GENERAL BUDGET GUIDELINES FOR OPERATING AND CAPITAL IMPROVEMENT PROJECTS FB 2013-15 AND THE PLANNING PERIOD

Budget submissions shall include all costs of Executive Branch agencies and programs, including operations, current lease payments, and capital improvements by the appropriate means of financing (MOF).

All requests for Operating and Capital Improvement Project (CIP) budget authorizations shall conform to the guidelines contained herein. For additional information, departments should also refer to:

- Attachment 3 (Additional Operating Budget Detail Guidelines).
- Attachment 6 (Instructions for Completing Program and Financial Plans and Program Budget Request Forms).

All appropriate forms will be e-mailed to your administrative services/budget officers. In addition, these forms will be available on the Department of Budget and Finance's (B&F) website.

A. OPERATING BUDGET

Preparation of the Executive Budget Request for FB 2013-15 includes the following stages.

First Stage: Review of the Operating Budget Base and BJ Details

To facilitate budget accountability and transparency and pursuant to Section 133.4 of Act 164, SLH 2011, as amended by Act 106, SLH 2012, all departments and agencies must conduct a thorough review of their budget base and BJ details to ensure that their budgets reflect true expenditure requirements, to the closest extent possible.

Subject to the budgetary constraints contained in this attachment, departments should submit corresponding trade-off and transfer base adjustment or other budget adjustment requests to:

- Eliminate large BJ1A (Other Personal Services) or BJ2 (Other Current Expenses) line item adjustments.
- Eliminate or fund currently unfunded positions.
- Add currently unbudgeted positions.
- Move funding to cost elements or programs where it has historically been required as reflected in prior year Requests for Allotment (Form A-19) and Requests for Transfer of Funds (Form A-21).

Additionally, to facilitate federal fund reporting requirements, federal fund grants shall be reviewed and budgeted as follows:

- Federal funds MOF "N"
- Other federal funds MOF "P"

A list of federal grants from the Federal Funds Information for States (FFIS) is attached for your reference. Federal grants on this list shall be budgeted as MOF "N"; all other grants shall be budgeted as MOF "P." Departments that did not receive an FFIS list but anticipate receiving federal grants in FB 2013-15 shall budget those grants under MOF "P." Federal fund ceiling adjustment requests shall be submitted, as necessary, to:

- · Change MOF.
- More accurately relate federal grant award amounts to federal fund ceilings.
- Reflect anticipated changes to federal grant award levels.
- Add new or currently non-appropriated federal grants.

A listing of all federal grants (Form FF) shall be submitted for all programs which require federal fund ceilings for FB 2013-15. A copy of each federal grant award shall be provided upon availability. In addition to currently appropriated federal grants that are continuing, the listing shall include non-appropriated federal grants that are expected to be ongoing and, thus, shall be included in the FB 2013-15 Executive Biennium Budget.

Second Stage: Operating Budget Requests

The FB 2013-15 Executive Budget should reflect the Administration's commitment and focus to bring a New Day in Hawaii. Requests should generally support:

- Immediate job growth.
- The education, skills and well-being of Hawaii's people.
- Transforming State government into an efficient and effective enterprise.

Requests shall also be submitted to address the correction of negative budget adjustments or changes to federal fund budgeting.

The following instructions apply to all MOF, except as otherwise noted.

- 1. <u>Departmental Budget Ceilings</u>. Budget ceilings for all MOF have been established for each department in Attachment 1, which have been determined as follows:
 - a. The ceilings are based on each department's FY 13 appropriations, excluding non-recurring expenses, collective bargaining, and federal stimulus funds (MOF "V"), as applicable.
 - b. Within the respective departmental budget ceilings, allowances have been made for the restoration of the labor savings, specific recurring costs and collective bargaining for Unit 7 (University of Hawaii Professional Assembly (UHPA)), as applicable.

2. Trade-Off and Transfer Requests

Departments should consider whether it is feasible to reallocate current resources to address their operating program needs. Departments are encouraged to use their resources wisely and creatively to accommodate the changing conditions and priorities of State programs.

Accordingly, departments may submit trade-off and transfer adjustment requests, within departmental ceilings, for positions and funding to meet needs in other program areas. Variances to existing authorized positions or changes to MOF may be proposed to accommodate changes in program needs. Justification shall be provided for all such requests for change.

All trade-offs and transfers shall be prioritized; corresponding requests shall share the same priority number. Use <u>Form B</u> to list all trade-off/transfer proposals and <u>Form A</u> to request and justify a trade-off/transfer proposal. <u>Form A-Attachment</u> may be used to list multiple trade-off/transfer proposals.

In light of limited availability of general funds, departments should maximize efforts to use non-general funds to support their programs where appropriate or authorized.

3. Non-discretionary Expense Requests

Requests for the following <u>non-discretionary expenses</u> may be submitted by the appropriate departments:

Debt Service

BUF 721, BUF 725, BUF 728: Principal and interest on general obligation (G.O.) bonds

• Employee Fringe Benefits

BUF 741, BUF 745, BUF 748: Pension Accumulation, Social Security and Medicare

BUF 761, BUF 765, BUF 768: Employer-Union Health Benefits Trust Fund premiums for health insurance

Medicaid/QUEST

HMS 401: Health care payments

Use <u>Form B</u> to list all non-discretionary expense proposals and <u>Form A</u> to request and justify a non-discretionary expense proposal.

4. Non-General Fund Requests

In light of the limited availability of general funds, departments should maximize efforts to use non-general funds to support their programs where appropriate or authorized. Federal funds and other funding opportunities should be actively pursued.

a. Changes in MOF

A change in MOF may be proposed if:

- It does not result in requirements for additional direct or indirect general fund support to the department.
- It is consistent with the statutory purpose of the funds involved.
- Projected levels of fund receipts/revenues will be available under current statutes to accommodate the change in MOF.
- It is necessary to reflect the change in MOF for federal funds from MOF "N" (federal funds, formula grants) to MOF "P" (federal funds, competitive grants).

b. Requests for Special and Revolving Funds

Programs supported by special and revolving funds may submit requests for additional resource requirements. Requests may also be submitted to convert general funded programs to special or revolving funds. Sufficient revenues must be available to accommodate all such requests through the biennium and beyond as general funds will not be available to support any increases in program costs.

c. Requests for Appropriated Trust and Appropriated Federal Funds

Trust and federal fund ceilings may be increased as necessary to meet operational program needs if:

- Such increases require no general fund support.
- Sufficient revenues will be available to accommodate such budgeted increases through the biennium and beyond, as applicable.
- The increase will not result in additional direct or indirect general, special, or revolving fund support to the department.

Federal fund ceilings shall be adjusted, if necessary, to reflect the change in MOF for formula and competitive grants, more accurately relate federal grant award amounts to federal fund ceilings, reflect anticipated changes to

federal grant award levels, or add new or currently non-appropriated federal grants.

All non-general fund requests shall be prioritized with other budget requests, regardless of MOF; corresponding requests for non-general fund and general fund proposals shall share the same priority number. Use Form B to list all non-general fund proposals and Form A to request and justify a non-general fund proposal. Use Form FF to list all anticipated federal grant award amounts for FB 2013-15, regardless of whether a change in MOF or ceiling adjustment has been requested. A copy of each federal grant award shall be provided upon availability.

5. Operating Budget Requests - General Funds

General funds are severely limited and only the highest priority requests statewide can be accommodated. Therefore, departments should exercise prudence and restraint in submitting their general fund requests.

- a. Requests for additional general funds for <u>current</u> programs may be proposed, as deemed necessary, to meet immediate operational program needs based on the criteria below:
 - New Day Objectives.
 - Immediate operational needs with public or intradepartmental impact related to:
 - Health and safety
 - Statutory requirements or court mandates
 - o Direct public services
 - Department-wide impact
 - Immediate operational needs with statewide interdepartmental impact related to:
 - Direct support services to other State agencies
 - Revenue collection and processing
- Requests for additional general funds may also be proposed pursuant to specific legislation approved during the 2012 Legislative Session to effectuate transfers of programs between departments or to continue specified program activities.

All general fund requests shall be prioritized with other budget requests, regardless of MOF; corresponding requests for non-general fund and general fund proposals shall share the same priority number. Use Form B to list all

general fund proposals and <u>Form A</u> to request and justify a general fund proposal.

6. The Operating Budget shall conform to the following guidelines:

a. Funding of Positions

- Existing positions must be funded for the full year. This requirement also applies to vacant positions that departments choose to retain in their programs. Positions that are not funded should be eliminated.
- New positions shall be funded for a maximum of six months in the first year, then for the full year thereafter.
- As a cautionary note, departments should be aware that the Legislature has taken a strict view on unauthorized positions. For the current biennium, Section 119 of Act 164, SLH 2011, as amended by Act 106, SLH 2012, prohibits expenditures to fill any position not authorized by the Legislature, except for a limited number of cases. Therefore, departments should ensure that all necessary workforce requirements are reflected in their budgets.

For the purpose of complying with Section 119, "authorized by the legislature" are positions reflected in the budget tables as:

- i. Permanent or temporary positions
- ii. Lump sum funding authorizations for hourly or casual employees
- iii. Lump sum CIP funding for project funded positions
- b. <u>Labor Savings</u>, <u>Recurring Costs and Collective Bargaining</u>. Restoration of labor savings and increases for specific recurring costs and collective bargaining for Unit 7 are included in the budget ceilings for FY 14 and FY 15, as applicable. No other costs shall be included.

Use Form C to allocate labor savings, specific recurring costs and collective bargaining among program IDs and organization codes to establish appropriate base amounts.

c. Financing Agreements

Chapters 37 and 37D, HRS, provide separate requirements for the budgeting and management of *"financing agreements"* and related transactions.

A "financing agreement" includes any lease purchase agreement, installment sale agreement, loan agreement, line of credit, or other

agreement to finance the improvement, use, or acquisition of real or personal property that is or will be owned or operated by the State or any agency or to refinance any such previously executed financing agreement including certificates of participation relating thereto.

"Financing agreement" applies, but is not limited to, agreements involving tangible personal property, software (including software, training, and maintenance contracts related to the operation of computer equipment), fixtures, and property rights. (See Executive Memorandum (E.M.) No. 96-17, dated November 15, 1996, Relating to Financing Agreements.)

All funding for such financing transactions and liabilities, whether current or proposed, must be budgeted as a separate cost element in each fiscal year.

"Operating" cost categories must include a separate cost element for "current lease payments," in addition to the existing "personal services," "other current expenses," "equipment," and "motor vehicles." Note: Any lease purchase agreement, master lease agreement, installment sale agreement, or other similar financing agreement used to fund property rights, equipment, or motor vehicles, should be included on a separate Table "BK" for "current lease payments."

c. <u>Additional Guidelines</u>. Additional information and guidelines are provided in <u>Attachment 3</u> (*Additional Operating Budget Detail Guidelines for FB 2013-15 and the Planning Period*), which should be referenced for more specific details on the Operating Budget.

7. Operating Submission Requirements.

The following forms, as applicable, must be completed as part of your department's operating budget submission:

- a. Use <u>Form C</u> (Summary of Current Operating Budget) to provide a breakdown of the department's budget base in FY 14 and FY 15 by Program ID, Organization Code and MOF.
- b. Use Form A (Operating Budget Adjustment Request) to:
 - Request adjustments for FB 2013-15.
 - Identify details of plus or minus funding in requests for trade-offs/transfers. Use <u>Form A-Attachment</u> (FB 13-15 Operating Budget Trade-Off/Transfers) to list multiple trade-offs/transfers.

Budget information on Form A should be as detailed as possible to facilitate the update of BJ tables (to be completed if the request is approved in the budget act).

- c. Use Form B (Department Summary of Operating Budget Adjustment Requests) to list all budget adjustment requests of the department, by Program ID and Organization Code. List the requests by order of department priorities, with a separate priority order for each section (trade-off/transfers, non-discretionary and all other requests) with (1) indicating the "highest priority." Do not use duplicate or sub-priority numbers, such as 1A, 1B, etc., within a section; however, duplicate numbers may be used for corresponding trade-off/transfer requests or requests with multiple MOFs.
- d. An <u>updated six-year financial plan</u> shall be submitted for each special or revolving fund with related budget requests. The updated financial plan amounts should be consistent with those provided in the budget requests (operating and CIP) and in the Quarterly Update of Revenue Estimates. Discussion of assumptions used for revenue estimates should be provided.
- e. Use <u>Form FF</u> (*Department Summary of Federal Funds*) to list all federal grants by Program ID, organizational code and MOF for all programs which require federal fund ceilings for FB 2013-15. A copy of each federal grant award shall be provided upon availability.
- f. Departments should be prepared to initiate necessary legislation, or appropriate rule changes, to coincide with budget requests, as applicable.

B. <u>CAPITAL IMPROVEMENT BUDGET</u>

The focus of our New Day Work Projects capital improvement program is to improve the public infrastructure and the economic landscape. As such, priority will be given to "shovel ready" projects, such as major R&M projects and ongoing CIP projects, which can be completed within the next two years.

Budget requests may be submitted for CIP projects based on the following criteria:

- Provides public infrastructure improvements for:
 - o Telecommunications or information processing infrastructure
 - o Agricultural infrastructure
 - o Transportation infrastructure
- Provides affordable housing
- Improves energy efficiency or conservation
- Provides major R&M for a public or educational facility
- Addresses health and safety, statutory requirements or court mandates

Completes later phases of an ongoing CIP project

Departments are reminded that the capital improvement budget shall conform to the following guidelines:

- Major R&M includes projects that extend the useful life of a facility or provide for greater functional/operational efficiency through a significant improvement or upgrade. The life expectancy of the project should be generally over 15 years. Examples include: reroofing, air conditioning equipment, refurbishing of building space or building infrastructure, major improvements to sports facilities, and resurfacing.
- 2. There shall be no general funded (cash-funded) CIP requests.
- Departments are encouraged to identify and lapse projects with lower priority to ensure the availability of funds for other statewide capital needs. CIP trade-offs may also be proposed.
- 4. All requests will be reviewed and scrutinized for their impact on debt service and operating costs. Additional operating costs incurred as a result of CIP requests must be accommodated within your department's operating budget request.
- 5. To facilitate federal fund reporting requirements, federal funds shall be budgeted as follows:
 - Federal funds MOF "N"
 - Other federal funds MOF "P"

A list of federal grants from FFIS is attached for your reference. Federal grants on this list shall be budgeted as MOF "N"; all other grants shall be budgeted as MOF "P." Departments that did not receive an FFIS list but anticipate receiving federal grants in FB 2013-15, should budget those grants under MOF "P." Federal fund ceilings shall be requested to accurately reflect anticipated federal grant award amounts.

A listing of all federal grants (Form FF) shall be submitted for all programs which require federal fund appropriations for CIP for FB 2013-15. The listing shall include currently non-appropriated federal grants that are expected to be ongoing and, thus, shall be included in the FB 2013-15 Executive Biennium Budget. CIP budget requests shall be submitted, as appropriate.

- 6. Projects funded by "<u>financing agreements</u>" instead of long-term debt proceeds:
 - Whenever the financing transaction used in any project (or cost element therein) does not entail funding by G.O. bonds or other long-term debt, but entails a "financing agreement" as defined by Chapter 37D, HRS, the

portion thus financed shall be submitted as a separate and distinct project. The title of such a project shall refer to the financing mechanism as well as the project (e.g., "Lease-purchase of Land for Kamehameha Highway Extension," to be funded by special funds).

• When "financing agreements" are being considered, departments must inform B&F of such plans and obtain an initial consent regarding the appropriateness of such agreements.

Departments with projects funded by "financing agreements" instead of long-term debt proceeds should refer to additional guidelines in E.M. No. 96-17, dated November 15, 1996, for further clarification.

- 7. Departments requesting <u>CIP financed by special funds, revolving funds, or revenue bonds</u> must ensure that:
 - The public undertaking, so funded, will be self-supporting.
 - The responsible program will be able to impose appropriate rates and charges to accommodate the cost of the undertaking, including payment of principal and interest.
 - A special fund has been authorized to provide dedicated funds for such purposes.

Departments should consider the impact such authorizations would have on their departmental special fund operating budget requirements and ceilings and should ensure that sufficient revenues are available to fund the related operating and CIP costs.

- 8. As appropriate, departments must ascertain the relationship between current and future facility costs (e.g., renovation, CIP) associated with operating requests and vice-versa.
 - Departments are reminded to make the appropriate funding adjustments for operating costs associated with the lapsing of currently authorized CIP projects in this budget request.
- 9. Agencies should consider the feasibility of participating in the development of a joint use facility before requesting CIP funding for single agency facilities.
- 10. User and expending agencies of CIP which are funded by G.O. or G.O. Reimbursable (G.O.R.) bonds are reminded of compliance requirements of the Tax Reform Act of 1986, including amendments thereto. Form PAB (*Questionnaire G.O. Bond Fund Appropriations*) must be completed for every project to be funded with G.O. and G.O.R. bond funds. If assistance in completing this form is required, the Financial Administration Division of B&F should be contacted.

<u>CIP Submission Requirements</u>. CIP budget requests and/or adjustments shall be submitted according to the following procedures:

1. Form S (Department Summary of Proposed CIP Lapses and New CIP Requests) is used to summarize projected CIP requests and to identify appropriations for trade-off or lapsing. Requests on Form S shall be prioritized with (1) as "highest priority," and so on. Projects proposed for lapsing shall be prioritized with (1) as "first to be lapsed," and so on.

Detailed instructions to complete Form S may be found in Attachment 6.

- 2. <u>Tables P and Q (Capital Project Details)</u>, which are used to identify required appropriations and expected expenditures by MOF are required for each CIP budget request. <u>Table R (Capital Project Information and Justification Sheet)</u> should also be prepared to provide project justification for new projects or additional funding of currently requested or existing authorized projects.
 - a. All new CIP budget requests shall be inputted in eCIP and submitted on completed <u>Tables P, Q, and R</u>.
 - b. All CIP projects which were appropriated in recent budget acts are currently in eCIP. Please do not alter those records unless you are requesting to adjust (i.e., add funding and related expenditures for FB 2013-15) an existing project.
 - c. Each project description must begin by stating the cost elements requiring appropriations in the budget biennium.
- 3. For capital authorizations of projects with federal aid financing that are expected to lapse on June 30, 2016, the lapsing of all MOF (except for general funds and School Education Facilities Improvement Special Funds), may be prevented by including the following statement within each applicable project description if deemed appropriate pursuant to federal grant requirements:

"This project is deemed necessary to qualify for federal aid financing and/or reimbursement."

In addition, documentation of the source of federal funds must be included in Table R. Information shall include the source of grant, type of grant, federal contract agency, amount being sought, amount received in past, total funding cap on specific grant, and anticipated date for receipt of funds.

4. Form FF (*Department Summary of Federal Funds*) is used to list all federal grants for all programs which require federal fund appropriations for CIP for FB 2013-15. The listing shall include currently non-appropriated federal grants that are expected to be ongoing in FB 2013-15. A copy of the grant award shall also be provided upon availability.

5. For compliance with the Federal Tax Reform Act of 1986 and amendments thereto, <u>Form PAB</u> must be completed and submitted for every request funded by G.O. or G.O.R. bonds.

C. OTHER REQUIREMENTS

- Where program or budget requests entail coordination between programs or departments, participating agencies shall ensure that clear delineations of responsibility have been mutually established and are legally permissible; and that appropriate implementation and/or funding mechanisms are available, including the necessary budget language.
- 2. Special and other non-general funded departments and programs must conform to these budget submission requirements. Further, such departments and programs should be reminded of Section 37-52, HRS, which provides that "... departments and establishments shall not be authorized to make expenditures out of any special fund in excess of the monies available in the special fund." Operating and CIP budget requests, therefore, should not exceed anticipated total resources available in the (non-general) fund for the specified fiscal year. Any changes should be reported to B&F. A financial plan shall accompany the budget request of each special or revolving fund to verify the availability of adequate resources. Numbers should be consistent with those provided in the budget requests (operating and CIP) and in the Quarterly Update of Revenue Estimates.
- 3. State agencies contemplating the creation of new programs should be aware of Section 37-68(1), HRS, which requires departments to justify proposed requests for new programs by first demonstrating that such programs: a) are appropriate functions of State government, and b) can be implemented by government as cost-effectively as the private sector.
- 4. Departments and agencies are reminded that administration decisions to recommend approval of program and capital improvement requests shall be determined by the conformance of such requests with the overall theme, goals, objective, policies, and priority guidelines contained in Chapters 226 and 225M, HRS, Relating to State and Functional Plans.
- 5. Before submitting operating and capital budget requests for energy funding, departments and agencies shall consult with the energy coordinator at the Department of Business, Economic Development and Tourism for specific energy-related standards, guidelines, and goals pursuant to:
 - Administrative Directive No. 06-01 (Energy & Resource Efficiency and Renewable Energy & Resource Development).
 - State energy policies mandated by Act 96, SLH 2006; Acts 155 and 156, SLH 2009; Act 73, SLH 2010; and Act 165, SLH 2012.

All energy-related budget requests must be consistent with such standards, guidelines, and goals.

Attachment (Departments with FFIS-listed federal grants only)

Federal Fund Information For States (FFIS) - Federal Grants for Federal Fiscal Year 2013 (President's Budget)
FB 2013-15 Executive Budget Preparation
Note: Federal grants on this list shall be budgeted as MOF "N"; all others shall be budgeted as MOF "P"

	Expiration Date	9/30/2015	Permanently Authorized	Permanently Authorized	Permanently Authorized	9/30/2015	9/30/2015	9/30/2012	9/30/2012	9/30/2012	9/30/2012	9/30/2012	Permanently Authorized		9/30/2012	9/30/2012	Permanently Authorized	9/30/2015	9/30/1996			9/30/2003	9/30/2010	9/30/2014		7000/00/0	1007/0c/6	9/30/2007	9/30/2007	9/30/2007	9/30/2007	9/30/2007	9/30/2007	9/30/2007	9/30/2003	9/30/2007	End of school year 2014-20.	9/30/2003	9/30/2003	NA	9/30/2010	NA	9/30/2007	
	Authorizing Legislation	Healthy, Hunger-Free Kids Act of 2010 (P.L. 111-296)	Healthy, Hunger-Free Kids Act of 2010 (P.L. 111-296)	Healthy, Hunger-Free Kids Act of 2010 (P.L. 111-296)	Healthy, Hunger-Free Kids Act of 2010 (P.L. 111-296)	Healthy, Hunger-Free Kids Act of 2010 (P.L. 111-296)	Healthy, Hunger-Free Kids Act of 2010 (P.L. 111-296)	Food, Conservation, and Energy Act of 2008 (P.L. 110-246)	Food, Conservation, and Energy Act of 2008 (P.L. 110-246)	Food, Conservation, and Energy Act of 2008 (P.L. 110-246)	Food, Conservation, and Energy Act of 2008 (P.L. 110-246)	Food, Conservation, and Energy Act of 2008 (P.L. 110-246)	Healthy, Hunger-Free Kids Act of 2010 (P.L. 111-296)		Food and Nutrition Act of 2008 (P.L. 110–246)	Food, Conservation, and Energy Act of 2008 (P.L. 110-246)	Child Nutrition Act of 1966 (P.L. 89-642)	Healthy, Hunger-Free Kids Act of 2010 (P.L. 111-296)	The Coastal Zone Management Act of 1996 (P.L. 104-150)			Workforce Investment Act of 1998 (P.L. 105-220)	Assistive Technology Act of 2004 (P.L. 108-364)	Higher Education Opportunity Act (P.L. 110-315)		N= Childlet Bohind Act of 2004 (B) 107 110)	NO CITILA CELL DELINIA ACLIOI 2001 (F.L. 10/-110)	No Child Left Behind Act of 2001 (P.L. 107-110)	No Child Left Behind Act of 2001 (P.L. 107-110)	No Child Left Behind Act of 2001 (P.L. 107-110)	McKinney-Vento Homeless Education Assistance Impr Act of 2001 loart of the No Child Left Behind Act of 2001: P.L. 107-110)	No Child Left Behind Act of 2001 (P.L. 107-110)	No Child Left Behind Act of 2001 (P.L. 107-110)	No Child Left Behind Act of 2001 (P.L. 107-110)	The Rehabilitation Act (P.L. 93-112)	No Child Left Behind Act of 2001 (P.L. 107-110)	Higher Education Opportunity Act (P.L. 110-315)	The Rehabilitation Act (P.L. 93-112)	The Rehabilitation Act (P.L. 93-112)	Individuals with Disabilities Education Improvement Act of 2004 (P.L. 108-446)	Individuals with Disabilities Education Improvement Act of 2004 (P.L. 108-446)	Individuals with Disabilities Education Improvement Act of 2004 (P.1. 108-446)	No Child Left Behind Act of 2001 (P.L. 107-110)	
Discretionary	or Mandatory	Mandatory	Mandatory	Mandatory	Mandatory	Mandatory	Mandatory	Discretionary	Discretionary	Discretionary	Discretionary	Discretionary	Mandatory		Mandatory	Mandatory	Mandatory	Discretionary	Discretionary	Discretionary	Discretionary	Discretionary	Discretionary	Discretionary		O. Constitution of	Discretionary	Discretionary	Discretionary	Discretionary	Discretionary	Discretionary	Discretionary	Discretionary	Discretionary	Discretionary	Discretionary/ Mandatory	Mandatory	Discretionary	Discretionary	Discretionary	Discretionary	Discretionary	
	Formula or Program	Formula		Formula		Formula	Formula	Formula			Formula	Formula	Direct Payments		Formula	Project	Formula	Formula	Formula	Project	Project	Formula	Formula	Formula			rormula	Formula	Formula	Formula	Formula			Formula	Formula	Formula	Direct Payments	Formula		Formula	Project	Formula	Formula	
Executive	Agency	AGRICULTURE	AGRICULTURE	AGRICULTURE	AGRICULTURE	AGRICULTURE	AGRICULTURE		AGRICULTURE	AGRICULTURE	AGRICULTURE	AGRICULTURE	COMMERCE	COMMERCE	COMMERCE	EDUCATION	EDUCATION	EDUCATION		NOTEVOIG	DOCATION .	EDUCATION	EDUCATION	EDUCATION	FDUCATION	EDUCATION	EDUCATION	EDUCATION	EDUCATION	EDUCATION	EDUCATION	EDUCATION	EDUCATION	EDUCATION	EDUCATION	EDUCATION	EDUCATION	,						
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	Program	Child Nutrition - Adult & Child Care Food	Child Nutrition - Commodities	Child Nutrition - School Breakfast	Child Nutrition - School Lunch	Child Nutrition - State Admin Expenses	Child Nutrition - Summer Food Program	Coop State Research Coop Forestry	Coop State Research Hatch Act	Extension Service Expand Food & Nutrition	Extension Service Renewable Resources	Extension Service Smith Lever	Food Stamp Benefits		Food Stamp State Administration	Senior Farmer's Market Nutrition Program	Special Milk Program	WIC - Supplemental Feeding Program	Coastal Zone Management	EDA - Economic Adjustment	EDA - Technical Assistance	Adult Education Basic Grant	Assistive Technology State Grant Program	College Work-Study		Comm Cd (Title I) Local Cd. castion According	Collip cu (Title 1) - Local Education Agencies	Comp Ed (Title I) - Migrant	Comp Ed (Title I) - State School Improvement Grants	Comp Ed (Title I)- State Agency Neglect & Deling.	Education For Homeless Youth	English Literacy and Civics Education State Grants	Impact Aid - Basic Support Payments	Impact Aid - Special Education Payment	Independent Living	Language Acquis. Grants	Pell Grants	Rehab. Services - Basic State Grant	Services for Older Blind Individuals	Special Education Basic State Grant	Special Education Infants & Toddlers	Special Education Preschool Grants	State Grants for Improving Teacher Quality-SAHEs	State Grants for Improving Teacher Quality
	Program ID	EDN400	EDN400	EDN400	EDN400	EDN400	EDN400	UOH100	UOH100	UOH100	UOH100	UOH100	HMS903	HMS236, HMS903,	HMS904	LBR903NA	EDN400	HTH560	BED144	BED144	EDN500	EDN500	HMS802	UOH100,	UOH210, UOH700,	COLISCO EDAIJO	EDITO	EDN100	EDN100	EDN100	EDN200	EDN500	EDN100	EDN150	HMS802	EDN100	UOH100, UOH210, UOH700,	HMS802	HMS802	EDN150	HTH560	EDN150	UOH100	EDN100
State Expending					П	5 E (EDN)	6 E (EDN)	7 F (UOH)	8 F (UOH)	9 F (UOH)	10 F (UOH)	11 F (UOH)	12 K (HMS)				15 E (EDN)	16 H (HTH)	17 (B (BED)	18 B (BED)	19 E (EDN)	20 E (EDN)	21 K (HMS)	F (UOH)		22 24 26 26				27 E (EDN)	28 E (EDN)	Г		31 E (EDN)	32 K (HMS)	33 E (EDN)	F (UOH)	35 K (HMS)	36 K (HMS)	37 E (EDN)	٠ ا			41 E (EDN)

Federal Fund Information For States (FFIS) - Federal Grants for Federal Fiscal Year 2013 (President's Budget)
FB 2013-15 Executive Budget Preparation
Note: Federal grants on this list shall be budgeted as MOF "N"; all others shall be budgeted as MOF "P"

9/14/2012

Federal Fund Information For States (FFIS) - Federal Grants for Federal Fiscal Year 2013 (President's Budget)
FB 2013-15 Executive Budget Preparation
Note: Federal grants on this list shall be budgeted as MOF "N"; all others shall be budgeted as MOF "P"

		Evniration Date																																								Permanently Authorized		Permanently Authorized	Permanently Authorized	Permanently Authorized
		Authorizing legislation												000											in the state of th								TOTAL ON THE TOTAL								Eich and Wildlife Drograme Improvement and National Wildlife	Refuge System Centennial Act of 2000 (P.L. 106-408)	Fish and Wildlife Programs Improvement and National Wildlife	Refuge System Centennial Act of 2000 (P.L. 106-408)	Fish and Wildlife Programs Improvement and National Wildlife Refuee System Centennial Act of 2000 (P.L. 106-408)	National Historic Preservation Act of 1966 (P.L. 89-665)
		Discretionary or Mandatory	Discretionary	Discretionary	Discretionary			Mandatory	Discretionary	Discretionary	Discretionary	Discretionary	Discretionary	Discretionary	Mandatory	Mandatory	Discretionary	Discretionary	Discretionary	Discretionary	Mandatory/	Discretionary	Discretionary	Discretionary	Discretionary		Mandatory	Discretionary				Mandatory	Mandatory	Discretionary	Discretionary	Discretionary	Discretionary	Discretionary	Discretionary	Discretionary		Mandatory		Mandatory	Mandatory	Discretionary
		Formula or Program		Formula	Formula			Formula	Formula/Project	Project	Formula	Formula	Formula	Formula	Formula	Formula	Formula	Formula	Formula	Formula			Project	Project	Formula		Formula	Formula				Formula	Formula	Formula	Formula	Formula	Formula	Formula/Project	Project	Formula		Formula		Formula	Formula	/Project
		Agency	HEALTH AND HUMAN SERVICES	HEALTH AND HUMAN SERVICES	HEALTH AND HUMAN SERVICES			HEALTH AND HUMAN SERVICES	HEALTH AND HUMAN SERVICES	HEALTH AND HUMAN SERVICES	HEALTH AND HUMAN SERVICES	HEALTH AND HUMAN SERVICES	HEALTH AND HUMAN SERVICES	HEALTH AND HUMAN SERVICES	HEALTH AND HUMAN SERVICES	HEALTH AND HUMAN SERVICES	HEALTH AND HUMAN SERVICES	HEALTH AND HUMAN SERVICES	HEALTH AND HUMAN SERVICES	HEALTH AND HUMAN SERVICES		HEALTH AND HUMAN SERVICES	HEALTH AND HUMAN SERVICES	HEALTH AND HUMAN SERVICES	HEALTH AND HUMAN SERVICES		HEALTH AND HUMAN SERVICES	HEALTH AND HUMAN SERVICES				HEALTH AND HUMAN SERVICES	HEALTH AND HUMAN SERVICES	HEALTH AND HUMAN SERVICES	HOMELAND SECURITY	HUD	HUD	HUD	HUD	HUD		INTERIOR		INTERIOR	INTERIOR	INTERIOR
FFY 2013 President's	Budget (FFIS	cstimates - \$\$\$1 CEDA	288 93.59	477 93.63 H	760 93.052 H			22,236 93.658 H		2,384 93.217 H	300 93.15 H	1,303 93.889 H	5,008 93.568 H	2,138 93.994 H	36,646 93.778 H	898,008 93.778 H	2,171 93.958 H	472 93.053 H	150 93.991 H	105 93.043 H			93.566		4,162 93.917 H		7,459 93.667 H					98,905 93.558 H		93.041 108 93.042 H	3,433 97.042 H	414 14.231 H	2,975 14.239 H		10,031 14.872 H	22,686 14.850 H		3,581 15.605		715 15.611 IN	1.524 15.611	
ā.	8	Program	Community-Based Child Abuse Prevention	Devel Disabilities - Basic Support	Family Caregiver			Foster Care	Head Start	Health Services - Family Planning	Homeless Mental Health (PATH)	Hospital Preparedness Program	Low Income Home Energy Assistance	Maternal & Child Health Block Grant	Medicaid - Administration	Medicaid - Vendor Payments	Mental Health Block Grant	Nutrition Services Incentive Program	Preventive Health Rape Prevention and Education	Preventive Health Services		Promoting Safe and Stable Families	Refugee Assistance Cash & Medical	Refugee Assistance Social Services	Ryan White - HIV/AIDS Part B		Social Services Block Grant	Substance Abuse Prevent. & Treatment Block Grant				Temporary Assistance For Needy Families	Vaccines for Children	Vulnerable Elder Rights Protection Activities	Emergency Management Performance Grants	Emergency Solutions Grants - Nonentitlement (States)	HOME Investment Partnerships - Nonentitlement (States)	Housing Opportunities for Persons with AIDS	Public Housing Capital Fund	Public Housing Operating Fund		Fish & Wildlife - Fish Restoration		Fish & Wildlife - Hunter Safety	Fish & Wildlife - Wildlife Restoration	Historic Preservation Fund
		Program (D		нтн905	НТН904	HMS301, HMS303.	HMS901,	HMS904	903	HTH560	НТН420		HMS206,903				HTH420		HTH560					4		HMS301, HMS501			HMS236,	HMS301,	HMS305,		HTH131	НТН904		HMS224	BED160		HMS220		LNR 153,	LNR805		LNR 405		LNR 802
	State	APPIN	<u>=</u>	77 Н (НТН)	79 H (HTH)			80 K (HMS)		82 Н (НТН)		84 H (HTH)	85 K (HMS)	86 н (нтн)	87 K (HMS)	88 K (HMS)	- 1	90 Н (НТН)	91 H (HTH)	92 н (нтн)					96 Н (НТН)		97 K (HMS)	Π				99 K (HMS)		101 H (HTH)	102 G (DEF)	103 K (HMS)	104 B (BED)	105 K (HMS)	106 K (HMS)	107 K (HMS)		108 C (LNR)	\Box	109 C (LNR)	110 C (LNR)	

9/14/2012

Federal Fund Information For States (FHS) - Federal Grants for Federal Fiscal Year 2013 (President's Budget)
FB 2013-15 Executive Budget Preparation
Note: Federal grants on this list shall be budgeted as MOF "N", all others shall be budgeted as MOF "P"

			FFY 2013					
			President's					
State Expending	ð		Budget (FFIS Fstimates -	Executive		Discretionary		
Agency	y Program ID	Program	\$\$\$) CFDA	Agency	Formula or Program	or Mandatory	Authorizing Legislation	Expiration Date
							Consolidated Appropriations Act of 2012	
	LNR 402	State Wildlife Grants	441 15.634 INTERIOR	IOR	Formula	Discretionary	(P.L. 112-74, only authorized through annual appropriations process)	9/30/2012
	ATG 100 AC	Crime Victims Fund - Assistance	2,230 16.575 JUSTICE	B	Formula	Mandatory		
- 1	ATG100AC	Justice Assistance Grants		H	Formula	Discretionary		
	HMS501	Juvenile Accountability Block Grant	\neg	3	Formula	Discretionary	The state of the s	
1	HMS501	Juvenile Justice Formula Grants	677 16.540 JUSTICE	CE	Formula	Discretionary	of the control of the	
	ATG100AC	Res. Substance Abuse Trtmnt - State Prisoners	112 16.593 JUSTICE	3E	Formula	Discretionary		
118 V1 (PSD)	PSD900	State Criminal Alien Assistance Program	84 16.606 JUSTICE	35	Formula	Discretionary		
119 N (ATG)	ATG100AC	Violence Against Women	927 16.588 JUSTICE	30	Formula	Discretionary		
120 L (LBR)	LBR111PA	Community Service Employ for Older Americans	1,906 17.235 LABOR	*	Formula/Project	Discretionary	Older Americans Act of 2006 (P.L. 109-365)	9/30/2011
121 L (LBR)	LBR111PA	Disab. Veterans' Outreach Program	446 17.801 LABOR	ж.	Formula	Discretionary	Veterans' Benefits Act of 2010 (P.L. 111-275)	Permanently Authorized
122 L (LBR)	LBR111PA	Employment Service State Grants	2,580 17.207 LABOR	*	Formula	Discretionary	Wagner-Peyser Act as part of the Workforce Investment Act of 1998 (P.L. 105-220)	9/30/2004
123 L (LBR)	LBR111PA	Local Veterans Employment Representative Program	229 17.804 LABOR	*	Formula	Discretionary	Veterans' Benefits Act of 2010 (P.L. 111-275)	Permanently Authorized
124 L (LBR)	LBR111PA	UI State Administration Base Allocation	16,679 17.225 LABOR	*	Formula	Discretionary	Social Security Act (P.L. 74-271)	Permanently Authorized
125 L (LBR)	LBR111PA	Workforce Investment Act - Adult Training	2,354 17.258 LABOR	~	Formula	Discretionary	Workforce Investment Act of 1998 (P.L. 105-220)	9/30/2003
126 L (LBR)	LBR111PA	Workforce Investment Act - Dislocated Workers	2,532 17.278 LABOR	~	Formula	Discretionary	Workforce Investment Act of 1998 (P.I. 105-220)	9/30/2003
127 L (LBR)	LBR111PA	Workforce Investment Act - Youth Activities	2,244 17.259 LABOR	8	Formula	Discretionary	Workforce Investment Act of 1998 (P.L. 105-220)	9/30/2003
				NATL ENDOWMENT FOR			Department of the Interior and Related Agencies Appropriations Act, 1991,	
128 M (AGS)	AGS881	Natl. Endowment for the Arts- State Programs		THE ARTS & HUMANITIES	Formula	Discretionary	Arts, Humanities, and Museums Amendments of 1990 (P.L. 101-512)	9/30/1993
			45.129 45.130 45.149					
129 F (UOH)	UOH100	Natl Endowment for the Humanities	45.161 NATE 680 45.164 THE A	NATL ENDOWMENT FOR THE ARTS & HUMANITIES	Project	Discretionary	Department of the Interior and Related Agencies Appropriations Act, 1991, Arts. Humanities. and Museums Amendments of 1990 (P. l. 101-512)	9/30/1993
\neg	TONAC		1		riojest.	Disciplinal y	TAN MALL LINE	2,00,00,0
	TRN102, TRN114, TRN114, TRN161, TRN151, TRN153, TRN118,	All port improvement truggiann	29,673 CU.LUG	RAWSTOR IA LON		Uscrettonary	FAA Middernization and Reform Act of 2012	croz/se/s
130	TRN163, TRN104							
131 D (TRN)	Multiple	FHWA - Bridge Replacement & Rehabilitation	34,942 20.205 TRAN	TRANSPORTATION	Formula	Discretionary	Surface and Air Transportation Programs Extension Act of 2011 (P.L. 112-30)	3/31/2012
132 D (TRN)	Multiple	FHWA - Congestion Mitigation & Air Quality	10,658 20.205 TRAN	TRANSPORTATION	Formula	Discretionary	Surface and Air Transportation Programs Extension Act of 2011 (P.L. 112-30)	3/31/2012
	Multiple	FHWA - Equity Bonus	13,213 20.205 TRAN	TRANSPORTATION	Formula/Project	Discretionary	Surface and Air Transportation Programs Extension Act of 2011 (P.L. 112-30)	3/31/2012
	Multiple	FHWA - Highway Safety Improvement	6,534 20.205 TRAN	TRANSPORTATION	Formula	Discretionary	Surface and Air Transportation Programs Extension Act of 2011 (P.L. 112-30)	3/31/2012
135 D (TRN)	Multiple	FHWA - Interstate Maintenance	11,452 20.205 TRAN	TRANSPORTATION	Formula	Discretionary	Surface and Air Transportation Programs Extension Act of 2011 (P.L. 112-30)	3/31/2012
	Multiple	FHWA - Metropolitan Planning	1,850 20.205 TRAN	TRANSPORTATION	Formula	Discretionary	Surface and Air Transportation Programs Extension Act of 2011 (P.L. 112-30)	3/31/2012
- 1	Multiple	FHWA - National Highway System		TRANSPORTATION	Formula	Discretionary	Surface and Air Transportation Programs Extension Act of 2011 (P.L. 112-30)	3/31/2012
	Multiple	FHWA - Railway Highway Crossings	1,339 20.205 TRAN	TRANSPORTATION	Project	Discretionary	Surface and Air Transportation Programs Extension Act of 2011 (P.L. 112-30)	3/31/2012
139 C (LNR)	LNR 804	FHWA - Recreational Trails	1,169 20.219 TRAN	TRANSPORTATION	Formula	Discretionary	Surface and Air Transportation Programs Extension Act of 2011 (P.L. 112-30)	3/31/2012
140 D (TRN)	Multiple	FHWA - Safe Routes to School	T	TRANSPORTATION	Formula	Discretionary	Surface and Air Transportation Programs Extension Act of 2011 (P.L. 112-30)	3/31/2012
	Multiple	FHWA - Surface Transportation Program		TRANSPORTATION	Formula	Discretionary	Surface and Air Transportation Programs Extension Act of 2011 (P.L. 112-30)	3/31/2012
	TRN995	FTA - Bus and Bus Facilities		TRANSPORTATION	Project	Discretionary	Surface and Air Transportation Programs Extension Act of 2011 (P.L. 112-30)	3/31/2012
143 D (TRN)	TRN995	FTA - Capital Assistance for the Elderly and Disabled		TRANSPORTATION	Formula	Discretionary	Surface and Air Transportation Programs Extension Act of 2011 (P.L. 112-30)	3/31/2012
144 D (TRN)	TRN995	FTA - Capital Investment Grants (New Starts)		TRANSPORTATION	Project	Discretionary	Surface and Air Transportation Programs Extension Act of 2011 (P.L. 112-30)	3/31/2012
146 D (TRN)	TRN995	FTA - Job Access and Reverse Commute	611 20.516 TRAN	TRANSPORTATION	Formula	Discretionary	Surface and Air Transportation Programs Extension Act of 2011 (P.L. 112-30)	3/31/2012

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Note: Federal grants on this list shall be budgeted as MOF "N"; all others shall be budgeted as MOF "P"

	To a second and the s	Discretionary		2,380 20.600 TRANSPORTATION 5.302	2,380 20.600	State & Community Highway Safety	TRN597	D (TRN)
3/31/2012	Surface and Air Transportation Programs Extension Act of 2011 (P.L. 112-30)	Discretionary	Formula	1,701 20.509 TRANSPORTATION	1,701 20.509	FTA - Nonurbanized Area Formula	TRN995	D (TRN)
Expiration Date	Authorizing Legislation	Program or Mandatory	Formula or Program	Agency	\$\$\$) CFDA	Program	Program ID	\gency
		Discretionary		Executive	Estimates -			ending
					Budget (FFIS			State
					President's			
					CTO2 1 11			