

NEIL ABERCROMBIE
GOVERNOR



KALBERT K. YOUNG
DIRECTOR

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STATE OF HAWAII
DEPARTMENT OF BUDGET AND FINANCE

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EMPLOYEES' RETIREMENT SYSTEM
HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
OFFICE OF THE PUBLIC DEFENDER
PUBLIC UTILITIES COMMISSION

ADMINISTRATIVE AND RESEARCH OFFICE
BUDGET, PROGRAM PLANNING AND
MANAGEMENT DIVISION
FINANCIAL ADMINISTRATION DIVISION
OFFICE OF FEDERAL AWARDS MANAGEMENT

September 30, 2013

FINANCE MEMORANDUM

MEMO NO. 13-09

TO: All Department Heads

FROM: Kalbert K. Young
Director of Finance

SUBJECT: Sequestration Impact Funds

Act 134, SLH 2013, provides a general fund appropriation of \$15,000,000 to the Department of Budget and Finance (B&F) for State FY 14 to be used to mitigate reductions in federal funds for major, recurring federal awards to State agencies due to federal budget sequestration for Federal FY (FFY) 13 (October 1, 2012 to September 30, 2013). Section 29 of Act 134 specifies that the funds shall not be used for other purposes and that unexpended funds shall lapse to the general fund at the end of the fiscal year. Additionally, all transfers of these funds must be reported to the Legislature within ten days.

Pursuant to Section 29, transfers of these funds to State agencies shall be recommended by the Director of Finance and approved by the Governor. As such, agencies impacted by reductions to major, recurring federal awards due to federal budget sequestration in FFY 13 may submit requests for sequestration impact funds (SIF) to offset the impact of these reductions to direct public services.

Using the attached format (Form SI) to request SIF, State agencies should:

1. Determine if the federal award is a "major, recurring award" which was subject to sequester in FFY 13. B&F defines a "major, recurring award" as a federal award tracked by the Federal Fund Information for States (FFIS). The attached "FFIS List of Hawaii Grant Allocations for FFY 13" lists major, recurring awards and indicates if an award was subject to sequester.
2. Determine the sequestration reduction amount. You must provide documentation from the awarding federal agency stating the specific dollar amount or percentage of the reduction.

3. Identify the Program ID(s) impacted by the sequestration reduction. The SIF shall be transferred to this Program ID(s) if the request is approved.
4. Identify the impact of the sequester reduction, including, but not limited to:
 - Clients not serviced.
 - Services not provided.
 - Service levels reduced.
 - Adverse effects of the reduction.
 - Alternatives implemented to mitigate the impact.

A separate request should be submitted for each impacted federal award. State agencies should not, however, assume that State funds will support program costs if federal funds are no longer available.

For your information and use, electronic files of Form SI and the "FFIS List of Hawaii Grant Allocations for FFY 13" will be e-mailed to your budget staff by your B&F analyst. All requests for SIF should be submitted to B&F by Friday, October 11, 2013.

Should you have any questions regarding this matter, please contact Mr. Mark Anderson of B&F's Office of Federal Awards Management at 586-3035. Your prompt attention to this matter is appreciated.

Attachments: Form SI (Request for SIF)
FFIS List of Hawaii Grant Allocations for FFY 13

(Date)

TO: The Honorable Kalbert K. Young
Director of Finance

FROM: *(Department Head or Head of State Agency)*

SUBJECT: Request for Use of Sequestration Impact Funds

This memorandum is to request sequestration impact funds (SIF) for the following major, recurring award that has been reduced due to sequestration:

Program ID(s) Impacted by Reduction:	Appropriation Account(s) for this Award:
Award Title:	Award No.:
Award Amount:	Sequestration Impact Amount:
Amount of Federal Funds Received to Date:	Amount of SIF Funds Request:
Describe the impact of the reduction, including clients not serviced, services not provided, service levels reduced, and adverse effects of the reduction.	
Identify the alternatives implemented to mitigate these impacts.	

A copy of the FFY 2013 Grant Award Notice for the award identified above and the notice from the federal agency showing the specific amount of funds reduced by sequestration are attached. Please contact *(staff name and phone number)* should you have any questions.

I agree that the requested SIF funds will be expended only for purposes consistent with this sequestered federal award.	
<i>(Signature of Department or Agency Head)</i>	
<i>(Name of Department or Agency Head)</i>	Date

RECOMMENDATION:

APPROVAL

DISAPPROVAL

Director of Finance

Date

APPROVED

DISAPPROVED

Neil Abercrombie
Governor, State of Hawaii

Date

Attachment

FFIS LIST OF HAWAII GRANT ALLOCATIONS FOR FFY 13

(Amounts in thousands)		FY 2013 Post-Sequester vs. FY 2012									
State Expendig Agency	Program ID	Contact Name	CFDA	Program	Discretionary or Mandatory	Covered (C)/ Exempt (E) under Sequestration	FY 2012	FY 2013 Post-Sequester	Dollar (\$)	Percentage	
51	F (UOH)	UOH100	Dawn Kim	10.203	Coop State Research Hatch Act	Discretionary	C	1,603	1,482	-121	-7.54%
52	F (UOH)	UOH100	Dawn Kim	10.207	Coop State Research Animal Health/Disease	Discretionary	C	1	1	0	-7.54%
53	F (UOH)	UOH100	Dawn Kim	10.500	Extension Service Expand Food & Nutritio	Discretionary	C	350	323	-26	-7.54%
54	F (UOH)	UOH100	Arnold Hara	10.500	Extension Service Pest Management	Discretionary	C	0	0	0	#DIV/0!
55	F (UOH)	UOH100	Dawn Kim	10.500	Extension Service Renewable Resources	Discretionary	C	46	43	-3	-7.54%
56	F (UOH)	UOH100	Dawn Kim	10.500	State Grants for Improving Teacher Qualit	Discretionary	C	1,329	1,310	-19	-1.45%
57	F (UOH)	UOH100	Dawn Kim	84.367	State Grants for the Humanities	Discretionary	C	11,494	10,877	-616	-5.36%
58	F (UOH)	UOH100	Dawn Kim	45.129, 45.130, 4	Natl. Endowment for the Humanities	Discretionary	C	1,261	1,198	-63	-5.03%
59	F (UOH)	UOH100, UOH210, UOH700, UOH800	Dawn Kim	84.007	Supplemental Educ. Opportunity Grants	Discretionary	C	1,471	1,397	-74	-5.03%
60	F (UOH)	UOH100, UOH210, UOH700, UOH800	Dawn Kim	84.033	College Work-Study	Discretionary	C	2,171	2,062	-109	-5.03%
61	F (UOH)	UOH100, UOH210, UOH700, UOH800	Dawn Kim	84.063	Pell Grants	Discretionary/Mandatory	E	84,200	86,000	1,800	2.14%
62	F (UOH)	UOH800	John Morton	11.302	EDA - Planning	Discretionary	C	82	76	-6	-6.91%
63	F (UOH)	UOH800	Dawn Kim	84.048	Voc Ed - Basic State Grant	Discretionary	C	5,524	5,246	-277	-5.02%
64	G (DEF)	DEF 110	Evelyn Kobayashi	97.042	Emergency Management Performance Gr	Discretionary	C	3,433	3,257	-176	-5.12%
65	G (DEF)	DEF 110	Dee Cook	97.067	State Homeland Security Grant Program	Discretionary	C	2,801	2,715	-86	-3.08%
66	H (HTH)	HTH100	Kevin Nomura	93.917	Ryan White - HIV/AIDS Part B	Discretionary	C	3,661	3,477	-184	-5.03%
67	H (HTH)	HTH131	Andrea Becklund	93.069	CDC: State and Local Capacity	Discretionary	C	4,918	4,671	-247	-5.03%
68	H (HTH)	HTH131	Ronald Balajadia	93.268	CDC - Immunization Grants	Discretionary	C	3,339	3,171	-168	-5.03%
69	H (HTH)	HTH131	Andrea Becklund	93.268	Vaccines for Children	Mandatory	E	14,304	15,203	899	6.29%
70	H (HTH)	HTH131	Andrea Becklund	93.889	Hospital Preparedness Program	Discretionary	C	1,901	1,805	-96	-5.03%
71	H (HTH)	HTH420	Amy Yamaguchi	93.150	Homeless Mental Health (PATH)	Discretionary	C	300	285	-15	-5.03%
72	H (HTH)	HTH420	Amy Yamaguchi	93.958	Mental Health Block Grant	Discretionary	C	2,113	2,006	-106	-5.03%
73	H (HTH)	HTH440	Jan Nishimura	93.959	Substance Abuse Prevent. & Treatment B	Discretionary	C	7,576	7,195	-381	-5.03%
74	H (HTH)	HTH560	Dan Emecker	10.557	WIC - Supplemental Feeding Program	Discretionary	C	29,771	29,400	-371	-1.25%
75	H (HTH)	HTH560	Clayton Takemoto	84.181	Special Education Infants & Toddlers	Discretionary	C	2,170	2,061	-109	-5.03%
76	H (HTH)	HTH560	Leonard Young	93.217	Health Services - Family Planning	Discretionary	C	2,365	2,246	-119	-5.03%
77	H (HTH)	HTH560	Dana Apo	93.590	Community-Based Child Abuse Prevention	Discretionary	C	289	274	-15	-5.03%
78	H (HTH)	HTH560	Rose Marie Vergara	93.136	Preventive Health -- Rape Prevention and	Discretionary	C	145	258	113	77.43%
79	H (HTH)	HTH560	Danette Tomiyasu	93.994	Maternal & Child Health Block Grant	Discretionary	C	2,081	1,977	-105	-5.03%
80	H (HTH)	HTH840	Gordon Yamaguchi	66.001	EPA - State and Local Air Quality Manager	Discretionary	C	810	769	-41	-5.03%
81	H (HTH)	HTH840	Gordon Yamaguchi	66.419	EPA - Pollution Control (Sec. 106)	Discretionary	C	2,175	2,066	-109	-5.03%
82	H (HTH)	HTH840	Gordon Yamaguchi	66.432	EPA - Public Water System Supervision	Discretionary	C	477	453	-24	-5.03%
83	H (HTH)	HTH840	Gordon Yamaguchi	66.433	EPA - Underground Injection Control	Discretionary	C	57	54	-3	-5.03%
84	H (HTH)	HTH840	Gordon Yamaguchi	66.458	EPA - Clean Water SRF Grants	Discretionary	C	10,946	10,355	-591	-5.40%
85	H (HTH)	HTH840	Gordon Yamaguchi	66.460	EPA - Nonpoint Source (Sec. 319)	Discretionary	C	1,209	1,148	-61	-5.03%
86	H (HTH)	HTH840	Gordon Yamaguchi	66.468	EPA - Drinking Water SRF Grants	Discretionary	C	8,976	8,435	-541	-6.03%
87	H (HTH)	HTH840	Gordon Yamaguchi	66.700	EPA - Pesticides Enforcement	Discretionary	C	156	148	-8	-5.03%
88	H (HTH)	HTH840	Gordon Yamaguchi	66.801	EPA - Hazardous Waste Financial Assistant	Discretionary	C	417	396	-21	-5.03%
89	H (HTH)	HTH904	Wes Lum	93.043	Preventive Health Services	Discretionary	C	105	99	-5	-5.03%
90	H (HTH)	HTH904	Shannon Chun	93.044	Administration on Aging Support Services	Discretionary	C	1,823	1,736	-87	-4.79%
91	H (HTH)	HTH904	Shannon Chun	93.045	Administration on Aging Congregate Meal	Discretionary	C	2,182	2,077	-105	-4.79%
92	H (HTH)	HTH904	Shannon Chun	93.045	Administration on Aging Home Delivered	Discretionary	C	1,077	1,026	-52	-4.79%
93	H (HTH)	HTH904	Wes Lum	93.052	Family Caregiver	Discretionary	C	763	727	-37	-4.79%
94	H (HTH)	HTH904	Shannon Chun	93.053	Nutrition Services Incentive Program	Discretionary	C	483	459	-24	-5.03%
95	H (HTH)	HTH904	Wes Lum	93.041 and 93.04	Vulnerable Elder Rights Protection Activit	Discretionary	C	109	103	-6	-5.16%

FFY LIST OF HAWAII GRANT ALLOCATIONS FOR FFY 13

(Amounts in thousands)		FY 2013 Post-Sequester vs. FY 2012									
State Expendig Agency	Program ID	Contact Name	CFDA	Program	Discretionary or Mandatory	Covered (C)/ Exempt (E) under Sequestration	FY 2012	FY 2013 Post-Sequester	Dollar (\$)	Percentage	
96	H (HTH)	HTH905	Waynette Cabral	93.630	Devel Disabilities - Basic Support	Discretionary	C	478	454	-24	-5.03%
97	H (HTH)	HTH907	Betty Wood	93.991	Preventive Health Block Grant	Discretionary	C	578	549	-29	-5.03%
98	J (JUD)	JUD310	Maureen Kiehm	93.597	Access and Visitation Grants	Mandatory	E	100	100	0	0.00%
99	K (HMS)	HMS 301.5	Kayle Perez	93.667	Social Services Block Grant	Mandatory	C	7,448	7,096	-353	-4.73%
100	K (HMS)	HMS206.9	Pankaj Bhanot	93.568	Low Income Home Energy Assistance	Discretionary	C	6,107	5,800	-307	-5.03%
101	K (HMS)	HMS220	Clarence Allen or Charles Itliong	14.850	Public Housing Operating Fund	Discretionary	C	19,767	20,270	503	2.55%
102	K (HMS)	HMS220	Clarence Allen or Charles Itliong	14.872	Public Housing Capital Fund	Discretionary	C	9,220	8,756	-464	-5.03%
103	K (HMS)	HMS224	Pankaj Bhanot	14.231	Emergency Solutions Grants - Nonentitled	Discretionary	C	421	400	-21	-5.03%
104	K (HMS)	HMS224	Pankaj Bhanot	14.241	Housing Opportunities for Persons with A	Discretionary	C	655	622	-33	-5.03%
105	K (HMS)	HMS236.3	Pankaj Bhanot	93.558	Temporary Assistance For Needy Families	Mandatory	E	98,905	98,905	0	0.00%
106	K (HMS)	HMS236.3	Pankaj Bhanot	93.575	Child Care & Devel. Block Grant	Discretionary	E	7,683	7,465	-218	-2.84%
107	K (HMS)	HMS236.3	Pankaj Bhanot	93.596	Child Care Entitle. Mandatory & Matching	Mandatory	E	11,911	11,911	0	0.00%
108	K (HMS)	HMS236.9	Pankaj Bhanot	10.561	Food Stamp State Administration	Mandatory	E	14,679	15,167	488	3.32%
109	K (HMS)	HMS237.9	Pankaj Bhanot	10.561	Food Stamp Employment and Training Pro	Mandatory	E	1,211	1,301	91	7.51%
110	K (HMS)	HMS301	Kayle Perez	93.556	Promoting Safe and Stable Families	Mandatory/Discretionary	C	979	929	-50	-5.09%
111	K (HMS)	HMS301	Kayle Perez	93.599	Chafee Education and Training Vouchers	Discretionary	C	132	126	-7	-5.03%
112	K (HMS)	HMS301	Kayle Perez	93.669	CAPTA State Grants	Discretionary	C	145	138	-7	-5.03%
113	K (HMS)	HMS301	Kayle Perez	93.671	Battered Women's Shelters	Discretionary	C	845	802	-42	-5.03%
114	K (HMS)	HMS301	Kayle Perez	93.674	Chafee Foster Care Independence	Mandatory	E	500	500	0	0.00%
115	K (HMS)	HMS301.3	Kayle Perez	93.658	Foster Care	Mandatory	E	22,128	22,236	108	0.49%
116	K (HMS)	HMS301.3	Kayle Perez	93.659	Adoption Assistance	Mandatory	E	14,661	15,402	741	5.05%
117	K (HMS)	HMS301.9	Kayle Perez	93.645	Child Welfare Services	Discretionary	C	1,116	1,059	-56	-5.03%
118	K (HMS)	HMS302.9	Pankaj Bhanot	93.600	Head Start	Discretionary	C	25,675	24,492	-1,184	-4.61%
119	K (HMS)	HMS401	Myrna Maramag	93.767	Children's Health Insurance Program	Mandatory	E	34,803	31,073	-3,730	-10.72%
120	K (HMS)	HMS501	David Hipp	16.523	Juvenile Accountability Block Grant	Discretionary	C	173	133	-40	-23.26%
121	K (HMS)	HMS501	David Hipp	16.540	Juvenile Justice Formula Grants	Discretionary	C	400	407	7	1.68%
122	K (HMS)	HMS802	Shawn Yoshimoto	84.126	Rehab. Services - Basic State Grant	Mandatory	C	11,755	11,587	-168	-1.43%
123	K (HMS)	HMS802	Shawn Yoshimoto	84.169	Independent Living	Discretionary	C	312	296	-16	-5.03%
124	K (HMS)	HMS802	Shawn Yoshimoto	84.177	Services for Older Blind Individuals	Discretionary	C	225	214	-11	-5.03%
125	K (HMS)	HMS802	Shawn Yoshimoto	84.224	Assistive Technology State Grant Program	Discretionary	C	438	416	-22	-5.03%
126	K (HMS)	HMS902	Myrna Maramag	93.778	Medicaid - Administration	Mandatory	E	35,104	36,569	1,465	4.17%
127	K (HMS)	HMS902	Myrna Maramag	93.778	Medicaid - Vendor Payments	Mandatory	E	780,118	816,880	36,762	4.71%
128	K (HMS)	HMS903	Pankaj Bhanot	10.551	Food Stamp Benefits	Mandatory	E	453,331	408,202	-45,129	-9.95%
129	K (HMS)	LBR111PA	Elaine Young	84.187	Supported Employment State Grants	Discretionary	C	300	285	-15	-5.03%
130	L (LBR)	LBR111PA	Elaine Young	17.207	Employment Service State Grants	Discretionary	C	2,474	2,348	-126	-5.10%
131	L (LBR)	LBR111PA	Elaine Young	17.225	UI State Administration Base Allocation	Discretionary	C	18,018	16,009	-2,010	-11.15%
132	L (LBR)	LBR111PA	Elaine Young	17.235	Community Service Employ for Older Ame	Discretionary	C	1,906	1,810	-96	-5.03%
133	L (LBR)	LBR111PA	Elaine Young	17.258	Workforce Investment Act - Adult Training	Discretionary	C	2,358	2,277	-81	-3.44%
134	L (LBR)	LBR111PA	Elaine Young	17.259	Workforce Investment Act - Youth Activiti	Discretionary	C	2,244	2,179	-65	-2.89%
135	L (LBR)	LBR111PA	Elaine Young	17.278	Workforce Investment Act - Dislocated W	Discretionary	C	2,544	2,653	109	4.29%
136	L (LBR)	LBR111PA	Elaine Young	17.801	Disab. Veterans' Outreach Program	Discretionary	C	297	282	-15	-5.03%
137	L (LBR)	LBR111PA	Elaine Young	17.804	Local Veterans Employment Representati	Discretionary	C	332	315	-17	-5.03%
138	L (LBR)	LBR903NA	En Young	10.568	TEFAP - Emergency Food Asst. Administra	Discretionary	C	138	132	-7	-4.81%
139	L (LBR)	LBR903NA	En Young	10.569	TEFAP - Emergency Food Asst. Commoditi	Mandatory	E	740	766	26	3.55%
140	L (LBR)	LBR903NA	En Young	10.576	Senior Farmer's Market Nutrition Program	Mandatory	C	543	476	-68	-12.48%
141	L (LBR)	LBR903NA	En Young	81.042	Weatherization Assistance Program	Discretionary	C	54	52	-3	-5.03%
142	L (LBR)	LBR903NA	En Young	93.566	Refugee Assistance Cash & Medical	Discretionary	C	15	16	1	9.43%
143	L (LBR)	LBR903NA	En Young	93.566	Refugee Assistance Social Services	Discretionary	C	75	71	-4	-5.00%
144	L (LBR)	LBR903NA	En Young	93.569	Community Services Block Grant	Discretionary	C	3,561	3,382	-179	-5.03%
145	M (AGS)	AGS881	Eva Laird Smith	45.024, 45.025	Natl. Endowment for the Arts- State Progr	Discretionary	C	678	644	-34	-5.03%
146	N (ATG)	ATG 100A	Shaleigh Tice	16.575	Crime Victims Fund - Assistance	Mandatory	C	2,230	2,117	-114	-5.10%
147	N (ATG)	ATG100AC	Shaleigh Tice	16.588	Violence Against Women	Discretionary	C	1,037	965	-72	-6.91%
148	N (ATG)	ATG100AC	Shaleigh Tice	16.593	Res. Substance Abuse Trtmt - State Priso	Discretionary	C	53	63	9	17.62%
149	N (ATG)	ATG100AC	Shaleigh Tice	16.738	Justice Assistance Grants	Discretionary	C	926	917	-9	-0.96%

FFIS LIST OF HAWAII GRANT ALLOCATIONS FOR FFY 13

(Amounts in thousands)										FY 2013 Post-Sequester vs. FY 2012	
State Expenditure Agency	Program ID	Contact Name	CFDA	Program	Discretionary or Mandatory	Covered (C)/ Exempt (E) under Sequestration	FY 2012	FY 2013 Post-Sequester	Dollar (\$)	Percentage	
150 N (ATG)	ATG500	Sheri Wang	93.558	Child Supp. Enforcement Fed Share Collected	Mandatory	E	-6,133	-6,080	53	-0.86%	
151 N (ATG)	ATG500	Sheri Wang	93.563	Child Supp. Enforcement Administration	Mandatory	E	14,001	13,380	-621	-4.44%	
152 V1 (PSD)	PSD900	Patricia Snyder	16.606	State Criminal Alien Assistance Program	Discretionary	C	197	196	-2	-0.77%	