



GOVERNMENT WIDE SUPPORT

VARIANCE REPORT

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
TOTAL COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
	1,787.78	1,543.28	- 244.50	14	1,793.78	1,559.28	- 234.50	13	1,793.78	1,705.28	- 88.50	5
	1,304,004	1,205,816	- 98,188	8	636,970	627,171	- 9,799	2	806,217	801,034	- 5,183	1
	1,787.78	1,543.28	- 244.50	14	1,793.78	1,559.28	- 234.50	13	1,793.78	1,705.28	- 88.50	5
	1,304,004	1,205,816	- 98,188	8	636,970	627,171	- 9,799	2	806,217	801,034	- 5,183	1
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. AV ANN RATE OF RETURN ON STATE TREASRY INVSTMTS					.50	.46	- 0.04	8	.30	.50	+ 0.2	67
2. AV PRE-BID CONSTRUCTION EST AS % OF AV BID PRICE					100	159	+ 59	59	100	100	+ 0	0
3. % OF INFRASTRUCTURE UPTIME					99	99.9	+ 0.9	1	99.9	99.9	+ 0	0

**VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016**

PROGRAM TITLE: GOVERNMENT-WIDE SUPPORT

11

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

VARIANCE REPORT

PROGRAM TITLE: EXEC DIRECTN, COORD, & POLICY DEVELOPMENT

12/11/15

PROGRAM-ID:

PROGRAM STRUCTURE NO: 1101

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	128.00	119.00	- 9.00	7	130.00	121.00	- 9.00	7	130.00	126.00	- 4.00	3
EXPENDITURES (\$1000's)	46,414	29,578	- 16,836	36	6,143	4,584	- 1,559	25	43,534	44,493	+ 959	2
TOTAL COSTS												
POSITIONS	128.00	119.00	- 9.00	7	130.00	121.00	- 9.00	7	130.00	126.00	- 4.00	3
EXPENDITURES (\$1000's)	46,414	29,578	- 16,836	36	6,143	4,584	- 1,559	25	43,534	44,493	+ 959	2

**VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016**

PROGRAM TITLE: EXEC DIRECTN, COORD, & POLICY DEVELOPMENT

11 01

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

VARIANCE REPORT

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS												
	24.00	24.00	+ 0.00	0	24.00	24.00	+ 0.00	0	24.00	24.00	+ 0.00	0
EXPENDITURES (\$1000's)												
	3,799	3,873	+ 74	2	844	733	- 111	13	3,216	3,327	+ 111	3
TOTAL COSTS												
POSITIONS												
	24.00	24.00	+ 0.00	0	24.00	24.00	+ 0.00	0	24.00	24.00	+ 0.00	0
EXPENDITURES (\$1000's)												
	3,799	3,873	+ 74	2	844	733	- 111	13	3,216	3,327	+ 111	3
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS					NO DATA	NO DATA	+ 0	0	NO DATA	NO DATA	+ 0	0
1. NOT APPLICABLE												

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

11 01 01
GOV 100

PROGRAM TITLE: OFFICE OF THE GOVERNOR

PART I - EXPENDITURES AND POSITIONS

For FY 16 Q1, the variance is attributed to hiring in the office. Positions were filled during first quarter which explains the lower actual expenditure. These positions are filled as of the end of the quarter.

The Office shall strive to enhance the well-being of the citizens of Hawaii by ensuring that State Government programs are effectively managed within and between departments and that Executive Branch policies are executed through laws, executive orders, policy statements, and memoranda, and that these policies are clearly and concisely articulated to the public.

PART II - MEASURES OF EFFECTIVENESS

Not applicable.

PART III - PROGRAM TARGET GROUPS

Not applicable.

PART IV - PROGRAM ACTIVITIES

Not applicable.

VARIANCE REPORT

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	3.00	3.00	+ 0.00	0	3.00	3.00	+ 0.00	0	3.00	3.00	+ 0.00	0
EXPENDITURES (\$1000's)	1,119	1,087	- 32	3	228	211	- 17	7	805	789	- 16	2
TOTAL COSTS												
POSITIONS	3.00	3.00	+ 0.00	0	3.00	3.00	+ 0.00	0	3.00	3.00	+ 0.00	0
EXPENDITURES (\$1000's)	1,119	1,087	- 32	3	228	211	- 17	7	805	789	- 16	2
	FISCAL YEAR 2014-15				FISCAL YEAR 2015-16							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. TTL REV FRM SALES AS % OF COST OF PUBLICATION	105	105	+ 0	0	105	105	+ 0	0				
PART III: PROGRAM TARGET GROUP												
1. TOTAL DE FACTO POPULATION (THOUSANDS)	1447	1447	+ 0	0	1447	1447	+ 0	0				
PART IV: PROGRAM ACTIVITY												
1. NO. OF APPLCNTS FOR CHANGE OF NAMES BY INDIVIDUAL	1400	1529	+ 129	9	1800	1800	+ 0	0				
2. NO. REQ FOR HRS, SESS LAWS, SUPPLEMENTS	1000	658	- 342	34	1000	800	- 200	20				
3. NO. REQ. FOR APOSTILLE/CERTIFICATION	6000	6036	+ 36	1	6000	6000	+ 0	0				

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

PROGRAM TITLE: OFFICE OF THE LIEUTENANT GOVERNOR

**11 01 02
LTG 100**

PART I - EXPENDITURES AND POSITIONS

The variance in expenditures for FY 15 is due, partially, to budget restrictions, and a late release of funds in the 4th quarter and time taken to replace terminated employees, which did not allow the Office of the Lieutenant Governor the opportunity to expend all funds appropriated.

individuals, offices, agencies and departments opt for electronic over hard copy publications. Projections for FY 16 are lowered to reflect prior year requests and anticipated need.

PART II - MEASURES OF EFFECTIVENESS

Prices for publications are set based on what the State pays to print and ship publications and varies each year and depending upon whether a new volume is necessary. Our office sets the retail price of publications based on these factors plus shipping and handling costs. Departments get their copies free of charge, which comprises an overwhelming portion of the publications ordered. Of the publications actually sold, revenues from the sales cover the actual cost plus fees.

PART III - PROGRAM TARGET GROUPS

No significant change.

PART IV - PROGRAM ACTIVITIES

Item 1. The actual name change requests for FY 15 were higher than the estimated and actual FY 14 requests. This is due to projections based on a pattern that the name change requests were tapering off after the change in the law in 2012 (i.e. legal presence law). However, with the implementation of an online application system for two of the six name change forms, the number of applicants has increased due to the ease of initiating the process. The estimate for FY 16 is based on the year-to-date applications and the continued implementation of the online application and electronic payment system for certain name change petitions.

Item 2. The variance in the number of publications is based on the actual requests for paid publications, which is far lower than the amount of requests by departments or agencies that are not charged a fee. The number of requests has also seen a decrease over time as many

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
TOTAL COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
	79.00	74.00	- 5.00	6	80.00	75.00	- 5.00	6	80.00	80.00	+ 0.00	0
	26,537	19,303	- 7,234	27	4,531	3,206	- 1,325	29	35,570	36,638	+ 1,068	3
	79.00	74.00	- 5.00	6	80.00	75.00	- 5.00	6	80.00	80.00	+ 0.00	0
	26,537	19,303	- 7,234	27	4,531	3,206	- 1,325	29	35,570	36,638	+ 1,068	3
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. # OF PLANS/STUDIES PREPARED IN TIMELY MANNER					6	6	+ 0	0	3	3	+ 0	0
2. ACCURACY OF ECON FORECASTS (% ERROR)					5	5	+ 0	0	5	5	+ 0	0

**VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016**

PROGRAM TITLE: POLICY DEVELOPMENT & COORDINATION

11 01 03

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

VARIANCE REPORT

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
TOTAL COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
	18.00	14.00	- 4.00	22	19.00	14.00	- 5.00	26	19.00	19.00	+ 0.00	0
	5,520	4,021	- 1,499	27	1,678	382	- 1,296	77	3,978	5,089	+ 1,111	28
	18.00	14.00	- 4.00	22	19.00	14.00	- 5.00	26	19.00	19.00	+ 0.00	0
	5,520	4,021	- 1,499	27	1,678	382	- 1,296	77	3,978	5,089	+ 1,111	28
PART II: MEASURES OF EFFECTIVENESS												
FISCAL YEAR 2014-15												
FISCAL YEAR 2015-16												
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
1. # OF PLANS/STUDIES PREPARED IN TIMELY MANNER	6	6	+ 0	0	3	3	+ 0	0				
2. #LUC DECISIONS UPHLDG OP POS AS %TOT LUC DECSNS	100	83	- 17	17	100	100	+ 0	0				
3. # ACRES INVOLVED IN LUC DECISIONS SPRTG OP POSTN	600	10000	+ 9400	1567	600	500	- 100	17				
4. # RVIWS OF FED ACTIV PROPSD/CONDUCTD IN CZM AREA	35	28	- 7	20	35	30	- 5	14				
5. #STATE/CNTY PROGS AIMG TO ATTN OBJ OF CZM PROG	11	11	+ 0	0	11	11	+ 0	0				
6. #AGENCIES PARTICPTING IN STATE GIS USER GROUP	15	17	+ 2	13	15	15	+ 0	0				
7. # OF STATE AGENCIES CONTRIB DATA	10	17	+ 7	70	12	12	+ 0	0				
PART III: PROGRAM TARGET GROUP												
1. STATE RESIDENT POPULATION (THOUSANDS)	1420	1420	+ 0	0	1420	1420	+ 0	0				
2. NO. OF APPLICANTS FOR FEDERAL PERMITS & LICENSES	55	12	- 43	78	55	20	- 35	64				
3. NUMBER OF APPLICANTS FOR LAND USE REVIEWS	6	7	+ 1	17	6	7	+ 1	17				
PART IV: PROGRAM ACTIVITY												
1. # SPECIAL PLANS/PLNGG REPORTS DEVELOPED/REVIEWED	4	4	+ 0	0	4	4	+ 0	0				
2. # OF COUNTY GENERAL & DEV PLANS/AMENDMTS REVUED	3	5	+ 2	67	25	5	- 20	80				
3. # LU BOUNDARY AMDT PETITIONS, OTH LUC ITEMS REVW'D	7	8	+ 1	14	7	8	+ 1	14				
4. # STATE POSN STATEMTS PREP FOR LU BOUNDRY CHG PETS	6	6	+ 0	0	6	6	+ 0	0				
5. NUMBER OF FEDERAL CONSISTENCY REVIEWS	90	40	- 50	56	90	50	- 40	44				
6. STATE PERMITS/APPROVALS REVIEWED BY CZM PROGRAM	10	9	- 1	10	10	10	+ 0	0				
7. # OF NEW DATA LAYERS IN STATE GIS DB	10	22	+ 12	120	12	12	+ 0	0				
8. # OF UPDATED LAYERS IN STATE GIS DB	25	20	- 5	20	40	40	+ 0	0				
9. % DATA LAYERS COMPLIANT W/FED STDS	100	90	- 10	10	100	100	+ 0	0				

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

11 01 03 02
BED 144

PROGRAM TITLE: STATEWIDE PLANNING & COORDINATION

PART I - EXPENDITURES AND POSITIONS

Position variances in FY 15 and the first quarter of FY 16 were due to delays in hiring. The program is in the process of filling all vacant positions.

FY 15 expenditure variances: Variances were due to decreased revolving loan fund and general fund expenditures and increases in federal fund expenditures. The greatest variance was in the Brownfields Cleanup Revolving Loan Fund (BCRLF) which has a ceiling of \$2 million. There was no activity in the BCRLF in FY 15 because the funds have been loaned out. General fund expenditures were lower than budgeted because of delays in hiring.

FY 16 expenditure variances: The estimated variance is due to general fund restrictions.

PART II - MEASURES OF EFFECTIVENESS

Item 2. Decrease due to one Land Use Commission (LUC) decision (of six total LUC decisions) in which Office of Planning (OP) recommended the LUC to hold a hearing, but the LUC denied a Declaratory Ruling request outright due to a pending Circuit Court action.

Item 3. Increase due to several large utility scale solar farm proposals and a 9,100-acre voluntary designation of Important Agricultural Lands.

Item 4. The actual number of federal activities reviewed (28) was less than planned (35). The Coastal Zone Management Program (CZM) does not have any control over the number of federal activities that will be submitted for review. The differences between planned and actual numbers are subject to variation because CZM federal consistency review is a regulatory function that does not have any control over the number of applicants submitting reviews.

Items 6 and 7: The increase in the number of agencies participating in the Statewide Geographic Information Systems (GIS) user group, and the increase in the number of agencies contributing data are both due to increasing awareness of the Statewide GIS Program and its resources, activities and services, in large part due to the GIS management of the State Enterprise License Agreement for GIS software and the GIS website, which offers downloadable data as well as a variety of easy to use applications.

PART III - PROGRAM TARGET GROUPS

Item 2. The actual number of applicants for federal permits and licenses (12) was less than the planned (55). The difference between planned and actual numbers is subject to variation because CZM federal consistency review is a regulatory function that does not have any control over the number of applicants submitting reviews. In addition, recent federal consistency streamlining measures that were initiated by the OP have effectively reduced the number of reviews.

Item 3. Increase in the number of applicants for land use reviews occurred (seven versus six estimated), possibly due to the improving economy, but this is a difficult number to predict annually with any accuracy.

PART IV - PROGRAM ACTIVITIES

Item 2. Increase in the number of general and development plan amendments reviewed (from three to five) is not significant, as there are typically a low number of such referrals for review of these plan amendments from the counties. The planned number of such amendments should generally be less than six per year.

Item 3. The slight increase in the number of LUC proposals reviewed (from seven to eight) is possibly a function of an improving economy, but is highly variable based on private sector proposals.

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

11 01 03 02
BED 144

PROGRAM TITLE: STATEWIDE PLANNING & COORDINATION

Item 5. The differences between planned and actual numbers are subject to variation because CZM federal consistency review is a regulatory function that does not have any control over the number of applicants submitting reviews. In addition, recent federal consistency streamlining measures that were initiated by the OP have effectively reduced the number of reviews. Federal consistency streamlining initiatives include: adding exemptions for non-significant federally-funded projects; pre-approval of Department of the Army Nationwide Permits and General Permits; general approval for Hawaiian fishpond restoration activities; and establishing an exemption for situations when the Governor or county mayors issue proclamations for emergency or disaster response purposes.

Item 6. The planned number of special management area (SMA) permits/approvals reviewed by the CZM Program for 2014-2015 was ten. The actual number for year 2014-2015 (7/1/2014 to 6/30/2015) was one SMA major (SMA/15-1), five SMA minor permits (SMA/14-3, SMA/14-4, SMA/14-5, SMA/14-6, SMA/15-2), and three SMA use exemptions. The difference between planned and actual numbers is subject to variation because the SMA permit review is a regulatory function that does not have control over the number of applicants submitting permit applications.

The number of planned SMA permits reviewed by the CZM Program for 2015-2016 is maintained at ten given the trends from the past two years, and the number of environmental assessments for SMA applications.

Items 7 and 8. There is a positive variance in the number of new data layers in the State GIS database and a less than 10% negative variance in the number of updated layers. The variance is because some agencies are focusing on providing new data layers, which can be even more beneficial than updated data - the combined goal for new and updated data layers was 35, and the actual total of new and updated layers was 42.

Item 9. The variance is because some agencies, when contributing data, do not provide federally compliant metadata.

VARIANCE REPORT

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16				
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%	
PART I: EXPENDITURES & POSITIONS													
RESEARCH & DEVELOPMENT COSTS													
POSITIONS													
EXPENDITURES (\$1,000's)													
OPERATING COSTS													
POSITIONS	6.00	6.00	+ 0.00	0	6.00	6.00	+ 0.00	0	6.00	6.00	+ 0.00	0	
EXPENDITURES (\$1000's)	549	525	- 24	4	135	108	- 27	20	448	430	- 18	4	
TOTAL COSTS													
POSITIONS	6.00	6.00	+ 0.00	0	6.00	6.00	+ 0.00	0	6.00	6.00	+ 0.00	0	
EXPENDITURES (\$1000's)	549	525	- 24	4	135	108	- 27	20	448	430	- 18	4	
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16				
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%	
PART II: MEASURES OF EFFECTIVENESS													
1. NUMBER OF BOUNDARY AMENDMENT PETITIONS AND SPECIAL		6	6	+ 0	0	6	6	+ 0	0	6	6	+ 0	0
2. NUMBER OF ACCEPTED BOUNDARY AMENDMENT PETITIONS AN		10	10	+ 0	0	10	10	+ 0	0	10	10	+ 0	0
3. NUMBER OF ACRES REVIEWED FOR RECLASSIFICATION		3000	3000	+ 0	0	3000	3000	+ 0	0	3000	3000	+ 0	0
4. NUMBER OF ACRES REVIEWED FOR SPECIAL PERMIT		250	250	+ 0	0	250	250	+ 0	0	250	250	+ 0	0
5. NUMBER OF INDIVIDUALS, BUSINESSES OR ORGANIZATIONS		600	600	+ 0	0	600	600	+ 0	0	600	600	+ 0	0
6. NUMBER OF CONTESTED PROGRAM DECISIONS PROCESSED		2	2	+ 0	0	2	2	+ 0	0	2	2	+ 0	0
7. NUMBER OF MOTIONS PROCESSED		20	20	+ 0	0	20	20	+ 0	0	20	20	+ 0	0
8. NUMBER OF DRAFT EIS RESPONSES ISSUED		20	20	+ 0	0	20	20	+ 0	0	20	20	+ 0	0
PART III: PROGRAM TARGET GROUP													
1. NUMBER OF APPLICANTS FOR LAND USE REVIEW		40	40	+ 0	0	40	40	+ 0	0	40	40	+ 0	0
2. INDIVIDUALS OR BUSINESSES/ORGANIZATIONS INTERESTED		1300	1300	+ 0	0	1300	1300	+ 0	0	1300	1300	+ 0	0
PART IV: PROGRAM ACTIVITY													
1. LAND USE DISTRICT BOUNDARY AMENDMENT PETITIONS PRO		6	6	+ 0	0	6	6	+ 0	0	6	6	+ 0	0
2. SPECIAL PERMIT APPLICATIONS PROCESSED.		150	150	+ 0	0	150	150	+ 0	0	150	150	+ 0	0
3. LAND USE DISTRICT BOUNDARY INTERPRETATIONS PROCESS		1400	1400	+ 0	0	1400	1400	+ 0	0	1400	1400	+ 0	0

**VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016**

11 01 03 03
BED 103

PROGRAM TITLE: STATEWIDE LAND USE MANAGEMENT

PART I - EXPENDITURES AND POSITIONS

The actual expenditures for FY 14 were lower than projected due to a loss of quorum from commissioner resignations at the end of the fiscal year. Quorum was not regained until the middle of the first quarter of FY 15. Also, the estimated expenditures are less in FY 16 due to the general fund restrictions per Executive Memorandum No. 15-03.

PART II - MEASURES OF EFFECTIVENESS

No significant variances.

PART III - PROGRAM TARGET GROUPS

No significant variances.

PART IV - PROGRAM ACTIVITIES

No significant variances.

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	13.00	13.00	+ 0.00	0	13.00	13.00	+ 0.00	0	13.00	13.00	+ 0.00	0
EXPENDITURES (\$1000's)	1,044	991	- 53	5	227	225	- 2	1	901	876	- 25	3
TOTAL COSTS												
POSITIONS	13.00	13.00	+ 0.00	0	13.00	13.00	+ 0.00	0	13.00	13.00	+ 0.00	0
EXPENDITURES (\$1000's)	1,044	991	- 53	5	227	225	- 2	1	901	876	- 25	3
	FISCAL YEAR 2014-15				FISCAL YEAR 2015-16							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. PROG. OUTPUTS CITED IN MAJOR MEDIA (AVE.MONTHLY#)	10	10	+ 0	0	10	10	+ 0	0				
2. ACCURACY OF ECON FORECASTS (% ERROR)	5	5	+ 0	0	5	5	+ 0	0				
PART III: PROGRAM TARGET GROUP												
1. VISITS TO PROGRAM WEBSITE (AVE PER MONTH, THOUS.)	15	15	+ 0	0	15	16	+ 1	7				
PART IV: PROGRAM ACTIVITY												
1. DATA SERIES MAINTAINED ON-LINE (X 100)	50	50	+ 0	0	50	50	+ 0	0				
2. OTHER ECONOMIC AND STATISTICAL REPORTS ISSUED (#)	40	43	+ 3	8	40	40	+ 0	0				

**VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016**

11 01 03 04
BED 130

PROGRAM TITLE: ECONOMIC PLANNING & RESEARCH

PART I - EXPENDITURES AND POSITIONS

No significant variances.

PART II - MEASURES OF EFFECTIVENESS

No significant variances.

PART III - PROGRAM TARGET GROUPS

No significant variances.

PART IV - PROGRAM ACTIVITIES

No significant variances.

PROGRAM TITLE: DEPARTMENTAL ADMINISTRATION & BUDGET DIV
 PROGRAM-ID: BUF-101
 PROGRAM STRUCTURE NO: 11010305

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
TOTAL COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
	42.00	41.00	- 1.00	2	42.00	42.00	+ 0.00	0	42.00	42.00	+ 0.00	0
	19,424	13,766	- 5,658	29	2,491	2,491	+ 0	0	9,318	9,318	+ 0	0
	42.00	41.00	- 1.00	2	42.00	42.00	+ 0.00	0	42.00	42.00	+ 0.00	0
	19,424	13,766	- 5,658	29	2,491	2,491	+ 0	0	9,318	9,318	+ 0	0
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1.	% OF RECOMMENDATIONS MADE ON DEPT REQUESTS				0.5	.5	+ 0	0	0.5	.5	+ 0	0
2.	% OF VENDOR PAYMENTS MADE WITHIN 30 DAYS				95	95	+ 0	0	95	95	+ 0	0
3.	% OF VAR IN EXP FOR FIXED COSTS COMPARE WITH ALLOT				95	95	+ 0	0	95	95	+ 0	0
4.	% OF PAYROLL RELATED HRMS TRANSACTION COMPLETED				5	5	+ 0	0	5	5	+ 0	0
5.	% OF USER IT TROUBLE SHOOTING REQUESTS RESPONDED				100	100	+ 0	0	100	100	+ 0	0
6.	% OF PC AND LAN MALFUNCTIONS RESPONDED				100	100	+ 0	0	100	100	+ 0	0
PART III: PROGRAM TARGET GROUP												
1.	GOVERNOR AND EXECUTIVE AGENCIES				8	8	+ 0	0	8	8	+ 0	0
2.	# OF DEPARTMENTAL DIVISIONS AND ATTACHED AGENCY				402	402	+ 0	0	402	402	+ 0	0
PART IV: PROGRAM ACTIVITY												
1.	NUMBER OF PROGRAM BUDGET REQUESTS REVIEWED				NO DATA	NO DATA	+ 0	0	NO DATA	NO DATA	+ 0	0
2.	# OF REFERRALS PROCESSED				265	265	+ 0	0	265	265	+ 0	0
3.	# OF LEGISLATIVE PROPOSALS REVIEWED FOR THE GOV				1000	1000	+ 0	0	1000	1000	+ 0	0
4.	# OF BILLS PASSED BY THE LEG REVIEWED FOR THE GOV				265	265	+ 0	0	265	265	+ 0	0
5.	AVG # OF DELEGATED CLASSIFICATION ACTIONS				4000	4000	+ 0	0	4000	4000	+ 0	0
6.	# OF NON-ROUTINE HR CONSULTATIVE SERVICES				1700	1700	+ 0	0	1700	1700	+ 0	0
7.	NUMBER OF CIP ALLOTMENT REQUESTS REVIEWED				1	1	+ 0	0	1	1	+ 0	0
8.	# OF POSITIONS PROVIDING HR SUPPORT				4	4	+ 0	0	4	4	+ 0	0

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

11 01 03 05
BUF 101

PROGRAM TITLE: DEPARTMENTAL ADMINISTRATION & BUDGET DIV

PART I - EXPENDITURES AND POSITIONS

FY 2014-15: The variance in expenditures was primarily due to a combination of general fund restrictions and lower than anticipated expenditures for court-appointed counsel and witness fees, which are beyond the program's control.

PART II - MEASURES OF EFFECTIVENESS

No significant variances.

PART III - PROGRAM TARGET GROUPS

No significant variances.

PART IV - PROGRAM ACTIVITIES

No significant variances.

VARIANCE REPORT

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
TOTAL COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0
	0	0	+ 0	0	0	0	+ 0	0	20,925	20,925	+ 0	0
	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0
	0	0	+ 0	0	0	0	+ 0	0	20,925	20,925	+ 0	0
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. NONE					0	0	+ 0	0	0	0	+ 0	0
PART III: PROGRAM TARGET GROUP												
1. STATE EXECUTIVE BRANCH AGENCIES					0	0	+ 0	0	20	20	+ 0	0
PART IV: PROGRAM ACTIVITY												
1. # OF ANNUAL CB ALLOTMENTS					0	0	+ 0	0	13	13	+ 0	0
2. NUMBER OF COLLECTIVE BARGAINING ALLOTMENTS					0	0	+ 0	0	40	40	+ 0	0

**VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016**

11 01 03 07
BUF 102

PROGRAM TITLE: COLLECTIVE BARGAINING STATEWIDE

PART I - EXPENDITURES AND POSITIONS

No significant variances.

PART II - MEASURES OF EFFECTIVENESS

No measures have been developed for this program.

PART III - PROGRAM TARGET GROUPS

No measures have been developed for this program.

PART IV - PROGRAM ACTIVITIES

No measures have been developed for this program.

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
TOTAL COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
	22.00	18.00	- 4.00	18	23.00	19.00	- 4.00	17	23.00	19.00	- 4.00	17
	14,959	5,315	- 9,644	64	540	434	- 106	20	3,943	3,739	- 204	5
	22.00	18.00	- 4.00	18	23.00	19.00	- 4.00	17	23.00	19.00	- 4.00	17
	14,959	5,315	- 9,644	64	540	434	- 106	20	3,943	3,739	- 204	5
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1.	% OF WORK PRODUCT ALIGNED W/5-YEAR STRATEGIC PLAN				50	50	+ 0	0	50	55	+ 5	10
2.	% OF COMM & CORP FILING FIN DISCLOSURE RPTS TIMELY				85	90	+ 5	6	85	90	+ 5	6
3.	# ELIG PERSONS REGIS AS % TOTAL ELIG TO VOTE				81	81	+ 0	0	81	81	+ 0	0
4.	# REG VOTERS WHO VOTE AS % OF REGISTERED VOTERS				52	52	+ 0	0	0	0	+ 0	0

**VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016**

PROGRAM TITLE: VOTING RIGHTS AND ELECTIONS

11 01 04

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

11 01 04 01
AGS 871

PROGRAM TITLE: CAMPAIGN SPENDING COMMISSION

PART I - EXPENDITURES AND POSITIONS

The variance is due to the unpredictability in the amount of public funding that is realized, the overestimation of contracts, and the salary adjustments resulting from labor union agreements.

PART II - MEASURES OF EFFECTIVENESS

Item 5: The variance in FY 15 is due to an underestimation in the number of conciliation agreements and complaints projected.

Item 6: The variance is due to two additional strategies/programs that were employed to increase transparency and there were existing programs that needed to be accounted for in this category.

PART III - PROGRAM TARGET GROUPS

Item 1: The variance in FY 15 is due to an overestimation in the number of candidates who ran for office during an election year.

Item 2: The variance in FY 16 is due to an overestimation in the number of noncandidate committees that will register during a non-election year.

PART IV - PROGRAM ACTIVITIES

Item 4: The variance is due to an overestimation in the number of advisory opinions being requested.

Item 5: The variance is due to an underestimation in the number of conciliation agreements and complaints projected.

Item 8: The variance is due to two additional strategies/programs that were employed to increase transparency and there were existing programs that needed to be accounted for in this category.

Item 9: The variance is due to an underestimation in the number of campaign spending related bills introduced and passed.

PROGRAM TITLE: OFFICE OF ELECTIONS
 PROGRAM-ID: AGS-879
 PROGRAM STRUCTURE NO: 11010402

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	17.00	13.00	-	4.00	24	18.00	14.00	-	4.00	22	18.00	14.00	-	4.00	22
EXPENDITURES (\$1000's)	10,276	4,434	-	5,842	57	275	268	-	7	3	3,058	2,752	-	306	10
TOTAL COSTS															
POSITIONS	17.00	13.00	-	4.00	24	18.00	14.00	-	4.00	22	18.00	14.00	-	4.00	22
EXPENDITURES (\$1000's)	10,276	4,434	-	5,842	57	275	268	-	7	3	3,058	2,752	-	306	10
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16						
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%			
PART II: MEASURES OF EFFECTIVENESS															
1. # ELIG PERSONS REGIS AS % TOTAL ELIG TO VOTE		81	81	+	0	0		81	81	+	0	0			
2. # REG VOTERS WHO VOTE AS % OF REGISTERED VOTERS		52	52	+	0	0		0	0	+	0	0			
3. % OF MANUAL AUDIT PRECNTS MATCH COMP GEN RESULTS		100	100	+	0	0		0	0	+	0	0			
4. % POLL BOOK AUDIT PRECNTS MATCH COMP GEN RESULTS		100	100	+	0	0		0	0	+	0	0			
5. # COMPLAINTS & CHALLENGES TO ELECTION SYSTEM		0	0	+	0	0		0	0	+	0	0			
6. # COMPLAINTS FILED & RESLVD AS % TOT COMPL RECD		100	100	+	0	0		100	100	+	0	0			
PART III: PROGRAM TARGET GROUP															
1. RESIDENTS ELIGIBLE TO VOTE (THOUSANDS)		875	875	+	0	0		875	NO DATA	-	875	100			
PART IV: PROGRAM ACTIVITY															
1. PRVD VTR REGIS SVCS TO QUAL CITIZENS (000'S)		691	710	+	19	3		691	710	+	19	3			
2. PROVIDE VOTER EDUCATION SERVICES (000'S)		691	710	+	19	3		691	710	+	19	3			
3. PROVIDE VOTER ORIENTATION TO NTRLZD CITS (000'S)		12	12	+	0	0		12	12	+	0	0			

**VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016**

11 01 04 02
AGS 879

PROGRAM TITLE: OFFICE OF ELECTIONS

PART I - EXPENDITURES AND POSITIONS

The position variances for FY 15 and FY 16 are due to a delay in the conversion of the remaining exempt positions to civil service that was approved during the 2007 Legislative Session.

The variance for FY 15 expenditures is due to an appropriation in federal funds of \$7,673,714; however, actual expenditures did not approach this amount.

PART II - MEASURES OF EFFECTIVENESS

There are no significant variances in the measures of effectiveness.

PART III - PROGRAM TARGET GROUPS

There are no significant variances in the program target group.

PART IV - PROGRAM ACTIVITIES

There are no significant variances in the program activities.

VARIANCE REPORT

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS												
	448.00	379.00	- 69.00	15	448.00	386.00	- 62.00	14	448.00	447.00	- 1.00	0
EXPENDITURES (\$1000's)												
	372,291	350,431	- 21,860	6	128,176	127,052	- 1,124	1	248,447	247,019	- 1,428	1
TOTAL COSTS												
POSITIONS												
	448.00	379.00	- 69.00	15	448.00	386.00	- 62.00	14	448.00	447.00	- 1.00	0
EXPENDITURES (\$1000's)												
	372,291	350,431	- 21,860	6	128,176	127,052	- 1,124	1	248,447	247,019	- 1,428	1
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. AV ANN RATE OF RETURN ON STATE TREASRY INVSTMTS					.50	.46	- 0.04	8	.30	.50	+ 0.2	67
2. AV LENGTH OF TIME BETWEEN AUDITS					6	6	+ 0	0	6	5	- 1	17
3. AV IN-HSE TIME FOR PAYMTS TO VENDORS-GOAL 5 WK DAY					5	5	+ 0	0	5	5	+ 0	0

**VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016**

PROGRAM TITLE: FISCAL MANAGEMENT

11 02

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

VARIANCE REPORT

PROGRAM TITLE: REVENUE COLLECTION

12/11/15

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110201

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS												
	384.00	322.00	- 62.00	16	384.00	329.00	- 55.00	14	384.00	384.00	+ 0.00	0
EXPENDITURES (\$1000's)												
	27,941	21,935	- 6,006	21	6,671	5,556	- 1,115	17	23,015	21,857	- 1,158	5
TOTAL COSTS												
POSITIONS												
	384.00	322.00	- 62.00	16	384.00	329.00	- 55.00	14	384.00	384.00	+ 0.00	0
EXPENDITURES (\$1000's)												
	27,941	21,935	- 6,006	21	6,671	5,556	- 1,115	17	23,015	21,857	- 1,158	5
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. % OF RETURNS AUDITED RESULTING IN ADJUSTMENTS					65	67.19	+ 2.19	3	50	50	+ 0	0

**VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016**

PROGRAM TITLE: REVENUE COLLECTION

11 02 01

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

PROGRAM TITLE: COMPLIANCE
PROGRAM-ID: TAX-100
PROGRAM STRUCTURE NO: 11020101

12/11/15

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	191.00	171.00	- 20.00	10	190.00	172.00	- 18.00	9	190.00	190.00	+ 0.00	0
EXPENDITURES (\$1000's)	9,844	8,571	- 1,273	13	2,637	2,334	- 303	11	7,912	7,467	- 445	6
TOTAL COSTS												
POSITIONS	191.00	171.00	- 20.00	10	190.00	172.00	- 18.00	9	190.00	190.00	+ 0.00	0
EXPENDITURES (\$1000's)	9,844	8,571	- 1,273	13	2,637	2,334	- 303	11	7,912	7,467	- 445	6
	FISCAL YEAR 2014-15				FISCAL YEAR 2015-16							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. % OF RETURNS AUDITED AS % OF RETURNS FILED	1.01	3.88	+ 2.87	284	2.60	2.80	+ 0.2	8				
2. % OF RETURNS AUDITED RESULTING IN ADJUSTMENTS	65	67.19	+ 2.19	3	50	50.00	+ 0	0				
3. % INCR/DECR IN TOTAL DELINQUENT TAXES OUTSTANDING	4	-10.50	- 14.5	363	4	4.00	+ 0	0				
PART III: PROGRAM TARGET GROUP												
1. NO. OF ACTIVE BUSINESS LICENSES DURING FISCAL YEAR	575000	669043	+ 94043	16	625000	675000	+ 50000	8				
2. TOTAL DELINQUENT TAXES OUTSTANDING DURING THE FY	478	385	- 93	19	430	400	- 30	7				
PART IV: PROGRAM ACTIVITY												
1. NUMBER OF RETURNS AUDITED	12700	27782	+ 15082	119	21700	23000	+ 1300	6				
2. NUMBER OF ASSESSMENTS MADE	9000	18666	+ 9666	107	11200	11200	+ 0	0				
3. TOTAL AMOUNT OF COLLECTION MADE WITH ASSESSMENTS	21	41	+ 20	95	16	17	+ 1	6				
4. AMOUNT OF DELINQUENT TAXES COLLECTED	200	235	+ 35	18	200	200	+ 0	0				
5. NUMBER OF TAX LIENS FILED	7000	3130	- 3870	55	3500	3300	- 200	6				
6. NUMBER OF LEVIES PROCESSED	15000	21599	+ 6599	44	16000	16000	+ 0	0				

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

11 02 01 01
TAX 100

PROGRAM TITLE: COMPLIANCE

PART I - EXPENDITURES AND POSITIONS

The variance in positions is due to a delay in filling vacancies when vacant positions are filled with internal applicants, then the internal positions will be filled by obtaining a list from Department of Human Resources Development (DHRD). Most of the vacant positions are either on the recruiting list or pending interviews and selections among qualified candidates.

The variance in expenditures is due to the vacant positions and spending restrictions.

PART II - MEASURES OF EFFECTIVENESS

Item 1. Increase attributed to new examination and audit focus areas.

Item 3. The large decrease in outstanding balance is significantly attributable to account write-offs.

PART III - PROGRAM TARGET GROUPS

Item 1. The increase is due to more business activities in Hawaii based on the GET collections rose from \$2.88 billion in FY 2014 to \$3.05 billion in FY 2015, a rise of 5.8%, and more businesses complied with the tax laws.

Item 2. The decrease to total delinquent taxes is due to increased collections and write-off of accounts as uncollectible.

PART IV - PROGRAM ACTIVITIES

Item 1. Increase attributed to new examination and audit focus areas.

Item 2. Increase attributed to new examination and audit focus areas.

Item 3. Increase attributed to tax appeal settlement.

Item 4. The increase in the amount of delinquent taxes collected is due to the efforts of the collectors and more funds received on existing delinquencies.

Item 5. The decrease is due to establishment of an increased base requirement for filing liens.

Item 6. Increase is due to establishment of new levy protocol.

PROGRAM TITLE: TAX SERVICES AND PROCESSING

12/11/15

PROGRAM-ID: TAX-105

PROGRAM STRUCTURE NO: 11020103

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	118.00	97.00	-	21.00	18	118.00	97.00	-	21.00	18	118.00	118.00	+	0.00	0
EXPENDITURES (\$1000's)	6,124	5,652	-	472	8	1,643	1,442	-	201	12	4,929	4,724	-	205	4
TOTAL COSTS															
POSITIONS	118.00	97.00	-	21.00	18	118.00	97.00	-	21.00	18	118.00	118.00	+	0.00	0
EXPENDITURES (\$1000's)	6,124	5,652	-	472	8	1,643	1,442	-	201	12	4,929	4,724	-	205	4

	FISCAL YEAR 2014-15				FISCAL YEAR 2015-16					
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%		
PART II: MEASURES OF EFFECTIVENESS										
1. AVE BUSINESS DAYS TO DEPOSIT CHECKS FROM TAXPAYERS	6	10	+	4	67	8	8	+	0	0
2. % NON-WORKLISTED REFUNDS COMPLETED IN 45 BUS DAYS	90	92	+	2	2	90	90	+	0	0
3. AVERAGE CALL ANSWER RATE	60	43	-	17	28	55	55	+	0	0
4. AVE CAL DAYS TO RESPOND TO PAPER/ELEC CORRESPONDENCE	5	7	+	2	40	7	7	+	0	0
5. % INC/DEC ELECTRONIC FILINGS OVER PRIOR FISCAL YR	8	8	+	0	0	10	10	+	0	0
PART III: PROGRAM TARGET GROUP										
1. NUMBER OF TAXPAYERS FILING SELECTED KEY RETURNS	1040000	1088864	+	48864	5	1100000	1100000	+	0	0
2. NUMBER OF CALLERS REQUESTING PERSONAL ASSISTANCE	250000	283708	+	33708	13	270000	270000	+	0	0
3. NO. OF PAPER & ELECTRONIC CORRESPONDENCE RECEIVED	28000	34170	+	6170	22	28000	28000	+	0	0
PART IV: PROGRAM ACTIVITY										
1. NUMBER OF TAX RETURNS FILED	700000	716496	+	16496	2	750000	750000	+	0	0
2. NO. TELEPHONE CALLS SERVICED BY CUSTOMER SVC REP	150000	121994	-	28006	19	125000	125000	+	0	0
3. NO. OF PAPER & ELECTRONIC CORRESPONDENCE RECEIVED	26500	31330	+	4830	18	27000	27000	+	0	0

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

11 02 01 03
TAX 105

PROGRAM TITLE: TAX SERVICES AND PROCESSING

PART I - EXPENDITURES AND POSITIONS

The variance in positions is due to a delay in filling vacancies when vacant positions are filled with internal applicants, then the internal positions will be filled by obtaining a list from Department of Human Resources Development (DHRD). Most of the vacant positions are either on the recruiting list or pending interviews and selections among qualified candidates.

The variance in expenditures is due to the vacant positions and spending restrictions.

PART II - MEASURES OF EFFECTIVENESS

Item 1. Staff vacancies throughout DP Branch contributed significantly to the increase in the number of business days to deposit checks from taxpayers in FY 15. Although seasonal hires were brought on during the peak filing months, shortages of permanent staff resulted in an overall decrease in effectiveness and efficiency, particularly in the Monetary Control Section.

Item 3. Vacancies throughout Taxpayer Services (TPS) Branch, combined with a 13% increase in incoming calls over FY 14, contributed significantly to the decrease in call answer rate in FY 15. Increase in call volume may be partially due to the increase in fraudulent filings which in turn caused delays in issuing refunds. Additionally, the aging IVR infrastructure resulted in multiple call center outages which also contributed to the decline in calls answered.

Item 4. Staff vacancies throughout TPS Branch, combined with a 22% increase in correspondence over FY14, contributed significantly to the increase in the average correspondence response time in FY15. Increase in correspondence volume may be partially due to the increase in fraudulent filings and delays in issuing refunds. Additionally, the aging IVR infrastructure resulted in multiple call center outages which also contributed to the increase in correspondence.

PART III - PROGRAM TARGET GROUPS

Item 2. Vacant positions throughout TPS Branch, combined with a decrease in call center responsiveness and an increase in correspondence response time, contributed to the 13% increase in taxpayers requesting personal assistance in FY 15.

Item 3. Staff vacancies throughout TPS Branch, combined with a decrease in call center responsiveness and an increase in correspondence response time, contributed to the 22% increase in paper and electronic correspondence received in FY 15.

PART IV - PROGRAM ACTIVITIES

Item 2. Staff vacancies throughout TPS Branch combined with a 13% increase in incoming calls over FY 14 contributed significantly to the decrease in the number of callers serviced in FY15. Increase in call volume may be partially due to the increase in fraudulent filings and delays in issuing refunds. Additionally, the aging IVR infrastructure resulted in multiple call center outages which also contributed to the decline in calls answered.

Item 3. Staff vacancies throughout TPS Branch, combined with a decrease in call center responsiveness and an increase in correspondence response time, contributed to the 18% increase in paper and electronic correspondence received in FY 15.

VARIANCE REPORT

PROGRAM TITLE: SUPPORTING SERVICES - REVENUE COLLECTION

PROGRAM-ID: TAX-107
 PROGRAM STRUCTURE NO: 11020104

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS												
	75.00	54.00	- 21.00	28	76.00	60.00	- 16.00	21	76.00	76.00	+ 0.00	0
EXPENDITURES (\$1000's)												
	11,973	7,712	- 4,261	36	2,391	1,780	- 611	26	10,174	9,666	- 508	5
TOTAL COSTS												
POSITIONS												
	75.00	54.00	- 21.00	28	76.00	60.00	- 16.00	21	76.00	76.00	+ 0.00	0
EXPENDITURES (\$1000's)												
	11,973	7,712	- 4,261	36	2,391	1,780	- 611	26	10,174	9,666	- 508	5
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. NO MEASURES HAVE BEEN ESTABLISHED FOR THIS PROG					NO DATA	NO DATA	+ 0	0	NO DATA	NO DATA	+ 0	0
PART IV: PROGRAM ACTIVITY												
1. NUMBER OF TAX LAW CHANGES					12	14	+ 2	17	12	12	+ 0	0

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

11 02 01 04
TAX 107

PROGRAM TITLE: SUPPORTING SERVICES - REVENUE COLLECTION

PART I - EXPENDITURES AND POSITIONS

The variance in positions is partly due to the new positions to assist in the preparation of Tax Credit Studies. The qualified candidates from DHRD list were not chosen because they were lack of enough knowledge to perform the required duties. Also, the new positions to assist in the Tax System Modernization Program were not filled due to the delay in the selection of the vendor. In addition, the department faced challenges in filling those positions that are recently vacant because of the resignation, transfer and retirement of employees. Most of the vacant positions are either on the recruiting list or pending interviews and selections among qualified candidates.

The variance in expenditures is due to the vacant positions, spending restrictions, and overestimation of special fund expenditures and Tax System Modernization expenditures.

PART II - MEASURES OF EFFECTIVENESS

No Measures of Effectiveness.

PART III - PROGRAM TARGET GROUPS

No Program Target Groups.

PART IV - PROGRAM ACTIVITIES

Number of tax law changes depends on the Legislature. In FY 15, out of five bills introduced by the department, four were enacted as law. Ten bills introduced by other parties were also enacted as law. The department did not anticipate ten other bills to be enacted. Therefore, the variance for FY 15 is due to under estimation of the number of tax law changes that would be enacted and the large number of measures proposed by the department.

VARIANCE REPORT

PROGRAM TITLE: FISCAL PROCEDURES AND CONTROL

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110202

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	41.00	38.00	- 3.00	7	41.00	38.00	- 3.00	7	41.00	40.00	- 1.00	2
EXPENDITURES (\$1000's)	2,878	2,713	- 165	6	650	641	- 9	1	2,461	2,191	- 270	11
TOTAL COSTS												
POSITIONS	41.00	38.00	- 3.00	7	41.00	38.00	- 3.00	7	41.00	40.00	- 1.00	2
EXPENDITURES (\$1000's)	2,878	2,713	- 165	6	650	641	- 9	1	2,461	2,191	- 270	11
	FISCAL YEAR 2014-15				FISCAL YEAR 2015-16							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. AV IN-HSE TIME FOR PAYMTS TO VENDORS-GOAL 5 WK DAY	5	5	+ 0	0	5	5	+ 0	0	5	5	+ 0	0
2. AV LENGTH OF TIME BETWEEN AUDITS	6	6	+ 0	0	6	6	+ 0	0	6	6	+ 0	0

**VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016**

PROGRAM TITLE: FISCAL PROCEDURES AND CONTROL

11 02 02

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

VARIANCE REPORT

PROGRAM TITLE: ACCOUNTING SYSTEM DEVELOPMENT & MAINTENANCE
 PROGRAM-ID: AGS-101
 PROGRAM STRUCTURE NO: 11020201

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
TOTAL COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
	6.00	5.00	- 1.00	17	6.00	5.00	- 1.00	17	6.00	6.00	+ 0.00	0
	514	488	- 26	5	109	109	+ 0	0	459	415	- 44	10
	6.00	5.00	- 1.00	17	6.00	5.00	- 1.00	17	6.00	6.00	+ 0.00	0
	514	488	- 26	5	109	109	+ 0	0	459	415	- 44	10
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. % PROJECTS COMPL FOR NEW SYSTEMS/ENHANCE-GOAL 75%					75	78	+ 3	4	75	75	+ 0	0
2. % PROJECTS COMPL FOR ACCTG MANUALS/FORMS-GOAL 80%					80	67	- 13	16	80	80	+ 0	0
PART III: PROGRAM TARGET GROUP												
1. NO. OF REQUESTS TO DEV NEW SYSTEMS/MODIFY EXISTING					20	22	+ 2	10	20	20	+ 0	0
2. NO. REQUESTS NEW/CHANGES TO ACCOUNTNG MANUALS/FORM					8	4	- 4	50	8	8	+ 0	0
PART IV: PROGRAM ACTIVITY												
1. NO. OF HOURS - DEV OF NEW SYTEMS/MODIFY EXISTING					5000	5419	+ 419	8	5000	5000	+ 0	0
2. NO. OF HOURS - MAINT/MGMT ACCOUNTING MANUALS/FORMS					200	326	+ 126	63	200	200	+ 0	0

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

11 02 02 01
AGS 101

PROGRAM TITLE: ACCOUNTING SYSTEM DEVELOPMENT & MAINTENANCE

PART I - EXPENDITURES AND POSITIONS

For FY 15, the variance in positions is due to a vacant Accountant III position, and the variance in expenditures is due to the 5% restriction imposed by the Governor.

For the 1st quarter of FY 16, the variance in positions is due to a vacant Accountant III position.

For the remaining three quarters of FY 16, the variance in expenditures is due to the 5% restriction and 5% contingency reserve restriction imposed by the Governor.

PART II - MEASURES OF EFFECTIVENESS

Item 2: The variance for FY 15 is due to the actual completion of projects that are attributed to availability of staff.

PART III - PROGRAM TARGET GROUPS

Items 1 and 2: The variances for FY 15 are due to the actual number of requests for development and modifications of accounting systems and maintenance of accounting manuals and forms.

PART IV - PROGRAM ACTIVITIES

Items 2: The variances for FY 15 are due to actual staff hours expended on development and modifications of accounting systems and maintenance of accounting manuals and forms.

PROGRAM TITLE: EXPENDITURE EXAMINATION

12/11/15

PROGRAM-ID: AGS-102

PROGRAM STRUCTURE NO: 11020202

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	16.00	14.00	- 2.00	13	16.00	16.00	+ 0.00	0	16.00	16.00	+ 0.00	0
EXPENDITURES (\$1000's)	1,099	901	- 198	18	183	176	- 7	4	978	830	- 148	15
TOTAL COSTS												
POSITIONS	16.00	14.00	- 2.00	13	16.00	16.00	+ 0.00	0	16.00	16.00	+ 0.00	0
EXPENDITURES (\$1000's)	1,099	901	- 198	18	183	176	- 7	4	978	830	- 148	15
	FISCAL YEAR 2014-15				FISCAL YEAR 2015-16							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. AV IN-HSE TIME FOR PAYMTS TO VENDORS-GOAL 5 WK DAY	5	5	+ 0	0	5	5	+ 0	0				
2. % OF LATE PAYMENTS-GOAL 5% STATEWIDE	7	10	+ 3	43	7	7	+ 0	0				
3. % OF PAYMT VOUCHER PROCESSED W/ NO ERRORS-GOAL 90%	99	99	+ 0	0	99	99	+ 0	0				
PART III: PROGRAM TARGET GROUP												
1. NO. OF PAYMENT VOUCHERS PROCESSED (IN THOUSANDS)	75	77	+ 2	3	75	75	+ 0	0				
PART IV: PROGRAM ACTIVITY												
1. NO. OF CONTRACTS EXAMINED	1100	879	- 221	20	1100	900	- 200	18				
2. NO. OF PAYCHECKS ISSUED (IN THOUSANDS)	210	214	+ 4	2	210	210	+ 0	0				
3. NO. OF CHECKS (NON-PAYROLL) ISSUED (IN THOUSANDS)	850	600	- 250	29	800	600	- 200	25				
4. NO. OF PAYMENTS MADE ELECTRONICALLY (IN THOUSANDS)	400	485	+ 85	21	450	600	+ 150	33				

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

11 02 02 02
AGS 102

PROGRAM TITLE: EXPENDITURE EXAMINATION

PART I - EXPENDITURES AND POSITIONS

For FY 15, the variance in position counts were the result of two vacancies. One position was filled in August 2015 and the other position will be filled in two months. Variance in expenditures was the result of the 10% contingency restriction and decrease in mailing and other expenditures.

For FY 16, there is anticipated reduced mailing and other related current expenses due to the shift to payments being made electronically.

PART II - MEASURES OF EFFECTIVENESS

Item 2: Variance due to late processing by departments.

PART III - PROGRAM TARGET GROUPS

There are no significant variances in the program target group. Program anticipates increase in procurement card payments.

PART IV - PROGRAM ACTIVITIES

Item 1: Anticipated number of contracts was overstated.

Item 3: The number of checks decreased due to the increase in automated clearing house (ACH) to taxpayers and for unemployment compensation benefits.

Item 4: The number of electronic payments increased due to the Unemployment Insurance law requiring direct deposits for new applicants.

VARIANCE REPORT

PROGRAM TITLE: RECORDING AND REPORTING
 PROGRAM-ID: AGS-103
 PROGRAM STRUCTURE NO: 11020203

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	13.00	13.00	+	0.00	0	13.00	11.00	-	2.00	15	13.00	13.00	+	0.00	0
EXPENDITURES (\$1000's)	823	860	+	37	4	245	244	-	1	0	642	610	-	32	5
TOTAL COSTS															
POSITIONS	13.00	13.00	+	0.00	0	13.00	11.00	-	2.00	15	13.00	13.00	+	0.00	0
EXPENDITURES (\$1000's)	823	860	+	37	4	245	244	-	1	0	642	610	-	32	5
	FISCAL YEAR 2014-15				FISCAL YEAR 2015-16										
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%							
PART II: MEASURES OF EFFECTIVENESS															
1. AV TIME TO ISSUANCE OF CAFR-GOAL 6 MONTHS	6	6	+	0	0	6	6	+	0	0	6	6	+	0	0
2. AV TIME TO ISSUANCE OF QTRLY FIN RPTS-GOAL 4 WEEKS	4	4	+	0	0	4	4	+	0	0	4	4	+	0	0
3. AV TIME TO POST ALLOTMENT DOCUMENTS-GOAL 4 WK DAYS	4	4	+	0	0	4	4	+	0	0	4	4	+	0	0
PART III: PROGRAM TARGET GROUP															
1. NO. OF DEPTS/AGENCIES RECEIVING FINANCIAL REPORTS	36	36	+	0	0	36	36	+	0	0	36	36	+	0	0
2. NO. OF FINANCIAL REPORTS DISTRIBUTED TO DEPTS	11	11	+	0	0	11	11	+	0	0	11	11	+	0	0
PART IV: PROGRAM ACTIVITY															
1. NO. OF ALLOTMENT DOCUMENTS PROCESSED	5000	4523	-	477	10	5000	4800	-	200	4					

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

11 02 02 03
AGS 103

PROGRAM TITLE: RECORDING AND REPORTING

PART I - EXPENDITURES AND POSITIONS

The FY 15 variance in total expenditures is due primarily to collective bargaining allocation.

The position variance for the first quarter of FY 16 is due to vacant positions. Two positions have been filled as of November 1, 2015.

The variance in expenditures for the last three quarters is primarily due to the 10% restriction imposed by the Governor.

PART II - MEASURES OF EFFECTIVENESS

There are no significant variances in this category.

PART III - PROGRAM TARGET GROUPS

There are no significant variances in this category.

PART IV - PROGRAM ACTIVITIES

Item 1: The variance in FY 15 is due to fewer number of allotment documents processed than what was projected.

VARIANCE REPORT

PROGRAM TITLE: INTERNAL POST AUDIT
PROGRAM-ID: AGS-104
PROGRAM STRUCTURE NO: 11020204

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	6.00	6.00	+	0.00	0	6.00	6.00	+	0.00	0	6.00	5.00	-	1.00	17
EXPENDITURES (\$1000's)	442	464	+	22	5	113	112	-	1	1	382	336	-	46	12
TOTAL COSTS															
POSITIONS	6.00	6.00	+	0.00	0	6.00	6.00	+	0.00	0	6.00	5.00	-	1.00	17
EXPENDITURES (\$1000's)	442	464	+	22	5	113	112	-	1	1	382	336	-	46	12
	FISCAL YEAR 2014-15				FISCAL YEAR 2015-16										
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%							
PART II: MEASURES OF EFFECTIVENESS															
1. NO. OF STATUTORY AUDITS COMP AS % OF TOTAL PLANNED	100	100	+	0	0	100	100	+	0	0					
2. NO. SELF-ASSESS IC QUEST COMPL AS % OF TOTAL REQ	0	0	+	0	0	100	100	+	0	0					
3. NO. FIN AUDIT RPTS REV AS % TOTAL BY OFFICE OF AUD	100	100	+	0	0	100	100	+	0	0					
4. NO. COMPLIANCE AUD RPTS REV AS % TTL BY OFF OF AUD	100	100	+	0	0	100	100	+	0	0					
5. AV LENGTH OF TIME BETWEEN AUDITS	6	6	+	0	0	6	6	+	0	0					
PART III: PROGRAM TARGET GROUP															
1. NUMBER OF STATUTORY REQUIRED AUDITS	258	259	+	1	0	258	259	+	1	0					
2. NO. OF EXEC DEPTS SUB TO COMPTROLLER ACCT POLICIES	17	17	+	0	0	17	17	+	0	0					
3. NO. OF FINANCIAL AUDITS PLANNED BY OFF OF AUDITOR	9	11	+	2	22	9	11	+	2	22					
4. NO. OF COMPLIANCE AUDITS PLANNED BY OFF OF AUDITOR	12	13	+	1	8	12	13	+	1	8					
PART IV: PROGRAM ACTIVITY															
1. MONITOR IC & ACCTG SYS THROUGH STATUTORY REQ AUDIT	10	10	+	0	0	10	10	+	0	0					
2. MONITOR DEP IC THROUGH SELF-ASSMT IC QUESTIONNAIRE	0	0	+	0	0	17	17	+	0	0					
3. MONITOR IC BY REV OFFICE OF AUDITOR FIN AUDIT RPTS	9	11	+	2	22	9	11	+	2	22					
4. MONITOR DEPT BY REV OFF OF AUDITOR COMPLIANCE RPTS	12	13	+	1	8	12	13	+	1	8					

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

11 02 02 04
AGS 104

PROGRAM TITLE: INTERNAL POST AUDIT

PART I - EXPENDITURES AND POSITIONS

The variance in the number of positions in FY 16 is due to a vacant Division Administrator position.

The variance in expenditures in FY 16 is due to a vacant Division Administrator position.

PART II - MEASURES OF EFFECTIVENESS

There are no significant variances in the measures of effectiveness.

PART III - PROGRAM TARGET GROUPS

Items 3 and 4: The variance in FY 15 is due to additional audits performed by the Office of the Auditor.

PART IV - PROGRAM ACTIVITIES

Items 3 and 4: The variance in FY 15 is due to additional audits performed by the Office of the Auditor.

VARIANCE REPORT

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	23.00	19.00	- 4.00	17	23.00	19.00	- 4.00	17	23.00	23.00	+ 0.00	0
EXPENDITURES (\$1000's)	341,472	325,783	- 15,689	5	120,855	120,855	+ 0	0	222,971	222,971	+ 0	0
TOTAL COSTS												
POSITIONS	23.00	19.00	- 4.00	17	23.00	19.00	- 4.00	17	23.00	23.00	+ 0.00	0
EXPENDITURES (\$1000's)	341,472	325,783	- 15,689	5	120,855	120,855	+ 0	0	222,971	222,971	+ 0	0

**VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016**

PROGRAM TITLE: FINANCIAL ADMINISTRATION

11 02 03

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

PROGRAM TITLE: FINANCIAL ADMINISTRATION
PROGRAM-ID: BUF-115
PROGRAM STRUCTURE NO: 11020301

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	23.00	19.00	- 4.00	17	23.00	19.00	- 4.00	17	23.00	23.00	+ 0.00	0
EXPENDITURES (\$1000's)	8,999	12,555	+ 3,556	40	2,308	2,308	+ 0	0	6,916	6,916	+ 0	0
TOTAL COSTS												
POSITIONS	23.00	19.00	- 4.00	17	23.00	19.00	- 4.00	17	23.00	23.00	+ 0.00	0
EXPENDITURES (\$1000's)	8,999	12,555	+ 3,556	40	2,308	2,308	+ 0	0	6,916	6,916	+ 0	0
	FISCAL YEAR 2014-15				FISCAL YEAR 2015-16							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. AV ANN RATE OF RETURN ON STATE TREASURY INVSTMTS	.50	.46	- 0.04	8	.30	.50	+ 0.2	67				
2. RATE OF INT PD ON STATE BONDS REL TO BOND INDEX(%)	90	NO DATA	- 90	100	90	NO DATA	- 90	100				
3. % TREASURY TRANSACTNS UNRECONCILED AFTER 30 DAYS	8	8	+ 0	0	8	8	+ 0	0				
4. % INCR IN NEW UNCLAIMED PROP HOLDER REPTS FILED	4	59	+ 55	1375	4	NO DATA	- 4	100				
5. % INCR IN UNCLAIMED PROPERTY AMOUNTS REPORTED	1	14	+ 13	1300	1	5	+ 4	400				
6. % INC IN RETURNS OF UNCLMD PROP TO RIGHTFUL OWNERS	5	18.5	+ 13.5	270	5	5	+ 0	0				
PART III: PROGRAM TARGET GROUP												
1. STATE DEPARTMENTS	20	20	+ 0	0	20	20	+ 0	0				
2. STATE INVESTMENT ACCOUNTS	9	9	+ 0	0	9	9	+ 0	0				
3. STATE FUND INVESTMENTS (\$ MILLIONS)	1529	5266	+ 3737	244	1545	5300	+ 3755	243				
4. LOCAL AND MAINLAND FINANCIAL INSTITUTIONS	11	12	+ 1	9	11	12	+ 1	9				
5. UNCLAIMED PROPERTY HOLDERS	11800	16520	+ 4720	40	11800	16800	+ 5000	42				
6. OWNERS OF UNCLAIMED PROPERTY	95000	1189150	+ 1094150	1152	95000	1250000	+ 1155000	1216				
PART IV: PROGRAM ACTIVITY												
1. NO. OF STATE BOND ISSUES UNDERTAKEN	7	9	+ 2	29	8	10	+ 2	25				
2. # STATE BOND CALLS AND/OR REDEMPTIONS INITIATED	0	NO DATA	+ 0	0	2	NO DATA	- 2	100				
3. NO. OF STATE BOND ACCOUNTS/HOLDERS SERVICED	30	NO DATA	- 30	100	30	NO DATA	- 30	100				
4. AMOUNT OF STATE FUNDS MANAGED (IN MILLIONS)	4600	6024	+ 1424	31	4800	6100	+ 1300	27				
5. NO. OF STATE AGENCY ACCOUNTS SERVICED	368	360	- 8	2	368	360	- 8	2				
6. NO. OF UNCLAIMED PROPERTY CLAIMS PAID	9750	10848	+ 1098	11	9750	10900	+ 1150	12				
7. AMOUNT OF UNCLAIMED PROPERTY CLAIMS PAID (000'S)	5940	10365	+ 4425	74	5940	10500	+ 4560	77				

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

11 02 03 01
BUF 115

PROGRAM TITLE: FINANCIAL ADMINISTRATION

PART I - EXPENDITURES AND POSITIONS

There is no data available.

Items 6 & 7. Increased public awareness along with a high volume of large dollar properties returned to owners account for the variance.

PART II - MEASURES OF EFFECTIVENESS

Item 2. Data unavailable - measure will be re-evaluated next fiscal year.

Items 4 & 5. The program has increased its effort to have holders file reports, which resulted in the increase.

Item 6: The variance is due to the increase in efforts to return property to their rightful owners.

PART III - PROGRAM TARGET GROUPS

Item 3. Applicable amount reported should be investments from all State fund types going forward. Prior/planned seems to reflect only general funds.

Items 5 & 6. The program has increased its effort to have holders file reports, which resulted in the increase.

PART IV - PROGRAM ACTIVITIES

Item 1. State bond issues are undertaken on an "as needed" basis, and may also be dependent upon the tax-exempt bond market conditions and/or government approvals (i.e. Multi-Family Housing Bond Issuances). Planned issuances were based on historical experience and agency projections; actual issuances resulted in one additional bond sale being issued than planned.

Items 2 & 3. Data unavailable - measure will be re-evaluated next fiscal year.

Item 4. Includes total cash and investment amounts for more relevant data.

PROGRAM TITLE: DEBT SERVICE PAYMENTS
 PROGRAM-ID: BUF-721
 PROGRAM STRUCTURE NO: 11020303

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
TOTAL COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0
	332,473	313,228	- 19,245	6	118,547	118,547	+ 0	0	216,055	216,055	+ 0	0
	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0
	332,473	313,228	- 19,245	6	118,547	118,547	+ 0	0	216,055	216,055	+ 0	0
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. ANNUAL F/C EXP AS A % OF ANNUAL ALLOCATION AMTS					15	15	+ 0	0	15	15	+ 0	0
PART III: PROGRAM TARGET GROUP												
1. STATE EXECUTIVE BRANCH AGENCIES (EXCL DOE & UH)					18	18	+ 0	0	18	18	+ 0	0
PART IV: PROGRAM ACTIVITY												
1. ANNUAL AMT OF DEBT SERVICE PYMT MADE					332	313	- 19	6	332	335	+ 3	1

**VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016**

11 02 03 03
BUF 721

PROGRAM TITLE: DEBT SERVICE PAYMENTS

PART I - EXPENDITURES AND POSITIONS

No significant variance.

PART II - MEASURES OF EFFECTIVENESS

No values are provided for this program. Payments are budgeted on projections for principal and interest on bonded debt for capital improvement projects.

PART III - PROGRAM TARGET GROUPS

No significant variance.

PART IV - PROGRAM ACTIVITIES

No significant variance.

VARIANCE REPORT

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
TOTAL COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
	1,211.78	1,045.28	- 166.50	14	1,215.78	1,052.28	- 163.50	13	1,215.78	1,132.28	- 83.50	7
	885,299	825,807	- 59,492	7	502,651	495,535	- 7,116	1	514,236	509,522	- 4,714	1
	1,211.78	1,045.28	- 166.50	14	1,215.78	1,052.28	- 163.50	13	1,215.78	1,132.28	- 83.50	7
	885,299	825,807	- 59,492	7	502,651	495,535	- 7,116	1	514,236	509,522	- 4,714	1
PART II: MEASURES OF EFFECTIVENESS												
	FISCAL YEAR 2014-15				FISCAL YEAR 2015-16							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
1.	NO. OF APPROVED RECORDS RETENTION SCHEDULES	5320	5297	- 23	0	5340	5300	- 40	1			
2.	AV PRE-BID CONSTRUCTION EST AS % OF AV BID PRICE	100	159	+ 59	59	100	100	+ 0	0			
3.	PERCENTAGE UTILIZATION OF PARKING SPACES	105	82	- 23	22	105	82	- 23	22			
4.	COST SAVINGS OF HI ELECT PROC AWARDS (1000)	14000	13226	- 774	6	14000	12800	- 1200	9			
5.	AV LENGTH OF TIME TO PROCESS PROP LOSS CLAIM REQ	15	7	- 8	53	15	15	+ 0	0			

**VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016**

PROGRAM TITLE: GENERAL SERVICES

11 03

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

VARIANCE REPORT

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
TOTAL COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
	395.78	305.28	- 90.50	23	395.78	304.28	- 91.50	23	395.78	315.28	- 80.50	20
	45,783	42,567	- 3,216	7	12,936	12,717	- 219	2	38,807	38,151	- 656	2
	395.78	305.28	- 90.50	23	395.78	304.28	- 91.50	23	395.78	315.28	- 80.50	20
	45,783	42,567	- 3,216	7	12,936	12,717	- 219	2	38,807	38,151	- 656	2
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. # OF CASES SETTLED, TRIED OR DECIDED					13835	15862	+ 2027	15	13835	16000	+ 2165	16
2. # OF INVESTIGATIONS COMPLETED					4300	5015	+ 715	17	4300	5200	+ 900	21
3. # LEGAL OPINIONS & ADVICE ISSUED					2200	2374	+ 174	8	2200	2025	- 175	8
4. #CONTRACTS, RULES REVIEWED AND/OR APPROVED					4617	5047	+ 430	9	4617	4800	+ 183	4
5. # OF LEGISLATIVE BILLS REVIEWED					8000	5459	- 2541	32	8000	8179	+ 179	2
6. \$ AMOUNT OF JUDGMENTS COLLECTED FOR THE STATE					31000	59778	+ 28778	93	31000	75000	+ 44000	142
7. CIV RECOVERIES DIV EFF RATNG:COLL OVER EXPENSE (%)					12	15	+ 3	25	12	15	+ 3	25
PART III: PROGRAM TARGET GROUP												
1. EMPLOYEES AND OFFICERS OF STATE GOVERNMENT					73000	73000	+ 0	0	73000	73000	+ 0	0
2. PEOPLE OF HAWAII (MILLIONS)					1.300	1.4	+ 0.1	8	1.300	1.4	+ 0.1	8
PART IV: PROGRAM ACTIVITY												
1. # HOURS-PREP/APPR FOR ADMIN HRG, PUB MTG, CT APP					78000	75035	- 2965	4	78000	75000	- 3000	4
2. # HOURS - LEGAL RESEARCH, FACT GATHERING/DISCOVERY					82000	87185	+ 5185	6	82000	83000	+ 1000	1
3. # HOURS-LEGAL OPINIONS, ADVICE ISSUED					31000	32451	+ 1451	5	31000	31000	+ 0	0
4. # HOURS-REVIEW, APPROVAL OF RULES					30000	32341	+ 2341	8	30000	30000	+ 0	0
5. # HOURS-MATTERS RELATING TO CONTRACTS					12000	12568	+ 568	5	12000	12000	+ 0	0
6. # HOURS-MATTERS RELATING TO LEGISLATION					10000	10234	+ 234	2	10000	10000	+ 0	0

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

11 03 01
ATG 100

PROGRAM TITLE: LEGAL SERVICES

PART I - EXPENDITURES AND POSITIONS

In FY 15, the total position variance of 90.5 positions consisted of 12 Deputy Attorneys General, 49.5 Investigators, 19 professionals, and 10 clerical positions.

The position variance as of 9/30/15 shows 91.5 vacancies and is similarly distributed. Positions are held vacant as long as possible in order to meet budgeted vacancy savings levels.

In FY 15, the expenditure variance was minimal.

PART II - MEASURES OF EFFECTIVENESS

Item 1: The actual number of cases settled, tried or decided in FY 15 was 15% higher than planned due close out of many small Hospital accounts and to an increase in activity of our Family Law Division for Title IV-E cases. We expect this upward trend to continue for FY 16.

Item 2: Number of Investigations completed in FY 15 is 17% above expected levels due to new agencies utilizing services, e.g., City Ethics Commission, Campaign Spending Commission and other State agencies. We expect this trend to continue as we identify cases at the airports and State hospitals. Our objective is to take the crime out of government.

Item 5: Number of legislative bills reviewed was 32% below goal. We set the expectation too high for first year of the session.

Item 6: FY 15 actual collections for the State exceeds plan by \$28.8 million due primarily to a large settlement in a tax fraud case. FY 16 reflects exceeding plan by \$44 million due to final settlement with the on-line travel companies.

Item 7: The Civil Recoveries efficiency rate increased in FY 15 collecting 15 times cost to collect. This is due to higher collection rates and cost controls which have been implemented. We expect this to continue for FY 16.

PART III - PROGRAM TARGET GROUPS

No significant variances.

PART IV - PROGRAM ACTIVITIES

No significant variances.

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
TOTAL COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
	174.00	143.00	- 31.00	18	173.00	151.00	- 22.00	13	173.00	173.00	+ 0.00	0
	58,682	29,885	- 28,797	49	11,654	10,977	- 677	6	68,110	64,879	- 3,231	5
	174.00	143.00	- 31.00	18	173.00	151.00	- 22.00	13	173.00	173.00	+ 0.00	0
	58,682	29,885	- 28,797	49	11,654	10,977	- 677	6	68,110	64,879	- 3,231	5
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS					99	99.9	+ 0.9	1	99.9	99.9	+ 0	0
1. % OF INFRASTRUCTURE UPTIME												

**VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016**

PROGRAM TITLE: INFORMATION TECH & COMMUNICATION SVCS

11 03 02

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

PROGRAM TITLE: INFORMATION MGMT AND TECHNOLOGY SVCS
 PROGRAM-ID: AGS-130
 PROGRAM STRUCTURE NO: 11030201

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	37.00	19.00	- 18.00	49	36.00	25.00	- 11.00	31	36.00	36.00	+ 0.00	0
EXPENDITURES (\$1000's)	41,291	13,873	- 27,418	66	6,713	6,507	- 206	3	54,801	52,502	- 2,299	4
TOTAL COSTS												
POSITIONS	37.00	19.00	- 18.00	49	36.00	25.00	- 11.00	31	36.00	36.00	+ 0.00	0
EXPENDITURES (\$1000's)	41,291	13,873	- 27,418	66	6,713	6,507	- 206	3	54,801	52,502	- 2,299	4
	FISCAL YEAR 2014-15				FISCAL YEAR 2015-16							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. % OF INFRASTRUCTURE UPTIME	99	99.9	+ 0.9	1	99.9	99.9	+ 0	0				
2. NO. OF ONLINE SERVICES PROVIDED	30	30	+ 0	0	40	40	+ 0	0				
3. TOTAL NO. OF CYBER SECURITY ATTACKS BLOCKED (MILL)	200	200	+ 0	0	200	200	+ 0	0				
PART III: PROGRAM TARGET GROUP												
1. NO. OF DEPTS & ATTACH AGEN SERVED W/IT SHARED SERV	70	70	+ 0	0	80	80	+ 0	0				
2. NO. OF APPRV BUS PROC REENG REQ FOR DEPTS & ATTCH	12	39	+ 27	225	12	12	+ 0	0				
3. NO. OF APPRV NEW APPL DEV REQ FOR DEPTS & ATT AGEN	12	12	+ 0	0	12	12	+ 0	0				
4. NO. OF OPEN DATA PAGE VIEWS (IN 1000'S)	400	1645	+ 1245	311	400	1700	+ 1300	325				
5. NO. OF UNIQUE VISITORS TO STATE WEBSITES (IN MILL)	8	8	+ 0	0	8	8	+ 0	0				
PART IV: PROGRAM ACTIVITY												
1. TOTAL NO. OF IT PROCUREMENT REQUESTS	200	149	- 51	26	250	200	- 50	20				
2. TOTAL NO. OF BUSINESS REENGINEERING PROJECTS	12	39	+ 27	225	16	16	+ 0	0				
3. TOTAL NO. OF ENTERPRISE APPLICATIONS SUPPORTED	24	18	- 6	25	28	28	+ 0	0				
4. TOTAL NO. OF EXECUTIVE BRANCH USERS SUPPTD (IN K)	12	15	+ 3	25	12	15	+ 3	25				
5. TOTAL NO. OF IT TRAINING COURSES PROV TO ST EMPL	25	25	+ 0	0	25	25	+ 0	0				

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

11 03 02 01
AGS 130

PROGRAM TITLE: INFORMATION MGMT AND TECHNOLOGY SVCS

PART I - EXPENDITURES AND POSITIONS

The variance in the position count in FY 15 and first quarter of FY 16 is due to several factors. Most of the positions were not established until the fourth quarter of FY 14 and the first quarter of FY 15. Since then the program has reevaluated its operational needs. A number of these positions have been varied to better fit the program's support of technology initiatives. Currently, the program is actively recruiting and filling positions and anticipates filling all positions by the end of FY 16. The variance in expenditures is due to funding restrictions to the general fund allotment and full allotment of the U-fund ceiling without the concurrent collection of U-fund revenue. Program is actively pursuing means to bill departments for IT services and is currently planning to implement billing and collection soon.

PART II - MEASURES OF EFFECTIVENESS

There are no significant variances in the measures of effectiveness.

PART III - PROGRAM TARGET GROUPS

Item 2: Business re-engineering projects in the reporting period increased significantly, representing activity in several smaller, shorter term projects through the Transformation Internship Program as well as activity with interim Enterprise Resources Planning projects. Additionally, with the new Administration, a number of modernization projects were initiated in this reporting period.

Item 4: The number of open data page viewers increased as more data and dashboards were added to the site.

PART IV - PROGRAM ACTIVITIES

Item 1 - The total number of IT procurement requests was less than anticipated in FY 15. This number should be reevaluated in subsequent planning reports.

Item 2: Business re-engineering projects in the reporting period increased significantly, representing activity in several smaller, shorter term projects through the Transformation Internship Program as well as activity with interim Enterprise Resources Planning projects. Additionally, with the new Administration, a number of modernization projects were initiated in this reporting period.

Item 3: Enterprise applications supported was less than anticipated in FY 15 and will be reevaluated in subsequent planning reports. Program is currently assessing enterprise projects that can be pursued to enhance business effectiveness.

Item 4: Executive Branch employee count has increased since the last State Workforce Profile Report.

VARIANCE REPORT

PROGRAM TITLE: INFORMATION PROCESSING & COMM SERVICES
 PROGRAM-ID: AGS-131
 PROGRAM STRUCTURE NO: 11030202

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	137.00	124.00	- 13.00	9	137.00	126.00	- 11.00	8	137.00	137.00	+ 0.00	0
EXPENDITURES (\$1000's)	17,391	16,012	- 1,379	8	4,941	4,470	- 471	10	13,309	12,377	- 932	7
TOTAL COSTS												
POSITIONS	137.00	124.00	- 13.00	9	137.00	126.00	- 11.00	8	137.00	137.00	+ 0.00	0
EXPENDITURES (\$1000's)	17,391	16,012	- 1,379	8	4,941	4,470	- 471	10	13,309	12,377	- 932	7

	FISCAL YEAR 2014-15				FISCAL YEAR 2015-16			
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS								
1. REQ FOR IP SVCS CMP WITHIN TIMEFRAME AS %TTL CMP	83	83	+ 0	0	83	83	+ 0	0
2. % OF MAINFRAME PRODUCTION JOBS RUN AS SCHEDULED	99	99	+ 0	0	99	99	+ 0	0
3. MFRAME PROD JOBS RERUN AS % OF TTL MFRAME PROD JOB	.21	.30	+ 0.09	43	.21	.30	+ 0.09	43
4. MAINFRAME DOWNTIME AS % OF TOTAL OPERATIONAL TIME	.05	.09	+ 0.04	80	.05	.09	+ 0.04	80
5. # TROUBLE CALLS RESOLVED AS % CALLS RECD BY NCU	98	98	+ 0	0	98	98	+ 0	0

PART III: PROGRAM TARGET GROUP								
1. # OF STATE USER AGENCIES	21	21	+ 0	0	21	21	+ 0	0

PART IV: PROGRAM ACTIVITY								
1. # OF DEVICES AT STATE'S CENTRAL COMP FACILITY	750	750	+ 0	0	750	750	+ 0	0
2. NUMBER OF IP APPLICATIONS MAINTAINED	72	68	- 4	6	72	70	- 2	3
3. AVERAGE MO CALL VOLUME REC'D BY ASSISTANCE CNTR	600	600	+ 0	0	600	600	+ 0	0
4. TOTAL NO. OF VIDEO CONF HOURS SCHEDULED	2000	2000	+ 0	0	2000	2000	+ 0	0
5. TOTAL NUMBER OF WEB SITES SUPPORTED	440	452	+ 12	3	450	464	+ 14	3
6. TOTAL NUMBER OF MICROWAVE RADIO PATHS ESTABLISHED	60	55	- 5	8	62	62	+ 0	0
7. AV MO VOL OF DATA BACKED UP FOR OFFSITE STORAGE	64.8	358	+ 293.2	452	68	374	+ 306	450
8. TOTAL NUMBER OF EXEC BR E-MAIL ACCOUNTS ADMINSTRD	5166	11083	+ 5917	115	5174	11000	+ 5826	113
9. TOTAL NUMBER OF CYBER SECURITY ALERTS BROADCAST	100	74	- 26	26	100	75	- 25	25
10. TOTAL NO. OF CYBER SECURITY INCIDENT NOTICES	800	515	- 285	36	800	425	- 375	47

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

11 03 02 02
AGS 131

PROGRAM TITLE: INFORMATION PROCESSING & COMM SERVICES

PART I - EXPENDITURES AND POSITIONS

The variance in expenditures in the first quarter of FY 16 is due to delay in purchase orders encumbrances.

PART II - MEASURES OF EFFECTIVENESS

Item 3: In this case, since last year's estimate was tiny (.21), any slight increase (.30) creates a large variance. The users and their technical staff determine whether a job is to be rerun. Reruns can occur due to abnormally terminated jobs caused by incorrect control statements, program modifications, incorrect job sequencing, executing before its scheduled time, and inadequate space.

Item 4: The increased downtime for the mainframe was due to scheduled downtime for software upgrades in preparation for the migration to the new leased IBM mainframes.

PART III - PROGRAM TARGET GROUPS

There are no significant variances in the program target groups.

PART IV - PROGRAM ACTIVITIES

Item 7: The previously reported off-site storage did not include the mainframe. We are now reporting what is being taken off-site for both systems:

1) Mainframe for Information and Communication Services Division and Department of Human Services (DHS). Mainframe data was obtained by querying the Virtual Tape Library and seeing what was being ejected from the library to be taken off-site.

2) Non-Mainframe for Open Systems. The Open Systems information was acquired by querying the off-site copy pool.

These numbers that are in terabytes (TB) should be used moving forward.

Item 8: Previous years did not take into account adjacent domains. As a result, the numbers were skewed low. These actuals now include the Department of Accounting and General Services, Department of Business, Economic Development and Tourism, DHS and Department of Transportation.

Item 9: The reduction in cyber security alerts broadcast is due to a reduction in the consultant contract for the Security Operations Center (SOC). Office of Enterprise Technology Services is asking for additional IT positions for the SOC in FY 17.

Item 10: The difference in the number of Cyber Security Incident notices from last year are due to two factors:

1) With the new network routing architecture utilizing Boarder Gateway Protocol, which determines how packets are routed to and from the NGN State network, the security devices may not inspect sessions going in and out of the NGN, but rather only inspect in or out packet streams. This routing affects the security devices as they are not picking up the normal amounts of alerts. This issue is currently being worked on and is a major factor in the lower counts of Cyber Security Incidents for 1st quarter of FY 16.

2) The reduction in the number of total Cyber Security Incidents Notices is due to the reduction in consultant contract services at the SOC.

PROGRAM TITLE: ARCHIVES - RECORDS MANAGEMENT
 PROGRAM-ID: AGS-111
 PROGRAM STRUCTURE NO: 110303

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	17.00	15.00	- 2.00	12	18.00	15.00	- 3.00	17	18.00	16.00	- 2.00	11
EXPENDITURES (\$1000's)	1,286	1,234	- 52	4	356	307	- 49	14	1,032	1,002	- 30	3
TOTAL COSTS												
POSITIONS	17.00	15.00	- 2.00	12	18.00	15.00	- 3.00	17	18.00	16.00	- 2.00	11
EXPENDITURES (\$1000's)	1,286	1,234	- 52	4	356	307	- 49	14	1,032	1,002	- 30	3
	FISCAL YEAR 2014-15				FISCAL YEAR 2015-16							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. NO. OF APPROVED RECORDS RETENTION SCHEDULES	5320	5297	- 23	0	5340	5300	- 40	1				
2. % OF STORAGE CAPACITY FILLED AT RECORDS CENTER	80	73	- 7	9	80	73	- 7	9				
3. % REC DESTROYED AT REC CTR % TOT REC ELIG FOR DEST	25	11	- 14	56	25	20	- 5	20				
4. NO. OF RECORDS IN ARCHIVES (CUBIC FEET)	11120	11232	+ 112	1	11210	11300	+ 90	1				
5. NO. OF RECORDS AVAILABLE ONLINE FOR RESEARCH	335000	344618	+ 9618	3	355000	360000	+ 5000	1				
PART III: PROGRAM TARGET GROUP												
1. STATE USER AGENCIES	1000	1000	+ 0	0	1000	1000	+ 0	0				
2. # OF CUSTOMERS SERVICED AT HISTORICAL REC BR	9000	7475	- 1525	17	8500	7500	- 1000	12				
3. # OF REC AT STATE REC CTR ELIG FOR DISPOS DUR FY	12600	15057	+ 2457	20	12600	17846	+ 5246	42				
4. # ONLINE USERS ACCESSING ARCHIVES CATALOG/WEBSITE	395000	507253	+ 112253	28	395000	500000	+ 105000	27				
PART IV: PROGRAM ACTIVITY												
1. NUMBER OF CUBIC FEET OF RECORDS STORED	45000	43889	- 1111	2	45000	44000	- 1000	2				
2. NUMBER OF RECORDS SERIES SCHEDULED/REVISED	15	7	- 8	53	15	10	- 5	33				
3. NUMBER OF RECORDS REQ RETRIEVED BY RECORDS CENTER	1100	1613	+ 513	47	1100	1100	+ 0	0				
4. NUMBER OF CU FT OF RECORDS DISPOSED BY REC CENTER	1000	1915	+ 915	92	2000	2000	+ 0	0				
5. SVC CUSTOMERS AT HIST REC BR (# OF RETRIEVALS)	20000	15968	- 4032	20	20000	16000	- 4000	20				
6. PROVIDE ACCESS TO HOLD INFO THRU ONLINE CATALOG	25	29	+ 4	16	25	25	+ 0	0				
7. PROVIDE ACCESS TO REC THRU DESC FINDING AIDS	50	7	- 43	86	50	25	- 25	50				
8. COLLECT/PRES PERM/HIST REC OF STATE GOV	100	208	+ 108	108	90	90	+ 0	0				
9. # RECORDS SCANNED FOR ONLINE ACCESS DURING THE YR	18000	28470	+ 10470	58	18000	20000	+ 2000	11				
10. NUMBER OF REC UPLOADED TO INTERNET FOR ONLINE ACC	20000	29188	+ 9188	46	20000	25000	+ 5000	25				

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

11 03 03
AGS 111

PROGRAM TITLE: ARCHIVES - RECORDS MANAGEMENT

PART I - EXPENDITURES AND POSITIONS

The variance in position count and expenditures for FY 15 and FY 16 is due to budget restrictions.

PART II - MEASURES OF EFFECTIVENESS

Item 3: Lack of funding for disposal due to budget restrictions in FY 15 and ongoing budget restrictions in FY 16 limits the number of records disposed.

PART III - PROGRAM TARGET GROUPS

Item 2: An increase in number of records on-line reduces the public's need to directly interact with the Archives, and accounts for variance in FY 15. We are adjusting our estimated base for FY 16 from 8,500 to 7,500 users to better reflect our estimated customer count.

Item 3: Lack of funding for disposal due to budgetary restrictions in FY 15 and FY 16 limits the number of records disposed, resulting in a greater number of records eligible for disposal.

Item 4: Reflects increased number of new records available for on-line research for FY 15 and the trend will continue in FY 16. The change in number of users is difficult to predict.

PART IV - PROGRAM ACTIVITIES

Item 2: Budgetary restrictions in FY 15 prevented the filling of a staff vacancy, whose primary function is to schedule records and those budget restrictions continue to prevent the filling of that vacancy in FY 16.

Item 3: The variance for FY 15 reflect a one-time call-back of records stored by an agency.

Item 4: Despite lack of funding for disposal due to budgetary restrictions in FY 15 and FY 16, State agencies found funds to pay for some of the records disposed in the Records Center in FY 15, accounting for the variance.

Item 5: As the number of on-line records increase, the number of on-line users grow, reducing the number of in-person researchers for FY 15 and FY 16.

Item 6: The variance for FY 15 reflects additional records cataloged by digital unit staff. No variance is expected for FY 16.

Item 7: Archivists diverted to working on Digital Archives related projects, leaving less time to complete finding aids in FY 15. Similar variance expected in FY 16.

Item 8: The variance in FY 15 is due to the transfer of the Governor's records at the end of his term.

Item 9: The variance for FY 15 is due to change of format from photographs to textual documents, which require less time to scan. Since over 75% of our scanning is done by volunteers, it is difficult to predict their output. A similar variance for FY 16 is expected.

Item 10: In preparation for the opening of the digital archives, a shift in priorities from processing records to uploading records to the internet accounts for the variance in FY 15. A similar variance is expected for FY 16.

PROGRAM TITLE: WIRELESS ENHANCED 911 BOARD

12/11/15

PROGRAM-ID: AGS-891

PROGRAM STRUCTURE NO: 110304

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS															
	0.00	0.00	+	0.00	0	0.00	0.00	+	0.00	0	0.00	0.00	+	0.00	0
EXPENDITURES (\$1000's)															
	9,000	8,799	-	201	2	1,361	0	-	1,361	100	7,639	9,000	+	1,361	18
TOTAL COSTS															
POSITIONS															
	0.00	0.00	+	0.00	0	0.00	0.00	+	0.00	0	0.00	0.00	+	0.00	0
EXPENDITURES (\$1000's)															
	9,000	8,799	-	201	2	1,361	0	-	1,361	100	7,639	9,000	+	1,361	18
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16						
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%			
PART II: MEASURES OF EFFECTIVENESS															
1. NO. OF WIRLES/VOIP/WIRELINE 911 CALLS COUNTY PSAP					1340000	1436000	+	96000	7	1340000	1440000	+	100000	7	
2. NO. OF EDUCATIONAL OUTREACH PROGRAMS DURING THE FY					2	0	-	2	100	2	1	-	1	50	
3. % OF E911 FUNDS DISBURSED FOR NEW TECHLGY FOR PSAP					25	25	+	0	0	25	25	+	0	0	
PART III: PROGRAM TARGET GROUP															
1. NO. OF PUBLIC SAFETY ANSWERING POINTS					8	9	+	1	13	9	9	+	0	0	
2. NO. OF WIRELESS/VOIP/WIRELINE PROVIDERS					38	47	+	9	24	40	50	+	10	25	
PART IV: PROGRAM ACTIVITY															
1. TTL \$ AMT OF SURCHGE COLLECTED FISC YR (IN THOUS)					9100	9300	+	200	2	9200	9300	+	100	1	
2. TTL \$ AMT DISBURSED TO PSAPS IN FISC YR (IN THOUS)					7400	7800	+	400	5	7400	7800	+	400	5	
3. TTL \$ AMT DISBUR TO WSPS IN THE FISC YR (IN THOUS)					72	76	+	4	6	72	72	+	0	0	
4. TTL \$ AMT DISB TO BD ADMIN MATTERS IN FY (IN THOU)					1300	840	-	460	35	1334	1300	-	34	3	

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

11 03 04
AGS 891

PROGRAM TITLE: WIRELESS ENHANCED 911 BOARD

PART I - EXPENDITURES AND POSITIONS

Part I - Positions and Expenditures

FY 2015-16 - 1st quarter:

Expenditures: The variance of \$1,361K was mainly the result of lower hardware and software reimbursements due to the delayed payments to Computer Aided Design (CAD) vendors, resulting from the delayed start of the Hawaii Public Safety Answering Point (PSAP) CAD upgrade. Payments to vendors will be forthcoming during the last three quarters of FY 16. In addition, approximately \$407K of actual expenditures were not posted in time.

FY 2015-16 - 3 quarters ending June 30, 2016:

Expenditures: We anticipate spending of \$9.0M for the last three quarters of FY 2015-16. The variance is attributable to the delayed start of the CAD upgrade for the Hawaii PSAP.

PART II - MEASURES OF EFFECTIVENESS

Item 1: Number of wireless/Voice over Internet Protocol (VoIP)/WIRELINE 911 calls to county PSAPs:

a) FY 2014-15: The increased call volume can be attributed to the State's economic recovery, higher tourist volume and the increase in the use of wireless mobile phones over wireline phones.

b) FY 2015-16: The increased call volume can be attributed to the State's economic recovery, higher tourist volume and the increase in the use of wireless mobile phones over wireline phones.

Item 2: Number of Educational Outreach Programs during the FY:

a) There were no outreach programs during FY 2014-15. The Board decided to concentrate on just the Text-to-911 deployment due to its

importance to the community's safety. However, the start of the deployment was delayed due to technical problems. The actual start of the deployment took place in the 2nd quarter of FY 2015-16.

b) There will only be one outreach program for FY 2015-16, which will be the statewide deployment of Text-to-911. Resources have been prioritized to focus on the successful deployment of Text-to-911, which will be important in saving lives and property.

PART III - PROGRAM TARGET GROUPS

Item 1: Number of public safety answering points:

FY 2014-15: The Hickam-Pearl Harbor Regional Dispatch Center PSAP should have been included in our count.

Item 2. Number of wireless/VoIP/Wireline Providers:

a) FY 2014-15: The variance can be attributable to Hawaii's economic recovery, ease of entry into the industry and the migration away from wireline phones to VoIP and wireless phones.

b) FY 2015-16: The continued positive variance can be attributable to the economic recovery, ease of entry into the industry and the continued migration away from wireline phones to VoIP and wireless phones.

PART IV - PROGRAM ACTIVITIES

Item 4: TTL \$ AMT DISBURSED TO BD ADMIN MATTERS IN FY (IN THOUS):

FY 2014-15: The E911 Fund received a prior period credit in the amount of \$302 from the Oahu PSAP for reimbursements not used and returned to the E911 Fund. In addition, the board had budgeted \$100K for legal expenses; however, the requirement did not materialize.

VARIANCE REPORT

PROGRAM TITLE: PERSONNEL SERVICES

12/11/15

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110305

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
TOTAL COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
	98.00	90.00	- 8.00	8	98.00	91.00	- 7.00	7	98.00	98.00	+ 0.00	0
	20,952	16,175	- 4,777	23	3,364	3,364	+ 0	0	18,471	17,799	- 672	4
	98.00	90.00	- 8.00	8	98.00	91.00	- 7.00	7	98.00	98.00	+ 0.00	0
	20,952	16,175	- 4,777	23	3,364	3,364	+ 0	0	18,471	17,799	- 672	4
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. # GRIEV PER 1,000 EMPLOYEEES IN BU'S UNDR DHRD JURIS					15	16	+ 1	7	15	15	+ 0	0
2. % CERTIF ISSUD W/IN 95 CALNDR DAYS LIST NOT EXIST					65	63	- 2	3	65	65	+ 0	0

**VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016**

PROGRAM TITLE: PERSONNEL SERVICES

11 03 05

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

VARIANCE REPORT

PROGRAM TITLE: WORKFORCE ATTR, SELECT, CLASS & EFFECTIVENES
 PROGRAM-ID: HRD-102
 PROGRAM STRUCTURE NO: 11030501

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	87.00	79.00	- 8.00	9	87.00	80.00	- 7.00	8	87.00	87.00	+ 0.00	0
EXPENDITURES (\$1000's)	19,508	14,851	- 4,657	24	3,011	3,011	+ 0	0	17,291	16,766	- 525	3
TOTAL COSTS												
POSITIONS	87.00	79.00	- 8.00	9	87.00	80.00	- 7.00	8	87.00	87.00	+ 0.00	0
EXPENDITURES (\$1000's)	19,508	14,851	- 4,657	24	3,011	3,011	+ 0	0	17,291	16,766	- 525	3
	FISCAL YEAR 2014-15				FISCAL YEAR 2015-16							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. % CERTIF ISSUD W/IN 5 CALNDR DAYS WHERE LIST EXIST	94	87	- 7	7	94	94	+ 0	0				
2. % CERTIF ISSUD W/IN 95 CALNDR DAYS LIST NOT EXIST	65	63	- 2	3	65	65	+ 0	0				
3. % OF SELECTION ACTIONS TAKEN CHANGED BY APPEAL	1	1	+ 0	0	1	1	+ 0	0				
4. % OF CLASSIF ACTNS FOR FILLED PSNS COMPLTD IN 6 MO	95	90	- 5	5	95	90	- 5	5				
5. % OF CLASSF ACTNS FOR NEW & VAC PSNS COMPL IN 3 MO	90	82	- 8	9	90	90	+ 0	0				
6. % CLASSIFICATION ACTIONS TAKEN CHANGED BY APPEAL	1	0	- 1	100	0	0	+ 0	0				
7. EMPLOYEES TRAINED AS A % OF TOTAL WORKFORCE	50	24	- 26	52	80	50	- 30	38				
8. % CONTRACT GRIEVANCES SETTLED W/O 3RD PARTY ASSTNC	90	89	- 1	1	94	94	+ 0	0				
9. # GRIEV PER 1,000 EMPLYEES IN BU'S UNDR DHRD JURIS	15	16	+ 1	7	15	15	+ 0	0				
10. RATIO OF WRKRS COMP OPEN VS CLOSED CLAIMS DURNG FY	1	1	+ 0	0	1	1	+ 0	0				
PART III: PROGRAM TARGET GROUP												
1. VACANCIES TO BE FILLED BY ELIGIBLES	1100	1336	+ 236	21	1100	1100	+ 0	0				
2. NUMBER OF CIVIL SERVICE POSITIONS	16700	16875	+ 175	1	16900	17150	+ 250	1				
3. NUMBER OF NEW CIVIL SERVICE POSITIONS	100	306	+ 206	206	200	300	+ 100	50				
4. EMPLOYEES IN THE CENTRALIZED MANAGEMENT GROUP	16360	16498	+ 138	1	16360	16510	+ 150	1				
5. NUMBER OF CIVIL SERVICE CLASSES	1500	1476	- 24	2	1500	1475	- 25	2				
6. CIVIL SERVICE EMPLOYEES	13900	14046	+ 146	1	13900	14050	+ 150	1				
7. EXEMPT SERVICE EMPLOYEES	1960	1952	- 8	0	1960	1960	+ 0	0				
8. MIDDLE MANAGEMENT EMPLOYEES	350	350	+ 0	0	350	350	+ 0	0				
9. FIRST-LINE SUPERVISORY EMPLOYEES	1290	1312	+ 22	2	1290	1290	+ 0	0				
10. NON-MANAGEMENT EMPLOYEES	14220	14336	+ 116	1	14220	14370	+ 150	1				
PART IV: PROGRAM ACTIVITY												
1. NUMBER OF APPLICATIONS RECEIVED	25000	39813	+ 14813	59	25000	25000	+ 0	0				
2. NUMBER OF APPLICATIONS EXAMINED	18500	35130	+ 16630	90	19000	19000	+ 0	0				
3. # QUAL APPS REFRRD FOR PLACEMENT(ELIGBLS REFERRED)	25000	38113	+ 13113	52	26000	26000	+ 0	0				
4. NUMBER OF POSITION CLASSIFICATION ACTIONS TAKEN	2100	2143	+ 43	2	2000	2000	+ 0	0				
5. NUMBER OF CLASSIFICATION SPECIFICATIONS COMPLETED	120	146	+ 26	22	120	120	+ 0	0				
6. NO. OF EXEMPT POSITION REQUESTS ANALYZED/REVIEWED	1800	2093	+ 293	16	1800	1800	+ 0	0				
7. PRICE/REPRICE DETERMINATIONS (NO. CLASSES REVIEWD)	100	50	- 50	50	100	100	+ 0	0				
8. NUMBER OF PERSONNEL ACTIONS PROCESSED	73000	79081	+ 6081	8	73000	80000	+ 7000	10				
9. NUMBER OF TRAINING PROGRAMS CONDUCTED/COORDINATED	370	223	- 147	40	520	200	- 320	62				
10. NUMBER OF FORMAL GRIEVANCES REVIEWED	200	230	+ 30	15	200	200	+ 0	0				

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

11 03 05 01
HRD 102

PROGRAM TITLE: WORKFORCE ATTR, SELECT, CLASS & EFFECTIVENES

PART I - EXPENDITURES AND POSITIONS

The variance in FY 15 is due to lower workers compensation and unemployment benefits expenditures for employees in non-general fund positions.

The variance in FY 16 is due to collective bargaining augmentation and restrictions.

PART II - MEASURES OF EFFECTIVENESS

Item 6. There were no classification appeals for FY 2015.

Item 7. Employees trained as a percent of the total workforce was lower than planned. The variance is due to an overestimation in the number of new hires attending Equal Employment Opportunity (EEO) training as well as the transition to an on-demand format.

PART III - PROGRAM TARGET GROUPS

Item 1. The variance is attributed to several factors: (a) an increase in the number of requests received from departments to fill vacant positions, and (b) adjustments made to the recruitment workflow process to improve the program's ability to generate lists of eligible candidates in a more efficient and expeditious manner.

Item 3. The variance is due to the establishment of a larger than projected number of new civil service positions. The number of new civil service positions that are established is a function of the number of new positions authorized, and whether the positions are established on a civil service or exempt from civil service basis.

PART IV - PROGRAM ACTIVITIES

Items 1, 2 and 3. The variances in the number of applications received, number of applications examined, and number of qualified applicants referred for placement are attributed to several factors: (a) an increase in the number of recruitments for entry level positions, and (b) adjustments

made to the recruitment workflow process to improve the program's ability to generate lists of eligible candidates in a more efficient and expeditious manner.

Item 5. The variance is due to an underestimation in the number of class specifications and minimum qualification requirements (MQs) that would need to be amended in an effort to update the MQs in conjunction with recruitment announcements.

Item 6. The variance is attributed to an underestimation of the number of exempt position actions that would be taken.

Item 7. The variance is due to the difficulty in projecting the number of new classes that will be established by the other jurisdictions.

Item 9. The planned figure was based on using an increased number of external vendors to provide training with increased number of offerings. Two vendors (HCC and KCC) were unable to contribute as planned.

Item 10. The number of formal grievances reviewed was higher than planned. The variance could be attributed to the unions electing to file grievances rather than filing an internal complaint, prohibited practice complaints with the Hawaii Labor Relations Board, or challenging the Employer's actions with the courts.

VARIANCE REPORT

PROGRAM TITLE: SUPPORTING SERVICES - HUMAN RESOURCES DEV

12/11/15

PROGRAM-ID: HRD-191
 PROGRAM STRUCTURE NO: 11030502

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	11.00	11.00	+ 0.00	0	11.00	11.00	+ 0.00	0	11.00	11.00	+ 0.00	0
EXPENDITURES (\$1000's)	1,444	1,324	- 120	8	353	353	+ 0	0	1,180	1,033	- 147	12
TOTAL COSTS												
POSITIONS	11.00	11.00	+ 0.00	0	11.00	11.00	+ 0.00	0	11.00	11.00	+ 0.00	0
EXPENDITURES (\$1000's)	1,444	1,324	- 120	8	353	353	+ 0	0	1,180	1,033	- 147	12
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. NO MEASURES HAVE BEEN DEVELOPED FOR THIS PROGRAM					NO DATA	NO DATA	+ 0	0	NO DATA	NO DATA	+ 0	0
PART III: PROGRAM TARGET GROUP												
1. TTL NO. OF CIV SERV & EXEMT SERVICE PERSONNEL					15860	15998	+ 138	1	15860	16010	+ 150	1
2. NUMBER OF ELECTED & APPOINTED OFFICIALS					95	95	+ 0	0	95	95	+ 0	0
3. EMPLOYEES OF DHRD					98	98	+ 0	0	98	98	+ 0	0
4. MEMBERS OF MERIT APPEALS BOARD					3	3	+ 0	0	3	3	+ 0	0
PART IV: PROGRAM ACTIVITY												
1. ADV GOV ON PROB CONC ADMIN OF PERS MANAG SYS-WKHR					100	NO DATA	- 100	100	100	100	+ 0	0
2. ADMINISTER PERSONNEL MANAG SYS OF STATE (WKHR)					1200	NO DATA	- 1200	100	1200	1200	+ 0	0
3. DIRECT AND COORDINATE DHRD PROG (WKHR)					2000	NO DATA	- 2000	100	2000	2000	+ 0	0
4. PARTICIPATE IN COLL BARGAINING PROCESS (WKHR)					875	NO DATA	- 875	100	875	875	+ 0	0

**VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016**

11 03 05 02
HRD 191

PROGRAM TITLE: SUPPORTING SERVICES - HUMAN RESOURCES DEV

PART I - EXPENDITURES AND POSITIONS

The variance in FY 2015 is due to restrictions.

The variance in FY 2016 is due to collective bargaining augmentation and restrictions.

PART II - MEASURES OF EFFECTIVENESS

No measures of effectiveness are available for this program.

PART III - PROGRAM TARGET GROUPS

There are no significant variances to report.

PART IV - PROGRAM ACTIVITIES

New program activities take effect in FY 16. Actual figures for program activities were not available.

VARIANCE REPORT

PROGRAM TITLE: EMPLOYEE FRINGE BENEFIT ADMINISTRATION

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110306

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS												
	157.00	151.00	- 6.00	4	161.00	146.00	- 15.00	9	161.00	161.00	+ 0.00	0
EXPENDITURES (\$1000's)												
	641,480	637,590	- 3,890	1	453,852	453,852	+ 0	0	288,313	288,313	+ 0	0
TOTAL COSTS												
POSITIONS												
	157.00	151.00	- 6.00	4	161.00	146.00	- 15.00	9	161.00	161.00	+ 0.00	0
EXPENDITURES (\$1000's)												
	641,480	637,590	- 3,890	1	453,852	453,852	+ 0	0	288,313	288,313	+ 0	0
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. AV TIME TO PROC INIT CHECK TO TERMNTG EMPLYS (WKS)					3	3	+ 0	0	3	3	+ 0	0

**VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016**

PROGRAM TITLE: EMPLOYEE FRINGE BENEFIT ADMINISTRATION

11 03 06

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

PROGRAM TITLE: EMPLOYEES' RETIREMENT SYSTEM
 PROGRAM-ID: BUF-141
 PROGRAM STRUCTURE NO: 11030601

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	102.00	99.00	-	3.00	3	105.00	96.00	-	9.00	9	105.00	105.00	+	0.00	0
EXPENDITURES (\$1000's)	11,256	11,048	-	208	2	3,253	3,253	+	0	0	9,761	9,761	+	0	0
TOTAL COSTS															
POSITIONS	102.00	99.00	-	3.00	3	105.00	96.00	-	9.00	9	105.00	105.00	+	0.00	0
EXPENDITURES (\$1000's)	11,256	11,048	-	208	2	3,253	3,253	+	0	0	9,761	9,761	+	0	0
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16						
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%			
PART II: MEASURES OF EFFECTIVENESS															
1. AV TIME TO PROC INIT CHECK TO TERMNTG EMPlys (WKS)					3	3	+	0	0	3	3	+	0	0	
2. % INITIAL MTHLY PENSION PROC W/IN 1 MTH AFTR RETIR					100	100	+	0	0	100	100	+	0	0	
3. ANNUALIZED RETURN ON INVESTMENTS OVER PAST 5 YEARS					8	11	+	3	38	8	8	+	0	0	
PART III: PROGRAM TARGET GROUP															
1. ACTIVE MEMBERS					71110	67361	-	3749	5	71751	67300	-	4451	6	
2. RETIRED MEMBERS					43480	44206	+	726	2	44535	45500	+	965	2	
3. INACTIVE VESTED MEMBERS					7071	7404	+	333	5	7227	7500	+	273	4	
PART IV: PROGRAM ACTIVITY															
1. ANNUAL NUMBER OF NEW MEMBERS					4000	4959	+	959	24	4000	4000	+	0	0	
2. ANNUAL NUMBER OF MEMBERS COUNSELED					14000	60000	+	46000	329	14000	70000	+	56000	400	
3. ANNUAL NUMBER OF RETIREMENT BENEFIT COMPUTATIONS					8500	2565	-	5935	70	8500	4250	-	4250	50	
4. ANNUAL NUMBER OF NEW RETIREES					2000	2082	+	82	4	2000	2200	+	200	10	
5. ANNUAL RETIREMNT BENEFIT PAYMNT AMOUNTS (MILLIONS)					1100	1170	+	70	6	1155	1220	+	65	6	
6. ANNUAL NUMBER OF DECEASED MEMBER CLAIMS					1600	547	-	1053	66	1600	800	-	800	50	
7. ANNUAL NUMBER OF REFUND PAYMENTS					1000	737	-	263	26	1000	1000	+	0	0	
8. ASSETS (BILLIONS OF DOLLARS)					15	14	-	1	7	15	15	+	0	0	
9. ANNUAL NET INVESTMENT INCOME (MILLIONS)					1200	816	-	384	32	1200	1040	-	160	13	
10. ANNUAL RETURN ON INVESTMENTS					8	4	-	4	50	8	8	+	0	0	

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

11 03 06 01
BUF 141

PROGRAM TITLE: EMPLOYEES' RETIREMENT SYSTEM

PART I - EXPENDITURES AND POSITIONS

No significant variance.

PART II - MEASURES OF EFFECTIVENESS

Item 3. The 5-year return for FY 15 includes double-digit returns in 3 out of 5 years. The 5-year investment return for FY 15 will be 8.3% if the Employees' Retirement System (ERS) attains the benchmark investment return assumption of 7.65% for the fiscal year since the year with superior returns drops out of the calculation. Overall, the ERS expects to earn 7.65% the annual benchmark on the investment portfolio over the long-term, while the annual returns are expected to fluctuate about +/-15% during any one year.

PART III - PROGRAM TARGET GROUPS

Item 3. The number of inactive vested members will change based on the member's personal choice. The number of inactive vested members may continue to increase over the next several years over 36,000 Hybrid Members of the total 67,000+ active members require only 5 years to vest for a benefit.

PART IV - PROGRAM ACTIVITIES

Item 1. It is very difficult for the ERS to predict the number of new members each year.

Item 2. The higher number of members counseled is primarily a result of ERS' efforts to educate the membership about their retirement, disability and death benefits, and to a lesser extent, including contacts with membership that were not reported previously. The ERS has increased the amount of information provided to recently hired and mid-career employees, since historically more members contacted the ERS near and after their retirement. The ERS counsels individual members that file for retirement, conducts pre-retirement sessions for members close to retirement age, informational workshops for mid-career members, and new employee orientation for recent hires.

Item 3. The lower number of retirement benefit computations is due to ERS focusing on maintaining the operations while increasing communication efforts for early- and mid-career employees. ERS encourages members to use the ERS Retirement Benefits Calculator on the Department of Budget and Finance's website since members may see the results of various scenarios specific to their situation. This helps ERS focus on providing retirement estimates for members that are seriously considering retiring within the next 6-12 months.

Item 6. The annual number of benefit claims for deceased members was over projected, although from 1,000 to 1,500 ERS members, retirees and beneficiaries die each year. The actual number of death claims is dependent on the retirement option elected by the member and whether there are any benefits payable to the estate or beneficiary. Less than 35% of retirees elect a continuing survivor benefit payment option.

Item 7. The number of refund payments reported includes only members that completed the process of withdrawing their funds, thus reflecting only a portion of the work efforts. Fewer members that terminate employment withdraw their money from the Hybrid Plan since they are not able to repurchase the service credits if they decide later to return to State or county government service.

Item 9. The decrease in FY 15 net investment income under performance is primarily when the news out of Europe became negative (due to Greece's economic turmoil) at the end of the fiscal year. The FY 16 estimated net investment income is based on the ERS portfolio value of \$14.4 billion on June 30, 2015, and the ERS' recently lowered current investment return assumption of 7.65% that was adopted by the ERS' Board of Trustees in September 2014.

Item 10. The FY 15 under performance in investment returns is the result of negative European news (due to Greece's economic turmoil) in the last month of the fiscal year. Effective October 1, 2014, the ERS implemented a new risk-based, functional framework for the asset allocation policy from the prior methodology based on general asset class

**VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016**

11 03 06 01
BUF 141

PROGRAM TITLE: EMPLOYEES' RETIREMENT SYSTEM

of securities and type of investments managed. While this strategic asset allocation policy change is not expected to have a significant effect on the long-term financial condition of the ERS, it is expected to help ERS understand, monitor, and manage the risks within investment portfolio.

PROGRAM TITLE: HAWAII EMPLOYER-UNION TRUST FUND
 PROGRAM-ID: BUF-143
 PROGRAM STRUCTURE NO: 11030603

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	55.00	52.00	- 3.00	5	56.00	50.00	- 6.00	11	56.00	56.00	+ 0.00	0
EXPENDITURES (\$1000's)	6,409	5,328	- 1,081	17	1,267	1,267	+ 0	0	5,636	5,636	+ 0	0
TOTAL COSTS												
POSITIONS	55.00	52.00	- 3.00	5	56.00	50.00	- 6.00	11	56.00	56.00	+ 0.00	0
EXPENDITURES (\$1000's)	6,409	5,328	- 1,081	17	1,267	1,267	+ 0	0	5,636	5,636	+ 0	0
	FISCAL YEAR 2014-15				FISCAL YEAR 2015-16							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. % DOCUMENTS IMAGED BY END 1ST WRKNG DAY AFTER RCPT	90	95	+ 5	6	90	95	+ 5	6				
2. AV NO. DAYS REQUIRED TO PROCESS ENROLLMNT TRNSCTNS	15	15	+ 0	0	15	15	+ 0	0				
3. PERCENTAGE OF ABANDONED CALLS	5	5	+ 0	0	5	5	+ 0	0				
4. PERCENTAGE OF REFUNDS PROCESSED WITHIN 60 DAYS	65	75	+ 10	15	65	75	+ 10	15				
5. % OF SHORTAGE CONDITIONS CLEARED WITHIN 60 DAYS	70	65	- 5	7	70	65	- 5	7				
6. % PARTICIPANTS ATTENDING INFO SESSIONS IN ONE YEAR	20	5	- 15	75	20	5	- 15	75				
7. % OF TIME COMPUTER SYSTEM IS AVAILABLE DURING 1 YR	98	98	+ 0	0	98	98	+ 0	0				
8. % COBRA FORM/NOTICES SENT W/IN REQUIRED TIME FRAME	99	99	+ 0	0	99	99	+ 0	0				
9. % ELIG RETIREES/SPOUSES ENROLLD IN MEDICARE PART B	98	98	+ 0	0	98	98	+ 0	0				
10. NO. OF MINOR & MAJOR HIPAA VIOLATIONS PER YEAR	3	3	+ 0	0	3	3	+ 0	0				
PART III: PROGRAM TARGET GROUP												
1. TOTAL EMPLOYEES - (ACTIVES) FULL-TIME (STATE/CNTY)	67000	68630	+ 1630	2	67000	69000	+ 2000	3				
2. TOTAL EMPLOYEES - RETIRED	42650	44820	+ 2170	5	42650	45800	+ 3150	7				
3. TOTAL DEPENDENT BENEFICIARIES	78000	85780	+ 7780	10	78000	85780	+ 7780	10				
4. MEDICARE PREMIUM REIMBURSEMENT RECIPIENTS	42000	47600	+ 5600	13	42000	49000	+ 7000	17				
5. PERSONNEL AND FINANCE OFFICERS	500	500	+ 0	0	500	500	+ 0	0				
PART IV: PROGRAM ACTIVITY												
1. NEW ENROLLMENTS (ADDITIONS)	8500	9265	+ 765	9	8500	9300	+ 800	9				
2. TERMINATIONS (DELETIONS, CANCELLATIONS)	8800	15600	+ 6800	77	8800	15600	+ 6800	77				
3. ENROLLMNT DATA CHGS (INS PLAN, NAME, ADDRESS, ETC.)	27000	30005	+ 3005	11	27000	30000	+ 3000	11				
4. COBRA ENROLLMENTS	1300	1321	+ 21	2	1300	1320	+ 20	2				
5. OUTREACH/EDUC BENEFIT BRIEFING SESSIONS CONDUCTED	120	157	+ 37	31	120	157	+ 37	31				

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

11 03 06 03
BUF 143

PROGRAM TITLE: HAWAII EMPLOYER-UNION TRUST FUND

PART I - EXPENDITURES AND POSITIONS

FY 2015-16:

Expenditure and positions - For the 1st quarter of FY 16, there were 6.00 vacant positions. These positions are expected to be filled by fiscal year end. The variance in expenditures is due to the vacant positions and lower than planned expenditures for other current expenses. For the remainder of FY 16, we anticipate to expending funds as planned.

PART II - MEASURES OF EFFECTIVENESS

Item 4. Current refunds are being processed on a timely basis; however, there is a backlog of approximately 7,500 employee-beneficiary refunds in the amount of \$2 million due to the timing of when terminations and changes were processed.

Item 6. Plans did not change significantly, therefore, the number of participants attending sessions were low. In addition, the Hawaii Employer-Union Trust Fund (EUTF) does not anticipate significant plan changes in the upcoming year.

PART III - PROGRAM TARGET GROUPS

Item 3. The number of beneficiaries added or deleted from plans is difficult to accurately predict.

Item 4. The planned number of Medicare Part B recipients has increased approximately 1,400 per year. The planned number was not changed since FY 12; therefore, variance is more than 10%. Budgeted figures need to be updated for the upcoming years to better reflect actual figures.

PART IV - PROGRAM ACTIVITIES

Items 2 & 3. The variances increased due to increased volume of termination of employment and deaths and enrollment data changes. Additionally, EUTF now receives a death file from the Department of Health quarterly.

Item 5. Outreach and Training Section has increased its staff from one to three; therefore, there was an increase in outreach and training sessions offered to pre-retirees, new hires, and personnel officers.

VARIANCE REPORT

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
TOTAL COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0
	293,980	291,908	- 2,072	1	230,749	230,749	+ 0	0	97,429	97,429	+ 0	0
	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0
	293,980	291,908	- 2,072	1	230,749	230,749	+ 0	0	97,429	97,429	+ 0	0
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. ANNUAL F/C EXP AS A % OF ANNUAL ALLOCATION AMTS					14	14	+ 0	0	14	14	+ 0	0
PART III: PROGRAM TARGET GROUP												
1. STATE EXECUTIVE BRANCH MEMBERS (EXCL DOE & UH)					61617	61617	+ 0	0	61617	45620	- 15997	26
PART IV: PROGRAM ACTIVITY												
1. ANNUAL AMT OF RETIREMENT BENEFIT PYMT MADE					294	292	- 2	1	294	324	+ 30	10

**VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016**

11 03 06 05
BUF 741

PROGRAM TITLE: RETIREMENT BENEFITS PAYMENTS - STATE

PART I - EXPENDITURES AND POSITIONS

No significant variance.

PART II - MEASURES OF EFFECTIVENESS

No measures have been developed or are applicable for this program for FY 15.

PART III - PROGRAM TARGET GROUPS

Variance due to less than expected member count in FY 16.

PART IV - PROGRAM ACTIVITIES

1. Variance due to lower than needed planned amount combined with a larger appropriation for FY 16.

VARIANCE REPORT

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
TOTAL COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0
	329,835	329,306	- 529	0	218,583	218,583	+ 0	0	175,487	175,487	+ 0	0
	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0
	329,835	329,306	- 529	0	218,583	218,583	+ 0	0	175,487	175,487	+ 0	0
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. ANNUAL F/C EXP AS A % OF ANNUAL ALLOCATION AMTS					15	16	+ 1	7	15	18	+ 3	20
PART III: PROGRAM TARGET GROUP												
1. STATE EXECUTIVE BRANCH MEMBERS (EXCL DOE & UH)					61617	61617	+ 0	0	61617	45620	- 15997	26
PART IV: PROGRAM ACTIVITY												
1. ANNUAL AMT OF RETIREMENT BENEFIT PYMT MADE					330	329	- 1	0	330	394	+ 64	19

**VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016**

11 03 06 07
BUF 761

PROGRAM TITLE: HEALTH PREMIUM PAYMENTS - STATE

PART I - EXPENDITURES AND POSITIONS

No significant variance.

PART II - MEASURES OF EFFECTIVENESS

No measures have been developed or are applicable for this program for FY 15.

PART III - PROGRAM TARGET GROUPS

Variance due to less than expected member count in FY 16.

PART IV - PROGRAM ACTIVITIES

No significant variance.

VARIANCE REPORT

PROGRAM TITLE: PROPERTY MANAGEMENT

12/11/15

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110307

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
TOTAL COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
	72.00	66.00	- 6.00	8	72.00	67.00	- 5.00	7	72.00	72.00	+ 0.00	0
	66,197	52,784	- 13,413	20	7,503	4,028	- 3,475	46	59,578	62,449	+ 2,871	5
	72.00	66.00	- 6.00	8	72.00	67.00	- 5.00	7	72.00	72.00	+ 0.00	0
	66,197	52,784	- 13,413	20	7,503	4,028	- 3,475	46	59,578	62,449	+ 2,871	5
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. AV LENGTH OF TIME TO PROCESS PROP LOSS CLAIM REQ					15	7	- 8	53	15	15	+ 0	0
2. AV NO. OF DAYS TO COMPLETE A QUIET TITLE REPORT					5	5	+ 0	0	5	5	+ 0	0

**VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016**

PROGRAM TITLE: PROPERTY MANAGEMENT

11 03 07

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

PROGRAM TITLE: PUBLIC LANDS MANAGEMENT
 PROGRAM-ID: LNR-101
 PROGRAM STRUCTURE NO: 11030701

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
TOTAL COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
	54.00	48.00	- 6.00	11	54.00	49.00	- 5.00	9	54.00	54.00	+ 0.00	0
	14,179	12,284	- 1,895	13	3,742	1,603	- 2,139	57	11,228	13,367	+ 2,139	19
	54.00	48.00	- 6.00	11	54.00	49.00	- 5.00	9	54.00	54.00	+ 0.00	0
	14,179	12,284	- 1,895	13	3,742	1,603	- 2,139	57	11,228	13,367	+ 2,139	19
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1.	NUMBER OF ACRES ON LEASE (THOUSANDS)	145	143	- 2	1	145	143	- 2	1			
2.	NUMBER OF ACRES ON REVOCABLE PERMIT (THOUSANDS)	58	34	- 24	41	58	34	- 24	41			
3.	NO. OF DELINQUENT ACCOUNTS AS A % OF TOTAL ACCNTS	7	11	+ 4	57	7	11	+ 4	57			
4.	\$ AMOUNT OF GEOTHERMAL REVENUES COLLECTED (000S)	1200	893	- 307	26	1200	900	- 300	25			
5.	\$ AMT OF REVS GENERATED/DEPOSITD INTO SLDF (000'S)	13000	12313	- 687	5	13300	12313	- 987	7			
6.	AMOUNT OF TOTAL REVENUES GENERATED (THOUSANDS)	16000	20693	+ 4693	29	16300	20693	+ 4393	27			
PART III: PROGRAM TARGET GROUP												
1.	NO. ACRES SET ASIDE BY EXEC ORDERS FOR PUBLIC PURP	450	398	- 52	12	450	398	- 52	12			
2.	DOLLAR AMOUNT OF REVENUES TRANSFERRED TO OHA (000)	2500	2234	- 266	11	2500	2000	- 500	20			
3.	\$ AMNT OF REVS TRANS TO OHA M/UP SHORTAGE (1000'S)	170	0	- 170	100	170	0	- 170	100			
PART IV: PROGRAM ACTIVITY												
1.	NUMBER OF SALES IN FEE	10	4	- 6	60	10	4	- 6	60			
2.	NUMBER OF GENERAL LEASES SOLD	4	3	- 1	25	4	3	- 1	25			
3.	NUMBER OF REVOCABLE PERMITS ISSUED	13	6	- 7	54	13	6	- 7	54			
4.	NUMBER OF EXECUTIVE ORDERS ISSUED	29	23	- 6	21	29	23	- 6	21			
5.	NO. ACQUISITIONS OF NON-PUBLIC LAND FOR PUBLIC USE	3	4	+ 1	33	3	4	+ 1	33			
6.	NUMBER OF INSPECTIONS OF PUBLIC LANDS MADE	367	242	- 125	34	367	242	- 125	34			
7.	NUMBER OF EASEMENTS GRANTED	20	12	- 8	40	20	12	- 8	40			
8.	DOLLAR AMOUNT DELINQUENT RECEIVABLES (THOUSANDS)	550	480	- 70	13	550	480	- 70	13			

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

11 03 07 01
LNR 101

PROGRAM TITLE: PUBLIC LANDS MANAGEMENT

PART I - EXPENDITURES AND POSITIONS

Positions are lower than expected, operating costs for FY 15 and the first three months ending 9/30/15 are due to unfilled vacancies. Land Division is planning to recruit and fill the vacancies before the end of FY 16, which may increase spending in the latter part of the fiscal year.

PART II - MEASURES OF EFFECTIVENESS

Item 2: The Land Division has re-evaluated its calculation of the number of acres under revocable permit. On the State Lands Inventory Management System, large acreages are included in water permits when the permittee actually has use of only a small portion of the land area. For FY 15, we have deducted the water permit acreages from the total land area to reflect a more accurate total.

Item 3: Delinquent accounts have increased because the contract with the prior collection agency expired and no collection agency responded to the request for proposals issued by the Department for a new collection service contract. However, the dollar amount of the delinquency actually decreased.

Item 4: Geothermal royalties are based on fuel prices and the negative fluctuation resulted in less monies collected in FY 15. It is projected that this trend will continue in FY 16.

Item 5: This measure of effectiveness was created in FY 14. The planned amounts for FY 15 were overstated.

Item 6: The planned amounts were understated due to lease rent increases occurring in FY 15.

PART III - PROGRAM TARGET GROUPS

Item 1: The set-aside of agricultural and pasture lands to the Department of Agriculture as required by law is largely completed. The planned amounts for FY 15 were overstated.

Items 2 and 3: While the annual Office of Hawaiian Affairs (OHA) settlement payment is currently fixed at \$15.1 million, rental proceeds received by agencies other than Land Division have been increasing; thus, decreasing the need for the Land Division to make up the OHA shortfall. Nevertheless, the excess public land trust revenues generated by the Land Division are being held by the State in a trust holding account for future payment obligations that may be owed to OHA.

PART IV - PROGRAM ACTIVITIES

Item 1: The fee sales for remnants in FY 15 were fewer than expected. The number of sales to close in any given fiscal year is difficult to forecast.

Items 2 and 3: There has been a drop in demand for long-term leases and revocable permits. However, we anticipate more leases going out for public auction in FY 16.

Item 4: During the reported period, there were a few cancellations and back-to-back set asides over the area for housekeeping purposes.

Item 5: Variance is due to at least two (2) real estate closings occurring after June 30, 2014, and being reported in FY 15.

Item 6: Staff has been focused on quality inspections, while balancing their other land management duties and assignments and the trend is expected to continue in FY 16.

Item 7: Processing of easements involves other agencies or entities. Therefore, it is a challenge to forecast the actual number to be processed in the following year.

Item 8: Please see explanation in Part II, Item #3.

PROGRAM TITLE: STATE RISK MANAGEMENT & INSURANCE ADMIN
 PROGRAM-ID: AGS-203
 PROGRAM STRUCTURE NO: 11030702

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16				
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%	
PART I: EXPENDITURES & POSITIONS													
RESEARCH & DEVELOPMENT COSTS													
POSITIONS													
EXPENDITURES (\$1,000's)													
OPERATING COSTS													
POSITIONS													
EXPENDITURES (\$1000's)													
TOTAL COSTS													
POSITIONS													
EXPENDITURES (\$1000's)													
	4.00	4.00	+ 0.00	0	4.00	4.00	+ 0.00	0	4.00	4.00	+ 0.00	0	
	35,273	24,225	- 11,048	31	1,027	1,027	+ 0	0	34,287	34,308	+ 21	0	
	4.00	4.00	+ 0.00	0	4.00	4.00	+ 0.00	0	4.00	4.00	+ 0.00	0	
	35,273	24,225	- 11,048	31	1,027	1,027	+ 0	0	34,287	34,308	+ 21	0	
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16				
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%	
PART II: MEASURES OF EFFECTIVENESS													
1.	NO. INSUR POLICIES PROCURED BEFORE EXPIRATION DATE	4	4	+ 0	0	4	4	+ 0	0	4	4	+ 0	0
2.	AV LENGTH OF TIME TO PROCESS PROP LOSS CLAIM REQ	15	7	- 8	53	15	15	+ 0	0	15	15	+ 0	0
3.	AV LENGTH OF TIME TO RECOVER INSURANCE PROCEEDS	60	60	+ 0	0	60	60	+ 0	0	60	60	+ 0	0
4.	AV LENGTH OF TIME TO PROCESS LIABILITY LOSS CLAIMS	90	71	- 19	21	90	90	+ 0	0	90	90	+ 0	0
5.	AV TIME TO PROCESS LIABILITY LOSS POTHOLE CLAIMS	70	48	- 22	31	70	70	+ 0	0	70	70	+ 0	0
6.	AV LENGTH OF TIME TO PROCESS AUTO LOSS CLAIMS	90	72	- 18	20	90	90	+ 0	0	90	90	+ 0	0
PART III: PROGRAM TARGET GROUP													
1.	TOTAL NO. OF STATEWIDE INSURANCE POLICIES PROCURED	4	4	+ 0	0	4	4	+ 0	0	4	4	+ 0	0
2.	TOTAL NO. OF PROPERTY LOSS CLAIMS PROCESSED	100	116	+ 16	16	100	100	+ 0	0	100	100	+ 0	0
3.	TOTAL LIABILITY CLAIMS PROCESSED - EXCL. POTHOLE	500	523	+ 23	5	500	500	+ 0	0	500	500	+ 0	0
4.	TOTAL NO. OF LIABILITY POTHOLE CLAIMS PROCESSED	150	85	- 65	43	150	150	+ 0	0	150	150	+ 0	0
5.	TOTAL NUMBER OF AUTOMOBILE LOSS CLAIMS PROCESSED	400	336	- 64	16	400	400	+ 0	0	400	400	+ 0	0
6.	NUMBER OF STATE OFFICIALS AND EMPLOYEES	55000	50000	- 5000	9	55000	55000	+ 0	0	55000	55000	+ 0	0
7.	FAIR MARKET VALUE OF STATE BLDGS/CONTENTS (\$ MILL)	17500	17900	+ 400	2	17500	17500	+ 0	0	17500	17500	+ 0	0
8.	NUMBER OF STATE VEHICLES	5500	5419	- 81	1	5500	5500	+ 0	0	5500	5500	+ 0	0
PART IV: PROGRAM ACTIVITY													
1.	TOTAL NUMBER OF STATEWIDE INSURANCE POLICIES	4	4	+ 0	0	4	4	+ 0	0	4	4	+ 0	0
2.	TOTAL NUMBER OF PROPERTY LOSS CLAIMS RECEIVED	80	116	+ 36	45	80	80	+ 0	0	80	80	+ 0	0
3.	TOTAL NUMBER OF CRIME LOSS CLAIMS RECEIVED	1	1	+ 0	0	1	1	+ 0	0	1	1	+ 0	0
4.	TOTAL NUMBER OF LIABILITY CLAIMS RECEIVED	650	523	- 127	20	650	650	+ 0	0	650	650	+ 0	0
5.	TOTAL NUMBER OF AUTOMOBILE CLAIMS RECEIVED	375	336	- 39	10	375	375	+ 0	0	375	375	+ 0	0
6.	NUMBER OF RISK ASSESSMENT REPORTS ISSUED	2	0	- 2	100	2	2	+ 0	0	2	2	+ 0	0
7.	NUMBER OF BUILDING INSPECTION REPORTS ISSUED	2	0	- 2	100	2	2	+ 0	0	2	2	+ 0	0
8.	NO. OF TRAINING SESSIONS PROVIDED TO STATE DEPTS	2	2	+ 0	0	2	2	+ 0	0	2	2	+ 0	0
9.	NUMBER OF STATEMENTS OF SELF-INSURANCE ISSUED	500	578	+ 78	16	500	500	+ 0	0	500	500	+ 0	0

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

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PROGRAM TITLE: STATE RISK MANAGEMENT & INSURANCE ADMIN

PART I - EXPENDITURES AND POSITIONS

The lower expenditures of FY 15 was due to lower insurance premiums than budgeted and lower payments for self insured losses/payments. The first quarter of FY 16 variance exists because the premium expenditures are shifted to the second quarter.

PART II - MEASURES OF EFFECTIVENESS

Item 2: The average time to process a property reimbursement was less than expected because of faster response time from departments.

Item 4: The average time to process a liability claim was faster than expected because of faster responses from the departments to provide information to resolve the claim.

Item 5: The average time to process a pothole claim was shorter than expected because of the faster response time from the departments and the lower frequency of pothole claims this year.

Item 6: The average time to process an auto claim was shorter than expected because of faster response time from departments.

PART III - PROGRAM TARGET GROUPS

Item 2: The increased amount of property claims processed was due to the higher amount of claims submitted.

Item 4: The decreased amount of pothole claims was due to the lower amount of claims submitted.

Item 5: The decreased amount of auto claims processed was due to the lower amount of auto accidents submitted.

PART IV - PROGRAM ACTIVITIES

Item 2: The number of property losses received had a variance since more claims were submitted by the departments.

Item 4: The number liability claims were lower because there were less claims submitted by departments.

Item 5: The number of automobile claims were lower because there were less claims submitted by departments.

Items 6 and 7: The number of risk assessments and building inspections were less than expected because no requests were received from departments.

Item 9: The number of statements of self-insurance issued had increased because departments required use of outside facilities more frequently.

STATE OF HAWAII
PROGRAM TITLE: LAND SURVEY
PROGRAM-ID: AGS-211
PROGRAM STRUCTURE NO: 11030703

VARIANCE REPORT

REPORT V61
12/11/15

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	10.00	10.00	+ 0.00	0	10.00	10.00	+ 0.00	0	10.00	10.00	+ 0.00	0
EXPENDITURES (\$1000's)	932	571	- 361	39	155	151	- 4	3	798	735	- 63	8
TOTAL COSTS												
POSITIONS	10.00	10.00	+ 0.00	0	10.00	10.00	+ 0.00	0	10.00	10.00	+ 0.00	0
EXPENDITURES (\$1000's)	932	571	- 361	39	155	151	- 4	3	798	735	- 63	8
	FISCAL YEAR 2014-15				FISCAL YEAR 2015-16							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. AV NO. OF DAYS TO COMPLETE A QUIET TITLE REPORT	5	5	+ 0	0	5	5	+ 0	0				
2. COMPLETED DESCRIPTION OF LANDS AS % OF REQUESTS	60	80	+ 20	33	60	60	+ 0	0				
3. AVE NO. OF DAYS TO PROCESS LC & FP MAPS	15	28	+ 13	87	15	15	+ 0	0				
4. AV NO. OF DAYS TO PRODUCE A DESCRIPTION OF LANDS	20	39	+ 19	95	20	20	+ 0	0				
5. AV NO. OF DAYS TO PROCESS SHORELINE CERTIFICATION	40	40	+ 0	0	40	40	+ 0	0				
PART III: PROGRAM TARGET GROUP												
1. NO. REQUESTS FOR QUIET TITLE REPORTS	20	11	- 9	45	20	20	+ 0	0				
2. NO. REQUESTS FOR DESCRIPTIONS - STATE-OWNED LANDS	110	65	- 45	41	110	110	+ 0	0				
3. OWNERS OF LD CT & OTHER LANDS(TTL NO. MAPS RECD)	250	110	- 140	56	150	150	+ 0	0				
4. OWNERS OF BEACHFRONT PROPRTY(TTL NO CERT REQ RECD)	140	135	- 5	4	140	140	+ 0	0				
PART IV: PROGRAM ACTIVITY												
1. NO. OF REQUESTS FOR QUIET TITLE REPORTS COMPLETED	20	11	- 9	45	20	20	+ 0	0				
2. NO OF REQUESTS FOR DESCRIPTION OF LANDS COMPLETED	66	52	- 14	21	66	66	+ 0	0				
3. NO. OF LAND COURT AND FILE PLAN MAPS COMPLETED	250	100	- 150	60	150	150	+ 0	0				
4. NO. OF SHORELINE CERTIFICATIONS COMPLETED	140	135	- 5	4	140	140	+ 0	0				

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

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PROGRAM TITLE: LAND SURVEY

PART I - EXPENDITURES AND POSITIONS

For FY 15 and FY 16, there are no position variances. The variance in expenditures is due to no contracts for licensed surveyors.

PART II - MEASURES OF EFFECTIVENESS

Item 2: The variance is due to the Department of Land and Natural Resources providing funds for overtime to complete land survey requests.

Item 3: The variance is due to a greater percentage of complex requests.

Item 4: The variance is due to a vacant land boundary surveyor position.

PART III - PROGRAM TARGET GROUPS

Items 1 and 2: The variance is the result of a decrease in requests from State agencies.

Items 3 and 4: The variance is due to a decrease in requests from private landowners.

PART IV - PROGRAM ACTIVITIES

Item 1: The variance is due to a decrease in requests from State agencies.

Item 2: The variance is due to a vacant land boundary surveyor position.

Items 3 and 4: The variances are the result of a decrease in requests from private landowners.

STATE OF HAWAII
PROGRAM TITLE: OFFICE LEASING
PROGRAM-ID: AGS-223
PROGRAM STRUCTURE NO: 11030704

VARIANCE REPORT

REPORT V61
12/11/15

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
TOTAL COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
	4.00	4.00	+ 0.00	0	4.00	4.00	+ 0.00	0	4.00	4.00	+ 0.00	0
	15,813	15,704	- 109	1	2,579	1,247	- 1,332	52	13,265	14,039	+ 774	6
	4.00	4.00	+ 0.00	0	4.00	4.00	+ 0.00	0	4.00	4.00	+ 0.00	0
	15,813	15,704	- 109	1	2,579	1,247	- 1,332	52	13,265	14,039	+ 774	6
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. # OF LEASING SVCS REQUESTS PROC AS % REQ RECEIVED					98	98	+ 0	0	98	98	+ 0	0
2. AV NO. OF DAYS FROM REQUEST TO EXECUTED LEASE					272	412	+ 140	51	272	450	+ 178	65
3. # LEASE PAYMTS TO VENDORS COMPL BY PAYMT DUE DATE					1672	1614	- 58	3	1696	1624	- 72	4
PART III: PROGRAM TARGET GROUP												
1. TOTAL NUMBER OF STATE DEPARTMENTS AND AGENCIES					15	14	- 1	7	15	13	- 2	13
2. NUMBER OF EMPLOYEES					4910	4985	+ 75	2	4950	4995	+ 45	1
PART IV: PROGRAM ACTIVITY												
1. NO. OF REQUESTS FOR OFFICE LEASING SERVICES					30	25	- 5	17	38	36	- 2	5
2. NO. OF OFFICE LEASES CONSUMMATED					15	24	+ 9	60	12	12	+ 0	0
3. NO. OF OFFICE LEASE PAYMENTS COMPLETED					1672	1624	- 48	3	1696	1624	- 72	4

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

11 03 07 04
AGS 223

PROGRAM TITLE: OFFICE LEASING

PART I - EXPENDITURES AND POSITIONS

Actual expenditures in FY 15 were approximately \$109,008 less than budgeted. This was due to the net effect for the addition of collective bargaining funds of \$23,479 and the lapsing of \$132,486, of which \$132,102 was an administrative restriction.

For the 1st quarter of FY 16, actual expenditures were approximately \$1,331,865 less than budgeted. This was due to over estimating expenses of \$125,000 in the interdepartmental transfer account and \$1,206,865 in the general fund account.

Expenditures are estimated to be approximately \$773,714 more than budgeted in the last three quarters of FY 16. This is due to the net effect of overestimating the 1st quarter expenses (\$1,331,865), the addition of collective bargaining (\$2,259) minus our 10% administrative restriction of \$560,410.

PART II - MEASURES OF EFFECTIVENESS

Item 2: In FY 15, the average number of days from the lease request to executed lease was 140 days more than planned. This was due to various conditions, including time consuming lease requests involving negotiation of large office expansions, relocation requests, investigating tax clearance difficulties that lessors were having through Hawaii Compliance Express, user agency changes to their requests, and work related to the proposed acquisition of Alii Place.

For FY 16, we anticipate exceeding the planned number of days by 178 days. This is due to the impact from the anticipated retirement of one (of only two) Leasing Specialist, planning for the relocation of the Department of Public Safety from the AAFES Building, and continued work on the proposed acquisition of Alii Place.

Item 3: The difference between the planned and actual number of lease payments made to vendors by the due date in FY 15 resulted from the reduction of three Department of Education (DOE) leases due to

consolidation, termination of one Department of Business, Economic Development and Tourism (DBEDT) lease, and late payments to landlords by user departments. For FY 16, the planned number was overstated, as the net result of new leases and lease terminations is expected to result in no change in the number of lease rental payments.

PART III - PROGRAM TARGET GROUPS

Item 1: For FY 16, the number of departments which we service was reduced by two due to the termination of one DBEDT lease, and the relocation of the Office of the Governor to State space.

Item 2: For FY 15, the actual number of employees housed in lease space is approximately 75 more than planned, mainly due to the increase in square footage leased from FY 14 (14,772 square feet).

For FY 16 the planned figure is understated.

PART IV - PROGRAM ACTIVITIES

Item 1: The actual number of lease requests for FY 15 was five less than planned, as the planned figure was overstated. For FY 16, there is no significant difference between the planned and estimated.

Item 2: In FY 15, the actual number of leases completed was nine more than planned. This was due mainly to the unexpected number of new leases (six) consummated during the year.

Item 3: The difference between the planned and actual number of lease payments made to vendors in FY 15 resulted primarily from the reduction of three DOE leases due to consolidation and the termination of a DBEDT lease. For FY 16, the planned number was overstated, as the net result of new leases and lease terminations is expected to result in no change in the number of lease rental payments.

VARIANCE REPORT

PROGRAM TITLE: FACILITIES CONSTRUCTION AND MAINTENANCE

12/11/15

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110308

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	195.00	185.00	- 10.00	5	195.00	188.00	- 7.00	4	195.00	195.00	+ 0.00	0
EXPENDITURES (\$1000's)	29,728	25,869	- 3,859	13	8,330	7,430	- 900	11	22,245	17,760	- 4,485	20
TOTAL COSTS												
POSITIONS	195.00	185.00	- 10.00	5	195.00	188.00	- 7.00	4	195.00	195.00	+ 0.00	0
EXPENDITURES (\$1000's)	29,728	25,869	- 3,859	13	8,330	7,430	- 900	11	22,245	17,760	- 4,485	20
	FISCAL YEAR 2014-15				FISCAL YEAR 2015-16							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. AV PRE-BID CONSTRUCTION EST AS % OF AV BID PRICE	100	159	+ 59	59	100	100	+ 0	0				
2. AV VAR BTW EST CMPL DATE & ACTUAL CONST CMPL DATE	3	10	+ 7	233	3	3	+ 0	0				
3. AV COST CHANGE ORDERS AS % AV ACTUAL CONST COST	3	9	+ 6	200	3	3	+ 0	0				
4. BLDG OCCUPANT'S EVALUATION OF CUSTODIAL SERVICES	70	70	+ 0	0	70	70	+ 0	0				
5. % PROGRAM PROJS COMPELETD W/IN SCHEDULED TIMETABLE	100	100	+ 0	0	100	100	+ 0	0				
6. % EMERG REPRS & ALTRTNS REQST RESP TO W/IN 48 HRS	100	100	+ 0	0	100	100	+ 0	0				

**VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016**

PROGRAM TITLE: FACILITIES CONSTRUCTION AND MAINTENANCE

11 03 08

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

VARIANCE REPORT

PROGRAM TITLE: PUBLIC WORKS-PLANNING, DESIGN & CONSTRUCTION
 PROGRAM-ID: AGS-221
 PROGRAM STRUCTURE NO: 11030801

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	16.00	14.00	- 2.00	13	16.00	15.00	- 1.00	6	16.00	16.00	+ 0.00	0
EXPENDITURES (\$1000's)	5,200	2,255	- 2,945	57	1,296	513	- 783	60	4,046	1,694	- 2,352	58
TOTAL COSTS												
POSITIONS	16.00	14.00	- 2.00	13	16.00	15.00	- 1.00	6	16.00	16.00	+ 0.00	0
EXPENDITURES (\$1000's)	5,200	2,255	- 2,945	57	1,296	513	- 783	60	4,046	1,694	- 2,352	58
	FISCAL YEAR 2014-15				FISCAL YEAR 2015-16							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. AV VARIANCE BETWEEN EST & ACTUAL BID OPENING DATES	3	-4	- 3.4	113	3	3	+ 0	0				
2. AV PRE-BID CONSTRUCTION EST AS % OF AV BID PRICE	100	159	+ 59	59	100	100	+ 0	0				
3. AV VAR BTWN EST & ACTUAL CONSTR COMPLETIN DATES	3	10	+ 7	233	3	3	+ 0	0				
4. AV COST CHANGE ORDERS AS % AV ACTUAL CONST COST	3	9	+ 6	200	3	3	+ 0	0				
5. FOR TTL CIP REQUIRED, % OF FUNDS ACTUALLY APPROP	100	99	- 1	1	100	100	+ 0	0				
PART III: PROGRAM TARGET GROUP												
1. CAPITAL IMPROV APPROPRIATIONS (IN \$100,000)	727	786	+ 59	8	851	1873	+ 1022	120				
2. PUBLIC BUILDINGS, REPAIRS & ALTERATIONS (\$100,000)	228	160	- 68	30	120	120	+ 0	0				
PART IV: PROGRAM ACTIVITY												
1. TOTAL COSTS OF FAC OR PROJECT UNDER DESIGN (\$MILL)	450	438	- 12	3	400	352	- 48	12				
2. PROJ UNDER CONSTRUCTION DURING FY (EST COST \$MILL)	650	297	- 353	54	500	305	- 195	39				

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

11 03 08 01
AGS 221

PROGRAM TITLE: PUBLIC WORKS-PLANNING, DESIGN & CONSTRUCTION

PART I - EXPENDITURES AND POSITIONS

The variance in expenditures for FY 15 is due to total actual revolving fund expenditures being significantly lower than the budgeted ceiling. The variance for the general fund portion of expenditures was a result of significant accrued vacation payments for two employees that had 31 to 32 years of State service.

The actual 1st quarter of FY 16 and projected last three quarters of FY 16 revolving fund expenditures are anticipated to be lower due to revolving fund balances being much lower than the appropriation amounts.

PART II - MEASURES OF EFFECTIVENESS

Item 1: The variance for FY 15 between the estimated and actual bid opening dates was due to the staff's efforts to ensure projects were bid out in advance of a lapsing fund year.

Item 2: The variance for FY 15 between the pre-bid construction estimate and the average bid price was indicative of the pricing, which was unexpectedly more competitive at the time of bid.

Item 3: The variance for FY 15 between the estimated and actual construction completion dates were due to a high number of change orders that needed to be executed resulting from unforeseen conditions discovered during the course of construction, user requests to work outside of the normal business hours to accommodate users, and user requests for additional work outside of the project scope.

Item 4: The variance for the change order percentages during FY 15 is attributed to higher occurrences of changes in the project designs while in construction, such as unforeseen conditions found during construction, user requests to work outside of the normal business hours to accommodate users, and user requests for additional work outside of the project scope.

PART III - PROGRAM TARGET GROUPS

Item 1: The variance for FY 16 Capital Improvement Program (CIP) appropriations were based on the actual amount appropriated in Act 119, SLH 2015, for essential program services and appropriations were inserted during the Legislative Session for grant-in-aid projects.

Item 2: The variance for FY 15 CIP Public Buildings, Repairs and Alterations appropriations were based on the actual amount appropriated in Act 119, SLH 2015, for critical public building repairs.

PART IV - PROGRAM ACTIVITIES

Item 1: The variance for FY 16 is due to the program and State agencies encountering challenges obtaining sufficient funding to move projects forward.

Item 2: The variance for FY 15 is due to the program and State agencies encountering challenges obtaining sufficient funding to move projects forward from design to construction. The variance for FY 16 is due to the program and State agencies encountering challenges obtaining sufficient construction funding.

VARIANCE REPORT

PROGRAM TITLE: CENTRAL SERVICES - CUSTODIAL SERVICES
 PROGRAM-ID: AGS-231
 PROGRAM STRUCTURE NO: 11030802

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	119.00	113.00	- 6.00	5	119.00	115.00	- 4.00	3	119.00	119.00	+ 0.00	0
EXPENDITURES (\$1000's)	19,875	19,236	- 639	3	5,938	5,865	- 73	1	14,367	12,660	- 1,707	12
TOTAL COSTS												
POSITIONS	119.00	113.00	- 6.00	5	119.00	115.00	- 4.00	3	119.00	119.00	+ 0.00	0
EXPENDITURES (\$1000's)	19,875	19,236	- 639	3	5,938	5,865	- 73	1	14,367	12,660	- 1,707	12
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. 4 INTERNAL SVC INSPECTIONS/QTR & ACCEPTBLE SCORES					80	80	+ 0	0	80	80	+ 0	0
2. BLDG OCCUPANT'S EVALUATION OF CUSTODIAL SERVICES					70	70	+ 0	0	70	70	+ 0	0
PART III: PROGRAM TARGET GROUP												
1. TOTAL ASSIGNED BUILDINGS					78	78	+ 0	0	78	78	+ 0	0
PART IV: PROGRAM ACTIVITY												
1. TOTAL NUMBER OF WORK STATIONS (JANITOR II)					74	74	+ 0	0	74	74	+ 0	0
2. NUMBER OF SQUARE FEET SERVICED					2.7	2.7	+ 0	0	2.7	2.7	+ 0	0

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

11 03 08 02
AGS 231

PROGRAM TITLE: CENTRAL SERVICES - CUSTODIAL SERVICES

PART I - EXPENDITURES AND POSITIONS

The expenditure variance of \$638,946 for FY 15 was primarily due to the program restrictions of \$859,182, offset with \$220,517 in collective bargaining augmentation funds.

The variance in the 1st Quarter of FY 16 of \$72,303 is primarily due to \$57,617 in vacancy savings from four positions. In addition, reimbursements of \$14,686 was not received and will be realized in future quarters. For the remaining nine months of FY 16, a variance of \$1,707,030 is primarily due to \$1,788,471 in program restrictions, offset by \$9,138 in collective bargaining augmentation funds.

For FY 15, there were six vacant Janitor II positions: Pos. No. 2520, Pos. No. 18991, Pos. No. 22557, Pos. No. 28789, Pos. No. 55077 and Pos. No. 46161. Selection has been made for three positions: Pos. No. 18991, Pos. No. 55077 and Pos. No. 46161. All other positions are in the recruitment process and lists have been received and interviews scheduled.

For the 1st quarter of FY 16, a total of four positions are vacant. Three vacant positions are Janitor IIs: Pos. No. 2520, Pos. No. 22557 and Pos. No. 28789, while the fourth position is the Washington Place Curator, Pos. No. 100578. All positions are in the recruitment process, pending request to fill, requested/received lists and interviews scheduled. For the remaining nine months of FY 16, all positions are expected to be filled.

PART II - MEASURES OF EFFECTIVENESS

There are no significant variances in the measures of effectiveness.

PART III - PROGRAM TARGET GROUPS

There are no significant variances in the program target group.

PART IV - PROGRAM ACTIVITIES

There are no significant variances in the program activities.

VARIANCE REPORT

PROGRAM TITLE: CENTRAL SERVICES - GROUNDS MAINTENANCE
 PROGRAM-ID: AGS-232
 PROGRAM STRUCTURE NO: 11030803

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	27.00	27.00	+ 0.00	0	27.00	27.00	+ 0.00	0	27.00	27.00	+ 0.00	0
EXPENDITURES (\$1000's)	1,653	1,550	- 103	6	362	348	- 14	4	1,395	1,238	- 157	11
TOTAL COSTS												
POSITIONS	27.00	27.00	+ 0.00	0	27.00	27.00	+ 0.00	0	27.00	27.00	+ 0.00	0
EXPENDITURES (\$1000's)	1,653	1,550	- 103	6	362	348	- 14	4	1,395	1,238	- 157	11
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. EVALUATIONS FROM GROUNDS SURVEY FROM BLDG OCCUPNTS					70	70	+ 0	0	70	70	+ 0	0
2. ANNUAL FACILITY ASSESSMENT SCORES					85	85	+ 0	0	85	85	+ 0	0
PART III: PROGRAM TARGET GROUP												
1. TOTAL NUMBER OF FACILITIES					119	119	+ 0	0	119	119	+ 0	0
PART IV: PROGRAM ACTIVITY												
1. NUMBER OF GROUNDSKEEPING POSITIONS					27	27	+ 0	0	27	27	+ 0	0
2. TOTAL ACREAGE SERVICED					106.3	106.3	+ 0	0	106.3	106.3	+ 0	0
3. NUMBER OF REFUSE COLLECTION SITES					28	28	+ 0	0	28	28	+ 0	0

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

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PROGRAM TITLE: CENTRAL SERVICES - GROUNDS MAINTENANCE

PART I - EXPENDITURES AND POSITIONS

The variance in expenditures of \$103,276 in FY 15 is primarily due to the program restrictions of \$156,194, offset with \$58,476 in collective bargaining augmentation funds and resulting in an insignificant amount due to savings in other current expenses.

For FY 16, the 1st quarter variance of \$13,826 is due to under spending in personal services funds by employees on leave without pay. The expected variance of \$157,407 for the remaining nine months of FY 16 is primarily due to the 10% program restriction of \$175,696, offset with the collective bargaining augmentation funds of \$4,463.

For FY 15 there was no vacant positions. For the 1st Quarter of FY 16, there were no vacancies. For the remaining nine months of FY 16, all positions are expected to be filled.

PART II - MEASURES OF EFFECTIVENESS

There are no significant variances in the measures of effectiveness.

PART III - PROGRAM TARGET GROUPS

There are no significant variances in the program target group.

PART IV - PROGRAM ACTIVITIES

There are no significant variances in the program activities.

PROGRAM TITLE: CENTRAL SERVICES - BUILDING REPAIRS & ALT

12/11/15

PROGRAM-ID: AGS-233

PROGRAM STRUCTURE NO: 11030804

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	33.00	31.00	- 2.00	6	33.00	31.00	- 2.00	6	33.00	33.00	+ 0.00	0
EXPENDITURES (\$1000's)	3,000	2,828	- 172	6	734	704	- 30	4	2,437	2,168	- 269	11
TOTAL COSTS												
POSITIONS	33.00	31.00	- 2.00	6	33.00	31.00	- 2.00	6	33.00	33.00	+ 0.00	0
EXPENDITURES (\$1000's)	3,000	2,828	- 172	6	734	704	- 30	4	2,437	2,168	- 269	11
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. % OF PROGRAM PROJECTS COMPLETED WITHIN TIMETABLE					100	100	+ 0	0	100	100	+ 0	0
2. % EMERGENCY REP & ALTERATNS RESPNDED TO IN 48 HRS					100	100	+ 0	0	100	100	+ 0	0
3. % OF SATISFACTORY SURVEY EVALUATIONS OF R&A SVCS					90	90	+ 0	0	90	90	+ 0	0
4. % OF SATISFACTORY SURVEY EVAL OF SPECIAL PROJECTS					90	90	+ 0	0	90	90	+ 0	0
PART III: PROGRAM TARGET GROUP												
1. TOTAL NUMBER OF ASSIGNED STATE BUILDINGS					164	164	+ 0	0	164	164	+ 0	0
PART IV: PROGRAM ACTIVITY												
1. TTL NO. OF NORMAL REPAIRS & ALTERATIONS PROJECTS					3300	3241	- 59	2	3400	3300	- 100	3
2. TOTAL NUMBER OF EMERGENCY PROJECTS					980	972	- 8	1	1000	960	- 40	4

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

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PROGRAM TITLE: CENTRAL SERVICES - BUILDING REPAIRS & ALT

PART I - EXPENDITURES AND POSITIONS

For FY 15, the expenditure variance of \$171,376 was due to the program restrictions of \$238,954 and payroll savings due to vacancies of \$28,442, offset with \$96,020 of collective bargaining augmentation funds.

The expenditure variance of \$29,396 in the 1st quarter of FY 16 is due to \$33,693 in cost savings from two vacancies and offset by overtime of \$3,645. The expected variance of \$268,818 for the remaining nine months of FY 16 is due primarily to the 10% program restrictions of \$307,100, offset with collective bargaining augmentation funds of \$8,886.

For FY 15, there is a variance of two positions, the Central Services Administrator, Pos. No. 12945, and Carpenter I, Pos. No. 2650. The Central Services Administrator position is pending the completion and approval of a reorganization, while the Carpenter I position is awaiting personnel action to fill. For the 1st quarter of FY 16, two positions are vacant; Central Services Administrator, Pos. No. 12945 and the Carpenter I, Pos. No. 2650. For the Central Services Administrator position, the reorganization proposal was approved on October 19, 2015. The position will be varied and recruitment will commence soon. While for the Carpenter I, Pos. No. 2650, a list has been received and is pending interviews. For the remaining nine months of FY 16, all positions are expected to be filled.

PART II - MEASURES OF EFFECTIVENESS

There are no significant variances in the measures of effectiveness.

PART III - PROGRAM TARGET GROUPS

There is no significant variances in the program target group.

PART IV - PROGRAM ACTIVITIES

There are no significant variances in the program activities.

VARIANCE REPORT

PROGRAM TITLE: PROCUREMENT, INVENTORY & SURPLUS PROP MGT

12/11/15

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110309

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	27.00	18.00	-	9.00	33	27.00	18.00	-	9.00	33	27.00	27.00	+	0.00	0
EXPENDITURES (\$1000's)	2,926	2,052	-	874	30	800	450	-	350	44	2,291	2,516	+	225	10
TOTAL COSTS															
POSITIONS	27.00	18.00	-	9.00	33	27.00	18.00	-	9.00	33	27.00	27.00	+	0.00	0
EXPENDITURES (\$1000's)	2,926	2,052	-	874	30	800	450	-	350	44	2,291	2,516	+	225	10
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16						
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%			
PART II: MEASURES OF EFFECTIVENESS															
1. EST COST SAVINGS BY JURISIC UTLIZ SPO PL/VL(\$1000)					3500	57124	+	53624	1532	3500	42350	+	38850	1110	
2. COST SAVINGS OF HI ELECT PROC AWARDS (1000)					14000	13226	-	774	6	14000	12800	-	1200	9	
3. SURPLUS PROPERTY TRANSFERRED TO DONEES (\$1000)					3000	730	-	2270	76	3000	3000	+	0	0	

**VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016**

PROGRAM TITLE: PROCUREMENT, INVENTORY & SURPLUS PROP MGT

11 03 09

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

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PROGRAM TITLE: STATE PROCUREMENT

PART I - EXPENDITURES AND POSITIONS

The majority (98%) of the funds lapsed to meet the 10% across-the-board general fund restriction. In FY 15, the State Procurement Office's (SPO) full-time equivalent position count reached 15 due to transfers, lengthy delays in hiring, and the budget restriction. In FY 16, the SPO plans to maximize its position count and expend its entire allocated budget.

PART II - MEASURES OF EFFECTIVENESS

Item 1: Prior estimated cost savings were reported as actual and projected based on utilizing estimated awards. FY 15 cost savings are based on actual sales reports and amount spent. Variance between FY 15 and FY 16 projected are due to several reasons such as fewer contracts awarded for copier and PC contracts, lower price of gasoline, and committed purchasing for State forms and carbonless paper are 38% less.

Item 2: The FY 15 actual was 243% higher due to high-value transfers between agencies. The FY 16 forecast was increased to match the trend of prior years.

Item 6: The FY 15 pCard rebates were 10% higher than projected due to an increase in the number of transactions and higher dollar spent. The FY 16 forecast was increased to match the trend of prior years.

PART III - PROGRAM TARGET GROUPS

Item 2: The decrease of 13% in FY 15 is due to agencies deleting unused inventory accounts. The FY 16 forecast is being adjusted to match.

Item 3: The 18% decrease in FY 15 is because not all purchasing agencies issued health and human service solicitations. Contracts are possibly in an extension period.

Item 4: Effective 2015, all pCards without activity within a 12-month period are deactivated, which accounted for the decrease in the number of overall cards.

PART IV - PROGRAM ACTIVITIES

Item 1: Counts include actual number of contracts awarded to individual contractors, whereas in prior years, the count was based on the number of main contracts.

Item 2: Decrease is due to the loss of Department of Education as a user, fewer solicitations for larger dollar amounts, less parceling, and budget restrictions.

Item 6: FY 15 actual was 39% lower due to a decreased number of additions to the inventory. FY 16 forecast was decreased to match the trend of prior years.

Item 7: FY 15 actual was 42% lower due to a decreased number of additions to the inventory. FY 16 forecast was decreased to match the trend of prior years.

Item 8: FY 15 actual was 16% higher because of more recurring contracts expiring; therefore more contracts are being resolicited.

Item 9: University of Hawaii (UH) construction procurements reviewed in FY 15 were based on SPO recommendations and high dollar amounts, so the actual number reviewed was higher than what was forecasted. For FY 16, the SPO will no longer request/review any more UH construction procurements as of September 2015.

PROGRAM TITLE: SURPLUS PROPERTY MANAGEMENT
 PROGRAM-ID: AGS-244
 PROGRAM STRUCTURE NO: 11030902

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	5.00	3.00	-	2.00	40	5.00	3.00	-	2.00	40	5.00	5.00	+	0.00	0
EXPENDITURES (\$1000's)	1,799	946	-	853	47	542	204	-	338	62	1,284	1,622	+	338	26
TOTAL COSTS															
POSITIONS	5.00	3.00	-	2.00	40	5.00	3.00	-	2.00	40	5.00	5.00	+	0.00	0
EXPENDITURES (\$1000's)	1,799	946	-	853	47	542	204	-	338	62	1,284	1,622	+	338	26

	FISCAL YEAR 2014-15				FISCAL YEAR 2015-16					
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%		
PART II: MEASURES OF EFFECTIVENESS										
1. SURPLUS PROPERTY TRANSFERRED TO DONEES (\$1000)	3000	730	-	2270	76	3000	3000	+	0	0
2. RATIO SVS FEE OVER PROPERTY TRANSFER VALUE (%)	4	.083	-	3.917	98	4	4	+	0	0
3. ACTUAL DONEES AS % OF ELIGIBLE DONEES	84	84	+	0	0	84	84	+	0	0

PART III: PROGRAM TARGET GROUP															
1. NON-PROFIT TAX-EXMPT EDUC & PUBLIC HTH INSTUTNS	80	27	-	53	66	80	80	+	0	0					
2. PUBLIC AGENCY THAT SERVES OR PROMOTES PUB PURPOSE	24	24	+	0	0	24	24	+	0	0					
3. 8(A) BUSINESS DEV/SMALL DISADVANTAGED BUSINESSES	50	30	-	20	40	50	50	+	0	0					

PART IV: PROGRAM ACTIVITY															
1. FED PERSONAL PROP RECEIVED (LINE ITEMS)	300	164	-	136	45	300	300	+	0	0					
2. FED PROP DONATED (LINE ITEMS)	700	403	-	297	42	700	700	+	0	0					
3. ACQ OF STATE PROP FOR UTIL/SALE (LINE ITEMS)	100	50	-	50	50	100	100	+	0	0					
4. DIST OF STATE PROP FOR REUTIL (LINE ITEMS)	75	30	-	45	60	75	75	+	0	0					
5. STATE PROP DISP OF BY PUBLIC SALE (LINE ITEMS)	2	2	+	0	0	2	2	+	0	0					

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

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PROGRAM TITLE: SURPLUS PROPERTY MANAGEMENT

PART I - EXPENDITURES AND POSITIONS

The position variances in FY 15 and the first quarter of FY 16 are attributed to two vacant positions not being filled because the current amount of property transferred cannot support a staff of five.

The expenditure variances for FY 15 and the first quarter of FY 16 can be attributed to lower than anticipated vehicle purchases. More expenditures are projected for the remaining three quarters of FY 16 amidst an improving economic climate.

Surplus Property Services is working to strengthen its financial viability by leveraging the internet and technology-based applications to enhance promotion and marketing of the surplus property program. This will enable more donees to benefit from the varied surplus property available to them at significantly reduced prices.

PART II - MEASURES OF EFFECTIVENESS

Item 1: The decrease is due to less federal property available for sale.

Item 2: The decrease in ratio is due to having less desirable property available.

PART III - PROGRAM TARGET GROUPS

Item 1: The variance is due to a lack of desirable items from the federal government.

Item 3: The variance is due to less 8(A) businesses interested in acquiring federal surplus coupled with participating businesses graduating from the 8(A) program.

PART IV - PROGRAM ACTIVITIES

Item 1 and 2: The decreases are due to greater reuse of property by federal agencies causing less federal surplus property being available.

Item 3 and 4: The decreases are due to greater utilization of property by state agencies, which can be attributed to the success of the Excess State Property List and the efforts of the Inventory Management Services section of the State Procurement Office.

VARIANCE REPORT

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
TOTAL COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
	40.00	38.00	- 2.00	5	40.00	38.00	- 2.00	5	40.00	40.00	+ 0.00	0
	6,424	6,254	- 170	3	1,883	1,809	- 74	4	5,233	5,301	+ 68	1
	40.00	38.00	- 2.00	5	40.00	38.00	- 2.00	5	40.00	40.00	+ 0.00	0
	6,424	6,254	- 170	3	1,883	1,809	- 74	4	5,233	5,301	+ 68	1
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. MOTOR POOL VEHICLES-AVERAGE OPER COST PER VEHICLE					90	328	+ 238	264	90	328	+ 238	264
2. PERCENTAGE UTILIZATION OF PARKING SPACES					105	82	- 23	22	105	82	- 23	22

**VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016**

PROGRAM TITLE: AUTOMOTIVE MANAGEMENT

11 03 10

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

VARIANCE REPORT

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	13.00	13.00	+	0.00	0	13.00	13.00	+	0.00	0	13.00	13.00	+	0.00	0
EXPENDITURES (\$1000's)	2,832	2,701	-	131	5	865	859	-	6	1	2,580	2,603	+	23	1
TOTAL COSTS															
POSITIONS	13.00	13.00	+	0.00	0	13.00	13.00	+	0.00	0	13.00	13.00	+	0.00	0
EXPENDITURES (\$1000's)	2,832	2,701	-	131	5	865	859	-	6	1	2,580	2,603	+	23	1
	FISCAL YEAR 2014-15				FISCAL YEAR 2015-16										
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%							
PART II: MEASURES OF EFFECTIVENESS															
1. MOTOR POOL VEHICLES-AVERAGE OPER COST PER VEHICLE	90	328	+	238	264	90	328	+	238	264	90	328	+	238	264
2. PERCENTAGE OF REVENUES OVER EXPENDITURES	96	99	+	3	3	96	99	+	3	3	96	99	+	3	3
PART III: PROGRAM TARGET GROUP															
1. STATE AGENCIES UTILIZING MOTOR POOL & NON-MP VEH	21	21	+	0	0	21	21	+	0	0	21	21	+	0	0
PART IV: PROGRAM ACTIVITY															
1. MOTOR POOL FLEET RENTAL REVENUES	1980	2149	+	169	9	1980	2149	+	169	9	1980	2149	+	169	9
2. OTHER NON-MOTOR POOL VEHICLE SERVICE REVENUES	185	379	+	194	105	185	379	+	194	105	185	379	+	194	105

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

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PROGRAM TITLE: AUTOMOTIVE MANAGEMENT - MOTOR POOL

PART I - EXPENDITURES AND POSITIONS

For both fiscal years, there are no variance in positions.

For FY 15, the variance in expenditures is insignificant.

For FY 16, the variance in expenditures will be spent during the remaining three quarters of the year.

PART II - MEASURES OF EFFECTIVENESS

Item 1: For both fiscal years, the variance is due to changing the calculation to Average Operating Cost Per Vehicle Per Month instead of Average Operating Cost Per Mile. The text and planned amount will be changed.

PART III - PROGRAM TARGET GROUPS

There are no significant variances in the program target group.

PART IV - PROGRAM ACTIVITIES

Item 1: For both fiscal years, the variances are due to underestimating the planned motor pool fleet rental revenues.

Item 2: For both fiscal years, the variances are due to underestimating the planned other non-motor pool vehicle service revenues.

PROGRAM TITLE: AUTOMOTIVE MANAGEMENT - PARKING CONTROL

12/11/15

PROGRAM-ID: AGS-252

PROGRAM STRUCTURE NO: 11031002

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	27.00	25.00	- 2.00	7	27.00	25.00	- 2.00	7	27.00	27.00	+ 0.00	0
EXPENDITURES (\$1000's)	3,592	3,553	- 39	1	1,018	950	- 68	7	2,653	2,698	+ 45	2
TOTAL COSTS												
POSITIONS	27.00	25.00	- 2.00	7	27.00	25.00	- 2.00	7	27.00	27.00	+ 0.00	0
EXPENDITURES (\$1000's)	3,592	3,553	- 39	1	1,018	950	- 68	7	2,653	2,698	+ 45	2
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. PERCENTAGE UTILIZATION OF PARKING SPACES					105	82	- 23	22	105	82	- 23	22
2. PERCENTAGE OF REVENUES OVER EXPENDITURES					121	122	+ 1	1	121	122	+ 1	1
PART III: PROGRAM TARGET GROUP												
1. STATE OFFICIALS-EMPLOYEE & PUB CONDUCTG BUS W/STATE					8400	8450	+ 50	1	8400	8450	+ 50	1
PART IV: PROGRAM ACTIVITY												
1. NO. OF SPACES FOR EMPLOYEES & PUBLIC					6175	6175	+ 0	0	6175	6175	+ 0	0
2. NO. OF PARKING CITATIONS ISSUED (MONTHLY AVERAGE)					965	756	- 209	22	965	965	+ 0	0
3. EMPLOYEE PARKING & PUBLIC PARKING REVENUES					3000	3900	+ 900	30	3000	3900	+ 900	30

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

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PROGRAM TITLE: AUTOMOTIVE MANAGEMENT - PARKING CONTROL

PART I - EXPENDITURES AND POSITIONS

For FY 15, the position variance is due to two Parking and Security Officer vacancies.

For FY 16, the position variance is due to two Parking and Security Officer vacancies.

PART II - MEASURES OF EFFECTIVENESS

Item 1: The variances are due to delaying the assignment of Lot N, Alii Place Garage, and Lot R, South Street Garage, for the State agencies to be assigned to the Kamamalu Building.

PART III - PROGRAM TARGET GROUPS

There are no significant variances in the program target group.

PART IV - PROGRAM ACTIVITIES

Item 2: For FY 15, the variance is due to two vacant Parking and Security Officer positions. For FY 16, there is no variance.

Item 3: For both fiscal years, the variances are due to underestimating the planned employee parking and public parking revenues.

PROGRAM TITLE: GENERAL ADMINISTRATIVE SERVICES
 PROGRAM-ID: AGS-901
 PROGRAM STRUCTURE NO: 110313

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	36.00	34.00	- 2.00	6	36.00	34.00	- 2.00	6	36.00	35.00	- 1.00	3
EXPENDITURES (\$1000's)	2,841	2,598	- 243	9	612	601	- 11	2	2,517	2,352	- 165	7
TOTAL COSTS												
POSITIONS	36.00	34.00	- 2.00	6	36.00	34.00	- 2.00	6	36.00	35.00	- 1.00	3
EXPENDITURES (\$1000's)	2,841	2,598	- 243	9	612	601	- 11	2	2,517	2,352	- 165	7
	FISCAL YEAR 2014-15				FISCAL YEAR 2015-16							
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. % OF LATE (INTEREST) PAYMENTS TO TOTAL PAYMENTS	.12	.36	+ 0.24	200	.2	.13	- 0.07	35				
2. % OF INVOICE PAYMNTS PROCESSED WIN 7 WORKING DAYS	97	97	+ 0	0	97	97	+ 0	0				
3. AV TIME FOR NON-COMPETITIVE RECRUITMENT ACTION	26	26	+ 0	0	26	26	+ 0	0				
4. AV TIME FOR DELEGATED CLASSIFICATION ACTION	5	7	+ 2	40	5	5	+ 0	0				
5. NO. OF NON-ROUTINE PERSONNEL CONSULTATIVE SVCS	240	235	- 5	2	240	240	+ 0	0				
6. PERCENTAGE OF DATA PROCESSING REQUESTS COMPLETED	80	86	+ 6	8	75	80	+ 5	7				
7. % OF DP REQUESTS COMPLTD WHICH IMPROVED EFFICIENCY	70	74	+ 4	6	65	70	+ 5	8				
8. PERCENTAGE OF B&F REQUESTS SUBMITTED BY DUE DATE	100	100	+ 0	0	100	100	+ 0	0				
9. % OF LEGISLATIVE REQUESTS SUBMITTED BY DATE	100	95	- 5	5	100	100	+ 0	0				
PART III: PROGRAM TARGET GROUP												
1. NO. OF DIVISIONS, DISTRICT OFFICES & ATTACHED AGEN	22	22	+ 0	0	22	22	+ 0	0				
2. TOTAL NUMBER OF EMPLOYEES (PERMANENT/TEMPORARY)	804	804	+ 0	0	815	806	- 9	1				
3. TOTAL NO. OF PAYMENT TRANSACTIONS PROCESSED (000)	29	29	+ 0	0	29	29	+ 0	0				
4. NO. OF DEPARTMENTAL VACANCIES DURING THE YEAR	100	95	- 5	5	100	100	+ 0	0				
5. TOTAL NO. OF DATA PROCESSING REQUESTS PROCESSED	375	371	- 4	1	375	345	- 30	8				
6. NO. OF COMPUTER APPLICATION PROGRAMS ADMINSTERED	3200	3200	+ 0	0	3200	3200	+ 0	0				
7. NO. OF REQUESTS FROM DEPT. OF BUDGET AND FINANCE	15	16	+ 1	7	15	15	+ 0	0				
8. TOTAL NUMBER OF LEGISLATIVE REQUESTS	40	38	- 2	5	40	40	+ 0	0				
PART IV: PROGRAM ACTIVITY												
1. NO. OF EMPLOYEES PROVIDING ADMIN/TECH/CLERICAL SUP	32	32	+ 0	0	32	32	+ 0	0				
2. NUMBER OF PURCHASING CARDS OUTSTANDING	160	168	+ 8	5	160	170	+ 10	6				
3. NUMBER OF PAYROLL REGISTERS HANDLED	8	8	+ 0	0	8	8	+ 0	0				
4. NUMBER OF EPARS PROCESSED	1800	1409	- 391	22	1800	1800	+ 0	0				
5. NUMBER OF NON-EPAR ACTIONS PROCESSED	2000	1436	- 564	28	2000	2000	+ 0	0				
6. NO. OF REQUESTS FOR NON-COMPETITIVE RECRUITMENTS	80	68	- 12	15	80	80	+ 0	0				
7. NO. OF REQUESTS FOR DELEGATED CLASSIFICATN ACTIONS	120	113	- 7	6	120	120	+ 0	0				
8. NO. OF NEW COMPUTER APPLICATION SYSTEMS INSTALLED	1	1	+ 0	0	1	1	+ 0	0				
9. NO. OF ADMIN RULES & REORG REQUESTS REVIEWED	4	2	- 2	50	4	4	+ 0	0				

VARIANCE REPORT NARRATIVE FY 2015 AND FY 2016

11 03 13
AGS 901

PROGRAM TITLE: GENERAL ADMINISTRATIVE SERVICES

PART I - EXPENDITURES AND POSITIONS

The decrease in the number of positions for FY 15 and the first three months ended September 30, 2015, are not significant.

The decrease in the expenditure for FY 15 is primarily due to funding restrictions and vacancy savings. The variance in expenditures for the three months ended September 30, 2015, and the remaining nine months ending June 30, 2016, are not significant.

PART II - MEASURES OF EFFECTIVENESS

Item 1: The variance in FY 15 is primarily due to procurement violations and delays in processing invoices for payment. The variance in FY 16 percentage of late (interest) payments to total payments is due to the timely processing of payments.

Item 4: The variance in FY 15 was due to more complex delegated classification action requests received from programs.

PART III - PROGRAM TARGET GROUPS

All items have no significant variances.

PART IV - PROGRAM ACTIVITIES

Item 4: Number decreased due to processing a lower number of collective bargaining agreement transactions and other employee data transactions.

Item 5: Number decreased due to reduction in processing recruitments.

Item 6: The number decreased because fewer requests from programs to fill positions.

Item 9: In FY 15, there was a decrease in the number of Hawaii administrative rules and reorganization requests received from the programs.

VARIANCE REPORT

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	0.00	0.00	+	0.00	0	0.00	0.00	+	0.00	0	0.00	0
EXPENDITURES (\$1000's)	0	0	+	0	0	0	+	0	0	0	0	0
TOTAL COSTS												
POSITIONS	0.00	0.00	+	0.00	0	0.00	0.00	+	0.00	0	0.00	0
EXPENDITURES (\$1000's)	0	0	+	0	0	0	+	0	0	0	0	0
	FISCAL YEAR 2014-15				FISCAL YEAR 2015-16							
	PLANNED	ACTUAL	+ CHANGE	%	PLANNED	ESTIMATED	+ CHANGE	%				
PART II: MEASURES OF EFFECTIVENESS												
1. NO MEASURES HAVE BEEN DEVELOPED FOR THIS PROGRAM												

VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016

PROGRAM TITLE: GRANTS TO COUNTIES

11 03 14

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

No Measures Have Been Developed for this Program.

VARIANCE REPORT

PROGRAM TITLE: CITY & COUNTY OF HONOLULU
 PROGRAM-ID: SUB-201
 PROGRAM STRUCTURE NO: 11031401

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16				
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%	
PART I: EXPENDITURES & POSITIONS													
RESEARCH & DEVELOPMENT COSTS													
POSITIONS													
EXPENDITURES (\$1,000's)													
OPERATING COSTS													
POSITIONS													
EXPENDITURES (\$1000's)													
TOTAL COSTS													
POSITIONS													
EXPENDITURES (\$1000's)													
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16				
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%	
PART II: MEASURES OF EFFECTIVENESS													
1. NO MEASURES HAVE BEEN DEVELOPED FOR THIS PROGRAM							+	0	0		+	0	0

**VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016**

11 03 14 01
SUB 201

PROGRAM TITLE: CITY & COUNTY OF HONOLULU

PART I - EXPENDITURES AND POSITIONS

N/A

PART II - MEASURES OF EFFECTIVENESS

No measures have been developed for this program.

PART III - PROGRAM TARGET GROUPS

No measures have been developed for this program.

PART IV - PROGRAM ACTIVITIES

No measures have been developed for this program.

STATE OF HAWAII

VARIANCE REPORT

REPORT V61
12/13/15

PROGRAM TITLE: COUNTY OF HAWAII
PROGRAM-ID: SUB-301
PROGRAM STRUCTURE NO: 11031402

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
TOTAL COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. NO MEASURES HAVE BEEN DEVELOPED FOR THIS PROGRAM												

**VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016**

11 03 14 02
SUB 301

PROGRAM TITLE: COUNTY OF HAWAII

PART I - EXPENDITURES AND POSITIONS

N/A

PART II - MEASURES OF EFFECTIVENESS

No measures have been developed for this program.

PART III - PROGRAM TARGET GROUPS

No measures have been developed for this program.

PART IV - PROGRAM ACTIVITIES

No measures have been developed for this program.

STATE OF HAWAII
 PROGRAM TITLE: COUNTY OF MAUI
 PROGRAM-ID: SUB-401
 PROGRAM STRUCTURE NO: 11031403

VARIANCE REPORT

REPORT V61
 12/13/15

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16				
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%	
PART I: EXPENDITURES & POSITIONS													
RESEARCH & DEVELOPMENT COSTS													
POSITIONS													
EXPENDITURES (\$1,000's)													
OPERATING COSTS													
POSITIONS													
EXPENDITURES (\$1000's)													
TOTAL COSTS													
POSITIONS													
EXPENDITURES (\$1000's)													
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16				
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%	
PART II: MEASURES OF EFFECTIVENESS													
1. NO MEASURES HAVE BEEN DEVELOPED FOR THIS PROGRAM							+	0			+	0	0

**VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016**

11 03 14 03
SUB 401

PROGRAM TITLE: COUNTY OF MAUI

PART I - EXPENDITURES AND POSITIONS

N/A

PART II - MEASURES OF EFFECTIVENESS

No measures have been developed for this program.

PART III - PROGRAM TARGET GROUPS

No measures have been developed for this program.

PART IV - PROGRAM ACTIVITIES

No measures have been developed for this program.

STATE OF HAWAII
 PROGRAM TITLE: COUNTY OF KAUAI
 PROGRAM-ID: SUB-501
 PROGRAM STRUCTURE NO: 11031404

VARIANCE REPORT

REPORT V61
 12/13/15

	FISCAL YEAR 2014-15				THREE MONTHS ENDED 09-30-15				NINE MONTHS ENDING 06-30-16			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
TOTAL COSTS												
POSITIONS												
EXPENDITURES (\$1000's)												
					FISCAL YEAR 2014-15				FISCAL YEAR 2015-16			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. NO MEASURES HAVE BEEN DEVELOPED FOR THIS PROGRAM							+	0			+	0

VARIANCE REPORT NARRATIVE
FY 2015 AND FY 2016

11 03 14 04
SUB 501

PROGRAM TITLE: COUNTY OF KAUAI

PART I - EXPENDITURES AND POSITIONS

N/A

PART II - MEASURES OF EFFECTIVENESS

No measures have been developed for this program.

PART III - PROGRAM TARGET GROUPS

No measures have been developed for this program.

PART IV - PROGRAM ACTIVITIES

No measures have been developed for this program.