 0.00	0
EXPENDITURES (\$1000's)	4,334	4,250	- 84	2	1,049	1,049	+ 0	0	2,750	3,510	+ 760	28
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15							
PART II: MEASURES OF EFFECTIVENESS	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
1. NOT APPLICABLE	NO DATA	NO DATA	+ 0	0	NO DATA	NO DATA	+ 0	0				

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 01 01
GOV 100

PROGRAM TITLE: OFFICE OF THE GOVERNOR

PART I - EXPENDITURES AND POSITIONS

For FY 15, the variance for the remaining three quarters is attributed to increased expenses due to gubernatorial transition. These expenses are primarily vacation transfers to other departments and vacation payouts for staff leaving state service. Office of the Governor anticipates submitting a request for an Emergency Appropriation to cover these costs.

The Office shall strive to enhance the well-being of the citizens of Hawaii by ensuring that State Government programs are effectively managed within and between departments and that Executive Branch policies are executed through laws, executive orders, policy statements, and memoranda, and that these policies are clearly and concisely articulated to the public.

PART II - MEASURES OF EFFECTIVENESS

Not applicable.

PART III - PROGRAM TARGET GROUPS

Not applicable.

PART IV - PROGRAM ACTIVITIES

Not applicable.

VARIANCE REPORT

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	3.00	3.00	+ 0.00	0	3.00	3.00	+ 0.00	0	3.00	3.00	+ 0.00	0
EXPENDITURES (\$1000's)	1,269	1,258	- 11	1	280	406	+ 126	45	839	1,119	+ 280	33
TOTAL COSTS												
POSITIONS	3.00	3.00	+ 0.00	0	3.00	3.00	+ 0.00	0	3.00	3.00	+ 0.00	0
EXPENDITURES (\$1000's)	1,269	1,258	- 11	1	280	406	+ 126	45	839	1,119	+ 280	33
					FISCAL YEAR 2013-14				FISCAL YEAR 2014-15			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. TTL REV FRM SALES AS % OF COST OF PUBLICATION					105	105	+ 0	0	105	105	+ 0	0
PART III: PROGRAM TARGET GROUP												
1. TOTAL DE FACTO POPULATION (THOUSANDS)					1447	1447	+ 0	0	1447	1447	+ 0	0
PART IV: PROGRAM ACTIVITY												
1. NO. OF APPLCNTS FOR CHANGE OF NAMES BY INDIVIDUAL					1900	1432	- 468	25	1900	1900	+ 0	0
2. NO. REQ FOR HRS, SESS LAWS, SUPPLEMENTS (000)					2.2	1.3	- 0.9	41	2.2	2.2	+ 0	0

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 01 02
LTG 100

PROGRAM TITLE: OFFICE OF THE LIEUTENANT GOVERNOR

PART I - EXPENDITURES AND POSITIONS

The variance in expenditures for FY 14 is due to budget restrictions and a hiring freeze that did not allow the Office of the Lieutenant Governor the opportunity to expend all funds appropriated.

The FY 15 variance for is based upon the need to expend funds for the Hawaii Presidential Center Initiative during Q1 to meet impending RFP deadlines and allow the State the opportunity to compete for the Presidential Center in Hawaii.

PART II - MEASURES OF EFFECTIVENESS

The 80% revenue from sales as a percentage of cost of publication is no longer the method used to set prices for publications. Prices are set based on what the State pays to print and ship publications and varies each year and depending upon whether a new volume is necessary. Our office sets the retail price of publications based on these factors plus shipping and handling costs. Departments get their copies free of charge, which comprises an overwhelming portion of the publications ordered. Of the publications actually sold, revenues from the sales cover the actual cost plus fees.

PART III - PROGRAM TARGET GROUPS

No significant change.

PART IV - PROGRAM ACTIVITIES

The variance is due to effort by staff to respond and resolve inquiries and requests made to the office by agencies and the public. The anticipated name change requests for FY 14 were higher than the actual due to projections based on the change in law from the year prior that altered requirements to match names on all legal documents. The estimate for FY 15 is based on the year-to-date applications and the institution of the new online application and electronic payment system for certain name change petitions. Although the prior presumption for FY 14 was that the number of requests would taper off, as over time many would ave

obtained the necessary name change to comply with the legal presence law, the new electronic options has made the process more accessible and is currently resulting in increased petitions.

The variance in the number of publications is based on the actual requests for paid publications, which is far lower than the amount of requests by departments or agencies that are not charged a fee. The number of requests has also seen a decrease over time as many individuals, offices, agencies and department opt for electronic over hard copy publications.

VARIANCE REPORT

PROGRAM TITLE: POLICY DEVELOPMENT & COORDINATION
PROGRAM-ID:
PROGRAM STRUCTURE NO: 110103

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	80.00	76.00	- 4.00	5	79.00	76.00	- 3.00	4	79.00	79.00	+ 0.00	0
EXPENDITURES (\$1000's)	32,717	25,631	- 7,086	22	5,489	3,102	- 2,387	43	21,048	21,518	+ 470	2
TOTAL COSTS												
POSITIONS	80.00	76.00	- 4.00	5	79.00	76.00	- 3.00	4	79.00	79.00	+ 0.00	0
EXPENDITURES (\$1000's)	32,717	25,631	- 7,086	22	5,489	3,102	- 2,387	43	21,048	21,518	+ 470	2
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. NO MEASURES HAVE BEEN DEVELOPED FOR THIS PROGRAM	NO DATA	NO DATA	+ 0	0	NO DATA	NO DATA	+ 0	0				

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

PROGRAM TITLE: POLICY DEVELOPMENT & COORDINATION

11 01 03

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

STATE OF HAWAII

PROGRAM TITLE: STATEWIDE PLANNING & COORDINATION
 PROGRAM-ID: BED-144
 PROGRAM STRUCTURE NO: 11010302

VARIANCE REPORT

REPORT V61
 12/19/14

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	18.00	16.00	- 2.00	11	18.00	15.00	- 3.00	17	18.00	18.00	+ 0.00	0
EXPENDITURES (\$1000's)	5,911	3,436	- 2,475	42	2,358	509	- 1,849	78	3,162	3,116	- 46	1
TOTAL COSTS												
POSITIONS	18.00	16.00	- 2.00	11	18.00	15.00	- 3.00	17	18.00	18.00	+ 0.00	0
EXPENDITURES (\$1000's)	5,911	3,436	- 2,475	42	2,358	509	- 1,849	78	3,162	3,116	- 46	1
FISCAL YEAR 2013-14												
FISCAL YEAR 2014-15												
PART II: MEASURES OF EFFECTIVENESS	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
1. # OF PLANS/STUDIES PREPARED IN TIMELY MANNER	3	3	+ 0	0	3	6	+ 3	100				
2. #LUC DECISIONS UPHLDG OP POS AS %TOT LUC DECSNS	100	100	+ 0	0	100	100	+ 0	0				
3. # ACRES INVOLVED IN LUC DECISIONS SPRTG OP POSTN	600	1900	+ 1300	217	600	600	+ 0	0				
4. # RVIEWS OF FED ACTIV PROPSD/CONDUCTD IN CZM AREA	40	35	- 5	13	40	35	- 5	13				
5. #STATE/CNTY PROGS AIMG TO ATTN OBJ OF CZM PROG	11	11	+ 0	0	11	11	+ 0	0				
6. #AGENCIES PARTICPTING IN STATE GIS USER GROUP	12	14	+ 2	17	15	15	+ 0	0				
7. # OF STATE AGENCIES CONTRIB DATA	10	12	+ 2	20	10	10	+ 0	0				
PART III: PROGRAM TARGET GROUP												
1. STATE RESIDENT POPULATION (THOUSANDS)	1420	1404	- 16	1	1420	1420	+ 0	0				
2. NO. OF APPLICANTS FOR FEDERAL PERMITS & LICENSES	60	55	- 5	8	60	55	- 5	8				
3. NUMBER OF APPLICANTS FOR LAND USE REVIEWS	6	5	- 1	17	6	6	+ 0	0				
PART IV: PROGRAM ACTIVITY												
1. # SPECIAL PLANS/PLNNG REPORTS DEVELOPED/REVIEWED	3	3	+ 0	0	3	4	+ 1	33				
2. # OF COUNTY GENERAL & DEV PLANS/AMENDMTS REVUED	25	2	- 23	92	25	3	- 22	88				
3. # LU BOUNDARY AMDT PETITIONS, OTH LUC ITEMS REVWD	7	7	+ 0	0	7	7	+ 0	0				
4. # STATE POSN STATEMTS PREP FOR LU BOUNDRY CHG PETS	6	5	- 1	17	6	6	+ 0	0				
5. NUMBER OF FEDERAL CONSISTENCY REVIEWS	85	90	+ 5	6	85	90	+ 5	6				
6. STATE PERMITS/APPROVALS REVIEWED BY CZM PROGRAM	14	8	- 6	43	14	10	- 4	29				
7. # OF NEW DATA LAYERS IN STATE GIS DB	10	14	+ 4	40	10	10	+ 0	0				
8. # OF UPDATED LAYERS IN STATE GIS DB	25	23	- 2	8	25	25	+ 0	0				
9. % DATA LAYERS COMPLIANT W/FED STDS	80	10	- 70	88	100	100	+ 0	0				

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 01 03 02
BED 144

PROGRAM TITLE: STATEWIDE PLANNING & COORDINATION

PART I - EXPENDITURES AND POSITIONS

Position variances in FY 14 were due to two recent staff departures. Position variances in the 1st Quarter of FY 15 were due to the fact that filling the two vacant positions was in process and there was a recent retirement on July 31, 2014. The program is in the process of filling all these positions.

First Quarter of FY 15: The expenditure variances are due to the following: 1) Federal funds were not expended as anticipated due to limited staff resources to conduct procurement and contracting; county contracts were not executed because only first quarter allotment was released; and difficulties in obtaining matching funds; and 2) no new loans were executed under the Brownfields Cleanup Revolving Loan Fund. For FY 15, a restriction on general funds of \$57,348 was also applied.

PART II - MEASURES OF EFFECTIVENESS

Item 3. The acreage of petitions expected to be submitted in any given year is highly variable because this number depends on the petitions filed by private landowners. Therefore, it is difficult to predict the acreage of petitions that will be involved in Land Use Commission (LUC) decisions.

Item 4. The actual number of federal activities reviewed (36) was less than planned (40). The Coastal Zone Management Program (CZM) does not have any control over the number of federal activities that will be submitted for review. The differences between planned and actual numbers are subject to variation because CZM federal consistency review is a regulatory function that does not have any control over the number of applicants submitting reviews.

Item 6. This is not considered a significant variance.

Item 7. The positive variance in the number of agencies contributing data is due to increased outreach activities by the State Geographic Information Systems (GIS) Program.

PART III - PROGRAM TARGET GROUPS

Item 2. The actual number of applicants for federal permits and licenses (55) was less than planned (60). The differences between planned and actual numbers are subject to variation because CZM federal consistency review is a regulatory function that does not have any control over the number of applicants submitting reviews.

Item 3. The decrease in number of applicants for land use reviews occurred is likely due to business decisions made by applicants.

PART IV - PROGRAM ACTIVITIES

Item 2. This number is highly variable because it depends on county plan amendments. During the fiscal year, counties were mostly undertaking county-initiated general, community and development plan reviews which resulted in only a few amendments initiated by private landowners and developers. Going forward, it is anticipated that the planned number of such amendments should generally be less than six per year.

Item 4. The LUC docket items that staff reviews in any given fiscal year are determined by petitioners' responses to changing market conditions and subsequent project adjustments. Thus, the number of LUC items reviewed can vary dramatically from year to year depending on the nature of the requests being made to the LUC. Office of Planning (OP) does not have any control over the filing of petitions as these are applicant driven.

Item 6. The projected number (14) of planned Special Management Area Permits (SMA) reviewed by the CZM Program for 2013-2014 was based on trends from past years. The actual number was eight (8). The reason could be the effect of transfer of land ownership from the Hawaii Community Development Authority to the Office of Hawaiian Affairs for about 30 acres of Kakaako Makai by Act 15, SLH 2012.

The difference between planned and actual numbers is subject to variation because the SMA permit review is a regulatory function that does not have control over the number of applicants submitting permit

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 01 03 02
BED 144

PROGRAM TITLE: STATEWIDE PLANNING & COORDINATION

applications.

Item 7. This is not considered a significant variance.

Item 8. This is not considered a significant variance.

Item 9. The variance is due to a delay in contract execution, and a resulting delay in completion of tasks in the contract statement of work. The Office of Information Management and Technology has entered into a Technical Assistance Agreement (TAA) with the University of Hawaii, Managing Partner of the Pacific Disaster Center. Based upon requirements developed by the Statewide GIS Program in the OP, conversion of the State's metadata to a format that is in compliance with the federal Content Standard for Geospatial Metadata is a yet-to-be-completed deliverable under that TAA, which runs from April 1, 2013 to March 15, 2014. Pacific Disaster Center has assured the State that this deliverable will be completed prior to March 15, 2014.

PROGRAM TITLE: STATEWIDE LAND USE MANAGEMENT
 PROGRAM-ID: BED-103
 PROGRAM STRUCTURE NO: 11010303

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	6.00	5.00	-	1.00	17	6.00	6.00	+	0.00	0	6.00	6.00	+	0.00	0
EXPENDITURES (\$1000's)	532	509	-	23	4	123	103	-	20	16	426	426	+	0	0
TOTAL COSTS															
POSITIONS	6.00	5.00	-	1.00	17	6.00	6.00	+	0.00	0	6.00	6.00	+	0.00	0
EXPENDITURES (\$1000's)	532	509	-	23	4	123	103	-	20	16	426	426	+	0	0
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15										
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%							
PART II: MEASURES OF EFFECTIVENESS															
1. NUMBER OF BOUNDARY AMENDMENT PETITIONS AND SPECIAL	6	5	-	1	17	6	10	+	4	67					
2. NUMBER OF ACCEPTED BOUNDARY AMENDMENT PETITIONS AN	10	6	-	4	40	10	10	+	0	0					
3. NUMBER OF ACRES REVIEWED FOR RECLASSIFICATION.	3000	2100	-	900	30	3000	5000	+	2000	67					
4. NUMBER OF ACRES REVIEWED FOR SPECIAL PERMIT.	250	0	-	250	100	250	1000	+	750	300					
5. NUMBER OF INDIVIDUALS, BUSINESSES OR ORGANIZATIONS	600	500	-	100	17	600	600	+	0	0					
6. 6. NUMBER OF CONTESTED PROGRAM DECISIONS PROCESSED	2	4	+	2	100	2	2	+	0	0					
7. NUMBER OF MOTIONS PROCESSED	20	12	-	8	40	20	20	+	0	0					
8. NUMBER OF DRAFT EIS RESPONSES ISSUED	NO DATA	NO DATA	+	0	0	NO DATA	5	+	5	0					
PART III: PROGRAM TARGET GROUP															
1. NUMBER OF APPLICANTS FOR LAND USE REVIEW	40	45	+	5	13	40	45	+	5	13					
2. INDIVIDUALS OR BUSINESSES/ORGANIZATIONS INTERESTED	1300	1300	+	0	0	1300	1300	+	0	0					
PART IV: PROGRAM ACTIVITY															
1. LAND USE DISTRICT BOUNDARY AMENDMENT PETITIONS PRO	6	5	-	1	17	6	10	+	4	67					
2. SPECIAL PERMIT APPLICATIONS PROCESSED.	150	120	-	30	20	150	180	+	30	20					
3. LAND USE DISTRICT BOUNDARY INTERPRETATIONS PROCESS	1400	1300	-	100	7	1400	1200	-	200	14					
4. MOTIONS PROCESSED.	NO DATA	NO DATA	+	0	0	NO DATA	20	+	20	0					
5. SUPPORT OF PUBLIC & PRIVATE SECTOR REQUESTS FOR LA	NO DATA	NO DATA	+	0	0	NO DATA	NO DATA	+	0	0					

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 01 03 03
BED 103

PROGRAM TITLE: STATEWIDE LAND USE MANAGEMENT

PART I - EXPENDITURES AND POSITIONS

The actual expenditures for FY 14 were lower than projected due to a loss of quorum from commissioner resignations at the end of the fiscal year. Quorum was not regained until the middle of the first quarter of FY 15. The number of personnel was less than anticipated in FY 13-14 due to the extended period of time it took to complete the hiring process due to the Department of Business, Economic Development and Tourism's administrative backlog. The position was filled permanently in the beginning of FY 15.

PART II - MEASURES OF EFFECTIVENESS

Items 1 & 2. The variance in the number of cases processed and the number of cases accepted is a reflection of market conditions and the loss of quorum referenced above. Several matters were postponed or delayed until the commission regained quorum. In addition, as the Land Use Commission (LUC) is a regulatory body, it does not control the number of cases filed and has to respond to what has been submitted by private landowners and developers. While the number of filings has been more than projected, the complexity of the cases also slowed down final processing which will extend into subsequent fiscal years.

Item 3. The actual acreage reviewed reflects what is submitted to the LUC's jurisdiction for the reporting period. The LUC does not control the timing of when petitions are submitted. Many of these applications are in the preliminary stages. Important Agricultural Land filings tend to be large and result in increased volume.

Item 4. Special use permit applications are also subject to market pressures and cannot be controlled by the LUC. In the current fiscal year, there is significant pressure on the Commission to approve Special Use Permits and applications for utility size solar projects prior to expiration of federal rebates and tax credits in the coming year.

Item 5. Increased real estate activity due to an improving economy has resulted in a significant uptick in public requests for boundary

interpretations and opinions regarding boundary certification requirements.

Item 6. The LUC does not control this item. As larger and larger lots are reclassified, the issues associated with reclassification become more hotly contested and issues regarding development are more likely to be contested in court. Recent decisions such as Hoopili and Koa Ridge, as well as Piilani Promenade on Maui, have resulted in actual and anticipated increases.

Item 7. As set forth above, the LUC does not control the number of motions filed, as the complexity of various cases, the level of public opposition and the actions of developers and landowners dictate the volume of activity. Planned volume is based on averages in prior years. Actual volume varies from year to year.

Item 8. See Item 7. The number of Environmental Impact Statement responses depends on larger economic indicators and resulting activity.

PART III - PROGRAM TARGET GROUPS

This measure is no longer relevant to the current process in that the number of members of the target group is not ascertainable and could arguably be considered entire communities in the case of some petitions.

PART IV - PROGRAM ACTIVITIES

Item 1. The LUC has no control over the actual number of petitions submitted for processing. During the past six years, the average number of petitions processed during the year has been ten. Regardless of the actual number submitted for processing, all petitions received by the LUC and deemed complete, are processed within 365 calendar days. Entitlement activities at the LUC remain active. A significant increase in the number of acres processed is a result of the new process for Important Agricultural Land Designation. This significantly increased the number of acres re-classified.

Item 2. The Commission does not control the filing of pleadings; the number of submittals are estimates based on past experience. The

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 01 03 03
BED 103

PROGRAM TITLE: STATEWIDE LAND USE MANAGEMENT

number of applications in this category by private developers has been below projected estimates. Recent market pressures forecast an uptick in activity.

Item 3. The number of boundary interpretations processed for FY 13-14 was approximately 1,200. This variance is attributable to an unforeseen decrease in the number of boundary interpretations initiated by the general public.

Item 4. The Commission does not control the filing of pleadings; the number of submittals are estimates based on past experience. The number of applications in this category by private developers varied with economic trends in the last fiscal year.

VARIANCE REPORT

PROGRAM TITLE: ECONOMIC PLANNING & RESEARCH
PROGRAM-ID: BED-130
PROGRAM STRUCTURE NO: 11010304

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	14.00	14.00	+	0.00	0	13.00	13.00	+	0.00	0	13.00	13.00	+	0.00	0
EXPENDITURES (\$1000's)	988	936	-	52	5	223	221	-	2	1	821	821	+	0	0
TOTAL COSTS															
POSITIONS	14.00	14.00	+	0.00	0	13.00	13.00	+	0.00	0	13.00	13.00	+	0.00	0
EXPENDITURES (\$1000's)	988	936	-	52	5	223	221	-	2	1	821	821	+	0	0
					FISCAL YEAR 2013-14				FISCAL YEAR 2014-15						
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%			
PART II: MEASURES OF EFFECTIVENESS															
1. PROG. OUTPUTS CITED IN MAJOR MEDIA (AVE.MONTHLY#)					10	10	+	0	0	10	10	+	0	0	
2. ACCURACY OF ECON FORECASTS (% ERROR)					5	3	-	2	40	5	5	+	0	0	
PART III: PROGRAM TARGET GROUP															
1. VISITS TO PROGRAM WEBSITE (AVE PER MONTH, THOUS.)					15	15	+	0	0	15	15	+	0	0	
PART IV: PROGRAM ACTIVITY															
1. DATA SERIES MAINTAINED ON-LINE (X 100)					50	50	+	0	0	50	50	+	0	0	
2. OTHER ECONOMIC AND STATISTICAL REPORTS ISSUED (#)					40	42	+	2	5	40	40	+	0	0	

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

11 01 03 04
BED 130

PROGRAM TITLE: ECONOMIC PLANNING & RESEARCH

PART I - EXPENDITURES AND POSITIONS

The 2014 Legislature abolished one vacant position, Economist V, Position No. 39449.

PART II - MEASURES OF EFFECTIVENESS

No significant variances.

PART III - PROGRAM TARGET GROUPS

No significant variances.

PART IV - PROGRAM ACTIVITIES

No significant variances.

VARIANCE REPORT

PROGRAM TITLE: DEPARTMENTAL ADMINISTRATION & BUDGET DIV
PROGRAM-ID: BUF-101
PROGRAM STRUCTURE NO: 11010305

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	42.00	41.00	- 1.00	2	42.00	42.00	+ 0.00	0	42.00	42.00	+ 0.00	0
EXPENDITURES (\$1000's)	25,286	20,750	- 4,536	18	2,785	2,269	- 516	19	16,639	17,155	+ 516	3
TOTAL COSTS												
POSITIONS	42.00	41.00	- 1.00	2	42.00	42.00	+ 0.00	0	42.00	42.00	+ 0.00	0
EXPENDITURES (\$1000's)	25,286	20,750	- 4,536	18	2,785	2,269	- 516	19	16,639	17,155	+ 516	3

	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15			
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS								
1. % OF RECOMMDTNS ON DEPT REQSTS COMPLTD BY DUE DATE	90	90	+ 0	0	90	90	+ 0	0
2. PERCENTAGE OF VENDOR PAYMENTS MADE WITHIN 30 DAYS	84	84	+ 0	0	84	84	+ 0	0
3. % VAR IN EXP FIXED COST/ENTITLMTS VS ANNL ALLTMNT	8	8	+ 0	0	8	8	+ 0	0
4. %PAYRLL-REL HRMS TRANS COMPL W/IN 5 DAYS OF APPRVL	92	92	+ 0	0	92	92	+ 0	0
5. % USER IT TROUBLSHTG REQ RESPND TO W/IN 2 WKG DAYS	95	95	+ 0	0	95	95	+ 0	0
6. % PC/LAN MALFUNCTNS RESPONDED TO WITHIN 6 WKG DAYS	95	95	+ 0	0	95	95	+ 0	0

PART III: PROGRAM TARGET GROUP								
1. GOVERNOR AND EXECUTIVE AGENCIES	20	20	+ 0	0	20	20	+ 0	0

PART IV: PROGRAM ACTIVITY								
1. NO. OF DEPT PROGRAM PLANS REVIEWED AND PROCESSED	265	265	+ 0	0	265	265	+ 0	0
2. NO. OF PROGRM BUDGET REQUESTS REVIEWED & PROCESSED	1000	1000	+ 0	0	1000	1000	+ 0	0
3. NUMBER OF PROGRAM MEMORANDA PREPARED	0	0	+ 0	0	11	11	+ 0	0
4. NUMBER OF VARIANCE REPORTS REVIEWED AND PROCESSED	265	265	+ 0	0	265	265	+ 0	0
5. NO. OF EXPEND PLANS & ALLOTMENT REQUESTS PROCESSED	4000	4000	+ 0	0	4000	4000	+ 0	0
6. NUMBER OF REFERRALS PROCESSED	1700	1700	+ 0	0	1700	1700	+ 0	0
7. NO. OF LEGISLATIVE PROPOSALS REVIEWED FOR GOVERNOR	250	250	+ 0	0	250	250	+ 0	0
8. NO. BILLS PASSED BY LEGISLATURE REVIEWED FOR GOV	260	260	+ 0	0	260	260	+ 0	0
9. NO. OF REORGANIZATN PROPOSALS REVIEWED & PROCESSED	12	12	+ 0	0	12	12	+ 0	0
10. NO. OF CIP ALLOTMENT REQUESTS REVIEWED & PROCESSED	600	600	+ 0	0	600	600	+ 0	0

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

11 01 03 05
BUF 101

PROGRAM TITLE: DEPARTMENTAL ADMINISTRATION & BUDGET DIV

PART I - EXPENDITURES AND POSITIONS

FY 2013-14: The variance in expenditures was primarily due to a combination of general fund restrictions and lower than anticipated expenditures for court appointed counsel and witness fees, which are beyond the program's control.

PART II - MEASURES OF EFFECTIVENESS

No variance.

PART III - PROGRAM TARGET GROUPS

No variance.

PART IV - PROGRAM ACTIVITIES

No variance.

VARIANCE REPORT

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	21.00	14.00	- 7.00	33	22.00	14.00	- 8.00	36	22.00	16.00	- 6.00	27
EXPENDITURES (\$1000's)	11,635	5,642	- 5,993	52	2,392	1,263	- 1,129	47	12,567	7,025	- 5,542	44
TOTAL COSTS												
POSITIONS	21.00	14.00	- 7.00	33	22.00	14.00	- 8.00	36	22.00	16.00	- 6.00	27
EXPENDITURES (\$1000's)	11,635	5,642	- 5,993	52	2,392	1,263	- 1,129	47	12,567	7,025	- 5,542	44
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. % OF WORK PRODUCT ALIGNED W/5-YEAR STRATEGIC PLAN	25	25	+ 0	0	50	50	+ 0	0				
2. % OF COMM & CORP FILING FIN DISCLOSURE RPTS TIMELY	85	80	- 5	6	85	85	+ 0	0				
3. # ELIG PERSONS REGIS AS % TOTAL ELIG TO VOTE	81	81	+ 0	0	81	81	+ 0	0				
4. # REG VOTERS WHO VOTE AS % OF REGISTERED VOTERS	0	0	+ 0	0	60	52	- 8	13				

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

PROGRAM TITLE: VOTING RIGHTS AND ELECTIONS

11 01 04

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 01 04 01
AGS 871

PROGRAM TITLE: CAMPAIGN SPENDING COMMISSION

PART I - EXPENDITURES AND POSITIONS

The variance is due to the unpredictability in the amount of public funding that is realized, the overestimation of contracts, and the salary adjustments resulting from labor union agreements.

PART II - MEASURES OF EFFECTIVENESS

Item 5: The variance in FY 14 is due to an overestimation in the number conciliation agreements and complaints projected. The variance in FY 15 is due to an increased number of complaints and investigations deriving from an election year.

Item 7: The variance is due the unpredictability in the number of candidates that will accept public funding. No candidate is mandated to accept public funding; however, any candidate with an opponent may qualify for public funding.

PART III - PROGRAM TARGET GROUPS

Items 1 and 3: The variance is due to the unpredictability in the number of candidates who will run for office and the number of noncandidate committees and corporations that register during an election year.

PART IV - PROGRAM ACTIVITIES

Item 4: The variance is due to no advisory opinions being requested.

Item 5: The variance is due to an overestimation in the number of conciliation agreements and complaints projected. The variance in FY 15 is due to an increased number of conciliation agreements, complaints, and investigations deriving from an election year.

Item 6: The variance is due to the unpredictability in the number of candidates that will qualify for and accept public funding.

Item 7: The variance is due to: 1)the number of State income tax check-offs for the Hawaii Election Campaign Fund has been declining almost

since inception in the 1980s; and 2)effective January 1, 2009, the check-off increased from \$2 to \$3, number of people willing to check-off \$3 has decreased.

Item 9: The variance is due to an underestimation in the number of campaign spending related bills introduced and passed.

PROGRAM TITLE: OFFICE OF ELECTIONS
 PROGRAM-ID: AGS-879
 PROGRAM STRUCTURE NO: 11010402

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	16.00	9.00	- 7.00	44	17.00	9.00	- 8.00	47	17.00	11.00	- 6.00	35
EXPENDITURES (\$1000's)	10,527	5,020	- 5,507	52	1,143	1,042	- 101	9	9,133	3,560	- 5,573	61
TOTAL COSTS												
POSITIONS	16.00	9.00	- 7.00	44	17.00	9.00	- 8.00	47	17.00	11.00	- 6.00	35
EXPENDITURES (\$1000's)	10,527	5,020	- 5,507	52	1,143	1,042	- 101	9	9,133	3,560	- 5,573	61
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. # ELIG PERSONS REGIS AS % TOTAL ELIG TO VOTE	81	81	+ 0	0	81	81	+ 0	0				
2. # REG VOTERS WHO VOTE AS % OF REGISTERED VOTERS	0	0	+ 0	0	60	52	- 8	13				
3. % OF MANUAL AUDIT PRECNTS MATCH COMP GEN RESULTS	0	0	+ 0	0	100	100	+ 0	0				
4. % POLL BOOK AUDIT PRECNTS MATCH COMP GEN RESULTS	0	0	+ 0	0	100	100	+ 0	0				
5. # COMPLAINTS & CHALLENGES TO ELECTION SYSTEM	0	0	+ 0	0	0	0	+ 0	0				
6. # COMPLAINTS FILED & RESLVD AS % TOT COMPL RECD	100	100	+ 0	0	100	100	+ 0	0				
PART III: PROGRAM TARGET GROUP												
1. RESIDENTS ELIGIBLE TO VOTE (THOUSANDS)	848	875	+ 27	3	848	875	+ 27	3				
PART IV: PROGRAM ACTIVITY												
1. PRVD VTR REGIS SVCS TO QUAL CITIZENS (000'S)	691	700	+ 9	1	691	707	+ 16	2				
2. PROVIDE VOTER EDUCATION SERVICES (000'S)	691	700	+ 9	1	691	707	+ 16	2				
3. PROVIDE VOTER ORIENTATION TO NTRLZD CITS (000'S)	0	12	+ 12	0	0	12	+ 12	0				

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 01 04 02
AGS 879

PROGRAM TITLE: OFFICE OF ELECTIONS

PART I - EXPENDITURES AND POSITIONS

The position variance for FY 14 and the first quarter of FY 15 is due to a delay in the conversion of 11 exempt positions to civil service that was approved during the 2007 Legislative Session.

The variance for FY 14 expenditures and estimated expenditures in FY 15 is due to an appropriation in special funds of approximately \$7,474,555; however, actual expenditures did not approach this amount. Budgeted general funds are expected to be expended in its entirety.

PART II - MEASURES OF EFFECTIVENESS

Item 2: The percentage of voters that turned out to vote is lower than estimated.

PART III - PROGRAM TARGET GROUPS

There are no significant variances in the program target group.

PART IV - PROGRAM ACTIVITIES

There are no significant variances in the program activities.

VARIANCE REPORT

PROGRAM TITLE: FISCAL MANAGEMENT
PROGRAM-ID:
PROGRAM STRUCTURE NO: 1102

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	446.00	373.00	- 73.00	16	448.00	371.00	- 77.00	17	448.00	448.00	+ 0.00	0
EXPENDITURES (\$1000's)	352,470	351,226	- 1,244	0	107,627	106,268	- 1,359	1	264,664	265,900	+ 1,236	0
TOTAL COSTS												
POSITIONS	446.00	373.00	- 73.00	16	448.00	371.00	- 77.00	17	448.00	448.00	+ 0.00	0
EXPENDITURES (\$1000's)	352,470	351,226	- 1,244	0	107,627	106,268	- 1,359	1	264,664	265,900	+ 1,236	0
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. AVG ANNUAL RATE OF RETURN ON INVESTMENTS	.5	.284	- 0.216	43	.5	.284	- 0.216	43				
2. AVG LENGTH OF TIME BETWEEN AUDITS	6	3	- 3	50	6	6	+ 0	0				
3. AV IN-HSE TIME FOR PAYMTS TO VENDORS-GOAL 5 WK DAY	5	5	+ 0	0	5	5	+ 0	0				

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

PROGRAM TITLE: FISCAL MANAGEMENT

11 02

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

STATE OF HAWAII
PROGRAM TITLE: REVENUE COLLECTION
PROGRAM-ID:
PROGRAM STRUCTURE NO: 110201

VARIANCE REPORT

REPORT V61
12/19/14

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	382.00	311.00	- 71.00	19	384.00	307.00	- 77.00	20	384.00	384.00	+ 0.00	0
EXPENDITURES (\$1000's)	24,075	22,516	- 1,559	6	6,235	5,093	- 1,142	18	21,706	22,848	+ 1,142	5
TOTAL COSTS												
POSITIONS	382.00	311.00	- 71.00	19	384.00	307.00	- 77.00	20	384.00	384.00	+ 0.00	0
EXPENDITURES (\$1000's)	24,075	22,516	- 1,559	6	6,235	5,093	- 1,142	18	21,706	22,848	+ 1,142	5
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15							
PART II: MEASURES OF EFFECTIVENESS	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
1. % AUDITS RESULTING IN ADJUSTMENTS	65	49.23	- 15.77	24	65	50	- 15	23				

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

PROGRAM TITLE: REVENUE COLLECTION

11 02 01

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

VARIANCE REPORT

PROGRAM TITLE: COMPLIANCE
PROGRAM-ID: TAX-100
PROGRAM STRUCTURE NO: 11020101

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	189.00	150.00	- 39.00	21	191.00	155.00	- 36.00	19	191.00	191.00	+ 0.00	0
EXPENDITURES (\$1000's)	9,063	8,800	- 263	3	2,461	2,040	- 421	17	7,383	7,804	+ 421	6
TOTAL COSTS												
POSITIONS	189.00	150.00	- 39.00	21	191.00	155.00	- 36.00	19	191.00	191.00	+ 0.00	0
EXPENDITURES (\$1000's)	9,063	8,800	- 263	3	2,461	2,040	- 421	17	7,383	7,804	+ 421	6
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. % OF RETURNS AUDITED AS % OF RETURNS FILED	1.01	2.59	+ 1.58	156	1.01	2.60	+ 1.59	157				
2. % OF RETURNS AUDITED RESULTING IN ADJUSTMENTS	65	49.23	- 15.77	24	65	50.00	- 15	23				
3. % INCR/DECR IN TOTAL DELINQUENT TAXES OUTSTANDING	4	4.00	+ 0	0	4	4.00	+ 0	0				
PART III: PROGRAM TARGET GROUP												
1. NO. OF ACTIVE BUSINESS LICENSES DURING FISCAL YEAR	575000	623223	+ 48223	8	575000	625000	+ 50000	9				
2. TOTAL DELINQUENT TAXES OUTSTANDING DURING THE FY	478	430	- 48	10	478	430	- 48	10				
PART IV: PROGRAM ACTIVITY												
1. NUMBER OF RETURNS AUDITED	12700	21684	+ 8984	71	12700	21700	+ 9000	71				
2. NUMBER OF ASSESSMENTS MADE	9000	11111	+ 2111	23	9000	11200	+ 2200	24				
3. TOTAL AMOUNT OF COLLECTION MADE WITH ASSESSMENTS	21	16	- 5	24	21	16	- 5	24				
4. AMOUNT OF DELINQUENT TAXES COLLECTED	200	226	+ 26	13	200	200	+ 0	0				
5. NUMBER OF TAX LIENS FILED	7000	3553	- 3447	49	7000	3500	- 3500	50				
6. NUMBER OF LEVIES PROCESSED	15000	20081	+ 5081	34	15000	16000	+ 1000	7				

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 02 01 01
TAX 100

PROGRAM TITLE: COMPLIANCE

PART I - EXPENDITURES AND POSITIONS

The variance in positions is due to a delay in filling vacancies. When vacant positions are filled with internal applicants, other vacancies are created in the department. If not filled internally, the positions will be filled by obtaining a list from Department of Human Resources Development (DHRD). Most of the vacant positions are either on the recruiting list or pending interviews and selections among qualified candidates.

The variance in expenditures is due to the vacant positions and spending restrictions.

PART II - MEASURES OF EFFECTIVENESS

Item 1. Established benchmarks as a spur to increase audited returns.

Item 2. There were many tax returns that did not warrant any audit adjustments, inclusive of informational returns, tax returns of flow through entities and Renewable Energy credit filings.

PART III - PROGRAM TARGET GROUPS

Item 2. The decrease in total delinquent taxes was due to increased collections and write-off of accounts as uncollectable.

PART IV - PROGRAM ACTIVITIES

Item 1. Benchmarks encouraged more efficient auditing of returns.

Item 2. Benchmarks encouraged more efficient auditing of returns.

Item 3. The amount of collections made with assessments is contingent upon the taxpayers available funds to pay the assessment before going to the Collection Branch.

Item 4. The increase in the amount of delinquent taxes collected was due to the efforts of the collectors.

Item 5. The decrease was due to establishment of an increased base requirement for filing liens.

Item 6. Increase was due to establishment of new levy protocol.

VARIANCE REPORT

PROGRAM TITLE: TAX SERVICES AND PROCESSING
PROGRAM-ID: TAX-105
PROGRAM STRUCTURE NO: 11020103

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	118.00	103.00	- 15.00	13	118.00	97.00	- 21.00	18	118.00	118.00	+ 0.00	0
EXPENDITURES (\$1000's)	6,056	5,324	- 732	12	1,531	1,298	- 233	15	4,593	4,826	+ 233	5
TOTAL COSTS												
POSITIONS	118.00	103.00	- 15.00	13	118.00	97.00	- 21.00	18	118.00	118.00	+ 0.00	0
EXPENDITURES (\$1000's)	6,056	5,324	- 732	12	1,531	1,298	- 233	15	4,593	4,826	+ 233	5

	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15			
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS								
1. AVE BUSINESS DAYS TO DEPOSIT CHECKS FROM TAXPAYERS	6	10	+ 4	67	6	8	+ 2	33
2. % NON-WORKLISTED REFUNDS COMPLETED IN 45 BUS DAYS	90	88	- 2	2	90	90	+ 0	0
3. AVERAGE CALL ANSWER RATE	60	32	- 28	47	60	55	- 5	8
4. AVE CAL DAYS TO RESPOND TO PAPR/ELEC CORRESPONDENCE	5	9	+ 4	80	5	7	+ 2	40
5. % INC/DEC ELECTRONIC FILINGS OVER PRIOR FISCAL YR	8	13	+ 5	63	8	10	+ 2	25

PART III: PROGRAM TARGET GROUP								
1. NUMBER OF TAXPAYERS FILING SELECTED KEY RETURNS	1040000	1177379	+ 137379	13	1040000	1100000	+ 60000	6
2. NUMBER OF CALLERS REQUESTING PERSONAL ASSISTANCE	250000	286654	+ 36654	15	250000	270000	+ 20000	8
3. NO. OF PAPER & ELECTRONIC CORRESPONDENCE RECEIVED	28000	28162	+ 162	1	28000	28000	+ 0	0

PART IV: PROGRAM ACTIVITY								
1. NUMBER OF TAX RETURNS FILED	700000	776205	+ 76205	11	700000	750000	+ 50000	7
2. NO. TELEPHONE CALLS SERVICED BY CUSTOMER SVC REP	150000	92261	- 57739	38	150000	125000	- 25000	17
3. NO. OF PAPER & ELECTRONIC CORRESPONDENCE RECEIVED	26500	27024	+ 524	2	26500	27000	+ 500	2

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 02 01 03
TAX 105

PROGRAM TITLE: TAX SERVICES AND PROCESSING

PART I - EXPENDITURES AND POSITIONS

The variance in positions is due to a delay in filling vacancies. When vacant positions are filled with internal applicants, other vacancies are created in the department. If not filled internally, the positions will be filled by obtaining a list from Department of Human Resources Development (DHRD). Most of the vacant positions are either on the recruiting list or pending interviews and selections among qualified candidates.

The variance in expenditures is due to the vacant positions and spending restrictions.

PART II - MEASURES OF EFFECTIVENESS

Item 1. Staffing shortages throughout the Document Processing Branch significantly contributed to the increase in the number of business days to deposit checks from taxpayers in FY 14. Although temporary staffing was hired during the peak tax season months to assist in processing checks, the vacancies at the permanent staffing level in the Monetary Control Section affected the overall effectiveness and efficiency; thus, resulting in an average of 10 days to deposit checks, or a variance of 67% over the planned measure of 6 days.

Item 3. The decline in the average call answer rate in FY 14 was basically due to three factors: an increase in the incoming call volume of more than 40,000 calls from FY 13, insufficient staffing in our Call Center, and a significant increase in fraudulent 2013 income tax returns filed. The fraud returns generated large numbers of refunds that were mailed to taxpayers who had not filed returns with Hawaii, which impacted the call volume.

Item 4. The increase in the average number of calendar days to respond to paper and electronic correspondences was mainly due to staffing shortages in the Correspondence Unit and providing assistance to the Counter Unit in servicing walk-in taxpayers, as well as assisting with the heavy volume of tax clearances during the annual liquor license renewal period from April to June.

Item 5. The variance that relates to the "Percentage increase/decrease of Electronic filings over Prior Fiscal Year" is primarily due to an increased acceptance of electronically filed returns and payments being realized by the public, as well as the federal requirement for tax practitioners to file their clients' returns electronically.

PART III - PROGRAM TARGET GROUPS

Item 1. The variance of 13% in the number of taxpayers filing selected key returns represents a significant increase in compliance by our taxpayer population over the prior fiscal year. In FY 13, 834,493 key returns were filed, while in FY 14, 1,177,379 key returns were filed. This overall increase may also be attributed to an overall increase in electronic filing of more tax return types.

Item 2. The variance of 15% in the number of callers requesting personal assistance is mainly attributable to the lack of staffing resources in our Call Center, as well as the long wait time in the queues where callers disconnect their calls and try again later.

PART IV - PROGRAM ACTIVITIES

Item 1. The 11% variance reporting 776,205 individual income tax returns filed for FY 14 represents the highest number of these returns filed in the past 4 fiscal years. Due to the growing number of fraudulent individual income tax returns being filed during the first 6 months of 2014, it is difficult to ascertain the actual number of valid returns being filed by taxpayers during this fiscal year.

Item 2. Due to the lack of sufficient experienced staffing and the inability to recruit qualified and suitable temporary staffing in the Call Center during the 2014 filing season, the number of calls serviced by our customer service representatives significantly declined from 127,528 in FY 13 to 92,261 in FY 14, resulting in -38% and -17% variances from the planned 150,000 for both years.

VARIANCE REPORT

PROGRAM TITLE: SUPPORTING SERVICES - REVENUE COLLECTION
 PROGRAM-ID: TAX-107
 PROGRAM STRUCTURE NO: 11020104

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	75.00	58.00	- 17.00	23	75.00	55.00	- 20.00	27	75.00	75.00	+ 0.00	0
EXPENDITURES (\$1000's)	8,956	8,392	- 564	6	2,243	1,755	- 488	22	9,730	10,218	+ 488	5
TOTAL COSTS												
POSITIONS	75.00	58.00	- 17.00	23	75.00	55.00	- 20.00	27	75.00	75.00	+ 0.00	0
EXPENDITURES (\$1000's)	8,956	8,392	- 564	6	2,243	1,755	- 488	22	9,730	10,218	+ 488	5
					FISCAL YEAR 2013-14				FISCAL YEAR 2014-15			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. NO MEASURES HAVE BEEN ESTABLISHED FOR THIS PROG					NO DATA	NO DATA	+ 0	0	NO DATA	NO DATA	+ 0	0
PART IV: PROGRAM ACTIVITY												
1. NUMBER OF TAX LAW CHANGES					12	12	+ 0	0	12	12	+ 0	0

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 02 01 04
TAX 107

PROGRAM TITLE: SUPPORTING SERVICES - REVENUE COLLECTION

PART I - EXPENDITURES AND POSITIONS

The variance in positions is partly due to the four (4) new positions to assist in the preparation of Tax Credit Studies and the Tax System Modernization initiative. In addition, the department faced challenges in filling those positions that are recently vacant because of the resignation, transfer and retirement of employees. Most of the vacant positions are either on the recruiting list or pending interviews and selections among qualified candidates.

The variance in expenditures is due to the vacant positions, spending restrictions, and an overestimation of special fund expenditures.

PART II - MEASURES OF EFFECTIVENESS

No Measures of Effectiveness.

PART III - PROGRAM TARGET GROUPS

No Program Target Groups.

PART IV - PROGRAM ACTIVITIES

No variance.

VARIANCE REPORT

PROGRAM TITLE:

FISCAL PROCEDURES AND CONTROL

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110202

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	41.00	41.00	+ 0.00	0	41.00	41.00	+ 0.00	0	41.00	41.00	+ 0.00	0
EXPENDITURES (\$1000's)	2,926	2,976	+ 50	2	625	623	- 2	0	2,253	2,132	- 121	5
TOTAL COSTS												
POSITIONS	41.00	41.00	+ 0.00	0	41.00	41.00	+ 0.00	0	41.00	41.00	+ 0.00	0
EXPENDITURES (\$1000's)	2,926	2,976	+ 50	2	625	623	- 2	0	2,253	2,132	- 121	5
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. AV IN-HSE TIME PRCSS PYMTS TO VENDORS-GOAL 5 WKDYS	5	5	+ 0	0	5	5	+ 0	0				
2. AV LENGTH OF TIME BETWEEN AUDITS	6	3	- 3	50	6	6	+ 0	0				

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

PROGRAM TITLE: FISCAL PROCEDURES AND CONTROL

11 02 02

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

VARIANCE REPORT

PROGRAM TITLE: ACCOUNTING SYSTEM DEVELOPMENT & MAINTENANCE
 PROGRAM-ID: AGS-101
 PROGRAM STRUCTURE NO: 11020201

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	6.00	6.00	+	0.00	0	6.00	6.00	+	0.00	0	6.00	6.00	+	0.00	0
EXPENDITURES (\$1000's)	514	527	+	13	3	119	119	+	0	0	395	364	-	31	8
TOTAL COSTS															
POSITIONS	6.00	6.00	+	0.00	0	6.00	6.00	+	0.00	0	6.00	6.00	+	0.00	0
EXPENDITURES (\$1000's)	514	527	+	13	3	119	119	+	0	0	395	364	-	31	8
					FISCAL YEAR 2013-14				FISCAL YEAR 2014-15						
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%							
PART II: MEASURES OF EFFECTIVENESS															
1. % PROJECTS COMPL FOR NEW SYSTEMS/ENHANCE-GOAL 75%	75	75	+	0	0	75	75	+	0	0					
2. % PROJECTS COMPL FOR ACCTG MANUALS/FORMS-GOAL 80%	80	71	-	9	11	80	80	+	0	0					
PART III: PROGRAM TARGET GROUP															
1. NO. OF REQUESTS TO DEV NEW SYSTEMS/MODIFY EXISTING	20	27	+	7	35	20	20	+	0	0					
2. NO. REQUESTS NEW/CHANGES TO ACCOUNTNG MANUALS/FORM	8	5	-	3	38	8	8	+	0	0					
PART IV: PROGRAM ACTIVITY															
1. NO. OF HOURS - DEV OF NEW SYTEMS/MODIFY EXISTING	3000	5218	+	2218	74	3000	5000	+	2000	67					
2. NO. OF HOURS - MAINT/MGMT ACCOUNTING MANUALS/FORMS	400	206	-	194	49	400	200	-	200	50					

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 02 02 01
AGS 101

PROGRAM TITLE: ACCOUNTING SYSTEM DEVELOPMENT & MAINTENANCE

PART I - EXPENDITURES AND POSITIONS

For FY 14, the variance in expenditures is due to collective bargaining.

For the remaining 3 quarters of FY 15, the variance in expenditures is due to the 10% contingency reserve restriction imposed by the Governor and collective bargaining.

PART II - MEASURES OF EFFECTIVENESS

Item 2: The variance for FY 14 is due to the actual completion of projects that are attributed to availability of staff.

PART III - PROGRAM TARGET GROUPS

Items 1 and 2: The variances for FY 14 are due to the actual number of requests for development and modifications of accounting systems and maintenance of accounting manuals and forms.

PART IV - PROGRAM ACTIVITIES

Items 1 and 2: The variances for FY 14 are due to actual staff hours expended on development and modifications of accounting systems and maintenance of accounting manuals and forms. The variances for FY 15 are due to projected hours to be expended on development and modifications of accounting systems and maintenance of accounting manuals and forms.

VARIANCE REPORT

PROGRAM TITLE: EXPENDITURE EXAMINATION
PROGRAM-ID: AGS-102
PROGRAM STRUCTURE NO: 11020202

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	16.00	16.00	+	0.00	0	16.00	16.00	+	0.00	0	16.00	16.00	+	0.00	0
EXPENDITURES (\$1000's)	1,099	1,121	+	22	2	179	179	+	0	0	920	805	-	115	13
TOTAL COSTS															
POSITIONS	16.00	16.00	+	0.00	0	16.00	16.00	+	0.00	0	16.00	16.00	+	0.00	0
EXPENDITURES (\$1000's)	1,099	1,121	+	22	2	179	179	+	0	0	920	805	-	115	13
					FISCAL YEAR 2013-14				FISCAL YEAR 2014-15						
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%			
PART II: MEASURES OF EFFECTIVENESS															
1. AV IN-HSE TIME FOR PAYMTS TO VENDORS-GOAL 5 WK DAY					5	5	+	0	0	5	5	+	0	0	
2. % OF LATE PAYMENTS-GOAL 5% STATEWIDE					7	8	+	1	14	7	7	+	0	0	
3. % OF PAYMT VOUCHER PROCESSED W/ NO ERRORS-GOAL 90%					98	99	+	1	1	98	99	+	1	1	
PART III: PROGRAM TARGET GROUP															
1. NO. OF PAYMENT VOUCHERS PROCESSED (IN THOUSANDS)					75	74	-	1	1	75	75	+	0	0	
PART IV: PROGRAM ACTIVITY															
1. NO. OF CONTRACTS EXAMINED					1240	1002	-	238	19	1240	1100	-	140	11	
2. NO. OF PAYCHECKS ISSUED (IN THOUSANDS)					210	225	+	15	7	210	210	+	0	0	
3. NO. OF CHECKS (NON-PAYROLL) ISSUED (IN THOUSANDS)					1200	865	-	335	28	1150	850	-	300	26	
4. NO. OF PAYMENTS MADE ELECTRONICALLY (IN THOUSANDS)					400	354	-	46	12	450	400	-	50	11	

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

11 02 02 02
AGS 102

PROGRAM TITLE: EXPENDITURE EXAMINATION

PART I - EXPENDITURES AND POSITIONS

For FY 14, there were no significant variance in position counts and planned expenditures.

For the remaining quarters of FY 15, the variance in expenditures is due to the 10% contingency reserve restriction imposed by the Governor and the anticipated reduction in mailing of tax refund checks.

PART II - MEASURES OF EFFECTIVENESS

Item 2: Variance due to late processing by departments.

PART III - PROGRAM TARGET GROUPS

There are no significant variances in the program target group.

PART IV - PROGRAM ACTIVITIES

Item 1: Anticipated number of contracts was overstated.

Item 2: The number of checks decreased due to the increase in taxpayers requesting ACH and the increase in the number of unemployment compensation benefits being made through ACH.

Item 3: The number of checks decreased due to the change in the period for which individuals could receive unemployment compensation benefits.

Item 4: Anticipated number of ACH transactions was overstated.

VARIANCE REPORT

PROGRAM TITLE: RECORDING AND REPORTING
PROGRAM-ID: AGS-103
PROGRAM STRUCTURE NO: 11020203

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	13.00	13.00	+ 0.00	0	13.00	13.00	+ 0.00	0	13.00	13.00	+ 0.00	0
EXPENDITURES (\$1000's)	871	872	+ 1	0	212	212	+ 0	0	611	640	+ 29	5
TOTAL COSTS												
POSITIONS	13.00	13.00	+ 0.00	0	13.00	13.00	+ 0.00	0	13.00	13.00	+ 0.00	0
EXPENDITURES (\$1000's)	871	872	+ 1	0	212	212	+ 0	0	611	640	+ 29	5
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. AV TIME TO ISSUANCE OF CAFR-GOAL 6 MONTHS	8	7	- 1	13	6	6	+ 0	0				
2. AV TIME TO ISSUANCE OF QTRLY FIN RPTS-GOAL 4 WEEKS	4	4	+ 0	0	4	4	+ 0	0				
3. AV TIME TO POST ALLOTMENT DOCUMENTS-GOAL 3 WK DAYS	4	4	+ 0	0	4	4	+ 0	0				
PART III: PROGRAM TARGET GROUP												
1. NO. OF DEPTS/AGENCIES RECEIVING FINANCIAL REPORTS	36	36	+ 0	0	36	36	+ 0	0				
2. NO. OF FINANCIAL REPORTS DISTRIBUTED TO DEPTS	11	11	+ 0	0	11	11	+ 0	0				
PART IV: PROGRAM ACTIVITY												
1. NO. OF ALLOTMENT DOCUMENTS PROCESSED	3800	4509	+ 709	19	3800	5000	+ 1200	32				

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 02 02 03
AGS 103

PROGRAM TITLE: RECORDING AND REPORTING

PART I - EXPENDITURES AND POSITIONS

The FY 15 variance in total expenditures is due primarily to collective bargaining allocation.

PART II - MEASURES OF EFFECTIVENESS

Item 1: The improvement in time to issue the CAFR is due to management's commitment to prioritize financial reporting and to the dedication and hard work of fiscal staff statewide.

PART III - PROGRAM TARGET GROUPS

There are no significant variances in the program target group.

PART IV - PROGRAM ACTIVITIES

Item 1: Increase in the number of allotment documents processed is due to the federal award management initiative.

VARIANCE REPORT

PROGRAM TITLE: INTERNAL POST AUDIT
PROGRAM-ID: AGS-104
PROGRAM STRUCTURE NO: 11020204

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	6.00	6.00	+	0.00	0	6.00	6.00	+	0.00	0	6.00	6.00	+	0.00	0
EXPENDITURES (\$1000's)	442	456	+	14	3	115	113	-	2	2	327	323	-	4	1
TOTAL COSTS															
POSITIONS	6.00	6.00	+	0.00	0	6.00	6.00	+	0.00	0	6.00	6.00	+	0.00	0
EXPENDITURES (\$1000's)	442	456	+	14	3	115	113	-	2	2	327	323	-	4	1
					FISCAL YEAR 2013-14				FISCAL YEAR 2014-15						
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%							
PART II: MEASURES OF EFFECTIVENESS															
1. NO. OF STATUTORY AUDITS COMP AS % OF TOTAL PLANNED	100	100	+	0	0	100	100	+	0	0	100	100	+	0	0
2. NO. SELF-ASSESS IC QUEST COMPL AS % OF TOTAL REQ	100	100	+	0	0	100	0	-	100	100	100	0	-	100	100
3. NO. FIN AUDIT RPTS REV AS % TOTAL BY OFFICE OF AUD	100	100	+	0	0	100	100	+	0	0	100	100	+	0	0
4. NO. COMPLIANCE AUD RPTS REV AS % TTL BY OFF OF AUD	100	100	+	0	0	100	100	+	0	0	100	100	+	0	0
5. AV LENGTH OF TIME BETWEEN AUDITS	6	3	-	3	50	6	6	+	0	0	6	6	+	0	0
PART III: PROGRAM TARGET GROUP															
1. NUMBER OF STATUTORY REQUIRED AUDITS	259	258	-	1	0	259	258	-	1	0	259	258	-	1	0
2. NO. OF EXEC DEPTS SUB TO COMPTROLLER ACCT POLICIES	17	17	+	0	0	17	17	+	0	0	17	17	+	0	0
3. NO. OF FINANCIAL AUDITS PLANNED BY OFF OF AUDITOR	8	9	+	1	13	8	9	+	1	13	8	9	+	1	13
4. NO. OF COMPLIANCE AUDITS PLANNED BY OFF OF AUDITOR	12	12	+	0	0	12	12	+	0	0	12	12	+	0	0
PART IV: PROGRAM ACTIVITY															
1. MONITOR IC & ACCTG SYS THROUGH STATUTORY REQ AUDIT	10	20	+	10	100	10	20	+	10	100	10	20	+	10	100
2. MONITOR DEP IC THROUGH SELF-ASSMT IC QUESTIONNAIRE	17	17	+	0	0	17	0	-	17	100	17	0	-	17	100
3. MONITOR IC BY REV OFFICE OF AUDITOR FIN AUDIT RPTS	8	9	+	1	13	8	9	+	1	13	8	9	+	1	13
4. MONITOR DEPT BY REV OFF OF AUDITOR COMPLIANCE RPTS	12	12	+	0	0	12	12	+	0	0	12	12	+	0	0

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 02 02 04
AGS 104

PROGRAM TITLE: INTERNAL POST AUDIT

PART I - EXPENDITURES AND POSITIONS

There are no significant variances in the number of positions in FY 14 and FY 15. There are no significant variances in expenditures in FY 14. There are no anticipated significant variances in expenditures in FY 15.

Item 3: The variance in FY 14 and FY 15 is due to one financial audit not previously included.

PART II - MEASURES OF EFFECTIVENESS

Item 2: There is no significant variance in FY 14. The variance in FY 15 is due to a change in policy requiring State departments to complete the Self-assessment of Internal Control questionnaire from annually to biannually. The policy change is due to a shortage of human resources at the State departments to complete the questionnaire.

Item 5: The variance in FY 14 is due to DOE Internal Audit conducting more school audits than in past years. There is no anticipated significant variance in FY 15.

PART III - PROGRAM TARGET GROUPS

Item 1: The variance in FY 14 and FY 15 is due to a closed DOE school previously included incorrectly.

Item 3: The variance in FY 14 and FY 15 is due to one financial audit not previously included.

PART IV - PROGRAM ACTIVITIES

Item 1: The variance in FY 14 is due to more audits being completed than anticipated. A similar variance is anticipated in FY 15 as more audits are being scheduled.

Item 2: There is no significant variance in FY 14. The variance in FY 15 is due to a change in policy requiring State departments to complete the Self-assessment of Internal Control questionnaire from annually to biannually. The policy change is due to a shortage of human resources at the State departments to complete the questionnaire.

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

PROGRAM TITLE: FINANCIAL ADMINISTRATION

11 02 03

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

PROGRAM TITLE: FINANCIAL ADMINISTRATION
PROGRAM-ID: BUF-115
PROGRAM STRUCTURE NO: 11020301

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	23.00	21.00	-	2.00	9	23.00	23.00	+	0.00	0	23.00	23.00	+	0.00	0
EXPENDITURES (\$1000's)	8,965	9,230	+	265	3	2,552	2,337	-	215	8	6,447	6,662	+	215	3
TOTAL COSTS															
POSITIONS	23.00	21.00	-	2.00	9	23.00	23.00	+	0.00	0	23.00	23.00	+	0.00	0
EXPENDITURES (\$1000's)	8,965	9,230	+	265	3	2,552	2,337	-	215	8	6,447	6,662	+	215	3

	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15					
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%		
PART II: MEASURES OF EFFECTIVENESS										
1. AV ANN RATE OF RETURN ON STATE TREASRY INVSTMTS	.50	NO DATA	-	0.5	100	.50	NO DATA	-	0.5	100
2. RATE OF INT PD ON STATE BONDS REL TO BOND INDEX(%)	90	NO DATA	-	90	100	90	NO DATA	-	90	100
3. % TREASURY TRANSACTNS UNRECONCILED AFTER 30 DAYS	8	NO DATA	-	8	100	8	NO DATA	-	8	100
4. %INCR IN NEW UNCLAIMED PROP HOLDER REPTS FILED	4	NO DATA	-	4	100	4	NO DATA	-	4	100
5. % INCR IN UNCLAIMED PROPERTY AMOUNTS REPORTED	1	NO DATA	-	1	100	1	NO DATA	-	1	100
6. %INCR IN RETURNS OF UNCLMD PROP TO RIGHTFUL OWNERS	5	NO DATA	-	5	100	5	NO DATA	-	5	100

PART III: PROGRAM TARGET GROUP												
1. STATE DEPARTMENTS	20	NO DATA	-	20	100	20	NO DATA	-	20	100		
2. STATE INVESTMENT ACCOUNTS	9	NO DATA	-	9	100	9	NO DATA	-	9	100		
3. STATE FUND INVESTMENTS (\$ MILLIONS)	1513	NO DATA	-	1513	100	1529	NO DATA	-	1529	100		
4. LOCAL AND MAINLAND FINANCIAL INSTITUTIONS	11	NO DATA	-	11	100	11	NO DATA	-	11	100		
5. UNCLAIMED PROPERTY HOLDERS	11800	NO DATA	-	11800	100	11800	NO DATA	-	11800	100		
6. OWNERS OF UNCLAIMED PROPERTY	95000	NO DATA	-	95000	100	95000	NO DATA	-	95000	100		

PART IV: PROGRAM ACTIVITY												
1. NO. OF STATE BOND ISSUES UNDERTAKEN	8	NO DATA	-	8	100	7	NO DATA	-	7	100		
2. # STATE BOND CALLS AND/OR REDEMPTIONS INITIATED	2	NO DATA	-	2	100	0	NO DATA	+	0	0		
3. NO. OF STATE BOND ACCOUNTS/HOLDERS SERVICED	30	NO DATA	-	30	100	30	NO DATA	-	30	100		
4. AMOUNT OF STATE FUNDS MANAGED (IN MILLIONS)	4400	NO DATA	-	4400	100	4600	NO DATA	-	4600	100		
5. NO. OF STATE AGENCY ACCOUNTS SERVICED	368	NO DATA	-	368	100	368	NO DATA	-	368	100		
6. NO. OF UNCLAIMED PROPERTY CLAIMS PAID	9750	NO DATA	-	9750	100	9750	NO DATA	-	9750	100		
7. AMOUNT OF UNCLAIMED PROPERTY CLAIMS PAID (000'S)	5940	NO DATA	-	5940	100	5940	NO DATA	-	5940	100		

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

11 02 03 01
BUF 115

PROGRAM TITLE: FINANCIAL ADMINISTRATION

PART I - EXPENDITURES AND POSITIONS

FY 2014: Expenditure variance is due to lower than anticipated fees for contract services and payments for unclaimed property.

PART II - MEASURES OF EFFECTIVENESS

There is no data available. The program is currently re-evaluating each program activity.

PART III - PROGRAM TARGET GROUPS

There is no data available. The program is currently re-evaluating each program activity.

PART IV - PROGRAM ACTIVITIES

There is no data available. The program is currently re-evaluating each program activity.

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

11 02 03 03
BUF 721

PROGRAM TITLE: DEBT SERVICE PAYMENTS

PART I - EXPENDITURES AND POSITIONS

No variance.

PART II - MEASURES OF EFFECTIVENESS

1. No values are provided for this program. Payments are budgeted on projections for principal and interest on bonded debt for capital improvement projects.

PART III - PROGRAM TARGET GROUPS

Not applicable.

PART IV - PROGRAM ACTIVITIES

Not applicable.

STATE OF HAWAII
 PROGRAM TITLE: GENERAL SERVICES
 PROGRAM-ID:
 PROGRAM STRUCTURE NO: 1103

VARIANCE REPORT

REPORT V61
 12/19/14

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	1,126.78	1,044.78	- 82.00	7	1,211.78	1,052.78	- 159.00	13	1,211.78	1,113.78	- 98.00	8
EXPENDITURES (\$1000's)	837,792	791,607	- 46,185	6	211,723	201,630	- 10,093	5	673,576	671,457	- 2,119	0
TOTAL COSTS												
POSITIONS	1,126.78	1,044.78	- 82.00	7	1,211.78	1,052.78	- 159.00	13	1,211.78	1,113.78	- 98.00	8
EXPENDITURES (\$1000's)	837,792	791,607	- 46,185	6	211,723	201,630	- 10,093	5	673,576	671,457	- 2,119	0

	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15			
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS								
1. NO. OF APPROVED RECORDS RETENTION SCHEDULES	5320	5290	- 30	1	5340	5340	+ 0	0
2. PERCENTAGE OF SATISFIED CUSTOMERS	50	50	+ 0	0	80	80	+ 0	0
3. % CUSTOMERS REQ SVCD IN A TIMELY/ACCURATE MANNER	95	95	+ 0	0	95	95	+ 0	0
4. AV PRE-BID CONSTRUCTION EST AS % OF AV BID PRICE	100	123	+ 23	23	100	100	+ 0	0
5. PERCENTAGE UTILIZATION OF PARKING SPACES	105	81	- 24	23	105	81	- 24	23
6. COST SAVINGS OF HEPS AWARDS (THOUSANDS OF DOLLARS)	10000	17459	+ 7459	75	10000	14000	+ 4000	40
7. AV LENGTH OF TIME TO PROCESS PROP LOSS CLAIM REQ	15	61	+ 46	307	15	15	+ 0	0

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

PROGRAM TITLE: GENERAL SERVICES

11 03

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 03 01
ATG 100

PROGRAM TITLE: LEGAL SERVICES

PART I - EXPENDITURES AND POSITIONS

In FY 14, the total position variance of 90 positions consisted of 57 permanent and thirty-three (33) temporary positions unfilled at the end of the fiscal year as a result of the need to meet budgeted vacancy savings levels. Vacancies consisted of 14 Deputy Attorneys General, 50 Investigators, 14 professionals, and 12 clerical positions.

The FY 15 total position variance of 92 vacancies is similarly distributed with 59 permanent and 33 temporary positions vacant, as a result of the need to meet budgeted vacancy savings levels.

In FY 14, the expenditure variance is due to: 1) labor savings (\$1.3) and 2) savings in trust funds attributable to Asset Forfeiture (\$3.0); and deferred federal spending.

PART II - MEASURES OF EFFECTIVENESS

Item 4: The actual number of contracts and rules reviewed/approved in FY 14 was 515 (11%) higher than planned due mostly to an increase in activity that is attributable to Departments of Health and Human Services related to the Health Connector. We expect this trend to continue for FY 15.

Item 5: Number of legislative bills to be reviewed during FY 15 is expected to be lower than projected due a decrease in bills proposed versus prior sessions attributable to a change in administration.

Item 6: FY 14 actual collections for the State exceeds planned by \$7.3 due to a larger settlement with the Credit Card Protection cases. FY 15 reflects exceeding planned by \$235 million due to expected final settlement with the on-line travel companies. While \$247 million was transferred to the State, it is in a Trust fund (invested by Budget & Finance) awaiting appeal.

Item 7: The Civil Recoveries efficiency rate increased in FY 14 to only cost of 4% of monies collected. This is due to the large settlement mentioned above.

PART III - PROGRAM TARGET GROUPS

No significant variances.

PART IV - PROGRAM ACTIVITIES

No significant variances.

VARIANCE REPORT

PROGRAM TITLE:

INFORMATION TECH & COMMUNICATION SVCS

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110302

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	174.00	152.00	- 22.00	13	174.00	153.00	- 21.00	12	174.00	174.00	+ 0.00	0
EXPENDITURES (\$1000's)	62,696	35,689	- 27,007	43	13,963	13,307	- 656	5	44,719	43,183	- 1,536	3
TOTAL COSTS												
POSITIONS	174.00	152.00	- 22.00	13	174.00	153.00	- 21.00	12	174.00	174.00	+ 0.00	0
EXPENDITURES (\$1000's)	62,696	35,689	- 27,007	43	13,963	13,307	- 656	5	44,719	43,183	- 1,536	3
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15							
PART II: MEASURES OF EFFECTIVENESS												
1. % OF CUSTOMER SATISFATN MEETS/EXCEEDS EXPECTATIONS					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
					50	50	+ 0	0	80	80	+ 0	0

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

PROGRAM TITLE: INFORMATION TECH & COMMUNICATION SVCS

11 03 02

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

PROGRAM TITLE: INFORMATION MGMT AND TECHNOLOGY SVCS
PROGRAM-ID: AGS-130
PROGRAM STRUCTURE NO: 11030201

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	37.00	15.00	- 22.00	59	37.00	16.00	- 21.00	57	37.00	37.00	+ 0.00	0
EXPENDITURES (\$1000's)	45,365	19,153	- 26,212	58	9,887	9,650	- 237	2	31,404	30,210	- 1,194	4
TOTAL COSTS												
POSITIONS	37.00	15.00	- 22.00	59	37.00	16.00	- 21.00	57	37.00	37.00	+ 0.00	0
EXPENDITURES (\$1000's)	45,365	19,153	- 26,212	58	9,887	9,650	- 237	2	31,404	30,210	- 1,194	4

	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15			
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS								
1. % OF CUSTOMER SATISFATN MEETS/EXCEEDS EXPECTATIONS	50	50	+ 0	0	80	80	+ 0	0
2. % OF INFRASTRUCTURE UPTIME	98	99	+ 1	1	99	99	+ 0	0
3. % OF SERV LEVEL AGRMT RATED MEETS/EXCEEDS EXPECTNS	50	50	+ 0	0	80	80	+ 0	0
4. AVE NO. OF DAYS TO PROCESS CUSTOMER ORDER (PROCURE	12	12	+ 0	0	10	10	+ 0	0
5. % OF PROJECTS DELIV W/ SCOPE, ON-TIME, & W/ BUDGET	80	80	+ 0	0	85	85	+ 0	0
6. NO. OF ONLINE SERVICES PROVIDED	20	20	+ 0	0	30	30	+ 0	0

PART III: PROGRAM TARGET GROUP								
1. NO. OF DEPTS & ATTACH AGEN SERVED W/IT SHARED SERV	50	50	+ 0	0	70	70	+ 0	0
2. NO. OF APPRV BUS PROC REENG REQ FOR DEPTS & ATTCH	8	8	+ 0	0	12	12	+ 0	0
3. NO. OF APPRV NEW APPL DEV REQ FOR DEPTS & ATT AGEN	8	8	+ 0	0	12	12	+ 0	0
4. NO. OF OPEN DATA PAGE VIEWS (IN 1000'S)	30	400	+ 370	1233	50	400	+ 350	700
5. NO. OF UNIQUE VISITORS TO STATE WEBSITES (IN MILL)	4	7	+ 3	75	5	8	+ 3	60

PART IV: PROGRAM ACTIVITY								
1. AVE MONTHLY VOLUME OF HELP DESK CALLS	90	560	+ 470	522	120	560	+ 440	367
2. AVE MO VOL OF DATA STORAGE	0.15	.15	+ 0	0	0.20	.20	+ 0	0
3. TOTAL NO. OF IT TRAINING COURSES PROV TO ST EMPL	25	25	+ 0	0	100	25	- 75	75
4. TOTAL NO. OF IT PROCUREMENT REQUESTS	150	155	+ 5	3	200	200	+ 0	0
5. TOTAL NO. OF BUSINESS REENGINEERING PROJECTS	8	8	+ 0	0	12	12	+ 0	0
6. TOTAL NO. OF APPLICATION DEVELOPMENT PROJECTS	8	8	+ 0	0	12	12	+ 0	0
7. TOTAL NO. OF ENTERPRISE APPLICATIONS SUPPORTED	18	12	- 6	33	24	24	+ 0	0
8. TOTAL NO. OF EXECUTIVE BRANCH USERS SUPPTD (IN K)	10	10	+ 0	0	10	12	+ 2	20

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 03 02 01
AGS 130

PROGRAM TITLE: INFORMATION MGMT AND TECHNOLOGY SVCS

PART I - EXPENDITURES AND POSITIONS

The variance in the position count in FY 14 and first quarter of FY 15 is due to vacancies in the positions that were appropriated in FY 14. Thirty-two new positions were added to the OIMT budget in FY 14. All positions were subject to the hiring freeze in effect until Jan 2, 2014. Most of the positions were not established until the fourth quarter of FY 14 and the first quarter of FY 15. Since that time, the program is actively recruiting and filling positions and anticipates filling all positions by the end of FY 15. The variance in expenditures is due to funding restrictions to the general fund allotment, collective bargaining increases in the general and special fund allotments and full allotment of the U-fund ceiling without the concurrent collection of U-fund revenue. Program is actively pursuing means to bill departments for IT services and plans to implement billing and collection as soon as possible.

PART II - MEASURES OF EFFECTIVENESS

There are no significant variances in the measures of effectiveness.

PART III - PROGRAM TARGET GROUPS

Item 4: The number of open data page viewers increased as more data was added to the site.

Item 5: The number of unique visitors to the State websites has increased as more information has been added to the sites.

PART IV - PROGRAM ACTIVITIES

Item 1: The number of help desk calls was understated in the planned report. This number should be changed in subsequent planning reports.

Item 3: The number of IT training courses provided in FY 15 was overstated in the planned report. This number should be reevaluated in subsequent planning reports.

Item 7: The number of enterprise applications supported was less than

anticipated in FY 14 as there were some delays in initial implementation but the number of applications supported has increased since the first quarter of FY 15 and will increase further to meet the FY 15 estimate.

Item 8: The total Executive Branch users supported is expected to grow beyond the FY 15 estimate. The network has been upgraded and 12,000 Microsoft 365 licenses have been purchased and are available for FY 2015.

PROGRAM TITLE: INFORMATION PROCESSING & COMM SERVICES
 PROGRAM-ID: AGS-131
 PROGRAM STRUCTURE NO: 11030202

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	137.00	137.00	+	0.00	0	137.00	137.00	+	0.00	0	137.00	137.00	+	0.00	0
EXPENDITURES (\$1000's)	17,331	16,536	-	795	5	4,076	3,657	-	419	10	13,315	12,973	-	342	3
TOTAL COSTS															
POSITIONS	137.00	137.00	+	0.00	0	137.00	137.00	+	0.00	0	137.00	137.00	+	0.00	0
EXPENDITURES (\$1000's)	17,331	16,536	-	795	5	4,076	3,657	-	419	10	13,315	12,973	-	342	3

	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15					
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%		
PART II: MEASURES OF EFFECTIVENESS										
1. REQ FOR IP SVCS CMP WITHIN TIMEFRAME AS %TTL CMP	83	83	+	0	0	83	83	+	0	0
2. % OF MAINFRAME PRODUCTION JOBS RUN AS SCHEDULED	99	99	+	0	0	99	99	+	0	0
3. MFRAME PROD JOBS RERUN AS % OF TTL MFRAME PROD JOB	1	1	+	0	0	1	1	+	0	0
4. MAINFRAME DOWNTIME AS % OF TOTAL OPERATIONAL TIME	1	1	+	0	0	1	1	+	0	0
5. # TROUBLE CALLS RESOLVED AS % CALLS REC'D BY NCU	98	98	+	0	0	98	98	+	0	0

PART III: PROGRAM TARGET GROUP										
1. # OF STATE USER AGENCIES	21	21	+	0	0	21	21	+	0	0

PART IV: PROGRAM ACTIVITY										
1. # OF DEVICES AT STATE'S CENTRAL COMP FACILITY	1186	712	-	474	40	1186	750	-	436	37
2. NUMBER OF IP APPLICATIONS MAINTAINED	72	72	+	0	0	72	72	+	0	0
3. AVERAGE MO CALL VOLUME REC'D BY ASSISTANCE CNTR	650	560	-	90	14	650	600	-	50	8
4. TOTAL NO. OF VIDEO CONF HOURS SCHEDULED	3000	1960	-	1040	35	3000	2000	-	1000	33
5. TOTAL NUMBER OF WEB SITES SUPPORTED	75	437	+	362	483	75	440	+	365	487
6. TOTAL NUMBER OF MICROWAVE RADIO PATHS ESTABLISHED	46	46	+	0	0	46	60	+	14	30
7. AV MO VOL OF DATA BACKED UP FOR OFFSITE STORAGE	43	64.8	+	21.8	51	43	64.8	+	21.8	51
8. TOTAL NUMBER OF EXEC BR E-MAIL ACCOUNTS ADMINSTRD	5881	5719	-	162	3	5881	5665	-	216	4
9. TOTAL NUMBER OF CYBER SECURITY ALERTS BROADCAST	200	270	+	70	35	200	270	+	70	35

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 03 02 02
AGS 131

PROGRAM TITLE: INFORMATION PROCESSING & COMM SERVICES

PART I - EXPENDITURES AND POSITIONS

The position count in AGS-131 has been 137 full time positions throughout FY 14 and the First Quarter of FY 15. It is projected to remain the same for the rest of FY 15.

PART II - MEASURES OF EFFECTIVENESS

There are no significant variances in the measures of effectiveness.

PART III - PROGRAM TARGET GROUPS

There are no significant variances in the program target group.

PART IV - PROGRAM ACTIVITIES

Item 1: Counting methodology changed for FY 14 and amount does not include minor pieces of equipment. The count only includes switches, routers, servers, PCs and printers. The planned number of devices will be reevaluated for the next biennium.

Item 3: Call volume was less than expected due to 1) reduced use of video-conferencing centers and 2) improved connectivity to the network.

Item 4: The reduced video-conferencing hours may be attributed to 1) the first full year's closure (July 1, 2013 - June 30, 2014) of the Keoni Ana video-conferencing center and 2) increased usage of desktop based video-conferencing services.

Item 5: New applications allow agencies to efficiently provide information to more sites.

Item 6: The increase is due to the implementation of the Maritime Wireless Network System (MWNS).

Item 7: The growth in data to 64.8 terabytes is the result of increased usage by the Government Private Cloud.

Item 8: The decline in email accounts is due to departments migrating from Lotus Notes to Outlook 365.

Item 9: The number of cyber security alerts broadcasts increased because of the use of better cyber security tools and additional manpower to analyze network activity.

PROGRAM TITLE: ARCHIVES - RECORDS MANAGEMENT
PROGRAM-ID: AGS-111
PROGRAM STRUCTURE NO: 110303

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	16.00	15.00	-	1.00	6	17.00	15.00	-	2.00	12	17.00	15.00	-	2.00	12
EXPENDITURES (\$1000's)	1,130	1,154	+	24	2	435	388	-	47	11	851	866	+	15	2
TOTAL COSTS															
POSITIONS	16.00	15.00	-	1.00	6	17.00	15.00	-	2.00	12	17.00	15.00	-	2.00	12
EXPENDITURES (\$1000's)	1,130	1,154	+	24	2	435	388	-	47	11	851	866	+	15	2
					FISCAL YEAR 2013-14				FISCAL YEAR 2014-15						
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%							
PART II: MEASURES OF EFFECTIVENESS															
1. NO. OF APPROVED RECORDS RETENTION SCHEDULES	5320	5290	-	30	1	5340	5340	+	0	0					
2. % OF STORAGE CAPACITY FILLED AT RECORDS CENTER	80	71	-	9	11	80	80	+	0	0					
3. % REC DESTROYED AT REC CTR % TOT REC ELIG FOR DEST	25	43	+	18	72	25	25	+	0	0					
4. % OF CUSTOMER REQ SVCD IN A TIMELY/ACCURATE MANNER	95	95	+	0	0	95	95	+	0	0					
5. NO. OF RECORDS IN ARCHIVES (CUBIC FEET)	10950	11024	+	74	1	10950	11105	+	155	1					
6. NO. OF RECORDS AVAILABLE ONLINE FOR RESEARCH	285000	315430	+	30430	11	285000	346000	+	61000	21					
PART III: PROGRAM TARGET GROUP															
1. STATE USER AGENCIES	1000	1000	+	0	0	1000	1000	+	0	0					
2. # OF CUSTOMERS SERVICED AT HISTORICAL REC BR	8000	9242	+	1242	16	8000	9000	+	1000	13					
3. # OF REC AT STATE REC CTR ELIG FOR DISPOS DUR FY	12600	12600	+	0	0	12600	12600	+	0	0					
4. # ONLINE USERS ACCESSING ARCHIVES CATALOG/WEBSITE	350000	395000	+	45000	13	350000	395000	+	45000	13					
PART IV: PROGRAM ACTIVITY															
1. NUMBER OF CUBIC FEET OF RECORDS STORED	49000	42765	-	6235	13	49000	45000	-	4000	8					
2. NUMBER OF RECORDS SERIES SCHEDULED/REVISED	10	0	-	10	100	15	15	+	0	0					
3. NUMBER OF RECORDS REQ RETRIEVED BY RECORDS CENTER	2000	1076	-	924	46	2000	1100	-	900	45					
4. NUMBER OF CU FT OF RECORDS DISPOSED BY REC CENTER	2000	5492	+	3492	175	2000	2000	+	0	0					
5. SVC CUSTOMERS AT HIST REC BR (# OF RETRIEVALS)	20000	18696	-	1304	7	20000	20000	+	0	0					
6. PROVIDE ACCESS TO HOLD INFO THRU ONLINE CATALOG	25	33	+	8	32	25	25	+	0	0					
7. PROVIDE ACCESS TO REC THRU DESC FINDING AIDS	50	50	+	0	0	50	50	+	0	0					
8. COLLECT/PRES PERM/HIST REC OF STATE GOV	90	77	-	13	14	90	190	+	100	111					
9. # RECORDS SCANNED FOR ONLINE ACCESS DURING THE YR	23000	17658	-	5342	23	23000	18000	-	5000	22					
10. NUMBER OF REC UPLOADED TO INTERNET FOR ONLINE ACC	15000	30430	+	15430	103	15000	20000	+	5000	33					

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 03 03
AGS 111

PROGRAM TITLE: ARCHIVES - RECORDS MANAGEMENT

PART I - EXPENDITURES AND POSITIONS

The variance in position count and expenditures for FY 15 is due to budget restrictions.

PART II - MEASURES OF EFFECTIVENESS

Item 2: Budget restrictions rescinded in 3rd quarter of FY 14 allowed disposal of more eligible records than anticipated, so storage capacity increased.

Item 3: Budget restrictions rescinded in 3rd quarter of FY 14 allowed disposal of more eligible records than anticipated, reducing our backlog.

Item 6: Variance in FY 14 reflects increased posting of scanned records online. Since this measure is cumulative, we are adjusting our estimated base to 346,000 that more accurately reflects the increase expected in FY 15.

PART III - PROGRAM TARGET GROUPS

Item 2: An increase in researchers and greater exposure of archives online records to the public, accounts for variance in FY 14. We are adjusting our estimated base for FY 15 from 8000 to 9000 users to better reflect our estimated customer count.

Item 4: Reflects increased number of new records (11%) now available for online research for FY 14 and trend will continue in FY 15. The change in number of users is difficult to predict.

PART IV - PROGRAM ACTIVITIES

Item 1: Budget restrictions rescinded in 3rd quarter of FY 14 allowed disposal of more eligible records than anticipated, so storage capacity increased.

Item 2: The variance for FY 14 is due to the vacancy of staff for most of the year, whose primary function is to schedule records.

Item 3: The variance for FY 14 and projected for FY 15 is due to two agencies, previous heavy users of the State Records Center facility, no longer storing their highly-requested records.

Item 4: Although the Archives no longer has budgeted funds for records disposals, 5% budget restrictions rescinded in 3rd quarter of FY 14 allowed disposal of more records than anticipated.

Item 6: The variance for FY 14 was due to more catalog records added as a result of revision of finding aids. No variance is expected for FY 15.

Item 8: Fewer records transferred in FY 14 than anticipated. The variance in FY 15 is due to the transfer of Governor's records at end of his term.

Item 9: The variance for FY 14 is due to an over-estimate of planned amount. Since over 75% of our scanning is done by volunteers, it's difficult to predict their output. A similar variance for FY 15 is expected.

Item 10: In preparation for the opening of the digital archives, a shift in priorities from processing records to uploading records to the internet accounts for the variance in FY 14. A similar variance is expected for FY 15.

VARIANCE REPORT

PROGRAM TITLE: WIRELESS ENHANCED 911 BOARD
PROGRAM-ID: AGS-891
PROGRAM STRUCTURE NO: 110304

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0
EXPENDITURES (\$1000's)	9,000	7,319	- 1,681	19	1,800	654	- 1,146	64	7,200	7,200	+ 0	0
TOTAL COSTS												
POSITIONS	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0
EXPENDITURES (\$1000's)	9,000	7,319	- 1,681	19	1,800	654	- 1,146	64	7,200	7,200	+ 0	0
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. NO. OF WIRLES/VOIP/WIRELINE 911 CALLS COUNTY PSAP	1268622	1325477	+ 56855	4	1274965	1340000	+ 65035	5				
2. NO. OF EDUCATIONAL OUTREACH PROGRAMS DURING THE FY	2	1	- 1	50	2	0	- 2	100				
3. % OF E911 FUNDS DISBURSED FOR NEW TECHLGY FOR PSAP	19	24	+ 5	26	19	25	+ 6	32				
PART III: PROGRAM TARGET GROUP												
1. NO. OF PUBLIC SAFETY ANSWERING POINTS	8	8	+ 0	0	8	8	+ 0	0				
2. NO. OF WIRELESS/VOIP/WIRELINE PROVIDERS	21	38	+ 17	81	21	38	+ 17	81				
PART IV: PROGRAM ACTIVITY												
1. TTL \$ AMT OF SURCHGE COLLECTED FISC YR (IN THOUS)	8900	9100	+ 200	2	8900	9100	+ 200	2				
2. TTL \$ AMT DISBURSED TO PSAPS IN FISC YR (IN THOUS)	7619	6188	- 1431	19	7489	7400	- 89	1				
3. TTL \$ AMT DISBUR TO WSPS IN THE FISC YR (IN THOUS)	150	72	- 78	52	150	72	- 78	52				
4. TTL \$ AMT DISB TO BD ADMIN MATTERS IN FY (IN THOU)	1381	1130	- 251	18	1510	1300	- 210	14				

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 03 04
AGS 891

PROGRAM TITLE: WIRELESS ENHANCED 911 BOARD

PART I - EXPENDITURES AND POSITIONS

The variance for FY 14 was due to the following: Lower hardware (H/W) and software (S/W) maintenance expenses resulting from the delayed implementation of the upgrade of the existing Computer Aided Design (CAD) systems of the Honolulu Police Department; Delayed implementation of the Kauai PSAP's alternate dispatch center; New Viper H/W & S/W training expenses were overstated; and Reduction in administrative expenses for WSP Cost recovery

The variance for the first quarter of FY 15 and the remaining three quarters are due to the shift in expenditures from the first quarter to the remaining three quarters.

PART II - MEASURES OF EFFECTIVENESS

Item 2: Educational outreach for TEXT-911 was delayed due to technical problems.

Item 3: Technology improvements and replacement of obsolete equipment were responsible for the increase in disbursements for PSAPs for both FY 14 and FY 15.

PART III - PROGRAM TARGET GROUPS

Item 2: Variance due to unanticipated growth of small communications service providers.

PART IV - PROGRAM ACTIVITIES

Item 2: Amounts to disbursed to PSAPs decreased due to more cost controls of maintenance costs; lower admin WSP costs; and lower DB&F assessments due to overall reduction in disbursements.

Item 3: The WSP experienced significant reduction in administrative expenses.

Item 4: The variance in Board admin matters was the result of lower

administrative assessments resulting from lower disbursements to Public Service Answering Points (PSAPs) as explained in prior Parts.

VARIANCE REPORT

PROGRAM TITLE: PERSONNEL SERVICES
PROGRAM-ID:
PROGRAM STRUCTURE NO: 110305

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	96.00	94.00	- 2.00	2	98.00	94.00	- 4.00	4	98.00	98.00	+ 0.00	0
EXPENDITURES (\$1000's)	20,572	15,233	- 5,339	26	3,122	3,122	+ 0	0	17,830	17,622	- 208	1
TOTAL COSTS												
POSITIONS	96.00	94.00	- 2.00	2	98.00	94.00	- 4.00	4	98.00	98.00	+ 0.00	0
EXPENDITURES (\$1000's)	20,572	15,233	- 5,339	26	3,122	3,122	+ 0	0	17,830	17,622	- 208	1
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15							
PART II: MEASURES OF EFFECTIVENESS	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
1. # OF GRV PER 1000 EMPLOYEE IN BRGNG UNITS UNDR HRD	15	14	- 1	7	15	15	+ 0	0				
2. % CERT ISSD WTHN 95 DAYS WHR LST ELGBLES DNT EXIST	65	66	+ 1	2	65	65	+ 0	0				

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

PROGRAM TITLE: PERSONNEL SERVICES

11 03 05

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

VARIANCE REPORT

PROGRAM TITLE: WORKFORCE ATTR, SELECT, CLASS & EFFECTIVENES
PROGRAM-ID: HRD-102
PROGRAM STRUCTURE NO: 11030501

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	85.00	83.00	- 2.00	2	87.00	83.00	- 4.00	5	87.00	87.00	+ 0.00	0
EXPENDITURES (\$1000's)	19,128	13,873	- 5,255	27	2,810	2,810	+ 0	0	16,698	16,579	- 119	1
TOTAL COSTS												
POSITIONS	85.00	83.00	- 2.00	2	87.00	83.00	- 4.00	5	87.00	87.00	+ 0.00	0
EXPENDITURES (\$1000's)	19,128	13,873	- 5,255	27	2,810	2,810	+ 0	0	16,698	16,579	- 119	1

	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15			
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS								
1. % CERTIF ISSUD W/IN 5 CALNDR DAYS WHERE LIST EXIST	93	91	- 2	2	94	94	+ 0	0
2. % CERTIF ISSUD W/IN 95 CALNDR DAYS LIST NOT EXIST	65	66	+ 1	2	65	65	+ 0	0
3. % OF SELECTION ACTIONS TAKEN CHANGED BY APPEAL	1	1	+ 0	0	1	1	+ 0	0
4. % OF CLASSIF ACTNS FOR FILLED PSNS COMPLTD IN 6 MO	95	98	+ 3	3	95	95	+ 0	0
5. % OF CLASSF ACTNS FOR NEW & VAC PSNS COMPL IN 3 MO	90	91	+ 1	1	90	90	+ 0	0
6. % CLASSIFICATION ACTIONS TAKEN CHANGED BY APPEAL	0	0	+ 0	0	0	1	+ 1	0
7. EMPLOYEES TRAINED AS A % OF TOTAL WORKFORCE	26	97	+ 71	273	26	50	+ 24	92
8. % CONTRACT GRIEVANCES SETTLED W/O 3RD PARTY ASSTNC	90	98	+ 8	9	90	90	+ 0	0
9. # GRIEV PER 1,000 EMPLYEES IN BU'S UNDR DHRD JURIS	15	14	- 1	7	15	15	+ 0	0
10. RATIO OF WRKRS COMP OPEN VS CLOSED CLAIMS DURNG FY	1	1	+ 0	0	1	1	+ 0	0

PART III: PROGRAM TARGET GROUP								
1. VACANCIES TO BE FILLED BY ELIGIBLES	1000	1160	+ 160	16	1100	1100	+ 0	0
2. NUMBER OF CIVIL SERVICE POSITIONS	16600	16613	+ 13	0	16700	16700	+ 0	0
3. NUMBER OF NEW CIVIL SERVICE POSITIONS	100	227	+ 127	127	100	100	+ 0	0
4. EMPLOYEES IN THE CENTRALIZED MANAGEMENT GROUP	15850	16443	+ 593	4	15850	16360	+ 510	3
5. NUMBER OF CIVIL SERVICE CLASSES	1500	1464	- 36	2	1500	1500	+ 0	0
6. CIVIL SERVICE EMPLOYEES	13400	13982	+ 582	4	13400	13900	+ 500	4
7. EXEMPT SERVICE EMPLOYEES	1950	1961	+ 11	1	1950	1960	+ 10	1
8. MIDDLE MANAGEMENT EMPLOYEES	350	358	+ 8	2	350	350	+ 0	0
9. FIRST-LINE SUPERVISORY EMPLOYEES	1270	1298	+ 28	2	1270	1290	+ 20	2
10. NON-MANAGEMENT EMPLOYEES	13730	14287	+ 557	4	13730	14220	+ 490	4

PART IV: PROGRAM ACTIVITY								
1. NUMBER OF APPLICATIONS RECEIVED	25000	29191	+ 4191	17	25000	25000	+ 0	0
2. NUMBER OF APPLICATIONS EXAMINED	18000	28922	+ 10922	61	18500	18500	+ 0	0
3. # QUAL APPS REFRRD FOR PLACEMENT(ELIGBLS REFERRED)	24000	41077	+ 17077	71	25000	25000	+ 0	0
4. NUMBER OF POSITION CLASSIFICATION ACTIONS TAKEN	2000	1924	- 76	4	2000	2100	+ 100	5
5. NUMBER OF CLASSIFICATION SPECIFICATIONS COMPLETED	120	183	+ 63	53	120	120	+ 0	0
6. NO. OF EXEMPT POSITION REQUESTS ANALYZED/REVIEWED	1800	1946	+ 146	8	1800	1800	+ 0	0
7. PRICE/REPRICE DETERMINATIONS (NO. CLASSES REVIEWD)	100	71	- 29	29	100	100	+ 0	0
8. NUMBER OF PERSONNEL ACTIONS PROCESSED	69000	73016	+ 4016	6	69000	73000	+ 4000	6
9. NUMBER OF TRAINING PROGRAMS CONDUCTED/COORDINATED	150	320	+ 170	113	150	370	+ 220	147
10. NUMBER OF FORMAL GRIEVANCES REVIEWED	200	196	- 4	2	200	200	+ 0	0

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 03 05 01
HRD 102

PROGRAM TITLE: WORKFORCE ATTR, SELECT, CLASS & EFFECTIVENES

PART I - EXPENDITURES AND POSITIONS

The variance in FY 14 is due to lower workers compensation and unemployment benefits expenditures for employees in non-general fund positions.

The variance in FY 15 is due to collective bargaining augmentation and restrictions.

PART II - MEASURES OF EFFECTIVENESS

Item 7. Employees trained as a percent of the total workforce was higher than planned. The variance is due to the concerted effort of the department's Equal Employment Opportunity program to implement a centralized Discrimination/Harassment-Free Workplace Policy and deliver training to all State employees on the Policy.

PART III - PROGRAM TARGET GROUPS

Item 1. The variance is attributed to several factors: (a) an increase in the number of requests received from departments to fill vacant positions, and (b) adjustments made to the recruitment workflow process to improve the program's ability to generate lists of eligible candidates in a more efficient and expeditious manner.

Item 3. The variance is due to the establishment of a larger than projected number of new civil service positions. The number of new civil service positions that are established is a function of the number of new positions authorized, and whether the positions are established on a civil service or exempt from civil service basis.

PART IV - PROGRAM ACTIVITIES

Items 1, 2 and 3. The variances in the number of applications received, number of applications examined, and number of qualified applicants referred for placement are attributed to several factors: (a) an increase in the number of requests to fill vacant positions, and (b) adjustments made to the recruitment workflow process to improve the program's ability to generate lists of eligible candidates in a more efficient and expeditious manner.

Item 5. The variance is due to an underestimation in the number of class specifications and minimum qualification requirements (MQs) that would need to be amended in an effort to update the MQs in conjunction with recruitment announcements.

Item 7. The variance is due to the difficulty in projecting the number of new classes that will be established by the other jurisdictions.

Item 9. The variance is due to the development and delivery of training on the centralized Discrimination/Harassment-Free Workplace Policy and on reasonable accommodations under the Americans with Disabilities Act.

VARIANCE REPORT

PROGRAM TITLE: SUPPORTING SERVICES - HUMAN RESOURCES DEV
 PROGRAM-ID: HRD-191
 PROGRAM STRUCTURE NO: 11030502

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	11.00	11.00	+ 0.00	0	11.00	11.00	+ 0.00	0	11.00	11.00	+ 0.00	0
EXPENDITURES (\$1000's)	1,444	1,360	- 84	6	312	312	+ 0	0	1,132	1,043	- 89	8
TOTAL COSTS												
POSITIONS	11.00	11.00	+ 0.00	0	11.00	11.00	+ 0.00	0	11.00	11.00	+ 0.00	0
EXPENDITURES (\$1000's)	1,444	1,360	- 84	6	312	312	+ 0	0	1,132	1,043	- 89	8
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. NO MEASURES HAVE BEEN DEVELOPED FOR THIS PROGRAM	NO DATA	NO DATA	+ 0	0	NO DATA	NO DATA	+ 0	0				
PART III: PROGRAM TARGET GROUP												
1. TTL NO. OF CIV SERV & EXEMT SERVICE PERSONNEL	15350	15943	+ 593	4	15350	15860	+ 510	3				
2. NUMBER OF ELECTED & APPOINTED OFFICIALS	95	95	+ 0	0	95	95	+ 0	0				
3. EMPLOYEES OF DHRD	98	96	- 2	2	98	98	+ 0	0				
4. MEMBERS OF MERIT APPEALS BOARD	3	3	+ 0	0	3	3	+ 0	0				
PART IV: PROGRAM ACTIVITY												
1. ADV GOV ON PROB CONC ADMIN OF PERS MANAG SYS-WKHR	100	NO DATA	- 100	100	100	100	+ 0	0				
2. ADMINISTER PERSONNEL MANAG SYS OF STATE (WKHR)	1200	NO DATA	- 1200	100	1200	1200	+ 0	0				
3. DIRECT AND COORDINATE DHRD PROG (WKHR)	2000	NO DATA	- 2000	100	2000	2000	+ 0	0				
4. PARTICIPATE IN COLL BARGAINING PROCESS (WKHR)	875	NO DATA	- 875	100	875	875	+ 0	0				

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

11 03 05 02
HRD 191

PROGRAM TITLE: SUPPORTING SERVICES - HUMAN RESOURCES DEV

PART I - EXPENDITURES AND POSITIONS

The variance in FY 2015 is due to collective bargaining augmentation, salary adjustments pursuant to the recommendations of the 2013 Salary Commission, and restrictions.

PART II - MEASURES OF EFFECTIVENESS

No measures of effectiveness are available for this program.

PART III - PROGRAM TARGET GROUPS

There are no significant variances to report.

PART IV - PROGRAM ACTIVITIES

Actual figures for program activities were not available.

STATE OF HAWAII

VARIANCE REPORT

REPORT V61

PROGRAM TITLE:

EMPLOYEE FRINGE BENEFIT ADMINISTRATION

12/19/14

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110306

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	154.00	137.00	- 17.00	11	157.00	134.00	- 23.00	15	157.00	157.00	+ 0.00	0
EXPENDITURES (\$1000's)	594,095	602,602	+ 8,507	1	161,676	157,394	- 4,282	3	479,804	484,086	+ 4,282	1
TOTAL COSTS												
POSITIONS	154.00	137.00	- 17.00	11	157.00	134.00	- 23.00	15	157.00	157.00	+ 0.00	0
EXPENDITURES (\$1000's)	594,095	602,602	+ 8,507	1	161,676	157,394	- 4,282	3	479,804	484,086	+ 4,282	1
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15							
PART II: MEASURES OF EFFECTIVENESS	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
1. AV TIME TO PROC INIT CHECK TO TERMNTG EMPlys (WKS)	3	3	+ 0	0	3	3	+ 0	0				

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

PROGRAM TITLE: EMPLOYEE FRINGE BENEFIT ADMINISTRATION

11 03 06

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 03 06 01
BUF 141

PROGRAM TITLE: EMPLOYEES' RETIREMENT SYSTEM

PART I - EXPENDITURES AND POSITIONS

No significant variance.

PART II - MEASURES OF EFFECTIVENESS

3. The 5-year return for FY 14 includes double-digit returns in 4 out of 5 years. The 5-year investment return for FY 14 will be 11.7% if the Employees' Retirement System (ERS) attains the benchmark investment return assumption of 7.75% for the fiscal year. Overall, the ERS expects to earn 7.75% of the annual benchmark on the investment portfolio over the long term, while the annual returns are expected to fluctuate about +/- 15% during any one year.

PART III - PROGRAM TARGET GROUPS

3. The number of inactive vested members will change based on the member's personal choice. Inactive vested members number may continue to increase over the next several years since over 36,000 Hybrid Members of the total 67,000+ active members require only 5 years to vest for a benefit.

PART IV - PROGRAM ACTIVITIES

2. The increase in the number of members counseled is the primarily a result of ERS' efforts to educate the membership about their retirement, disability and death benefits and, to a lesser extent, including contacts with membership that were not reported previously. The ERS is increasing the information provided to recently hired and mid-career employees, since historically more members contacted the ERS near and after their retirement. The ERS counsels individual members that file for retirement, conducts pre-retirement sessions for members close to retirement age, informational workshops for mid-career members, and new employee orientation for recent hires.

3. The decrease in the number of retirement benefit computations is due to a combination of allocating limited resources to different areas of the ERS, including the continued implementation of 2011 and 2012

legislation, recent membership and benefit changes and a number of vacancies. The focus has been to provide retirement estimates for members that are retiring within the next 6-12 months. All members may obtain a retirement estimate based on various scenarios from the benefit calculator on the ERS website. The ERS Retirement Benefits Calculator continues to be the most frequently visited page on the ERS website (this may include multiple calculations/views for individual users).

6. The annual number of benefit claims for deceased members was over projected although from 1,000 to 1,500 ERS members, retirees and beneficiaries die each year. The actual number of death claims is dependent on the retirement option elected by the member and whether there are any benefits payable to the estate or beneficiary. Each death involves research and correspondence with the estate and/ or beneficiary.

7. The number of refund payments reported includes only members that completed the process of withdrawing their funds, thus reflecting only a portion of the work efforts. For FY 14, less than 59% of the 818 members that requested a refund eventually decided to withdraw their funds. Members are counseled before processing the refund to help them make an informed decision. Estimating actual number of refund payments that are processed is difficult since this is a personal choice of members and is largely dependent on whether the terminated employee expects to return to State or county government service.

9. The increase in FY 14 net investment income is a result of superior returns in the public equity markets and certain private equity investments that resulted in an overall return on investments of 17.4%. The FY 15 estimated net investment income is based on the ERS portfolio value of \$14.1 billion on June 30, 2014, and the ERS' current investment return assumption of 7.75% adopted by the ERS' Board of Trustees.

10. The FY 14 out performance in investment returns is the result of strong performance of the global and U.S. public stock markets plus the ERS' private equity investments, while the real estate investments underperformed expectations. During any year, the ERS expects to earn

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

**11 03 06 01
BUF 141**

PROGRAM TITLE: EMPLOYEES' RETIREMENT SYSTEM

7.75% as the annual benchmark on the investment portfolio, while the annual returns are expected to fluctuate about +/-15% during any one year.

PROGRAM TITLE: HAWAII EMPLOYER-UNION TRUST FUND
PROGRAM-ID: BUF-143
PROGRAM STRUCTURE NO: 11030603

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	52.00	42.00	-	10.00	19	55.00	40.00	-	15.00	27	55.00	55.00	+	0.00	0
EXPENDITURES (\$1000's)	6,416	5,634	-	782	12	1,602	531	-	1,071	67	4,807	5,878	+	1,071	22
TOTAL COSTS															
POSITIONS	52.00	42.00	-	10.00	19	55.00	40.00	-	15.00	27	55.00	55.00	+	0.00	0
EXPENDITURES (\$1000's)	6,416	5,634	-	782	12	1,602	531	-	1,071	67	4,807	5,878	+	1,071	22

	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15					
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%		
PART II: MEASURES OF EFFECTIVENESS										
1. % DOCUMENTS IMAGED BY END 1ST WRKNG DAY AFTER RCPT	90	84	-	6	7	90	90	+	0	0
2. AV NO. DAYS REQUIRED TO PROCESS ENROLLMNT TRNSCTNS	15	15	+	0	0	15	15	+	0	0
3. PERCENTAGE OF ABANDONED CALLS	5	8	+	3	60	5	5	+	0	0
4. PERCENTAGE OF REFUNDS PROCESSED WITHIN 60 DAYS	65	50	-	15	23	65	65	+	0	0
5. % OF SHORTAGE CONDITIONS CLEARED WITHIN 60 DAYS	70	65	-	5	7	70	70	+	0	0
6. % PARTICIPANTS ATTENDING INFO SESSIONS IN ONE YEAR	20	0	-	20	100	20	5	-	15	75
7. % OF TIME COMPUTER SYSTEM IS AVAILABLE DURING 1 YR	98	98	+	0	0	98	98	+	0	0
8. % COBRA FORM/NOTICES SENT W/IN REQUIRED TIME FRAME	99	98	-	1	1	99	99	+	0	0
9. % ELIG RETIREES/SPOUSES ENROLLD IN MEDICARE PART B	98	98	+	0	0	98	98	+	0	0
10. NO. OF MINOR & MAJOR HIPAA VIOLATIONS PER YEAR	3	2	-	1	33	3	3	+	0	0

	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%		
PART III: PROGRAM TARGET GROUP										
1. TOTAL EMPLOYEES - (ACTIVES) FULL-TIME (STATE/CNTY)	67000	68000	+	1000	1	67000	68000	+	1000	1
2. TOTAL EMPLOYEES - RETIRED	42650	42900	+	250	1	42650	43000	+	350	1
3. TOTAL DEPENDENT BENEFICIARIES	78000	81600	+	3600	5	78000	81600	+	3600	5
4. MEDICARE PREMIUM REIMBURSEMENT RECIPIENTS	42000	46000	+	4000	10	42000	46000	+	4000	10
5. PERSONNEL AND FINANCE OFFICERS	500	500	+	0	0	500	500	+	0	0

	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%		
PART IV: PROGRAM ACTIVITY										
1. NEW ENROLLMENTS (ADDITIONS)	8500	9656	+	1156	14	8500	9700	+	1200	14
2. TERMINATIONS (DELETIONS, CANCELLATIONS)	8800	15956	+	7156	81	8800	16000	+	7200	82
3. ENROLLMNT DATA CHGS (INS PLAN, NAME, ADDRESS, ETC.)	27000	32981	+	5981	22	27000	33000	+	6000	22
4. COBRA ENROLLMENTS	1300	0	-	1300	100	1300	1300	+	0	0
5. OUTREACH/EDUC BENEFIT BRIEFING SESSIONS CONDUCTED	120	0	-	120	100	120	60	-	60	50

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 03 06 03
BUF 143

PROGRAM TITLE: HAWAII EMPLOYER-UNION TRUST FUND

PART I - EXPENDITURES AND POSITIONS

FY 2013-14:

The position and expenditure variances are due to high turnover in recruiting and not being able to fill pending completion of reorganization.

FY 2014-15:

The vacant positions as of the 1st quarter of FY 15 are expected to be filled by fiscal year end. The variance in expenditures are due to the vacant positions and lower than planned expenditures for other current expenses. For the remainder of FY 15, we are anticipating to expend funds as planned.

PART II - MEASURES OF EFFECTIVENESS

3. FY 14 - This variance is attributed to inadequate staffing levels, high call volumes, and increased over-the-counter visits during FY 14. For FY 15, the Hawaii Employer-Union Health Benefits Trust Fund (EUTF) anticipates filling positions; therefore, measures will be met. Also, EUTF improved its call center features to allow the caller to leave messages.

4. FY 14 - Enrollment transactions were not processed on a timely basis; therefore, creating refund conditions that would not have occurred if enrollment transactions were done on a timely basis. EUTF received an additional Account Clerk position in FY 15 to help process refund transactions.

6. Plans did not change significantly; therefore, number of participants attending sessions were low. In addition, EUTF does not anticipate significant plan changes in the upcoming year.

10. The variance in this measure reflects that EUTF had only two HIPAA violations instead of a planned three. In this category, it is highly desirable to have a high negative variance.

PART III - PROGRAM TARGET GROUPS

No significant variances.

PART IV - PROGRAM ACTIVITIES

1, 2 & 3. The variances increased due to increased volume of new hires, termination of employment and deaths. Additionally, EUTF now receives a death file from Department of Health quarterly.

4. This variance increased due to higher than anticipated terminations.

5. This variance decreased due to staffing availability.

STATE OF HAWAII

PROGRAM TITLE:

PROGRAM-ID:

PROGRAM STRUCTURE NO:

RETIREMENT BENEFITS PAYMENTS

BUF-741

11030605

VARIANCE REPORT

REPORT V61

12/19/14

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	0.00	0.00	+	0.00	0	0.00	0.00	+	0.00	0	0.00	0.00	+	0.00	0
EXPENDITURES (\$1000's)	280,138	280,868	+	730	0	74,801	72,915	-	1,886	3	219,179	221,065	+	1,886	1
TOTAL COSTS															
POSITIONS	0.00	0.00	+	0.00	0	0.00	0.00	+	0.00	0	0.00	0.00	+	0.00	0
EXPENDITURES (\$1000's)	280,138	280,868	+	730	0	74,801	72,915	-	1,886	3	219,179	221,065	+	1,886	1
					FISCAL YEAR 2013-14				FISCAL YEAR 2014-15						
PART II: MEASURES OF EFFECTIVENESS															
1. TO PROVIDE FUNDS FOR RETIREMENT BENEFITS - STATE						PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%		
						NO DATA	NO DATA	+	0	0	NO DATA	NO DATA	+	0	0

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

11 03 06 05
BUF 741

PROGRAM TITLE: RETIREMENT BENEFITS PAYMENTS

PART I - EXPENDITURES AND POSITIONS

No significant variance.

PART II - MEASURES OF EFFECTIVENESS

1. No measures have been developed or are applicable for this program.

PART III - PROGRAM TARGET GROUPS

Not applicable.

PART IV - PROGRAM ACTIVITIES

Not applicable.

STATE OF HAWAII

VARIANCE REPORT

REPORT V61
12/19/14

PROGRAM TITLE: HEALTH PREMIUM PAYMENTS
PROGRAM-ID: BUF-761
PROGRAM STRUCTURE NO: 11030607

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0
EXPENDITURES (\$1000's)	296,493	305,052	+ 8,559	3	82,459	80,889	- 1,570	2	247,376	248,946	+ 1,570	1
TOTAL COSTS												
POSITIONS	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0
EXPENDITURES (\$1000's)	296,493	305,052	+ 8,559	3	82,459	80,889	- 1,570	2	247,376	248,946	+ 1,570	1
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. TO PROVIDE FUNDS FOR HEALTH PREMIUMS - STATE	NO DATA	NO DATA	+ 0	0	NO DATA	NO DATA	+ 0	0				

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

11 03 06 07
BUF 761

PROGRAM TITLE: HEALTH PREMIUM PAYMENTS

PART I - EXPENDITURES AND POSITIONS

No significant variance.

PART II - MEASURES OF EFFECTIVENESS

1. No measures have been developed or are applicable for this program.

PART III - PROGRAM TARGET GROUPS

Not applicable.

PART IV - PROGRAM ACTIVITIES

Not applicable.

VARIANCE REPORT

PROGRAM TITLE: PROPERTY MANAGEMENT
PROGRAM-ID:
PROGRAM STRUCTURE NO: 110307

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	72.00	67.00	- 5.00	7	72.00	67.00	- 5.00	7	72.00	68.00	- 4.00	6
EXPENDITURES (\$1000's)	63,224	52,081	- 11,143	18	8,236	4,876	- 3,360	41	57,961	56,979	- 982	2
TOTAL COSTS												
POSITIONS	72.00	67.00	- 5.00	7	72.00	67.00	- 5.00	7	72.00	68.00	- 4.00	6
EXPENDITURES (\$1000's)	63,224	52,081	- 11,143	18	8,236	4,876	- 3,360	41	57,961	56,979	- 982	2
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15							
PART II: MEASURES OF EFFECTIVENESS	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
1. AV LENGTH OF TIME TO PROCESS PROP LOSS CLAIM REQ	15	61	+ 46	307	15	15	+ 0	0				
2. AV NO. OF DAYS TO COMPLETE A QUIET TITLE REPORT	5	5	+ 0	0	5	5	+ 0	0				

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

PROGRAM TITLE: PROPERTY MANAGEMENT

11 03 07

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

PROGRAM TITLE: PUBLIC LANDS MANAGEMENT
PROGRAM-ID: LNR-101
PROGRAM STRUCTURE NO: 11030701

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	54.00	49.00	-	5.00	9	54.00	49.00	-	5.00	9	54.00	54.00	+	0.00	0
EXPENDITURES (\$1000's)	12,506	12,449	-	57	0	3,545	1,445	-	2,100	59	10,634	12,734	+	2,100	20
TOTAL COSTS															
POSITIONS	54.00	49.00	-	5.00	9	54.00	49.00	-	5.00	9	54.00	54.00	+	0.00	0
EXPENDITURES (\$1000's)	12,506	12,449	-	57	0	3,545	1,445	-	2,100	59	10,634	12,734	+	2,100	20

	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15					
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%		
PART II: MEASURES OF EFFECTIVENESS										
1. NUMBER OF ACRES ON LEASE (THOUSANDS)	165	137	-	28	17	165	145	-	20	12
2. NUMBER OF ACRES ON REVOCABLE PERMIT (THOUSANDS)	62	55	-	7	11	62	58	-	4	6
3. NO. OF DELINQUENT ACCOUNTS AS A % OF TOTAL ACCNTS	7	9	+	2	29	7	7	+	0	0
4. \$ AMOUNT OF GEOTHERMAL REVENUES COLLECTED (000'S)	850	1461	+	611	72	850	1200	+	350	41
5. \$ AMT OF REVS GENERATED/DEPOSITD INTO SLDF (000'S)	9500	13382	+	3882	41	9500	13000	+	3500	37
6. AMOUNT OF TOTAL REVENUES GENERATED (THOUSANDS)	13500	16073	+	2573	19	13500	16000	+	2500	19

PART III: PROGRAM TARGET GROUP												
1. NO. ACRES SET ASIDE BY EXEC ORDERS FOR PUBLIC PURP	475	398	-	77	16	475	450	-	25	5		
2. DOLLAR AMOUNT OF REVENUES TRANSFERRED TO OHA (000)	4686	2429	-	2257	48	4686	4686	+	0	0		
3. \$ AMNT OF REVS TRANS TO OHA M/UP SHORTAGE (1000'S)	170	164	-	6	4	170	170	+	0	0		

PART IV: PROGRAM ACTIVITY												
1. NUMBER OF SALES IN FEE	5	10	+	5	100	5	10	+	5	100		
2. NUMBER OF GENERAL LEASES SOLD	7	4	-	3	43	7	4	-	3	43		
3. NUMBER OF REVOCABLE PERMITS ISSUED	25	8	-	17	68	25	13	-	12	48		
4. NUMBER OF EXECUTIVE ORDERS ISSUED	25	28	+	3	12	25	29	+	4	16		
5. NO. ACQUISITIONS OF NON-PUBLIC LAND FOR PUBLIC USE	2	1	-	1	50	2	3	+	1	50		
6. NUMBER OF INSPECTIONS OF PUBLIC LANDS MADE	425	360	-	65	15	425	367	-	58	14		
7. NUMBER OF EASEMENTS GRANTED	20	25	+	5	25	20	20	+	0	0		
8. DOLLAR AMOUNT DELINQUENT RECEIVABLES (THOUSANDS)	430	594	+	164	38	430	550	+	120	28		

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 03 07 01
LNR 101

PROGRAM TITLE: PUBLIC LANDS MANAGEMENT

PART I - EXPENDITURES AND POSITIONS

Lower than expected operating costs for the first three months ending 9/30/14 are due to unfilled vacancies. The Division is planning to recruit and fill the vacancies before the end of FY 15 which may increase spending in the latter part of the fiscal year.

PART II - MEASURES OF EFFECTIVENESS

Items 1 and 2: The Land Division is transferring more agricultural and pasture lands to the Department of Agriculture (DOA) and anticipates the trend to continue in FY 15.

Item 3: Delinquent accounts have increased because the contract with the prior collection agency expired and no collection agency responded to the request for proposals issued by the Department for a new collection service contract.

Item 4: Geothermal royalties are based on fuel prices and the positive fluctuation resulted in more monies collected in FY 14. It is projected this trend to continue in FY 15.

Item 5: This measure of effectiveness was created in FY 14. The planned amounts were understated.

Item 6: The planned amounts did not include the revenues that are deposited into general funds.

PART III - PROGRAM TARGET GROUPS

Item 1: Although many agricultural and pasture lands have been transferred to DOA, a large acreage remains to be transferred by future executive orders.

Item 2: While the annual Office of Hawaiian Affairs (OHA) settlement payment is currently fixed at \$15.1 million, rental proceeds received by agencies other than the Department of Land and Natural Resources (DLNR), Land Division, have been increasing; thus, decreasing the need

for the Land Division to make up the OHA shortfall. Nevertheless, the excess public land trust revenues generated by the Land Division is being held by the State in a trust holding account for future payment obligations that may be owed to OHA.

PART IV - PROGRAM ACTIVITIES

Item 1: The fee sales for remnants in FY 14 were much greater than expected. It is anticipated that the public will want to purchase more remnants in FY 15 as well.

Items 2 and 3: The slow economy resulted in a drop in demand for long term leases and revocable permits and the trend is expected to continue in FY 15.

Item 4: During the reported period, there were a few cancellations and back-to-back set aside over the area for housekeeping purposes.

Item 5: Variance is due to at least two (2) real estate closings occurring after June 30, 2014, and, therefore, will be reported in the next fiscal year.

Item 6: Staff has been focused on quality inspections, while balancing their other land management duties and assignments and the trend is expected to continue in FY 15.

Item 7: Processing of easements involves other agencies or entities. Therefore it is a challenge to forecast the actual number to be processed in the following year.

Item 8: (Please see explanation in Part II, Item #2)

PROGRAM TITLE: STATE RISK MANAGEMENT & INSURANCE ADMIN
PROGRAM-ID: AGS-203
PROGRAM STRUCTURE NO: 11030702

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	4.00	4.00	+ 0.00	0	4.00	4.00	+ 0.00	0	4.00	0.00	- 4.00	100
EXPENDITURES (\$1000's)	33,973	23,300	- 10,673	31	1,921	668	- 1,253	65	33,352	31,134	- 2,218	7
TOTAL COSTS												
POSITIONS	4.00	4.00	+ 0.00	0	4.00	4.00	+ 0.00	0	4.00	0.00	- 4.00	100
EXPENDITURES (\$1000's)	33,973	23,300	- 10,673	31	1,921	668	- 1,253	65	33,352	31,134	- 2,218	7

	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15			
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS								
1. NO. INSUR POLICIES PROCURED BEFORE EXPIRATION DATE	3	4	+ 1	33	3	4	+ 1	33
2. AV LENGTH OF TIME TO PROCESS PROP LOSS CLAIM REQ	15	61	+ 46	307	15	15	+ 0	0
3. AV LENGTH OF TIME TO RECOVER INSURANCE PROCEEDS	60	60	+ 0	0	60	60	+ 0	0
4. AV LENGTH OF TIME TO PROCESS LIABILITY LOSS CLAIMS	90	81	- 9	10	90	90	+ 0	0
5. AV TIME TO PROCESS LIABILITY LOSS POTHOLE CLAIMS	70	77	+ 7	10	70	70	+ 0	0
6. AV LENGTH OF TIME TO PROCESS AUTO LOSS CLAIMS	90	82	- 8	9	90	90	+ 0	0

PART III: PROGRAM TARGET GROUP								
1. TOTAL NO. OF STATEWIDE INSURANCE POLICIES PROCURED	3	4	+ 1	33	3	4	+ 1	33
2. TOTAL NO. OF PROPERTY LOSS CLAIMS PROCESSED	100	67	- 33	33	100	100	+ 0	0
3. TOTAL LIABILITY CLAIMS PROCESSED - EXCL. POTHOLE	500	396	- 104	21	500	500	+ 0	0
4. TOTAL NO. OF LIABILITY POTHOLE CLAIMS PROCESSED	150	146	- 4	3	150	150	+ 0	0
5. TOTAL NUMBER OF AUTOMOBILE LOSS CLAIMS PROCESSED	400	318	- 82	21	400	400	+ 0	0
6. NUMBER OF STATE OFFICIALS AND EMPLOYEES	55000	50000	- 5000	9	55000	50000	- 5000	9
7. FAIR MARKET VALUE OF STATE BLDGS/CONTENTS (\$ MILL)	1600	17400	+ 15800	988	1600	17400	+ 15800	988
8. NUMBER OF STATE VEHICLES	5500	5518	+ 18	0	5500	5500	+ 0	0

PART IV: PROGRAM ACTIVITY								
1. TOTAL NUMBER OF STATEWIDE INSURANCE POLICIES	3	4	+ 1	33	3	4	+ 1	33
2. TOTAL NUMBER OF PROPERTY LOSS CLAIMS RECEIVED	80	67	- 13	16	80	80	+ 0	0
3. TOTAL NUMBER OF CRIME LOSS CLAIMS RECEIVED	1	1	+ 0	0	1	1	+ 0	0
4. TOTAL NUMBER OF LIABILITY CLAIMS RECEIVED	650	542	- 108	17	650	650	+ 0	0
5. TOTAL NUMBER OF AUTOMOBILE CLAIMS RECEIVED	375	318	- 57	15	375	375	+ 0	0
6. NUMBER OF RISK ASSESSMENT REPORTS ISSUED	2	0	- 2	100	2	2	+ 0	0
7. NUMBER OF BUILDING INSPECTION REPORTS ISSUED	2	0	- 2	100	2	2	+ 0	0
8. NO. OF TRAINING SESSIONS PROVIDED TO STATE DEPTS	2	3	+ 1	50	2	2	+ 0	0
9. NUMBER OF STATEMENTS OF SELF-INSURANCE ISSUED	500	576	+ 76	15	500	550	+ 50	10

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 03 07 02
AGS 203

PROGRAM TITLE: STATE RISK MANAGEMENT & INSURANCE ADMIN

PART I - EXPENDITURES AND POSITIONS

The change in expenditures of FY 14 was due to lower insurance premiums than budgeted and lower payments for self insured losses/payments. The first quarter of FY 15 variance exists because the premium expenditures are shifted to the second quarter.

PART II - MEASURES OF EFFECTIVENESS

Item 1: The total number of statewide insurance policies procured before expiration date increased because there are four separate policies (Excess Liability, Crime, Property and Terrorism). In the past, the Terrorism policy was counted as part of the Property policy.

Item 2: The average time to process a property reimbursement was more than expected because of slower response time from departments, the severity of the property claims with long restitution periods.

Item 4: The average time to process a liability claim was faster than expected because of faster responses from the departments to provide information to resolve the claim.

Item 5: The average time to process a pothole claim was longer than expected because of the slower response time from the departments and slower time for claimants to substantiate their claims.

PART III - PROGRAM TARGET GROUPS

Item 1: The total number of statewide insurance policies procured increased because there are four separate policies (Excess Liability, Crime, Property and Terrorism). In the past, the Terrorism policy was counted as part of the Property policy.

Item 2: The decreased amount of property claims processed was due to the lower amount of claims submitted.

Item 3: The decreased amount of liability claims, excluding pothole claims processed, was due to the lower amount of claims submitted.

Item 5: The decreased amount of auto claims processed was due to the lower amount of auto accidents submitted.

Item 7: The fair market value of State buildings/contents (\$ million) is \$17,400,000,000; therefore, the previous conversion number of \$1600 was incorrect. It should have been \$16,000. So the large increase of the actual and planned value implements the correct value of \$17,500.

PART IV - PROGRAM ACTIVITIES

Item 1: The total number of statewide insurance policies increased because there are four separate policies (Excess Liability, Crime, Property and Terrorism). In the past, the Terrorism policy was counted as part of the Property policy.

Item 2: The number of property losses received had a variance since fewer claims were submitted by the departments.

Item 4: The number liability claims were lower because there were less claims submitted by departments.

Item 5: The number of automobile claims were lower because there were less claims submitted by departments.

Items 6 and 7: The number of risk assessments and building inspections were less than expected because no requests were received from departments.

Item 8: The number of training sessions provided to State departments was greater than expected due to the increased awareness of insurance requirements for procurement contracts amongst the departments.

Item 9: The number of statements of self-insurance issued had increased because departments required use of outside facilities more frequently.

PROGRAM TITLE: LAND SURVEY
PROGRAM-ID: AGS-211
PROGRAM STRUCTURE NO: 11030703

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	10.00	10.00	+ 0.00	0	10.00	10.00	+ 0.00	0	10.00	10.00	+ 0.00	0
EXPENDITURES (\$1000's)	932	654	- 278	30	146	142	- 4	3	786	453	- 333	42
TOTAL COSTS												
POSITIONS	10.00	10.00	+ 0.00	0	10.00	10.00	+ 0.00	0	10.00	10.00	+ 0.00	0
EXPENDITURES (\$1000's)	932	654	- 278	30	146	142	- 4	3	786	453	- 333	42
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. AV NO. OF DAYS TO COMPLETE A QUIET TITLE REPORT	5	5	+ 0	0	5	5	+ 0	0	5	5	+ 0	0
2. COMPLETED DESCRIPTION OF LANDS AS % OF REQUESTS	60	94	+ 34	57	60	60	+ 0	0	60	60	+ 0	0
3. AVE NO. OF DAYS TO PROCESS LC & FP MAPS	15	15	+ 0	0	15	15	+ 0	0	15	15	+ 0	0
4. AV NO. OF DAYS TO PRODUCE A DESCRIPTION OF LANDS	20	25	+ 5	25	20	20	+ 0	0	20	20	+ 0	0
5. AV NO. OF DAYS TO PROCESS SHORELINE CERTIFICATION	40	52	+ 12	30	40	40	+ 0	0	40	40	+ 0	0
PART III: PROGRAM TARGET GROUP												
1. NO. REQUESTS FOR QUIET TITLE REPORTS	20	2	- 18	90	20	20	+ 0	0	20	20	+ 0	0
2. NO. REQUESTS FOR DESCRIPTIONS - STATE-OWNED LANDS	110	67	- 43	39	110	110	+ 0	0	110	110	+ 0	0
3. OWNERS OF LD CT & OTHER LANDS(TTL NO. MAPS RECD)	250	151	- 99	40	250	150	- 100	40	250	150	- 100	40
4. OWNERS OF BEACHFRONT PROPRTY(TTL NO CERT REQ RECD)	140	123	- 17	12	140	140	+ 0	0	140	140	+ 0	0
PART IV: PROGRAM ACTIVITY												
1. NO. OF REQUESTS FOR QUIET TITLE REPORTS COMPLETED	20	2	- 18	90	20	20	+ 0	0	20	20	+ 0	0
2. NO OF REQUESTS FOR DESCRIPTION OF LANDS COMPLETED	66	63	- 3	5	66	66	+ 0	0	66	66	+ 0	0
3. NO. OF LAND COURT AND FILE PLAN MAPS COMPLETED	250	146	- 104	42	250	150	- 100	40	250	150	- 100	40
4. NO. OF SHORELINE CERTIFICATIONS COMPLETED	140	123	- 17	12	140	140	+ 0	0	140	140	+ 0	0

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 03 07 03
AGS 211

PROGRAM TITLE: LAND SURVEY

PART I - EXPENDITURES AND POSITIONS

For FY 14 and FY 15, there are no position variances. The variance in expenditures is due to no contracts for licensed surveyors.

PART II - MEASURES OF EFFECTIVENESS

Item 2: The variance is due to a greater percentage of less complex requests and the Department of Land and Natural Resources (DLNR) providing funds for overtime to complete land survey requests.

Item 4: The variance is due to a vacant land boundary surveyor position from January through June 2014.

Item 5: The variance is due to the private surveyor's delay in submitting revised maps and the owner's delay in resolving encroachments and violations along the shoreline.

PART III - PROGRAM TARGET GROUPS

Items 1 and 2: The variance is the result of a decrease in requests from State agencies.

Items 3 and 4: The variance is due to a decrease in requests from private landowners.

PART IV - PROGRAM ACTIVITIES

Item 1: The variance is due to a decrease in requests from State agencies.

Item 2: The variance is due to a vacant land boundary surveyor position from January through June 2014.

Items 3 and 4: The variances are the result of a decrease in requests from private landowners.

VARIANCE REPORT

PROGRAM TITLE: OFFICE LEASING
PROGRAM-ID: AGS-223
PROGRAM STRUCTURE NO: 11030704

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS															
EXPENDITURES (\$1000's)															
	4.00	4.00	+	0.00	0	4.00	4.00	+	0.00	0	4.00	4.00	+	0.00	0
	15,813	15,678	-	135	1	2,624	2,621	-	3	0	13,189	12,658	-	531	4
TOTAL COSTS															
POSITIONS															
EXPENDITURES (\$1000's)															
	4.00	4.00	+	0.00	0	4.00	4.00	+	0.00	0	4.00	4.00	+	0.00	0
	15,813	15,678	-	135	1	2,624	2,621	-	3	0	13,189	12,658	-	531	4
					FISCAL YEAR 2013-14				FISCAL YEAR 2014-15						
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%			
PART II: MEASURES OF EFFECTIVENESS															
1. # OF LEASING SVCS REQUESTS PROC AS % REQ RECEIVED					98	99	+	1	1	98	98	+	0	0	
2. AV NO. OF DAYS FROM REQUEST TO EXECUTED LEASE					175	272	+	97	55	175	272	+	97	55	
3. # LEASE PAYMTS TO VENDORS COMPL BY PAYMT DUE DATE					1704	1672	-	32	2	1668	1672	+	4	0	
PART III: PROGRAM TARGET GROUP															
1. TOTAL NUMBER OF STATE DEPARTMENTS AND AGENCIES					14	15	+	1	7	14	15	+	1	7	
2. NUMBER OF EMPLOYEES					4840	4910	+	70	1	4540	4910	+	370	8	
PART IV: PROGRAM ACTIVITY															
1. NO. OF REQUESTS FOR OFFICE LEASING SERVICES					25	34	+	9	36	25	30	+	5	20	
2. NO. OF OFFICE LEASES CONSUMMATED					30	12	-	18	60	30	15	-	15	50	
3. NO. OF OFFICE LEASE PAYMENTS COMPLETED					1704	1672	-	32	2	1668	1672	+	4	0	

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 03 07 04
AGS 223

PROGRAM TITLE: OFFICE LEASING

PART I - EXPENDITURES AND POSITIONS

Actual expenditures in FY 14 were approximately \$134,692 less than budgeted. This was due to the net effect for the addition of collective bargaining funds of \$8,852, and the lapsing of \$142,394 to the State Treasury to meet part of the requirements of House Bill 1700 H.D. 1, S.D. 1, of the 2014 Legislature.

For the 1st quarter of FY 15, there was no significant difference between budgeted and actual expenditures.

Expenditures are estimated to be approximately \$531,506 less than budgeted in the last three quarters of FY 15, due primarily to the net effect of a 10% administrative restriction (\$557,344) and the addition of collective bargaining funds (\$23,479).

PART II - MEASURES OF EFFECTIVENESS

Item 2: In FY 14, the average number of days from the lease request to executed lease was approximately 97 days more than planned. This was due to the unusual number of time consuming lease requests involving negotiation of large new leases and office expansions, relocations between lease sites, lease consolidations, changes of ownership, and delays by lessors for obtaining tenant build-out estimates. For FY 15, we anticipate exceeding the planned by the same number of days due to the anticipated retirement of one of the Leasing Specialist and because of additional requests for lease consolidations due to major impending budget reductions to all State programs during FY 15 and for the FB 2015-17.

Item 3: The reason for the difference between the planned and actual number of lease payments made to vendors in FY 14, was primarily because the planned was overstated by 32 lease payments. The two municipal leases are paid only twice a year rather than monthly. Also, for one month, five lease payments were delayed because leasing funds were in the process of being allotted. For FY 15, there is no significant difference.

PART III - PROGRAM TARGET GROUPS

Item 2: For FY 14, the estimated number of employees housed in lease space is approximately 70 more than planned, mainly due to the increase in square footage leased from FY 13 (17,670 square feet).

For FY 15 the planned is understated.

PART IV - PROGRAM ACTIVITIES

Item 1: The actual number of lease requests was nine more than planned in FY 14, resulting from four requests to relocate from existing leases to alternate locations, three new leases, and requests related to ownership changes. The estimated number of requests for FY 15 is more than budgeted, as we anticipate additional requests for lease consolidations due to potential budget reductions for State programs in FY 15 and the FB 2015-17.

Item 2: In FY 14, the actual number of leases completed was 18 less than planned. This was due to the unusual number of time consuming lease requests involving negotiations of large new leases and office expansions, relocations between lease sites, lease consolidations, and changes of ownership. We anticipate completing only 50% of the lease requests planned for FY 15, as production will slow down with the anticipated retirement of one of the Leasing Specialists, and because of time consuming requests to consolidate leases.

Item 3: For FY 14, the difference between the planned and actual number of lease payments made to vendors, was primarily because the planned was overstated by 32 lease payments. There is no significant difference for FY 15.

VARIANCE REPORT

PROGRAM TITLE:

FACILITIES CONSTRUCTION AND MAINTENANCE

12/19/14

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110308

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	195.00	189.00	- 6.00	3	195.00	192.00	- 3.00	2	195.00	195.00	+ 0.00	0
EXPENDITURES (\$1000's)	29,361	26,846	- 2,515	9	7,998	7,168	- 830	10	21,730	17,489	- 4,241	20
TOTAL COSTS												
POSITIONS	195.00	189.00	- 6.00	3	195.00	192.00	- 3.00	2	195.00	195.00	+ 0.00	0
EXPENDITURES (\$1000's)	29,361	26,846	- 2,515	9	7,998	7,168	- 830	10	21,730	17,489	- 4,241	20
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15							
PART II: MEASURES OF EFFECTIVENESS	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
1. AV PRE-BID CONSTRUCTION EST AS % OF AV BID PRICE	100	123	+ 23	23	100	100	+ 0	0				
2. AV VAR BTW EST CMPL DATE & ACTUAL CONST CMPL DATE	3	4.2	+ 1.2	40	3	3	+ 0	0				
3. AV COST CHANGE ORDERS AS % AV ACTUAL CONST COST	3	12.0	+ 9	300	3	3	+ 0	0				
4. BLDG OCCUPANT'S EVALUATION OF CUSTODIAL SERVICES	70	70	+ 0	0	70	70	+ 0	0				
5. % PROGRAM PROJS COMPELETD W/IN SCHEDULED TIMETABLE	100	100	+ 0	0	100	100	+ 0	0				
6. % EMERG REPRS & ALTRTNS REQST RESP TO W/IN 48 HRS	100	100	+ 0	0	100	100	+ 0	0				

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

PROGRAM TITLE: FACILITIES CONSTRUCTION AND MAINTENANCE

11 03 08

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

VARIANCE REPORT

PROGRAM TITLE: PUBLIC WORKS-PLANNING, DESIGN & CONSTRUCTION
PROGRAM-ID: AGS-221
PROGRAM STRUCTURE NO: 11030801

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	16.00	16.00	+ 0.00	0	16.00	16.00	+ 0.00	0	16.00	16.00	+ 0.00	0
EXPENDITURES (\$1000's)	5,200	2,564	- 2,636	51	1,291	543	- 748	58	3,909	1,520	- 2,389	61
TOTAL COSTS												
POSITIONS	16.00	16.00	+ 0.00	0	16.00	16.00	+ 0.00	0	16.00	16.00	+ 0.00	0
EXPENDITURES (\$1000's)	5,200	2,564	- 2,636	51	1,291	543	- 748	58	3,909	1,520	- 2,389	61
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. AV VARIANCE BETWEEN EST & ACTUAL BID OPENING DATES	3	0.2	- 2.8	93	3	3	+ 0	0	3	3	+ 0	0
2. AV PRE-BID CONSTRUCTION EST AS % OF AV BID PRICE	100	123	+ 23	23	100	100	+ 0	0	100	100	+ 0	0
3. AV VAR BTWN EST & ACTUAL CONSTR COMPLETIN DATES	3	4.2	+ 1.2	40	3	3	+ 0	0	3	3	+ 0	0
4. AV COST CHANGE ORDERS AS % AV ACTUAL CONST COST	3	12.0	+ 9	300	3	3	+ 0	0	3	3	+ 0	0
5. FOR TTL CIP REQUIRED, % OF FUNDS ACTUALLY APPROP	100	95	- 5	5	100	100	+ 0	0	100	100	+ 0	0
PART III: PROGRAM TARGET GROUP												
1. CAPITAL IMPROV APPROPRIATIONS (IN \$100,000)	1136	705	- 431	38	727	782	+ 55	8				
2. PUBLIC BUILDINGS, REPAIRS & ALTERATIONS (\$100,000)	97	149	+ 52	54	228	160	- 68	30				
PART IV: PROGRAM ACTIVITY												
1. TOTAL COSTS OF FAC OR PROJECT UNDER DESIGN (\$MILL)	450	224	- 226	50	450	397	- 53	12				
2. PROJ UNDER CONSTRUCTION DURING FY (EST COST \$MILL)	650	316	- 334	51	650	498	- 152	23				

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 03 08 01
AGS 221

PROGRAM TITLE: PUBLIC WORKS-PLANNING, DESIGN & CONSTRUCTION

PART I - EXPENDITURES AND POSITIONS

The variance in expenditures for FY 14 is due to total actual revolving fund expenditures being significantly lower than the budgeted ceiling. The variance for the general fund portion of expenditures was a result of collective bargaining labor salary adjustments less the 10% budget restriction.

The variances reflected for the general fund portion expenditures in the 1st quarter of FY 15 and the last three quarters of FY 15 are due to collective bargaining agreement salary adjustments less the imposed 10% budget restriction. The actual 1st quarter FY 15 and projected last three quarters of FY 15 revolving fund expenditures are anticipated to be lower due to imposed budget restrictions and anticipate larger expenditures to occur in the 4th quarter of FY 15.

PART II - MEASURES OF EFFECTIVENESS

Item 1: The variance between the estimated and actual bid opening dates was due to the staff efforts to ensure projects with lapsing funds for end of FY 14 were bid out.

Item 2: The variance between the pre-bid construction estimate and the average bid price for FY 14 was indicative of the industry trend as construction continues to move towards favorable economic recovery during FY 14.

Item 3: The variance between the estimated and actual construction completion dates were due to a high 33% vacancy rate in the branch that oversees construction management and the higher number of change orders that needed to be executed.

Item 4: The variance for the change order percentages during FY 14 is attributed to higher occurrences of changes in the project designs while in construction such as unforeseen conditions found during construction.

PART III - PROGRAM TARGET GROUPS

Item 1: The variance for CIP appropriations for the FY 14 actual was based on the amount appropriated to the program as expending agency in Act 134, SLH 2013. Projects that were shovel ready for construction received appropriations as part of the New Day Work Projects initiative.

The variance for FY 15 CIP appropriations is due to re-prioritization for appropriations for New Day Work projects initiative and appropriations inserted during the Legislative Session for grant-in-aid projects.

Item 2: The variance for repair and alterations for FY 14 appropriations is due to initiatives to address backlog projects to repair State facilities that had been re-prioritized during previous budget restrictions and due to the addition of mandated retro-commissioning for existing facilities that have not been funded to date.

The variance for repair and alterations for FY 15 appropriations is due to initiatives to address backlog projects to repair State facilities that had been re-prioritized during previous budget restrictions and due to the addition of mandated retro-commissioning for existing facilities and health and safety issues that have not been funded to date.

PART IV - PROGRAM ACTIVITIES

Item 1: The variance for FY 14 is due to the program and State agencies encountering challenges obtaining sufficient funding to move projects forward. The variance for FY 15 is due to the program and State agencies encountering challenges obtaining sufficient design funding.

Item 2: The variance for FY 14 is due to the program and State agencies encountering challenges obtaining sufficient funding to move projects forward. The variance for FY15 is due to the program and State agencies encountering challenges obtaining sufficient funding to move projects forward.

STATE OF HAWAII

VARIANCE REPORT

REPORT V61
12/19/14

PROGRAM TITLE: CENTRAL SERVICES - CUSTODIAL SERVICES
PROGRAM-ID: AGS-231
PROGRAM STRUCTURE NO: 11030802

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	119.00	116.00	-	3.00	3	119.00	118.00	-	1.00	1	119.00	119.00	+	0.00	0
EXPENDITURES (\$1000's)	19,508	19,581	+	73	0	5,591	5,520	-	71	1	14,284	12,722	-	1,562	11
TOTAL COSTS															
POSITIONS	119.00	116.00	-	3.00	3	119.00	118.00	-	1.00	1	119.00	119.00	+	0.00	0
EXPENDITURES (\$1000's)	19,508	19,581	+	73	0	5,591	5,520	-	71	1	14,284	12,722	-	1,562	11
					FISCAL YEAR 2013-14				FISCAL YEAR 2014-15						
PART II: MEASURES OF EFFECTIVENESS					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%			
1. 4 INTERNAL SVC INSPECTIONS/QTR & ACCEPTBLE SCORES					80	80	+	0	0	80	80	+	0	0	
2. BLDG OCCUPANT'S EVALUATION OF CUSTODIAL SERVICES					70	70	+	0	0	70	70	+	0	0	
PART III: PROGRAM TARGET GROUP															
1. TOTAL ASSIGNED BUILDINGS					78	78	+	0	0	78	78	+	0	0	
PART IV: PROGRAM ACTIVITY															
1. TOTAL NUMBER OF WORK STATIONS (JANITOR II)					73	74	+	1	1	73	74	+	1	1	
2. NUMBER OF SQUARE FEET SERVICED					2.7	2.7	+	0	0	2.7	2.7	+	0	0	

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 03 08 02
AGS 231

PROGRAM TITLE: CENTRAL SERVICES - CUSTODIAL SERVICES

PART I - EXPENDITURES AND POSITIONS

The expenditure variance of \$73,611 for FY 14 was primarily due to the the collective bargaining augmentation funds of \$74,319.

The variance in the 1st Quarter of FY 15 of \$69,859 is primarily due to reimbursements of \$36,074 not received from other State agencies and vacancy savings of \$33,786 due to three vacant Janitor II positions. The expected variance of \$1,521,400 for the remaining nine months of FY 15 is primarily due to the 10% program restrictions of \$1,852,182 offset with \$220,517 collective bargaining augmentation funds.

For FY 14, there is a variance of three vacant Janitor II positions; PPS.#18991, PPS.#22557 and PPS.#247141. All positions are in the recruitment process and lists have been received and interviews scheduled.

For the 1st Quarter of FY 15, one Janitor II position is vacant PPS.#22557 of which the program is awaiting DH RD list of eligible candidates. For the remaining nine months of FY 15 all positions are expected to be filled.

PART II - MEASURES OF EFFECTIVENESS

There are no significant variances in the measures of effectiveness.

PART III - PROGRAM TARGET GROUPS

There are no significant variances in the program target group.

PART IV - PROGRAM ACTIVITIES

There are no significant variances in the program activities.

PROGRAM TITLE: CENTRAL SERVICES - GROUNDS MAINTENANCE
 PROGRAM-ID: AGS-232
 PROGRAM STRUCTURE NO: 11030803

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	27.00	26.00	- 1.00	4	27.00	27.00	+ 0.00	0	27.00	27.00	+ 0.00	0
EXPENDITURES (\$1000's)	1,653	1,671	+ 18	1	351	348	- 3	1	1,302	1,198	- 104	8
TOTAL COSTS												
POSITIONS	27.00	26.00	- 1.00	4	27.00	27.00	+ 0.00	0	27.00	27.00	+ 0.00	0
EXPENDITURES (\$1000's)	1,653	1,671	+ 18	1	351	348	- 3	1	1,302	1,198	- 104	8
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. EVALUATIONS FROM GROUNDS SURVEY FROM BLDG OCCUPNTS	70	70	+ 0	0	70	70	+ 0	0				
2. ANNUAL FACILITY ASSESSMENT SCORES	85	85	+ 0	0	85	85	+ 0	0				
PART III: PROGRAM TARGET GROUP												
1. TOTAL NUMBER OF FACILITIES	119	119	+ 0	0	119	119	+ 0	0				
PART IV: PROGRAM ACTIVITY												
1. NUMBER OF GROUNDSKEEPING POSITIONS	27	27	+ 0	0	27	27	+ 0	0				
2. TOTAL ACREAGE SERVICED	106.3	106.3	+ 0	0	106.3	106.3	+ 0	0				
3. NUMBER OF REFUSE COLLECTION SITES	28	28	+ 0	0	28	28	+ 0	0				

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 03 08 03
AGS 232

PROGRAM TITLE: CENTRAL SERVICES - GROUNDS MAINTENANCE

PART I - EXPENDITURES AND POSITIONS

The variance in expenditures of \$17,923 in FY 14 is due to the collective bargaining augmentation funds of \$17,952.

For FY 15, the 1st Quarter variance of \$2,086 is insignificant. The expected variance of \$94,724 for the remaining nine months of FY 15 is primarily due to the 10% program restriction of \$165,294 offset with the collective bargaining augmentation funds of \$58,476.

For FY 14 there is a variance of one vacant Groundskeeper I, Pos.#110527. Interviews have been held and a selection has been made.

For the 1st Quarter of FY 15, there are no vacancies. For the remaining nine months of FY15 all positions are expected to be filled.

PART II - MEASURES OF EFFECTIVENESS

There are no significant variances in the measures of effectiveness.

PART III - PROGRAM TARGET GROUPS

There are no significant variances in the program target group.

PART IV - PROGRAM ACTIVITIES

There are no significant variances in the program activities.

STATE OF HAWAII

PROGRAM TITLE:

CENTRAL SERVICES - BUILDING REPAIRS & ALT

PROGRAM-ID:

AGS-233

PROGRAM STRUCTURE NO:

11030804

VARIANCE REPORT

REPORT V61

12/19/14

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	33.00	31.00	- 2.00	6	33.00	31.00	- 2.00	6	33.00	33.00	+ 0.00	0
EXPENDITURES (\$1000's)	3,000	3,030	+ 30	1	765	757	- 8	1	2,235	2,049	- 186	8
TOTAL COSTS												
POSITIONS	33.00	31.00	- 2.00	6	33.00	31.00	- 2.00	6	33.00	33.00	+ 0.00	0
EXPENDITURES (\$1000's)	3,000	3,030	+ 30	1	765	757	- 8	1	2,235	2,049	- 186	8
					FISCAL YEAR 2013-14				FISCAL YEAR 2014-15			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. % OF PROGRAM PROJECTS COMPLETED WITHIN TIMETABLE					100	100	+ 0	0	100	100	+ 0	0
2. % EMERGENCY REP & ALTERATNS RESPNDED TO IN 48 HRS					100	100	+ 0	0	100	100	+ 0	0
3. % OF SATISFACTORY SURVEY EVALUATIONS OF R&A SVCS					90	90	+ 0	0	90	90	+ 0	0
4. % OF SATISFACTORY SURVEY EVAL OF SPECIAL PROJECTS					90	90	+ 0	0	90	90	+ 0	0
PART III: PROGRAM TARGET GROUP												
1. TOTAL NUMBER OF ASSIGNED STATE BUILDINGS					164	164	+ 0	0	164	164	+ 0	0
PART IV: PROGRAM ACTIVITY												
1. TTL NO. OF NORMAL REPAIRS & ALTERATIONS PROJECTS					3200	3276	+ 76	2	3200	3300	+ 100	3
2. TOTAL NUMBER OF EMERGENCY PROJECTS					985	971	- 14	1	985	980	- 5	1

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 03 08 04
AGS 233

PROGRAM TITLE: CENTRAL SERVICES - BUILDING REPAIRS & ALT

PART I - EXPENDITURES AND POSITIONS

For FY 14, the expenditure variance of \$30,606 was due to collective bargaining augmentation funds of \$33,972.

The expenditure variance of \$7,583 in the 1st Quarter of FY 15 is due to cost savings from two vacancies. The expected variance of \$157,613 for the remaining nine months of FY 15 is due primarily to the 10% program restrictions of \$289,954 offset with collective bargaining augmentation funds of \$96,020.

For FY 14, there is a variance of two positions, the Central Services Administrator Pos.#12945 and Engineer V, Position No. 18923. The Central Services Administrator position is pending the completion of a reorganization in December 2014, while the Engineer V position is pending receipt of a new DHRD list.

For the 1st quarter of FY 15, there is a variance of two vacant positions, the Central Services Administrator Po.# 12945 is pending the completion of a reorganization in December 2014, while the Engineer V, Position No. 18923 is pending the results of an interview. For the remaining nine months of FY 15 all positions are expected to be filled.

PART II - MEASURES OF EFFECTIVENESS

There are no significant variances in the measures of effectiveness.

PART III - PROGRAM TARGET GROUPS

There is no significant variances in the program target group.

PART IV - PROGRAM ACTIVITIES

There are no significant variances in the program activities.

STATE OF HAWAII
 PROGRAM TITLE:
 PROGRAM-ID:
 PROGRAM STRUCTURE NO: 110309

PROCUREMENT, INVENTORY & SURPLUS PROP MGT

VARIANCE REPORT

REPORT V61
 12/19/14

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	27.00	19.00	- 8.00	30	27.00	20.00	- 7.00	26	27.00	27.00	+ 0.00	0
EXPENDITURES (\$1000's)	2,926	1,672	- 1,254	43	812	617	- 195	24	2,114	2,291	+ 177	8
TOTAL COSTS												
POSITIONS	27.00	19.00	- 8.00	30	27.00	20.00	- 7.00	26	27.00	27.00	+ 0.00	0
EXPENDITURES (\$1000's)	2,926	1,672	- 1,254	43	812	617	- 195	24	2,114	2,291	+ 177	8
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. EST COST SAVINGS BY JURISIC UTILIZ SPO PL/VL(\$1000)	3000	13545	+ 10545	352	3000	3500	+ 500	17				
2. COST SAVINGS OF HEPS AWARDS (THOUSANDS OF DOLLARS)	10000	17459	+ 7459	75	10000	14000	+ 4000	40				
3. SURPLUS PROPERTY TRANSFERRED TO DONEES (\$1000)	4500	2609	- 1891	42	4500	3000	- 1500	33				

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

PROGRAM TITLE: PROCUREMENT, INVENTORY & SURPLUS PROP MGT

11 03 09

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

PROGRAM TITLE: STATE PROCUREMENT
PROGRAM-ID: AGS-240
PROGRAM STRUCTURE NO: 11030901

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	22.00	16.00	-	6.00	27	22.00	17.00	-	5.00	23	22.00	22.00	+	0.00	0
EXPENDITURES (\$1000's)	1,127	972	-	155	14	273	262	-	11	4	854	846	-	8	1
TOTAL COSTS															
POSITIONS	22.00	16.00	-	6.00	27	22.00	17.00	-	5.00	23	22.00	22.00	+	0.00	0
EXPENDITURES (\$1000's)	1,127	972	-	155	14	273	262	-	11	4	854	846	-	8	1

	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15					
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%		
PART II: MEASURES OF EFFECTIVENESS										
1. EST COST SAVINGS BY JURISIC UTILIZ SPO PL/VL(\$1000)	3000	13545	+	10545	352	3000	3500	+	500	17
2. PROPERTY TRANSFERRED BETWEEN AGENCIES (\$1000)	3700	5309	+	1609	43	3700	5000	+	1300	35
3. MOVING 3-YEAR AV OF ERRORS IN INVENTORY REPORTING	0	0	+	0	0	0	0	+	0	0
4. % OF PROCURMT AUDIT FINDINGS RESOLVD OVER ADDRESS	0	0	+	0	0	0	0	+	0	0
5. COST SAVINGS OF HEPS AWARDS (THOUSANDS OF DOLLARS)	10000	17459	+	7459	75	10000	14000	+	4000	40
6. % EVAL W/ PRACTICAL RATINGS BY SPO CLASS ATTENDEES	60	59	-	1	2	60	60	+	0	0
7. REBATES REC FR PCARD FOR PARTICIPATNG (THOU DOLLR)	1300	1532	+	232	18	1300	1400	+	100	8

PART III: PROGRAM TARGET GROUP										
1. NO. OF JURISDTNS UTILIZING COOP PURCHASING AGREEMT	20	20	+	0	0	20	20	+	0	0
2. NO. OF ORG CODES LISTED IN THE FIXED ASSET INV SYS	1185	1185	+	0	0	1185	1185	+	0	0
3. NO. AGENCIES ISSUING HLTH & HUMN SVS SOLICITATIONS	25	22	-	3	12	25	22	-	3	12
4. NO. OF PCARD HOLDERS FOR ALL PARTICIPATING JURISDI	3900	3762	-	138	4	3900	3760	-	140	4

PART IV: PROGRAM ACTIVITY										
1. NUMBER OF AWARDS FOR PRICE & VENDOR LIST CONTRACTS	20	31	+	11	55	20	67	+	47	235
2. NUMBER OF HAWAII ELEC PROCURMT SYS SOLICITATIONS	1300	1676	+	376	29	1300	1300	+	0	0
3. NUMBER OF ATTENDEES AT PROCURMT TRAINING WORKSHOPS	6000	6859	+	859	14	6000	9000	+	3000	50
4. RATIO PCARD TRANS/PO TRANS OBJ CODE EX DOE,UH,HHSC	11	12	+	1	9	11	12	+	1	9
5. NUMBER OF ITEMS TRANSFERRED BETWEEN AGENCIES	2200	1654	-	546	25	2200	2000	-	200	9
6. NO. OF INVENTORY TRANSACTIONS AUDITED & PROCESSED	45000	31438	-	13562	30	45000	40000	-	5000	11
7. TOTAL VALUE OF PROP ADDED TO INVENTORY (THOUSAND)	650000	569374	-	80626	12	650000	600000	-	50000	8
8. NUMBER OF PROCUREMENT AUDITS COMPLETED	0	0	+	0	0	0	0	+	0	0
9. NO. OF COMP/RESTRICT HLTH & HMN SVC SOLICITATIONS	60	68	+	8	13	60	62	+	2	3

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 03 09 01
AGS 240

PROGRAM TITLE: STATE PROCUREMENT

PART I - EXPENDITURES AND POSITIONS

The majority (96%) of the FY 14 lapsed funds is from Personal Services caused by vacant positions. In FY 14, SPO's vacancy rate reached 36% (8 out of 22) due to retirements and lengthy delays in hiring, exacerbated by the hiring freeze.

In FY 15, as of November 2014, SPO has reduced its vacancy rate to 13% (3 out of 22) and plans to spend its entire allocated budget.

PART II - MEASURES OF EFFECTIVENESS

Item 1: The FY 14 variance is primarily due to higher estimated dollar value of contracts such as the Software Value Added Reseller contract estimated at \$17.8 million and the Multifunction Copiers contract estimated at \$14.9 million. FY 15 forecast was increased as high dollar value contracts are expected to continue to be awarded.

Item 2: The FY 14 actual was 43% higher due to high-value transfers, such as building improvements between agencies. The FY 15 forecast was increased to match the trend of the previous two years.

Item 5: The FY actual was 75% higher than projected but in accordance with the previous year. DOE has increased the number of construction IFBs issued on eProcurement in the last two years. The State, with the exception of DOE, switched to another eProcurement system provider effective March 1, 2014. Future projection is adjusted. However, as DOE is not participating, expected savings will be lower in dollar amount as DOE placed many larger construction projects on HlePRO.

Item 7: FY 14 showed an 18% increase due to an increase in the number of transactions and higher dollar spend.

PART III - PROGRAM TARGET GROUPS

Item 3: The decrease of 12% is due to health and human service contracts not expiring. Therefore the agencies may not have needed to procure during

FY 14. The FY 15 forecast is being adjusted to align with the trend of previous years.

PART IV - PROGRAM ACTIVITIES

Item 1: Increase is due primarily to added WSCA-NASPO contracts, increased productivity from knowledgeable and experienced staff, and improved processes leading to greater efficiency. Increase for the FY 15 forecast is due to reporting the actual number of contracts awarded per Price/Vendor List contract. Prior reporting did not include individual contracts (each vendor).

Item 2: FY 14 actual was 29% higher than projections. This is due in part to usage by DOE. In last two years, DOE dramatically increased the number of IFBs placed on eProcurement, causing numbers to spike. However, DOE is not participating in the new eProcurement system which will cause numbers to level off somewhat.

Item 3: FY 14 actual was 14% higher due to personnel training for the transition from HePS to HlePRO. FY 15 forecast is higher due to increase in attendees utilizing On-Demand Training.

Item 5: FY 14 actual was 25% lower than projected due to agencies retaining property longer.

Item 6: FY 14 actual was 30% lower due to a decrease in the number of additions and transfers to the inventory. FY 15 forecast was decreased to match the trend of the previous year.

Item 7: FY 14 actual was 12% lower due to a decreased number of additions and transfers to the inventory.

Item 9: The increase is due to re-solicitations of expiring contracts or new contracts.

VARIANCE REPORT

PROGRAM TITLE: SURPLUS PROPERTY MANAGEMENT
PROGRAM-ID: AGS-244
PROGRAM STRUCTURE NO: 11030902

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	5.00	3.00	- 2.00	40	5.00	3.00	- 2.00	40	5.00	5.00	+ 0.00	0
EXPENDITURES (\$1000's)	1,799	700	- 1,099	61	539	355	- 184	34	1,260	1,445	+ 185	15
TOTAL COSTS												
POSITIONS	5.00	3.00	- 2.00	40	5.00	3.00	- 2.00	40	5.00	5.00	+ 0.00	0
EXPENDITURES (\$1000's)	1,799	700	- 1,099	61	539	355	- 184	34	1,260	1,445	+ 185	15
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. SURPLUS PROPERTY TRANSFERRED TO DONEES (\$1000)	4500	2609	- 1891	42	4500	3000	- 1500	33				
2. RATIO SVS FEE OVER PROPERTY TRANSFER VALUE (%)	6.0	2	- 4	67	6.0	4	- 2	33				
3. ACTUAL DONEES AS % OF ELIGIBLE DONEES	84	84	+ 0	0	84	84	+ 0	0				
PART III: PROGRAM TARGET GROUP												
1. NON-PROFIT TAX-EXMPT EDUC & PUBLIC HTH INSTUTNS	400	59	- 341	85	400	80	- 320	80				
2. PUBLIC AGENCY THAT SERVES OR PROMOTES PUB PURPOSE	24	24	+ 0	0	24	24	+ 0	0				
3. 8(A) BUSINESS DEV/SMALL DISADVANTAGED BUSINESSES	340	35	- 305	90	340	50	- 290	85				
PART IV: PROGRAM ACTIVITY												
1. FED PERSONAL PROP RECEIVED (LINE ITEMS)	600	186	- 414	69	600	300	- 300	50				
2. FED PROP DONATED (LINE ITEMS)	1600	338	- 1262	79	1600	700	- 900	56				
3. ACQ OF STATE PROP FOR UTIL/SALE (LINE ITEMS)	150	50	- 100	67	150	100	- 50	33				
4. DIST OF STATE PROP FOR REUTIL (LINE ITEMS)	135	40	- 95	70	135	75	- 60	44				
5. STATE PROP DISP OF BY PUBLIC SALE (LINE ITEMS)	0	2	+ 2	0	0	2	+ 2	0				

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 03 09 02
AGS 244

PROGRAM TITLE: SURPLUS PROPERTY MANAGEMENT

PART I - EXPENDITURES AND POSITIONS

The position variances in FY 14 and the first quarter of FY 15 are attributed to two vacant positions not being filled because the current amount of property transferred cannot support a staff of five.

The expenditure variances for FY 14 and the first quarter of FY 15 can be attributed to lower than anticipated vehicle purchases. More expenditures are projected for the remaining three quarters of FY 15 amidst an improving economic climate.

Surplus Property Services is working to strengthen its financial viability by leveraging the internet and technology-based applications to enhance promotion and marketing of the surplus property program. This will enable more donees to benefit from the varied surplus property available to them at significantly reduced prices.

PART II - MEASURES OF EFFECTIVENESS

Item 1: The decrease is due to less federal property available for sale.

Item 2: The decrease in ratio is due to having less desirable property available.

PART III - PROGRAM TARGET GROUPS

Item 1: The variance is due to a lack of desirable items from the federal government. FY 15 projected values were lowered to match the trends of previous years.

Item 3: The variance is due to less 8(A) businesses interested in acquiring federal surplus coupled with participating businesses graduating from the 8(A) program. FY 15 projected values were lowered to match the trends of previous years.

PART IV - PROGRAM ACTIVITIES

Items 1 & 2: The decreases are due to greater reuse of property by

federal agencies causing less federal surplus property being available.

Items 3 & 4: The decreases are due to greater utilization of property by State agencies.

Item 5: The increase is due to the sale of DAGS automotive management vehicles.

VARIANCE REPORT

PROGRAM TITLE: AUTOMOTIVE MANAGEMENT
PROGRAM-ID:
PROGRAM STRUCTURE NO: 110310

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	40.00	35.00	-	5.00	13	40.00	39.00	-	1.00	3	40.00	40.00	+	0.00	0
EXPENDITURES (\$1000's)	6,911	6,271	-	640	9	1,617	1,545	-	72	4	4,807	4,993	+	186	4
TOTAL COSTS															
POSITIONS	40.00	35.00	-	5.00	13	40.00	39.00	-	1.00	3	40.00	40.00	+	0.00	0
EXPENDITURES (\$1000's)	6,911	6,271	-	640	9	1,617	1,545	-	72	4	4,807	4,993	+	186	4
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15										
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%							
PART II: MEASURES OF EFFECTIVENESS															
1. MOTOR POOL VEHICLES-AVERAGE OPER COST PER VEHICLE	90	94	+	4	4	90	93	+	3	3					
2. PERCENTAGE UTILIZATION OF PARKING SPACES	105	81	-	24	23	105	81	-	24	23					

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

PROGRAM TITLE: AUTOMOTIVE MANAGEMENT

11 03 10

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

STATE OF HAWAII

PROGRAM TITLE:

AUTOMOTIVE MANAGEMENT - MOTOR POOL

PROGRAM-ID:

AGS-251

PROGRAM STRUCTURE NO:

11031001

VARIANCE REPORT

REPORT V61

12/19/14

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	13.00	11.50	-	1.50	12	13.00	13.00	+	0.00	0	13.00	13.00	+	0.00	0
EXPENDITURES (\$1000's)	3,378	3,124	-	254	8	585	552	-	33	6	2,247	2,329	+	82	4
TOTAL COSTS															
POSITIONS	13.00	11.50	-	1.50	12	13.00	13.00	+	0.00	0	13.00	13.00	+	0.00	0
EXPENDITURES (\$1000's)	3,378	3,124	-	254	8	585	552	-	33	6	2,247	2,329	+	82	4
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15										
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%							
PART II: MEASURES OF EFFECTIVENESS															
1. MOTOR POOL VEHICLES-AVERAGE OPER COST PER VEHICLE	90	94	+	4	4	90	93	+	3	3					
2. PERCENTAGE OF REVENUES OVER EXPENDITURES	96	81	-	15	16	96	123	+	27	28					
PART III: PROGRAM TARGET GROUP															
1. STATE AGENCIES UTILIZING MOTOR POOL & NON-MP VEH	21	21	+	0	0	21	21	+	0	0					
PART IV: PROGRAM ACTIVITY															
1. MOTOR POOL FLEET RENTAL REVENUES	1980	2102	+	122	6	1980	2136	+	156	8					
2. OTHER NON-MOTOR POOL VEHICLE SERVICE REVENUES	185	413	+	228	123	185	425	+	240	130					

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 03 10 01
AGS 251

PROGRAM TITLE: AUTOMOTIVE MANAGEMENT - MOTOR POOL

PART I - EXPENDITURES AND POSITIONS

For FY 14, the variance in positions is due to the Automated Systems Equipment Technician (0.50) and Automotive Technician (1.00) vacancies.

For FY 15, there is no variance in positions and the variance in expenditures will be spent during the remaining three quarters of the year.

PART II - MEASURES OF EFFECTIVENESS

Item 2: The FY 14 variance is due to overestimating the planned percentage of revenues over expenditures. For FY 15 the variance is due to underestimating the planned percentage of revenues over expenditures.

PART III - PROGRAM TARGET GROUPS

There are no significant variances in the program target group.

PART IV - PROGRAM ACTIVITIES

Item 1: For both fiscal years, the variances are due to underestimating the planned motor pool fleet rental revenues.

Item 2: For both fiscal years, the variances are due to underestimating the planned other non-motor pool vehicle service revenues.

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	27.00	23.50	-	3.50	13	27.00	26.00	-	1.00	4	27.00	27.00	+	0.00	0
EXPENDITURES (\$1000's)	3,533	3,147	-	386	11	1,032	993	-	39	4	2,560	2,664	+	104	4
TOTAL COSTS															
POSITIONS	27.00	23.50	-	3.50	13	27.00	26.00	-	1.00	4	27.00	27.00	+	0.00	0
EXPENDITURES (\$1000's)	3,533	3,147	-	386	11	1,032	993	-	39	4	2,560	2,664	+	104	4
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15										
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%							
PART II: MEASURES OF EFFECTIVENESS															
1. PERCENTAGE UTILIZATION OF PARKING SPACES	105	81	-	24	23	105	81	-	24	23					
2. PERCENTAGE OF REVENUES OVER EXPENDITURES	121	125	+	4	3	121	92	-	29	24					
PART III: PROGRAM TARGET GROUP															
1. STATE OFFICIALS-EMPLOYEE & PUB CONDUCTG BUS W/STATE	8400	8450	+	50	1	8400	8450	+	50	1					
PART IV: PROGRAM ACTIVITY															
1. NO. OF SPACES FOR EMPLOYEES & PUBLIC	6175	6175	+	0	0	6175	6175	+	0	0					
2. NO. OF PARKING CITATIONS ISSUED (MONTHLY AVERAGE)	965	756	-	209	22	965	956	-	9	1					
3. EMPLOYEE PARKING & PUBLIC PARKING REVENUES	3000	3900	+	900	30	3000	3900	+	900	30					

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 03 10 02
AGS 252

PROGRAM TITLE: AUTOMOTIVE MANAGEMENT - PARKING CONTROL

PART I - EXPENDITURES AND POSITIONS

For FY 14, the position variance is due to the following vacancies: Automated Systems Equipment Technician (0.50), two Parking & Security Officer and one (1) Office Assistant III.

For FY 15, the position variance is due to one Parking & Security Officer position being vacant.

PART II - MEASURES OF EFFECTIVENESS

Item 1: The variances are due to delaying the assignment of Lot N, Alii Place Garage, and Lot R, South Street Garage, for the State agencies to be assigned to the Kamamalu Building.

Item 2: The variance for FY 14 is due to underestimating the planned percentage of revenues over expenditures. The variance for FY 15 is due to overestimating the planned percentage of revenues over expenditures.

PART III - PROGRAM TARGET GROUPS

There are no significant variances in the program target group.

PART IV - PROGRAM ACTIVITIES

Item 1: For both fiscal years the variances are insignificant.

Item 2: For FY 14, the variance is due to two vacant Parking & Security Officer positions. For FY 15, there is no variance.

Item 3: For both fiscal years the variances are due to underestimating the planned employee parking and public parking revenues.

VARIANCE REPORT

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	36.00	35.00	-	1.00	3	36.00	35.00	-	1.00	3	36.00	36.00	+	0.00	0
EXPENDITURES (\$1000's)	2,841	2,620	-	221	8	618	599	-	19	3	2,223	2,398	+	175	8
TOTAL COSTS															
POSITIONS	36.00	35.00	-	1.00	3	36.00	35.00	-	1.00	3	36.00	36.00	+	0.00	0
EXPENDITURES (\$1000's)	2,841	2,620	-	221	8	618	599	-	19	3	2,223	2,398	+	175	8

	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15					
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%		
PART II: MEASURES OF EFFECTIVENESS										
1. % OF LATE (INTEREST) PAYMENTS TO TOTAL PAYMENTS	.2	.11	-	0.09	45	.2	.12	-	0.08	40
2. % OF INVOICE PAYMNTS PROCESSED W/IN 7 WORKING DAYS	93	97	+	4	4	93	97	+	4	4
3. AV TIME FOR NON-COMPETITIVE RECRUITMENT ACTION	26	28	+	2	8	26	26	+	0	0
4. AV TIME FOR DELEGATED CLASSIFICATION ACTION	5	6	+	1	20	5	5	+	0	0
5. NO. OF NON-ROUTINE PERSONNEL CONSULTATIVE SVCS	240	230	-	10	4	240	240	+	0	0
6. PERCENTAGE OF DATA PROCESSING REQUESTS COMPLETED	75	80	+	5	7	75	80	+	5	7
7. % OF DP REQUESTS COMPLTD WHICH IMPROVED EFFICIENCY	65	70	+	5	8	65	70	+	5	8
8. PERCENTAGE OF B&F REQUESTS SUBMITTED BY DUE DATE	100	100	+	0	0	100	100	+	0	0
9. % OF LEGISLATIVE REQUESTS SUBMITTED BY DATE	100	95	-	5	5	100	100	+	0	0

PART III: PROGRAM TARGET GROUP												
1. NO. OF DIVISIONS, DISTRICT OFFICES & ATTACHED AGEN	22	22	+	0	0	22	22	+	0	0		
2. TOTAL NUMBER OF EMPLOYEES (PERMANENT/TEMPORARY)	815	801	-	14	2	815	804	-	11	1		
3. TOTAL NO. OF PAYMENT TRANSACTIONS PROCESSED (000)	28	29	+	1	4	28	29	+	1	4		
4. NO. OF INTERNAL VACANCY RECRUITMENT ANNOUNCEMENTS	100	59	-	41	41	100	80	-	20	20		
5. NO. OF DELEGATED CLASSIFICATION ACTIONS TAKEN	120	122	+	2	2	120	120	+	0	0		
6. NO. OF DEPARTMENTAL VACANCIES DURING THE YEAR	130	78	-	52	40	130	100	-	30	23		
7. TOTAL NO. OF DATA PROCESSING REQUESTS PROCESSED	400	375	-	25	6	400	375	-	25	6		
8. NO. OF COMPUTER APPLICATION PROGRAMS ADMINSTERED	3200	3200	+	0	0	3200	3200	+	0	0		
9. NO. OF REQUESTS FROM DEPT. OF BUDGET AND FINANCE	15	16	+	1	7	15	15	+	0	0		
10. TOTAL NUMBER OF LEGISLATIVE REQUESTS	40	44	+	4	10	40	40	+	0	0		

PART IV: PROGRAM ACTIVITY												
1. NO. OF EMPLOYEES PROVIDING ADMIN/TECH/CLERICAL SUP	33	NO DATA	-	33	100	33	NO DATA	-	33	100		
2. NUMBER OF PURCHASING CARDS OUTSTANDING	155	157	+	2	1	155	160	+	5	3		
3. NUMBER OF PAYROLL REGISTERS HANDLED	8	8	+	0	0	8	8	+	0	0		
4. AV NO. OF EPARS PROCESSED PER EMPLOYEE	4	2	-	2	50	4	3	-	1	25		
5. NO. OF EPARS PROCESSED	2700	1196	-	1504	56	2700	1800	-	900	33		
6. NUMBER OF NON-EPAR ACTIONS PROCESSED	4500	1459	-	3041	68	4500	2000	-	2500	56		
7. NO. OF REQUESTS FOR NON-COMPETITIVE RECRUITMENTS	120	60	-	60	50	120	80	-	40	33		
8. NO. OF REQUESTS FOR DELEGATED CLASSIFICATN ACTIONS	120	131	+	11	9	120	120	+	0	0		
9. NO. OF NEW COMPUTER APPLICATION SYSTEMS INSTALLED	1	1	+	0	0	1	1	+	0	0		
10. NO. OF ADMIN RULES & REORG REQUESTS REVIEWED	4	1	-	3	75	4	4	+	0	0		

VARIANCE REPORT NARRATIVE FY 2014 AND FY 2015

11 03 13
AGS 901

PROGRAM TITLE: GENERAL ADMINISTRATIVE SERVICES

PART I - EXPENDITURES AND POSITIONS

The decrease in the number of positions for FY 14 and the first three months ended September 30, 2014 are not significant.

The decrease in the expenditure for FY 14 is primarily due to funding restrictions and vacancy savings. The variance in expenditures for the three months ended September 30, 2014 and the remaining nine months ending June 30, 2015 are not significant.

PART II - MEASURES OF EFFECTIVENESS

Item 1: The variance in the percentage of late (interest) payments to total payments is due to the timely processing of payments.

Item 4: The variance in FY 14 was due to the more complex delegated classification action requests from the programs.

PART III - PROGRAM TARGET GROUPS

Item 4: The variance in FY 13 was due to a decrease in internal vacancy recruitment requests from the programs.

Item 6: The variances were caused by the decrease in the number of employees choosing to separate from the department.

Item 10: Increase due to more legislative requests received in FY 14.

PART IV - PROGRAM ACTIVITIES

Item 4: Number decreased because fewer employee data transactions were processed.

Item 5: Number decreased because fewer collective bargaining agreement transactions were processed.

Item 6: The decrease in FY 14 and FY 15 is due to reduction in processing requirements.

Items 7: The decrease in FY 14 and FY 15 is due to the receipt of fewer requests from programs to fill positions.

Item 10: In FY 14 there was a decrease in the number of Hawaii administrative rules and reorganization requests received from the programs.

VARIANCE REPORT

PROGRAM TITLE: GRANTS TO COUNTIES
PROGRAM-ID:
PROGRAM STRUCTURE NO: 110314

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0
EXPENDITURES (\$1000's)	0	0	+ 0	0	0	0	+ 0	0	0	0	+ 0	0
TOTAL COSTS												
POSITIONS	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0
EXPENDITURES (\$1000's)	0	0	+ 0	0	0	0	+ 0	0	0	0	+ 0	0
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15							
PART II: MEASURES OF EFFECTIVENESS	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
1. NO MEASURES HAVE BEEN DEVELOPED FOR THIS PROGRAM	NO DATA	NO DATA	+ 0	0	NO DATA	NO DATA	+ 0	0				

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

PROGRAM TITLE: GRANTS TO COUNTIES

11 03 14

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

No Measures Have Been Developed for this Program.

STATE OF HAWAII

VARIANCE REPORT

REPORT V61
12/19/14

PROGRAM TITLE: CITY & COUNTY OF HONOLULU
PROGRAM-ID: SUB-201
PROGRAM STRUCTURE NO: 11031401

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
TOTAL COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15							
PART II: MEASURES OF EFFECTIVENESS	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
1. NO MEASURES HAVE BEEN DEVELOPED FOR THIS PROGRAM	NO DATA	NO DATA	+ 0	0	NO DATA	NO DATA	+ 0	0				

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

11 03 14 01
SUB 201

PROGRAM TITLE: CITY & COUNTY OF HONOLULU

PART I - EXPENDITURES AND POSITIONS

The expenditure variance was due to 5% contingency reserve restriction imposed on all State discretionary general funds for FY 13.

PART II - MEASURES OF EFFECTIVENESS

No measures have been developed for this program.

PART III - PROGRAM TARGET GROUPS

No measures have been developed for this program.

PART IV - PROGRAM ACTIVITIES

No measures have been developed for this program.

STATE OF HAWAII
 PROGRAM TITLE: COUNTY OF HAWAII
 PROGRAM-ID: SUB-301
 PROGRAM STRUCTURE NO: 11031402

VARIANCE REPORT

REPORT V61
 12/19/14

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15				
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%	
PART I: EXPENDITURES & POSITIONS													
RESEARCH & DEVELOPMENT COSTS													
POSITIONS													
EXPENDITURES (\$1,000's)													
OPERATING COSTS													
POSITIONS													
EXPENDITURES (\$1000's)													
TOTAL COSTS													
POSITIONS													
EXPENDITURES (\$1000's)													
					FISCAL YEAR 2013-14				FISCAL YEAR 2014-15				
PART II: MEASURES OF EFFECTIVENESS					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%	
1. NO MEASURES HAVE BEEN DEVELOPED FOR THIS PROGRAM					NO DATA	NO DATA	+	0	0	NO DATA	NO DATA	+	0

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

11 03 14 02
SUB 301

PROGRAM TITLE: COUNTY OF HAWAII

PART I - EXPENDITURES AND POSITIONS

The expenditure variance was due to 5% contingency reserve restriction imposed on all State discretionary general funds for FY 13.

PART II - MEASURES OF EFFECTIVENESS

No measures have been developed for this program.

PART III - PROGRAM TARGET GROUPS

No measures have been developed for this program.

PART IV - PROGRAM ACTIVITIES

No measures have been developed for this program.

STATE OF HAWAII
 PROGRAM TITLE: COUNTY OF MAUI
 PROGRAM-ID: SUB-401
 PROGRAM STRUCTURE NO: 11031403

VARIANCE REPORT

REPORT V61
 12/19/14

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)												
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)												
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)												
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15							
PART II: MEASURES OF EFFECTIVENESS	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
1. NO MEASURES HAVE BEEN DEVELOPED FOR THIS PROGRAM	NO DATA	NO DATA	+	0	0	NO DATA	NO DATA	+	0	0		

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

11 03 14 03
SUB 401

PROGRAM TITLE: COUNTY OF MAUI

PART I - EXPENDITURES AND POSITIONS

The expenditure variance was due to 5% contingency reserve restriction imposed on all State discretionary general funds for FY 13.

PART II - MEASURES OF EFFECTIVENESS

No measures have been developed for this program.

PART III - PROGRAM TARGET GROUPS

No measures have been developed for this program.

PART IV - PROGRAM ACTIVITIES

No measures have been developed for this program.

STATE OF HAWAII
 PROGRAM TITLE: COUNTY OF KAUAI
 PROGRAM-ID: SUB-501
 PROGRAM STRUCTURE NO: 11031404

VARIANCE REPORT

REPORT V61
 12/19/14

	FISCAL YEAR 2013-14				THREE MONTHS ENDED 09-30-14				NINE MONTHS ENDING 06-30-15			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
TOTAL COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
	FISCAL YEAR 2013-14				FISCAL YEAR 2014-15							
PART II: MEASURES OF EFFECTIVENESS	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
1. NO MEASURES HAVE BEEN DEVELOPED FOR THIS PROGRAM	NO DATA	NO DATA	+	0	0	NO DATA	NO DATA	+	0	0		

**VARIANCE REPORT NARRATIVE
FY 2014 AND FY 2015**

11 03 14 04
SUB 501

PROGRAM TITLE: COUNTY OF KAUAI

PART I - EXPENDITURES AND POSITIONS

The expenditure variance was due to 5% contingency reserve restriction imposed on all State discretionary general funds for FY 13.

PART II - MEASURES OF EFFECTIVENESS

No measures have been developed for this program.

PART III - PROGRAM TARGET GROUPS

No measures have been developed for this program.

PART IV - PROGRAM ACTIVITIES

No measures have been developed for this program.