

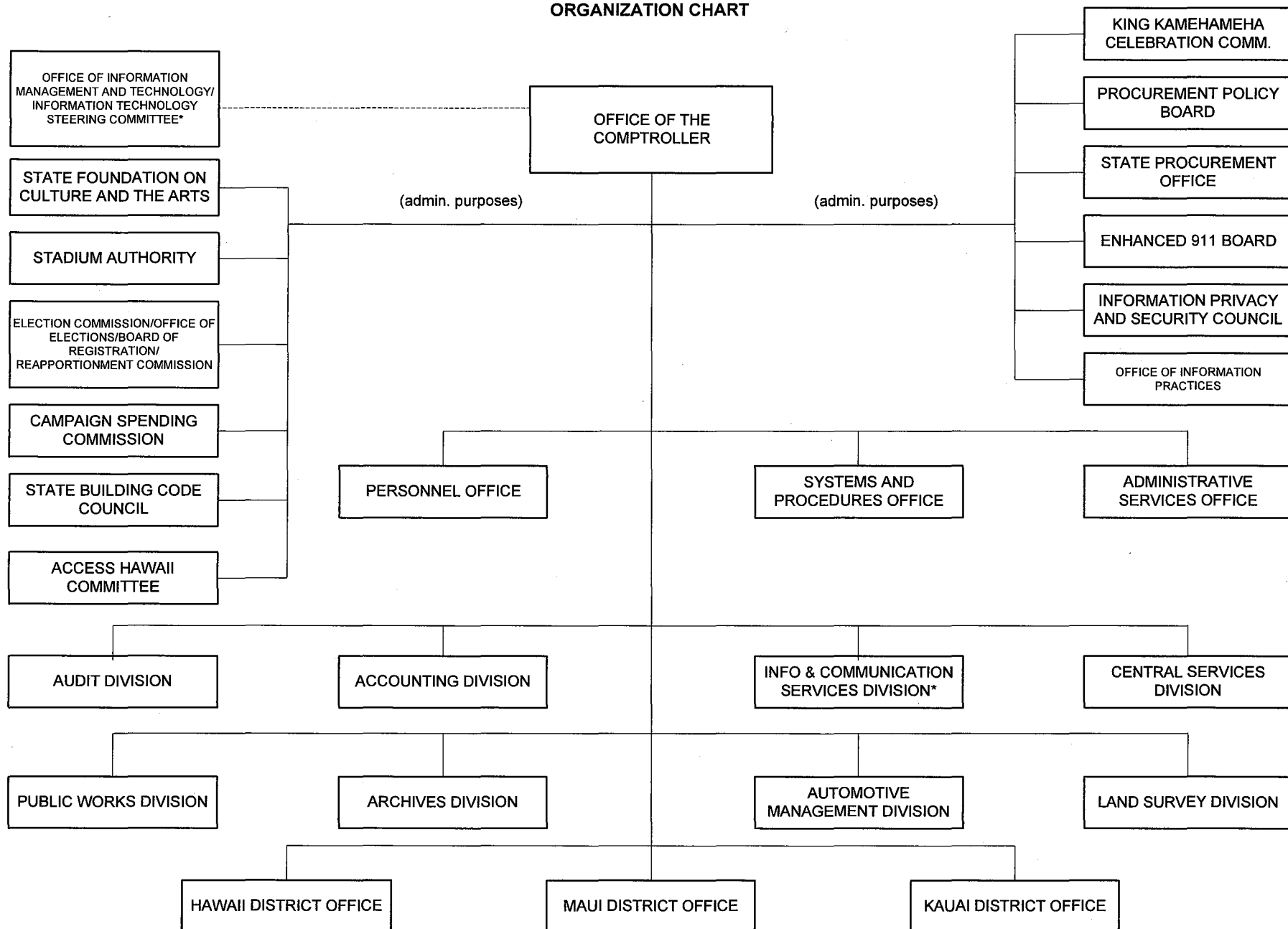


The Operating and Capital Budget - By Department



Department of Accounting and General Services

**STATE OF HAWAII
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES
ORGANIZATION CHART**



* Pursuant to Act 58, SLH 2016, the Office of Information Management and Technology (OIMT) and the Information and Communication Services Division (ICSD) was consolidated and renamed the Office of Enterprise Technology Services (OETS). OETS is under the direction of the Chief Information Officer. The reorganization to reflect the merger of OIMT and ICSD is expected to be completed in 2017.

DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES

Department Summary

Mission Statement

To provide the physical, financial, and technical infrastructure to support state departments and agencies in accomplishing their missions.

Department Goals

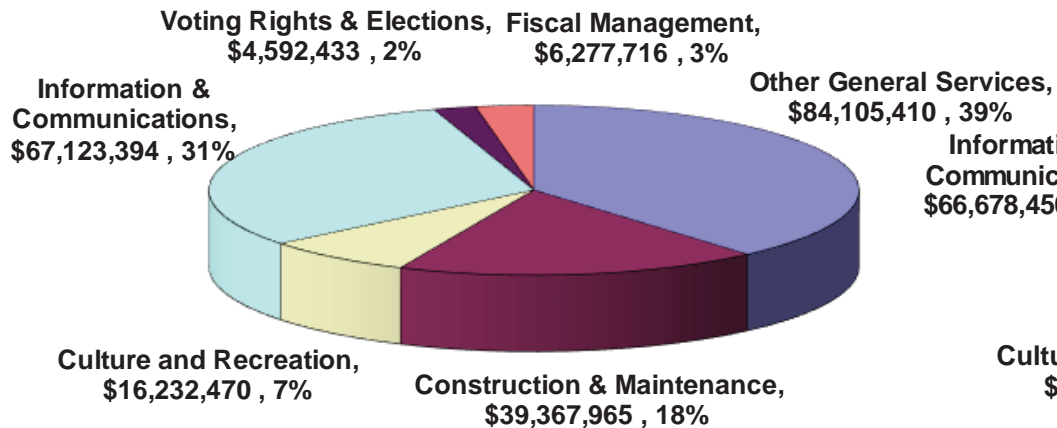
To strive for quality and consistency in the delivery of essential support services to other state departments and agencies. The department's activities reflect a continuing commitment towards cost efficiency, productivity, relevancy and timeliness of services.

Significant Measures of Effectiveness

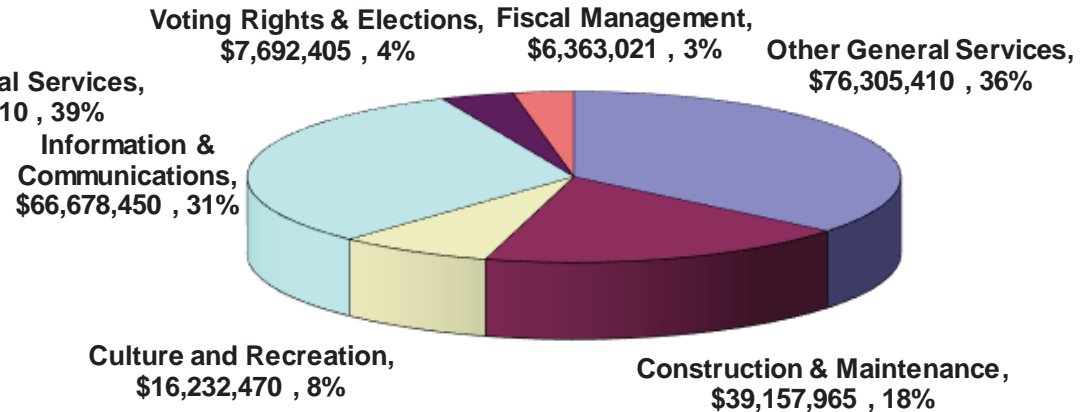
	<u>FY 2018</u>	<u>FY 2019</u>
1. Average in-house time to process payments to vendors (days)	5	5
2. Percentage of mainframe production jobs run on schedule	99	99
3. Average cost of change orders as a percentage of average actual construction cost	3	3

FB 2017-2019 Operating Budget by Major Program Area

FY 2018



FY 2019



DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES

MAJOR FUNCTIONS

- Maintains the State's accounting systems; records the State's financial transactions; verifies expenditures before payments; audits fiscal records of State agencies; and preparation of the State's Comprehensive Annual Financial Report.
- Coordinates and directs engineering, architectural, office leasing, and centralized services that include public building and school repair and maintenance (neighbor islands), custodial services, and grounds maintenance.
- Develops, implements, and manages statewide information technology governance, State information technology strategic plans, and technology standards.
- Administers the statewide information processing and telecommunication services and programs.
- Performs land survey work for government agencies.
- Preserves government records and historical material.
- Administers the State's risk management activities.
- Manages the State's motor pool and parking activities.
- Coordinates procurement activities under Chapter 103D and 103F, HRS.
- Manages and operates Aloha Stadium; guides and promotes culture, the arts, history and humanities.
- Directs the statewide elections systems; ensures full disclosure of campaign contributions and expenditures.
- Provides legal guidance and assistance on HRS Chapter 92F (UIPA) and part 1 of HRS Chapter 92 (Sunshine law).

MAJOR PROGRAM AREAS

The Department of Accounting and General Services has programs in the following major program areas:

Formal Education	AGS 102 Expenditure Examination	AGS 231 Central Services – Custodial
AGS 807 School Repair & Maintenance, Neighbor Island Districts	AGS 103 Recording and Reporting	AGS 232 Central Services – Grounds Maintenance
Culture and Recreation	AGS 104 Internal Post Audit	AGS 233 Central Services - Building Repairs and Alterations
AGS 818 King Kamehameha Celebration Commission	AGS 111 Archives – Records Management	AGS 240 State Procurement
AGS 881 State Foundation on Culture & the Arts	AGS 130 Enterprise Technology Services- Governance and Innovation	AGS 244 Surplus Property Management
AGS 889 Spectator Events and Shows – Aloha Stadium	AGS 131 Enterprise Technology Services – Operations and Infrastructure Maintenance	AGS 251 Automotive Management – Motor Pool
Individual Rights	AGS 203 State Risk Management and Insurance Administration	AGS 252 Automotive Management – Parking Control
AGS 105 Enforcement of Information Practices	AGS 211 Land Survey	AGS 871 Campaign Spending Commission
Government-Wide Support	AGS 221 Public Works – Planning, Design, & Construction	AGS 879 Office of Elections
AGS 101 Accounting Sys Dev & Maintenance	AGS 223 Office Leasing	AGS 891 Enhanced 911 Board
		AGS 901 General Administrative Services

**Department of Accounting and General Services
(Operating Budget)**

		Budget Base FY 2018	Budget Base FY 2019	FY 2018	FY 2019
Funding Sources:	Perm Positions	574.00	574.00	586.50	586.50
	Temp Positions	13.94	13.94	19.44	22.44
General Funds	\$	96,239,478	95,764,450	107,245,237	106,200,570
	Perm Positions	65.50	65.50	66.50	66.50
	Temp Positions	5.00	5.00	5.00	5.00
Special Funds	\$	24,854,911	24,854,911	32,701,843	24,901,843
	Perm Positions	5.00	5.00	5.00	5.00
	Temp Positions	1.00	1.00	1.00	1.00
Federal Funds	\$	856,496	856,496	856,496	856,496
	Perm Positions	-	-	-	-
	Temp Positions	-	-	-	-
Other Federal Funds	\$	606,936	606,936	606,936	606,936
	Perm Positions	5.00	5.00	-	-
	Temp Positions	1.00	1.00	1.00	1.00
Trust Funds	\$	1,239,420	4,814,420	507,502	4,082,502
	Perm Positions	42.00	42.00	42.00	42.00
	Temp Positions	-	-	-	-
Interdepartmental Transfers	\$	37,572,194	37,572,194	37,866,694	37,866,694
	Perm Positions	49.00	49.00	49.00	49.00
	Temp Positions	-	-	-	-
Revolving Funds	\$	37,914,680	37,914,680	37,914,680	37,914,680
		740.50	740.50	749.00	749.00
		20.94	20.94	26.44	29.44
Total Requirements		199,284,115	202,384,087	217,699,388	212,429,721

Major Adjustments in the Executive Budget Request: (general funds unless noted)

1. Adds \$2,412,483 in FY 18 and \$2,459,788 in FY 19 in the Accounting Systems Development and Maintenance program for on-going services for the new Payroll System & Time and Attendance System.
2. Reduces 5.00 permanent positions and \$731,918 in trust funds and adds 5.00 permanent positions and \$505,585 in both FY 18 and FY 19 to reflect changes in the means of financing for administrative expenses in the Campaign Spending Commission.
3. Adds 8.00 temporary positions in FY 18 and 11.00 temporary positions in FY 19, and \$2,117,251 in FY 18 and \$2,221,207 in FY 19 in the Office of Enterprise Technology Services (OETS) for staffing support and third party independent verification and validation analysis services for the new Payroll System & Time and Attendance System, and integration with the new Human Resources Management System.
4. Increases the Enhanced 911 Board Special Fund ceiling in FY 18 by \$7,800,000 to upgrade Computer Aided Dispatch software on Oahu and Maui.
5. Adds \$3,975,000 in FY 18 and FY 19 in OETS for the carrier circuit and collocation costs.
6. Adds \$200,000 in FY 18 and FY 19 in OETS for telecommunications site tower maintenance.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO:
PROGRAM TITLE:

DEPT OF ACCOUNTING AND GENERAL SERVICES

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
CURRENT LEASE PAYMENTS								
OTHER CURRENT EXPENSES	8,365,473	7,334,780	7,334,780	7,334,780	7,335	7,335	7,335	7,335
TOTAL CURRENT LEASE PAYMENTS COST	8,365,473	7,334,780	7,334,780	7,334,780	7,335	7,335	7,335	7,335
BY MEANS OF FINANCING								
GENERAL FUND	6,529,598	5,234,480	5,234,480	5,234,480	5,235	5,235	5,235	5,235
INTERDEPARTMENTAL TRANSFERS	1,835,875	2,100,300	2,100,300	2,100,300	2,100	2,100	2,100	2,100
OPERATING COST	711.50*	740.50*	749.00*	749.00*	749.0*	749.0*	749.0*	749.0*
	18.44**	20.94**	26.44**	29.44**	29.4**	29.4**	29.4**	29.4**
PERSONAL SERVICES	42,627,392	56,013,383	56,726,425	58,103,473	56,949	58,105	56,949	58,105
OTHER CURRENT EXPENSES	90,355,671	157,423,082	143,589,727	137,302,512	139,481	134,235	139,143	133,900
EQUIPMENT	1,329,590	7,371,756	7,694,056	7,334,556	7,332	7,332	7,332	7,332
MOTOR VEHICLES	2,154,245	3,005,000	2,354,400	2,354,400	2,354	2,354	2,354	2,354
TOTAL OPERATING COST	136,466,898	223,813,221	210,364,608	205,094,941	206,116	202,026	205,778	201,691
BY MEANS OF FINANCING								
	553.00*	574.00*	586.50*	586.50*	586.5*	586.5*	586.5*	586.5*
	11.44**	13.94**	19.44**	22.44**	22.4**	22.4**	22.4**	22.4**
GENERAL FUND	86,093,117	100,461,564	102,010,757	100,966,090	101,988	101,473	101,650	101,138
	64.00*	65.50*	66.50*	66.50*	66.5*	66.5*	66.5*	66.5*
	5.00**	5.00**	5.00**	5.00**	5.0**	5.0**	5.0**	5.0**
SPECIAL FUND	18,785,779	27,575,180	32,701,843	24,901,843	24,901	24,901	24,901	24,901
	5.50*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
FEDERAL FUNDS	700,069	16,045,465	856,496	856,496	857	857	857	857
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
OTHER FEDERAL FUNDS		606,936	606,936	606,936	607	607	607	607
	5.00*	5.00*	*	*	*	*	*	*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
TRUST FUNDS	766,287	4,806,556	507,502	4,082,502	4,082	507	4,082	507
	35.00*	42.00*	42.00*	42.00*	42.0*	42.0*	42.0*	42.0*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	9,171,345	35,801,763	35,766,394	35,766,394	35,766	35,766	35,766	35,766

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO:
PROGRAM TITLE:

DEPT OF ACCOUNTING AND GENERAL SERVICES

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
	49.00*	49.00*	49.00*	49.00*	49.0*	49.0*	49.0*	49.0*
	**	**	**	**	**	**	**	**
REVOLVING FUND	20,950,301	38,515,757	37,914,680	37,914,680	37,915	37,915	37,915	37,915
CAPITAL IMPROVEMENT COSTS								
PLANS	16,162,000	5,889,000	7,729,000	7,035,000	6,852	6,852	7,181	7,181
LAND ACQUISITION	11,002,000	4,000	3,000	3,000	3	3	2	2
DESIGN	1,255,000	9,902,000	3,405,000	3,309,000	2,796	2,699	2,939	2,939
CONSTRUCTION	21,093,000	28,175,000	30,036,000	29,179,000	37,689	29,186	33,901	33,901
EQUIPMENT	13,000	12,508,000	4,413,000	512,000	511	512	561	561
TOTAL CAPITAL EXPENDITURES	49,525,000	56,478,000	45,586,000	40,038,000	47,851	39,252	44,584	44,584
BY MEANS OF FINANCING								
GENERAL FUND		5,836,000	6,128,000	6,434,000	6,754	6,754	7,084	7,084
G.O. BONDS	49,525,000	50,642,000	39,458,000	33,604,000	41,097	32,498	37,500	37,500
TOTAL PERM POSITIONS	711.50*	740.50*	749.00*	749.00*	749.0*	749.0*	749.0*	749.0*
TOTAL TEMP POSITIONS	18.44**	20.94**	26.44**	29.44**	29.4**	29.4**	29.4**	29.4**
TOTAL PROGRAM COST	194,357,371	287,626,001	263,285,388	252,467,721	261,302	248,613	257,697	253,610

Department of Accounting and General Services
(Capital Improvements Budget)

	<u>FY 2018</u>	<u>FY 2019</u>
Funding Sources:		
General Funds	6,128,000	6,434,000
General Obligation Bonds	46,500,000	30,000,000
Total Requirements	<u>52,628,000</u>	<u>36,434,000</u>

Highlights of the Executive CIP Budget Request: (general obligation bonds unless noted)

1. Lapses unexpended \$8,000,000 in FY 18, in the Public Works Division (PWD) for CIP program staff costs, Statewide. Funds were authorized in Act 119, SLH 2015, as amended by Act 124, SLH 2016.
2. Adds \$6,128,000 in FY 18 and \$6,434,000 in FY 19 in general funds in the PWD for CIP program staff costs, Statewide.
3. Adds \$10,000,000 in FY 18 and FY 19 in the PWD for lump sum maintenance of existing facilities, PWD, Statewide.
4. Adds \$5,000,000 in FY 18 and FY 19 in the Enterprise Technology Services (ETS) program for lump sum health and safety, Information and Communications Services Division, Statewide.
5. Adds \$15,200,000 in FY 18 in the PWD for State Capitol building, rehabilitation of chambers/parking level waterproofing systems, Oahu.
6. Adds \$10,000,000 in FY 18 and \$9,000,000 in FY 19 in the Spectator Events and Shows - Aloha Stadium program for lump sum health and safety, Aloha Stadium, Oahu.
7. Adds \$400,000 in FY 18 and \$4,500,000 in FY 19 in the PWD for Washington Place health and safety and Queen's Gallery renovation, Oahu.
8. Adds \$1,000,000 in FY 18 in the Spectator Events and Shows - Aloha Stadium program for Aloha Stadium Optimization, Oahu.
9. Adds \$3,000,000 in FY 18 and \$1,500,000 in FY 19 for in the PWD for lump sum State office building remodeling, Statewide.
10. Adds \$1,000,000 in FY 18 in the PWD for lump sum advance planning, Statewide.
11. Adds \$900,000 in FY 18 in the ETS program for upgrade and expansion of critical data systems, Oahu.

STATE OF HAWAII

PROGRAM ID

PROGRAM STRUCTURE NO.

PROGRAM TITLE

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT IN THOUSANDS OF DOLLARS

REPORT B78

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DEPARTMENT OF ACCOUNTING AND GENERAL SER

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		BUDGET PERIOD							SUCCEED YEARS	
				COST ELEMENT/MOF	PROJECT TOTAL	PRIOR YRS	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21		FY 21-22
			PLANS	241,234	168,838	8,612	5,889	8,229	6,534	6,852	6,852	7,182	7,182	15,064
			LAND	12,463	12,433	2	4	3	3	3	3	3	3	6
			DESIGN	123,075	95,450	1,254	1,404	4,104	2,709	2,699	2,699	2,939	2,939	6,878
			CONSTRUCTION	1,097,134	778,785	20,854	27,966	38,879	26,676	28,689	28,689	33,899	33,899	78,798
			EQUIPMENT	45,198	24,487	11	15,509	1,413	512	511	511	561	561	1,122
			TOTAL	1,519,104	1,079,993	30,733	50,772	52,628	36,434	38,754	38,754	44,584	44,584	101,868
			GENERAL FUND	62,442	1,500		5,836	6,128	6,434	6,754	6,754	7,084	7,084	14,868
			G.O. BONDS	1,401,998	1,023,829	30,733	44,936	46,500	30,000	32,000	32,000	37,500	37,500	87,000
			REVENUE BONDS	12,000	12,000									
			SPECIAL FUND	21,755	21,755									
			PRIVATE CONTRI	6,661	6,661									
			REVOLVING FUND	14,248	14,248									



Operating Budget Details

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 07
PROGRAM TITLE: FORMAL EDUCATION

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	80.00*	87.00*	87.00*	87.00*	87.0*	87.0*	87.0*	87.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	3,963,237	4,742,015	5,114,777	5,114,777	5,115	5,115	5,115	5,115
OTHER CURRENT EXPENSES	1,535,655	2,061,626	1,836,626	1,836,626	1,837	1,837	1,837	1,837
EQUIPMENT	42,133	57,800	54,800	54,800	54	54	54	54
MOTOR VEHICLES	204,802	105,000						
TOTAL OPERATING COST	5,745,827	6,966,441	7,006,203	7,006,203	7,006	7,006	7,006	7,006
BY MEANS OF FINANCING	80.00*	80.00*	80.00*	80.00*	80.0*	80.0*	80.0*	80.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	4,560,531	5,138,941	5,215,769	5,215,769	5,216	5,216	5,216	5,216
	*	7.00*	7.00*	7.00*	7.0*	7.0*	7.0*	7.0*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	1,185,296	1,827,500	1,790,434	1,790,434	1,790	1,790	1,790	1,790
TOTAL PERM POSITIONS	80.00*	87.00*	87.00*	87.00*	87.0*	87.0*	87.0*	87.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	5,745,827	6,966,441	7,006,203	7,006,203	7,006	7,006	7,006	7,006

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 0701
PROGRAM TITLE: LOWER EDUCATION

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	80.00*	87.00*	87.00*	87.00*	87.0*	87.0*	87.0*	87.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	3,963,237	4,742,015	5,114,777	5,114,777	5,115	5,115	5,115	5,115
OTHER CURRENT EXPENSES	1,535,655	2,061,626	1,836,626	1,836,626	1,837	1,837	1,837	1,837
EQUIPMENT	42,133	57,800	54,800	54,800	54	54	54	54
MOTOR VEHICLES	204,802	105,000						
TOTAL OPERATING COST	5,745,827	6,966,441	7,006,203	7,006,203	7,006	7,006	7,006	7,006
BY MEANS OF FINANCING	80.00*	80.00*	80.00*	80.00*	80.0*	80.0*	80.0*	80.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	4,560,531	5,138,941	5,215,769	5,215,769	5,216	5,216	5,216	5,216
	*	7.00*	7.00*	7.00*	7.0*	7.0*	7.0*	7.0*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	1,185,296	1,827,500	1,790,434	1,790,434	1,790	1,790	1,790	1,790
TOTAL PERM POSITIONS	80.00*	87.00*	87.00*	87.00*	87.0*	87.0*	87.0*	87.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	5,745,827	6,966,441	7,006,203	7,006,203	7,006	7,006	7,006	7,006

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS807
 PROGRAM STRUCTURE NO: 070102
 PROGRAM TITLE: SCHOOL R&M, NEIGHBOR ISLAND DISTRICTS

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	80.00*	87.00*	87.00*	87.00*	87.0*	87.0*	87.0*	87.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	3,963,237	4,742,015	5,114,777	5,114,777	5,115	5,115	5,115	5,115
OTHER CURRENT EXPENSES	1,535,655	2,061,626	1,836,626	1,836,626	1,837	1,837	1,837	1,837
EQUIPMENT	42,133	57,800	54,800	54,800	54	54	54	54
MOTOR VEHICLES	204,802	105,000						
TOTAL OPERATING COST	5,745,827	6,966,441	7,006,203	7,006,203	7,006	7,006	7,006	7,006
BY MEANS OF FINANCING	80.00*	80.00*	80.00*	80.00*	80.0*	80.0*	80.0*	80.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	4,560,531	5,138,941	5,215,769	5,215,769	5,216	5,216	5,216	5,216
	*	7.00*	7.00*	7.00*	7.0*	7.0*	7.0*	7.0*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	1,185,296	1,827,500	1,790,434	1,790,434	1,790	1,790	1,790	1,790
TOTAL PERM POSITIONS	80.00*	87.00*	87.00*	87.00*	87.0*	87.0*	87.0*	87.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	5,745,827	6,966,441	7,006,203	7,006,203	7,006	7,006	7,006	7,006

PROGRAM ID: AGS807
 PROGRAM STRUCTURE: 070102
 PROGRAM TITLE: SCHOOL REPAIR AND MAINTENANCE, NEIGHBOR ISLAND DISTRICTS

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
MEASURES OF EFFECTIVENESS								
1. % OF OUTSTDG WO VS 3 WKS OF INCOM WO-TARGET<100	110	124	95	95	95	95	95	95
2. % EMERGENCY WO RESPONSE W/IN 2 HRS-TARGET>90	99	100	100	100	100	100	100	100
3. % TROUBLE CALLS WO RESPSE W/IN 48 HRS-TARGET>90	99	100	95	95	95	95	95	95
4. % REG WK ORDRS LESS THAN 4 MOS OLD-TARGET, >90	94	94	95	95	95	95	95	95
PROGRAM TARGET GROUPS								
1. TOTAL NUMBER OF SCHOOL BUILDINGS	1806	2004	2004	2004	2004	2004	2004	2004
2. TOTAL NUMBER OF SCHOOL SITES	92	105	105	105	105	105	105	105
PROGRAM ACTIVITIES								
1. TOTAL NUMBER OF REGULAR WORK ORDERS RECEIVED	13205	12000	12000	12000	12000	12000	12000	12000
2. TOTAL NUMBER OF EMERGENCY WORK ORDERS RECEIVED	725	1000	1000	1000	1000	1000	1000	1000
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUE FROM OTHER AGENCIES: ALL OTHER	1,185	1,507	1,588	964	1,588	1,588	1,588	1,588
TOTAL PROGRAM REVENUES	1,185	1,507	1,588	964	1,588	1,588	1,588	1,588
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
ALL OTHER FUNDS	1,185	1,507	1,588	964	1,588	1,588	1,588	1,588
TOTAL PROGRAM REVENUES	1,185	1,507	1,588	964	1,588	1,588	1,588	1,588

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS807: SCHOOL R&M, NEIGHBOR ISLAND DISTRICTS

07 01 02

A. Statement of Program Objectives

The program will strive to provide timely, responsive, quality, cost effective, and innovative repair and maintenance services to public schools on the islands of Hawaii, Kauai, Maui, Molokai, and Lanai.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

Act 124, SLH 2016, approved seven positions, two for the Maui District and five for the Hawaii District. Funding by interdepartmental transfer funds for these seven positions was for half year.

This request is to fully fund the seven positions for both years in interdepartmental transfer funds: \$81,500 for the two Maui District positions and \$213,000 for the five Hawaii District positions. Once these positions are fully funded and filled, the AGS 807 program will be able to meet the Service Level Agreement (SLA) indicators.

C. Description of Activities Performed

The program is responsible for providing a safe and conducive learning environment for the public schools on the islands of Hawaii, Kauai, Maui, Molokai, and Lanai by providing administrative, technical and trade-related services to the Department of Education (DOE).

D. Statement of Key Policies Pursued

The program will strive to meet the four (4) SLA (between DAGS and the DOE) indicators.

E. Identification of Important Program Relationships

The effectiveness of this program is dependent upon a sustained and mutually cooperative relationship between the DOE and DAGS.

F. Description of Major External Trends Affecting the Program

Due to the enactment of Act 51, SLH 2004, funding for staff and service maintenance contracts was transferred to the DOE. The current state of the economy requires adjustments to the expenditures to remain fiscally viable.

G. Discussion of Cost, Effectiveness, and Program Size Data

Costs are controlled through price lists and competitive pricing as much as practicable. The use of the internal staff in lieu of private contractors helps to minimize repair costs. The program is measured by the number of school facilities serviced and the number of work orders completed.

H. Discussion of Program Revenues

Not applicable.

I. Summary of Analysis Performed

None.

J. Further Considerations

None.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 08
PROGRAM TITLE: CULTURE AND RECREATION

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	60.50*	60.50*	61.50*	61.50*	61.5*	61.5*	61.5*	61.5*
	3.00**	3.00**	3.00**	3.00**	3.0**	3.0**	3.0**	3.0**
PERSONAL SERVICES	5,922,356	6,963,973	7,067,254	7,067,254	7,067	7,067	7,067	7,067
OTHER CURRENT EXPENSES	6,556,428	9,512,216	9,162,216	9,162,216	9,162	9,162	9,162	9,162
EQUIPMENT	92,322	3,000	3,000	3,000	3	3	3	3
MOTOR VEHICLES	25,060							
TOTAL OPERATING COST	12,596,166	16,479,189	16,232,470	16,232,470	16,232	16,232	16,232	16,232
BY MEANS OF FINANCING	0.50*	0.50*	0.50*	0.50*	0.5*	0.5*	0.5*	0.5*
	**	**	**	**	**	**	**	**
GENERAL FUND	1,169,127	1,303,888	953,888	953,888	954	954	954	954
	55.00*	55.50*	56.50*	56.50*	56.5*	56.5*	56.5*	56.5*
	2.00**	2.00**	2.00**	2.00**	2.0**	2.0**	2.0**	2.0**
SPECIAL FUND	10,714,260	13,753,728	13,847,570	13,847,570	13,847	13,847	13,847	13,847
	5.00*	4.50*	4.50*	4.50*	4.5*	4.5*	4.5*	4.5*
	**	**	**	**	**	**	**	**
FEDERAL FUNDS	645,908	750,771	756,802	756,802	757	757	757	757
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
OTHER FEDERAL FUNDS		606,936	606,936	606,936	607	607	607	607
	*	*	*	*	*	*	*	*
TRUST FUNDS	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
	66,871	63,866	67,274	67,274	67	67	67	67
CAPITAL IMPROVEMENT COSTS								
PLANS		1,000	1,001,000	1,000	1	1	1	1
DESIGN		999,000	998,000	998,000	998	998	998	998
CONSTRUCTION		9,000,000	9,000,000	8,000,000	11,000	11,000	11,000	11,000
EQUIPMENT			1,000	1,000	1	1	1	1
TOTAL CAPITAL EXPENDITURES		10,000,000	11,000,000	9,000,000	12,000	12,000	12,000	12,000

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 08
PROGRAM TITLE: CULTURE AND RECREATION

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
BY MEANS OF FINANCING								
G.O. BONDS		10,000,000	11,000,000	9,000,000	12,000	12,000	12,000	12,000
TOTAL PERM POSITIONS	60.50*	60.50*	61.50*	61.50*	61.5*	61.5*	61.5*	61.5*
TOTAL TEMP POSITIONS	3.00**	3.00**	3.00**	3.00**	3.0**	3.0**	3.0**	3.0**
TOTAL PROGRAM COST	12,596,166	26,479,189	27,232,470	25,232,470	28,232	28,232	28,232	28,232

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 0801
PROGRAM TITLE: CULTURAL ACTIVITIES

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	22.00*	22.00*	23.00*	23.00*	23.0*	23.0*	23.0*	23.0*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
PERSONAL SERVICES	1,641,522	1,659,681	1,746,408	1,746,408	1,746	1,746	1,746	1,746
OTHER CURRENT EXPENSES	3,484,556	5,493,715	5,143,715	5,143,715	5,144	5,144	5,144	5,144
EQUIPMENT	38,342	3,000	3,000	3,000	3	3	3	3
TOTAL OPERATING COST	5,164,420	7,156,396	6,893,123	6,893,123	6,893	6,893	6,893	6,893
BY MEANS OF FINANCING	0.50*	0.50*	0.50*	0.50*	0.5*	0.5*	0.5*	0.5*
	**	**	**	**	**	**	**	**
GENERAL FUND	1,169,127	1,303,888	953,888	953,888	954	954	954	954
	16.50*	17.00*	18.00*	18.00*	18.0*	18.0*	18.0*	18.0*
	**	**	**	**	**	**	**	**
SPECIAL FUND	3,282,514	4,430,935	4,508,223	4,508,223	4,508	4,508	4,508	4,508
	5.00*	4.50*	4.50*	4.50*	4.5*	4.5*	4.5*	4.5*
	**	**	**	**	**	**	**	**
FEDERAL FUNDS	645,908	750,771	756,802	756,802	757	757	757	757
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
OTHER FEDERAL FUNDS		606,936	606,936	606,936	607	607	607	607
	*	*	*	*	*	*	*	*
TRUST FUNDS	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
	66,871	63,866	67,274	67,274	67	67	67	67
TOTAL PERM POSITIONS	22.00*	22.00*	23.00*	23.00*	23.0*	23.0*	23.0*	23.0*
TOTAL TEMP POSITIONS	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
TOTAL PROGRAM COST	5,164,420	7,156,396	6,893,123	6,893,123	6,893	6,893	6,893	6,893

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS881
 PROGRAM STRUCTURE NO: 080103
 PROGRAM TITLE: STATE FOUNDATION ON CULTURE AND THE ARTS

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	22.00*	22.00*	23.00*	23.00*	23.0*	23.0*	23.0*	23.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	1,574,651	1,595,815	1,679,134	1,679,134	1,679	1,679	1,679	1,679
OTHER CURRENT EXPENSES	3,484,556	5,493,715	5,143,715	5,143,715	5,144	5,144	5,144	5,144
EQUIPMENT	38,342	3,000	3,000	3,000	3	3	3	3
TOTAL OPERATING COST	5,097,549	7,092,530	6,825,849	6,825,849	6,826	6,826	6,826	6,826
BY MEANS OF FINANCING	0.50*	0.50*	0.50*	0.50*	0.5*	0.5*	0.5*	0.5*
	**	**	**	**	**	**	**	**
GENERAL FUND	1,169,127	1,303,888	953,888	953,888	954	954	954	954
	16.50*	17.00*	18.00*	18.00*	18.0*	18.0*	18.0*	18.0*
	**	**	**	**	**	**	**	**
SPECIAL FUND	3,282,514	4,430,935	4,508,223	4,508,223	4,508	4,508	4,508	4,508
	5.00*	4.50*	4.50*	4.50*	4.5*	4.5*	4.5*	4.5*
	**	**	**	**	**	**	**	**
FEDERAL FUNDS	645,908	750,771	756,802	756,802	757	757	757	757
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
OTHER FEDERAL FUNDS		606,936	606,936	606,936	607	607	607	607
TOTAL PERM POSITIONS	22.00*	22.00*	23.00*	23.00*	23.0*	23.0*	23.0*	23.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	5,097,549	7,092,530	6,825,849	6,825,849	6,826	6,826	6,826	6,826

PROGRAM ID: AGS881
 PROGRAM STRUCTURE: 080103
 PROGRAM TITLE: STATE FOUNDATION ON CULTURE AND THE ARTS

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
MEASURES OF EFFECTIVENESS								
1. NUMBER OF GRANTS AWARDED	75	75	75	75	75	75	75	75
2. NO. PERSONS IMPACTED BY SFCA BIENNIIUM GRANTS PROGR	865471	865500	800000	800000	800000	800000	800000	800000
3. NUMBER OF PROJ BENEFIT NI, RUR & UNSRV RES	85	80	80	80	80	80	80	80
4. NUMBER OF VISITORS TO HAWAII STATE ART MUSEUM	52025	35000	35000	35000	40000	40000	40000	40000
5. NO. OF WORKS OF ART ON DISPLAY	4613	4652	4691	4730	4769	4808	4847	4886
6. NO. OF STUDENTS IMPACTED	17982	19885	20000	20200	20400	20600	20800	21000
PROGRAM TARGET GROUPS								
1. RESIDENT POPULATION OF HAWAII (THOUSANDS)	1432	1432	1445	1458	1481	1493	1505	1517
2. RUR & UNSRV POP OF HAWAII (THOUSANDS)	447	447	451	455	477	481	485	488
3. SCHOOL POPULATION OF HAWAII (THOUSANDS)	181	180	181	181	181	181	181	181
4. CULTURAL AND ARTS ORGANIZATIONS	300	300	300	300	300	300	300	300
5. INDIVIDUAL ARTISTS	12000	12000	12000	12000	12000	12000	12000	12000
6. STATE FACILITY USERS (THOUSANDS)	57137	57140	57140	57140	57140	57140	57140	57140
PROGRAM ACTIVITIES								
1. ARTS IN EDUCATION (NO. OF PROJECTS FUNDED)	111	111	111	111	111	111	111	111
2. COMMUNITY ARTS (NO. OF PROJECTS FUNDED)	14	14	14	14	14	14	14	14
3. FOLK & TRADITIONAL ARTS (NO. OF PROJECTS FUNDED)	10	10	10	10	10	10	10	10
4. ART IN PUBLIC PLACES (NO. OF NEW ARTWORKS ACQ)	65	65	65	65	65	65	65	65
5. HAWAII STATE ART MUSEUM (NO. OF SCHOOLS SERVED)	16	16	16	16	16	16	16	16
6. ARTS RESIDENCIES (NO. OF SCHOOLS SERVED)	93	94	94	95	95	95	95	95
7. BIENNIIUM GRANTS	61	56	65	65	65	65	65	65
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	87	81	81	81	81	81	81	81
REVENUE FROM OTHER AGENCIES: FEDERAL	697	700	700	700	700	700	700	700
CHARGES FOR CURRENT SERVICES	41	23	2	4	4	4	4	4
NON-REVENUE RECEIPTS	5,374	3,448	3,468	3,468	3,468	3,468	3,468	3,468
TOTAL PROGRAM REVENUES	6,199	4,252	4,251	4,253	4,253	4,253	4,253	4,253
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
SPECIAL FUNDS	6,147	4,201	4,200	4,201	4,201	4,201	4,201	4,201
ALL OTHER FUNDS	52	51	51	52	52	52	52	52
TOTAL PROGRAM REVENUES	6,199	4,252	4,251	4,253	4,253	4,253	4,253	4,253

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS881: STATE FOUNDATION ON CULTURE AND THE ARTS

08 01 03

A. Statement of Program Objectives

The mission of the State Foundation on Culture and the Arts (SFCA) is to promote, perpetuate, preserve and encourage culture and the arts as central to the quality of life of the people of Hawai'i.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

Requests to enfold an Arts Program Specialist III permanent position (\$46,932 in Special funds for both years) in the program. The position is in support of the Art in Public Places Program and was approved by the Legislature in Act 180, SLH 2015.

The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

Activities performed include developing and maintaining the Art in Public Places Collection, operating the Hawai'i State Art Museum, purchase and display of visual art, administering the Biennium Grants Program that provides statewide community funding for arts programming, and conducting programs and initiatives in cultural preservation, arts education, and community development.

D. Statement of Key Policies Pursued

Programs in grants and cultural preservation are mandated through Chapter 9, HRS, for arts and cultural programming and Chapter 103-8.5, HRS, to develop and maintain the Art in Public Places Collection for the State. The Hawai'i State Art Museum was added to Chapter 103-8.5 in FY 2004. The programs support 12 tenets of the State Plan through contributing to a desired physical environment, viable economy, quality education and cultural enrichment.

The SFCA efforts in Arts Education center on administering implementation of the legislatively mandated ARTS FIRST Partnership and its strategic plan to integrate the arts into the public school curriculum. The SFCA Folk Arts Program conducts apprenticeship studies in Hawaii's traditional arts and implements initiatives to preserve culture, especially Hawaii's host culture. A museum education program

for children called Art Bento is expanding and welcomes hundreds of children and youth each year.

E. Identification of Important Program Relationships

The SFCA maintains important relationships with the National Endowment for the Arts, its federal funding resource, and many agencies, notably the Department of Education, Department of Human Services, Department of Business, Economic Development and Tourism, and the Hawai'i Tourism Authority. Strong partnerships also include the Hawaii Community Foundation, the Hawaii Arts Alliance, the University of Hawai'i and other community and cultural organizations.

F. Description of Major External Trends Affecting the Program

According to the Department of Labor Industrial Relations, the economic boom in construction is leading a statewide economic growth of 12.1% in FY 2017. Increased State construction leads to more qualifying building projects, thus increasing demand for Arts Program Specialist III Project Manager.

The SFCA also works closely with its regional affiliates through the Western States Arts Federation, which administers many of the SFCA's online programs and the National Assembly of State Arts Agencies, which advocates for state arts agencies in the Capitol.

G. Discussion of Cost, Effectiveness, and Program Size Data

The SFCA maintains a highly productive program that is dedicated to being responsive to public demands and public needs. Most of our programs have educational components and many target serving lower income populations and underserved areas of the state. For every dollar spent as part of a community grant, the recipient nonprofit match is close to \$34.00.

H. Discussion of Program Revenues

There is no way that the agency can retain its current programs and operations exclusively with any single funding source. Most of our Board and staff are not experienced fundraisers for government programs. Technical assistance in this area could greatly assist with programs services and enhance funding streams.

Program Plan Narrative

AGS881: STATE FOUNDATION ON CULTURE AND THE ARTS

08 01 03

I. Summary of Analysis Performed

Established in 1965, the SFCA Biennium Grants Program is supported with funds from the State, National Endowment for the Arts, and the Hawaii State Legislature. SFCA grants assist organizations statewide in the areas of Arts Education, Community Arts, Heritage and Preservation, Presentation and Performing Arts. The total audience reached through events and projects receiving SFCA support is expected to exceed one million people. Core programs in the traditional arts, arts in underserved communities, and ARTS FIRST initiatives, notably the model 40 year-old Artists in the Schools Program, have withstood drastic cuts to the agency, including a 67% cut to the Biennium Grants Program in FY 2012.

J. Further Considerations

The SFCA is using the auditor's report and the strategic plan to determine immediate and long-term priorities for the SFCA.

The SFCA has not lost sight of its purpose, its commitment, or its value to the people of Hawai'i, especially in supporting community programming, perpetuating the host culture, and educating our children and youth. As a State arts agency, we were founded on the principle that government has an important role in affirming and providing for quality in the lives of its people and that the standard of artistic contribution achieved is the measure of society's legacy to the future.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS818
 PROGRAM STRUCTURE NO: 080104
 PROGRAM TITLE: KING KAMEHAMEHA CELEBRATION COMMISSION

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	0.00*	0.00*	0.00*	0.00*	0.0*	0.0*	0.0*	0.0*
PERSONAL SERVICES	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
	66,871	63,866	67,274	67,274	67	67	67	67
TOTAL OPERATING COST	66,871	63,866	67,274	67,274	67	67	67	67
BY MEANS OF FINANCING	*	*	*	*	*	*	*	*
TRUST FUNDS	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
	66,871	63,866	67,274	67,274	67	67	67	67
TOTAL PERM POSITIONS	*	*	*	*	*	*	*	*
TOTAL TEMP POSITIONS	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
TOTAL PROGRAM COST	66,871	63,866	67,274	67,274	67	67	67	67

PROGRAM ID: AGS818
 PROGRAM STRUCTURE: 080104
 PROGRAM TITLE: KING KAMEHAMEHA CELEBRATION COMMISSION

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
MEASURES OF EFFECTIVENESS								
1. % OF MEDIA WRITE-UPS THAT INCL HAWN LANG-GOAL 100%	100	100	100	100	100	100	100	100
2. % OF MEDIA THAT UTILIZE CORR NATIVE HAWN-GOAL 100%	95	95	95	95	95	95	95	95
3. % OF CELEB EVTS OV 75% NATIVE HAWN CULT-GOAL 100%	100	100	100	100	100	100	100	100
4. NUMBER OF GRANTS FUNDED-GOAL 50%	100	100	50	50	50	50	50	50
5. % OF AT LST 1 EVENT ON EA MAJOR HAWN ISL-GOAL 100%	100	100	100	100	100	100	100	100
PROGRAM TARGET GROUPS								
1. RESIDENTS AND VISITORS (THOUSANDS)	1389	1389	1500	1500	1600	1600	1600	1600
PROGRAM ACTIVITIES								
1. LEI-DRAPING ON HAWAII & OAHU (NO. OF CEREM FUNDED)	3	3	3	3	3	3	3	3
2. PARADE ON HAWAII, OAHU, MAUI & KAUAI (NO. FUNDED)	5	5	5	5	5	5	5	5
3. NO. OF EVENTS HELD STATEWIDE (NOT INCL #1 & 2)	4	4	4	4	4	4	4	4
4. EDUC WORKSHOPS ON KAMEHAMEHA'S LIFE (NO. FUNDED)	2	2	2	2	2	2	2	2
5. CULTURAL WORKSHOPS ON PROTOCOL (NO. FUNDED)	4	4	4	4	4	4	4	4
6. CULTURAL WORKSHOPS ON PA'U RIDING (NO. FUNDED)	2	2	2	2	2	2	2	2
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY		1	1	1	1	1	1	1
NON-REVENUE RECEIPTS	76	200	200	200	200	200	200	200
TOTAL PROGRAM REVENUES	76	201	201	201	201	201	201	201
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
ALL OTHER FUNDS	76	201	201	201	201	201	201	201
TOTAL PROGRAM REVENUES	76	201	201	201	201	201	201	201

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS818: KING KAMEHAMEHA CELEBRATION COMMISSION

08 01 04

A. Statement of Program Objectives

To commemorate the legacy of King Kamehameha I through culturally-appropriate and culturally-relevant celebrations that are coordinated throughout various venues statewide.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

Grounded in Hawaiian language, tradition and culture, annual events are coordinated statewide: Lei draping of the Kamehameha statues in Honolulu, Hilo and Kohala; parades in Honolulu, Kohala, Kailua-Kona, Lahaina, and Kapaa; and hoolaule'a in Honolulu, Kohala, Hilo, Kailua-Kona and Kapaa.

D. Statement of Key Policies Pursued

The commissioners are appointed pursuant to Chapter 8-5, HRS, and are responsible for the supervision of staff's planning and coordination activities associated with the annual commemoration. The Commission is placed within the Department of Accounting and General Services for administrative purposes pursuant to said HRS statute. In support of Part I, Section 226-25, Hawaii State Plan, HRS, and the applicable sections of the Hawaii State Constitution, the program activities promote and perpetuate Hawaiian language and culture, while remembering and honoring Hawaii's greatest king, Kamehameha I.

E. Identification of Important Program Relationships

The program links State and county agencies cooperatively working together with private groups and organizations. These relationships are integral to the successful achieving of program objectives and the continued celebration of a 140-year-old holiday. Utilization of these effective relationships results in a cost-savings for the commission.

F. Description of Major External Trends Affecting the Program

The economic recession and legislative misinterpretation of Chapter 8-5,

HRS, resulted in the Commission receiving no public funding since FY 2010-2011. As a result, the Commission has had to solicit funds through grants and donations; however, these funds have been used for program events and as such, we are running in a deficit. If we do not receive a consistent and renewable funding source for the position salary, the Commission will not be able to operate past FY 16. The part-time staff position has not been filled since 2010, and at this writing there are only enough funds to pay for a staff position through the beginning of FY 16.

G. Discussion of Cost, Effectiveness, and Program Size Data

The statewide celebrations generate increased revenue for the State and the respective counties. Visitors state that the number one event attraction is the annual Kamehameha Day celebrations and consistent visitor numbers in June tracked by the Hawaii Tourism Authority support that result. With public contributions paying for salary only prior to FY 2010, the rest of the cost of the annual events were dependent upon private donations and grants. In the current fiscal year, with no public contributions to the Commission trust account for salary, the state will be reaping the benefits of the programs achieving successful results with no cost to it.

H. Discussion of Program Revenues

Program revenues used to come pursuant to Chapter 8-5, HRS, which states:

"(d) The commission may appoint and dismiss an arts program specialist and a part-time clerk typist, without regard to chapter 76, who shall serve at the commission's pleasure, and whose salaries shall be provided through fees, public contributions, and private donations."

And,

"(f) The comptroller shall account for all moneys appropriated by the legislature, may raise funds to defray administrative costs, and may accept donations of money and personal property on behalf of the commission; provided that all donations accepted from private sources shall be expended in the manner prescribed by the contributor, and all moneys received from all sources shall be deposited into the commission's trust account."

Program Plan Narrative

AGS818: KING KAMEHAMEHA CELEBRATION COMMISSION

08 01 04

However, since the 2009 Legislative Session, it is unclear how a legislative analyst made the incorrect interpretation to deny public contributions (e.g., general fund appropriations) to the Commission for staff salary or for program activities.

I. Summary of Analysis Performed

1. The program's activities bring in revenue for the state and the respective counties on each island that hold a celebration.
2. Appropriations from the general fund should be shared with the Commission to ensure program continuity and maintenance because the celebration events generate much-needed economic stimulus with visitor attendees; celebration vendors; community attendees; and effective government/private relationships.

J. Further Considerations

The Commission office has long been neglected with broken office equipment; outdated machines; and lack of adequate funding. In light of the revenues being generated by the celebrations statewide, it appears only fair that the program enjoy basic workplace necessities such as salary and equipment, in return.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 0802
PROGRAM TITLE: RECREATIONAL ACTIVITIES

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	38.50*	38.50*	38.50*	38.50*	38.5*	38.5*	38.5*	38.5*
	2.00**	2.00**	2.00**	2.00**	2.0**	2.0**	2.0**	2.0**
PERSONAL SERVICES	4,280,834	5,304,292	5,320,846	5,320,846	5,321	5,321	5,321	5,321
OTHER CURRENT EXPENSES	3,071,872	4,018,501	4,018,501	4,018,501	4,018	4,018	4,018	4,018
EQUIPMENT	53,980							
MOTOR VEHICLES	25,060							
TOTAL OPERATING COST	7,431,746	9,322,793	9,339,347	9,339,347	9,339	9,339	9,339	9,339
BY MEANS OF FINANCING								
	38.50*	38.50*	38.50*	38.50*	38.5*	38.5*	38.5*	38.5*
	2.00**	2.00**	2.00**	2.00**	2.0**	2.0**	2.0**	2.0**
SPECIAL FUND	7,431,746	9,322,793	9,339,347	9,339,347	9,339	9,339	9,339	9,339
CAPITAL IMPROVEMENT COSTS								
PLANS		1,000	1,001,000	1,000	1	1	1	1
DESIGN		999,000	998,000	998,000	998	998	998	998
CONSTRUCTION		9,000,000	9,000,000	8,000,000	11,000	11,000	11,000	11,000
EQUIPMENT			1,000	1,000	1	1	1	1
TOTAL CAPITAL EXPENDITURES		10,000,000	11,000,000	9,000,000	12,000	12,000	12,000	12,000
BY MEANS OF FINANCING								
G.O. BONDS		10,000,000	11,000,000	9,000,000	12,000	12,000	12,000	12,000
TOTAL PERM POSITIONS	38.50*	38.50*	38.50*	38.50*	38.5*	38.5*	38.5*	38.5*
TOTAL TEMP POSITIONS	2.00**	2.00**	2.00**	2.00**	2.0**	2.0**	2.0**	2.0**
TOTAL PROGRAM COST	7,431,746	19,322,793	20,339,347	18,339,347	21,339	21,339	21,339	21,339

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS889
 PROGRAM STRUCTURE NO: 080205
 PROGRAM TITLE: SPECTATOR EVENTS & SHOWS - ALOHA STADIUM

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	38.50*	38.50*	38.50*	38.50*	38.5*	38.5*	38.5*	38.5*
	2.00**	2.00**	2.00**	2.00**	2.0**	2.0**	2.0**	2.0**
PERSONAL SERVICES	4,280,834	5,304,292	5,320,846	5,320,846	5,321	5,321	5,321	5,321
OTHER CURRENT EXPENSES	3,071,872	4,018,501	4,018,501	4,018,501	4,018	4,018	4,018	4,018
EQUIPMENT	53,980							
MOTOR VEHICLES	25,060							
TOTAL OPERATING COST	7,431,746	9,322,793	9,339,347	9,339,347	9,339	9,339	9,339	9,339
BY MEANS OF FINANCING								
	38.50*	38.50*	38.50*	38.50*	38.5*	38.5*	38.5*	38.5*
	2.00**	2.00**	2.00**	2.00**	2.0**	2.0**	2.0**	2.0**
SPECIAL FUND	7,431,746	9,322,793	9,339,347	9,339,347	9,339	9,339	9,339	9,339
CAPITAL IMPROVEMENT COSTS								
PLANS		1,000	1,001,000	1,000	1	1	1	1
DESIGN		999,000	998,000	998,000	998	998	998	998
CONSTRUCTION		9,000,000	9,000,000	8,000,000	11,000	11,000	11,000	11,000
EQUIPMENT			1,000	1,000	1	1	1	1
TOTAL CAPITAL EXPENDITURES		10,000,000	11,000,000	9,000,000	12,000	12,000	12,000	12,000
BY MEANS OF FINANCING								
G.O. BONDS		10,000,000	11,000,000	9,000,000	12,000	12,000	12,000	12,000
TOTAL PERM POSITIONS	38.50*	38.50*	38.50*	38.50*	38.5*	38.5*	38.5*	38.5*
TOTAL TEMP POSITIONS	2.00**	2.00**	2.00**	2.00**	2.0**	2.0**	2.0**	2.0**
TOTAL PROGRAM COST	7,431,746	19,322,793	20,339,347	18,339,347	21,339	21,339	21,339	21,339

PROGRAM ID: AGS889
 PROGRAM STRUCTURE: 080205
 PROGRAM TITLE: SPECTATOR EVENTS AND SHOWS - ALOHA STADIUM

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
MEASURES OF EFFECTIVENESS								
1. EVENT DAYS AS % OF TOTAL DAYS FACILITIES AVAILABLE	61	55	55	55	55	55	55	55
2. REVENUE RECEIVED AS % OF TOTAL OPERATING REQ.	100	100	100	100	100	100	100	100
3. NO. OF EVENTS EXCEEDING 60% SEATING CAPACITY	1	1	1	1	1	1	1	1
4. AVERAGE ATTENDANCE AS % OF 50,000 SEATING CAPACITY	13	15	15	15	15	15	15	15
5. % OF REVENUE RECEIVED FROM PUBLIC SPONSORED EVENTS	85	85	85	85	85	85	85	85
6. % OF REVENUE RECEIVED FROM PRIV. SPONSORED EVENTS	15	15	15	15	15	15	15	15
PROGRAM TARGET GROUPS								
1. RESIDENT POPULATION, OAHU (THOUSANDS)	999	1006	1013	1020	1027	1034	1041	1048
PROGRAM ACTIVITIES								
1. NO. OF SPORTS EVENT DATES	60	55	55	55	55	55	55	55
2. NO. OF CULTURAL AND OTHER EVENT AND SHOW DATES	256	250	250	250	250	250	250	250
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	26	24	24	24	24	24	24	24
CHARGES FOR CURRENT SERVICES	6,868	7,228	7,154	7,161	7,261	7,261	7,261	7,261
NON-REVENUE RECEIPTS	7							
TOTAL PROGRAM REVENUES	6,901	7,252	7,178	7,185	7,285	7,285	7,285	7,285
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
SPECIAL FUNDS	6,901	7,252	7,178	7,185	7,285	7,285	7,285	7,285
TOTAL PROGRAM REVENUES	6,901	7,252	7,178	7,185	7,285	7,285	7,285	7,285

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS889: SPECTATOR EVENTS & SHOWS - ALOHA STADIUM

08 02 05

A. Statement of Program Objectives

To provide people of all ages with the opportunity to enrich their lives through attendance at spectator events and shows.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

This request is for two Capital Improvement Projects (CIP) funded by general obligation (G.O.) bond funds:

The Lump Sum Health and Safety, Aloha Stadium, Oahu, request of \$10,000,000 for FY 18 and \$9,000,000 for FY 19, addresses the stadium's on-going health & safety issues.

The Aloha Stadium, Optimization, Oahu, request of \$1,000,000 in FY 18 is for a study to initiate optimization work for the Aloha Stadium.

No new programs are being proposed at this time. The program complies with Section 37-68(1)(A)(B), Hawaii Revised Statutes (HRS).

C. Description of Activities Performed

- Conduct ongoing promotional programs to enhance, expand, and market the facility as a viable and multi-functional facility that is able to cater and accommodate a range of events and target groups.
- Provide ticket-selling services.
- Direct, control, and coordinate support activities relating to all events and shows.
- Provide public safety and security.
- Repair, maintain, and construct improvements to stadium and related facilities.
- Provide parking and maintain traffic controls within stadium premises.
- Provide leadership and managerial and administrative direction to stadium staff.

- Provide recommendations on vision, direction, and requirements to address major projects involving the Aloha Stadium and its property.

D. Statement of Key Policies Pursued

Key policies pursued by this program are to: (1) Direct available resources toward increasing and expanding utilization of the facility to accommodate a wide variety of events and shows; (2) Improve the efficiency and effectiveness of stadium operations; and (3) Maintain existing facilities as well as construct new improvements for the convenience and safety of the viewing public.

These key policies support Section 226-23, HRS, to: (1) "Provide a wide range of activities and facilities to fulfill the cultural, artistic, and recreation needs of all diverse and special groups effectively and efficiently."; and (2) "Enhance the enjoyment of recreational experiences through safety and security measures, educational opportunities, and improved facility design and maintenance."

E. Identification of Important Program Relationships

The Aloha Stadium has maintained a long-standing professional relationship with the University of Hawaii (UH) through utilization of the stadium facility. On September 18, 2006, the Stadium Authority approved UH with rent free utilization of the stadium facility.

To further promote a philosophy of support and growth to high schools and lower grade level schools and to increase participation and utilization of the facility, the Stadium Authority adopted rules that do not charge rent for these school-related sporting events.

F. Description of Major External Trends Affecting the Program

Major external trends directly and indirectly affecting the program include the Stadium's involvement in evaluating options for optimizing use of its existing resources, finalizing efforts to remove federal and city deed restrictions on Stadium property, interagency involvement with HART, Transit Oriented Development (TOD), and the City and County of Honolulu in establishing a rail transit station on Stadium property, as well as planning the overall development in and around the Stadium's property in partnership with TOD. Evaluating options to address the current

Program Plan Narrative

AGS889: SPECTATOR EVENTS & SHOWS - ALOHA STADIUM

08 02 05

condition of the existing Aloha Stadium facility and whether there are financially prudent options to consider in the long run.

G. Discussion of Cost, Effectiveness, and Program Size Data

Cost - The Aloha Stadium's total proposed FB 2017-2019 operating budget ceiling is \$18,678,694 to address recurring requisites of personnel, routine repair and maintenance, supplies, utilities, and other costs normally associated with the operation and general upkeep of the Aloha Stadium. This amount excludes funding for expenditures of an emergency or extraordinary nature such as corrosion control, renovations related to extending the useful life of the facility to address necessary structural and infrastructure repair and maintenance required to ensure the integrity of the facility and the safety of its patrons, required maintenance and improvements to the parking lot, replacement of seat frames, and replacement of the field turf.

H. Discussion of Program Revenues

Revenues for this program are derived from the following areas:

- Rental of stadium facilities;
- Revenue share from the food and beverage concessionaire;
- Income received from the operation of stadium's parking facility;
- Income from the sale of stadium's advertising inventory; and
- Fees collected from swap meet operations.

I. Summary of Analysis Performed

Per a Memorandum of Agreement between the Stadium Authority and HART, traffic and pedestrian studies are being conducted by HART to assess the impact that rail has on the surrounding area.

J. Further Considerations

In order to promote the Aloha Stadium as a competitive, large capacity facility for national and international spectator events, it is essential and fiscally prudent to address key renovation, repair, and maintenance projects that will sustain the facility's useful life, as well as address the essential health and safety issues of the general public.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 10
PROGRAM TITLE: INDIVIDUAL RIGHTS

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	0.00*	6.00*	8.50*	8.50*	8.5*	8.5*	8.5*	8.5*
PERSONAL SERVICES	0.00**	2.50**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
OTHER CURRENT EXPENSES		555,902	629,531	629,531	630	630	630	630
		22,324	22,324	22,324	22	22	22	22
TOTAL OPERATING COST	0	578,226	651,855	651,855	652	652	652	652
BY MEANS OF FINANCING								
	*	6.00*	8.50*	8.50*	8.5*	8.5*	8.5*	8.5*
	**	2.50**	**	**	**	**	**	**
GENERAL FUND		578,226	651,855	651,855	652	652	652	652
TOTAL PERM POSITIONS	*	6.00*	8.50*	8.50*	8.5*	8.5*	8.5*	8.5*
TOTAL TEMP POSITIONS	**	2.50**	**	**	**	**	**	**
TOTAL PROGRAM COST		578,226	651,855	651,855	652	652	652	652

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO:
PROGRAM TITLE:

AGS105
1002
ENFORCEMENT OF INFORMATION PRACTICES

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	0.00*	6.00*	8.50*	8.50*	8.5*	8.5*	8.5*	8.5*
	0.00**	2.50**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES		555,902	629,531	629,531	630	630	630	630
OTHER CURRENT EXPENSES		22,324	22,324	22,324	22	22	22	22
TOTAL OPERATING COST	0	578,226	651,855	651,855	652	652	652	652
BY MEANS OF FINANCING								
	*	6.00*	8.50*	8.50*	8.5*	8.5*	8.5*	8.5*
	**	2.50**	**	**	**	**	**	**
GENERAL FUND		578,226	651,855	651,855	652	652	652	652
TOTAL PERM POSITIONS	*	6.00*	8.50*	8.50*	8.5*	8.5*	8.5*	8.5*
TOTAL TEMP POSITIONS	**	2.50**	**	**	**	**	**	**
TOTAL PROGRAM COST		578,226	651,855	651,855	652	652	652	652

PROGRAM ID: AGS105
 PROGRAM STRUCTURE: 1002
 PROGRAM TITLE: ENFORCEMENT OF INFORMATION PRACTICES

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
MEASURES OF EFFECTIVENESS								
1. # CASES OPENED IN FY (COR, RFA, APP, ETC)	100	100	200	200	200	200	200	200
2. # CASES CLOSED IN FY (COR, RFA, APP, ETC)	100	100	240	240	240	240	240	240
3. # CASES PENDING AT END OF FY		100	100	100	100	100	100	100
4. # CASES MORE THAN 2 FY OLD EXCL LITIGATION		0	0	0	0	0	0	0
5. # OF CASES CLOSED IN SAME FY		150	150	150	150	150	150	150
6. % STATE, COUNTY, JUDICIAL SUBMT UIPA LOG	100	100	100	100	100	100	100	100
7. # HITS ON OIP WEBSTE, EXCL HOME PAGE HITS	75,000	75,000	120,000	120,000	120,000	120,000	120,000	120,000
PROGRAM TARGET GROUPS								
1. DE FACTO POPULATION OF HAWAII								
2. ALL STATE AND COUNTY AGENCIES								
3. ALL STATE AND COUNTY GOVERNMENT EMPLOYEES								
4. OTHERS INTERESTED IN HAWAII GOVT RECORDS & MTGS								
PROGRAM ACTIVITIES								
1. # UIPA/SL FORMAL/INFORMAL REQUESTS FOR ASSISTANCE	1300	1300	1300	1300	1300	1300	1300	1300
2. # OF AOD INQUIRIES RECEIVED	1100	1100	1000	1000	1000	1000	1000	1000
3. # OF FORMAL AND INFORMAL OPINIONS ISSUED	26	26	20	20	20	20	20	20
4. # OF LAWSUITS MONITORED	15	15	25	25	25	25	25	25
5. # OF LEGISLATIVE PROPOSALS MONITORED	180	180	175	175	175	175	175	175
6. # OF WEBSITE UNIQUE VISITS FROM HI, EXCLUDING OIP	27,000	27,000	38000	38000	38000	38000	38000	38000
7. # OF LIVE TRGN SESSIONS & PUBLIC PRESNTION GOAL	20	20	10	10	10	10	10	10
8. # OF TRNG MATERIALS ADDED OR REVISED	20	20	10	10	10	10	10	10
9. # OF PUBLIC COMMUNICATIONS	50	50	30	30	30	30	30	30

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS105: ENFORCEMENT OF INFORMATION PRACTICES

10 02

A. Statement of Program Objectives

Provide legal guidance, training, assistance, investigations, and dispute resolution, and monitor legislation and lawsuits, regarding the Uniform Information Practices (Chapter 92F, HRS) (UIPA) and Sunshine Law (Part I of HRS, Chapter 92). Maintain the Records Report System. Determine appeals under Chapter 231, HRS, from the Dept. of Taxation's written opinions.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

Requests \$75,000 for both years in general funds for salary parity and employee retention.

Also requests conversion of 2.50 temporary positions to permanent positions in both years.

No new programs are being proposed at this time. Office of Information Practices (OIP) program complies with Section 37-68 (1)(A)(B).

C. Description of Activities Performed

OIP is the single statewide agency in Hawaii that provides uniform and consistent advice and training regarding the UIPA and Sunshine Law, and also provides advice on the State's Open Data policy. As a neutral third party, OIP investigates and resolves disputes concerning those laws that are typically brought by members of the public against government entities. By protecting the public's right to access government records and public meetings, OIP ensures that government remains transparent and accountable to the people.

OIP's Director and 5.00 full-time equivalent (FTE) staff attorneys provide training, advice, opinions, rules, dispute resolution and legislative testimony, and they monitor and occasionally intervene in lawsuits. Because of OIP's small size, its 2.50 FTE administrative staff perform multiple and often confidential tasks, which include budget, payroll, legal assistance, website management, and training for the UIPA Record Request Log and the Records Report Management System.

D. Statement of Key Policies Pursued

In protecting the public's right to access government records and public meetings, OIP is carrying out the objectives of the Hawaii State Plan to provide meaningful participation by the people in decision-making and effective access to authority as well as equitable sharing of benefits (Sections 226-3 and 226-24(4), HRS). OIP also pursues government openness and responsiveness to permit the flow of public information, interaction, and response (Section 226-27(b)(2), HRS).

E. Identification of Important Program Relationships

Nearly all State and county Executive, Judicial, Legislative, and independent agencies and boards are subject to one or both laws that OIP administers. Due to their extensive legal experience and special expertise regarding the UIPA and Sunshine Law, OIP's attorneys advise other government attorneys, including the Attorney General's office and county Corporation Counsel offices, as well as agency employees, board volunteers, the general public, open government organizations, and the media.

F. Description of Major External Trends Affecting the Program

The number of yearly requests for OIP's assistance is beyond OIP's control. New formal cases opened by OIP had increased in excess of 14% to 31% in FY 2013, -14, and -15. The number of formal cases dropped 15% in FY 16, but as of October 31, 2016, has increased 58% over the same period last year.

Given the extensive nationwide media coverage of body worn police cameras and their increased use by the county police departments in Hawaii, OIP anticipates body camera issues to consume a large portion of OIP's resources in current and future years. Additionally, OIP is revising its rules, which takes away considerable time from its normal duties.

G. Discussion of Cost, Effectiveness, and Program Size Data

OIP is doing more than twice the work with nearly half the personnel and a much smaller budget allocation than it had 23 years ago. In FY 1994, OIP had 15 FTE positions to administer only the UIPA. Its non-inflation

Program Plan Narrative

AGS105: ENFORCEMENT OF INFORMATION PRACTICES

10 02

adjusted allocation was \$827,537; if adjusted for inflation, the FY 1994 allocation was \$1,328,655, or 131% more than OIP's current budget. In FY 2017, OIP's allocation is \$575,984 and it has 8.50 FTE positions to administer the UIPA and Sunshine Law and to advise the Office of Enterprise Technology Services on Open Data issues.

In FY 2016, through its Attorney of the Day program, OIP provided informal responses within 24 hours to approximately 83% of total requests for its assistance. Of the 198 new formal cases that it opened in FY 2016, OIP resolved nearly 77% the same year. OIP reduced by 41% the number of cases that remained pending at the end of FY 2016 (104) as compared to FY 2015 (147). The age of the cases pending at the end of FY 2016 was two years, compared to 12 years at the end of FY 2011.

For OIP to maintain its current level of effectiveness, it must retain its current employees and thus seeks to increase pay to comparable levels.

H. Discussion of Program Revenues

OIP does not generate any revenues.

I. Summary of Analysis Performed

OIP has compared its salaries to those of other government attorneys whom it advises, other good government agency directors, and comparable civil service positions, which shows similar attorney positions paying more than twice OIP's salaries.

J. Further Considerations

OIP's first priority is for salary parity. Because OIP's attorneys have special expertise regarding laws that affect nearly all State and county agencies, OIP must compete against all government agencies to recruit and retain its attorneys. OIP has already lost two staff attorneys in the past three years to better paying government positions, one of which paid more than the OIP Director's salary. Also, as a small agency, OIP's 2.50 FTE exempt administrative staff must do far more than their counterparts in larger departments, as OIP's staff must do multiple job duties while also covering for each other during absences. OIP has already lost two administrative assistants in the past three years due to OIP's low pay or better opportunity in a civil service position providing automatic step

increases. The lack of step increases and years of pay freezes have taken its toll on OIP's salary structure, so that it is not competitive to other State and county agencies, particularly after last year, when the Attorney General's office received \$1.94M for pay increases and the Honolulu Corporation Counsel's attorneys received 5% increases that raised their top salaries to \$147,360. OIP's pay continues to fall farther behind that of the attorneys who seek and value OIP's expertise on the laws that protect the public's right to government transparency and accountability.

As for OIP's second request to convert 2.50 FTE temporary positions to permanent positions, there is no fiscal impact. These positions originated in FY 99 and earlier and are necessary to fulfill OIP's duties. Now that OIP is officially recognized as a permanent agency by being administratively attached to DAGS, these long-time "temporary" positions should also be converted to "permanent" status. Note that position 102088 (at .35 FTE) was job-sharing with Position No. 121267 (at .65 FTE), but the job-sharing ended in FY 16 when one employee resigned (while the other position remains filled). The BJ tables have not been updated to reflect changes, which is why OIP's current budget request shows the abolishment of Position No. 121267 and the transfer of .65 FTE from that position back to Position No. 102088, which has reverted to 1.0 FTE and is one of the temporary positions that OIP seeks to make permanent.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 11
PROGRAM TITLE: GOVERNMENT-WIDE SUPPORT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
CURRENT LEASE PAYMENTS								
OTHER CURRENT EXPENSES	8,365,473	7,334,780	7,334,780	7,334,780	7,335	7,335	7,335	7,335
TOTAL CURRENT LEASE PAYMENTS COST	8,365,473	7,334,780	7,334,780	7,334,780	7,335	7,335	7,335	7,335
BY MEANS OF FINANCING								
GENERAL FUND	6,529,598	5,234,480	5,234,480	5,234,480	5,235	5,235	5,235	5,235
INTERDEPARTMENTAL TRANSFERS	1,835,875	2,100,300	2,100,300	2,100,300	2,100	2,100	2,100	2,100
OPERATING COST	571.00*	587.00*	592.00*	592.00*	592.0*	592.0*	592.0*	592.0*
	15.44**	15.44**	23.44**	26.44**	26.4**	26.4**	26.4**	26.4**
PERSONAL SERVICES	32,741,799	43,751,493	43,914,863	45,291,911	44,137	45,293	44,137	45,293
OTHER CURRENT EXPENSES	82,263,588	145,826,916	132,568,561	126,281,346	128,460	123,214	128,122	122,879
EQUIPMENT	1,195,135	7,310,956	7,636,256	7,276,756	7,275	7,275	7,275	7,275
MOTOR VEHICLES	1,924,383	2,900,000	2,354,400	2,354,400	2,354	2,354	2,354	2,354
TOTAL OPERATING COST	118,124,905	199,789,365	186,474,080	181,204,413	182,226	178,136	181,888	177,801
BY MEANS OF FINANCING								
	472.50*	487.50*	497.50*	497.50*	497.5*	497.5*	497.5*	497.5*
	11.44**	11.44**	19.44**	22.44**	22.4**	22.4**	22.4**	22.4**
GENERAL FUND	80,363,459	93,440,509	95,189,245	94,144,578	95,166	94,651	94,828	94,316
	9.00*	10.00*	10.00*	10.00*	10.0*	10.0*	10.0*	10.0*
	3.00**	3.00**	3.00**	3.00**	3.0**	3.0**	3.0**	3.0**
SPECIAL FUND	8,071,519	13,821,452	18,854,273	11,054,273	11,054	11,054	11,054	11,054
	0.50*	0.50*	0.50*	0.50*	0.5*	0.5*	0.5*	0.5*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
FEDERAL FUNDS	54,161	15,294,694	99,694	99,694	100	100	100	100
	5.00*	5.00*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
TRUST FUNDS	699,416	4,742,690	440,228	4,015,228	4,015	440	4,015	440
	35.00*	35.00*	35.00*	35.00*	35.0*	35.0*	35.0*	35.0*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	7,986,049	33,974,263	33,975,960	33,975,960	33,976	33,976	33,976	33,976
	49.00*	49.00*	49.00*	49.00*	49.0*	49.0*	49.0*	49.0*
	**	**	**	**	**	**	**	**
REVOLVING FUND	20,950,301	38,515,757	37,914,680	37,914,680	37,915	37,915	37,915	37,915

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:

PROGRAM STRUCTURE NO:

PROGRAM TITLE:

11

GOVERNMENT-WIDE SUPPORT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
CAPITAL IMPROVEMENT COSTS								
PLANS	16,162,000	5,888,000	6,728,000	7,034,000	6,851	6,851	7,180	7,180
LAND ACQUISITION	11,002,000	4,000	3,000	3,000	3	3	2	2
DESIGN	1,255,000	8,903,000	2,407,000	2,311,000	1,798	1,701	1,941	1,941
CONSTRUCTION	21,093,000	19,175,000	21,036,000	21,179,000	26,689	18,186	22,901	22,901
EQUIPMENT	13,000	12,508,000	4,412,000	511,000	510	511	560	560
TOTAL CAPITAL EXPENDITURES	49,525,000	46,478,000	34,586,000	31,038,000	35,851	27,252	32,584	32,584
BY MEANS OF FINANCING								
GENERAL FUND		5,836,000	6,128,000	6,434,000	6,754	6,754	7,084	7,084
G.O. BONDS	49,525,000	40,642,000	28,458,000	24,604,000	29,097	20,498	25,500	25,500
TOTAL PERM POSITIONS	571.00*	587.00*	592.00*	592.00*	592.0*	592.0*	592.0*	592.0*
TOTAL TEMP POSITIONS	15.44**	15.44**	23.44**	26.44**	26.4**	26.4**	26.4**	26.4**
TOTAL PROGRAM COST	176,015,378	253,602,145	228,394,860	219,577,193	225,412	212,723	221,807	217,720

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:

PROGRAM STRUCTURE NO: 1101

PROGRAM TITLE: EXEC DIRECTN, COORD, & POLICY DEVELOPMENT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	23.00*	23.00*	23.00*	23.00*	23.0*	23.0*	23.0*	23.0*
	9.44**	9.44**	9.44**	9.44**	9.4**	9.4**	9.4**	9.4**
PERSONAL SERVICES	1,543,356	2,909,876	1,522,416	2,678,345	1,523	2,679	1,523	2,679
OTHER CURRENT EXPENSES	2,195,732	5,014,060	3,070,017	5,014,060	6,645	1,439	6,645	1,439
EQUIPMENT	27,090							
TOTAL OPERATING COST	3,766,178	7,923,936	4,592,433	7,692,405	8,168	4,118	8,168	4,118
BY MEANS OF FINANCING								
	17.50*	17.50*	22.50*	22.50*	22.5*	22.5*	22.5*	22.5*
	8.44**	8.44**	8.44**	8.44**	8.4**	8.4**	8.4**	8.4**
GENERAL FUND	3,012,601	3,086,552	4,052,511	3,577,483	4,053	3,578	4,053	3,578
	0.50*	0.50*	0.50*	0.50*	0.5*	0.5*	0.5*	0.5*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
FEDERAL FUNDS	54,161	94,694	99,694	99,694	100	100	100	100
	5.00*	5.00*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
TRUST FUNDS	699,416	4,742,690	440,228	4,015,228	4,015	440	4,015	440
TOTAL PERM POSITIONS	23.00*	23.00*	23.00*	23.00*	23.0*	23.0*	23.0*	23.0*
TOTAL TEMP POSITIONS	9.44**	9.44**	9.44**	9.44**	9.4**	9.4**	9.4**	9.4**
TOTAL PROGRAM COST	3,766,178	7,923,936	4,592,433	7,692,405	8,168	4,118	8,168	4,118

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 110104
PROGRAM TITLE: VOTING RIGHTS AND ELECTIONS

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	23.00*	23.00*	23.00*	23.00*	23.0*	23.0*	23.0*	23.0*
	9.44**	9.44**	9.44**	9.44**	9.4**	9.4**	9.4**	9.4**
PERSONAL SERVICES	1,543,356	2,909,876	1,522,416	2,678,345	1,523	2,679	1,523	2,679
OTHER CURRENT EXPENSES	2,195,732	5,014,060	3,070,017	5,014,060	6,645	1,439	6,645	1,439
EQUIPMENT	27,090							
TOTAL OPERATING COST	3,766,178	7,923,936	4,592,433	7,692,405	8,168	4,118	8,168	4,118
BY MEANS OF FINANCING								
	17.50*	17.50*	22.50*	22.50*	22.5*	22.5*	22.5*	22.5*
	8.44**	8.44**	8.44**	8.44**	8.4**	8.4**	8.4**	8.4**
GENERAL FUND	3,012,601	3,086,552	4,052,511	3,577,483	4,053	3,578	4,053	3,578
	0.50*	0.50*	0.50*	0.50*	0.5*	0.5*	0.5*	0.5*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
FEDERAL FUNDS	54,161	94,694	99,694	99,694	100	100	100	100
	5.00*	5.00*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
TRUST FUNDS	699,416	4,742,690	440,228	4,015,228	4,015	440	4,015	440
TOTAL PERM POSITIONS	23.00*	23.00*	23.00*	23.00*	23.0*	23.0*	23.0*	23.0*
TOTAL TEMP POSITIONS	9.44**	9.44**	9.44**	9.44**	9.4**	9.4**	9.4**	9.4**
TOTAL PROGRAM COST	3,766,178	7,923,936	4,592,433	7,692,405	8,168	4,118	8,168	4,118

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS871
 PROGRAM STRUCTURE NO: 11010401
 PROGRAM TITLE: CAMPAIGN SPENDING COMMISSION

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	643,192	665,839	443,962	443,962	444	444	444	444
OTHER CURRENT EXPENSES	53,592	4,076,851	501,851	4,076,851	4,077	502	4,077	502
EQUIPMENT	2,632							
TOTAL OPERATING COST	699,416	4,742,690	945,813	4,520,813	4,521	946	4,521	946
BY MEANS OF FINANCING								
	*	*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
	**	**	**	**	**	**	**	**
GENERAL FUND			505,585	505,585	506	506	506	506
	5.00*	5.00*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
TRUST FUNDS	699,416	4,742,690	440,228	4,015,228	4,015	440	4,015	440
TOTAL PERM POSITIONS	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	699,416	4,742,690	945,813	4,520,813	4,521	946	4,521	946

PROGRAM ID: AGS871
 PROGRAM STRUCTURE: 11010401
 PROGRAM TITLE: CAMPAIGN SPENDING COMMISSION

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
MEASURES OF EFFECTIVENESS								
1. % OF WORK PRODUCT ALIGNED W/5-YEAR STRATEGIC PLAN	50	75	75	95	95	95	95	95
2. % OF COMM FILING FINANCIAL DISCLOSURE RPTS TIMELY	85	90	90	90	90	90	90	90
3. % OF ALL STAT REQ RPTS FILED BY COMM REVIEWED	100	100	100	100	100	100	100	100
4. NO. OF STRATEGIES/MECHANISMS TO EDUCATE COMM/RES	12	12	12	12	12	12	12	12
5. NO. OF ENFORCMT ACTION TAKEN TO ACHIEVE COMPLIANCE	50	100	50	150	50	100	50	150
6. NO. OF STRATEGIES/PRGMS EMPLOYD TO INCR TRANSPARCY	7	12	12	12	12	12	12	12
7. AMOUNT OF PUBLIC FINANCING PROVIDED	20000	200000	20000	400000	20000	200000	20000	400000
PROGRAM TARGET GROUPS								
1. CANDIDATE COMMITTEES	300	416	300	425	300	425	300	425
2. NON-CANDIDATE COMMITTEES	290	317	300	300	300	300	300	300
3. STATE OF HAWAII RESIDENTS	1420000	1440000	1450000	1460000	1470000	1480000	1490000	1500000
PROGRAM ACTIVITIES								
1. NO. OF STATUTORILY REQUIRED REPORTS REVIEWED	1500	4000	1500	4500	1500	4500	1500	4500
2. NO. OF COMMUNICATION OUTREACH TO COMM/RESIDENS	50000	100000	50000	100000	50000	100000	50000	100000
3. NO. OF EDUC/TRG/ASSIST PROV TO COMM/RESIDENTS	75000	125000	75000	125000	75000	125000	75000	125000
4. NO. OF ADVISORY OPINIONS RENDERED	3	2	3	2	3	2	3	2
5. NO. OF ENFORCEMENT ACTIONS TAKEN	50	100	50	160	50	160	50	160
6. NO. OF CANDIDATES WHO QUALIFD & REC PUBLIC FUNDING	1	30	5	30	5	30	5	30
7. NO. OF \$3 HAWAII INCOME TAX CHECK-OFFS	50000	50000	48000	47000	46000	45000	44000	43000
8. IDENTIF &/OR EMPLOYMT OF STRATE TO INCR TRANSPNCY	7	12	12	12	12	12	12	12
9. NO. OF CAMPGN SPEND RELATED BILLS INTROD & PASSED	1	1	1	1	1	1	1	1
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
TAXES	319	160	150	140	130	130	130	130
REVENUES FROM THE USE OF MONEY AND PROPERTY	11	7	6	5	4	4	4	4
CHARGES FOR CURRENT SERVICES				250	250	250	250	250
FINES, FORFEITS AND PENALTIES	21	40	20	30	20	30	30	30
NON-REVENUE RECEIPTS	6	15	15	15	10	10	10	10
TOTAL PROGRAM REVENUES	357	222	191	440	414	424	424	424
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	21	40	20	30	20	30	30	30
ALL OTHER FUNDS	336	182	171	410	394	394	394	394
TOTAL PROGRAM REVENUES	357	222	191	440	414	424	424	424

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS871: CAMPAIGN SPENDING COMMISSION

11 01 04 01

A. Statement of Program Objectives

To ensure transparency and full disclosure of contributions and expenditures by all candidates and noncandidate committees, conduct investigations and administrative hearings, and administer the public funding program.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time.

This request is to convert the operating expenses and staff costs for five permanent positions from trust funds to general funds (\$505,585) in both years.

The program is in compliance with Section 37-68(1)(A)(B).

C. Description of Activities Performed

- Develop and adopt reporting forms required by the campaign finance laws.
- Develop and publish manuals for all candidates and committees to provide guidance on the requirements of the law.
- Serve as a repository for all campaign spending reports filed by candidate and committees.
- Review all candidate and committee reports for compliance with laws and rules.
- Permit the inspection, copying, or duplicating of any report required by law.
- Ensure timely reporting of all reports and assess monetary fines.
- Hold public hearings.
- Investigate and hold hearings to receive evidence of any violations.
- Negotiate and draft conciliation agreements.

- Establish rules pursuant to Chapter 91, HRS.
- Request initiation of prosecution for violations of the campaign finance laws.
- Administer, monitor, and audit the distribution of public funds.
- Research, draft, and issue advisory opinions.
- Provide guidance to the public, candidates, and committees by phone and mail or other means.
- Comply with State requirements for employment, budget, contracts, inventory, and other office functions.
- Conduct random audits and field investigations.
- File for injunctive relief and other court-related actions.

D. Statement of Key Policies Pursued

The Commission is dedicated to the integrity and transparency of the campaign finance process through education, prevention, and enforcement, and provides partial public funding.

E. Identification of Important Program Relationships

The office works with the Office of Elections, county clerks offices, State and county agencies, prosecuting attorney offices, Department of the Attorney General, Office of Enterprise Technology Services, State and county Ethics agencies, Hawaii State Legislature, Office of the Governor, open government groups, and media organizations.

F. Description of Major External Trends Affecting the Program

1. Transparency in elections must be provided to empower voters with information so they can make informed decisions.
2. Campaigns, on average, are costing more and more each election year.

Program Plan Narrative

AGS871: CAMPAIGN SPENDING COMMISSION

11 01 04 01

This gives the large contributors a louder voice and potentially easier access to legislators. This may be even more evident with independent expenditure committees. We must continue to re-evaluate and incrementally grow our partial public financing program as funding permits so that any person that qualifies may run a competitive race for office.

3. The demand for instant and comprehensive information means we must stay on the cutting edge of technological development. As more jurisdictions develop programs that can analyze data in multiple formats and searches, we must consider and/or adopt their best practices.

G. Discussion of Cost, Effectiveness, and Program Size Data

Developments and advancements in technology permit the Commission to become more efficient and effective to provide timely and accurate data to the public. Candidates and committees are required to input all required campaign finance data into their respective electronic filing system. The Commission and the public may then view the data for consideration, analysis, and/or audit.

Incrementally increase partial public financing to increase the number of candidates using public financing.

Candidate and committee classes should continue to be recorded, updated, and placed on the Commission website for access by all 24/7. A manual or guidebook to accompany the recorded presentation should also be available.

One or two additional positions may be needed because of additional duties and conducting investigations.

H. Discussion of Program Revenues

Revenues are generated from the \$3 check-off on the Hawaii State income tax form, interest on the principal in the Hawaii Election Campaign Fund, excess or false name contributions, surplus/residual funds, and anonymous contributions. Revenues are deposited into the Hawaii Election Campaign Fund which operates as a trust fund.

I. Summary of Analysis Performed

Contribution and expenditure data will be analyzed after all information has been filed.

J. Further Considerations

Consideration of increasing revenue and/or obtaining a general fund appropriation to fund personnel, to sustain Commission operations and programs, and to continue employment of newer technologies and applications (e.g, social media) to engage the public, candidates, and committees.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS879
 PROGRAM STRUCTURE NO: 11010402
 PROGRAM TITLE: OFFICE OF ELECTIONS

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	18.00*	18.00*	18.00*	18.00*	18.0*	18.0*	18.0*	18.0*
	9.44**	9.44**	9.44**	9.44**	9.4**	9.4**	9.4**	9.4**
PERSONAL SERVICES	900,164	2,244,037	1,078,454	2,234,383	1,079	2,235	1,079	2,235
OTHER CURRENT EXPENSES	2,142,140	937,209	2,568,166	937,209	2,568	937	2,568	937
EQUIPMENT	24,458							
TOTAL OPERATING COST	3,066,762	3,181,246	3,646,620	3,171,592	3,647	3,172	3,647	3,172
BY MEANS OF FINANCING								
	17.50*	17.50*	17.50*	17.50*	17.5*	17.5*	17.5*	17.5*
	8.44**	8.44**	8.44**	8.44**	8.4**	8.4**	8.4**	8.4**
GENERAL FUND	3,012,601	3,086,552	3,546,926	3,071,898	3,547	3,072	3,547	3,072
	0.50*	0.50*	0.50*	0.50*	0.5*	0.5*	0.5*	0.5*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
FEDERAL FUNDS	54,161	94,694	99,694	99,694	100	100	100	100
TOTAL PERM POSITIONS	18.00*	18.00*	18.00*	18.00*	18.0*	18.0*	18.0*	18.0*
TOTAL TEMP POSITIONS	9.44**	9.44**	9.44**	9.44**	9.4**	9.4**	9.4**	9.4**
TOTAL PROGRAM COST	3,066,762	3,181,246	3,646,620	3,171,592	3,647	3,172	3,647	3,172

PROGRAM ID: AGS879
 PROGRAM STRUCTURE: 11010402
 PROGRAM TITLE: OFFICE OF ELECTIONS

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
MEASURES OF EFFECTIVENESS								
1. # ELIG PERSONS REGIS AS % TOTAL ELIG TO VOTE	70	71	71	72	72	73	73	74
2. # REG VOTERS WHO VOTE AS % OF REGISTERED VOTERS	0	60	0	60	0	60	0	60
3. % OF MANUAL AUDIT PRECNTS MATCH COMP GEN RESULTS	0	100	0	100	0	100	0	100
4. % POLL BOOK AUDIT PRECNTS MATCH COMP GEN RESULTS	0	100	0	100	0	100	0	100
5. # COMPLAINTS & CHALLENGES TO ELECTION SYSTEM	0	0	0	0	0	0	0	0
6. # COMPLAINTS FILED & RESLVD AS % TOT COMPL RECD	100	100	100	100	100	100	100	100
PROGRAM TARGET GROUPS								
1. RESIDENTS ELIGIBLE TO VOTE (THOUSANDS)	875	875	875	875	895	895	895	895
PROGRAM ACTIVITIES								
1. PRVD VTR REGIS SVCS TO QUAL CITIZENS (000'S)	691	691	691	695	695	700	700	705
2. PROVIDE VOTER EDUCATION SERVICES (000'S)	691	691	691	695	695	700	700	705
3. PROVIDE VOTER ORIENTATION TO NTRLZD CITS (000'S)	12	12	12	12	12	12	12	12
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	28	17	17	2,510	2,510			
CHARGES FOR CURRENT SERVICES	29	56	26	156	126	156	106	106
TOTAL PROGRAM REVENUES	57	73	43	2,666	2,636	156	106	106
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	29	56	26	56	26	56	6	6
SPECIAL FUNDS	28	17	17	2,610	2,610	100	100	100
TOTAL PROGRAM REVENUES	57	73	43	2,666	2,636	156	106	106

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS879: OFFICE OF ELECTIONS

11 01 04 02

A. Statement of Program Objectives

To maximize voter participation in the electoral process by developing policies and procedures that encourages registration and turnout.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

1. Direct and coordinate the statewide election systems and assists the counties with county elections:

- Provide election services statewide.
 - Prepare, procure and control inventory of election ballots for state and concurrently conducted county elections statewide.
 - Provide secure, accessible and convenient voting services to all eligible voters statewide.
 - Process, tabulate and distribute election results statewide.
 - Provide computer support services (hardware and software applications) for elections (State and county).
 - Provide logistical and warehousing support for elections (State and county).
2. Provide voter registration services to qualified citizens.
- Maximize voter registration statewide.
 - Equalize voter registration between districts statewide.
3. Responsible for public education with respect to voter registration and information.
4. Maintain data relating to registered voters, elections, apportionment and

districting.

5. Provide necessary technical services and support to the Reapportionment Commission.

6. Provide staff support to the Elections Commission.

7. Provide staff support to the Board of Registration.

8. Conduct elections in compliance with all federal and State laws.

D. Statement of Key Policies Pursued

The Office of Elections strives for integrity and efficiency in the administration of elections and seeks to maximize voter participation in the electoral process.

E. Identification of Important Program Relationships

This office works closely with the various county offices and their election staff as well as State agencies to coordinate election-related activities. The office serves as the principal liaison with various federal agencies (e.g., Election Assistance Commission, Federal Voter Assistance Program, Department of Justice, etc.) on election-related matters.

F. Description of Major External Trends Affecting the Program

A major trend affecting this office is the decrease in people volunteering to work on election days and the decrease in the number of people who register and vote.

Another trend affecting this office is changes to federal laws. These changes have been made to strengthen the integrity of elections, increase participation in the electoral process, improve the administration of elections, and facilitate enfranchisement of voters. Some examples are reflective in the Help America Vote Act (HAVA), Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA), Voting Rights Act, and American with Disabilities Act (ADA).

G. Discussion of Cost, Effectiveness, and Program Size Data

No significant changes.

Program Plan Narrative

AGS879: OFFICE OF ELECTIONS

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H. Discussion of Program Revenues

Program revenues are generated from candidate filing fees, sale of election maps, and reimbursement from counties for election expenses. All revenues are deposited directly to the general fund.

Additionally, revenues received under the HAVA of 2002 are deposited into a federal fund. Expenditure of funds is specifically noted in the HAVA.

I. Summary of Analysis Performed

Not applicable.

J. Further Considerations

Not applicable.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 1102
PROGRAM TITLE: FISCAL MANAGEMENT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	41.00*	49.00*	50.00*	50.00*	50.0*	50.0*	50.0*	50.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	2,379,975	3,053,111	3,395,197	3,434,697	3,434	3,434	3,434	3,434
OTHER CURRENT EXPENSES	282,895	468,536	2,881,019	2,928,324	3,486	3,459	3,433	3,407
EQUIPMENT	19,610	35,000	1,500					
TOTAL OPERATING COST	2,682,480	3,556,647	6,277,716	6,363,021	6,920	6,893	6,867	6,841
BY MEANS OF FINANCING	41.00*	49.00*	50.00*	50.00*	50.0*	50.0*	50.0*	50.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	2,682,480	3,556,647	6,277,716	6,363,021	6,920	6,893	6,867	6,841
CAPITAL IMPROVEMENT COSTS								
EQUIPMENT		12,000,000	3,000,000					
TOTAL CAPITAL EXPENDITURES		12,000,000	3,000,000					
BY MEANS OF FINANCING								
G.O. BONDS		12,000,000	3,000,000					
TOTAL PERM POSITIONS	41.00*	49.00*	50.00*	50.00*	50.0*	50.0*	50.0*	50.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	2,682,480	15,556,647	9,277,716	6,363,021	6,920	6,893	6,867	6,841

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 110202
PROGRAM TITLE: FISCAL PROCEDURES AND CONTROL

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	41.00*	49.00*	50.00*	50.00*	50.0*	50.0*	50.0*	50.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	2,379,975	3,053,111	3,395,197	3,434,697	3,434	3,434	3,434	3,434
OTHER CURRENT EXPENSES	282,895	468,536	2,881,019	2,928,324	3,486	3,459	3,433	3,407
EQUIPMENT	19,610	35,000	1,500					
TOTAL OPERATING COST	2,682,480	3,556,647	6,277,716	6,363,021	6,920	6,893	6,867	6,841
BY MEANS OF FINANCING	41.00*	49.00*	50.00*	50.00*	50.0*	50.0*	50.0*	50.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	2,682,480	3,556,647	6,277,716	6,363,021	6,920	6,893	6,867	6,841
CAPITAL IMPROVEMENT COSTS								
EQUIPMENT		12,000,000	3,000,000					
TOTAL CAPITAL EXPENDITURES		12,000,000	3,000,000					
BY MEANS OF FINANCING								
G.O. BONDS		12,000,000	3,000,000					
TOTAL PERM POSITIONS	41.00*	49.00*	50.00*	50.00*	50.0*	50.0*	50.0*	50.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	2,682,480	15,556,647	9,277,716	6,363,021	6,920	6,893	6,867	6,841

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO:
PROGRAM TITLE:

AGS101
11020201
ACCOUNTING SYSTEM DEVELOPMENT & MAINTENANCE

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	6.00*	12.00*	12.00*	12.00*	12.0*	12.0*	12.0*	12.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	462,377	725,745	970,073	970,073	970	970	970	970
OTHER CURRENT EXPENSES	57,188	77,592	2,490,075	2,537,380	3,094	3,067	3,041	3,015
EQUIPMENT	2,137	25,000						
TOTAL OPERATING COST	521,702	828,337	3,460,148	3,507,453	4,064	4,037	4,011	3,985
BY MEANS OF FINANCING	6.00*	12.00*	12.00*	12.00*	12.0*	12.0*	12.0*	12.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	521,702	828,337	3,460,148	3,507,453	4,064	4,037	4,011	3,985
CAPITAL IMPROVEMENT COSTS								
EQUIPMENT		12,000,000	3,000,000					
TOTAL CAPITAL EXPENDITURES		12,000,000	3,000,000					
BY MEANS OF FINANCING								
G.O. BONDS		12,000,000	3,000,000					
TOTAL PERM POSITIONS	6.00*	12.00*	12.00*	12.00*	12.0*	12.0*	12.0*	12.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	521,702	12,828,337	6,460,148	3,507,453	4,064	4,037	4,011	3,985

PROGRAM ID: AGS101
 PROGRAM STRUCTURE: 11020201
 PROGRAM TITLE: ACCOUNTING SYSTEM DEVELOPMENT AND MAINTENANCE

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
<u>MEASURES OF EFFECTIVENESS</u>								
1. % PROJECTS COMPL FOR NEW SYSTEMS/ENHANCE-GOAL 75%	75	75	75	75	75	75	75	75
2. % PROJECTS COMPL FOR ACCTG MANUALS/FORMS-GOAL 80%	80	80	80	80	80	80	80	80
<u>PROGRAM TARGET GROUPS</u>								
1. NO. OF REQUESTS TO DEV NEW SYSTEMS/MODIFY EXISTING	20	20	30	30	30	30	30	30
2. NO. REQUESTS NEW/CHANGES TO ACCOUNTNG MANUALS/FORM	8	8	8	8	8	8	8	8
<u>PROGRAM ACTIVITIES</u>								
1. NO. OF HOURS - DEV OF NEW SYTEMS/MODIFY EXISTING	5000	8000	11600	11600	11600	11600	11600	11600
2. NO. OF HOURS - MAINT/MGMT ACCOUNTING MANUALS/FORMS	200	400	400	400	400	400	400	400

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS101: ACCOUNTING SYSTEM DEVELOPMENT & MAINTENANCE

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A. Statement of Program Objectives

To develop, maintain and improve the State financial accounting and reporting system, and control the methods, procedures and forms of the accounting system.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

Requests full-year funding (\$214,272 for both years in general funds) for six new positions approved by the legislature in Act 124, SLH 2016.

Also requests \$2,412,483 (FY 18) and \$2,459,788 (FY 19) in general funds for the on-going services for new Payroll System and Time & Attendance System for hosting services, maintenance and operations of the systems, business process outsourcing services and project team facilities.

No new programs are being proposed at this time. The program is in compliance with Section 37-68(1)(A)(B).

C. Description of Activities Performed

A major portion of the program's effort is directed toward development of new statewide accounting systems and major enhancements to existing accounting systems. Activities related to the development of new accounting systems and major enhancements to the existing systems include: coordinating project tasks and activities; defining system functional and internal control requirements; identifying required system design modifications and related system specifications, re-engineering work processes, documents, and document flow; conducting acceptance testing; providing user related training, conversion, implementation, and post implementation support; and developing policies, procedures, forms and users manuals.

Concurrent with accounting system development is the maintenance and management of existing systems to: improve the operational efficiency and/or utility of the systems; comply with changes in applicable State and Federal laws, and/or management policies; correct accounting deficiencies or internal control weaknesses as identified by independent financial auditors; and correct system errors that occur in the normal course of business. Activities related to the maintenance and

management of existing systems are similar to those of major enhancements to existing accounting systems, but on a smaller scale.

This program also establishes, maintains and manages the State of Hawaii Accounting Manual, FAMIS Procedures Manual, and Financial Datamart Manual and related State Accounting Forms to provide internal control over the accounting functions of the State.

Activities related to the control functions include prescribing: accounting policies, methods and practices of the State to comply with accounting and reporting requirements for governmental entities in conformity with generally accepted accounting principles (i.e., GAAP), comply with applicable State and Federal laws, and/or management policies; and content and format of accounting information through the use of Statewide Accounting Forms to provide uniformity in the recording of accounting transactions and ensure the validity, propriety and accuracy of recorded accounting transactions.

D. Statement of Key Policies Pursued

Key policies are designed to fulfill the statutory requirements imposed upon the Comptroller of: making changes and modifications to the accounting system of the State (including the design, development and implementation of a proper system of internal controls to encompass the changes and modifications made to the accounting system) that appear to be in the best interest of the State, as promulgated by Section 40-2, HRS; and determining the forms required to adequately supply the accounting system with the requisite accounting data for State government; maintaining the applicability, relevancy and uniformity of accounting forms in statewide use, as promulgated by Section 40-6, HRS.

Accordingly, program policies are directed toward ensuring proper: functionality of new or existing systems to reduce operating cost and increase productivity by eliminating redundant processing and duplication of effort, and streamlining and standardizing operations; internal control over assets to safeguard assets from loss or waste; and internal control over accounting information processed by the system to maintain data integrity throughout the system and generate accurate, reliable and timely information from the system.

Policies pursued support Part I, Section 226-28, Hawaii State Plan, HRS,

Program Plan Narrative

AGS101: ACCOUNTING SYSTEM DEVELOPMENT & MAINTENANCE

11 02 02 01

relating to the fiscal management objective of ensuring fiscal integrity, responsibility and efficiency in State government, and conforms with the

Plan policy regarding improvements to the fiscal budgeting and management system.

E. Identification of Important Program Relationships

The work performed by this program requires collaboration with the Uniform Accounting and Reporting Branch and Pre-Audit Branch of DAGS to ensure a proper accounting result from the central standpoint, and the departments and agencies to ensure a pragmatic and functional accounting result from the departmental standpoint. In addition, since this program represents the user's orientation to the system, collaboration with and support from AGS 131, Information Processing and Communication Services, is necessary to develop and implement the required programming changes and maintain the data processing aspects of the system.

F. Description of Major External Trends Affecting the Program

A major external trend affecting this program is the rapid growth in information technology. This trend will shorten the average life cycle of statewide accounting systems (currently averaging 30 years) and place even greater demands on this program to develop and implement new statewide accounting systems at a faster pace (e.g., replacing an old system every 10 or 15 years as opposed to every 30 years) and in shorter time frames.

This program is also impacted by: changes in financial reporting requirements for state and local governments promulgated by the Government Accounting Standards Board (GASB); findings of independent financial auditors and legislative auditors with regard to internal control weaknesses and accounting deficiencies; and changes in State and Federal laws, and management policies, as it relates to accounting and reporting.

G. Discussion of Cost, Effectiveness, and Program Size Data

Currently and for the ensuing biennium, development and implementation of new systems are being pursued under consultant contracts. The

measures of effectiveness for this program is adjusted to reflect the involvement of personnel resources in the development and implementation of the new systems, as well as, continuing to performing all of its designated program tasks.

H. Discussion of Program Revenues

This program does not generate any revenues.

I. Summary of Analysis Performed

This program has not conducted any in-depth analysis.

J. Further Considerations

There are no further considerations at this time.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS102
 PROGRAM STRUCTURE NO: 11020202
 PROGRAM TITLE: EXPENDITURE EXAMINATION

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	16.00*	18.00*	18.00*	18.00*	18.0*	18.0*	18.0*	18.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	721,417	921,609	979,167	979,167	979	979	979	979
OTHER CURRENT EXPENSES	200,918	353,400	353,400	353,400	354	354	354	354
EQUIPMENT	14,538	10,000						
TOTAL OPERATING COST	936,873	1,285,009	1,332,567	1,332,567	1,333	1,333	1,333	1,333
BY MEANS OF FINANCING								
	16.00*	18.00*	18.00*	18.00*	18.0*	18.0*	18.0*	18.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	936,873	1,285,009	1,332,567	1,332,567	1,333	1,333	1,333	1,333
TOTAL PERM POSITIONS	16.00*	18.00*	18.00*	18.00*	18.0*	18.0*	18.0*	18.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	936,873	1,285,009	1,332,567	1,332,567	1,333	1,333	1,333	1,333

PROGRAM ID: AGS102
 PROGRAM STRUCTURE: 11020202
 PROGRAM TITLE: EXPENDITURE EXAMINATION

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
MEASURES OF EFFECTIVENESS								
1. AV IN-HSE TIME FOR PAYMTS TO VENDORS-GOAL 5 WK DAY	5	5	5	5	5	5	5	5
2. % OF LATE PAYMENTS-GOAL 5% STATEWIDE	7	7	7	7	7	7	7	7
3. % OF PAYMT VOUCHER PROCESSED W/ NO ERRORS-GOAL 90%	99	99	98	98	98	98	98	98
PROGRAM TARGET GROUPS								
1. NO. OF PAYMENT VOUCHERS PROCESSED (IN THOUSANDS)	75	75	75	75	75	75	75	75
PROGRAM ACTIVITIES								
1. NO. OF CONTRACTS EXAMINED	1100	1100	1100	1100	1100	1100	1100	1100
2. NO. OF PAYCHECKS ISSUED (IN THOUSANDS)	210	210	215	215	215	215	215	215
3. NO. OF CHECKS (NON-PAYROLL) ISSUED (IN THOUSANDS)	800	800	575	575	575	575	575	575
4. NO. OF PAYMENTS MADE ELECTRONICALLY (IN THOUSANDS)	450	450	500	500	500	500	500	500
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
CHARGES FOR CURRENT SERVICES	9	7	7	7	7	7	7	7
TOTAL PROGRAM REVENUES	9	7	7	7	7	7	7	7
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	9	7	7	7	7	7	7	7
TOTAL PROGRAM REVENUES	9	7	7	7	7	7	7	7

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS102: EXPENDITURE EXAMINATION

11 02 02 02

A. Statement of Program Objectives

To assure State payments conform to established standards of propriety and legality and are made promptly.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

Requests full-year funding (\$69,918 for both years in general funds) for two new positions that were approved by Act 124, SLH 2016.

No new programs are being proposed at this time. The Program complies with Section 37-68 (1) (A) (B).

C. Description of Activities Performed

Vouchers received from departments and agencies are pre audited to determine that the proposed expenditures are legal and proper. The program ensures the transactions complies with applicable laws, appropriately charged, and conforms to prudent business practices and policies.

Payrolls received from departments and agencies are pre audited to determine that the rate of pay is properly authorized, partial pay is correctly computed, and time records or other required documentation are supported. Assignments and garnishments against payrolls are also controlled and processed in accordance with employee desires or statutory requirements.

The program also certifies that funds are available to cover contracts. Contracts are further examined for legality and propriety to avoid unnecessary reexamination in the future.

Other activities include the control of State check issuances, cancellations, and re issues and the maintenance of vendor codes.

D. Statement of Key Policies Pursued

Pre-audit of vouchers and payrolls are performed on a test basis. The test is designed to assure the overall validity of all transactions. The program also maintains records of both voucher and payroll claims that must be adjusted as the result of the test.

These pre-audit activities directly serve the Hawaii State Plan, Part I, Section 226-28, HRS, to ensure fiscal integrity, responsibility, and efficiency in the financial operations of the State government.

E. Identification of Important Program Relationships

There are no important program relationships identified.

F. Description of Major External Trends Affecting the Program

The program is directly affected by any substantial changes in the volume of State government expenditures and any significant organizational changes.

G. Discussion of Cost, Effectiveness, and Program Size Data

During the current biennium, the program has maintained its level of services as previously provided and has accommodated its target group accordingly. For the budget period and the four years of the planning period, the volume data reflect adjustments based on current volume levels.

H. Discussion of Program Revenues

The Pre-Audit Program does not generate any revenues.

I. Summary of Analysis Performed

This program has not conducted any in depth analysis.

J. Further Considerations

There are no further considerations to be addressed.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS103
 PROGRAM STRUCTURE NO: 11020203
 PROGRAM TITLE: RECORDING AND REPORTING

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	13.00*	13.00*	13.00*	13.00*	13.0*	13.0*	13.0*	13.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	768,099	894,430	885,261	885,261	885	885	885	885
OTHER CURRENT EXPENSES	18,587	29,827	29,827	29,827	30	30	30	30
EQUIPMENT	2,253							
TOTAL OPERATING COST	788,939	924,257	915,088	915,088	915	915	915	915
BY MEANS OF FINANCING								
	13.00*	13.00*	13.00*	13.00*	13.0*	13.0*	13.0*	13.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	788,939	924,257	915,088	915,088	915	915	915	915
TOTAL PERM POSITIONS	13.00*	13.00*	13.00*	13.00*	13.0*	13.0*	13.0*	13.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	788,939	924,257	915,088	915,088	915	915	915	915

PROGRAM ID: AGS103
 PROGRAM STRUCTURE: 11020203
 PROGRAM TITLE: RECORDING AND REPORTING

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
MEASURES OF EFFECTIVENESS								
1. AV TIME TO ISSUANCE OF CAFR-GOAL 6 MONTHS	6	6	6	6	6	6	6	6
2. AV TIME TO ISSUANCE OF QTRLY FIN RPTS-GOAL 4 WEEKS	4	4	4	4	4	4	4	4
3. AV TIME TO POST ALLOTMENT DOCUMENTS-GOAL 4 WK DAYS	4	4	4	4	4	4	4	4
PROGRAM TARGET GROUPS								
1. NO. OF DEPTS/AGENCIES RECEIVING FINANCIAL REPORTS	36	36	36	36	36	36	36	36
2. NO. OF FINANCIAL REPORTS DISTRIBUTED TO DEPTS	11	11	11	11	11	11	11	11
PROGRAM ACTIVITIES								
1. NO. OF ALLOTMENT DOCUMENTS PROCESSED	5000	5000	5000	5000	5000	5000	5000	5000
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUE FROM OTHER AGENCIES: ALL OTHER	4,631	3,000	3,000	3,000	3,000	3,000	3,000	3,000
TOTAL PROGRAM REVENUES	4,631	3,000	3,000	3,000	3,000	3,000	3,000	3,000
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	4,631	3,000	3,000	3,000	3,000	3,000	3,000	3,000
TOTAL PROGRAM REVENUES	4,631	3,000	3,000	3,000	3,000	3,000	3,000	3,000

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS103: RECORDING AND REPORTING

11 02 02 03

A. Statement of Program Objectives

To assure that the State's financial transactions are promptly and properly recorded and reported.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No requests are being submitted for this program.

C. Description of Activities Performed

The program activities are processing and recording receipt, expenditure, and other accounting transactions in the State's general ledgers (the control ledgers) and in the appropriate subsidiary ledgers. The program also prepares timely, meaningful, and accurate reports and controls financial transactions that are entered into the State's accounting system. The program prepares the State of Hawaii's Comprehensive Annual Financial Report

D. Statement of Key Policies Pursued

Key policies pursued are directed to proper documentation of the State's financial transactions to provide meaningful financial information to decision makers on a timely basis. Policies pursued support Part I, Section 226-27, the Hawaii State Plan, HRS, relating to the fiscal management objective of ensuring fiscal integrity.

E. Identification of Important Program Relationships

There is no important program relationship identified.

F. Description of Major External Trends Affecting the Program

The major external trend that affects the program is changing reporting standards that are continuously promulgated by the Governmental Accounting Standards Board (GASB).

G. Discussion of Cost, Effectiveness, and Program Size Data

During the current biennium, the program has maintained its level of service as previously provided and has accommodated its target group accordingly.

H. Discussion of Program Revenues

The program does not generate revenues from its operations.

I. Summary of Analysis Performed

This program has not conducted any in-depth analysis.

J. Further Considerations

There are no further considerations at this time.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS104
 PROGRAM STRUCTURE NO: 11020204
 PROGRAM TITLE: INTERNAL POST AUDIT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	6.00*	6.00*	7.00*	7.00*	7.0*	7.0*	7.0*	7.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	428,082	511,327	560,696	600,196	600	600	600	600
OTHER CURRENT EXPENSES	6,202	7,717	7,717	7,717	8	8	8	8
EQUIPMENT	682		1,500					
TOTAL OPERATING COST	434,966	519,044	569,913	607,913	608	608	608	608
BY MEANS OF FINANCING								
	6.00*	6.00*	7.00*	7.00*	7.0*	7.0*	7.0*	7.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	434,966	519,044	569,913	607,913	608	608	608	608
TOTAL PERM POSITIONS	6.00*	6.00*	7.00*	7.00*	7.0*	7.0*	7.0*	7.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	434,966	519,044	569,913	607,913	608	608	608	608

PROGRAM ID: AGS104
 PROGRAM STRUCTURE: 11020204
 PROGRAM TITLE: INTERNAL POST AUDIT

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
<u>MEASURES OF EFFECTIVENESS</u>								
1. NO. OF STATUTORY AUDITS COMP AS % OF TOTAL PLANNED	100	100	100	100	100	100	100	100
2. NO. SELF-ASSESS IC QUEST COMPL AS % OF TOTAL REQ	0	100	0	100	0	100	0	100
3. NO. FIN AUDIT RPTS REV AS % TOTAL BY OFFICE OF AUD	100	100	100	100	100	100	100	100
4. NO. COMPLIANCE AUD RPTS REV AS % TTL BY OFF OF AUD	100	100	100	100	100	100	100	100
5. AV LENGTH OF TIME BETWEEN AUDITS	6	6	6	6	6	6	6	6
<u>PROGRAM TARGET GROUPS</u>								
1. NUMBER OF STATUTORY REQUIRED AUDITS	256	256	256	256	256	256	256	256
2. NO. OF EXEC DEPTS SUB TO COMPTROLLER ACCT POLICIES	17	17	17	17	17	17	17	17
3. NO. OF FINANCIAL AUDITS PLANNED BY OFF OF AUDITOR	9	9	9	9	9	9	9	9
4. NO. OF COMPLIANCE AUDITS PLANNED BY OFF OF AUDITOR	12	12	12	12	12	12	12	12
<u>PROGRAM ACTIVITIES</u>								
1. MONITOR IC & ACCTG SYS THROUGH STATUTORY REQ AUDIT	19	19	19	19	19	19	19	19
2. MONITOR DEP IC THROUGH SELF-ASSMT IC QUESTIONNAIRE	0	17	0	17	0	17	0	17
3. MONITOR IC BY REV OFFICE OF AUDITOR FIN AUDIT RPTS	9	9	9	9	9	9	9	9
4. MONITOR DEPT BY REV OFF OF AUDITOR COMPLIANCE RPTS	12	12	12	12	12	12	12	12

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS104: INTERNAL POST AUDIT

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A. Statement of Program Objectives

To achieve compliance with State laws by the State's Executive departments and agencies with the State's accounting and internal control systems through periodic compliance based audits of financial transactions.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

Requests one permanent Auditor V position (\$39,000 in FY 18 and \$77,000 in FY 19 in general funds). Consistent with the existing program which complies with Section 37-68(1)(A)(B), a new program devoted to financial and compliance audits of the terms and conditions of contracts entered into by the State's Executive departments and agencies will be implemented to achieve the goal of ensuring that the Executive departments and agencies have adequate internal control systems in place to effectively administer, monitor and enforce contractual compliance by parties providing goods and services to State departments and agencies. An additional position with the necessary contract audit experience and training, in addition to general audit skills, will be utilized in this complementary program.

C. Description of Activities Performed

The major activities of the Program include the following; (1) Audits required by statute; (2) Audits requested by State departments and agencies; (3) Urgent audit requests by State departments and agencies; (4) Monitoring on a periodic basis compliance by State departments and agencies for the establishment and maintenance of a system of internal controls; (5) Audits of contracts of State departments and agencies; and (6) Assisting departments and agencies with internal control related issues and follow-up on the resolution of audit findings.

D. Statement of Key Policies Pursued

It is the policy of the Program to ensure fiscal integrity, responsibility and efficiency in the State government by performing audits on a systematic and selective basis.

E. Identification of Important Program Relationships

The Program monitors, through audit and monitoring processes, for

compliance with the State's internal control system for the authorization, initiation, recording, processing, monitoring and reporting of financial transactions. Compliance by the State's departments and agencies with established accounting procedures and related internal controls promotes fiscal integrity, responsibility and efficiency.

F. Description of Major External Trends Affecting the Program

General economic conditions leading to a slowdown in economic activity could adversely affect government services if such slowdown results in cutbacks in personnel. Such reductions could negatively impact the internal control environment due to lack of adequate resources to accurately initiate, process, record, monitor and report financial transactions.

G. Discussion of Cost, Effectiveness, and Program Size Data

99% of the Program cost is for personnel. Accordingly, position count is a major determinant in the number of audits conducted. The program has met its core responsibilities by consistently maintaining its level of the number of audits conducted during the past two biennium periods. With the addition of one position, the Program is planning to increase the number of audits in the next biennium period by conducting specialized audits of contracts, which is an area where a significant portion of the State's resources are expended for the acquisition of goods and services, including the acquisition, through new construction or renovations, of State buildings and other facilities.

H. Discussion of Program Revenues

The Program does not anticipate generating any general fund revenues during the 2017-2019 biennium period and the 2017-2023 planning period.

I. Summary of Analysis Performed

An in-depth analysis has not been performed of the Program.

J. Further Considerations

There are no further considerations for this Program.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 1103
PROGRAM TITLE: GENERAL SERVICES

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
CURRENT LEASE PAYMENTS								
OTHER CURRENT EXPENSES	8,365,473	7,334,780	7,334,780	7,334,780	7,335	7,335	7,335	7,335
TOTAL CURRENT LEASE PAYMENTS COST	8,365,473	7,334,780	7,334,780	7,334,780	7,335	7,335	7,335	7,335
BY MEANS OF FINANCING								
GENERAL FUND	6,529,598	5,234,480	5,234,480	5,234,480	5,235	5,235	5,235	5,235
INTERDEPARTMENTAL TRANSFERS	1,835,875	2,100,300	2,100,300	2,100,300	2,100	2,100	2,100	2,100
OPERATING COST	507.00*	515.00*	519.00*	519.00*	519.0*	519.0*	519.0*	519.0*
	6.00**	6.00**	14.00**	17.00**	17.0**	17.0**	17.0**	17.0**
PERSONAL SERVICES	28,818,468	37,788,506	38,997,250	39,178,869	39,180	39,180	39,180	39,180
OTHER CURRENT EXPENSES	79,784,961	140,344,320	126,617,525	118,338,962	118,329	118,316	118,044	118,033
EQUIPMENT	1,148,435	7,275,956	7,634,756	7,276,756	7,275	7,275	7,275	7,275
MOTOR VEHICLES	1,924,383	2,900,000	2,354,400	2,354,400	2,354	2,354	2,354	2,354
TOTAL OPERATING COST	111,676,247	188,308,782	175,603,931	167,148,987	167,138	167,125	166,853	166,842
BY MEANS OF FINANCING								
	414.00*	421.00*	425.00*	425.00*	425.0*	425.0*	425.0*	425.0*
	3.00**	3.00**	11.00**	14.00**	14.0**	14.0**	14.0**	14.0**
GENERAL FUND	74,668,378	86,797,310	84,859,018	84,204,074	84,193	84,180	83,908	83,897
	9.00*	10.00*	10.00*	10.00*	10.0*	10.0*	10.0*	10.0*
	3.00**	3.00**	3.00**	3.00**	3.0**	3.0**	3.0**	3.0**
SPECIAL FUND	8,071,519	13,821,452	18,854,273	11,054,273	11,054	11,054	11,054	11,054
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
FEDERAL FUNDS		15,200,000						
	35.00*	35.00*	35.00*	35.00*	35.0*	35.0*	35.0*	35.0*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	7,986,049	33,974,263	33,975,960	33,975,960	33,976	33,976	33,976	33,976
	49.00*	49.00*	49.00*	49.00*	49.0*	49.0*	49.0*	49.0*
	**	**	**	**	**	**	**	**
REVOLVING FUND	20,950,301	38,515,757	37,914,680	37,914,680	37,915	37,915	37,915	37,915
CAPITAL IMPROVEMENT COSTS								
PLANS	16,162,000	5,888,000	6,728,000	7,034,000	6,851	6,851	7,180	7,180
LAND ACQUISITION	11,002,000	4,000	3,000	3,000	3	3	2	2
DESIGN	1,255,000	8,903,000	2,407,000	2,311,000	1,798	1,701	1,941	1,941
CONSTRUCTION	21,093,000	19,175,000	21,036,000	21,179,000	26,689	18,186	22,901	22,901
EQUIPMENT	13,000	508,000	1,412,000	511,000	510	511	560	560
TOTAL CAPITAL EXPENDITURES	49,525,000	34,478,000	31,586,000	31,038,000	35,851	27,252	32,584	32,584

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 1103
PROGRAM TITLE: GENERAL SERVICES

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
BY MEANS OF FINANCING								
GENERAL FUND		5,836,000	6,128,000	6,434,000	6,754	6,754	7,084	7,084
G.O. BONDS	49,525,000	28,642,000	25,458,000	24,604,000	29,097	20,498	25,500	25,500
TOTAL PERM POSITIONS	507.00*	515.00*	519.00*	519.00*	519.0*	519.0*	519.0*	519.0*
TOTAL TEMP POSITIONS	6.00**	6.00**	14.00**	17.00**	17.0**	17.0**	17.0**	17.0**
TOTAL PROGRAM COST	169,566,720	230,121,562	214,524,711	205,521,767	210,324	201,712	206,772	206,761

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 110302
PROGRAM TITLE: INFORMATION TECH & COMMUNICATION SVCS

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	173.00*	176.00*	179.00*	179.00*	179.0*	179.0*	179.0*	179.0*
	3.00**	3.00**	11.00**	14.00**	14.0**	14.0**	14.0**	14.0**
PERSONAL SERVICES	10,796,976	16,152,688	17,586,513	17,748,667	17,749	17,749	17,749	17,749
OTHER CURRENT EXPENSES	24,766,219	62,766,154	41,975,578	41,726,480	41,711	41,698	41,421	41,410
EQUIPMENT	896,198	7,200,303	7,561,303	7,203,303	7,201	7,201	7,201	7,201
TOTAL OPERATING COST	36,459,393	86,119,145	67,123,394	66,678,450	66,661	66,648	66,371	66,360
BY MEANS OF FINANCING								
	133.00*	136.00*	139.00*	139.00*	139.0*	139.0*	139.0*	139.0*
	2.00**	2.00**	10.00**	13.00**	13.0**	13.0**	13.0**	13.0**
GENERAL FUND	32,693,645	39,474,773	37,329,717	36,884,773	36,868	36,855	36,578	36,567
	7.00*	7.00*	7.00*	7.00*	7.0*	7.0*	7.0*	7.0*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
SPECIAL FUND	1,119,837	3,051,788	1,481,093	1,481,093	1,481	1,481	1,481	1,481
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
FEDERAL FUNDS		15,200,000						
	33.00*	33.00*	33.00*	33.00*	33.0*	33.0*	33.0*	33.0*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	2,645,911	28,312,584	28,312,584	28,312,584	28,312	28,312	28,312	28,312
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
REVOLVING FUND		80,000						
CAPITAL IMPROVEMENT COSTS								
PLANS		1,000	1,000	1,000	1	1		
LAND ACQUISITION	11,000,000	1,000	1,000	1,000	1	1		
DESIGN	1,000	400,000	400,000	400,000	400	400	440	440
CONSTRUCTION		4,298,000	4,098,000	4,098,000	4,098	4,098	4,510	4,510
EQUIPMENT		500,000	1,400,000	500,000	500	500	550	550
TOTAL CAPITAL EXPENDITURES	11,001,000	5,200,000	5,900,000	5,000,000	5,000	5,000	5,500	5,500

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:

PROGRAM STRUCTURE NO:

110302

PROGRAM TITLE:

INFORMATION TECH & COMMUNICATION SVCS

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
BY MEANS OF FINANCING								
G.O. BONDS	11,001,000	5,200,000	5,900,000	5,000,000	5,000	5,000	5,500	5,500
TOTAL PERM POSITIONS	173.00*	176.00*	179.00*	179.00*	179.0*	179.0*	179.0*	179.0*
TOTAL TEMP POSITIONS	3.00**	3.00**	11.00**	14.00**	14.0**	14.0**	14.0**	14.0**
TOTAL PROGRAM COST	47,460,393	91,319,145	73,023,394	71,678,450	71,661	71,648	71,871	71,860

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS130
 PROGRAM STRUCTURE NO: 11030201
 PROGRAM TITLE: ENT TECH SVCS - GOVERNANCE & INNOVATION

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	36.00*	39.00*	41.00*	41.00*	41.0*	41.0*	41.0*	41.0*
	2.00**	2.00**	10.00**	13.00**	13.0**	13.0**	13.0**	13.0**
PERSONAL SERVICES	2,411,581	5,939,062	7,190,784	7,320,438	7,320	7,320	7,320	7,320
OTHER CURRENT EXPENSES	17,310,434	54,778,969	33,538,393	33,517,695	33,503	33,490	33,213	33,202
EQUIPMENT	298,435	6,750,000	6,758,000	6,753,000	6,750	6,750	6,750	6,750
TOTAL OPERATING COST	20,020,450	67,468,031	47,487,177	47,591,133	47,573	47,560	47,283	47,272
BY MEANS OF FINANCING								
	29.00*	32.00*	34.00*	34.00*	34.0*	34.0*	34.0*	34.0*
	2.00**	2.00**	10.00**	13.00**	13.0**	13.0**	13.0**	13.0**
GENERAL FUND	19,020,091	24,303,031	21,174,504	21,278,460	21,260	21,247	20,970	20,959
	7.00*	7.00*	7.00*	7.00*	7.0*	7.0*	7.0*	7.0*
	**	**	**	**	**	**	**	**
SPECIAL FUND	1,000,359	2,885,000	1,312,673	1,312,673	1,313	1,313	1,313	1,313
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
FEDERAL FUNDS		15,200,000						
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS		25,000,000	25,000,000	25,000,000	25,000	25,000	25,000	25,000
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
REVOLVING FUND		80,000						
CAPITAL IMPROVEMENT COSTS								
LAND ACQUISITION	11,000,000							
DESIGN	1,000							
EQUIPMENT			900,000					
TOTAL CAPITAL EXPENDITURES	11,001,000		900,000					
BY MEANS OF FINANCING								
G.O. BONDS	11,001,000		900,000					
TOTAL PERM POSITIONS	36.00*	39.00*	41.00*	41.00*	41.0*	41.0*	41.0*	41.0*
TOTAL TEMP POSITIONS	2.00**	2.00**	10.00**	13.00**	13.0**	13.0**	13.0**	13.0**
TOTAL PROGRAM COST	31,021,450	67,468,031	48,387,177	47,591,133	47,573	47,560	47,283	47,272

PROGRAM ID: AGS130
 PROGRAM STRUCTURE: 11030201
 PROGRAM TITLE: ENT TECH SVCS - GOVERNANCE AND INNOVATION

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
MEASURES OF EFFECTIVENESS								
1. # OF PAGE VIEWS ON THE STATE'S WEBSITES (MILLIONS)	43.6	48.5	54.1	60.3	67.2	74.9	83.4	93
2. # OF PAGE VIEWS ON THE OPEN DATA PORTAL (THOUSANDS)	500	580	600	650	700	800	850	900
3. # OF DOCUMENTS ELECTRONICALLY SIGNED (THOUSANDS)	36	70	96	129	172	230	310	415
PROGRAM TARGET GROUPS								
1. NO. OF DEPTS & ATTACH AGEN SERVED W/IT SHARED SERV	80	90	90	90	90	90	90	90
2. NO. OF APPRV NEW APPL DEV REQ FOR DEPTS & ATT AGEN	12	12	12	12	12	12	12	12
3. NO. OF UNIQUE VISITORS TO STATE WEBSITES (IN MILL)	8	8	8	10	10	10	10	10
PROGRAM ACTIVITIES								
1. TOTAL NO. OF ENTERPRISE APPLICATIONS SUPPORTED	28	36	205	205	205	205	205	205
2. TOTAL # OF WEBSITES SUPPORTED	475	485	495	505	515	525	535	545
3. TOTAL # DATASETS PUBLISHED TO THE OPEN DATA PORTAL	660	698	738	791	849	913	983	1060
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	9	6	6	6	6	6	6	6
REVENUE FROM OTHER AGENCIES: FEDERAL	851	1,800						
CHARGES FOR CURRENT SERVICES	1,436	7,046	11,046	11,046	11,046	16,046	16,046	16,046
TOTAL PROGRAM REVENUES	2,296	8,852	11,052	11,052	11,052	16,052	16,052	16,052
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
SPECIAL FUNDS	1,445	1,052	1,052	1,052	1,052	1,052	1,052	1,052
ALL OTHER FUNDS	851	7,800	10,000	10,000	10,000	15,000	15,000	15,000
TOTAL PROGRAM REVENUES	2,296	8,852	11,052	11,052	11,052	16,052	16,052	16,052

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS130: ENT TECH SVCS - GOVERNANCE & INNOVATION

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A. Statement of Program Objectives

Pursuant to Act 58, SLH 2016, the former Office of Information Management and Technology (AGS 130) and the Information and Communication Services Division (AGS 131), including all related IT functions, are consolidated in the new Office of Enterprise Technology Services (ETS) under the direction of the Chief Information Officer (CIO). Under AGS 130, program objectives include providing governance for executive branch IT projects to provide the essential State oversight necessary so that intended goals are achieved and positive return on investment (ROI) is realized for the people of Hawaii. The program also seeks to prioritize and advance innovative initiatives with the greatest potential to increase efficiency, reduce waste, and improve transparency and accountability in State government.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

This request includes both Operating Programs and Capital Improvement Projects (CIP).

The Operating Programs requests (general funds) include:

1. Continued funding of \$3,975,000 for both years for the recurring costs for circuits and collocation previously appropriated in Act 119, SLH 2015, as amended by Act 124, SLH 2016.
2. Full year funding of \$132,486 for both years for Security positions authorized in Act 124, SLH 2016.
3. Request for positions and operating expenses to establish a project team to support the Enterprise Payroll and Time & Attendance Modernization. The request is for 8 temporary positions in FY 18 and 3 additional temporary positions in FY 19, \$916,227 and \$1,034,881, respectively.
4. The Payroll project also requires a team, independent from the project vendor and organization, to ensure requirements are adequately tested and meet quality standards. \$264,000 in both years is requested for this purpose.
5. The Payroll project is also requesting \$937,024 in FY 18 and \$922,326 in FY 19 to address operating expenses of the project contract.
6. Finally, the program is requesting a tradeoff transfer into ETS of two permanent positions and \$140,052 for both years from the Department of Human Resource Development to enhance the efficiency of the Human Resources Management System support resources.

There is one CIP request (general obligation (G.O.) bond funds) for the Upgrade and Expansion of Critical Data Systems, Oahu, \$900,000 for equipment in FY 18.

C. Description of Activities Performed

Statutorily mandated duties include development, implementation and management of statewide IT governance and State IT strategic plans, as well as development and implementation of statewide technology standards, including working with each Executive Branch department and agency to develop and maintain multi-year IT strategic and tactical plans and roadmaps, coordinate IT budget requests, forecasts, and procurement purchases to ensure compliance with all the above. The program further provides centralized computer information management and processing services; coordination in the use of all information processing equipment, software, facilities, and services in the executive branch; and consultation and support services in the use of information processing and management technologies to improve the efficiency, effectiveness, and productivity of state government programs. In addition, it is the program's responsibility to establish, coordinate, and manage a program to provide a means for public access to public information and develop and operate an information network in conjunction with overall plans for establishing a communication backbone for State government.

D. Statement of Key Policies Pursued

The program has identified seven focus areas, or "CIO priorities," under which the program will further advance programs and projects that achieve stated objectives, in alignment with the Ige Administration's priority goal to ensure an effective, efficient and open government and the legislative intent in cited statutes.

-IT Workforce Development - Implementation of programs, strategies and reforms to develop and empower the State's IT workforce to increase ability to modernize government processes, systems, solutions and services while reducing overreliance on third-party consultants.

-IT Governance - Establishment of processes and standards that guide the management and oversight of the State's IT and information resource investments, acquisitions and projects, as outlined in statute (HRS, Section 27-43) and enhanced by Act 58, SLH 2016, to seek efficiencies

Program Plan Narrative

AGS130: ENT TECH SVCS - GOVERNANCE & INNOVATION

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and cost-savings through economies of scale, leveraging of shared assets, reduction of waste, and alignment with statewide IT strategies and industry best practices.

-Services-Oriented Infrastructure - Management of enterprise shared services to leverage the State's enterprise and related economies of scale such as network, security, communications, data center, and cloud services.

-Enterprise Programs and Projects - Facilitation of the successful execution of programs and projects identified as priority and/or enterprise in scope to maximize positive ROI (e.g., tax, health and human services, asset management, budget, finance, grants, human resources, payroll, procurement, and time and attendance).

-Open Government - Building upon established open data and transparency platforms to facilitate mandates outlined in statute (Section 27-44, HRS).

-Cyber Security - Ensuring a sound cyber security posture for the State and conducting direct departmental remedial actions, if necessary, to protect government information or data communication infrastructure, in accordance with statute (Section 27-43.5, HRS) and enhanced by Act 58, SLH 2016.

-IT Cost Transparency - Facilitation of the Ige Administration's priority for an effective, efficient, and open government by implementing reforms that improve transparency and accountability.

E. Identification of Important Program Relationships

As the State's central IT authority, ETS maintains relationships with every department, agency and program in the State, particularly Executive Branch departments under its direct IT governance authority, to better understand program and user requirements, develop architectural plans for the future, coordinate management of implementation, establish performance metrics, and provide IT/IRM (Information Technology/Information Resource Management) and business transformation services. Coordination with counties enables sharing of resources and better integration between and among the government jurisdictions within the State. Relationships with the Federal agencies provide both funding opportunities and clearer understanding of

compliance requirements.

F. Description of Major External Trends Affecting the Program

There are four major trends affecting the existing program: 1) Funding - the potential lack of funds to properly implement the transformation effort will result in the project taking longer and costing the State more. 2) Procurement - the program continues to work with the State Procurement Office (SPO) to improve purchasing processes and with the Attorney General (AG) to improve contracting processes, which together establish better overall efficiencies for acquisitions and contracting of services. 3) Consolidation and shared services - Hawaii is leveraging the best practices and lessons learned from these efforts to shape consolidation efforts to be efficient and successful. 4) Difficulty dealing with change - the program is implementing pro-active measures to involve affected employees and collectively encourage them to consider and adopt new approaches.

G. Discussion of Cost, Effectiveness, and Program Size Data

The program is making progress at establishing cost effective strategies and implementing projects to meet program goals and objectives.

H. Discussion of Program Revenues

The program does not generate State revenues from its operations.

I. Summary of Analysis Performed

Building upon existing State IT/IRM plans, the program identified the focus areas described above to facilitate progress, while taking into consideration budget and resource limitations as well as other barriers to progress. IT governance processes are now in place to ensure the success of programs and projects in meeting intended objectives and positive ROI. ETS continues to monitor and evaluate effectiveness for delivery of service and annual costs and ROI will be calculated, monitored and evaluated, with corrective measures implemented for any significant variances, as needed. In addition, ETS is soliciting the IT Steering Committee's assessment of overall effectiveness year-over-year, as measured by success in achieving benchmarks under stated focus areas.

Program Plan Narrative

AGS130: ENT TECH SVCS - GOVERNANCE & INNOVATION

11 03 02 01

J. Further Considerations

None.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO:
PROGRAM TITLE:

AGS131
11030202
ENT TECH SVCS - OPER & INFRASTRUCTURE MNTNCE

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	137.00*	137.00*	138.00*	138.00*	138.0*	138.0*	138.0*	138.0*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
PERSONAL SERVICES	8,385,395	10,213,626	10,395,729	10,428,229	10,429	10,429	10,429	10,429
OTHER CURRENT EXPENSES	7,455,785	7,987,185	8,437,185	8,208,785	8,208	8,208	8,208	8,208
EQUIPMENT	597,763	450,303	803,303	450,303	451	451	451	451
TOTAL OPERATING COST	16,438,943	18,651,114	19,636,217	19,087,317	19,088	19,088	19,088	19,088
BY MEANS OF FINANCING	104.00*	104.00*	105.00*	105.00*	105.0*	105.0*	105.0*	105.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	13,673,554	15,171,742	16,155,213	15,606,313	15,608	15,608	15,608	15,608
	*	*	*	*	*	*	*	*
SPECIAL FUND	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
	119,478	166,788	168,420	168,420	168	168	168	168
	33.00*	33.00*	33.00*	33.00*	33.0*	33.0*	33.0*	33.0*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	2,645,911	3,312,584	3,312,584	3,312,584	3,312	3,312	3,312	3,312
CAPITAL IMPROVEMENT COSTS								
PLANS		1,000	1,000	1,000	1	1		
LAND ACQUISITION		1,000	1,000	1,000	1	1		
DESIGN		400,000	400,000	400,000	400	400	440	440
CONSTRUCTION		4,298,000	4,098,000	4,098,000	4,098	4,098	4,510	4,510
EQUIPMENT		500,000	500,000	500,000	500	500	550	550
TOTAL CAPITAL EXPENDITURES		5,200,000	5,000,000	5,000,000	5,000	5,000	5,500	5,500
BY MEANS OF FINANCING								
G.O. BONDS		5,200,000	5,000,000	5,000,000	5,000	5,000	5,500	5,500
TOTAL PERM POSITIONS	137.00*	137.00*	138.00*	138.00*	138.0*	138.0*	138.0*	138.0*
TOTAL TEMP POSITIONS	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
TOTAL PROGRAM COST	16,438,943	23,851,114	24,636,217	24,087,317	24,088	24,088	24,588	24,588

PROGRAM ID: AGS131
 PROGRAM STRUCTURE: 11030202
 PROGRAM TITLE: ENT TECH SVCS - OPER AND INFRASTRUCTURE MNTNCE

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
MEASURES OF EFFECTIVENESS								
1. REQ FOR IP SVCS CMP WITHIN TIMEFRAME AS %TTL CMP	83	83	83	83	83	83	83	83
2. % OF MAINFRAME PRODUCTION JOBS RUN AS SCHEDULED	99	99	99	99	99	99	99	99
3. MFRAME PROD JOBS RERUN AS % OF TTL MFRAME PROD JOB	.18	.18	.18	.18	.18	.18	.18	.18
4. MAINFRAME DOWNTIME AS % OF TOTAL OPERATIONAL TIME	.12	.12	.12	.12	.12	.12	.12	.12
5. # TROUBLE CALLS RESOLVED AS % CALLS RECD BY NCU	98	98	98	98	98	98	98	98
6. % OF NETWORK INFRASTRUCTURE UPTIME	99.9	99.9	99.9	99.9	99.9	99.9	99.9	99.9
7. # OF CYBER SECURITY ATTACKS BLOCKED (IN MILLION)	270	270	270	280	285	290	295	300
8. # HELP DESK TICKETS RESOLVED AS % OF TOTAL RECEIVE	98	98	99	99	99	99	99	99
PROGRAM TARGET GROUPS								
1. # OF STATE USER AGENCIES	21	21	21	21	21	21	21	21
PROGRAM ACTIVITIES								
1. # OF DEVICES INCL VIRTUAL AT STATE'S DATA CENTER	650	650	650	650	650	650	650	650
2. TOTAL # OF APPLICATIONS MAINTAINED	72	72	72	72	72	72	72	72
3. AVERAGE MO CALL VOLUME REC'D BY ASSISTANCE CNTR	600	600	600	600	600	600	600	600
4. TOTAL NO. OF VIDEO CONF HOURS SCHEDULED	2000	2000	2000	2000	2000	2000	2000	2000
5. # MICROWAVE RADIO LINKS & SITES ADDED OR UPGRADED	77	89	94	97	97	100	102	102
6. AV MO VOL OF DATA BACKED UP FOR OFFSITE STORAGE	68	71	74	77	80	80	86	93
7. TOTAL NUMBER OF EXEC BR E-MAIL ACCOUNTS ADMINSTRD	12978	13075	13475	13500	14000	14000	14000	14000
8. TOTAL NUMBER OF CYBER SECURITY ALERTS BROADCAST	100	100	100	100	100	100	100	115
9. TOTAL NO. OF CYBER SECURITY INCIDENT NOTICES	800	800	800	800	800	800	900	1000
10. TOTAL # OF USER TRAINING SESSIONS HELD	123	150	150	150	150	150	150	150
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	2	2	1					
REVENUE FROM OTHER AGENCIES: ALL OTHER	104	96	96	96	96	96	96	96
CHARGES FOR CURRENT SERVICES	2,646	2,851	2,851	2,852	2,852	2,852	2,852	2,852
TOTAL PROGRAM REVENUES	2,752	2,949	2,948	2,948	2,948	2,948	2,948	2,948
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
SPECIAL FUNDS	106	98	97	96	96	96	96	96
ALL OTHER FUNDS	2,646	2,851	2,851	2,852	2,852	2,852	2,852	2,852
TOTAL PROGRAM REVENUES	2,752	2,949	2,948	2,948	2,948	2,948	2,948	2,948

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS131: ENT TECH SVCS - OPER & INFRASTRUCTURE MNTNCE

11 03 02 02

A. Statement of Program Objectives

Pursuant to Act 58, SLH 2016, the former Office of Information Management and Technology (AGS 130) and the Information and Communication Services Division (AGS 131) of the Department of Accounting and General Services, including all related information technology (IT) functions, are consolidated in the new Office of Enterprise Technology Services (ETS) under the direction of the Chief Information Officer (CIO).

Under AGS 131, program objectives include management and operation of all State agencies by providing effective, efficient, coordinated, and cost-beneficial computer and telecommunication services such that State program objectives may be efficiently achieved.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

This requests includes both Operating Programs and Capital Improvement Projects (CIP).

The Operating Programs requests (general funds) include:

1. A request of one permanent position and \$35,500 in FY 18 and \$65,000 in FY 19 in the Wireless Systems Management Section to assist with increasing work demands as more radio systems have been added to the State's telecommunication system.
2. Additional funds of \$200,000 in both years are requested for repair and maintenance of the State's radio towers.
3. The advancement of technology has made working with our current mainframe obsolete and \$350,000 in FY 18 and \$21,600 in FY 19 are being requested for memory upgrades.
4. Also, \$250,000 in FY 18 are being requested to formulate, plan, and provide proof of concept for the migration off the old system in addition to funds to support the existing system.

There is one CIP request (general obligation (G.O.) bond funds) for Lump Sum Health and Safety, Information and Communication Services Division, Statewide, \$5,000,000 in both years.

C. Description of Activities Performed

Production Services - Operates a centralized computing facility and a

distributed data communications network that provides comprehensive and efficient computing services to all State agencies.

Systems Services - Provides systems software support and control programming; database management and operational support; installation and maintenance services for distributed systems; development, implementation, and maintenance of specialized systems software used in support of applications and control systems; and analyses to improve the efficiency and capacity of computer systems and security of information.

Telecommunications Services - Plans, designs, engineers, upgrades, and manages the State's telecommunication infrastructure that delivers voice, data, video, microwave, and radio communications services to State agencies.

Client Services - Provides application systems development and maintenance services to statewide applications and department or agency specific applications.

Technology Support Services - Provides planning, design, management, maintenance, coordination, and technical consulting and support for the State's emerging technologies programs.

Planning and Project Management - Provides planning, advice, assistance, and guidance in the proper and efficient use of information processing. Provides oversight for procedures, techniques, and systems development methodologies.

Cyber Security - Provides planning, advice, assistance, scanning and monitoring in the secure use of the information processing.

D. Statement of Key Policies Pursued

Provide reliable, available, and secure computer processing and telecommunications services to State agencies we directly serve, and to other local, State, and federal agencies we interface with, to provide the required computer processing and transmission of data needed to accomplish program objectives.

Program Plan Narrative

AGS131: ENT TECH SVCS - OPER & INFRASTRUCTURE MNTNCE

11 03 02 02

Support the execution of State IT strategic and tactical plans and roadmaps under the leadership of the CIO.

E. Identification of Important Program Relationships

The program provides planning, consulting, development, maintenance, and computer applications processing services for essential statewide programs, including Accounting, Payroll, Budgeting, Capital Improvements, Human Resources Application Information, Class Registration, and Unemployment Insurance (UI). The program provides systems support, database management, and computer hosting/operations services for department-administered application systems including Hawaii Automated Welfare Information (HAWI) System, Offender Based Tracking System, Business Registration, Professional and Vocational Licensing, Integrated Tax Information Management System, KEIKI Child Support Enforcement System, and the Hawaii Employer-Union Health Benefits Trust Fund system. The program establishes and maintains interfaces to State Judicial, Legislative, County, and federal information processing systems to ensure the necessary data exchanges between jurisdictions for their program objectives. The program establishes and maintains interfaces between the State and private sector financial institutions for the transmission of State financial transactions.

F. Description of Major External Trends Affecting the Program

Consistent with focus areas outlined in the AGS 130 program narrative, State efforts led by the OETS include the creation of an environment in Hawaii for innovative industries to thrive and simultaneously apply technology to all sectors to produce the outcomes of raising productivity and creating good jobs in the State's economy. Potential changes in the Federal government's programs could affect the State's ability in obtaining Federal grants and collecting federal reimbursements.

G. Discussion of Cost, Effectiveness, and Program Size Data

The program is focusing on expanding and maintaining essential IT services by implementing new technology infrastructure while simultaneously operating and upgrading the existing infrastructure within the planned operating budget.

H. Discussion of Program Revenues

The program does not generate State revenues from its operations.

I. Summary of Analysis Performed

None.

J. Further Considerations

None.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS111
 PROGRAM STRUCTURE NO: 110303
 PROGRAM TITLE: ARCHIVES - RECORDS MANAGEMENT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	18.00*	19.00*	19.00*	19.00*	19.0*	19.0*	19.0*	19.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	936,755	1,144,503	1,159,348	1,159,348	1,159	1,159	1,159	1,159
OTHER CURRENT EXPENSES	192,084	268,169	268,169	268,169	268	268	268	268
EQUIPMENT	41,616	31,450	31,450	31,450	32	32	32	32
TOTAL OPERATING COST	1,170,455	1,444,122	1,458,967	1,458,967	1,459	1,459	1,459	1,459
BY MEANS OF FINANCING	16.00*	16.00*	16.00*	16.00*	16.0*	16.0*	16.0*	16.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	851,734	933,202	944,531	944,531	945	945	945	945
	2.00*	3.00*	3.00*	3.00*	3.0*	3.0*	3.0*	3.0*
	**	**	**	**	**	**	**	**
SPECIAL FUND	318,721	510,920	514,436	514,436	514	514	514	514
TOTAL PERM POSITIONS	18.00*	19.00*	19.00*	19.00*	19.0*	19.0*	19.0*	19.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	1,170,455	1,444,122	1,458,967	1,458,967	1,459	1,459	1,459	1,459

PROGRAM ID: AGS111
 PROGRAM STRUCTURE: 110303
 PROGRAM TITLE: ARCHIVES - RECORDS MANAGEMENT

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
MEASURES OF EFFECTIVENESS								
1. NO. OF APPROVED RECORDS RETENTION SCHEDULES	5340	5360	5375	5385	5400	5410	5420	5430
2. % OF STORAGE CAPACITY FILLED AT RECORDS CENTER	80	80	80	80	80	80	80	80
3. % REC DESTROYED AT REC CTR % TOT REC ELIG FOR DEST	25	25	80	80	80	80	80	80
4. NO. OF RECORDS IN ARCHIVES (CUBIC FEET)	11210	11300	11350	11390	11430	11455	11480	11500
5. NO. OF RECORDS AVAILABLE ONLINE FOR RESEARCH	355000	375000	405000	455000	555000	670000	820000	995000
PROGRAM TARGET GROUPS								
1. STATE USER AGENCIES	1000	1000	1000	125	125	125	125	125
2. # OF CUSTOMERS SERVICED AT HISTORICAL REC BR	8500	8500	8500	8000	7800	7600	7500	7400
3. # OF REC AT STATE REC CTR ELIG FOR DISPOS DUR FY	12600	12600	3000	3000	3000	3000	3000	3000
4. # ONLINE USERS ACCESSING ARCHIVES CATALOG/WEBSITE	395000	400000	400000	420000	440000	450000	460000	470000
PROGRAM ACTIVITIES								
1. NUMBER OF CUBIC FEET OF RECORDS STORED	45000	46000	46000	46000	46000	46000	46000	46000
2. NUMBER OF RECORDS SERIES SCHEDULED/REVISED	15	15	15	15	15	15	15	15
3. NUMBER OF RECORDS REQ RETRIEVED BY RECORDS CENTER	1100	1100	1100	1100	1100	1100	1100	1100
4. NUMBER OF CU FT OF RECORDS DISPOSED BY REC CENTER	2000	2000	2400	2400	2400	2400	2400	2400
5. SVC CUSTOMERS AT HIST REC BR (# OF RETRIEVALS)	20000	20000	20000	19000	18000	17000	16000	15000
6. PROVIDE ACCESS TO HOLD INFO THRU ONLINE CATALOG	25	25	25	25	25	25	25	25
7. PROVIDE ACCESS TO REC THRU DESC FINDING AIDS	50	50	50	52	55	60	63	65
8. COLLECT/PRES PERM/HIST REC OF STATE GOV	90	90	90	40	40	25	25	20
9. # RECORDS SCANNED FOR ONLINE ACCESS DURING THE YR	18000	18000	18000	25000	30000	30000	35000	35000
10. NUMBER OF REC UPLOADED TO INTERNET FOR ONLINE ACC	20000	20000	20000	50000	100000	120000	150000	175000
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	1	1	1	1	1	1	1	1
CHARGES FOR CURRENT SERVICES	523	521	521	521	521	521	521	521
TOTAL PROGRAM REVENUES	524	522	522	522	522	522	522	522
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	12	11	11	11	11	11	11	11
SPECIAL FUNDS	512	511	511	511	511	511	511	511
TOTAL PROGRAM REVENUES	524	522	522	522	522	522	522	522

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS111: ARCHIVES - RECORDS MANAGEMENT

11 03 03

A. Statement of Program Objectives

To ensure open government by preserving and making accessible the historic records of State government and by partnering with State agencies to manage their active and inactive records.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The Program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

The program's major activities include:

Digital Archives - The three year build-out of the Digital Archives is planned to be completed in FY 17. The Hawaii Digital Archives, or HiDA, will be prepared to ingest and preserve State agency electronic records in a centralized digital archives. Work to provide public access to this material will be the last component completed.

HiDA is an open source tool for preserving the fiscal, historical, legal, cultural, and intellectual heritage of Hawaii. The goal of the project is to create a system that not only stores digital records, but also preserves their authenticity for all time.

HiDA uses an agile, modular approach as a means to maintain records over a long period. This approach means development is constantly ongoing as services are removed or replaced with new or better software. Records themselves are also continually updated to new formats that will prevent them from going obsolete while still preserving their authenticity.

Historical Records - Collects, preserves, stores, and manages Hawaii's historical government records of enduring legal, historical, administrative, or fiscal value; provides access to these records via the web and at the Hawaii State Archives; provides in-house scanning, technical support services; and prepares scanned records to be loaded to the web.

Records Management - Provides technical and professional support to develop and revise records retention and disposition schedules for the executive branch; provides low-cost records storage in a warehouse

facility for non-permanent records; and provides storage for master/security microforms for state and county agencies.

D. Statement of Key Policies Pursued

Key policies which will be pursued in 2017-19 biennium include:

- Address the preservation of the State's permanent electronic records through building a Digital Archives. Partner with agencies including the Legislature and Bureau of Conveyances, as well as other agencies who have agreed to share specific data types to test the Digital Archives system.
- Explore new methods of classifying and developing records retention schedules to work in an electronic environment.
- Continue to explore and use open-source software systems to make archives records and information available to users via the internet. Our open-source software solutions rely heavily on archives staff to maintain them with the help of the open source community and the Office of Enterprise Technology Services (ETS).
- Work with existing partners and seek new private-government partnerships to continue to add archival records to our online digital collections available on the Archives website.
- Use the State's internet and intranet to inform State agencies about archives services.

E. Identification of Important Program Relationships

The Archives Division collaborates with State agencies and private institutions to preserve and make accessible records of enduring value. The Archives collects records primarily from State agencies and has worked with State partners to seamlessly transfer electronic records of permanent value to the State archives.

F. Description of Major External Trends Affecting the Program

State government creates and receives a growing volume of information in electronic format. Digital materials are surprisingly fragile.

Program Plan Narrative

AGS111: ARCHIVES - RECORDS MANAGEMENT

11 03 03

Their viability depends on technologies that rapidly and continually change. As recordkeeping moves from paper to electronic systems, the significance of government records and the challenges associated with caring for born digital records grow. Rapid changes in technology in operating systems, hardware and software can make digital materials inaccessible within short periods of time. Keeping digital resources usable by future generations require conscious effort and continual investment.

G. Discussion of Cost, Effectiveness, and Program Size Data

Recruitment and retaining staff can be problematic due to specialized knowledge required to develop and maintain a preservation system, compliance with statutory and regulatory mandates, strong knowledge of both Computer Science and Archival Science, and our inability to match compensation for IT staff offered in the private sector.

Limited funding and staff reductions will continue to impact the program's ability to service the public and meet projected goals.

H. Discussion of Program Revenues

The Legislature passed Act 88, SLH 2013, to establish a State archives preservation and long-term access special fund and assess a preservation fee on public documents to be used to preserve electronic records of long-term value in a useable state for the good of the public. Collection of the State Archives Preservation Fee began in FY 14 and expenditures from the Special Fund were authorized to begin in FY 15.

I. Summary of Analysis Performed

No in-depth program analysis has been performed for this program.

J. Further Considerations

Dependence on ETS for server space and services. Rapidly changing technology requires constant upgrading of computer software and hardware. Unknown what pass-a-long fees for joining the greater ETS server/storage/network infrastructure will cost. The public demands increased web access to Archives records requiring additional servers and network equipment.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS891
 PROGRAM STRUCTURE NO: 110304
 PROGRAM TITLE: ENHANCED 911 BOARD

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	0.00*	0.00*	0.00*	0.00*	0.0*	0.0*	0.0*	0.0*
	2.00**	2.00**	2.00**	2.00**	2.0**	2.0**	2.0**	2.0**
PERSONAL SERVICES	136,119	243,200	243,200	243,200	243	243	243	243
OTHER CURRENT EXPENSES	6,435,635	9,956,800	16,556,800	8,756,800	8,757	8,757	8,757	8,757
EQUIPMENT	2,463							
TOTAL OPERATING COST	6,574,217	10,200,000	16,800,000	9,000,000	9,000	9,000	9,000	9,000
BY MEANS OF FINANCING								
	*	*	*	*	*	*	*	*
	2.00**	2.00**	2.00**	2.00**	2.0**	2.0**	2.0**	2.0**
SPECIAL FUND	6,574,217	10,200,000	16,800,000	9,000,000	9,000	9,000	9,000	9,000
TOTAL PERM POSITIONS	*	*	*	*	*	*	*	*
TOTAL TEMP POSITIONS	2.00**	2.00**	2.00**	2.00**	2.0**	2.0**	2.0**	2.0**
TOTAL PROGRAM COST	6,574,217	10,200,000	16,800,000	9,000,000	9,000	9,000	9,000	9,000

PROGRAM ID: AGS891
 PROGRAM STRUCTURE: 110304
 PROGRAM TITLE: ENHANCED 911 BOARD

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
MEASURES OF EFFECTIVENESS								
1. NO. OF WIRLES/VOIP/WIRELINE 911 CALLS COUNTY PSAP	1340000	1340000	1340000	1340000	1340000	1340000	1340000	1340000
2. NO. OF EDUCATIONAL OUTREACH PROGRAMS DURING THE FY	2	1	1	1	1	1	1	1
3. % OF E911 FUNDS DISBURSED FOR NEW TECHLGY FOR PSAP	25	25	40	25	25	25	25	25
PROGRAM TARGET GROUPS								
1. NO. OF PUBLIC SAFETY ANSWERING POINTS	9	9	9	9	9	9	9	9
2. NO. OF WIRELESS/VOIP/WIRELINE PROVIDERS	40	40	42	42	44	45	45	47
PROGRAM ACTIVITIES								
1. TTL \$ AMT OF SURCHGE COLLECTED FISC YR (IN THOUS)	9200	9200	9670	9670	9700	9700	9700	9700
2. TTL \$ AMT DISBURSED TO PSAPS IN FISC YR (IN THOUS)	7400	7400	15385	7500	7500	7500	7500	7500
3. TTL \$ AMT DISBUR TO WSPS IN THE FISC YR (IN THOUS)	72	72	80	80	80	80	80	80
4. TTL \$ AMT DISB TO BD ADMIN MATTERS IN FY (IN THOU)	1334	1335	1335	1335	1350	1350	1350	1350
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	22	22	22	22	22	22	23	23
CHARGES FOR CURRENT SERVICES	9,635	9,600	9,600	9,600	9,610	9,610	9,615	9,615
TOTAL PROGRAM REVENUES	9,657	9,622	9,622	9,622	9,632	9,632	9,638	9,638
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
SPECIAL FUNDS	9,657	9,622	9,622	9,622	9,632	9,632	9,638	9,638
TOTAL PROGRAM REVENUES	9,657	9,622	9,622	9,622	9,632	9,632	9,638	9,638

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS891: ENHANCED 911 BOARD

11 03 04

A. Statement of Program Objectives

To administer the collection of the monthly surcharge from wireless service providers and provide reimbursement from the 911 Fund to public safety answering points (PSAPs) and wireless and VoIP (Voice over Internet Protocol) connection service providers to pay for the reasonable costs to lease, purchase or maintain all necessary equipment, including computer hardware, software and database provisioning required by the PSAPs to provide technical functionality for the wireless enhanced 911 service pursuant to the Federal Communications Commission Order 94-102.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

Requests a ceiling increase of \$7,800,000 in FY 18 in the program's Special Fund for the Maui and Oahu PSAPs for the Computer Aided Dispatch (CAD) software upgrades.

No new programs are being proposed at this time. The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

1. Collect monthly surcharge from wireless and VoIP connection service providers.
2. Reimburse PSAPs and wireless service providers for the costs associated with enhanced 911 services.
3. Hire an Executive Director and an Administrative Services Assistant to carry out administrative duties, provide technical advisory support to the Board and to administer the Fund.

D. Statement of Key Policies Pursued

To provide adequate cost recovery to PSAPs and wireless service providers for the deployment and ongoing expenses of wireless enhanced 911 services.

E. Identification of Important Program Relationships

There is a national trend to upgrade the current 9-1-1 systems to an IP

based (Next Generation) infrastructure. In addition, several states have implemented surcharge assessments on prepaid wireless service.

F. Description of Major External Trends Affecting the Program

There is a national trend to upgrade the current 9-1-1 systems to an IP based (Next Generation) infrastructure. In addition, several states have implemented surcharge assessments on prepaid wireless service.

G. Discussion of Cost, Effectiveness, and Program Size Data

The costs associated with the implementation and ongoing operations and support associated with implementing wireless 911 services have not yet been fully realized. There are program measures identified to measure effectiveness of the program.

H. Discussion of Program Revenues

Program revenues are generated from surcharges assessed on wireless and VoIP connection service provider customers and interest income from the Fund balance on deposit at the E911 Fund bank account. Surcharges are assessed in accordance with Chapter 138, HRS.

I. Summary of Analysis Performed

The Board performs an analysis of anticipated revenue against the allowable operational costs of the PSAPs as defined in Chapter 138, HRS, during its annual five-year strategic budget planning process. As a result of this process, the Board is able to determine if the available funds are sufficient to meet the needs of the PSAPs. Should revenues be insufficient or excessive, the Board has the authority to recommend an appropriate adjustment to its surcharge fee assessed on the wireless and VoIP connection service providers to the Legislature.

J. Further Considerations

The Board will make the recommendation to the Legislature to modify Chapter 138, HRS, to include surcharge assessment on prepaid wireless phones.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 110307
PROGRAM TITLE: PROPERTY MANAGEMENT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
CURRENT LEASE PAYMENTS								
OTHER CURRENT EXPENSES	6,833,636	6,839,900	6,839,900	6,839,900	6,840	6,840	6,840	6,840
TOTAL CURRENT LEASE PAYMENTS COST	6,833,636	6,839,900	6,839,900	6,839,900	6,840	6,840	6,840	6,840
BY MEANS OF FINANCING								
GENERAL FUND	4,997,761	4,739,600	4,739,600	4,739,600	4,740	4,740	4,740	4,740
INTERDEPARTMENTAL TRANSFERS	1,835,875	2,100,300	2,100,300	2,100,300	2,100	2,100	2,100	2,100
OPERATING COST	18.00*	18.00*	18.00*	18.00*	18.0*	18.0*	18.0*	18.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	1,270,172	1,362,946	1,406,385	1,406,385	1,406	1,406	1,406	1,406
OTHER CURRENT EXPENSES	30,469,218	43,719,084	43,719,084	43,719,084	43,720	43,720	43,720	43,720
EQUIPMENT	10,091							
TOTAL OPERATING COST	31,749,481	45,082,030	45,125,469	45,125,469	45,126	45,126	45,126	45,126
BY MEANS OF FINANCING								
	14.00*	14.00*	14.00*	14.00*	14.0*	14.0*	14.0*	14.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	15,662,933	16,057,948	16,080,858	16,080,858	16,081	16,081	16,081	16,081
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	3,399,700	3,684,700	3,684,700	3,684,700	3,685	3,685	3,685	3,685
	4.00*	4.00*	4.00*	4.00*	4.0*	4.0*	4.0*	4.0*
	**	**	**	**	**	**	**	**
REVOLVING FUND	12,686,848	25,339,382	25,359,911	25,359,911	25,360	25,360	25,360	25,360
TOTAL PERM POSITIONS	18.00*	18.00*	18.00*	18.00*	18.0*	18.0*	18.0*	18.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	38,583,117	51,921,930	51,965,369	51,965,369	51,966	51,966	51,966	51,966

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO:
PROGRAM TITLE:

AGS203
11030702
STATE RISK MANAGEMENT & INSURANCE ADMIN

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	4.00*	4.00*	4.00*	4.00*	4.0*	4.0*	4.0*	4.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	414,129	401,868	422,397	422,397	422	422	422	422
OTHER CURRENT EXPENSES	22,260,714	34,925,509	34,925,509	34,925,509	34,926	34,926	34,926	34,926
EQUIPMENT								
TOTAL OPERATING COST	22,674,843	35,327,377	35,347,906	35,347,906	35,348	35,348	35,348	35,348
BY MEANS OF FINANCING								
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
GENERAL FUND	9,987,995	9,987,995	9,987,995	9,987,995	9,988	9,988	9,988	9,988
	4.00*	4.00*	4.00*	4.00*	4.0*	4.0*	4.0*	4.0*
	**	**	**	**	**	**	**	**
REVOLVING FUND	12,686,848	25,339,382	25,359,911	25,359,911	25,360	25,360	25,360	25,360
TOTAL PERM POSITIONS	4.00*	4.00*	4.00*	4.00*	4.0*	4.0*	4.0*	4.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	22,674,843	35,327,377	35,347,906	35,347,906	35,348	35,348	35,348	35,348

PROGRAM ID: AGS203
 PROGRAM STRUCTURE: 11030702
 PROGRAM TITLE: STATE RISK MANAGEMENT AND INSURANCE ADMINISTRATION

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
MEASURES OF EFFECTIVENESS								
1. NO. INSUR POLICIES PROCURED BEFORE EXPIRATION DATE	4	4	4	4	4	4	4	4
2. AV LENGTH OF TIME TO PROCESS PROP LOSS CLAIM REQ	15	15	15	15	15	15	15	15
3. AV LENGTH OF TIME TO RECOVER INSURANCE PROCEEDS	60	60	60	60	60	60	60	60
4. AV LENGTH OF TIME TO PROCESS LIABILITY LOSS CLAIMS	90	90	90	90	90	90	90	90
5. AV TIME TO PROCESS LIABILITY LOSS POTHOLE CLAIMS	70	70	70	70	70	70	70	70
6. AV LENGTH OF TIME TO PROCESS AUTO LOSS CLAIMS	90	90	90	90	90	90	90	90
PROGRAM TARGET GROUPS								
1. TOTAL NO. OF STATEWIDE INSURANCE POLICIES PROCURED	4	4	4	4	4	4	4	4
2. TOTAL NO. OF PROPERTY LOSS CLAIMS PROCESSED	100	100	100	100	100	100	100	100
3. TOTAL LIABILITY CLAIMS PROCESSED - EXCL. POTHOLE	500	500	500	500	500	500	500	500
4. TOTAL NO. OF LIABILITY POTHOLE CLAIMS PROCESSED	150	150	150	150	150	150	150	150
5. TOTAL NUMBER OF AUTOMOBILE LOSS CLAIMS PROCESSED	400	400	400	400	400	400	400	400
6. NUMBER OF STATE OFFICIALS AND EMPLOYEES	55000	55000	55000	55000	55000	55000	55000	55000
7. FAIR MARKET VALUE OF STATE BLDGS/CONTENTS (\$ MILL)	17500	17500	18000	18000	18000	18000	18000	18000
8. NUMBER OF STATE VEHICLES	5500	5500	5800	5800	5800	5800	5800	5800
PROGRAM ACTIVITIES								
1. TOTAL NUMBER OF STATEWIDE INSURANCE POLICIES	4	4	4	4	4	4	4	4
2. TOTAL NUMBER OF PROPERTY LOSS CLAIMS RECEIVED	80	80	80	80	80	80	80	80
3. TOTAL NUMBER OF CRIME LOSS CLAIMS RECEIVED	1	1	1	1	1	1	1	1
4. TOTAL NUMBER OF LIABILITY CLAIMS RECEIVED	650	650	650	650	650	650	650	650
5. TOTAL NUMBER OF AUTOMOBILE CLAIMS RECEIVED	375	375	375	375	375	375	375	375
6. NUMBER OF RISK ASSESSMENT REPORTS ISSUED	2	2	1	1	1	1	1	1
7. NUMBER OF BUILDING INSPECTION REPORTS ISSUED	2	2	1	1	1	2	1	1
8. NO. OF TRAINING SESSIONS PROVIDED TO STATE DEPTS	2	2	2	2	2	2	2	2
9. NUMBER OF STATEMENTS OF SELF-INSURANCE ISSUED	500	500	500	500	500	500	500	500
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	125	110	110	110	110	110	110	110
CHARGES FOR CURRENT SERVICES	15,248	15,021	13,374	13,374	13,374	13,374	13,374	13,374
TOTAL PROGRAM REVENUES	15,373	15,131	13,484	13,484	13,484	13,484	13,484	13,484
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS		1	1	1	1	1	1	1
ALL OTHER FUNDS	15,373	15,130	13,483	13,483	13,483	13,483	13,483	13,483
TOTAL PROGRAM REVENUES	15,373	15,131	13,484	13,484	13,484	13,484	13,484	13,484

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS203: STATE RISK MANAGEMENT & INSURANCE ADMIN

11 03 07 02

A. Statement of Program Objectives

The objective of this program is to operate a comprehensive risk management and insurance program to protect the State against catastrophic losses and to minimize total cost of risk.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The program is in compliance with Section 37-68(1)(A)(B).

C. Description of Activities Performed

Activities performed include identifying and analyzing automobile, property and liability exposures, determining the frequency and severity of losses, and forecasting of losses to determine the most economical way of financing losses and to develop methods of minimizing exposures to loss. Other activities include claims investigations, processing and tracking.

D. Statement of Key Policies Pursued

The State Risk Management and Insurance Administration, Chapter 41D, HRS, provides the program the authority to and the responsibility of financing or preventing catastrophic losses to the State government. It is the policy of the program to support the Hawaii State Plan in ways that will ensure financial integrity, accountability, and efficiency in government operations through the management or risk.

E. Identification of Important Program Relationships

There are no significant program relationships with Federal, City and County and private sector programs.

F. Description of Major External Trends Affecting the Program

The amount of insurance purchased is based upon several factors which includes the best balance between risk and cost. Cost includes both the cost of insurance policies plus the payment of losses within deductible portions of the insurance policies. Risk is viewed in terms of historical losses and the number of occurrences for a type of loss. Also, due to fluctuating insurance markets, the cost of insurance continues to be

difficult to project for biennium budget purposes. Majority of the State of Hawaii's cost of risk is the Property insurance premium. Insurance for the State's \$17 billion insurable assets (buildings, contents and equipment) can be affected by national and global catastrophic events, such as Hurricane Sandy (Oct. 2012) and Japan's earthquake and tsunami (Mar. 2011), respectively. In addition, the State's own loss history, UH-Manoa fire (Feb. 2012) and Farrington Auditorium roof collapse (Nov. 2012) will directly affect the program. The State Risk Management and Insurance Administration also utilizes the results of a Probable Maximum Loss (PML) study that provides projections of losses to establish a reasonable amount of insurance for the state to purchase.

G. Discussion of Cost, Effectiveness, and Program Size Data

The State Risk Management Revolving Fund was established to centralize the financing of losses. Statewide property, crime and liability insurance policies are purchased to protect against catastrophic losses. Loss control services can be utilized to protect the State's assets, provide a safe environment and ensure uninterrupted service to the public. Claims adjusting services are done entirely in-house, reducing the processing cost and improving quality.

H. Discussion of Program Revenues

The State Risk Management Revolving Fund receives proceeds from a general fund appropriation, insurance settlements, restitutions, interest from participation in the State-wide investment pool on unexpended funds, and assessments from departments/agencies benefiting from insurance coverages.

I. Summary of Analysis Performed

Pursuant to Act 134, Session Laws of Hawaii 2013, Section 116, a Comptroller's Report on the Study of the Risk Management Program was prepared in December 2013. The report may be viewed at the Department of Accounting and General Services website at: http://ags.hawaii.gov/wp-content/uploads/2014/01/study_on_risk_management_program.pdf.

J. Further Considerations

None.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS211
 PROGRAM STRUCTURE NO: 11030703
 PROGRAM TITLE: LAND SURVEY

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	10.00*	10.00*	10.00*	10.00*	10.0*	10.0*	10.0*	10.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	571,951	656,561	670,702	670,702	671	671	671	671
OTHER CURRENT EXPENSES	33,849	327,802	327,802	327,802	328	328	328	328
EQUIPMENT	8,820							
TOTAL OPERATING COST	614,620	984,363	998,504	998,504	999	999	999	999
BY MEANS OF FINANCING	10.00*	10.00*	10.00*	10.00*	10.0*	10.0*	10.0*	10.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	614,620	699,363	713,504	713,504	714	714	714	714
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS		285,000	285,000	285,000	285	285	285	285
TOTAL PERM POSITIONS	10.00*	10.00*	10.00*	10.00*	10.0*	10.0*	10.0*	10.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	614,620	984,363	998,504	998,504	999	999	999	999

PROGRAM ID: AGS211
 PROGRAM STRUCTURE: 11030703
 PROGRAM TITLE: LAND SURVEY

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
MEASURES OF EFFECTIVENESS								
1. AV NO. OF DAYS TO COMPLETE A QUIET TITLE REPORT	5	5	5	5	5	5	5	5
2. COMPLETED DESCRIPTION OF LANDS AS % OF REQUESTS	60	60	60	60	60	60	60	60
3. AVE NO. OF DAYS TO PROCESS LC & FP MAPS	15	15	15	15	15	15	15	15
4. AV NO. OF DAYS TO PRODUCE A DESCRIPTION OF LANDS	20	20	20	20	20	20	20	20
5. AV NO. OF DAYS TO PROCESS SHORELINE CERTIFICATION	40	40	40	40	40	40	40	40
PROGRAM TARGET GROUPS								
1. NO. REQUESTS FOR QUIET TITLE REPORTS	20	20	20	20	20	20	20	20
2. NO. REQUESTS FOR DESCRIPTIONS - STATE-OWNED LANDS	110	110	110	110	110	110	110	110
3. OWNERS OF LD CT & OTHER LANDS(TTL NO. MAPS RECD)	150	150	150	150	150	150	150	150
4. OWNERS OF BEACHFRONT PROPRY(TTL NO CERT REQ RECD)	140	140	140	140	140	140	140	140
PROGRAM ACTIVITIES								
1. NO. OF REQUESTS FOR QUIET TITLE REPORTS COMPLETED	20	20	20	20	20	20	20	20
2. NO OF REQUESTS FOR DESCRIPTION OF LANDS COMPLETED	66	66	66	66	66	66	66	66
3. NO. OF LAND COURT AND FILE PLAN MAPS COMPLETED	150	150	150	150	150	150	150	150
4. NO. OF SHORELINE CERTIFICATIONS COMPLETED	140	140	140	140	140	140	140	140
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
CHARGES FOR CURRENT SERVICES	10	52	52	52	52	52	52	52
NON-REVENUE RECEIPTS		285	285	285	285	285	285	285
TOTAL PROGRAM REVENUES	10	337	337	337	337	337	337	337
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	10	52	52	52	52	52	52	52
ALL OTHER FUNDS		285	285	285	285	285	285	285
TOTAL PROGRAM REVENUES	10	337	337	337	337	337	337	337

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS211: LAND SURVEY

11 03 07 03

A. Statement of Program Objectives

To assist in protecting the rights of public and private land ownership by providing field survey services and descriptions of surveyed lands.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The Program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

Major activities include statewide field surveying services and furnishing of maps and descriptions of all government and selected private lands as a service to State Agencies who require this program's technical assistance. Maps and descriptions are utilized by these agencies for various types of land transactions.

Checking and processing all Land Court and File Plan maps referred by the Land Court and the Bureau of Conveyances, respectively, prior to these maps being adjudicated and recorded.

Assist the Department of Land and Natural Resources (DLNR) by reviewing all shoreline applications statewide. Maps are reviewed, checked on the ground and recommendations are forwarded to the Chairman of the Board of Land and Natural Resources.

The State is required to respond through the Circuit Courts on all "Quiet Title Actions" in which the State is cited as the defendant. The interest of the State, as well as the general public, are thoroughly researched and reported to the Attorney General. The program is also involved in litigation as expert witnesses.

D. Statement of Key Policies Pursued

In support of the Hawaii State Plan, the program provides office and field land surveying services to facilitate the achievements of priority directives of the agencies serviced. Included as part of the policy is the protection of the State government and individuals property rights.

For the State's socio-cultural advancement with regard to housing, the

program will assist in effectively accommodating the housing needs of Hawaii's people. Subdivision maps submitted on behalf of government agencies such as the Hawaii Public Housing Authority, the Department of Hawaiian Home Lands, the Federal Government, and the private sector are checked and processed in a timely manner.

To aid in exercising an overall conservation ethic in the use of Hawaii's resources, the program reviews all shoreline certification applications to insure conformance with existing shoreline administrative rules and statutes.

E. Identification of Important Program Relationships

Although essential activities exist between this program and other government agencies as well as others in the private sector, respective objectives of the parties involved are distinct and do not warrant integration.

On land litigations, the Department of the Attorney General relies on the program's expertise and professional knowledge as expert witness.

F. Description of Major External Trends Affecting the Program

The amendment to Chapters 205 and 669, HRS, Shoreline Setback Act, and "Quiet Title Actions," significantly increased the program's workload. Special attention is concentrated in preserving the public's rights to access along beaches, forest lands and historic sites. In addition, previously unaccounted for old school grants, government remnants, and government roads have been claimed on behalf of the State. Numerous illegal use of Government lands, especially along shorelines, have been detected and reported to the DLNR. Subsequent actions by the DLNR have resulted in the sale or lease of lands or assessment of penalties that resulted in increased revenues.

G. Discussion of Cost, Effectiveness, and Program Size Data

Acquisition of computers, scanners and electronic surveying instruments, together with the use of e-mail and the internet, have expedited services and dramatically improved accessibility to the public and government agencies requesting survey maps and survey information.

Program Plan Narrative

AGS211: LAND SURVEY

11 03 07 03

However, limited funding and staff reductions negatively impacts the program's effectiveness.

H. Discussion of Program Revenues

Revenues for this program are derived from the sale of copies of maps and descriptions and prints of Land Court and File Plan maps. Fees are also assessed for the checking and processing of all Land Court and File Plan subdivision maps and field check of original Land Court Applications

I. Summary of Analysis Performed

An in-depth program analysis has not been performed for this program.

J. Further Considerations

Rapidly changing technology in the field of computers and surveying equipment requires the program's constant need to update its software and equipment. The continued observations of the latest developments in equipment methodology are a necessary ingredient for a successful operation.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS223
 PROGRAM STRUCTURE NO: 11030704
 PROGRAM TITLE: OFFICE LEASING

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
CURRENT LEASE PAYMENTS								
OTHER CURRENT EXPENSES	6,833,636	6,839,900	6,839,900	6,839,900	6,840	6,840	6,840	6,840
TOTAL CURRENT LEASE PAYMENTS COST	6,833,636	6,839,900	6,839,900	6,839,900	6,840	6,840	6,840	6,840
BY MEANS OF FINANCING								
GENERAL FUND	4,997,761	4,739,600	4,739,600	4,739,600	4,740	4,740	4,740	4,740
INTERDEPARTMENTAL TRANSFERS	1,835,875	2,100,300	2,100,300	2,100,300	2,100	2,100	2,100	2,100
OPERATING COST	4.00*	4.00*	4.00*	4.00*	4.0*	4.0*	4.0*	4.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	284,092	304,517	313,286	313,286	313	313	313	313
OTHER CURRENT EXPENSES	8,174,655	8,465,773	8,465,773	8,465,773	8,466	8,466	8,466	8,466
EQUIPMENT	1,271							
TOTAL OPERATING COST	8,460,018	8,770,290	8,779,059	8,779,059	8,779	8,779	8,779	8,779
BY MEANS OF FINANCING								
	4.00*	4.00*	4.00*	4.00*	4.0*	4.0*	4.0*	4.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	5,060,318	5,370,590	5,379,359	5,379,359	5,379	5,379	5,379	5,379
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	3,399,700	3,399,700	3,399,700	3,399,700	3,400	3,400	3,400	3,400
TOTAL PERM POSITIONS	4.00*	4.00*	4.00*	4.00*	4.0*	4.0*	4.0*	4.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	15,293,654	15,610,190	15,618,959	15,618,959	15,619	15,619	15,619	15,619

PROGRAM ID: **AGS223**
 PROGRAM STRUCTURE: **11030704**
 PROGRAM TITLE: **OFFICE LEASING**

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
MEASURES OF EFFECTIVENESS								
1. # OF LEASING SVCS REQUESTS PROC AS % REQ RECEIVED	98	98	98	98	98	98	98	98
2. AV NO. OF DAYS FROM REQUEST TO EXECUTED LEASE	272	175	272	300	300	270	270	270
3. # LEASE PAYMTS TO VENDORS COMPL BY PAYMT DUE DATE	1696	1720	1585	1585	1585	1580	1580	1580
PROGRAM TARGET GROUPS								
1. TOTAL NUMBER OF STATE DEPARTMENTS AND AGENCIES	15	15	14	14	14	14	14	14
2. NUMBER OF EMPLOYEES	4950	4990	4120	3250	3250	2860	2860	2860
PROGRAM ACTIVITIES								
1. NO. OF REQUESTS FOR OFFICE LEASING SERVICES	38	25	25	25	25	25	25	25
2. NO. OF OFFICE LEASES CONSUMMATED	12	25	25	25	25	25	25	25
3. NO. OF OFFICE LEASE PAYMENTS COMPLETED	1696	1720	1585	1585	1585	1580	1580	1580
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	5,254	5,256	5,256	3,420	3,420	3,420	3,420	3,420
TOTAL PROGRAM REVENUES	5,254	5,256	5,256	3,420	3,420	3,420	3,420	3,420
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	18	20	20	20	20	20	20	20
ALL OTHER FUNDS	5,236	5,236	5,236	3,400	3,400	3,400	3,400	3,400
TOTAL PROGRAM REVENUES	5,254	5,256	5,256	3,420	3,420	3,420	3,420	3,420

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS223: OFFICE LEASING

11 03 07 04

A. Statement of Program Objectives

The objective of this program is to provide centralized office leasing services to user agencies in the acquisition of office space in non-State-owned buildings in compliance with Section 171-30, HRS.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The program complies with Section 37-68 (1) (A) (B).

C. Description of Activities Performed

This program provides leasing services for all State agencies of the Executive Branch, with exceptions to include the Hawaii Community Development Authority, Housing and Community Development Corporation of Hawaii, and the University of Hawaii. It assists user agencies in locating suitable office space, negotiating lease terms and conditions, including provisions for tenant improvements and preparing lease agreements. The program staff act as tenant representatives by initiating and/or coordinating and managing necessary renovation projects for leased office space, monitoring and ensuring the delivery of proper services provided for in leases (i.e., repairs and maintenance, air conditioning, custodial services), and coordinating with DAGS, Central Services Division, in providing building operations and maintenance services where applicable. The program tracks existing leases and renegotiates each as required. It processes invoices for lease payments and bills and collects lease rent reimbursements from user agencies, where applicable.

D. Statement of Key Policies Pursued

The program collects data for determining geographic lease cost, and compiles market data to determine current and future trends in the commercial office market. The key policies of cost effectiveness and service provided by the program are in keeping with the objectives and policies of the Hawaii State Plan and interim planning documents.

E. Identification of Important Program Relationships

The program services all State departments of the Executive Branch upon request, and is sensitive to the operational needs of user agencies,

as well as applicable funding and other restrictions and requirements affecting them. Timely completion of contracts for securing office space can have a direct impact on the user agency in providing services to other state agencies and to the general public.

F. Description of Major External Trends Affecting the Program

Hawaii's economy is continuing its positive growth for 2016 and should maintain that pace into 2017. On Oahu, the overall office vacancy rates ended up at 12.38% for the 3rd quarter of 2016, but have fluctuated between 12.12% in early 2013 to 13.55% in late 2016. Submarkets in various rural areas of Oahu had vacancy rates below 6.25%, while the Central Business District and Kakaako/Kapiolani/King submarkets had vacancy rates above 14%. This variation has industry experts differing on where the office market is headed. However, they are hopeful that with low unemployment, rising income levels, and increased construction activity, the market will result in a small positive gain in occupancy by the end of 2016.

Honolulu's unemployment rate is currently at 3.3%, with office users contributing the most in job growth. However, with strategies to maximize the use of office space, and with the use of mobile and internet technology, the demand for office space expansion has been limited. Also, with the State's planned relocation from leased space to the Princess Victoria Kamamalu Building in 2017, occupancy will be reduced by approximately 60,000 square feet in the Central Business District.

The current average asking base rate on Oahu is \$1.71 per square foot, per month, and \$1.36 per square foot for common area maintenance, or a gross of \$3.07 per square foot, per month.

G. Discussion of Cost, Effectiveness, and Program Size Data

The Leasing Program will continue to pursue the most favorable lease rates and terms in any given commercial office market. We respond to the leasing needs of state agencies as efficiently as possible, with emphasis on placing new programs in lease space in order to expedite services to the public and meeting the needs of any federal mandates and legislative requirements.

The program will continue to work with our division's Planning Branch to

Program Plan Narrative

AGS223: OFFICE LEASING

11 03 07 04

relocate agencies from lease space to state-owned office buildings, in order to maximize the use of state space, reduce lease expenditures and create operational efficiencies for user agencies.

H. Discussion of Program Revenues

The program generates revenue of approximately \$20,300 per year from rents collected from several tenants occupying portions of State Office Buildings in Downtown Honolulu.

I. Summary of Analysis Performed

The Leasing Program continues to operate under policies of the Hawaii State Plan and departmental goals and objectives. Reduction in statewide office leasing cost is a major objective of the program.

J. Further Considerations

There are no further considerations.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 110308
PROGRAM TITLE: FACILITIES CONSTRUCTION AND MAINTENANCE

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
CURRENT LEASE PAYMENTS								
OTHER CURRENT EXPENSES	1,531,837	494,880	494,880	494,880	495	495	495	495
TOTAL CURRENT LEASE PAYMENTS COST	1,531,837	494,880	494,880	494,880	495	495	495	495
BY MEANS OF FINANCING								
GENERAL FUND	1,531,837	494,880	494,880	494,880	495	495	495	495
OPERATING COST	195.00*	199.00*	200.00*	200.00*	200.0*	200.0*	200.0*	200.0*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
PERSONAL SERVICES	9,554,628	11,011,093	11,263,445	11,282,910	11,284	11,284	11,284	11,284
OTHER CURRENT EXPENSES	14,700,861	20,139,656	20,603,437	20,373,972	20,379	20,379	20,384	20,384
EQUIPMENT	154,356	2,200						
MOTOR VEHICLES	147,832							
TOTAL OPERATING COST	24,557,677	31,152,949	31,866,882	31,656,882	31,663	31,663	31,668	31,668
BY MEANS OF FINANCING								
	195.00*	199.00*	200.00*	200.00*	200.0*	200.0*	200.0*	200.0*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
GENERAL FUND	21,810,769	25,295,121	26,009,054	25,799,054	25,805	25,805	25,810	25,810
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
SPECIAL FUND	58,744	58,744	58,744	58,744	59	59	59	59
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	1,799,084	1,799,084	1,799,084	1,799,084	1,799	1,799	1,799	1,799
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
REVOLVING FUND	889,080	4,000,000	4,000,000	4,000,000	4,000	4,000	4,000	4,000
CAPITAL IMPROVEMENT COSTS								
PLANS	16,162,000	5,887,000	6,727,000	7,033,000	6,850	6,850	7,180	7,180
LAND ACQUISITION	2,000	3,000	2,000	2,000	2	2	2	2
DESIGN	1,254,000	8,503,000	2,007,000	1,911,000	1,398	1,301	1,501	1,501
CONSTRUCTION	21,093,000	14,877,000	16,938,000	17,081,000	22,591	14,088	18,391	18,391
EQUIPMENT	13,000	8,000	12,000	11,000	10	11	10	10
TOTAL CAPITAL EXPENDITURES	38,524,000	29,278,000	25,686,000	26,038,000	30,851	22,252	27,084	27,084

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:

PROGRAM STRUCTURE NO: 110308

PROGRAM TITLE:

FACILITIES CONSTRUCTION AND MAINTENANCE

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
BY MEANS OF FINANCING								
GENERAL FUND		5,836,000	6,128,000	6,434,000	6,754	6,754	7,084	7,084
G.O. BONDS	38,524,000	23,442,000	19,558,000	19,604,000	24,097	15,498	20,000	20,000
TOTAL PERM POSITIONS	195.00*	199.00*	200.00*	200.00*	200.0*	200.0*	200.0*	200.0*
TOTAL TEMP POSITIONS	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
TOTAL PROGRAM COST	64,613,514	60,925,829	58,047,762	58,189,762	63,009	54,410	59,247	59,247

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO:
PROGRAM TITLE:

AGS221
11030801
PUBLIC WORKS-PLANNING, DESIGN & CONSTRUCTION

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	16.00*	16.00*	16.00*	16.00*	16.0*	16.0*	16.0*	16.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	1,889,059	2,755,259	2,744,956	2,744,956	2,745	2,745	2,745	2,745
OTHER CURRENT EXPENSES	280,189	2,800,000	3,060,000	2,850,000	2,855	2,855	2,860	2,860
EQUIPMENT	4,335							
TOTAL OPERATING COST	2,173,583	5,555,259	5,804,956	5,594,956	5,600	5,600	5,605	5,605
BY MEANS OF FINANCING	16.00*	16.00*	16.00*	16.00*	16.0*	16.0*	16.0*	16.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	1,284,503	1,555,259	1,804,956	1,594,956	1,600	1,600	1,605	1,605
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
REVOLVING FUND	889,080	4,000,000	4,000,000	4,000,000	4,000	4,000	4,000	4,000
CAPITAL IMPROVEMENT COSTS								
PLANS	16,162,000	5,887,000	6,727,000	7,033,000	6,850	6,850	7,180	7,180
LAND ACQUISITION	2,000	3,000	2,000	2,000	2	2	2	2
DESIGN	1,254,000	8,503,000	2,007,000	1,911,000	1,398	1,301	1,501	1,501
CONSTRUCTION	21,093,000	14,877,000	16,938,000	17,081,000	22,591	14,088	18,391	18,391
EQUIPMENT	13,000	8,000	12,000	11,000	10	11	10	10
TOTAL CAPITAL EXPENDITURES	38,524,000	29,278,000	25,686,000	26,038,000	30,851	22,252	27,084	27,084
BY MEANS OF FINANCING								
GENERAL FUND		5,836,000	6,128,000	6,434,000	6,754	6,754	7,084	7,084
G.O. BONDS	38,524,000	23,442,000	19,558,000	19,604,000	24,097	15,498	20,000	20,000
TOTAL PERM POSITIONS	16.00*	16.00*	16.00*	16.00*	16.0*	16.0*	16.0*	16.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	40,697,583	34,833,259	31,490,956	31,632,956	36,451	27,852	32,689	32,689

PROGRAM ID: AGS221
 PROGRAM STRUCTURE: 11030801
 PROGRAM TITLE: PUBLIC WORKS - PLANNING, DESIGN, AND CONSTRUCTION

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
MEASURES OF EFFECTIVENESS								
1. AV VARIANCE BETWEEN EST & ACTUAL BID OPENING DATES	3	3	3	3	3	3	3	3
2. AV PRE-BID CONSTRUCTION EST AS % OF AV BID PRICE	100	100	100	100	100	100	100	100
3. AV VAR BTWN EST & ACTUAL CONSTR COMPLETION DATES	3	3	3	3	3	3	3	3
4. AV COST CHANGE ORDERS AS % AV ACTUAL CONST COST	3	3	3	3	3	3	3	3
5. FOR TTL CIP REQUIRED, % OF FUNDS ACTUALLY APPROP	100	100	100	100	100	100	100	100
PROGRAM TARGET GROUPS								
1. CAPITAL IMPROV APPROPRIATIONS (IN \$100,000)	232	490	745	298	559	2995	527	733
2. PUBLIC BUILDINGS, REPAIRS & ALTERATIONS (\$100,000)	75	18	45	76	120	120	132	132
PROGRAM ACTIVITIES								
1. TOTAL COSTS OF FAC OR PROJECT UNDER DESIGN (\$MILL)	400	400	400	400	400	400	400	400
2. PROJ UNDER CONSTRUCTION DURING FY (EST COST \$MILL)	500	500	500	500	500	500	500	500
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	1				1	1	1	1
CHARGES FOR CURRENT SERVICES	645	377	378	378	379	379	379	379
FINES, FORFEITS AND PENALTIES	2							
NON-REVENUE RECEIPTS	403	425	425	425	425	425	425	425
TOTAL PROGRAM REVENUES	1,051	802	803	803	805	805	805	805
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	2							
ALL OTHER FUNDS	1,049	802	803	803	805	805	805	805
TOTAL PROGRAM REVENUES	1,051	802	803	803	805	805	805	805

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS221: PUBLIC WORKS-PLANNING, DESIGN & CONSTRUCTION

11 03 08 01

A. Statement of Program Objectives

The objective of this program is to ensure provision of approved physical facilities necessary for the effective operation of State programs by providing timely and economical design and construction services within assigned areas of responsibility.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

This request includes both Capital Improvement Projects (CIP) and Operating Programs.

The six CIP requests include funding to continue with the statewide CIP improvements to address health and safety and energy conservation initiatives in public buildings and sites.

All of the CIP requests are general obligation (G.O.) bond funded, except for one which is general funded:

1. Capital Improvements Program Staff Costs, Statewide, \$6,128,000 in FY 18 and \$6,434,000 in FY 19 (general funds).

The remainder of the CIP requests are G.O. bond funded:

2. Lump Sum Maintenance of Existing Facilities, Public Works Division (PWD), Statewide, \$10,000,000 in both years, is comprised of the highest priority projects that will result in extending the usable life of DAGS-managed facilities;
3. State Capitol Building, Rehabilitation of Chambers/Parking Level Waterproofing System, Oahu, \$15,200,000 in FY 18;
4. Washington Place, Health and Safety and Queen's Gallery Renovation, Oahu, \$400,000 in FY 18 and \$4,500,000 in FY 19;
5. Lump Sum State Office Building Remodeling, Statewide, \$3,000,000 in FY 18 and \$1,500,000 in FY 19; and
6. Lump Sum Advance Planning, Statewide, \$1,000,000 in FY 18.

In addition, there is a CIP request to lapse \$8,000,000 in G.O. bonds in FY 18 for Capital Improvements Program Staff Costs, Statewide.

The Operating Program requests are funded through general funds. The program is facing a major loss of industry knowledge with approximately 30% of the professional, technical staff qualifying to be able to retire. In addition, the program seeks to train staff to be current in technical

engineering and architectural methods to better execute capital improvement program projects with improved efficiencies. The program is requesting operating funds for a PWD project management software in the amount of \$280,000 in FY 18 and \$70,000 in FY 19, and for professional technical training for PWD engineers and architects in the amount of \$130,000 in both years.

C. Description of Activities Performed

The program provides centralized planning, architectural, engineering, and construction management services to DAGS, other departments of the Executive Branch, the Judiciary, the Legislature, and others as delegated or upon request. The program conducts site selection studies; coordinates the acquisition of land; master plans proposed improvements to the sites; designs and constructs buildings, facilities and other improvements; acquires furniture and equipment for these facilities; administers DAGS-managed office space; reviews office space needs for all departments; and prepares and implements long-range facility plans for meeting administrative space requirements for all agencies.

The Lump Sum Maintenance of Existing Facilities, Statewide, request focuses on all work necessary to: complete critical health and safety repair, replacement and upgrades, especially of deteriorated air conditioning systems; to upgrade lighting systems, retro-commission or conduct energy surveys of existing facilities; and upgrade and implement facility management initiatives for conserving energy and non-renewable resources to maximize energy conservation benefits and to meet the mandates of Act 77, SLH 2002.

D. Statement of Key Policies Pursued

In designing facilities, spaces provided are optimized in terms of size, use, configuration, location and necessary utilities. The program strives to provide these spaces as effectively as possible, by striking a balance between aesthetics, function, purpose, materials and cost.

Costs for operation and maintenance are also factored into the design by incorporating energy efficient systems for elements such as lighting, electrical systems, water heating and ventilation systems. Finally, the program is concerned with expediting the design and construction so that

Program Plan Narrative

AGS221: PUBLIC WORKS-PLANNING, DESIGN & CONSTRUCTION

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the facilities will be available for occupancy by user agencies when needed and when funds are available.

E. Identification of Important Program Relationships

The dollar value of appropriations and number of projects that designate DAGS as the expending agency vary annually. These projects are implemented upon request by user agencies. Therefore, the program's target group size workload is dependent to a large degree on work requested by other agencies and the types of projects for which appropriations are received.

F. Description of Major External Trends Affecting the Program

Hawaii's economic condition, tax revenues and demographics affect competition for construction projects (i.e., bid prices and numbers of bidders), the number of projects and dollar amounts appropriated for projects and types of projects assigned to the program (e.g., new construction, renovations, repairs and alterations of State facilities, furniture/equipment, etc.).

G. Discussion of Cost, Effectiveness, and Program Size Data

FY 2015-2016 actual expenditures were lower due to a combination of vacancy savings and the total actual revolving fund expenditures for supplies, services and equipment for CIP projects were lower than the budgeted expenditure ceiling, resulting in an overall decrease (-59% from the appropriation amount) in the expenditures for the CIP mileage, supplies, and accrued vacation and sick leave accounts.

Program efficiency increased in compressing bid opening times on an average of 0.4 months or an average of 12 days from the estimated bid opening date instead of the projected 3 months or 90 days. Also, even as the industry continues to rebound, construction costs came in at an average of 5% over the pre-bid estimates allowing the State to further maximize on project funds.

CIP appropriations are estimated based on the amount appropriated to DAGS - Public Works as the expending agency in Act 124, SLH 2016. The total amount of CIP appropriations the program received were 137% of what the program requested.

The total amount appropriated to the program for CIP managed by DAGS was \$50.8 million, of which \$15.0 million was allocated for equipment for a new Government Financial System, \$10.0 million for Aloha Stadium Health and Safety, \$6.0 million for Lump Sum Maintenance of Existing Facilities, \$5.2 million for Lump Sum Health and Safety-ICSD, and \$2.0 million for the Lump Sum State Office Building Remodeling. The total amount appropriated to the program for Public Buildings, Repair and Alterations was \$1.8 million.

H. Discussion of Program Revenues

Program revenue is derived from minor amounts collected for: annual interest earned investment pool accounts for CIP managed by the Department of Budget and Finance; the sale of copies of public documents per Section 92-21, HRS; rebate from "pcard" charge card purchases and assessments to CIP projects in accordance with Section 107-1.5. HRS.

I. Summary of Analysis Performed

No in-depth analyses have been conducted for this request.

J. Further Considerations

None.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO:
PROGRAM TITLE:

AGS231
11030802
CENTRAL SERVICES - CUSTODIAL SERVICES

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
CURRENT LEASE PAYMENTS								
OTHER CURRENT EXPENSES	1,531,837	494,880	494,880	494,880	495	495	495	495
TOTAL CURRENT LEASE PAYMENTS COST	1,531,837	494,880	494,880	494,880	495	495	495	495
BY MEANS OF FINANCING								
GENERAL FUND	1,531,837	494,880	494,880	494,880	495	495	495	495
OPERATING COST	119.00*	123.00*	124.00*	124.00*	124.0*	124.0*	124.0*	124.0*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
PERSONAL SERVICES	4,614,564	5,015,206	5,212,092	5,231,557	5,231	5,231	5,231	5,231
OTHER CURRENT EXPENSES	12,838,700	15,524,492	15,728,273	15,708,808	15,710	15,710	15,710	15,710
EQUIPMENT	79,984	2,200						
MOTOR VEHICLES	99,132							
TOTAL OPERATING COST	17,632,380	20,541,898	20,940,365	20,940,365	20,941	20,941	20,941	20,941
BY MEANS OF FINANCING								
	119.00*	123.00*	124.00*	124.00*	124.0*	124.0*	124.0*	124.0*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
GENERAL FUND	15,874,552	18,784,070	19,182,537	19,182,537	19,183	19,183	19,183	19,183
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
SPECIAL FUND	58,744	58,744	58,744	58,744	59	59	59	59
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	1,699,084	1,699,084	1,699,084	1,699,084	1,699	1,699	1,699	1,699
TOTAL PERM POSITIONS	119.00*	123.00*	124.00*	124.00*	124.0*	124.0*	124.0*	124.0*
TOTAL TEMP POSITIONS	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
TOTAL PROGRAM COST	19,164,217	21,036,778	21,435,245	21,435,245	21,436	21,436	21,436	21,436

PROGRAM ID: AGS231
 PROGRAM STRUCTURE: 11030802
 PROGRAM TITLE: CENTRAL SERVICES - CUSTODIAL SERVICES

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
MEASURES OF EFFECTIVENESS								
1. 4 INTERNAL SVC INSPECTIONS/QTR & ACCEPTBLE SCORES	80	80	80	80	80	80	80	80
2. BLDG OCCUPANT'S EVALUATION OF CUSTODIAL SERVICES	70	70	75	75	75	75	75	75
PROGRAM TARGET GROUPS								
1. TOTAL ASSIGNED BUILDINGS	78	78	78	78	78	78	78	78
PROGRAM ACTIVITIES								
1. TOTAL NUMBER OF WORK STATIONS (JANITOR II)	74	74	77	77	77	77	77	77
2. NUMBER OF SQUARE FEET SERVICED	2.7	2.7	2.7	2.7	2.7	2.7	2.7	2.7
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	31	6	6	6	6	6	6	6
CHARGES FOR CURRENT SERVICES	1,758	1,758	1,158	1,158	1,158	1,158	1,158	1,158
TOTAL PROGRAM REVENUES	1,789	1,764	1,164	1,164	1,164	1,164	1,164	1,164
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	1	1	1	1	1	1	1	1
SPECIAL FUNDS	59	59	59	59	59	59	59	59
ALL OTHER FUNDS	1,729	1,704	1,104	1,104	1,104	1,104	1,104	1,104
TOTAL PROGRAM REVENUES	1,789	1,764	1,164	1,164	1,164	1,164	1,164	1,164

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS231: CENTRAL SERVICES - CUSTODIAL SERVICES

11 03 08 02

A. Statement of Program Objectives

To maintain assigned public buildings in a clean and safe condition by providing a variety of custodial services.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

The program is proposing modest workload adjustments to address additional public buildings coming on-line in FY 17.

For Oahu, Act 124, SLH 2016, provided funding for four janitorial positions for the re-occupation of the Kamamalu Building but only for six months for FY 17. This workload request seeks full-year funding (\$79,212 in both years in general funds) for those four janitorial positions that will staff the building.

The second workload request is for the island of Kauai and proposes a general fund "trade-off" (FY 18 \$19,464 and FY 19 \$38,929, from Other Current Expense funds to Personnel Services) to fund one new Janitor II permanent position (both years) for the Lihue Courthouse Building that is expected to open in March, 2017.

The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

The program performs building management functions for assigned facilities statewide. With the complexity of mechanical systems found in newer buildings and progressive aging of existing ones, program responsibilities and scope of work have significantly increased. In order to meet these challenges, management initiatives have been implemented that places greater emphasis on the "user as client" relationship. In this respect, an Internet based work order system has been implemented for assigned public facilities on Oahu.

The major activities provided by this program include building management functions to address, respond and evaluate user and occupant concerns; monitoring maintenance contracts; providing housekeeping services; ensuring that preventative maintenance and alteration functions are performed adequately and in a timely manner; and establishing energy management policy and monitoring of energy

consumption for all assigned buildings. Washington Place is also part of the Custodial Program having been transferred from the Office of the Governor in fiscal year 2013.

D. Statement of Key Policies Pursued

The program supports Chapter 226-14 of the Hawaii State Plan that is to accommodate the custodial requirements of agencies housed in DAGS-managed facilities. Additionally, energy conservation and efficiency practices are promoted through a computerized system that monitors and controls air conditioning use in major buildings on Oahu. These activities are pursued in accordance with Chapter 226-18 of the Hawaii State Plan.

E. Identification of Important Program Relationships

The program is not involved in any significant relationships with other agencies.

F. Description of Major External Trends Affecting the Program

Hawaii's dependency on oil and the impact of volatile world oil prices has created funding shortfalls over the last couple of years. Although prices have declined and have become somewhat stable, future increases are expected in the coming years as the oil market rebalances according to supply and demand.

G. Discussion of Cost, Effectiveness, and Program Size Data

Program effectiveness and costs are controlled through the development of standardized work procedures for janitorial staff, careful selection of cleaning products, monitoring of equipment maintenance contracts, preventative maintenance activity, customer satisfaction surveys, and energy conservation practices. Program size data will increase for the coming biennium, as new facilities come on-line.

H. Discussion of Program Revenues

The program generates approximately \$1,000 in locker rentals to employees at various locations within the Downtown Civic Center in Oahu.

I. Summary of Analysis Performed

There are no recent studies that have been performed on this program.

Program Plan Narrative

AGS231: CENTRAL SERVICES - CUSTODIAL SERVICES

11 03 08 02

J. Further Considerations

None.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO:
PROGRAM TITLE:

AGS232
11030803
CENTRAL SERVICES - GROUNDS MAINTENANCE

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	27.00*	27.00*	27.00*	27.00*	27.0*	27.0*	27.0*	27.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	1,094,051	1,153,792	1,174,573	1,174,573	1,175	1,175	1,175	1,175
OTHER CURRENT EXPENSES	516,556	649,253	649,253	649,253	649	649	649	649
EQUIPMENT	38,257							
MOTOR VEHICLES								
TOTAL OPERATING COST	1,648,864	1,803,045	1,823,826	1,823,826	1,824	1,824	1,824	1,824
BY MEANS OF FINANCING	27.00*	27.00*	27.00*	27.00*	27.0*	27.0*	27.0*	27.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	1,648,864	1,803,045	1,823,826	1,823,826	1,824	1,824	1,824	1,824
TOTAL PERM POSITIONS	27.00*	27.00*	27.00*	27.00*	27.0*	27.0*	27.0*	27.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	1,648,864	1,803,045	1,823,826	1,823,826	1,824	1,824	1,824	1,824

PROGRAM ID: AGS232
 PROGRAM STRUCTURE: 11030803
 PROGRAM TITLE: CENTRAL SERVICES - GROUNDS MAINTENANCE

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
<u>MEASURES OF EFFECTIVENESS</u>								
1. EVALUATIONS FROM GROUNDS SURVEY FROM BLDG OCCUPNTS	70	70	70	70	70	70	70	70
2. ANNUAL FACILITY ASSESSMENT SCORES	85	85	85	85	85	85	85	85
<u>PROGRAM TARGET GROUPS</u>								
1. TOTAL NUMBER OF FACILITIES	119	119	119	119	119	119	119	119
<u>PROGRAM ACTIVITIES</u>								
1. NUMBER OF GROUNDSKEEPING POSITIONS	27	27	27	27	27	27	27	27
2. TOTAL ACREAGE SERVICED	106.3	106.3	106.3	106.3	106.3	106.3	106.3	106.3
3. NUMBER OF REFUSE COLLECTION SITES	28	28	28	28	28	28	28	28

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS232: CENTRAL SERVICES - GROUNDS MAINTENANCE

11 03 08 03

A. Statement of Program Objectives

To maintain the grounds surrounding assigned public buildings in a neat and attractive condition by providing a variety of grounds maintenance services.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No program workload adjustment request is proposed. The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

The program performs grounds maintenance services at assigned public buildings and contracts out to trim trees at those facilities.

D. Statement of Key Policies Pursued

The program supports Chapter 226-14 of the Hawaii State Plan by maintaining grounds at assigned public buildings in a functional, aesthetic, and safe condition providing a variety of grounds maintenance services.

E. Identification of Important Program Relationships

The program relies on AGS 233, Repair and Alterations, to make emergency, major, and minor repairs at the facilities. These include irrigation systems, walkways, parking lots, etc.

F. Description of Major External Trends Affecting the Program

Liability issues have necessitated additional and timely tree trimming to ensure public safety.

G. Discussion of Cost, Effectiveness, and Program Size Data

Program effectiveness and costs are controlled through the development of standardized work procedures for grounds staff, monitoring of equipment maintenance contracts, preventative maintenance activity, and customer satisfaction surveys. Program size data will remain constant for the coming biennium, as no new facilities requiring grounds services are planned to be added to the existing building inventory.

H. Discussion of Program Revenues

Not Applicable.

I. Summary of Analysis Performed

There are no recent studies that have been performed on this program.

J. Further Considerations

None.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO:
PROGRAM TITLE:

AGS233
11030804
CENTRAL SERVICES - BUILDING REPAIRS & ALT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	33.00*	33.00*	33.00*	33.00*	33.0*	33.0*	33.0*	33.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	1,956,954	2,086,836	2,131,824	2,131,824	2,133	2,133	2,133	2,133
OTHER CURRENT EXPENSES	1,065,416	1,165,911	1,165,911	1,165,911	1,165	1,165	1,165	1,165
EQUIPMENT	31,780							
MOTOR VEHICLES	48,700							
TOTAL OPERATING COST	3,102,850	3,252,747	3,297,735	3,297,735	3,298	3,298	3,298	3,298
BY MEANS OF FINANCING								
	33.00*	33.00*	33.00*	33.00*	33.0*	33.0*	33.0*	33.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	3,002,850	3,152,747	3,197,735	3,197,735	3,198	3,198	3,198	3,198
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	100,000	100,000	100,000	100,000	100	100	100	100
TOTAL PERM POSITIONS	33.00*	33.00*	33.00*	33.00*	33.0*	33.0*	33.0*	33.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	3,102,850	3,252,747	3,297,735	3,297,735	3,298	3,298	3,298	3,298

PROGRAM ID: AGS233
 PROGRAM STRUCTURE: 11030804
 PROGRAM TITLE: CENTRAL SERVICES - BUILDING REPAIRS AND ALTERATIONS

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
MEASURES OF EFFECTIVENESS								
1. % OF PROGRAM PROJECTS COMPLETED WITHIN TIMETABLE	100	100	100	100	100	100	100	100
2. % EMERGENCY REP & ALTERATNS RESPNDED TO IN 48 HRS	100	100	100	100	100	100	100	100
3. % OF SATISFACTORY SURVEY EVALUATIONS OF R&A SVCS	90	90	90	90	90	90	90	90
4. % OF SATISFACTORY SURVEY EVAL OF SPECIAL PROJECTS	90	90	90	90	90	90	90	90
PROGRAM TARGET GROUPS								
1. TOTAL NUMBER OF ASSIGNED STATE BUILDINGS	164	164	164	164	164	164	164	164
PROGRAM ACTIVITIES								
1. TTL NO. OF NORMAL REPAIRS & ALTERATIONS PROJECTS	3400	3600	3600	3600	3600	3600	3600	3600
2. TOTAL NUMBER OF EMERGENCY PROJECTS	1000	1000	1000	1000	1000	1000	1000	1000
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
CHARGES FOR CURRENT SERVICES	100							
TOTAL PROGRAM REVENUES	100							
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
ALL OTHER FUNDS	100							
TOTAL PROGRAM REVENUES	100							

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS233: CENTRAL SERVICES - BUILDING REPAIRS & ALT

11 03 08 04

A. Statement of Program Objectives

To maintain assigned public buildings in a safe condition and at a high level of utility by providing repair and maintenance services by making minor alterations.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No program workload adjustment request is proposed. The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

The program provides management, technical and workforce support to upkeep and maintain assigned public buildings, public libraries, health and civic centers statewide. The program administers projects that involve both general funds as well as capital improvement program and repair and alteration funds. With respect to minor and emergency repairs, appropriate staff on Oahu is dispatched to accomplish work orders that are primarily received via an internet based request system.

All work is performed to preserve the life of buildings as well as safeguard its occupants and public users. Activities involving emergency repairs are completed immediately to remove unsafe barriers or conditions. In addition, the program provides staff and technical assistance for legislative sessions as well as State and National functions.

D. Statement of Key Policies Pursued

The program supports Chapter 226-14 of the Hawaii State Plan that relates to the preservation and use of public facilities.

E. Identification of Important Program Relationships

The program is not involved in any significant relationships with other agencies.

F. Description of Major External Trends Affecting the Program

The cost of energy and the conservation of natural resources have necessitated the program to look at ways to reduce the consumption of natural resources in State buildings.

G. Discussion of Cost, Effectiveness, and Program Size Data

Program costs are controlled through the development of standardized work procedures, bulk purchases and competitive bidding practices. Effectiveness is measured through workload statistics, internal inspections and survey of user satisfaction.

H. Discussion of Program Revenues

Not applicable.

I. Summary of Analysis Performed

No recent studies have been performed on this program.

J. Further Considerations

None.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:

PROGRAM STRUCTURE NO: 110309

PROGRAM TITLE:

PROCUREMENT, INVENTORY & SURPLUS PROP MGT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	27.00*	27.00*	27.00*	27.00*	27.0*	27.0*	27.0*	27.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	1,342,027	1,651,833	1,658,796	1,658,796	1,659	1,659	1,659	1,659
OTHER CURRENT EXPENSES	94,208	184,600	184,600	184,600	184	184	184	184
EQUIPMENT	23,691							
MOTOR VEHICLES	383,600	1,400,000	1,400,000	1,400,000	1,400	1,400	1,400	1,400
TOTAL OPERATING COST	1,843,526	3,236,433	3,243,396	3,243,396	3,243	3,243	3,243	3,243
BY MEANS OF FINANCING	22.00*	22.00*	22.00*	22.00*	22.0*	22.0*	22.0*	22.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	1,194,619	1,398,399	1,395,147	1,395,147	1,395	1,395	1,395	1,395
	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
	**	**	**	**	**	**	**	**
REVOLVING FUND	648,907	1,838,034	1,848,249	1,848,249	1,848	1,848	1,848	1,848
TOTAL PERM POSITIONS	27.00*	27.00*	27.00*	27.00*	27.0*	27.0*	27.0*	27.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	1,843,526	3,236,433	3,243,396	3,243,396	3,243	3,243	3,243	3,243

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS240
 PROGRAM STRUCTURE NO: 11030901
 PROGRAM TITLE: STATE PROCUREMENT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	22.00*	22.00*	22.00*	22.00*	22.0*	22.0*	22.0*	22.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	1,084,036	1,317,360	1,314,108	1,314,108	1,314	1,314	1,314	1,314
OTHER CURRENT EXPENSES	86,892	81,039	81,039	81,039	81	81	81	81
EQUIPMENT	23,691							
TOTAL OPERATING COST	1,194,619	1,398,399	1,395,147	1,395,147	1,395	1,395	1,395	1,395
BY MEANS OF FINANCING	22.00*	22.00*	22.00*	22.00*	22.0*	22.0*	22.0*	22.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	1,194,619	1,398,399	1,395,147	1,395,147	1,395	1,395	1,395	1,395
TOTAL PERM POSITIONS	22.00*	22.00*	22.00*	22.00*	22.0*	22.0*	22.0*	22.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	1,194,619	1,398,399	1,395,147	1,395,147	1,395	1,395	1,395	1,395

PROGRAM ID: AGS240
 PROGRAM STRUCTURE: 11030901
 PROGRAM TITLE: STATE PROCUREMENT

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
MEASURES OF EFFECTIVENESS								
1. EST COST SAVINGS BY JURISIC UTLIZ SPO PLVL(\$1000)	3500	40000	40000	40000	40000	40000	40000	40000
2. PROPERTY TRANSFERRED BETWEEN AGENCIES (\$1000)	5000	4550	4550	4550	4550	4550	4550	4550
3. MOVING 3-YEAR AV OF ERRORS IN INVENTORY REPORTING	0	0	0	0	0	0	0	0
4. COST SAVINGS OF HI ELECT PROC AWARDS (1000)	14000	41000	41000	41000	41000	41000	41000	41000
5. % OF SPO WS EVAL W/ MEANINGFUL/PRACTICAL RATINGS	60	60	60	60	60	60	60	60
6. REBATES REC FR PCARD FOR PARTICIPATNG (THOU DOLLR)	1400	1600	1600	1600	1600	1600	1600	1600
PROGRAM TARGET GROUPS								
1. NO. OF JURISDTNS UTILIZING COOP PURCHASING AGREEMT	20	20	20	20	20	20	20	20
2. NO. OF ORG CODES LISTED IN THE FIXED ASSET INV SYS	1185	1080	1080	1080	1080	1080	1080	1080
3. NO. AGENCIES ISSUING HLTH & HUMN SVS SOLICITATIONS	22	22	22	22	22	22	22	22
4. NO. OF PCARD HOLDERS FOR ALL PARTICIPATING JURISDI	3760	3600	3600	3600	3600	3600	3600	3600
PROGRAM ACTIVITIES								
1. NUMBER OF AWARDS FOR PRICE & VENDOR LIST CONTRACTS	67	119	119	119	119	119	119	119
2. NO. OF STATE OF HAWAII ELEC PROCURMT SYS SOLICITNS	1300	1300	1300	1300	1300	1300	1300	1300
3. NO. OF PROCURMT TRAINING WORKSHOP ATTENDEES	9000	9000	9000	9000	9000	9000	9000	9000
4. RATIO PCARD TRANS/PO TRANS OBJ CODE EX DOE,UH,HHSC	12	12	12	12	12	12	12	12
5. NUMBER OF ITEMS TRANSFERRED BETWEEN AGENCIES	2000	1830	1830	1830	1830	1830	1830	1830
6. NO. OF INVENTORY TRANSACTIONS AUDITED & PROCESSED	40000	36500	36500	36500	36500	36500	36500	36500
7. TOTAL VALUE OF PROP ADDED TO INVENTORY (\$1000)	600000	545000	545000	545000	545000	545000	545000	545000
8. NO. OF COMP/RESTRICT HLTH & HMN SVC SOLICITATIONS	62	62	62	62	62	62	62	62

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS240: STATE PROCUREMENT

11 03 09 01

A. Statement of Program Objectives

The objective of this program is to promote economy, efficiency, effectiveness, and impartiality in the procurement of commodities, services and construction for State and County governments through development, implementation and maintenance of policies and procedures that provide for broad-based competition, accessibility to government contracts, fiscal integrity and responsibility in the procurement process; and to procure or supervise the procurement of commodities and services to meet the State's need through economical purchases and inventory control.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

The State Procurement Office (SPO) serves as the central procurement office for all governmental bodies of the State by developing and revising laws, rules, policies, and procedures; providing assistance and advice; and coordinating and conducting procurement training as well as developing and maintaining a procurement manual and vendors guide for the procurement of commodities, services, and construction. Purchasing staff activities are directed toward further improving the State of Hawaii Electronic Procurement System, purchasing card program, website content and navigation, training workshops and on-demand training, and information systems and distribution. Application of the principles of standardization and volume buying on a competitive basis to secure the most favorable prices on commodities and services continues. Price and vendor lists for common-use groups are published and distributed to all agencies of the Executive Branch, with cooperative participation by the Judiciary, the Legislature, the counties, and other separate purchasing jurisdictions.

The Inventory Management staff establishes and enforces standards relating to the accounting of State-owned property. These standards are intended to achieve the uniformity necessary to facilitate the safeguarding of State property against unauthorized use or removal, to provide an essential part of the accounting records of State agencies, to assist administrators and property custodians with the effective management of

State property, to provide a basis of property insurance, and to fix property responsibilities of State officials as prescribed by Part XII, Chapter 103D, HRS.

The SPO also governs and optimizes resources for the planning, procuring and contracting of all health and human services for the State. It directs a single process that provides fair and equitable treatment of providers. Centralized activities include training, distribution of information through the Purchase of Service Team, and involvement with the Community Council on Purchases of Health and Human Services. Requests for Chief Procurement Officer approval are processed and a health and human services website is maintained that includes centralized databases for contracts, request for proposals, and requests for chief procurement officer approval.

D. Statement of Key Policies Pursued

Key policy thrusts are to capitalize on new technological applications and to train personnel performing procurement functions, including contractors, vendors and health and human services providers from the private sector. New technologies offer new possibilities to improve information exchange and procurement processes. Expanding the training program will improve the corporate knowledge of agency personnel and better capitalize on their resourcefulness.

Reviews and updates of the Hawaii Administrative Rules governing Chapter 103D, HRS, Hawaii Public Procurement Code, and Chapter 103F, HRS, Purchase of Health and Human, will also continue to direct procurement and inventory management processes. It is the policy of the program to be in support of the Hawaii State Plan by promoting the achievement of efficient, effective, and responsive government programs by providing necessary procurement services and promoting transparency of government procurement processes.

E. Identification of Important Program Relationships

The SPO is a member of the National Association of State Procurement Officials (NASPO), the National Institute of Government Purchasing (NIGP), and the National Contract Management Association (NCMA). These organizations provide valuable information and assistance on

Program Plan Narrative

AGS240: STATE PROCUREMENT

11 03 09 01

procurement and open communications to states, cities, and other entities with similar processes and rules.

F. Description of Major External Trends Affecting the Program

Major external trends affecting the SPO include the uncertain economy and continuing technological innovations. These trends are interactive as they impact the SPO and other State agencies and also contractors, vendors and providers.

G. Discussion of Cost, Effectiveness, and Program Size Data

SPO has struggled to recruit qualified candidates for its Purchasing Specialist positions. Experienced candidates either did not apply or declined the position because of low salaries. Within the last two years, eight (8) applicants after being offered a position with SPO declined because of low salaries. The inability to offer competitive wages has forced SPO into a difficult position. Within the last year, SPO hired five (5) entry level employees with a combined 1 year of purchasing experience total - three (3) had no prior purchasing experience and the other two (2) had only 6 months of purchasing experience each. There are fourteen (14) Purchasing Specialist positions within the SPO. Two (2) are currently vacant and five (5) are filled with the previously mentioned entry level employees, which equates to an effective vacancy rate of 50%.

In accordance with Section 89-9(f)(2), HRS, the SPO is requesting to reprice the Purchasing Specialist series to better align with industry standards and increased duties. The Department of Accounting and General Services (DAGS) has submitted a periodic repricing review of the Purchasing Specialist series to the Department of Human Resources Development (DHRD) on May 24, 2016.

Without sufficient resources, SPO's customers and stakeholders and the program goals and objectives they are striving to achieve will be adversely impacted with less procurement performed for their direct requirements and fewer centralized services for other procurement functions.

Requirements continue to expand without resources. In the 2016 Legislative Session, H.R. No. 131 requested the University of Hawaii West Oahu to collaborate with the SPO to explore, collect, data, and

report on the viability of a workforce development pilot program in the field of procurement. H.R. No. 142 requested the SPO to review Hawaii's procurement laws in comparison with the federal procurement laws. In the SLH 2015 session, Act 233 amended the public procurement code to require State developed landscaping projects to incorporate specified percentages of Hawaiian plants. H.C.R. No. 204 directed the SPO to collect detailed information across all 21 procurement jurisdictions. No resources were provided.

H. Discussion of Program Revenues

For the fiscal biennium, the SPO projects \$1.5 million annually in rebates received from purchase card transactions, \$17,000 annually in reimbursement for participation on the NASPO ValuePoint sourcing team, and at least \$11,000 annually in commissions for the State from car rental revenue achievements.

I. Summary of Analysis Performed

No new in-depth analyses have been performed at this time.

J. Further Considerations

There are no further considerations at this time.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS244
 PROGRAM STRUCTURE NO: 11030902
 PROGRAM TITLE: SURPLUS PROPERTY MANAGEMENT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	257,991	334,473	344,688	344,688	345	345	345	345
OTHER CURRENT EXPENSES	7,316	103,561	103,561	103,561	103	103	103	103
MOTOR VEHICLES	383,600	1,400,000	1,400,000	1,400,000	1,400	1,400	1,400	1,400
TOTAL OPERATING COST	648,907	1,838,034	1,848,249	1,848,249	1,848	1,848	1,848	1,848
BY MEANS OF FINANCING	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
	**	**	**	**	**	**	**	**
REVOLVING FUND	648,907	1,838,034	1,848,249	1,848,249	1,848	1,848	1,848	1,848
TOTAL PERM POSITIONS	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	648,907	1,838,034	1,848,249	1,848,249	1,848	1,848	1,848	1,848

PROGRAM ID: AGS244
 PROGRAM STRUCTURE: 11030902
 PROGRAM TITLE: SURPLUS PROPERTY MANAGEMENT

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
MEASURES OF EFFECTIVENESS								
1. SURPLUS PROPERTY TRANSFERRED TO DONEES (\$1000)	3000	3000	3000	3000	3000	3000	3000	3000
2. RATIO SVS FEE OVER PROPERTY TRANSFER VALUE (%)	4	4	4	4	4	4	4	4
3. ACTUAL DONEES AS % OF ELIGIBLE DONEES	84	84	84	84	84	84	84	84
PROGRAM TARGET GROUPS								
1. NON-PROFIT TAX-EXMPT EDUC & PUBLIC HTH INSTUTNS	80	80	80	80	80	80	80	80
2. PUBLIC AGENCY THAT SERVES OR PROMOTES PUB PURPOSE	24	24	24	24	24	24	24	24
3. 8(A) BUSINESS DEV/SMALL DISADVANTAGED BUSINESSES	50	50	50	50	50	50	50	50
PROGRAM ACTIVITIES								
1. FED PERSONAL PROP RECEIVED (LINE ITEMS)	300	300	300	300	300	300	300	300
2. FED PROP DONATED (LINE ITEMS)	700	700	700	700	700	700	700	700
3. ACQ OF STATE PROP FOR UTIL/SALE (LINE ITEMS)	100	100	100	100	100	100	100	100
4. DIST OF STATE PROP FOR REUTIL (LINE ITEMS)	75	75	75	75	75	75	75	75
5. STATE PROP DISP OF BY PUBLIC SALE (LINE ITEMS)	2	80	80	80	80	80	80	80
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	1	1	1	1	1	1	1	1
CHARGES FOR CURRENT SERVICES	6	4	4	4	4	4	4	4
NON-REVENUE RECEIPTS	613	1,709	1,709	1,709	1,709	1,709	1,709	1,709
TOTAL PROGRAM REVENUES	620	1,714	1,714	1,714	1,714	1,714	1,714	1,714
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
ALL OTHER FUNDS	620	1,714	1,714	1,714	1,714	1,714	1,714	1,714
TOTAL PROGRAM REVENUES	620	1,714	1,714	1,714	1,714	1,714	1,714	1,714

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS244: SURPLUS PROPERTY MANAGEMENT

11 03 09 02

A. Statement of Program Objectives

The program coordinates the transfer of State surplus property and Federal surplus property available through the Federal Surplus Property program to eligible "donees" (State/local government, non-profit organizations that serve or promote a public purpose, qualified small minority owned businesses, tax-exempt educational and public health institutions or organizations).

To achieve the greatest economical use of State and Federal property declared surplus by providing a viable source of surplus goods for re-utilization.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

In accordance with Public Law 94-519, Federal surplus property generated on Oahu is physically inspected and requested through applications filed with the U.S. General Services Administration. Property allocated to the State is selected, transported, checked, and warehoused by agency personnel for distribution to eligible donees.

A self-service system enables donees to take immediate delivery of property selected. Neighbor island requests are filled, packed, and shipped via barge. Periodically, property is available at neighbor island Federal facilities (i.e., Barking Sands on Kauai) and donee may inspect, select and take delivery under oversight by surplus agency personnel. Line items per transaction number from 1 to 25 and often times more.

Based on formal or verbal notices of State disposal, desirable items are physically inspected to determine suitability for further re-utilization or disposal by public sale. All property selected are transported, checked, and warehoused by agency personnel for distribution.

Potential State user agencies are advised of the availability of desirable property. Items selected for re-utilization are transferred to the user agency for a nominal service and handling charge.

D. Statement of Key Policies Pursued

Policies governing program operations are directed toward maximum acquisition and fair and equitable distribution of Federal/State surplus property at the least possible cost to eligible donees. Emphasis is placed on the cost-effective utilization of surplus property by State and local agencies charged with implementing the overall goals, objectives, and policies set forth in the Hawaii State Plan.

E. Identification of Important Program Relationships

As a liaison agency, working relationships are maintained with Federal and State agencies for the acquisition of property and with public agencies at the State and local level who are eligible recipients of surplus property for use in implementing the priority actions mandated by the Hawaii State Plan, and agencies from the private sector whose efforts contribute to the improvement of educational and public health programs. However, the difference in roles and jurisdiction of the respective agencies in the acquisition, warehousing, and distribution process is distinct and precludes integration of programs.

F. Description of Major External Trends Affecting the Program

A number of factors dominating Federal/State program operations include the unpredictable generation of surplus property by types, quantity, and condition; new Federal legislation; changing Federal/State disposal regulations and re-utilization policies; specific donee requirements; and seasonal trends in donee participation. Of recent note are the economic recession and its impact on the budgets of government agencies and other donees.

G. Discussion of Cost, Effectiveness, and Program Size Data

No appreciable long-term changes are anticipated in regards to the program's costs, effectiveness and size.

H. Discussion of Program Revenues

Revenues accumulated from service and handling charges and the sale of surplus Federal and State vehicles and property are deposited into the Federal Property Revolving Fund.

Program Plan Narrative

AGS244: SURPLUS PROPERTY MANAGEMENT

11 03 09 02

Due to the nature of the surplus property program, it is difficult to establish a basis for revenue estimates since the income generated is non-fixed revenue subject to fluctuation according to the types, quantities, and condition of available property and expenditures policies of respective donee agencies.

I. Summary of Analysis Performed

No new in-depth analyses have been performed at this time.

J. Further Considerations

There are no further considerations at this time.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 110310
PROGRAM TITLE: AUTOMOTIVE MANAGEMENT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	40.00*	40.00*	40.00*	40.00*	40.0*	40.0*	40.0*	40.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	2,331,805	2,487,047	2,480,826	2,480,826	2,481	2,481	2,481	2,481
OTHER CURRENT EXPENSES	2,992,573	3,239,719	3,239,719	3,239,719	3,240	3,240	3,240	3,240
EQUIPMENT	8,137	31,575	31,575	31,575	32	32	32	32
MOTOR VEHICLES	1,392,951	1,500,000	954,400	954,400	954	954	954	954
TOTAL OPERATING COST	6,725,466	7,258,341	6,706,520	6,706,520	6,707	6,707	6,707	6,707
BY MEANS OF FINANCING	40.00*	40.00*	40.00*	40.00*	40.0*	40.0*	40.0*	40.0*
	**	**	**	**	**	**	**	**
REVOLVING FUND	6,725,466	7,258,341	6,706,520	6,706,520	6,707	6,707	6,707	6,707
TOTAL PERM POSITIONS	40.00*	40.00*	40.00*	40.00*	40.0*	40.0*	40.0*	40.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	6,725,466	7,258,341	6,706,520	6,706,520	6,707	6,707	6,707	6,707

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS251
 PROGRAM STRUCTURE NO: 11031001
 PROGRAM TITLE: AUTOMOTIVE MANAGEMENT - MOTOR POOL

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	13.00*	13.00*	13.00*	13.00*	13.0*	13.0*	13.0*	13.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	923,531	946,500	974,052	974,052	974	974	974	974
OTHER CURRENT EXPENSES	848,784	1,028,478	1,028,478	1,028,478	1,029	1,029	1,029	1,029
EQUIPMENT	2,948	5,000	5,000	5,000	5	5	5	5
MOTOR VEHICLES	1,392,951	1,500,000	954,400	954,400	954	954	954	954
TOTAL OPERATING COST	3,168,214	3,479,978	2,961,930	2,961,930	2,962	2,962	2,962	2,962
BY MEANS OF FINANCING	13.00*	13.00*	13.00*	13.00*	13.0*	13.0*	13.0*	13.0*
	**	**	**	**	**	**	**	**
REVOLVING FUND	3,168,214	3,479,978	2,961,930	2,961,930	2,962	2,962	2,962	2,962
TOTAL PERM POSITIONS	13.00*	13.00*	13.00*	13.00*	13.0*	13.0*	13.0*	13.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	3,168,214	3,479,978	2,961,930	2,961,930	2,962	2,962	2,962	2,962

PROGRAM ID: AGS251
 PROGRAM STRUCTURE: 11031001
 PROGRAM TITLE: AUTOMOTIVE MANAGEMENT - MOTOR POOL

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
MEASURES OF EFFECTIVENESS								
1. MOTOR POOL VEHICLES-AVERAGE OPER COST PER VEHICLE	90	90	90	3870	3870	3870	3870	3870
2. PERCENTAGE OF REVENUES OVER EXPENDITURES	96	96	96	96	96	96	96	96
PROGRAM TARGET GROUPS								
1. STATE AGENCIES UTILIZING MOTOR POOL & NON-MP VEH	21	21	21	21	21	21	21	21
PROGRAM ACTIVITIES								
1. MOTOR POOL FLEET RENTAL REVENUES	1980	1980	1980	1980	1980	1980	1980	1980
2. OTHER NON-MOTOR POOL VEHICLE SERVICE REVENUES	185	185	185	185	185	185	185	185
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	9	37	37	37	37	37	37	37
CHARGES FOR CURRENT SERVICES	2,432	1,945	1,945	1,945	1,945	1,945	1,945	1,945
TOTAL PROGRAM REVENUES	2,441	1,982	1,982	1,982	1,982	1,982	1,982	1,982
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
ALL OTHER FUNDS	2,441	1,982	1,982	1,982	1,982	1,982	1,982	1,982
TOTAL PROGRAM REVENUES	2,441	1,982	1,982	1,982	1,982	1,982	1,982	1,982

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS251: AUTOMOTIVE MANAGEMENT - MOTOR POOL

11 03 10 01

A. Statement of Program Objectives

The objective of the program is to support State agencies by providing safe motor pool vehicle transportation required to perform their official duties.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

The program is in compliance with Section 37-68(1)(A)(B).

C. Description of Activities Performed

Activities of the program include the acquisition, operation, repair, maintenance, storage, dispatching, replacement and disposal of its vehicles as well as maintaining records of rentals, assignments, mileage and billing records. The program also provides vehicular maintenance and repair services for non-motor pool vehicles.

D. Statement of Key Policies Pursued

The primary policies pursued by the program are to provide safe, dependable and economical vehicular transportation for State officials and employees requiring the use of State vehicles to meet their transportation requirements.

E. Identification of Important Program Relationships

The program is not directly involved in any significant relationships with other agencies other than providing vehicle rental and maintenance services.

F. Description of Major External Trends Affecting the Program

Major uncontrollable trends affecting the program are: 1) unpredictable cost of fuel; 2) the cost of acquiring replacement vehicles; and 3) the State agency demand for motor pool vehicles.

G. Discussion of Cost, Effectiveness, and Program Size Data

The program plans to continue replacement of vehicles more than 8 years old and/or too costly to repair and maintain by acquiring new and used vehicles.

For the budget and planning period, funding is included for audits, insurance coverage and equipment requirements necessary to maintain present levels of service. Program effectiveness and size reflect current service levels.

H. Discussion of Program Revenues

State agencies are assessed rental fees based on vehicle age, size and miles traveled. In addition, the program generates revenue from sale of gasoline, oil and services from agencies utilizing non-pool vehicles. Interest earned from special fund balances are another source of program revenue.

I. Summary of Analysis Performed

An in-depth analysis of the program has not been performed.

J. Further Considerations

There are no further considerations at this time.

PROGRAM ID: AGS252
 PROGRAM STRUCTURE: 11031002
 PROGRAM TITLE: AUTOMOTIVE MANAGEMENT - PARKING CONTROL

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
MEASURES OF EFFECTIVENESS								
1. PERCENTAGE UTILIZATION OF PARKING SPACES	105	105	105	105	105	105	105	105
2. PERCENTAGE OF REVENUES OVER EXPENDITURES	121	121	121	121	121	121	121	121
PROGRAM TARGET GROUPS								
1. STATE OFFICIALS-EMPLOYEE & PUB CONDUCTG BUS W/STATE	8400	8400	8400	8400	8400	8400	8400	8400
PROGRAM ACTIVITIES								
1. NO. OF SPACES FOR EMPLOYEES & PUBLIC	6175	6175	6175	7369	7369	7369	7369	7369
2. NO. OF PARKING CITATIONS ISSUED (MONTHLY AVERAGE)	965	965	965	965	965	965	965	965
3. EMPLOYEE PARKING & PUBLIC PARKING REVENUES	3000	3000	3000	3000	3000	3000	3000	3000
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	995	785	785	785	785	785	785	785
CHARGES FOR CURRENT SERVICES	2,615	2,636	2,636	2,636	2,636	2,636	2,636	2,636
FINES, FORFEITS AND PENALTIES	220	225	225	225	225	225	225	225
NON-REVENUE RECEIPTS	441							
TOTAL PROGRAM REVENUES	4,271	3,646	3,646	3,646	3,646	3,646	3,646	3,646
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
ALL OTHER FUNDS	4,271	3,646	3,646	3,646	3,646	3,646	3,646	3,646
TOTAL PROGRAM REVENUES	4,271	3,646	3,646	3,646	3,646	3,646	3,646	3,646

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS252: AUTOMOTIVE MANAGEMENT - PARKING CONTROL

11 03 10 02

A. Statement of Program Objectives

The objectives of the program are to maintain and allocate parking spaces, assess and collect parking fees, and control parking on State lands under the jurisdiction of the Comptroller.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

The program is in compliance with Section 37-68(1)(A)(B).

C. Description of Activities Performed

Program activities performed include the assignment, patrolling, and controlling of spaces; enforcing rules and regulations, and exercising the management functions of the program.

Other related activities include providing parking accommodations for the Legislature when in session; providing accommodations for special functions; providing metered and attendant spaces for the general public; repairing and maintaining parking facilities, signs and meters; and administrative recordkeeping.

Although responsibility is statewide in scope, activities are confined to those geographical areas specifically designated to be under the jurisdiction of the Comptroller.

D. Statement of Key Policies Pursued

The primary policies pursued by the program are to meet the parking demand of State officials, employees and the general public and to maintain parking facilities in a safe and presentable condition.

E. Identification of Important Program Relationships

This program is not directly involved in any significant relationships with other agencies other than providing supportive services.

F. Description of Major External Trends Affecting the Program

There are no major external trends affecting this program.

G. Discussion of Cost, Effectiveness, and Program Size Data

There are no significant discrepancies in previously planned cost, effectiveness and program size levels.

H. Discussion of Program Revenues

Program revenues are received from parking fees assessed primarily from government officials and employees, public meter and attendant controlled lots, parking citations, and investment pool interest earnings.

I. Summary of Analysis Performed

An in-depth analysis of the program has not been performed.

J. Further Considerations

There are no further considerations at this time.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS901
 PROGRAM STRUCTURE NO: 110313
 PROGRAM TITLE: GENERAL ADMINISTRATIVE SERVICES

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
OPERATING COST	36.00*	36.00*	36.00*	36.00*	36.0*	36.0*	36.0*	36.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	2,449,986	3,735,196	3,198,737	3,198,737	3,199	3,199	3,199	3,199
OTHER CURRENT EXPENSES	134,163	70,138	70,138	70,138	70	70	70	70
EQUIPMENT	11,883	10,428	10,428	10,428	10	10	10	10
TOTAL OPERATING COST	2,596,032	3,815,762	3,279,303	3,279,303	3,279	3,279	3,279	3,279
BY MEANS OF FINANCING	34.00*	34.00*	34.00*	34.00*	34.0*	34.0*	34.0*	34.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	2,454,678	3,637,867	3,099,711	3,099,711	3,099	3,099	3,099	3,099
	2.00*	2.00*	2.00*	2.00*	2.0*	2.0*	2.0*	2.0*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	141,354	177,895	179,592	179,592	180	180	180	180
TOTAL PERM POSITIONS	36.00*	36.00*	36.00*	36.00*	36.0*	36.0*	36.0*	36.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	2,596,032	3,815,762	3,279,303	3,279,303	3,279	3,279	3,279	3,279

PROGRAM ID: AGS901
 PROGRAM STRUCTURE: 110313
 PROGRAM TITLE: GENERAL ADMINISTRATIVE SERVICES

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
MEASURES OF EFFECTIVENESS								
1. % OF LATE (INTEREST) PAYMENTS TO TOTAL PAYMENTS	.2	.13	.13	.13	.13	.13	.13	.13
2. % OF INVOICE PAYMNTS PROCESSED W/IN 7 WORKING DAYS	97	95	95	95	95	95	95	95
3. AV TIME FOR NON-COMPETITIVE RECRUITMENT ACTION	32	30	30	30	30	30	30	30
4. AV TIME FOR DELEGATED CLASSIFICATION ACTION	7	5	5	5	5	5	5	5
5. NO. OF NON-ROUTINE PERSONNEL CONSULTATIVE SVCS	237	240	240	240	240	240	240	240
6. PERCENTAGE OF DATA PROCESSING REQUESTS COMPLETED	75	75	75	75	75	75	75	75
7. % OF DP REQUESTS COMPLTD WHICH IMPROVED EFFICIENCY	65	65	65	65	65	65	65	65
8. PERCENTAGE OF B&F REQUESTS SUBMITTED BY DUE DATE	100	100	100	100	100	100	100	100
9. % OF LEGISLATIVE REQUESTS SUBMITTED BY DATE	100	100	100	100	100	100	100	100
PROGRAM TARGET GROUPS								
1. NO. OF DIVISIONS, DISTRICT OFFICES & ATTACHED AGEN	22	23	23	23	23	23	23	23
2. TOTAL NUMBER OF EMPLOYEES (PERMANENT/TEMPORARY)	806	837	837	837	837	837	837	837
3. TOTAL NO. OF PAYMENT TRANSACTIONS PROCESSED (000)	29	29	29	29	29	29	29	29
4. NO. OF DEPARTMENTAL VACANCIES DURING THE YEAR	218	180	180	180	180	180	180	180
5. TOTAL NO. OF DATA PROCESSING REQUESTS PROCESSED	375	375	375	375	375	375	375	375
6. NO. OF COMPUTER APPLICATION PROGRAMS ADMINSTERED	3200	3200	3200	3200	3200	3200	3200	3200
7. NO. OF REQUESTS FROM DEPT. OF BUDGET AND FINANCE	15	15	15	15	15	15	15	15
8. TOTAL NUMBER OF LEGISLATIVE REQUESTS	40	40	40	40	40	40	40	40
PROGRAM ACTIVITIES								
1. NO. OF EMPLOYEES PROVIDING ADMIN/TECH/CLERICAL SUP	32	32	32	32	32	32	32	32
2. NUMBER OF PURCHASING CARDS OUTSTANDING	160	168	168	168	168	168	168	168
3. NUMBER OF PAYROLL REGISTERS HANDLED	8	8	8	8	8	8	8	8
4. NUMBER OF EPARS PROCESSED	1431	1800	1800	1800	1800	1800	1800	1800
5. NUMBER OF NON-EPAR ACTIONS PROCESSED	4811	4000	4000	4000	4000	4000	4000	4000
6. NO. OF REQUESTS FOR NON-COMPETITIVE RECRUITMENTS	93	80	80	80	80	80	80	80
7. NO. OF REQUESTS FOR DELEGATED CLASSIFICATN ACTIONS	118	120	120	120	120	120	120	120
8. NO. OF NEW COMPUTER APPLICATION SYSTEMS INSTALLED	1	1	1	1	1	1	1	1
9. NO. OF ADMIN RULES & REORG REQUESTS REVIEWED	4	4	4	4	4	4	4	4
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
CHARGES FOR CURRENT SERVICES	156	50	50	50	50	50	50	50
TOTAL PROGRAM REVENUES	156	50	50	50	50	50	50	50
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	156	50	50	50	50	50	50	50
TOTAL PROGRAM REVENUES	156	50	50	50	50	50	50	50

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS901: GENERAL ADMINISTRATIVE SERVICES

11 03 13

A. Statement of Program Objectives

To enhance program effectiveness and efficiency by formulating policies, allocating resources and administering operations and personnel, and providing staff support services.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

No new programs are being proposed at this time. The program complies with Section 37-68(1)(A)(B).

C. Description of Activities Performed

This program provides executive direction, internal management and administrative services, budgetary and financial administration and services, personnel and procedural services designed to guide and assist departmental programs in accomplishing their respective objectives.

There are four distinct administrative functions in the program. A brief description of major activities by organizational units is as follows:

Office of the Comptroller - This office renders decisions on matters that require policy determination, executive direction, etc. It plans, coordinates and directs departmental programs providing statewide services.

Administrative Services Office - This office provides centralized administrative management and fiscal services and exercises administrative control over appropriated funds, conduct studies, develops management improvement programs, and prepares reports for management.

Personnel Office - This office administers, develops and coordinates departmental human resource management activities. It functions as the liaison unit with the State's central personnel agency, employee organizations and other agencies affecting employment. It manages the recruitment, selection and placement, classification, labor relations, worker's compensation, employee relations, safety, EEO (Equal Employment Opportunity), and training programs; maintains records of personnel and position transactions; and prepares reports for management and other agencies.

Systems and Procedures Office - This office coordinates all electronic data processing activities for the department, and functionally administers computer application systems and local area networks under the jurisdiction of the State Comptroller. It provides systems and computer programming support for the development, enhancement and maintenance of operational systems requiring computerization; and manages, operates, and maintains the mini-computers, web, file and e-mail servers for the department.

District Office - District Offices are located on Hawaii, Maui and Kauai as administrative arms of the Office of the Comptroller. These offices provide coordinated direction, staff services in the respective counties, and implement delegated staff and program functions affecting the district and private agencies.

D. Statement of Key Policies Pursued

It is the policy of this program to exercise coordinative review and evaluation functions to guide departmental programs. The program maintains flexibility to accommodate shifts in State priorities and changes in program emphasis of agencies served.

E. Identification of Important Program Relationships

There are no important program relationships identified. However, departmental programs have some cooperative working relationships maintained with agencies in the private sector as well as with agencies from the Federal and County jurisdiction.

F. Description of Major External Trends Affecting the Program

There are no major external trends affecting the program.

G. Discussion of Cost, Effectiveness, and Program Size Data

There were no significant differences between planned effectiveness and program size.

H. Discussion of Program Revenues

This program does not generate any revenue.

Program Plan Narrative

AGS901: GENERAL ADMINISTRATIVE SERVICES

11 03 13

I. Summary of Analysis Performed

In-depth program analysis has not been performed.

J. Further Considerations

Guidance and support are provided for departmental operations through internal policies, administrative decisions and services.



Capital Budget Details

STATE OF HAWAII

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT IN THOUSANDS OF DOLLARS

REPORT 878

PROGRAM ID AGS-807

PAGE 28

PROGRAM STRUCTURE NO. 070102

PROGRAM TITLE SCHOOL R&M, NEIGHBOR ISLAND DISTRICTS

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		BUDGET PERIOD							SUCCEED YEARS
				PROJECT TOTAL	PRIOR YRS	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
COST ELEMENT/MOF													
PROGRAM TOTALS													
DESIGN		19,284		19,284									
CONSTRUCTION		321,247		321,247									
EQUIPMENT		1,000		1,000									
TOTAL		341,531		341,531									
G.O. BONDS		341,531		341,531									

STATE OF HAWAII

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PROGRAM STRUCTURE NO. 080103

PROGRAM TITLE STATE FOUNDATION ON CULTURE AND THE ARTS

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		BUDGET PERIOD								SUCCEED YEARS	
				COST ELEMENT/MOF	PROJECT TOTAL	PRIOR YRS	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22		FY 22-23
PROGRAM TOTALS															
			PLANS	550	550										
			LAND	500	500										
			DESIGN	805	805										
			CONSTRUCTION	8,300	8,300										
			EQUIPMENT	318	318										
			TOTAL	10,473	10,473										
			SPECIAL FUND	5,983	5,983										
			G.O. BONDS	4,490	4,490										

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PROGRAM STRUCTURE NO. 080205

PROGRAM TITLE

SPECTATOR EVENTS & SHOWS - ALOHA STADIUM

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		BUDGET PERIOD								SUCCEED YEARS
						FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	
			COST ELEMENT/MOF	PROJECT TOTAL	PRIOR YRS									
Q104	0005		OTHER	LUMP SUM HEALTH AND SAFETY, ALOHA STADIUM, OAHU										
			PLANS	2,084	2,075		1	1	1	1	1	1	1	2
			DESIGN	26,265	18,280		1	998	998	998	998	998	998	1,996
			CONSTRUCTION	168,323	73,325		9,998	9,000	8,000	11,000	11,000	11,000	11,000	24,000
			EQUIPMENT	8				1	1	1	1	1	1	2
			TOTAL	196,680	93,680		10,000	10,000	9,000	12,000	12,000	12,000	12,000	26,000
			G.O. BONDS	196,680	93,680		10,000	10,000	9,000	12,000	12,000	12,000	12,000	26,000
W102	007		NEW	ALOHA STADIUM, OPTIMIZATION, OAHU										
			PLANS	1,000				1,000						
			TOTAL	1,000				1,000						
			G.O. BONDS	1,000				1,000						
PROGRAM TOTALS														
			PLANS	4,885	3,876		1	1,001	1	1	1	1	1	2
			DESIGN	29,590	21,605		1	998	998	998	998	998	998	1,996
			CONSTRUCTION	221,943	126,945		9,998	9,000	8,000	11,000	11,000	11,000	11,000	24,000
			EQUIPMENT	659	651			1	1	1	1	1	1	2
			TOTAL	257,077	153,077		10,000	11,000	9,000	12,000	12,000	12,000	12,000	26,000
			SPECIAL FUND	15,772	15,772									
			REVENUE BONDS	12,000	12,000									
			G.O. BONDS	229,305	125,305		10,000	11,000	9,000	12,000	12,000	12,000	12,000	26,000

STATE OF HAWAII

PROGRAM ID

PROGRAM STRUCTURE NO.

PROGRAM TITLE

AGS-101

11020201

ACCOUNTING SYSTEM DEVELOPMENT & MAINTENA

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT IN THOUSANDS OF DOLLARS

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PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		BUDGET PERIOD								SUCCEED YEARS
						FY	FY	FY	FY	FY	FY	FY	FY	
			COST ELEMENT/MOF	PROJECT TOTAL	PRIOR YRS	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23	
H105	0003		NEW	GOVERNMENT FINANCIAL SYSTEM, STATEWIDE										
			EQUIPMENT	15,000			15,000							
			TOTAL	15,000			15,000							
			G.O. BONDS	15,000			15,000							
PROGRAM TOTALS														
			EQUIPMENT	15,000			15,000							
			TOTAL	15,000			15,000							
			G.O. BONDS	15,000			15,000							

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REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT IN THOUSANDS OF DOLLARS

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PROGRAM STRUCTURE NO. 11030201

PROGRAM TITLE

ENT TECH SVCS - GOVERNANCE & INNOVATION

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		BUDGET PERIOD								SUCCEED YEARS
				COST ELEMENT/MOF	PROJECT TOTAL	PRIOR YRS	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
X101	10		RENOVATION	UPGRADE AND EXPANSION OF CRITICAL DATA			SYSTEMS, OAHU							
		EQUIPMENT	900				900							
		TOTAL	900				900							
		G.O. BONDS	900				900							
PROGRAM TOTALS														
			PLANS	5,001	5,001									
			LAND	11,498	11,498									
			DESIGN	13,001	13,001									
			CONSTRUCTION	35,998	35,998									
			EQUIPMENT	6,902	6,002			900						
			TOTAL	72,400	71,500			900						
			G.O. BONDS	72,400	71,500			900						

STATE OF HAWAII

PROGRAM ID

PROGRAM STRUCTURE NO.

PROGRAM TITLE

AGS-131
11030202

ENT TECH SVCS - OPER & INFRASTRUCTURE MN

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT
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PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		BUDGET PERIOD							SUCCEED YEARS
				PROJECT TOTAL	PRIOR YRS	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
			COST ELEMENT/MOF										
Q102	0003		OTHER	LUMP SUM HEALTH AND SAFETY, INFORMATION AND COMMUNICATION SERVICES DIVISION, STATEWIDE									
			PLANS	1,406	1,397		1	1	1	1	1	1	2
			LAND	340	331		1	1	1	1	1	1	2
			DESIGN	7,362	3,602		400	400	400	400	440	440	880
			CONSTRUCTION	76,513	37,791		4,298	4,098	4,098	4,098	4,508	4,508	9,016
			EQUIPMENT	13,169	8,469		500	500	500	500	550	550	1,100
			TOTAL	98,790	51,590		5,200	5,000	5,000	5,000	5,500	5,500	11,000
			G.O. BONDS	98,790	51,590		5,200	5,000	5,000	5,000	5,500	5,500	11,000
PROGRAM TOTALS													
			PLANS	17,146	17,137		1	1	1	1	1	1	2
			LAND	418	409		1	1	1	1	1	1	2
			DESIGN	9,578	5,818		400	400	400	400	440	440	880
			CONSTRUCTION	90,465	51,743		4,298	4,098	4,098	4,098	4,508	4,508	9,016
			EQUIPMENT	19,025	14,325		500	500	500	500	550	550	1,100
			TOTAL	136,632	89,432		5,200	5,000	5,000	5,000	5,500	5,500	11,000
			G.O. BONDS	136,632	89,432		5,200	5,000	5,000	5,000	5,500	5,500	11,000

STATE OF HAWAII

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PROGRAM STRUCTURE NO. 11030702

PROGRAM TITLE

STATE RISK MANAGEMENT & INSURANCE ADMIN

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		BUDGET PERIOD								SUCCEED YEARS
				COST ELEMENT/MOF	PROJECT TOTAL	PRIOR YRS	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	
PROGRAM TOTALS														
			DESIGN		1,026	1,026								
			CONSTRUCTION		9,221	9,221								
			EQUIPMENT		1	1								
			TOTAL		10,248	10,248								
			REVOLVING FUND		10,248	10,248								

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REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT IN THOUSANDS OF DOLLARS

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PROGRAM ID

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PROGRAM STRUCTURE NO. 11030801

PROGRAM TITLE

PUBLIC WORKS-PLANNING, DESIGN & CONSTRUC

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		BUDGET PERIOD							SUCCEED YEARS	
				COST ELEMENT/MOF	PROJECT TOTAL	PRIOR YRS	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21		FY 21-22
E109	0001		OTHER	CAPITAL IMPROVEMENTS PROGRAM STAFF COSTS, STATEWIDE										
			PLANS	192,916	123,502	8,508	5,832	6,124	6,430	6,750	6,750	7,080	7,080	14,860
			LAND	28	18	1	1	1	1	1	1	1	1	2
			DESIGN	28	18	1	1	1	1	1	1	1	1	2
			CONSTRUCTION	28	18	1	1	1	1	1	1	1	1	2
			EQUIPMENT	28	18	1	1	1	1	1	1	1	1	2
			TOTAL	193,028	123,574	8,512	5,836	6,128	6,434	6,754	6,754	7,084	7,084	14,868
			G.O. BONDS	132,086	123,574	8,512								
			GENERAL FUND	60,942			5,836	6,128	6,434	6,754	6,754	7,084	7,084	14,868
P104	0006		RENOVATION	WASHINGTON PLACE, HEALTH AND SAFETY AND QUEEN'S GALLERY RENOVATION, OAHU										
			PLANS	6	3		1	1	1					
			DESIGN	1,233	587		248	397	1					
			CONSTRUCTION	12,568	7,320		750	1	4,497					
			EQUIPMENT	6	3		1	1	1					
			TOTAL	13,813	7,913		1,000	400	4,500					
			G.O. BONDS	10,552	4,652		1,000	400	4,500					
			PRIVATE CONTRI	3,261	3,261									
Q101	0002		OTHER	LUMP SUM MAINTENANCE OF EXISTING FACILITIES, PUBLIC WORKS DIVISION, STATEWIDE										
			PLANS	1,950	1,000	100	50	100	100	100	100	100	100	200
			LAND	18	8	1	1	1	1	1	1	1	1	2
			DESIGN	17,760	4,890	1,100	550	810	810	1,300	1,300	1,500	1,500	4,000
			CONSTRUCTION	218,753	74,668	10,790	5,395	9,080	9,080	13,590	13,590	18,390	18,390	45,780
			EQUIPMENT	937	852	9	4	9	9	9	9	9	9	18
			TOTAL	239,418	81,418	12,000	6,000	10,000	10,000	15,000	15,000	20,000	20,000	50,000
			G.O. BONDS	239,418	81,418	12,000	6,000	10,000	10,000	15,000	15,000	20,000	20,000	50,000

STATE OF HAWAII

PROGRAM ID

PROGRAM STRUCTURE NO.

PROGRAM TITLE

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11030801

PUBLIC WORKS-PLANNING, DESIGN & CONSTRUC

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT IN THOUSANDS OF DOLLARS

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PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		BUDGET PERIOD							SUCCEED YEARS	
				PROJECT TOTAL	PRIOR YRS	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22		FY 22-23
			COST ELEMENT/MOF											
T105	009		OTHER	LUMP SUM ADVANCE PLANNING, STATEWIDE										
			PLANS	4,000	3,000			1,000						
			TOTAL	4,000	3,000			1,000						
			G.O. BONDS	4,000	3,000			1,000						
V104	0008		OTHER	LUMP SUM STATE OFFICE BUILDING REMODELING, STATEWIDE										
			PLANS	5	2		1	1	1					
			DESIGN	1,195	198		199	299	499					
			CONSTRUCTION	6,800	1,300		1,800	2,700	1,000					
			TOTAL	8,000	1,500		2,000	3,000	1,500					
			G.O. BONDS	8,000	1,500		2,000	3,000	1,500					
W101	0005		RENOVATION	STATE CAPITOL, RENOVATE REFLECTING POOLS, OAHU										
			PLANS	1			1							
			TOTAL	1			1							
			G.O. BONDS	1			1							
X102	0004		RENOVATION	STATE CAPITOL BUILDING, REHABILITATION OF CHAMBERS LEVEL WATERPROOFING SYSTEM, OAHU										
			PLANS	1				1						
			DESIGN	1,199				1,199						
			CONSTRUCTION	13,999				13,999						
			EQUIPMENT	1				1						
			TOTAL	15,200				15,200						
			G.O. BONDS	15,200				15,200						

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PROGRAM TITLE

PUBLIC WORKS-PLANNING, DESIGN & CONSTRUC

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		BUDGET PERIOD								SUCCEED YEARS
						FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	
			COST ELEMENT/MOF	PROJECT TOTAL	PRIOR YRS									
P16123			NEW	HONOLULU ACADEMY OF ARTS, OAHU										
			DESIGN	1		1								
			CONSTRUCTION	1,499		1,499								
			TOTAL	1,500		1,500								
			G.O. BONDS	1,500		1,500								
P16124			NEW	DIAMOND HEAD THEATRE, OAHU										
			DESIGN	1		1								
			CONSTRUCTION	449		449								
			TOTAL	450		450								
			G.O. BONDS	450		450								
P16125			NEW	GOODWILL INDUSTRIES OF HAWAII, INC., OAHU										
			CONSTRUCTION	1,000		1,000								
			TOTAL	1,000		1,000								
			G.O. BONDS	1,000		1,000								
P16126			NEW	HANA HEALTH, HAWAII										
			PLANS	1		1								
			CONSTRUCTION	499		499								
			TOTAL	500		500								
			G.O. BONDS	500		500								

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PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		BUDGET PERIOD								SUCCEED YEARS	
				COST ELEMENT/MOF	PROJECT TOTAL	PRIOR YRS	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22		FY 22-23
P16127			NEW	HAWAII ACADEMY OF PERFORMING ARTS, OAHU											
			CONSTRUCTION		49		49								
			EQUIPMENT		1		1								
			TOTAL		50		50								
			G.O. BONDS		50		50								
P16128			NEW	HAWAII COUNTY ECONOMIC OPPORTUNITY COUNCIL, HAWAII											
			CONSTRUCTION		800		800								
			TOTAL		800		800								
			G.O. BONDS		800		800								
P16129			NEW	HAWAII LAW ENFORCEMENT MEMORIAL FOUNDATION, OAHU											
			PLANS		1		1								
			DESIGN		1		1								
			CONSTRUCTION		606		606								
			TOTAL		608		608								
			G.O. BONDS		608		608								
P16130			NEW	HAWAII PUBLIC TELEVISION FOUNDATION, OAHU											
			CONSTRUCTION		1,000		1,000								
			TOTAL		1,000		1,000								
			G.O. BONDS		1,000		1,000								

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PROGRAM STRUCTURE NO. 11030801

PROGRAM TITLE

PUBLIC WORKS-PLANNING, DESIGN & CONSTRUC

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		BUDGET PERIOD								SUCCEED YEARS		
				PROJECT TOTAL	PRIOR YRS	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23			
P16131			NEW	HERITAGE HALL, INCORPORATED, MAUI												
			CONSTRUCTION			300		300								
			TOTAL			300		300								
			G.O. BONDS			300		300								
P16132			NEW	KAPOLEI COMMUNITY DEVELOPMENT CORPORATION, OAHU												
			CONSTRUCTION			500		500								
			TOTAL			500		500								
			G.O. BONDS			500		500								
P16133			NEW	KUALOA-HEEIA ECUMENICAL YOUTH PROJECT, OAHU												
			CONSTRUCTION			186		186								
			TOTAL			186		186								
			G.O. BONDS			186		186								
P16134			NEW	LANAKILA PACIFIC, OAHU												
			CONSTRUCTION			200		200								
			TOTAL			200		200								
			G.O. BONDS			200		200								

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PROGRAM TITLE

PUBLIC WORKS-PLANNING, DESIGN & CONSTRUC

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		PROJECT TOTAL	PRIOR YRS	BUDGET PERIOD		FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	SUCCEED YEARS
				COST ELEMENT/MOF				FY 15-16	FY 16-17							
P16135			NEW	MAUI YOUTH AND FAMILY SERVICES, INC., MAUI												
			CONSTRUCTION			525		525								
			TOTAL			525		525								
			G.O. BONDS			525		525								
P16136			NEW	OLA KA ILIMA ARTS CENTER LLC, OAHU												
			PLANS			1		1								
			DESIGN			1		1								
			CONSTRUCTION			1,498		1,498								
			TOTAL			1,500		1,500								
P16137			NEW	PANAEMA COMMUNITY ALLIANCE, HAWAII												
			PLANS			1		1								
			DESIGN			149		149								
			TOTAL			150		150								
			G.O. BONDS			150		150								
P16138			NEW	REHABILITATION HOSPITAL OF THE PACIFIC, OAHU												
			CONSTRUCTION			438		438								
			TOTAL			438		438								
			G.O. BONDS			438		438								

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PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		BUDGET PERIOD								SUCCEED YEARS		
				COST	ELEMENT/MOF	PROJECT TOTAL	PRIOR YRS	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21		FY 21-22	FY 22-23
P16139			NEW	KAUAI ECONOMIC OPPORTUNITY, INCORPORATED, KAUAI												
			CONSTRUCTION			514		514								
			TOTAL			514		514								
			G.O. BONDS			514		514								
P17146			NEW	BISHOP MUSEUM, OAHU												
			PLANS			1		1								
			CONSTRUCTION			1,198		1,198								
			EQUIPMENT			1		1								
			TOTAL			1,200		1,200								
			G.O. BONDS			1,200		1,200								
P17147			NEW	FRIENDS OF WAIPAHU CULTURAL GARDEN PARK, OAHU												
			CONSTRUCTION			200		200								
			TOTAL			200		200								
			G.O. BONDS			200		200								
P17148			NEW	HAWAII HERITAGE CENTER, OAHU												
			DESIGN			1		1								
			CONSTRUCTION			299		299								
			TOTAL			300		300								
			G.O. BONDS			300		300								

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PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE				BUDGET PERIOD						SUCCEED YEARS		
				COST	ELEMENT/MOF	PROJECT TOTAL	PRIOR YRS	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21		FY 21-22	FY 22-23
P17149			NEW		HAWAII ISLAND PORTUGUESE CHAMBER OF COMMERCE, HAWAII											
			DESIGN			1			1							
			CONSTRUCTION			999			999							
			TOTAL			1,000			1,000							
			G.O. BONDS			1,000			1,000							
P17150			NEW		HAWAII THEATRE CENTER, OAHU											
			DESIGN			1			1							
			CONSTRUCTION			298			298							
			EQUIPMENT			1			1							
			TOTAL			300			300							
			G.O. BONDS			300			300							
P17151			NEW		HOLUALOA FOUNDATION FOR ART & CULTURE, HAWAII											
			CONSTRUCTION			35			35							
			TOTAL			35			35							
			G.O. BONDS			35			35							
P17152			NEW		HOOLA NA PUA, OAHU											
			PLANS			1			1							
			DESIGN			1			1							
			CONSTRUCTION			597			597							
			EQUIPMENT			1			1							
			TOTAL			600			600							
			G.O. BONDS			600			600							

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PROGRAM STRUCTURE NO. 11030801

PROGRAM TITLE

PUBLIC WORKS-PLANNING, DESIGN & CONSTRUCT

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		BUDGET PERIOD								SUCCEED YEARS
						FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	
			COST ELEMENT/MOF	PROJECT TOTAL	PRIOR YRS									
P17153			NEW	J. WALTER CAMERON CENTER, INC., MAUI										
			CONSTRUCTION	600			600							
			TOTAL	600			600							
			G.O. BONDS	600			600							
P17154			NEW	KUPU, OAHU										
			CONSTRUCTION	750			750							
			TOTAL	750			750							
			G.O. BONDS	750			750							
P17155			NEW	MENTAL HEALTH KOKUA, OAHU										
			CONSTRUCTION	50			50							
			TOTAL	50			50							
			G.O. BONDS	50			50							
P17156			NEW	WAHIAWA CENTER FOR COMMUNITY HEALTH, OAHU										
			LAND	1			1							
			DESIGN	1			1							
			CONSTRUCTION	698			698							
			TOTAL	700			700							
			G.O. BONDS	700			700							

STATE OF HAWAII

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT IN THOUSANDS OF DOLLARS

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PROGRAM STRUCTURE NO. 11030801

PROGRAM TITLE PUBLIC WORKS-PLANNING, DESIGN & CONSTRUC

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		BUDGET PERIOD							SUCCEED YEARS	
				COST ELEMENT/MOF	PROJECT TOTAL	PRIOR YRS	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21		FY 21-22
PROGRAM TOTALS														
			PLANS	213,652	142,274	8,612	5,887	7,227	6,532	6,850	6,850	7,180	7,180	15,060
			LAND	47	26	2	3	2	2	2	2	2	2	4
			DESIGN	46,382	30,502	1,254	1,003	2,706	1,311	1,301	1,301	1,501	1,501	4,002
			CONSTRUCTION	388,737	204,108	20,854	13,670	25,781	14,578	13,591	13,591	18,391	18,391	45,782
			EQUIPMENT	2,293	2,190	11	9	12	11	10	10	10	10	20
			TOTAL	651,111	379,100	30,733	20,572	35,728	22,434	21,754	21,754	27,084	27,084	64,868
			GENERAL FUND	62,442	1,500		5,836	6,128	6,434	6,754	6,754	7,084	7,084	14,868
			G.O. BONDS	578,008	366,939	30,733	14,736	29,600	16,000	15,000	15,000	20,000	20,000	50,000
			REVOLVING FUND	4,000	4,000									
			PRIVATE CONTRI	6,661	6,661									

STATE OF HAWAII

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT IN THOUSANDS OF DOLLARS

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PROGRAM ID

AGS-233

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PROGRAM STRUCTURE NO.

11030804

PROGRAM TITLE

CENTRAL SERVICES - BUILDING REPAIRS & AL

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		BUDGET PERIOD								SUCCEED YEARS
			COST ELEMENT/MOF	PROJECT TOTAL	PRIOR YRS	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	
PROGRAM TOTALS														
			DESIGN	3,409	3,409									
			CONSTRUCTION	21,223	21,223									
			TOTAL	24,632	24,632									
			G.O. BONDS	24,632	24,632									