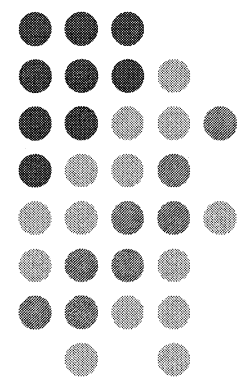
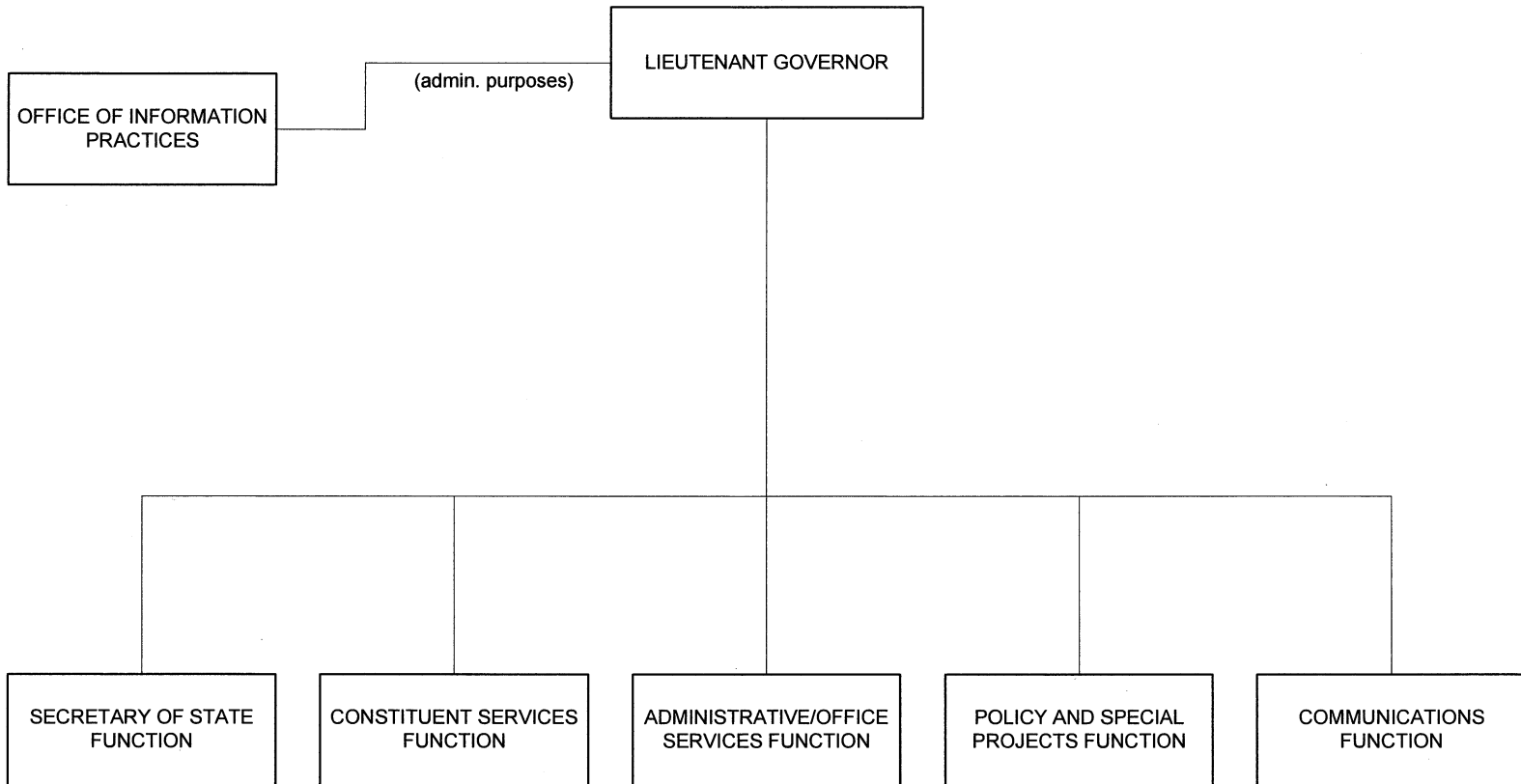

Office of the Lieutenant Governor



STATE OF HAWAII
DEPARTMENT OF THE LIEUTENANT GOVERNOR
ORGANIZATION CHART



OFFICE OF THE LIEUTENANT GOVERNOR

Department Summary

Mission Statement

To enhance the efficiency and effectiveness of state programs by providing leadership and executive management.

Department Goals

To provide effective leadership and executive management, and protect the public's interest by ensuring that government processes are open.

FY 2015 Supplemental Operating Budget Adjustments by Major Program

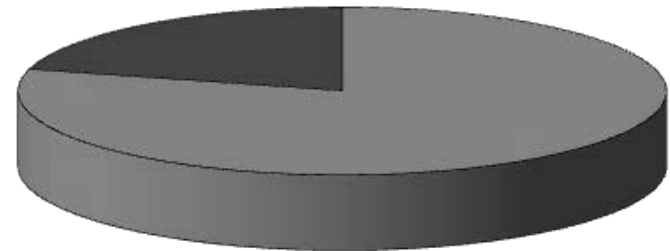
Office of the Lieutenant Governor

\$702,655



FY 2015 Supplemental Operating Budget

Enforcement of
Info. Practices,
\$426,935, 21%



Office of the
Lieutenant
Governor,
\$1,621,223, 79%

OFFICE OF THE LIEUTENANT GOVERNOR MAJOR FUNCTIONS

- Exercise the executive powers whenever the Governor is absent from the State or unable to exercise and discharge the powers and duties of the office; serve as the Secretary of State for intergovernmental relations; perform duties and undertake projects assigned by the Governor; and provide administrative support to the Office of Information Practices.
- Provide general advice and guidance to agencies and the public on the UIPA and the Sunshine Law; assist the public in obtaining records and responses to record requests; conduct inquiries into an agency's compliance with the UIPA and the Sunshine Law; and investigate alleged violations of these laws.

MAJOR PROGRAM AREAS

The Office of the Lieutenant Governor has programs in the following major program areas:

Individual Rights

LTG 105 Enforcement of Information Practices

Government-Wide Support

LTG 100 Office of the Lieutenant Governor

**Office of the Lieutenant Governor
Operating Budget**

			Act 134/2013 FY 2014	Act 134/2013 FY 2015	FY 2014 Adjustments	FY 2015 Adjustments	Total FY 2014	Total FY 2015
Funding Sources:	Positions	Perm	8.00	8.00	-	-	8.00	8.00
		Temp	12.50	12.50	-	1.00	12.50	13.50
General Funds		\$	1,695,503	1,345,503	-	702,655	1,695,503	2,048,158
		Perm	8.00	8.00	-	-	8.00	8.00
		Temp	12.50	12.50	-	1.00	12.50	13.50
Total Requirements		\$	1,695,503	1,345,503	-	702,655	1,695,503	2,048,158

Comments: (general funds and FY 15 unless otherwise noted)

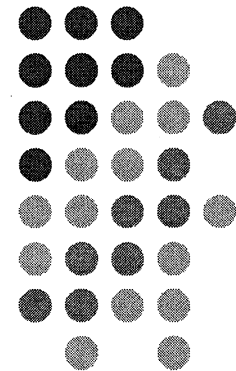
1. Adds \$500,000 for special programs and initiatives of the Lieutenant Governor.
2. Adds 1.00 temporary position and \$60,000 to continue the Commissioner of Deeds program established under Act 277, SLH 2013.
3. Adds \$142,655 for vacation payout requirements of the Office of the Lieutenant Governor.

**Office of the Lieutenant Governor
Capital Improvements Budget**

	Act 134/2013 FY 2014	Act 134/2013 FY 2015	FY 2014 Adjustments	FY 2015 Adjustments	Total FY 2014	Total FY 2015
Funding Sources:						
General Funds	-	-	-	-	-	-
General Obligation Bonds	-	-	-	-	-	-
Federal Funds	-	-	-	-	-	-
Total Requirements	-	-	-	-	-	-

Comments on Dept CIP Budget Request: (general obligation bonds and FY 15 unless otherwise noted)
None.

Operating Budget Details



**EXECUTIVE SUPPLEMENTAL BUDGET
(IN DOLLARS)**

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PROGRAM ID: **LTG-**
PROGRAM STRUCTURE NO: **10**
PROGRAM TITLE: **INDIVIDUAL RIGHTS**

PROGRAM COSTS	FY 2014			FY 2015			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
OPERATING	5.00*	*	5.00*	5.00*	*	5.00*	*	*	*
PERSONAL SERVICES	406,611		406,611	406,611		406,611	813,222	813,222	
OTH CURRENT EXPENSES	20,324		20,324	20,324		20,324	40,648	40,648	
TOTAL OPERATING COST	426,935		426,935	426,935		426,935	853,870	853,870	
BY MEANS OF FINANCING									
GENERAL FUND	5.00*	*	5.00*	5.00*	*	5.00*	*	*	*
	426,935		426,935	426,935		426,935	853,870	853,870	
TOTAL POSITIONS	5.00*	*	5.00*	5.00*	*	5.00*			
TOTAL PROGRAM COST	426,935		426,935	426,935		426,935	853,870	853,870	

**EXECUTIVE SUPPLEMENTAL BUDGET
(IN DOLLARS)**

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PROGRAM ID: **LTG-105**
 PROGRAM STRUCTURE NO: **1002**
 PROGRAM TITLE: **ENFORCEMENT OF INFORMATION PRACTICES**

PROGRAM COSTS	FY 2014			FY 2015			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
OPERATING	5.00*	*	5.00*	5.00*	*	5.00*	*	*	*
PERSONAL SERVICES	406,611		406,611	406,611		406,611	813,222	813,222	
OTH CURRENT EXPENSES	20,324		20,324	20,324		20,324	40,648	40,648	
TOTAL OPERATING COST	426,935		426,935	426,935		426,935	853,870	853,870	
BY MEANS OF FINANCING									
GENERAL FUND	5.00*	*	5.00*	5.00*	*	5.00*	*	*	*
	426,935		426,935	426,935		426,935	853,870	853,870	
TOTAL POSITIONS	5.00*	*	5.00*	5.00*	*	5.00*			
TOTAL PROGRAM COST	426,935		426,935	426,935		426,935	853,870	853,870	

**EXECUTIVE SUPPLEMENTAL BUDGET
(IN DOLLARS)**

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PROGRAM ID: **LTG-**
PROGRAM STRUCTURE NO: **11**
PROGRAM TITLE: **GOVERNMENT-WIDE SUPPORT**

PROGRAM COSTS	FY 2014			FY 2015			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
OPERATING	3.00*	*	3.00*	3.00*	*	3.00*	*	*	*
PERSONAL SERVICES	818,297		818,297	818,297	55,000	873,297	1,636,594	1,691,594	
OTH CURRENT EXPENSES	450,271		450,271	100,271	647,655	747,926	550,542	1,198,197	
TOTAL OPERATING COST	1,268,568		1,268,568	918,568	702,655	1,621,223	2,187,136	2,889,791	32.13
BY MEANS OF FINANCING									
GENERAL FUND	3.00*	*	3.00*	3.00*	*	3.00*	*	*	*
	1,268,568		1,268,568	918,568	702,655	1,621,223	2,187,136	2,889,791	
TOTAL POSITIONS	3.00*	*	3.00*	3.00*	*	3.00*			
TOTAL PROGRAM COST	1,268,568		1,268,568	918,568	702,655	1,621,223	2,187,136	2,889,791	32.13

**EXECUTIVE SUPPLEMENTAL BUDGET
(IN DOLLARS)**

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PROGRAM ID: **LTG-**
PROGRAM STRUCTURE NO: **1101**
PROGRAM TITLE: **EXEC DIRECTN, COORD, & POLICY DEVELOPMENT**

PROGRAM COSTS	FY 2014			FY 2015			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
OPERATING	3.00*	*	3.00*	3.00*	*	3.00*	*	*	*
PERSONAL SERVICES	818,297		818,297	818,297	55,000	873,297	1,636,594	1,691,594	
OTH CURRENT EXPENSES	450,271		450,271	100,271	647,655	747,926	550,542	1,198,197	
TOTAL OPERATING COST	1,268,568		1,268,568	918,568	702,655	1,621,223	2,187,136	2,889,791	32.13
BY MEANS OF FINANCING									
GENERAL FUND	3.00*	*	3.00*	3.00*	*	3.00*	*	*	*
	1,268,568		1,268,568	918,568	702,655	1,621,223	2,187,136	2,889,791	
TOTAL POSITIONS	3.00*	*	3.00*	3.00*	*	3.00*			
TOTAL PROGRAM COST	1,268,568		1,268,568	918,568	702,655	1,621,223	2,187,136	2,889,791	32.13

**EXECUTIVE SUPPLEMENTAL BUDGET
(IN DOLLARS)**

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PROGRAM ID: **LTG-100**
 PROGRAM STRUCTURE NO: **110102**
 PROGRAM TITLE: **OFFICE OF THE LIEUTENANT GOVERNOR**

PROGRAM COSTS	FY 2014			FY 2015			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
OPERATING	3.00*	*	3.00*	3.00*	*	3.00*	*	*	*
PERSONAL SERVICES	818,297		818,297	818,297	55,000	873,297	1,636,594	1,691,594	
OTH CURRENT EXPENSES	450,271		450,271	100,271	647,655	747,926	550,542	1,198,197	
TOTAL OPERATING COST	1,268,568		1,268,568	918,568	702,655	1,621,223	2,187,136	2,889,791	32.13
BY MEANS OF FINANCING									
GENERAL FUND	3.00*	*	3.00*	3.00*	*	3.00*	*	*	*
	1,268,568		1,268,568	918,568	702,655	1,621,223	2,187,136	2,889,791	
TOTAL POSITIONS	3.00*	*	3.00*	3.00*	*	3.00*			
TOTAL PROGRAM COST	1,268,568		1,268,568	918,568	702,655	1,621,223	2,187,136	2,889,791	32.13

Narrative for Supplemental Budget Requests
FY 15

Program ID: LTG 100
Program Structure Level: 11 01 02
Program Title: Office of the Lieutenant Governor

A. Program Objective

To enhance the efficiency and effectiveness of State programs by providing leadership and executive management and by developing policies and priorities to give program direction.

1. The Lieutenant Governor serves in his capacity on a full-time basis and performs such duties as provided by law (Hawai'i State Constitution, Article V, Section 2). Additionally, the Lieutenant Governor also acts in place of the Governor in the event of the Governor's absence from the State (Hawai'i State Constitution, Article V, Section 4).
2. The Lieutenant Governor is also designated Secretary of State for intergovernmental relations. In this capacity, the Lieutenant Governor directs and performs varied activities which are required by law, including: name changes, authentication of documents, sale of official State publications, compilation of administrative rules, compilation of legislative acts and monitoring of state open meeting laws (Section 26-1, HRS).
3. The Lieutenant Governor also performs duties and undertakes projects assigned by the Governor. At this time, these duties have centered on the Resources for Enrichment, Athletics, Culture and Health (R.E.A.C.H.) initiative for after-school programs for middle/intermediate school students; the Hawaii Sports Development Initiative; Hawaii Presidential Center initiative; the HI Growth Initiative; liaison for the Governors' Circle with Japan; Aerospace States Association; and International Policy Committee for the National Lieutenant Governors Association, among others (Section 26-1, HRS).

4. The Lieutenant Governor also provides administrative support to agencies attached to this office which include: Office of Information Practices (Section 26-1, HRS).

B. Description of Request

Request \$500,000 to provide continued funding for the Lieutenant Governor's special programs and initiatives, to include the Hawaii Presidential Center, R.E.A.C.H. initiative, the Hawaii Sports Development Initiative, and others, as previously listed.

Request \$60,000 for the establishment of a budgeted position and administrative costs for implementation of Act 277, SLH 2013.

Request \$142,655 for vacation payouts for the Lieutenant Governor and staff during FY 15.

C. Reasons for Request

In March 2013, the Lieutenant Governor announced the R.E.A.C.H. initiative for after-school programs for middle/intermediate school students. With FY 14 funding, the Lieutenant Governor established a pilot program, for which all public middle/intermediate schools were allowed to apply, to help support, enhance or develop after-school programs at their respective schools. Schools were selected and funding will be provided in January 2014. A statewide program is also being developed, which will require time and resources to stand up. Continued funding will allow evaluation of the pilot

Narrative for Supplemental Budget Requests
FY 15

Program ID: LTG 100
Program Structure Level: 11 01 02
Program Title: Office of the Lieutenant Governor

program and the potential for extension of the pilot with funding for the awarded schools and/or others, based on performance and need.

Additionally, the Hawaii Presidential Center initiative was undertaken by the Lieutenant Governor following the Regular Session of 2013. Funds were provided to support efforts to secure Hawaii as a potential future location for a Presidential Center for President Barack Obama.

The Lieutenant Governor also plays a significant role in many other initiatives, including, but not limited to, the Sports Development Initiative and HI Growth initiative, serves as a member of the National Lieutenant Governors Association International Policy Committee, liaison for the Governors' Circle with the U.S. Japan Council, the Vice Chair of the Aerospace States Commission, and works closely with the Hawaii Tourism Authority on tourism-related issues, particularly pertaining to Asia Pacific Relations.

Continued funding is required to help support all of the Lieutenant Governor's initiatives and programs, including program costs, administrative costs, travel and other necessary support.

Pursuant to Act 277, SLH 2013, the Office of the Lieutenant Governor is required to establish a process for the Governor to appoint individuals to serve as commissioners of deeds to administer oaths, take acknowledgements, and take proofs of execution outside of the United States in connection with the execution of conveyance documents relating to a time share interest, any property subject to a time share plan, or the operation of a time share plan covering any property located within Hawaii. However, no corresponding position was established to implement the new law, although

funds were provided for the biennium. This request seeks the establishment of an additional position within the office to assist in the duties involved in establishing criteria and an application for appointment as a commissioner of deeds, the drafting of administrative rules to implement the new law, establishment of processes and procedures for the acceptance of cash bonds, if necessary, and as provided in Act 277, SLH 2013, as well as to cover any administrative costs involved in the rulemaking, application, bonding, and appointment processes. This request is not to duplicate funding, but to include funds provided into the Lieutenant Governor's budget.

The final request is in anticipation of a change of Administration as a result of the 2014 Elections. In the event of such change, funding for vacation payouts for the Lieutenant Governor and staff will be necessary during FY 15, and the current budget does not allow for such a substantial payout.

D. Significant Changes to Measures of Effectiveness and Program Size

Requested funding and positions will allow the Lieutenant Governor's Office to more properly and successfully fulfill its constitutional and statutory duties. No significant changes to program size.