



GOVERNMENT WIDE SUPPORT

VARIANCE REPORT

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	1,793.78	1,561.28	- 232.50	13	1,825.78	1,580.28	- 245.50	13	1,825.78	1,766.78	- 59.00	3
EXPENDITURES (\$1000's)	1,442,507	1,333,075	- 109,432	8	1,114,793	1,074,276	- 40,517	4	606,953	577,911	- 29,042	5
TOTAL COSTS												
POSITIONS	1,793.78	1,561.28	- 232.50	13	1,825.78	1,580.28	- 245.50	13	1,825.78	1,766.78	- 59.00	3
EXPENDITURES (\$1000's)	1,442,507	1,333,075	- 109,432	8	1,114,793	1,074,276	- 40,517	4	606,953	577,911	- 29,042	5
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. AV ANN RATE OF RETURN ON STATE TREASURY INVSTMTS					.30	.67	+ 0.37	123	.30	.70	+ 0.4	133
2. AV PRE-BID CONSTRUCTION EST AS % OF AV BID PRICE					100	105	+ 5	5	100	105	+ 5	5
3. % OF INFRASTRUCTURE UPTIME					99.9	99.9	+ 0	0	99.999	99.9	- 0.099	0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

PROGRAM TITLE: GOVERNMENT-WIDE SUPPORT

11

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

STATE OF HAWAII

PROGRAM TITLE:

PROGRAM-ID:

PROGRAM STRUCTURE NO: 1101

EXEC DIRECTN, COORD, & POLICY DEVELOPMENT

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	130.00	114.00	- 16.00	12	132.00	114.00	- 18.00	14	132.00	125.00	- 7.00	5
EXPENDITURES (\$1000's)	49,677	23,574	- 26,103	53	34,632	5,350	- 29,282	85	44,300	27,811	- 16,489	37
TOTAL COSTS												
POSITIONS	130.00	114.00	- 16.00	12	132.00	114.00	- 18.00	14	132.00	125.00	- 7.00	5
EXPENDITURES (\$1000's)	49,677	23,574	- 26,103	53	34,632	5,350	- 29,282	85	44,300	27,811	- 16,489	37

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

PROGRAM TITLE: EXEC DIRECTN, COORD, & POLICY DEVELOPMENT

11 01

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

STATE OF HAWAII

PROGRAM TITLE:

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110101

OFFICE OF THE GOVERNOR

GOV-100

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	24.00	20.00	-	4.00	17	23.00	20.00	-	3.00	13	23.00	23.00	+	0.00	0
EXPENDITURES (\$1000's)	4,060	3,540	-	520	13	965	834	-	131	14	2,852	2,941	+	89	3
TOTAL COSTS															
POSITIONS	24.00	20.00	-	4.00	17	23.00	20.00	-	3.00	13	23.00	23.00	+	0.00	0
EXPENDITURES (\$1000's)	4,060	3,540	-	520	13	965	834	-	131	14	2,852	2,941	+	89	3
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17						
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%			
PART II: MEASURES OF EFFECTIVENESS															
1. NOT APPLICABLE					NO DATA	NO DATA	+	0	0	NO DATA	NO DATA	+	0	0	

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 01 01
GOV 100

PROGRAM TITLE: OFFICE OF THE GOVERNOR

PART I - EXPENDITURES AND POSITIONS

The variance is attributed to hiring in the office. Positions were filled during the first quarter which explains the lower actual expenditure.

The Office shall strive to enhance the well-being of the citizens of Hawaii by ensuring that State Government programs are effectively managed within and between departments and that Executive Branch policies are executed through laws, executive orders, policy statements, and memoranda, and that these policies are clearly and concisely articulated to the public.

PART II - MEASURES OF EFFECTIVENESS

Not applicable.

PART III - PROGRAM TARGET GROUPS

Not applicable.

PART IV - PROGRAM ACTIVITIES

Not applicable.

STATE OF HAWAII

PROGRAM TITLE:

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110102

OFFICE OF THE LIEUTENANT GOVERNOR

LTG-100

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	3.00	3.00	+	0.00	0	3.00	3.00	+	0.00	0	3.00	3.00	+	0.00	0
EXPENDITURES (\$1000's)	1,033	955	-	78	8	264	233	-	31	12	818	1,024	+	206	25
TOTAL COSTS															
POSITIONS	3.00	3.00	+	0.00	0	3.00	3.00	+	0.00	0	3.00	3.00	+	0.00	0
EXPENDITURES (\$1000's)	1,033	955	-	78	8	264	233	-	31	12	818	1,024	+	206	25
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17						
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%			
PART II: MEASURES OF EFFECTIVENESS															
1. TTL REV FRM SALES AS % OF COST OF PUBLICATION					105	105	+	0	0	105	105	+	0	0	
PART III: PROGRAM TARGET GROUP															
1. TOTAL DE FACTO POPULATION (THOUSANDS)					1447	1447	+	0	0	1447	1447	+	0	0	
PART IV: PROGRAM ACTIVITY															
1. NO. OF APPLCNTS FOR CHANGE OF NAMES BY INDIVIDUAL					1800	1420	-	380	21	1800	1800	+	0	0	
2. NO. REQ FOR HRS, SESS LAWS, SUPPLEMENTS					1000	173	-	827	83	1000	500	-	500	50	
3. NO. REQ. FOR APOSTILLE/CERTIFICATION					6000	5416	-	584	10	6000	6000	+	0	0	

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

PROGRAM TITLE: OFFICE OF THE LIEUTENANT GOVERNOR

**11 01 02
LTG 100**

PART I - EXPENDITURES AND POSITIONS

The variance in expenditures for FY16 is due, partially, to budget restrictions, delayed approval for release of funds and time taken to replace terminated employees, which did not allow the Office of the Lieutenant Governor the opportunity to expend all funds appropriated. Additional funds were appropriated for FY17 for vacation payouts; however, it is unclear whether such funds will be necessary at this time and may not be either released and/or expended before the end of the fiscal year.

PART II - MEASURES OF EFFECTIVENESS

Prices for publications are set based on what the State pays to print and ship publications and varies each year and depending upon whether a new volume is necessary. Our office sets the retail price of publications based on these factors plus shipping and handling costs. Departments receive copies free of charge, which comprises an overwhelming portion of the publications ordered. Of the publications actually sold, revenues from the sales cover the actual cost plus fees.

PART III - PROGRAM TARGET GROUPS

No significant variances.

PART IV - PROGRAM ACTIVITIES

Item 1. The variance in name changes is unclear, but may be due to the fact that subsequent to the passage of the real presence law in March 2012, the number of name changes increased dramatically as residents were required to complete name changes if their current identification did not match their birth certificates. As some time has passed since then, the drop off in the number of name changes necessary under that law may be attributable to the decreased numbers. Until a clear trend is established, we are unable to confirm or predict the future numbers.

Item 2. The variance in the number of publications is based on the actual requests for paid publications, which is far lower than the amount of requests by departments or agencies that are not charged a fee. The number of requests has also seen a decrease over time as many individuals, offices, agencies and departments opt for electronic over hard copy publications. Projections for FY 17 are lowered to reflect prior year requests and anticipated need.

VARIANCE REPORT

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	80.00	77.00	- 3.00	4	83.00	77.00	- 6.00	7	83.00	83.00	+ 0.00	0
EXPENDITURES (\$1000's)	40,101	15,313	- 24,788	62	32,006	3,067	- 28,939	90	34,128	21,100	- 13,028	38
TOTAL COSTS												
POSITIONS	80.00	77.00	- 3.00	4	83.00	77.00	- 6.00	7	83.00	83.00	+ 0.00	0
EXPENDITURES (\$1000's)	40,101	15,313	- 24,788	62	32,006	3,067	- 28,939	90	34,128	21,100	- 13,028	38
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. # OF PLANS/STUDIES PREPARED IN TIMELY MANNER					3	3	+ 0	0	3	5	+ 2	67
2. ACCURACY OF ECON FORECASTS (% ERROR)					5	3	- 2	40	5	5	+ 0	0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

PROGRAM TITLE: POLICY DEVELOPMENT & COORDINATION

11 01 03

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

STATE OF HAWAII

PROGRAM TITLE:

STATEWIDE PLANNING & COORDINATION

PROGRAM-ID:

BED-144

PROGRAM STRUCTURE NO: 11010302

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	19.00	16.00	-	3.00	16	18.00	16.00	-	2.00	11	18.00	18.00	+	0.00	0
EXPENDITURES (\$1000's)	5,656	3,916	-	1,740	31	1,169	412	-	757	65	4,787	3,544	-	1,243	26
TOTAL COSTS															
POSITIONS	19.00	16.00	-	3.00	16	18.00	16.00	-	2.00	11	18.00	18.00	+	0.00	0
EXPENDITURES (\$1000's)	5,656	3,916	-	1,740	31	1,169	412	-	757	65	4,787	3,544	-	1,243	26
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17						
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%			
PART II: MEASURES OF EFFECTIVENESS															
1. # OF PLANS/STUDIES PREPARED IN TIMELY MANNER					3	3	+	0	0	3	5	+	2	67	
2. #LUC DECISIONS UPHLDG OP POS AS %TOT LUC DECSNS					100	100	+	0	0	100	100	+	0	0	
3. # ACRES INVOLVED IN LUC DECISIONS SPPrTG OP POSTN					600	1231	+	631	105	600	21000	+	20400	3400	
4. # RVIEWOS OF FED ACTIV PROPSD/CONDUCTD IN CZM AREA					35	27	-	8	23	35	30	-	5	14	
5. #STATE/CNTY PROGS AIMG TO ATTN OBJ OF CZM PROG					11	11	+	0	0	11	11	+	0	0	
6. #AGENCIES PARTICPTING IN STATE GIS USER GROUP					15	18	+	3	20	15	20	+	5	33	
7. # OF STATE AGENCIES CONTRIB DATA					12	17	+	5	42	15	18	+	3	20	
PART III: PROGRAM TARGET GROUP															
1. STATE RESIDENT POPULATION (THOUSANDS)					1420	1420	+	0	0	1441	1441	+	0	0	
2. NO. OF APPLICANTS FOR FEDERAL PERMITS & LICENSES					55	9	-	46	84	55	20	-	35	64	
3. NUMBER OF APPLICANTS FOR LAND USE REVIEWS					6	6	+	0	0	6	7	+	1	17	
PART IV: PROGRAM ACTIVITY															
1. # SPECIAL PLANS/PLNNG REPORTS DEVELOPED/REVIEWED					4	4	+	0	0	4	5	+	1	25	
2. # OF COUNTY GENERAL & DEV PLANS/AMENDMTS REVUED					25	3	-	22	88	25	3	-	22	88	
3. # LU BOUNDARY AMDT PETITIONS, OTH LUC ITEMS REVWD					7	7	+	0	0	7	7	+	0	0	
4. # STATE POSN STATEMTS PREP FOR LU BOUNDRY CHG PETS					6	7	+	1	17	6	7	+	1	17	
5. NUMBER OF FEDERAL CONSISTENCY REVIEWS					90	36	-	54	60	90	50	-	40	44	
6. STATE PERMITS/APPROVALS REVIEWED BY CZM PROGRAM					10	7	-	3	30	10	10	+	0	0	
7. # OF NEW DATA LAYERS IN STATE GIS DB					12	29	+	17	142	15	15	+	0	0	
8. # OF UPDATED LAYERS IN STATE GIS DB					40	25	-	15	38	50	50	+	0	0	
9. % DATA LAYERS COMPLIANT W/FED STDS					100	50	-	50	50	100	100	+	0	0	

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 01 03 02
BED 144

PROGRAM TITLE: STATEWIDE PLANNING & COORDINATION

PART I - EXPENDITURES AND POSITIONS

Position variances in FY 16 and the first quarter of FY 17 were due to delays in hiring. The program is in the process of filling all vacant positions.

FY 16 and FY 17 first quarter expenditure variances: Variances between budgeted and actual expenditures were due to delays in hiring and procurement/contracting. For FY 17, expenditures anticipated in the first quarter will now occur in the next three quarters. Variances are also due to decreased revolving loan fund activity. The greatest variance in actual expenditures is due to the Brownfields Cleanup Revolving Loan Fund (BCRLF) which has a ceiling of \$2 million. There was no activity in the BCRLF in FY 16 because the funds have been loaned out.

PART II - MEASURES OF EFFECTIVENESS

Item 1. For FY 17, the variance is due to an increase from three to five in the number of plans/studies projected to be prepared.

Item 3. For FY 16, the actual number of acres involved in Land Use Commission (LUC) decisions supporting Office of Planning (OP) positions is greater than expected because of a large master-planned community which was seeking to delete a future Incremental District approval. The number of acres involved in LUC actions are highly variable. For FY 17, the planned number of acres is larger than the estimated number because of a large number of acres being proposed for important agricultural lands designation.

Item 4. The actual number of federal activities reviewed (27) was less than planned (35). The Coastal Zone Management Program (CZM) does not have any control over the number of federal activities that will be submitted for review. The differences between planned and actual numbers are subject to variation because CZM federal consistency review is a regulatory function that does not have any control over the number of applicants submitting reviews.

Items 6 and 7 (No. of Agencies): The increase in the number of agencies participating in the Statewide Geographic Information System (GIS) user group, and the increase in the number of agencies contributing data are both due to increasing awareness of the Statewide GIS Program and its resources, activities and services, in large part due to the program's management of the State's Enterprise License Agreement for GIS software and the program's partnership with the Office of Enterprise Technology Services in a major Statewide GIS Modernization effort, and its active promotion of the State's geoplatform.

PART III - PROGRAM TARGET GROUPS

Item 2. The actual number of applicants for federal permits and licenses (9) was less than the planned (55). The difference between planned and actual numbers is subject to variation because CZM federal consistency review is a regulatory function that does not have any control over the number of applicants submitting reviews. In addition, recent federal consistency streamlining measures that were initiated by the OP have effectively reduced the number of reviews of federal permits and licenses.

PART IV - PROGRAM ACTIVITIES

Item 1. For FY 17, the variance is due to an increase in the number of plans projected to be developed and reviewed from four to five.

Item 2. The decrease in the number of actual general and development plan amendments reviewed in FY 16 and estimated number in FY 17 is likely due to an error in projecting the number of planned reviews, as there are typically a low number of such referrals for review of these plan amendments from the counties. The planned number of such amendments should generally be less than six per year.

Item 4. Processed more than anticipated in the plan.

Item 5. The differences between planned and actual numbers are subject to variation because CZM federal consistency review is a regulatory

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 01 03 02
BED 144

PROGRAM TITLE: STATEWIDE PLANNING & COORDINATION

function that does not have any control over the number of applicants submitting reviews. In addition, recent federal consistency streamlining measures that were initiated by the OP have effectively reduced the number of reviews. Federal consistency streamlining initiatives include: adding exemptions for non-significant federally-funded projects; pre-approval of Department of the Army Nationwide Permits and General Permits; general approval for Hawaiian fishpond restoration activities; and establishing an exemption for situations when the Governor or county mayors issue proclamations for emergency or disaster response purposes.

Item 6. The planned number of special management area (SMA) permits/approvals reviewed by the CZM Program was ten but the actual number was seven. The difference between planned and actual numbers is subject to variation because the SMA permit review is a regulatory function that does not have control over the number of applicants submitting permit applications.

The number of planned SMA permits reviewed by the CZM Program for 2015-2016 is maintained at ten given the trends from the past two years and the number of environmental assessments for SMA applications.

Items 7 and 8 (No. of layers): There is a positive variance in the number of new data layers in the State GIS database and a negative variance in the number of updated layers. The variance is because some agencies are focusing on providing new data layers, which can be even more beneficial than updated data - the combined goal for new and updated data layers was 52 and the actual total of new and updated layers was 54.

Item 9 (Compliant metadata): The variance is because some agencies, when contributing data, do not provide federally compliant metadata, and because a large number of datasets (approximately 100), which had not previously been served as part of the State's downloadable database for which federally compliant metadata is desired, were added to the downloadable database as part of the State's GIS modernization.

Federally compliant metadata for these layers will be added during FY16-17.

STATE OF HAWAII

PROGRAM TITLE:

PROGRAM-ID:

PROGRAM STRUCTURE NO: 11010303

STATEWIDE LAND USE MANAGEMENT

BED-103

VARIANCE REPORT

REPORT V61

12/14/16

PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	6.00 583	6.00 581	+ -	0.00 2	0 0	6.00 148	6.00 122	+ -	0.00 26	0 18	6.00 447	6.00 473	+ +	0.00 26	0 6
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	6.00 583	6.00 581	+ -	0.00 2	0 0	6.00 148	6.00 122	+ -	0.00 26	0 18	6.00 447	6.00 473	+ +	0.00 26	0 6

					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17					
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%		
PART II: MEASURES OF EFFECTIVENESS														
1. NUMBER OF BOUNDARY AMENDMENT PETITIONS AND SPECIAL					6	9	+	3	50	6	8	+	2	33
2. NUMBER OF ACCEPTED BOUNDARY AMENDMENT PETITIONS AN					10	12	+	2	20	10	10	+	0	0
3. NUMBER OF ACRES REVIEWED FOR RECLASSIFICATION					3000	4500	+	1500	50	3000	38000	+	35000	1167
4. NUMBER OF ACRES REVIEWED FOR SPECIAL PERMIT					250	200	-	50	20	250	275	+	25	10
5. NUMBER OF INDIVIDUALS, BUSINESSES OR ORGANIZATIONS					600	600	+	0	0	600	600	+	0	0
6. 6. NUMBER OF CONTESTED PROGRAM DECISIONS PROCESSED					2	9	+	7	350	2	8	+	6	300
7. NUMBER OF MOTIONS PROCESSED					20	17	-	3	15	20	20	+	0	0
8. NUMBER OF DRAFT EIS RESPONSES ISSUED					20	19	-	1	5	20	20	+	0	0

PART III: PROGRAM TARGET GROUP														
1. NUMBER OF APPLICANTS FOR LAND USE REVIEW					40	38	-	2	5	40	40	+	0	0
2. INDIVIDUALS OR BUSINESSES/ORGANIZATIONS INTERESTED					1300	1250	-	50	4	1300	1300	+	0	0

PART IV: PROGRAM ACTIVITY														
1. LAND USE DISTRICT BOUNDARY AMENDMENT PETITIONS PRO					6	9	+	3	50	6	8	+	2	33
2. SPECIAL PERMIT APPLICATIONS PROCESSED.					150	155	+	5	3	150	150	+	0	0
3. LAND USE DISTRICT BOUNDARY INTERPRETATIONS PROCESS					1400	1400	+	0	0	1400	1400	+	0	0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

**11 01 03 03
BED 103**

PROGRAM TITLE: STATEWIDE LAND USE MANAGEMENT

PART I - EXPENDITURES AND POSITIONS

The actual expenditures for FY 16 were lower than projected due to a delay in appointing a full quorum of commissioners until May of this FY. This delayed the holding of hearings and processing of permits. There has also been a perceived slowdown in new projects on the neighbor islands due to an increase in environmental concerns. FY 17 is expected to see an increase in district boundary amendments and special permits on neighbor islands. A significant increase in hearings resulting from Supreme Court remands is also expected.

PART II - MEASURES OF EFFECTIVENESS

Variances in Items 1, 2 and 6 reflecting higher numbers than projected are a result of higher than anticipated filings. We do not control the number of petitions or filings over the course of a year. Annual estimates are based on prior years' experience and economic projections and are not definitive.

Variances in Items 3 and 4 are a result of the same reasons as stated above in items 1,2 and 6.

PART III - PROGRAM TARGET GROUPS

No significant variances.

PART IV - PROGRAM ACTIVITIES

Variances in Program Activity No. 1 are also a result of higher filings than anticipated. Again, the number of filings projected is an estimate and not under our control.

STATE OF HAWAII

PROGRAM TITLE:

PROGRAM-ID:

PROGRAM STRUCTURE NO:

ECONOMIC PLANNING & RESEARCH

BED-130

11010304

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17						
	BUDGETED	ACTUAL	± CHANGE		%	BUDGETED	ACTUAL	± CHANGE		%	BUDGETED	ESTIMATED	± CHANGE		%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's) OPERATING COSTS POSITIONS EXPENDITURES (\$1000's) TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)															
	13.00	13.00	+	0.00	0	13.00	13.00	+	0.00	0	13.00	13.00	+	0.00	0
	1,128	1,123	-	5	0	319	276	-	43	13	955	998	+	43	5
	13.00	13.00	+	0.00	0	13.00	13.00	+	0.00	0	13.00	13.00	+	0.00	0
	1,128	1,123	-	5	0	319	276	-	43	13	955	998	+	43	5

					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17					
					PLANNED	ACTUAL	± CHANGE		%	PLANNED	ESTIMATED	± CHANGE		%
PART II: MEASURES OF EFFECTIVENESS														
1. PROG. OUTPUTS CITED IN MAJOR MEDIA (AVE.MONTHLY#)					10	10	+	0	0	10	10	+	0	0
2. ACCURACY OF ECON FORECASTS (% ERROR)					5	3	-	2	40	5	5	+	0	0
PART III: PROGRAM TARGET GROUP														
1. VISITS TO PROGRAM WEBSITE (AVE PER MONTH, THOUS.)					15	35	+	20	133	15	35	+	20	133
PART IV: PROGRAM ACTIVITY														
1. DATA SERIES MAINTAINED ON-LINE (X 100)					50	50	+	0	0	50	50	+	0	0
2. OTHER ECONOMIC AND STATISTICAL REPORTS ISSUED (#)					40	45	+	5	13	40	40	+	0	0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 01 03 04
BED 130

PROGRAM TITLE: ECONOMIC PLANNING & RESEARCH

PART I - EXPENDITURES AND POSITIONS

Expenditures for First Quarter of FY 2017 and Balance of Year: The shortfall in the first quarter was due to contract delays; expect to catch up in balance of year.

PART II - MEASURES OF EFFECTIVENESS

Item 2. Variance reflects that the economic forecast was more accurate than planned.

PART III - PROGRAM TARGET GROUPS

Item 1. Variance due to actual website hits being higher than planned; we anticipate the higher level of hits this fiscal year.

PART IV - PROGRAM ACTIVITIES

Item 2. Variance due to more reports being issued than planned for FY 15-16; and anticipate number of issued reports to go back to planned levels next fiscal year.

STATE OF HAWAII

VARIANCE REPORT

REPORT V61

PROGRAM TITLE:

DEPARTMENTAL ADMINISTRATION & BUDGET DIV

12/14/16

PROGRAM-ID:

BUF-101

PROGRAM STRUCTURE NO: 11010305

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	42.00	42.00	+	0.00	0	46.00	42.00	-	4.00	9	46.00	46.00	+	0.00	0
EXPENDITURES (\$1000's)	11,809	9,693	-	2,116	18	3,111	2,257	-	854	27	15,231	16,085	+	854	6
TOTAL COSTS															
POSITIONS	42.00	42.00	+	0.00	0	46.00	42.00	-	4.00	9	46.00	46.00	+	0.00	0
EXPENDITURES (\$1000's)	11,809	9,693	-	2,116	18	3,111	2,257	-	854	27	15,231	16,085	+	854	6
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17						
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%			
PART II: MEASURES OF EFFECTIVENESS															
1. % OF RECOMMENDATIONS MADE ON DEPT REQUESTS					0.5	NO DATA	-	0.5	100	0.5	NO DATA	-	0.5	100	
2. % OF VENDOR PAYMENTS MADE WITHIN 30 DAYS					95	NO DATA	-	95	100	95	NO DATA	-	95	100	
3. % OF VAR IN EXP FOR FIXED COSTS COMPARE WITH ALLOT					95	95	+	0	0	95	95	+	0	0	
4. % OF PAYROLL RELATED HRMS TRANSACTION COMPLETED					5	100	+	95	1900	5	100	+	95	1900	
5. % OF USER IT TROUBLE SHOOTING REQUESTS RESONDED					100	100	+	0	0	100	100	+	0	0	
6. % OF PC AND LAN MALFUNCTIONS RESPONDED					100	100	+	0	0	100	100	+	0	0	
PART III: PROGRAM TARGET GROUP															
1. GOVERNOR AND EXECUTIVE AGENCIES					8	20	+	12	150	8	20	+	12	150	
2. # OF DEPARTMENTAL DIVISIONS AND ATTACHED AGENCY					402	377	-	25	6	402	377	-	25	6	
PART IV: PROGRAM ACTIVITY															
1. NUMBER OF PROGRAM BUDGET REQUESTS REVIEWED					NO DATA	NO DATA	+	0	0	NO DATA	NO DATA	+	0	0	
2. # OF REFERRALS PROCESSED					265	NO DATA	-	265	100	265	NO DATA	-	265	100	
3. # OF LEGISLATIVE PROPOSALS REVIEWED FOR THE GOV					1000	NO DATA	-	1000	100	1000	NO DATA	-	1000	100	
4. # OF BILLS PASSED BY THE LEG REVIEWED FOR THE GOV					265	246	-	19	7	265	265	+	0	0	
5. AVG # OF DELEGATED CLASSIFICATION ACTIONS					4000	215	-	3785	95	4000	56	-	3944	99	
6. # OF NON-ROUTINE HR CONSULTATIVE SERVICES					1700	405	-	1295	76	1700	400	-	1300	76	
7. NUMBER OF CIP ALLOTMENT REQUESTS REVIEWED					1	1	+	0	0	1	1	+	0	0	
8. # OF POSITIONS PROVIDING HR SUPPORT					4	4	+	0	0	4	4	+	0	0	

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

**11 01 03 05
BUF 101**

PROGRAM TITLE: DEPARTMENTAL ADMINISTRATION & BUDGET DIV

PART I - EXPENDITURES AND POSITIONS

FY 2015-16: The variance in expenditures was primarily due to a combination of general fund restrictions and lower than anticipated expenditures for court-appointed counsel and witness fees, which are beyond the program's control.

FY 2016-17 (1st Quarter): The variance in positions is due to four newly established positions in FY 2017, which will be filled during the second half of the fiscal year. The variance in expenditures is primarily due to lower than anticipated expenditures for court-appointed counsel and witness fees, which are beyond the program's control.

PART II - MEASURES OF EFFECTIVENESS

Item 1. No data available.

Item 2. No data available.

Item 4. The planned figures of "5" were inaccurately reported and will be updated to "100" in FB 17-19.

PART III - PROGRAM TARGET GROUPS

Item 1. The planned figures of "8" were inaccurately reported and will be updated to "20" in FB 17-19.

PART IV - PROGRAM ACTIVITIES

Item 1. No data available.

Item 2. No data available.

Item 3. No data available.

Item 5. The planned figures of "4000" were inaccurately reported and will be updated to "56" in FB 17-19.

STATE OF HAWAII

PROGRAM TITLE:

PROGRAM-ID:

PROGRAM STRUCTURE NO:

COLLECTIVE BARGAINING STATEWIDE

BUF-102

11010307

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	0.00	0.00	+	0.00	0	0.00	0.00	+	0.00	0	+	0.00
EXPENDITURES (\$1000's)	20,925	0	-	20,925	100	27,259	0	-	27,259	100	12,708	0
TOTAL COSTS												
POSITIONS	0.00	0.00	+	0.00	0	0.00	0.00	+	0.00	0	+	0.00
EXPENDITURES (\$1000's)	20,925	0	-	20,925	100	27,259	0	-	27,259	100	12,708	0
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. NONE					0 NO DATA				0 NO DATA			
PART III: PROGRAM TARGET GROUP												
1. STATE EXECUTIVE BRANCH AGENCIES					20 20 + 0 0				20 20 + 0 0			
PART IV: PROGRAM ACTIVITY												
1. # OF ANNUAL CB ALLOTMENTS					13 NO DATA - 13 100				13 NO DATA - 13 100			
2. NUMBER OF COLLECTIVE BARGAINING ALLOTMENTS					40 NO DATA - 40 100				40 NO DATA - 40 100			

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

**11 01 03 07
BUF 102**

PROGRAM TITLE: COLLECTIVE BARGAINING STATEWIDE

PART I - EXPENDITURES AND POSITIONS

Actual expenditures are being reported as "0" for FY 2015-16, FY 2016-17 Q1, and FY 2016-17 Q2-Q4 because the funds are transferred to the respective departments/programs as opposed to actually being expensed.

PART II - MEASURES OF EFFECTIVENESS

No measures have been developed for these activities.

PART III - PROGRAM TARGET GROUPS

No significant variance.

PART IV - PROGRAM ACTIVITIES

No data available.

VARIANCE REPORT

PROGRAM TITLE:

VOTING RIGHTS AND ELECTIONS

12/14/16

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110104

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	23.00	14.00	-	9.00	39	23.00	14.00	-	9.00	39	23.00	16.00	-	7.00	30
EXPENDITURES (\$1000's)	4,483	3,766	-	717	16	1,397	1,216	-	181	13	6,502	2,746	-	3,756	58
TOTAL COSTS															
POSITIONS	23.00	14.00	-	9.00	39	23.00	14.00	-	9.00	39	23.00	16.00	-	7.00	30
EXPENDITURES (\$1000's)	4,483	3,766	-	717	16	1,397	1,216	-	181	13	6,502	2,746	-	3,756	58

	FISCAL YEAR 2015-16				FISCAL YEAR 2016-17					
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%		
PART II: MEASURES OF EFFECTIVENESS										
1. % OF WORK PRODUCT ALIGNED W/5-YEAR STRATEGIC PLAN	50	50	+	0	0	75	75	+	0	0
2. % OF COMM & CORP FILING FIN DISCLOSURE RPTS TIMELY	85	88	+	3	4	85	90	+	5	6
3. # ELIG PERSONS REGIS AS % TOTAL ELIG TO VOTE	81	70	-	11	14	81	71	-	10	12
4. # REG VOTERS WHO VOTE AS % OF REGISTERED VOTERS	0	0	+	0	0	60	60	+	0	0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

PROGRAM TITLE: VOTING RIGHTS AND ELECTIONS

11 01 04

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

STATE OF HAWAII

PROGRAM TITLE:

CAMPAIGN SPENDING COMMISSION

PROGRAM-ID:

AGS-871

PROGRAM STRUCTURE NO: 11010401

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	5.00	5.00	+	0.00	5.00	5.00	+	0.00	5.00	5.00	+	0.00
EXPENDITURES (\$1000's)	1,150	699	-	451	282	257	-	25	4,457	886	-	3,571
TOTAL COSTS												
POSITIONS	5.00	5.00	+	0.00	5.00	5.00	+	0.00	5.00	5.00	+	0.00
EXPENDITURES (\$1000's)	1,150	699	-	451	282	257	-	25	4,457	886	-	3,571
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. % OF WORK PRODUCT ALIGNED W/5-YEAR STRATEGIC PLAN		50	50	+	0	0	0	0	75	75	+	0
2. % OF COMM & CORP FILING FIN DISCLOSURE RPTS TIMELY		85	88	+	3	4	4	4	85	90	+	5
3. % OF ALL STAT REQ RPTS FILED BY COMM/CORP REVIEWED		100	100	+	0	0	0	0	100	100	+	0
4. NO. OF STRATEGIES/MECHANISMS TO EDUC COMM/CORP/RES		12	12	+	0	0	0	0	12	12	+	0
5. NO. OF ENFORCMT ACTION TAKEN TO ACHIEVE COMPLIANCE		50	38	-	12	24	150	100	-	50	33	33
6. NO. OF STRATEGIES/PRGMS EMPLOYD TO INCR TRANSPARCY		7	12	+	5	71	8	12	+	4	50	50
7. AMOUNT OF PUBLIC FINANCING PROVIDED		20000	17685	-	2315	12	400000	175000	-	225000	56	56
PART III: PROGRAM TARGET GROUP												
1. CANDIDATE COMMITTEES		300	308	+	8	3	425	416	-	9	2	2
2. NONCANDIDATE COMMITTEES		290	257	-	33	11	290	317	+	27	9	9
3. CORPORATIONS		0	0	+	0	0	0	0	+	0	0	0
4. STATE OF HAWAII RESIDENTS		1420000	1431603	+	11603	1	1440000	1440000	+	0	0	0
PART IV: PROGRAM ACTIVITY												
1. NO. OF STATUTORILY REQUIRED REPORTS REVIEWED		1500	1500	+	0	0	4000	4000	+	0	0	0
2. NO. OF COMMUNICATION OUTREACH TO COMM/CORP/RESIDNS		50000	50000	+	0	0	100000	100000	+	0	0	0
3. NO. OF EDUC/TRG/ASSIST PROV TO COMM/CORP/RESIDNS		75000	75000	+	0	0	125000	125000	+	0	0	0
4. NO. OF ADVISORY OPINIONS RENDERED		3	3	+	0	0	2	2	+	0	0	0
5. NO. OF ENFORCEMENT ACTIONS TAKEN		50	38	-	12	24	160	100	-	60	38	38
6. NO. OF CANDIDATES WHO QUALIFD & REC PUBLIC FUNDING		1	5	+	4	400	30	30	+	0	0	0
7. NO. OF \$3 HAWAII INCOME TAX CHECK-OFFS		50000	59945	+	9945	20	49000	50000	+	1000	2	2
8. IDENTIF &/OR EMPLOYMT OF STRATE TO INCR TRANSPCY		7	12	+	5	71	8	12	+	4	50	50
9. NO. OF CAMPGN SPEND RELATED BILLS INTROD & PASSED		1	0	-	1	100	1	1	+	0	0	0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 01 04 01
AGS 871

PROGRAM TITLE: CAMPAIGN SPENDING COMMISSION

PART I - EXPENDITURES AND POSITIONS

The variance is due to an overestimation of total expenditures.

PART II - MEASURES OF EFFECTIVENESS

Item 5: The variance in FY 16 is due to an overestimation in the number of conciliation agreements and complaints projected.

The variance in FY 17 is due to the number of enforcement actions taken to date and the estimation for the rest of FY 17.

Item 6: The variance is due to two additional strategies/programs that were employed to increase transparency and there were existing programs that needed to be accounted for in this category.

Item 7: The variance in FY 16 is due to the overestimation of Candidate Committees that applied and qualified for partial public funding.

The variance in FY 17 is due to the overestimation of candidate committees applying/receiving public funds.

PART III - PROGRAM TARGET GROUPS

Item 2: The variance in FY 16 is due to an overestimation in the number of noncandidate committees that registered during a non-election year.

The variance in FY 17 is due to the underestimation in the number of noncandidate committees that will register during an election year.

PART IV - PROGRAM ACTIVITIES

Item 5: The variance is due to an overestimation in the number of conciliation agreements and complaints projected.

Item 6: The variance in FY 16 is due to an underestimation of Candidate Committees who applied and qualified for partial public funding.

Item 7: The variance in FY 16 is due to an underestimation of the number of \$3 Hawaii income tax check-off projected.

Item 8: The variance is due to two additional strategies/programs that were employed to increase transparency and there were existing programs that needed to be accounted for in this category.

Item 9: The variance in FY 16 is due to the overestimation on the number of bills that passed in the Legislative Session in FY 16.

STATE OF HAWAII

PROGRAM TITLE:

PROGRAM-ID:

PROGRAM STRUCTURE NO: 11010402

OFFICE OF ELECTIONS

AGS-879

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	18.00	9.00	-	9.00	18.00	9.00	-	9.00	18.00	11.00	-	7.00
EXPENDITURES (\$1000's)	3,333	3,067	-	266	1,115	959	-	156	2,045	1,860	-	185
TOTAL COSTS												
POSITIONS	18.00	9.00	-	9.00	18.00	9.00	-	9.00	18.00	11.00	-	7.00
EXPENDITURES (\$1000's)	3,333	3,067	-	266	1,115	959	-	156	2,045	1,860	-	185
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. # ELIG PERSONS REGIS AS % TOTAL ELIG TO VOTE					81	70	-	11	81	71	-	10
2. # REG VOTERS WHO VOTE AS % OF REGISTERED VOTERS					0	0	+	0	60	60	+	0
3. % OF MANUAL AUDIT PRECNTS MATCH COMP GEN RESULTS					0	0	+	0	100	100	+	0
4. % POLL BOOK AUDIT PRECNTS MATCH COMP GEN RESULTS					0	0	+	0	100	100	+	0
5. # COMPLAINTS & CHALLENGES TO ELECTION SYSTEM					0	0	+	0	0	0	+	0
6. # COMPLAINTS FILED & RESLVD AS % TOT COMPL RECD					100	100	+	0	100	100	+	0
PART III: PROGRAM TARGET GROUP												
1. RESIDENTS ELIGIBLE TO VOTE (THOUSANDS)					875	1070	+	195	875	1070	+	195
PART IV: PROGRAM ACTIVITY												
1. PRVD VTR REGIS SVCS TO QUAL CITIZENS (000'S)					691	745	+	54	691	760	+	69
2. PROVIDE VOTER EDUCATION SERVICES (000'S)					691	745	+	54	691	760	+	69
3. PROVIDE VOTER ORIENTATION TO NTRLZD CITS (000'S)					12	12	+	0	12	12	+	0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 01 04 02
AGS 879

PROGRAM TITLE: OFFICE OF ELECTIONS

PART I - EXPENDITURES AND POSITIONS

The position variances for FY 15 and FY 16 are due to a delay in the conversion of the remaining exempt positions to civil service that was approved during the 2007 Legislative Session.

The variance in the expenditures in the first quarter of FY 17 and the estimated expenditures at the end of the year are due to the lower amount of personnel expenditures due to fewer election day volunteers.

PART II - MEASURES OF EFFECTIVENESS

There is a revision in the first measure of effectiveness, number of eligible persons registered to vote as a percentage. The number has been revised to be lower due to a change in the number of eligible voting population and the number of registered voters.

PART III - PROGRAM TARGET GROUPS

The variance in this category is due to a revision in the Residents Eligible to Vote number to reflect more accurate numbers.

PART IV - PROGRAM ACTIVITIES

The variances in this category is due to a revision in the number of registered voters at the end of the first quarter of FY 17 and the estimated number of registered voters at the end of the year.

VARIANCE REPORT

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	448.00	403.00	- 45.00	10	461.00	408.00	- 53.00	11	461.00	461.00	+ 0.00	0
EXPENDITURES (\$1000's)	376,623	358,194	- 18,429	5	103,136	102,532	- 604	1	291,700	290,812	- 888	0
TOTAL COSTS												
POSITIONS	448.00	403.00	- 45.00	10	461.00	408.00	- 53.00	11	461.00	461.00	+ 0.00	0
EXPENDITURES (\$1000's)	376,623	358,194	- 18,429	5	103,136	102,532	- 604	1	291,700	290,812	- 888	0
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. AV ANN RATE OF RETURN ON STATE TREASURY INVSTMTS					.30	.67	+ 0.37	123	.30	.70	+ 0.4	133
2. AV LENGTH OF TIME BETWEEN AUDITS					6	6	+ 0	0	6	6	+ 0	0
3. AV IN-HSE TIME FOR PAYMTS TO VENDORS-GOAL 5 WK DAY					5	5	+ 0	0	5	5	+ 0	0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

PROGRAM TITLE: FISCAL MANAGEMENT

11 02

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

STATE OF HAWAII

PROGRAM TITLE:

REVENUE COLLECTION

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110201

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	384.00	344.00	- 40.00	10	388.00	347.00	- 41.00	11	388.00	388.00	+ 0.00	0
EXPENDITURES (\$1000's)	29,686	25,299	- 4,387	15	7,419	6,859	- 560	8	21,337	20,505	- 832	4
TOTAL COSTS												
POSITIONS	384.00	344.00	- 40.00	10	388.00	347.00	- 41.00	11	388.00	388.00	+ 0.00	0
EXPENDITURES (\$1000's)	29,686	25,299	- 4,387	15	7,419	6,859	- 560	8	21,337	20,505	- 832	4
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. % OF RETURNS AUDITED RESULTING IN ADJUSTMENTS					50	71.1	+ 21.1	42	50	53.0	+ 3	6

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

PROGRAM TITLE: REVENUE COLLECTION

11 02 01

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

STATE OF HAWAII

PROGRAM TITLE:

PROGRAM-ID:

PROGRAM STRUCTURE NO: 11020101

COMPLIANCE

TAX-100

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	190.00	170.00	- 20.00	11	195.00	176.00	- 19.00	10	195.00	195.00	+ 0.00	0
EXPENDITURES (\$1000's)	10,549	9,948	- 601	6	2,813	2,566	- 247	9	7,962	7,666	- 296	4
TOTAL COSTS												
POSITIONS	190.00	170.00	- 20.00	11	195.00	176.00	- 19.00	10	195.00	195.00	+ 0.00	0
EXPENDITURES (\$1000's)	10,549	9,948	- 601	6	2,813	2,566	- 247	9	7,962	7,666	- 296	4
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. % OF RETURNS AUDITED AS % OF RETURNS FILED					2.60	2.5	- 0.1	4	2.60	2.4	- 0.2	8
2. % OF RETURNS AUDITED RESULTING IN ADJUSTMENTS					50	71.1	+ 21.1	42	50	53.0	+ 3	6
3. % INCR/DECR IN TOTAL DELINQUENT TAXES OUTSTANDING					4	6.8	+ 2.8	70	4	3.5	- 0.5	13
PART III: PROGRAM TARGET GROUP												
1. NO. OF ACTIVE BUSINESS LICENSES DURING FISCAL YEAR					625000	694470	+ 69470	11	625000	665000	+ 40000	6
2. TOTAL DELINQUENT TAXES OUTSTANDING DURING THE FY					430	411	- 19	4	430	425	- 5	1
PART IV: PROGRAM ACTIVITY												
1. NUMBER OF RETURNS AUDITED					21700	27233	+ 5533	25	21700	23500	+ 1800	8
2. NUMBER OF ASSESSMENTS MADE					11200	19365	+ 8165	73	11200	16711	+ 5511	49
3. TOTAL AMOUNT OF COLLECTION MADE WITH ASSESSMENTS					16	25	+ 9	56	16	17	+ 1	6
4. AMOUNT OF DELINQUENT TAXES COLLECTED					200	218	+ 18	9	200	218	+ 18	9
5. NUMBER OF TAX LIENS FILED					3500	2886	- 614	18	3500	2100	- 1400	40
6. NUMBER OF LEVIES PROCESSED					16000	21001	+ 5001	31	16000	11800	- 4200	26

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 02 01 01
TAX 100

PROGRAM TITLE: COMPLIANCE

PART I - EXPENDITURES AND POSITIONS

The variance in positions is due to a delay in filling vacancies when vacant positions are filled with internal applicants, then the internal positions will be filled by obtaining a list from Department of Human Resources Development (DHRD). Most of the vacant positions are either on the recruiting list or pending interviews and selections among qualified candidates.

The variance in expenditures is due to the vacant positions and spending restrictions.

PART II - MEASURES OF EFFECTIVENESS

Item 2. For FY 2016 concentrated focus in special projects.
For FY 2017 estimates will decline due to the commitments for the Tax System Modernization project (TSM).

Item 3. For FY 2016 volume is contingent on assessments from examinations and audits.

PART III - PROGRAM TARGET GROUPS

Item 1. Results attributable to facets including compliance division's focus on educating and assessing tax non-filers. Estimated active business licenses were conservative at last fiscal year end.

PART IV - PROGRAM ACTIVITIES

Item 1. For FY 2016 concentrated focus in special projects.

Item 2. For FY 2016 concentrated focus in special projects.

Item 3. For FY 2016 concentrated focus in special projects.

Item 5. Reduction in liens and levies due to reduced production levels during TSM conversion.

Item 6. Reduction in liens and levies due to reduced production levels during TSM conversion.

STATE OF HAWAII

PROGRAM TITLE:

PROGRAM-ID:

PROGRAM STRUCTURE NO: 11020103

TAX SERVICES AND PROCESSING

TAX-105

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16					THREE MONTHS ENDED 09-30-16					NINE MONTHS ENDING 06-30-17				
	BUDGETED	ACTUAL	± CHANGE		%	BUDGETED	ACTUAL	± CHANGE		%	BUDGETED	ESTIMATED	± CHANGE		%
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	118.00	109.00	-	9.00	8	118.00	111.00	-	7.00	6	118.00	118.00	+	0.00	0
EXPENDITURES (\$1000's)	6,572	5,991	-	581	9	1,722	1,622	-	100	6	4,777	4,557	-	220	5
TOTAL COSTS															
POSITIONS	118.00	109.00	-	9.00	8	118.00	111.00	-	7.00	6	118.00	118.00	+	0.00	0
EXPENDITURES (\$1000's)	6,572	5,991	-	581	9	1,722	1,622	-	100	6	4,777	4,557	-	220	5
						FISCAL YEAR 2015-16					FISCAL YEAR 2016-17				
						PLANNED	ACTUAL	± CHANGE		%	PLANNED	ESTIMATED	± CHANGE		%
PART II: MEASURES OF EFFECTIVENESS															
1. AVE BUSINESS DAYS TO DEPOSIT CHECKS FROM TAXPAYERS						8	10	+	2	25	8	8	+	0	0
2. % NON-WORKLISTED REFUNDS COMPLETED IN 45 BUS DAYS						90	75	-	15	17	90	90	+	0	0
3. AVERAGE CALL ANSWER RATE						55	53	-	2	4	55	75	+	20	36
4. AVE CAL DAYS TO RESPOND TO PAPR/ELEC CORRESPNDNCE						7	18	+	11	157	7	10	+	3	43
5. % INC/DEC ELECTRONIC FILINGS OVER PRIOR FISCAL YR						10	23	+	13	130	10	25	+	15	150
PART III: PROGRAM TARGET GROUP															
1. NUMBER OF TAXPAYERS FILING SELECTED KEY RETURNS						1100000	805114	-	294886	27	1100000	810000	-	290000	26
2. NUMBER OF CALLERS REQUESTING PERSONAL ASSISTANCE						270000	189355	-	80645	30	270000	200000	-	70000	26
3. NO. OF PAPER & ELECTRONIC CORRESPONDENCE RECEIVED						28000	43872	+	15872	57	28000	40000	+	12000	43
PART IV: PROGRAM ACTIVITY															
1. NUMBER OF TAX RETURNS FILED						750000	1709763	+	959763	128	750000	1700000	+	950000	127
2. NO. TELEPHONE CALLS SERVICED BY CUSTOMER SVC REP						125000	97989	-	27011	22	125000	100000	-	25000	20
3. NO. OF PAPER & ELECTRONIC CORRESPONDENCE RECEIVED						27000	42879	+	15879	59	27000	40000	+	13000	48

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 02 01 03
TAX 105

PROGRAM TITLE: TAX SERVICES AND PROCESSING

PART I - EXPENDITURES AND POSITIONS

The variance in positions is due to a delay in filling vacancies when vacant positions are filled with internal applicants, then the internal positions will be filled by obtaining a list from Department of Human Resources Development (DHRD). Most of the vacant positions are either on the recruiting list or pending interviews and selections among qualified candidates.

The variance in expenditures is due to the vacant positions and spending restrictions.

PART II - MEASURES OF EFFECTIVENESS

Items 1, 2 and 4: Staff vacancies as well as rollouts 1 and 2 of Tax System Modernization (TSM) led to a decline of 2 days to deposit checks from taxpayers and to complete refunds to taxpayers. Staff members are assigned to the TSM resulting in vacancies causing a decrease in productivity.

Item 5: Variance is due to the increase in taxpayers that have adopted electronic filing at a higher rate than anticipated. This trend should continue for FY 2016-17.

PART III - PROGRAM TARGET GROUPS

Item 1: This variance is due to an error in estimation for this fiscal year. The correct number includes tax filings for individual income, partnership, corporations, s-corporations, fiduciary and exempt organization filings. Estimate for future year has been corrected.

Item 2: Calls declined for this fiscal year due to installation of replacement telephone system. Implementation including training of employees and callers, caused response to be lower than anticipated.

Item 3: Correspondence via paper and electronic methods increased by nearly 57%. Tax Services and Processing has created a more efficient method of tracking; therefore, the estimation for FY 2015-16 was low.

PART IV - PROGRAM ACTIVITIES

Item 1: This number was inaccurately estimated for FY 2015-16. This and future years will include returns for all taxes collected, not just net income and corporate returns.

Item 2: The decrease in telephone calls being serviced is due to the installation of replacement telephone system. Implementation includes training of employees and callers.

Item 3: Paper and electronic correspondence increased by 59%. Tax Services and Processing has created a more efficient method of tracking, therefore the estimation for FY 2015-16 was low.

STATE OF HAWAII

PROGRAM TITLE:

PROGRAM-ID:

PROGRAM STRUCTURE NO: 11020104

SUPPORTING SERVICES - REVENUE COLLECTION

TAX-107

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	76.00	65.00	- 11.00	14	75.00	60.00	- 15.00	20	75.00	75.00	+ 0.00	0
EXPENDITURES (\$1000's)	12,565	9,360	- 3,205	26	2,884	2,671	- 213	7	8,598	8,282	- 316	4
TOTAL COSTS												
POSITIONS	76.00	65.00	- 11.00	14	75.00	60.00	- 15.00	20	75.00	75.00	+ 0.00	0
EXPENDITURES (\$1000's)	12,565	9,360	- 3,205	26	2,884	2,671	- 213	7	8,598	8,282	- 316	4
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. NO MEASURES HAVE BEEN ESTABLISHED FOR THIS PROG					NO DATA	NO DATA	+ 0	0	NO DATA	NO DATA	+ 0	0
PART IV: PROGRAM ACTIVITY												
1. NUMBER OF TAX LAW CHANGES					12	13	+ 1	8	12	12	+ 0	0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 02 01 04
TAX 107

PROGRAM TITLE: SUPPORTING SERVICES - REVENUE COLLECTION

PART I - EXPENDITURES AND POSITIONS

DoTax faced challenges in filling vacant positions because of the resignation, transfer, retirement and promotion of employees. Most of the vacant positions are either on the recruiting list or pending interviews and selections among qualified candidates. Also, the positions to assist in the Tax System Modernization Program were not filled due to the tie in of these positions to the rollout schedule.

The variance in expenditures is due to the vacant positions, spending restrictions, and overestimation of special fund expenditures and Tax System Modernization expenditures.

PART II - MEASURES OF EFFECTIVENESS

No Measures of Effectiveness have been developed for this program.

PART III - PROGRAM TARGET GROUPS

No Program Target Groups have been developed for this program.

PART IV - PROGRAM ACTIVITIES

Number of tax law changes depends on the Legislature. In FY 16, out of the nine bills introduced by DoTax, two were enacted as law. Eleven bills introduced by other parties were also enacted as law. DoTax anticipated twelve bills to be enacted. The variance for FY16 was one bill, thus, our estimate was accurate.

STATE OF HAWAII

PROGRAM TITLE:

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110202

FISCAL PROCEDURES AND CONTROL

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	41.00	36.00	-	5.00	12	49.00	38.00	-	11.00	22	49.00	49.00	+	0.00	0
EXPENDITURES (\$1000's)	3,111	2,683	-	428	14	731	687	-	44	6	2,765	2,709	-	56	2
TOTAL COSTS															
POSITIONS	41.00	36.00	-	5.00	12	49.00	38.00	-	11.00	22	49.00	49.00	+	0.00	0
EXPENDITURES (\$1000's)	3,111	2,683	-	428	14	731	687	-	44	6	2,765	2,709	-	56	2
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17						
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%			
PART II: MEASURES OF EFFECTIVENESS															
1. AV IN-HSE TIME FOR PAYMTS TO VENDORS-GOAL 5 WK DAY					5	5	+	0	0	5	5	+	0	0	
2. AV LENGTH OF TIME BETWEEN AUDITS					6	6	+	0	0	6	6	+	0	0	

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

PROGRAM TITLE: FISCAL PROCEDURES AND CONTROL

11 02 02

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

STATE OF HAWAII

VARIANCE REPORT

REPORT V61

PROGRAM TITLE:

ACCOUNTING SYSTEM DEVELOPMENT & MAINTENANCE

12/14/16

PROGRAM-ID:

AGS-101

PROGRAM STRUCTURE NO: 11020201

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	6.00	5.00	- 1.00	17	12.00	6.00	- 6.00	50	12.00	12.00	+ 0.00	0
EXPENDITURES (\$1000's)	568	522	- 46	8	130	124	- 6	5	697	657	- 40	6
TOTAL COSTS												
POSITIONS	6.00	5.00	- 1.00	17	12.00	6.00	- 6.00	50	12.00	12.00	+ 0.00	0
EXPENDITURES (\$1000's)	568	522	- 46	8	130	124	- 6	5	697	657	- 40	6
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. % PROJECTS COMPL FOR NEW SYSTEMS/ENHANCE-GOAL 75%					75	77	+ 2	3	75	75	+ 0	0
2. % PROJECTS COMPL FOR ACCTG MANUALS/FORMS-GOAL 80%					80	81	+ 1	1	80	80	+ 0	0
PART III: PROGRAM TARGET GROUP												
1. NO. OF REQUESTS TO DEV NEW SYSTEMS/MODIFY EXISTING					20	21	+ 1	5	20	20	+ 0	0
2. NO. REQUESTS NEW/CHANGES TO ACCOUNTNG MANUALS/FORM					8	8	+ 0	0	8	8	+ 0	0
PART IV: PROGRAM ACTIVITY												
1. NO. OF HOURS - DEV OF NEW SYTEMS/MODIFY EXISTING					5000	4874	- 126	3	5000	8000	+ 3000	60
2. NO. OF HOURS - MAINT/MGMT ACCOUNTING MANUALS/FORMS					200	207	+ 7	4	200	400	+ 200	100

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 02 02 01
AGS 101

PROGRAM TITLE: ACCOUNTING SYSTEM DEVELOPMENT & MAINTENANCE

PART I - EXPENDITURES AND POSITIONS

For FY 16, the variance in positions is due to a vacant Accountant III position, and the variance in expenditures is due to the restriction imposed by the Governor and the vacant Accountant III.

For the 1st quarter of FY 17, the variance in positions is due to the delay in hiring the four new Accountant Vs and two Accountant VIs as a result of the half year funding.

For the remaining three quarters of FY 17, the variance in expenditures is due to the 5% restriction imposed by the Governor.

PART II - MEASURES OF EFFECTIVENESS

No significant variances for measures of effectiveness.

PART III - PROGRAM TARGET GROUPS

No significant variances for program target groups.

PART IV - PROGRAM ACTIVITIES

Items 1 & 2: The variances for FY 17 are due to the increase of projected staff hours for the development and modifications of accounting systems and maintenance of accounting manuals and forms as a result of the new Accountants.

STATE OF HAWAII

PROGRAM TITLE:

EXPENDITURE EXAMINATION

PROGRAM-ID:

AGS-102

PROGRAM STRUCTURE NO:

11020202

VARIANCE REPORT

REPORT V61

12/14/16

PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	16.00 1,161	14.00 937	- -	2.00 224	13 19	18.00 261	15.00 243	- -	3.00 18	17 7	18.00 990	18.00 980	+ -	0.00 10	0 1
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	16.00 1,161	14.00 937	- -	2.00 224	13 19	18.00 261	15.00 243	- -	3.00 18	17 7	18.00 990	18.00 980	+ -	0.00 10	0 1

PART II: MEASURES OF EFFECTIVENESS 1. AV IN-HSE TIME FOR PAYMTS TO VENDORS-GOAL 5 WK DAY 2. % OF LATE PAYMENTS-GOAL 5% STATEWIDE 3. % OF PAYMT VOUCHER PROCESSED W/ NO ERRORS-GOAL 90%	FISCAL YEAR 2015-16				FISCAL YEAR 2016-17					
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%		
	5	5	+	0	0	5	5	+	0	0
	7	9	+	2	29	7	7	+	0	0
99	98	-	1	1	99	99	+	0	0	

PART III: PROGRAM TARGET GROUP										
1. NO. OF PAYMENT VOUCHERS PROCESSED (IN THOUSANDS)	75	78	+	3	4	75	75	+	0	0

PART IV: PROGRAM ACTIVITY										
1. NO. OF CONTRACTS EXAMINED	1100	1200	+	100	9	1100	1100	+	0	0
2. NO. OF PAYCHECKS ISSUED (IN THOUSANDS)	210	215	+	5	2	210	210	+	0	0
3. NO. OF CHECKS (NON-PAYROLL) ISSUED (IN THOUSANDS)	800	531	-	269	34	800	800	+	0	0
4. NO. OF PAYMENTS MADE ELECTRONICALLY (IN THOUSANDS)	450	522	+	72	16	450	450	+	0	0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 02 02 02
AGS 102

PROGRAM TITLE: EXPENDITURE EXAMINATION

PART I - EXPENDITURES AND POSITIONS

For FY 16, the variance in position counts were the result of two vacancies. One position was filled in September 2016 and the other position will be filled in the near future. Variance in expenditures was the result of the contingency restriction and decrease in mailing and other expenditures.

For FY 17, Act 124, SLH 2016, authorized two new positions that will be recruited for, starting in the 2nd quarter.

For FY 17, there is anticipated reduced mailing and other related current expenses due to the shift to payments being made electronically.

PART II - MEASURES OF EFFECTIVENESS

Item 2: Variance due to late processing by departments.

PART III - PROGRAM TARGET GROUPS

There are no significant variances in the program target group. Program anticipates increase in procurement card payments.

PART IV - PROGRAM ACTIVITIES

Item 3: The number of checks decreased due to the increase in automated clearing house (ACH) to taxpayers and for unemployment compensation benefits.

Item 4: The number of electronic payments increased due to the Unemployment Insurance law requiring direct deposits for new applicants.

STATE OF HAWAII

PROGRAM TITLE:

RECORDING AND REPORTING

PROGRAM-ID:

AGS-103

PROGRAM STRUCTURE NO: 11020203

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	13.00	11.00	- 2.00	15	13.00	11.00	- 2.00	15	13.00	13.00	+ 0.00	0
EXPENDITURES (\$1000's)	887	789	- 98	11	219	202	- 17	8	683	677	- 6	1
TOTAL COSTS												
POSITIONS	13.00	11.00	- 2.00	15	13.00	11.00	- 2.00	15	13.00	13.00	+ 0.00	0
EXPENDITURES (\$1000's)	887	789	- 98	11	219	202	- 17	8	683	677	- 6	1
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. AV TIME TO ISSUANCE OF CAFR-GOAL 6 MONTHS					6	6	+ 0	0	6	6	+ 0	0
2. AV TIME TO ISSUANCE OF QTRLY FIN RPTS-GOAL 4 WEEKS					4	4	+ 0	0	4	4	+ 0	0
3. AV TIME TO POST ALLOTMENT DOCUMENTS-GOAL 4 WK DAYS					4	4	+ 0	0	4	4	+ 0	0
PART III: PROGRAM TARGET GROUP												
1. NO. OF DEPTS/AGENCIES RECEIVING FINANCIAL REPORTS					36	36	+ 0	0	36	36	+ 0	0
2. NO. OF FINANCIAL REPORTS DISTRIBUTED TO DEPTS					11	11	+ 0	0	11	11	+ 0	0
PART IV: PROGRAM ACTIVITY												
1. NO. OF ALLOTMENT DOCUMENTS PROCESSED					5000	4569	- 431	9	5000	5000	+ 0	0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

**11 02 02 03
AGS 103**

PROGRAM TITLE: RECORDING AND REPORTING

PART I - EXPENDITURES AND POSITIONS

The position variance for FY 16 and first quarter FY 17 is due to two vacant positions open since November 2015.

The FY 16 and first quarter FY 17 variance in total expenditures is due primarily to the two vacant positions.

PART II - MEASURES OF EFFECTIVENESS

There are no significant variances in this category.

PART III - PROGRAM TARGET GROUPS

There are no significant variances in this category.

PART IV - PROGRAM ACTIVITIES

Item 1: The variance in FY 16 is due to fewer number of allotment documents processed than what was projected.

STATE OF HAWAII

PROGRAM TITLE:

INTERNAL POST AUDIT

PROGRAM-ID:

AGS-104

PROGRAM STRUCTURE NO: 11020204

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17						
	BUDGETED	ACTUAL	± CHANGE		%	BUDGETED	ACTUAL	± CHANGE		%	BUDGETED	ESTIMATED	± CHANGE		%
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	6.00	6.00	+	0.00	0	6.00	6.00	+	0.00	0	6.00	6.00	+	0.00	0
EXPENDITURES (\$1000's)	495	435	-	60	12	121	118	-	3	2	395	395	+	0	0
TOTAL COSTS															
POSITIONS	6.00	6.00	+	0.00	0	6.00	6.00	+	0.00	0	6.00	6.00	+	0.00	0
EXPENDITURES (\$1000's)	495	435	-	60	12	121	118	-	3	2	395	395	+	0	0
						FISCAL YEAR 2015-16				FISCAL YEAR 2016-17					
						PLANNED	ACTUAL	± CHANGE		%	PLANNED	ESTIMATED	± CHANGE		%
PART II: MEASURES OF EFFECTIVENESS															
1. NO. OF STATUTORY AUDITS COMP AS % OF TOTAL PLANNED						100	220	+	120	120	100	150	+	50	50
2. NO. SELF-ASSESS IC QUEST COMPL AS % OF TOTAL REQ						100	0	-	100	100	0	100	+	100	0
3. NO. FIN AUDIT RPTS REV AS % TOTAL BY OFFICE OF AUD						100	100	+	0	0	100	100	+	0	0
4. NO. COMPLIANCE AUD RPTS REV AS % TTL BY OFF OF AUD						100	100	+	0	0	100	100	+	0	0
5. AV LENGTH OF TIME BETWEEN AUDITS						6	6	+	0	0	6	6	+	0	0
PART III: PROGRAM TARGET GROUP															
1. NUMBER OF STATUTORY REQUIRED AUDITS						258	258	+	0	0	258	258	+	0	0
2. NO. OF EXEC DEPTS SUB TO COMPTROLLER ACCT POLICIES						17	17	+	0	0	17	17	+	0	0
3. NO. OF FINANCIAL AUDITS PLANNED BY OFF OF AUDITOR						9	9	+	0	0	9	9	+	0	0
4. NO. OF COMPLIANCE AUDITS PLANNED BY OFF OF AUDITOR						12	12	+	0	0	12	12	+	0	0
PART IV: PROGRAM ACTIVITY															
1. MONITOR IC & ACCTG SYS THROUGH STATUTORY REQ AUDIT						10	22	+	12	120	10	15	+	5	50
2. MONITOR DEP IC THROUGH SELF-ASSMT IC QUESTIONNAIRE						17	0	-	17	100	0	17	+	17	0
3. MONITOR IC BY REV OFFICE OF AUDITOR FIN AUDIT RPTS						9	9	+	0	0	9	9	+	0	0
4. MONITOR DEPT BY REV OFF OF AUDITOR COMPLIANCE RPTS						12	12	+	0	0	12	12	+	0	0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 02 02 04
AGS 104

PROGRAM TITLE: INTERNAL POST AUDIT

PART I - EXPENDITURES AND POSITIONS

The variance in expenditures in FY 16 is due to the timing (May 16, 2016) of the hire to fill the previously vacant Division Administrator position.

PART II - MEASURES OF EFFECTIVENESS

Item: 1: Variance is due to completion of statutory audits in excess of plan.

Item 2: Variance is due to the need to update self-assessment internal control questionnaires for changes in Federal compliance requirements which were not finalized and available until August 2016.

PART III - PROGRAM TARGET GROUPS

No significant variance for program target groups.

PART IV - PROGRAM ACTIVITIES

Item 1: Variance due to completion of statutory required audits in excess of plan.

Item 2: Variance is due to the need to update self-assessment internal control questionnaires for changes in Federal compliance requirements which were not finalized and available until August 2016.

STATE OF HAWAII

PROGRAM TITLE:

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110203

FINANCIAL ADMINISTRATION

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	23.00	23.00	+ 0.00	0	24.00	23.00	- 1.00	4	24.00	24.00	+ 0.00	0
EXPENDITURES (\$1000's)	343,826	330,212	- 13,614	4	94,986	94,986	+ 0	0	267,598	267,598	+ 0	0
TOTAL COSTS												
POSITIONS	23.00	23.00	+ 0.00	0	24.00	23.00	- 1.00	4	24.00	24.00	+ 0.00	0
EXPENDITURES (\$1000's)	343,826	330,212	- 13,614	4	94,986	94,986	+ 0	0	267,598	267,598	+ 0	0

**VARIANCE REPORT NARRATIVE
FY 2016 AND FY 2017**

PROGRAM TITLE: FINANCIAL ADMINISTRATION

11 02 03

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

STATE OF HAWAII

VARIANCE REPORT

REPORT V61

PROGRAM TITLE:

FINANCIAL ADMINISTRATION

PROGRAM-ID:

BUF-115

PROGRAM STRUCTURE NO: 11020301

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	23.00	23.00	+	0.00	0	24.00	23.00	-	1.00	4	24.00	24.00	+	0.00	0
EXPENDITURES (\$1000's)	9,224	13,280	+	4,056	44	1,358	1,358	+	0	0	12,446	12,446	+	0	0
TOTAL COSTS															
POSITIONS	23.00	23.00	+	0.00	0	24.00	23.00	-	1.00	4	24.00	24.00	+	0.00	0
EXPENDITURES (\$1000's)	9,224	13,280	+	4,056	44	1,358	1,358	+	0	0	12,446	12,446	+	0	0
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17						
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%			
PART II: MEASURES OF EFFECTIVENESS															
1. AV ANN RATE OF RETURN ON STATE TREASURY INVSTMTS					.30	.67	+	0.37	123	.30	.70	+	0.4	133	
2. RATE OF INT PD ON STATE BONDS REL TO BOND INDEX(%)					90	NO DATA	-	90	100	90	NO DATA	-	90	100	
3. % TREASURY TRANSACTNS UNRECONCILED AFTER 30 DAYS					8	8	+	0	0	8	8	+	0	0	
4. % INCR IN NEW UNCLAIMED PROP HOLDER REPTS FILED					4	9	+	5	125	4	8	+	4	100	
5. % INCR IN UNCLAIMED PROPERTY AMOUNTS REPORTED					1	1	+	0	0	1	1	+	0	0	
6. % INC IN RETURNS OF UNCLMD PROP TO RIGHTFUL OWNERS					5	-7	-	12	240	5	-5	-	10	200	
PART III: PROGRAM TARGET GROUP															
1. STATE DEPARTMENTS					20	20	+	0	0	20	20	+	0	0	
2. STATE INVESTMENT ACCOUNTS					9	9	+	0	0	9	9	+	0	0	
3. STATE FUND INVESTMENTS (\$ MILLIONS)					1545	5941	+	4396	285	1561	6000	+	4439	284	
4. LOCAL AND MAINLAND FINANCIAL INSTITUTIONS					11	12	+	1	9	11	14	+	3	27	
5. UNCLAIMED PROPERTY HOLDERS					11800	17136	+	5336	45	11800	17600	+	5800	49	
6. OWNERS OF UNCLAIMED PROPERTY					95000	1325133	+	1230133	1295	95000	1350000	+	1255000	1321	
PART IV: PROGRAM ACTIVITY															
1. NO. OF STATE BOND ISSUES UNDERTAKEN					8	12	+	4	50	7	10	+	3	43	
2. # STATE BOND CALLS AND/OR REDEMPTIONS INITIATED					2	NO DATA	-	2	100	0	NO DATA	+	0	0	
3. NO. OF STATE BOND ACCOUNTS/HOLDERS SERVICED					30	NO DATA	-	30	100	30	NO DATA	-	30	100	
4. AMOUNT OF STATE FUNDS MANAGED (IN MILLIONS)					4800	6600	+	1800	38	5000	6700	+	1700	34	
5. NO. OF STATE AGENCY ACCOUNTS SERVICED					368	361	-	7	2	368	361	-	7	2	
6. NO. OF UNCLAIMED PROPERTY CLAIMS PAID					9750	10094	+	344	4	9750	10200	+	450	5	
7. AMOUNT OF UNCLAIMED PROPERTY CLAIMS PAID (000'S)					5940	11536	+	5596	94	5940	12000	+	6060	102	

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 02 03 01
BUF 115

PROGRAM TITLE: FINANCIAL ADMINISTRATION

PART I - EXPENDITURES AND POSITIONS

The increase in FY 2015-16 expenditures is due to \$11,546,661 of unclaimed property requests being fulfilled, which is 78% over the budgeted amount of \$6,500,000.

Items 2 & 3. No data available.

Item 4. The reported actual includes total cash and investment amounts for more relevant data.

PART II - MEASURES OF EFFECTIVENESS

Item 1. Investment yields result from market conditions. The "planned" is from 2 years ago.

Item 2. Data is unavailable and the criteria is no longer applicable. U.S. Bank (paying agent) is in charge.

Item 4. The variance is the result of increased industry awareness and holder compliance.

Item 6. The variance is due to the decrease in total properties returned to owners; however, the properties returned were of high dollar value.

Items 6 & 7. The planned figures were erroneously reported and will need to be corrected.

PART III - PROGRAM TARGET GROUPS

Item 3. The applicable amount reported reflects investments from all State fund types. The prior/planned figure seems to reflect only general funds.

Items 5 & 6. The planned figures were erroneously reported and will need to be corrected.

PART IV - PROGRAM ACTIVITIES

Item 1. State bond issues are undertaken on an "as needed" basis, and may also be dependent upon the tax-exempt bond market conditions and/or government approvals (i.e. Multi-Family Housing Bond Issuances).

Planned issuances were based on historical experience and agency projections; actual issuances resulted in four additional bond sale being issued than planned.

STATE OF HAWAII

PROGRAM TITLE:

DEBT SERVICE PAYMENTS

PROGRAM-ID:

BUF-721

PROGRAM STRUCTURE NO: 11020303

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0
EXPENDITURES (\$1000's)	334,602	316,932	- 17,670	5	93,628	93,628	+ 0	0	255,152	255,152	+ 0	0
TOTAL COSTS												
POSITIONS	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0
EXPENDITURES (\$1000's)	334,602	316,932	- 17,670	5	93,628	93,628	+ 0	0	255,152	255,152	+ 0	0
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. ANNUAL F/C EXP AS A % OF ANNUAL ALLOCATION AMTS					15	NO DATA	- 15	100	15	NO DATA	- 15	100
PART III: PROGRAM TARGET GROUP												
1. STATE EXECUTIVE BRANCH AGENCIES (EXCL DOE & UH)					18	18	+ 0	0	18	18	+ 0	0
PART IV: PROGRAM ACTIVITY												
1. ANNUAL AMT OF DEBT SERVICE PYMT MADE					332	332	+ 0	0	332	332	+ 0	0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 02 03 03
BUF 721

PROGRAM TITLE: DEBT SERVICE PAYMENTS

PART I - EXPENDITURES AND POSITIONS

No significant variance.

PART II - MEASURES OF EFFECTIVENESS

No values are provided for this program. Payments are budgeted on projections for principal and interest on bonded debt for capital improvement projects.

PART III - PROGRAM TARGET GROUPS

No significant variance.

PART IV - PROGRAM ACTIVITIES

No significant variance.

VARIANCE REPORT

PROGRAM TITLE:

GENERAL SERVICES

12/14/16

PROGRAM-ID:

PROGRAM STRUCTURE NO: 1103

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	1,215.78	1,044.28	- 171.50	14	1,232.78	1,058.28	- 174.50	14	1,232.78	1,180.78	- 52.00	4
EXPENDITURES (\$1000's)	1,016,207	951,307	- 64,900	6	977,025	966,394	- 10,631	1	270,953	259,288	- 11,665	4
TOTAL COSTS												
POSITIONS	1,215.78	1,044.28	- 171.50	14	1,232.78	1,058.28	- 174.50	14	1,232.78	1,180.78	- 52.00	4
EXPENDITURES (\$1000's)	1,016,207	951,307	- 64,900	6	977,025	966,394	- 10,631	1	270,953	259,288	- 11,665	4
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. NO. OF APPROVED RECORDS RETENTION SCHEDULES					5340	5298	- 42	1	5360	5310	- 50	1
2. AV PRE-BID CONSTRUCTION EST AS % OF AV BID PRICE					100	105	+ 5	5	100	105	+ 5	5
3. PERCENTAGE UTILIZATION OF PARKING SPACES					105	83	- 22	21	105	83	- 22	21
4. COST SAVINGS OF HI ELECT PROC AWARDS (1000)					14000	41000	+ 27000	193	14000	41000	+ 27000	193
5. AV LENGTH OF TIME TO PROCESS PROP LOSS CLAIM REQ					15	18	+ 3	20	15	15	+ 0	0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

PROGRAM TITLE: GENERAL SERVICES

11 03

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

STATE OF HAWAII

PROGRAM TITLE:

LEGAL SERVICES

PROGRAM-ID:

ATG-100

PROGRAM STRUCTURE NO: 110301

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	395.78	311.28	- 84.50	21	397.78	313.28	- 84.50	21	397.78	348.78	- 49.00	12
EXPENDITURES (\$1000's)	51,743	47,867	- 3,876	7	16,340	15,950	- 390	2	49,024	47,600	- 1,424	3
TOTAL COSTS												
POSITIONS	395.78	311.28	- 84.50	21	397.78	313.28	- 84.50	21	397.78	348.78	- 49.00	12
EXPENDITURES (\$1000's)	51,743	47,867	- 3,876	7	16,340	15,950	- 390	2	49,024	47,600	- 1,424	3
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. # OF CASES SETTLED, TRIED OR DECIDED					13835	15018	+ 1183	9	13835	15000	+ 1165	8
2. # OF INVESTIGATIONS COMPLETED					4300	6951	+ 2651	62	4300	6900	+ 2600	60
3. # LEGAL OPINIONS & ADVICE ISSUED					2200	2358	+ 158	7	2200	2400	+ 200	9
4. #CONTRACTS, RULES REVIEWED AND/OR APPROVED					4617	5010	+ 393	9	4617	5000	+ 383	8
5. # OF LEGISLATIVE BILLS REVIEWED					8000	8100	+ 100	1	8000	7500	- 500	6
6. \$ AMOUNT OF JUDGMENTS COLLECTED FOR THE STATE					31000	71792	+ 40792	132	31000	75000	+ 44000	142
7. CIV RECOVERIES DIV EFF RATNG: COLL OVER EXPENSE (%)					12	19	+ 7	58	12	19	+ 7	58
PART III: PROGRAM TARGET GROUP												
1. EMPLOYEES AND OFFICERS OF STATE GOVERNMENT					73000	73000	+ 0	0	73000	73000	+ 0	0
2. PEOPLE OF HAWAII (MILLIONS)					1.300	1.400	+ 0.1	8	1.300	1.400	+ 0.1	8
PART IV: PROGRAM ACTIVITY												
1. # HOURS-PREP/APPR FOR ADMIN HRG, PUB MTG, CT APP					78000	82525	+ 4525	6	78000	82500	+ 4500	6
2. # HOURS - LEGAL RESEARCH, FACT GATHERING/DISCOVERY					82000	83150	+ 1150	1	82000	83000	+ 1000	1
3. # HOURS-LEGAL OPINIONS, ADVICE ISSUED					31000	31500	+ 500	2	31000	31000	+ 0	0
4. # HOURS-REVIEW, APPROVAL OF RULES					30000	31400	+ 1400	5	30000	31000	+ 1000	3
5. # HOURS-MATTERS RELATING TO CONTRACTS					12000	13100	+ 1100	9	12000	13000	+ 1000	8
6. # HOURS-MATTERS RELATING TO LEGISLATION					10000	10200	+ 200	2	10000	10000	+ 0	0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 03 01
ATG 100

PROGRAM TITLE: LEGAL SERVICES

PART I - EXPENDITURES AND POSITIONS

In FY 16, the total position variance of 84.5 positions consisted of vacancies of 9 Deputy Attorneys General, 48.5 Investigators, 17 professionals, and 10 clerical positions.

The position variance as of 9/30/16 shows 84.5 vacancies and is similarly distributed. Positions are held vacant as long as possible in order to meet budgeted vacancy savings levels.

For period ending 06/30/16 vacancies drop significantly due to filling of Investigator positions with permanent appointments.

In FY 16, the expenditure variance was minimal.

PART II - MEASURES OF EFFECTIVENESS

Item 2: Number of investigations completed in FY 16 was 62% above expected levels due to new agencies utilizing services, e.g., FBI, Homeland Security and other State agencies. We expect this trend to continue as white collar crime cases increase.

Item 6: FY 16 actual collections for the State exceeds plan by \$40.8 million due primarily to a final settlement with the on-line travel companies for room rentals. FY 17 reflects exceeding plan by \$44 million due to anticipated settlement with on line travel companies for car rentals.

Item 7: The Civil Recoveries efficiency rate increased in FY 16 collecting 19 times cost to collect. This is due to higher collection rates and cost controls which have been implemented. We expect this to continue for FY 16.

PART III - PROGRAM TARGET GROUPS

No significant variances.

PART IV - PROGRAM ACTIVITIES

No significant variances.

STATE OF HAWAII

PROGRAM TITLE:

INFORMATION TECH & COMMUNICATION SVCS

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110302

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	173.00	149.00	- 24.00	14	176.00	156.00	- 20.00	11	176.00	176.00	+ 0.00	0
EXPENDITURES (\$1000's)	79,084	36,459	- 42,625	54	10,996	10,542	- 454	4	74,962	73,450	- 1,512	2
TOTAL COSTS												
POSITIONS	173.00	149.00	- 24.00	14	176.00	156.00	- 20.00	11	176.00	176.00	+ 0.00	0
EXPENDITURES (\$1000's)	79,084	36,459	- 42,625	54	10,996	10,542	- 454	4	74,962	73,450	- 1,512	2
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
PART II: MEASURES OF EFFECTIVENESS					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
1. % OF INFRASTRUCTURE UPTIME					99.9	99.9	+ 0	0	99.999	99.9	- 0.099	0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

PROGRAM TITLE: INFORMATION TECH & COMMUNICATION SVCS

11 03 02

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

STATE OF HAWAII

PROGRAM TITLE:

INFORMATION MGMT AND TECHNOLOGY SVCS

PROGRAM-ID:

AGS-130

PROGRAM STRUCTURE NO: 11030201

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	36.00	25.00	- 11.00	31	39.00	31.00	- 8.00	21	39.00	39.00	+ 0.00	0
EXPENDITURES (\$1000's)	60,834	20,020	- 40,814	67	5,577	5,560	- 17	0	61,885	60,687	- 1,198	2
TOTAL COSTS												
POSITIONS	36.00	25.00	- 11.00	31	39.00	31.00	- 8.00	21	39.00	39.00	+ 0.00	0
EXPENDITURES (\$1000's)	60,834	20,020	- 40,814	67	5,577	5,560	- 17	0	61,885	60,687	- 1,198	2
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. % OF INFRASTRUCTURE UPTIME					99.9	99.9	+ 0	0	99.999	99.9	- 0.099	0
2. NO. OF ONLINE SERVICES PROVIDED					40	40	+ 0	0	50	50	+ 0	0
3. TOTAL NO. OF CYBER SECURITY ATTACKS BLOCKED (MILL)					200	200	+ 0	0	200	200	+ 0	0
PART III: PROGRAM TARGET GROUP												
1. NO. OF DEPTS & ATTACH AGEN SERVED W/IT SHARED SERV					80	80	+ 0	0	90	90	+ 0	0
2. NO. OF APPRV BUS PROC REENG REQ FOR DEPTS & ATTCH					12	12	+ 0	0	12	3	- 9	75
3. NO. OF APPRV NEW APPL DEV REQ FOR DEPTS & ATT AGEN					12	12	+ 0	0	12	12	+ 0	0
4. NO. OF OPEN DATA PAGE VIEWS (IN 1000'S)					400	500	+ 100	25	450	500	+ 50	11
5. NO. OF UNIQUE VISITORS TO STATE WEBSITES (IN MILL)					8	8.5	+ 0.5	6	8	8.5	+ 0.5	6
PART IV: PROGRAM ACTIVITY												
1. TOTAL NO. OF IT PROCUREMENT REQUESTS					250	235	- 15	6	300	276	- 24	8
2. TOTAL NO. OF BUSINESS REENGINEERING PROJECTS					16	14	- 2	13	20	3	- 17	85
3. TOTAL NO. OF ENTERPRISE APPLICATIONS SUPPORTED					28	205	+ 177	632	36	205	+ 169	469
4. TOTAL NO. OF EXECUTIVE BRANCH USERS SUPPTD (IN K)					12	12	+ 0	0	12	12	+ 0	0
5. TOTAL NO. OF IT TRAINING COURSES PROV TO ST EMPL					25	138	+ 113	452	25	120	+ 95	380

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 03 02 01
AGS 130

PROGRAM TITLE: INFORMATION MGMT AND TECHNOLOGY SVCS

PART I - EXPENDITURES AND POSITIONS

The variance in the position count in FY 16 and FY 17 is due to several factors. In FY 17, three new positions were approved and are in the process of being established. Other vacancies are due to internal promotions. The program is actively recruiting, with four positions filled in the last month. It is anticipated the remaining positions will be filled by the end of FY 17. The variance in expenditures is due to funding restrictions to the general fund allotment and full allotment of the U-Fund ceiling without the concurrent collection of U-fund revenue. Program is actively pursuing means to bill departments for IT services and is currently planning to implement billing and collection soon.

Item 5 - In FY 16, the State migrated from Lotus Notes to Office 365. The increase of training courses is due to new Office 365 brown bag sessions.

PART II - MEASURES OF EFFECTIVENESS

There are no significant variances in the measures of effectiveness.

PART III - PROGRAM TARGET GROUPS

Item 2 - The business process re-engineering initiative was discontinued mid-FY 16; hence, the significantly lower estimated number. It has been requested that the measure be removed from future reports.

Item 4 - The number of open data page viewers increased as more data and dashboards were added to the site.

PART IV - PROGRAM ACTIVITIES

Item 2 - The business process re-engineering initiative was discontinued mid-FY16, hence the significantly lower estimated number. It has been requested that the measure be removed from future reports.

Item 3 - Office of Enterprise Technology Services is now defining "enterprise applications" as number of applications running on the mainframe, plus the estimated number of applications in the Government Private Cloud - this method of counting results in a significantly higher number than before, which was based on the previous Enterprise Resource Planning initiative, which no longer exists.

STATE OF HAWAII

PROGRAM TITLE:

PROGRAM-ID:

PROGRAM STRUCTURE NO: 11030202

INFORMATION PROCESSING & COMM SERVICES

AGS-131

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	137.00	124.00	- 13.00	9	137.00	125.00	- 12.00	9	137.00	137.00	+ 0.00	0
EXPENDITURES (\$1000's)	18,250	16,439	- 1,811	10	5,419	4,982	- 437	8	13,077	12,763	- 314	2
TOTAL COSTS												
POSITIONS	137.00	124.00	- 13.00	9	137.00	125.00	- 12.00	9	137.00	137.00	+ 0.00	0
EXPENDITURES (\$1000's)	18,250	16,439	- 1,811	10	5,419	4,982	- 437	8	13,077	12,763	- 314	2
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. REQ FOR IP SVCS CMP WITHIN TIMEFRAME AS %TTL CMP					83	83	+ 0	0	83	83	+ 0	0
2. % OF MAINFRAME PRODUCTION JOBS RUN AS SCHEDULED					99	99	+ 0	0	99	99	+ 0	0
3. MFRAME PROD JOBS RERUN AS % OF TTL MFRAME PROD JOB					.21	.18	- 0.03	14	.21	.18	- 0.03	14
4. MAINFRAME DOWNTIME AS % OF TOTAL OPERATIONAL TIME					.05	.48	+ 0.43	860	.05	.05	+ 0	0
5. # TROUBLE CALLS RESOLVED AS % CALLS RECD BY NCU					98	98	+ 0	0	98	98	+ 0	0
PART III: PROGRAM TARGET GROUP												
1. # OF STATE USER AGENCIES					21	21	+ 0	0	21	21	+ 0	0
PART IV: PROGRAM ACTIVITY												
1. # OF DEVICES AT STATE'S CENTRAL COMP FACILITY					750	650	- 100	13	750	650	- 100	13
2. NUMBER OF IP APPLICATIONS MAINTAINED					72	67	- 5	7	72	67	- 5	7
3. AVERAGE MO CALL VOLUME REC'D BY ASSISTANCE CNTR					600	600	+ 0	0	600	600	+ 0	0
4. TOTAL NO. OF VIDEO CONF HOURS SCHEDULED					2000	2000	+ 0	0	2000	2000	+ 0	0
5. TOTAL NUMBER OF WEB SITES SUPPORTED					450	475	+ 25	6	460	490	+ 30	7
6. TOTAL NUMBER OF MICROWAVE RADIO PATHS ESTABLISHED					62	50	- 12	19	64	52	- 12	19
7. AV MO VOL OF DATA BACKED UP FOR OFFSITE STORAGE					68	70	+ 2	3	71	70	- 1	1
8. TOTAL NUMBER OF EXEC BR E-MAIL ACCOUNTS ADMINSTRD					5174	11978	+ 6804	132	5182	12600	+ 7418	143
9. TOTAL NUMBER OF CYBER SECURITY ALERTS BROADCAST					100	107	+ 7	7	100	100	+ 0	0
10. TOTAL NO. OF CYBER SECURITY INCIDENT NOTICES					800	800	+ 0	0	800	800	+ 0	0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 03 02 02
AGS 131

PROGRAM TITLE: INFORMATION PROCESSING & COMM SERVICES

PART I - EXPENDITURES AND POSITIONS

The variance in expenditures in FY 16 is due to vacancy savings.

PART II - MEASURES OF EFFECTIVENESS

Item 3 - The variance of the total number of production jobs rerun is due to a fewer amount of abnormal terminations.

Item 4 - The additional scheduled downtime was due to the upgrade of software in preparation for and the actual replacement of the mainframe.

PART III - PROGRAM TARGET GROUPS

There are no significant variances in the program target groups.

PART IV - PROGRAM ACTIVITIES

Item 1 - This is due to the movement of equipment to DR Fortress and University of Hawaii in addition to the decommissioning of equipment.

Item 6 - As part of the recently released maintenance specification, a thorough count was completed and despite adding links for the Harbor's Maritime Wireless Network System video project, the link count was found to be less than what was previously reported.

Item 8 - The State has migrated from an on-premise, distributed email system (Lotus Notes) to an enterprise cloud-based subscription service (Office 365). The previous reporting was based on the number of users supported on the ICSD email infrastructure. The current reporting is based on the number of users licensed for Office 365 through our central administration.

STATE OF HAWAII

PROGRAM TITLE:

ARCHIVES - RECORDS MANAGEMENT

PROGRAM-ID:

AGS-111

PROGRAM STRUCTURE NO:

110303

VARIANCE REPORT

REPORT V61

12/14/16

PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	18.00 1,388	13.00 1,170	- -	5.00 218	28 16	19.00 322	13.00 206	- -	6.00 116	32 36	19.00 1,101	19.00 1,100	+ -	0.00 1	0 0
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	18.00 1,388	13.00 1,170	- -	5.00 218	28 16	19.00 322	13.00 206	- -	6.00 116	32 36	19.00 1,101	19.00 1,100	+ -	0.00 1	0 0
						FISCAL YEAR 2015-16				FISCAL YEAR 2016-17					
						PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%		
PART II: MEASURES OF EFFECTIVENESS															
1. NO. OF APPROVED RECORDS RETENTION SCHEDULES						5340	5298	-	42	1	5360	5310	-	50	1
2. % OF STORAGE CAPACITY FILLED AT RECORDS CENTER						80	85	+	5	6	80	70	-	10	13
3. % REC DESTROYED AT REC CTR % TOT REC ELIG FOR DEST						25	1	-	24	96	25	20	-	5	20
4. NO. OF RECORDS IN ARCHIVES (CUBIC FEET)						11210	11278	+	68	1	11300	11300	+	0	0
5. NO. OF RECORDS AVAILABLE ONLINE FOR RESEARCH						355000	349338	-	5662	2	375000	375000	+	0	0
PART III: PROGRAM TARGET GROUP															
1. STATE USER AGENCIES						1000	122	-	878	88	1000	125	-	875	88
2. # OF CUSTOMERS SERVICED AT HISTORICAL REC BR						8500	7207	-	1293	15	8500	8000	-	500	6
3. # OF REC AT STATE REC CTR ELIG FOR DISPOS DUR FY						12600	19752	+	7152	57	12600	2000	-	10600	84
4. # ONLINE USERS ACCESSING ARCHIVES CATALOG/WEBSITE						395000	287211	-	107789	27	400000	300000	-	100000	25
PART IV: PROGRAM ACTIVITY															
1. NUMBER OF CUBIC FEET OF RECORDS STORED						45000	47043	+	2043	5	46000	42000	-	4000	9
2. NUMBER OF RECORDS SERIES SCHEDULED/REVISED						15	4	-	11	73	15	8	-	7	47
3. NUMBER OF RECORDS REQ RETRIEVED BY RECORDS CENTER						1100	18930	+	17830	1621	1100	1100	+	0	0
4. NUMBER OF CU FT OF RECORDS DISPOSED BY REC CENTER						2000	15	-	1985	99	2000	20000	+	18000	900
5. SVC CUSTOMERS AT HIST REC BR (# OF RETRIEVALS)						20000	19050	-	950	5	20000	20000	+	0	0
6. PROVIDE ACCESS TO HOLD INFO THRU ONLINE CATALOG						25	24	-	1	4	25	25	+	0	0
7. PROVIDE ACCESS TO REC THRU DESC FINDING AIDS						50	29	-	21	42	50	30	-	20	40
8. COLLECT/PRES PERM/HIST REC OF STATE GOV						90	46	-	44	49	90	50	-	40	44
9. # RECORDS SCANNED FOR ONLINE ACCESS DURING THE YR						18000	31212	+	13212	73	18000	20000	+	2000	11
10. NUMBER OF REC UPLOADED TO INTERNET FOR ONLINE ACC						20000	4720	-	15280	76	20000	20000	+	0	0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 03 03
AGS 111

PROGRAM TITLE: ARCHIVES - RECORDS MANAGEMENT

PART I - EXPENDITURES AND POSITIONS

The variance in position count and expenditures for FY 16 is due to unusually high number of staff retirements (four staff retirements in the second half of FY 16). Four positions are in active recruitment with the Department of Human Resources Development for FY 17 but continued to be vacant during quarter ending June 30, 2016.

PART II - MEASURES OF EFFECTIVENESS

Item 3: Lack of funding for disposal due to budget restrictions in FY 16 limited the number of records disposed.

PART III - PROGRAM TARGET GROUPS

Item 1: It is unknown what metric the previous Administration used to compute the number of State User Agencies. Current number reflects the number of uniquely named agency sub-units that use the State Records Center. This computational method will be used for reporting moving forward.

Item 2: An increase in number of records on-line reduces the public's need to directly interact with the Archives and accounts for variance in FY 16. Estimated base for FY 16 was intended to be reduced in FY 15 from 8,500 to 7,500 users to better reflect our estimated customer count, which is in line with actual number realized in FY 16. We anticipate that this reduction of customers physically visiting the Archives will continue in FY 17 at the lower rate as more scanned records are accessible on-line.

Item 3: Lack of funding for disposal due to budgetary restrictions in FY 16 limited the number of records disposed, resulting in a greater number of records eligible for disposal. Funding has been obtained for destruction of all eligible records in FY 17, covering most, if not all, of the backlog. Due to this funding, it is anticipated that only a small portion of the remaining eligible records will not be destroyed due to agency's need (legal holds, audits, etc., preventing agency sign-off of destruction).

Item 4: A security flaw in the software used to provide on-line access discovered in FY 16 has required the State Archives to restrict on-line access to only those computers in the State Archives Research Room. As of second quarter of 2016, upgrade is still in process, thereby curtailing the number of online users for FY 16-17 as well.

PART IV - PROGRAM ACTIVITIES

Item 2: Budgetary restrictions in FY 15-16 prevented the filling of a key staff vacancy whose primary function is to schedule records and those budget restrictions continue to prevent the filling of that vacancy in FY 16-17.

Item 3: The variance for FY 15-16 reflect a one-time call-back of microfilm records stored at the State Records Center. Film was recalled to create digital image from security microfilm.

Item 4: Despite lack of funding for disposal due to budgetary restrictions in FY 16, State agencies found funds to pay for some of the records disposed in the Records Center in FY 16, accounting for the variance. Funding was obtained at the end of FY 16 through release of restricted budget funds to cover the cost of disposing the entire backlog of eligible records. This will result in a single, extraordinarily large disposal during FY 17.

Item 7: Staff vacancies has required processing Archivists to be diverted to other projects, leaving less time to complete finding aids in FY 15-16. Similar variance expected in FY 17, as it will take new staff time to become competent in completing the more complex aspects of their positions.

Item 8: As above with Item 7, staff shortage is limiting the manpower available to process new records acquired during the year.

Item 9: The State Archives has benefited from the work of several volunteers scanning items, adding to the expected number of images scanned by the staff of the State Archives in FY 16. We anticipate that

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

PROGRAM TITLE: ARCHIVES - RECORDS MANAGEMENT

**11 03 03
AGS 111**

this volunteer scanning will continue to add to the overall total of scanned images for FY 17.

Item 10: The security flaw (see Part III, Item 4 above) has had a cascading effect of halting the uploading of new records on-line until the upgrade to the new version of the software has been tested and validated once the upgrade is complete.

STATE OF HAWAII

PROGRAM TITLE:

PROGRAM-ID:

PROGRAM STRUCTURE NO:

WIRELESS ENHANCED 911 BOARD

AGS-891

110304

VARIANCE REPORT

REPORT V61

12/14/16

PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's) OPERATING COSTS POSITIONS EXPENDITURES (\$1000's) TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17						
	BUDGETED	ACTUAL	± CHANGE		%	BUDGETED	ACTUAL	± CHANGE		%	BUDGETED	ESTIMATED	± CHANGE		%
	0.00	0.00	+	0.00	0	0.00	0.00	+	0.00	0	0.00	0.00	+	0.00	0
	9,000	6,574	-	2,426	27	1,561	666	-	895	57	8,639	9,534	+	895	10
	0.00	0.00	+	0.00	0	0.00	0.00	+	0.00	0	0.00	0.00	+	0.00	0
	9,000	6,574	-	2,426	27	1,561	666	-	895	57	8,639	9,534	+	895	10

PART II: MEASURES OF EFFECTIVENESS 1. NO. OF WIRLES/VOIP/WIRELINE 911 CALLS COUNTY PSAP 2. NO. OF EDUCATIONAL OUTREACH PROGRAMS DURING THE FY 3. % OF E911 FUNDS DISBURSED FOR NEW TECHLGY FOR PSAP	FISCAL YEAR 2015-16				FISCAL YEAR 2016-17					
	PLANNED	ACTUAL	± CHANGE		%	PLANNED	ESTIMATED	± CHANGE		%
	1340000	1406297	+	66297	5	1340000	1410000	+	70000	5
	2	1	-	1	50	1	1	+	0	0
	25	28	+	3	12	25	28	+	3	12

PART III: PROGRAM TARGET GROUP										
1. NO. OF PUBLIC SAFETY ANSWERING POINTS	9	9	+	0	0	9	9	+	0	0
2. NO. OF WIRELESS/VOIP/WIRELINE PROVIDERS	40	56	+	16	40	40	60	+	20	50

PART IV: PROGRAM ACTIVITY										
1. TTL \$ AMT OF SURCHGE COLLECTED FISC YR (IN THOUS)	9200	9634	+	434	5	9200	9675	+	475	5
2. TTL \$ AMT DISBURSED TO PSAPS IN FISC YR (IN THOUS)	7400	7960	+	560	8	7400	8000	+	600	8
3. TTL \$ AMT DISBUR TO WSPS IN THE FISC YR (IN THOUS)	72	78	+	6	8	72	78	+	6	8
4. TTL \$ AMT DISB TO BD ADMIN MATTERS IN FY (IN THOU)	1334	925	-	409	31	1335	1000	-	335	25

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 03 04
AGS 891

PROGRAM TITLE: WIRELESS ENHANCED 911 BOARD

PART I - EXPENDITURES AND POSITIONS

FY 2015-16 Variance: The full-year variance did not contain a \$2.3 million encumbrance for the Kauai Public Safety Answering Point (PSAP). The correction is in process that will result in a variance under 10%.

1st Quarter/3 Quarters Variances:

1st Quarter Variance:

The positive variance of \$895K was the result of three events:

1. The move to the Joint Traffic Management Center (JTMC) building slipped until the last quarter of FY 17 due to delays in completion of the new JTMC building. The positive variance will be expended in the next three quarters of FY 17.

2. The Maui PSAP has elected to delay the start of their Computer Aided Design (CAD) upgrade until FY 18. The positive variance of \$450K will not change throughout the year.

3. Delayed payment of Administrative and Revenue Assessments against what has been incurred. The timing of payments will eliminate the variance by year end.

3 Quarters Variance:

1. The delayed move of the JTMC building will push potential expenses to the last quarter.

2. Due to the delayed start of the Maui CAD upgrade until FY 18 the positive variance of \$450K will remain unspent for the remainder of FY 17.

3. The balance of the positive variance is mostly due to delayed payment of Administrative and Revenue assessments against what has been incurred. Scheduled payments during the last quarters will eliminate this variance by year end.

PART II - MEASURES OF EFFECTIVENESS

1. No. of Wireless/Voice over Internet Protocol (VoIP)/Wireline Calls for County PSAP.

FY 2015-16: Variance under 10%

2. No. of Educational Outreach Programs During the Fiscal Year:

a. FY 2015-16: The Honolulu Police Department launched the Smart911 program in FY 16. The software provides an opportunity for the residents of Hawaii to establish a confidential database with the Oahu PSAP, which records any medical problems or other relevant issues that may assist first responders in administering proper aid to the 911 caller or members of his household. However the launch of Text-to-911 was delayed until October 13, 2016.

b. For FY 16 and FY 17: No variance.

3. % of E911 Funds Disbursed for New Technology for PSAP.

a. FY 2015-16: Kauai PSAP had requested additional funds for their CAD upgrade that was not previously budgeted.

b. FY 2016-17: Anticipate new technology spending to increase in FY 16/17 due to the JTMC move and the Maui PSAP CAD upgrade.

PART III - PROGRAM TARGET GROUPS

1. FY 2015-16 and FY 2016-17: No variances.

2. No. of Wireless/VoIP/Wireline Providers.

FY 2015-16 and FY 16 and FY 17: There has been a noticeable increase in the number of VoIP service providers. Wireline service providers (WSPS) have remained stable, but VoIP providers have increased at a faster rate. Most of the VoIP service providers are small businesses.

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 03 04
AGS 891

PROGRAM TITLE: WIRELESS ENHANCED 911 BOARD

The growth of VoIP providers can be attributable to ease of entry coupled with the economic recovery.

PART IV - PROGRAM ACTIVITIES

1. Total \$ Amount of Surcharge Collected Fiscal Year (in thousands):
Variance under 10%.

2. Total \$ Amount Disbursed to PSAPs in Fiscal Year (in thousands):
Variance under 10%.

3. Total \$ Amount Disbursed to Wireless Service Providers in the Fiscal Year 2016-17 (in thousands):

Administrative labor costs for the cell towers should remain unchanged for FY 2016-17.

4. Total \$ Amount Disbursed to Board Admin Matters in Fiscal Year (in thous):

a. The total positive variances were mainly attributable to:

1. Payroll expense efficiencies attributable to the Board decision to hire State employees rather than continue with consultants.

2. Public education savings resulting from the delayed launch of Text-to-911 until October 2016.

3. The Board had budgeted \$145K for Next Generation 911 (NG911) transitional expenses but was later withdrawn for consideration in another fiscal year.

STATE OF HAWAII

VARIANCE REPORT

REPORT V61

PROGRAM TITLE:

PERSONNEL SERVICES

12/14/16

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110305

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	98.00	86.00	- 12.00	12	100.00	85.00	- 15.00	15	100.00	97.00	- 3.00	3
EXPENDITURES (\$1000's)	21,835	16,255	- 5,580	26	4,721	4,721	+ 0	0	18,517	18,329	- 188	1
TOTAL COSTS												
POSITIONS	98.00	86.00	- 12.00	12	100.00	85.00	- 15.00	15	100.00	97.00	- 3.00	3
EXPENDITURES (\$1000's)	21,835	16,255	- 5,580	26	4,721	4,721	+ 0	0	18,517	18,329	- 188	1
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. # GRIEV PER 1,000 EMPLOYEEES IN BU'S UNDR DHRD JURIS					15	19	+ 4	27	15	19	+ 4	27
2. % CERTIF ISSUD W/IN 95 CALNDR DAYS LIST NOT EXIST					65	77	+ 12	18	65	70	+ 5	8

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

PROGRAM TITLE: PERSONNEL SERVICES

11 03 05

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

STATE OF HAWAII

VARIANCE REPORT

REPORT V61

PROGRAM TITLE:

WORKFORCE ATTR, SELECT, CLASS & EFFECTIVENES

12/14/16

PROGRAM-ID:

HRD-102

PROGRAM STRUCTURE NO:

11030501

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17						
	BUDGETED	ACTUAL	±	CHANGE	%	BUDGETED	ACTUAL	±	CHANGE	%	BUDGETED	ESTIMATED	±	CHANGE	%
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	87.00	77.00	-	10.00	11	89.00	76.00	-	13.00	15	89.00	87.00	-	2.00	2
EXPENDITURES (\$1000's)	20,302	14,815	-	5,487	27	4,185	4,185	+	0	0	17,399	17,293	-	106	1
TOTAL COSTS															
POSITIONS	87.00	77.00	-	10.00	11	89.00	76.00	-	13.00	15	89.00	87.00	-	2.00	2
EXPENDITURES (\$1000's)	20,302	14,815	-	5,487	27	4,185	4,185	+	0	0	17,399	17,293	-	106	1

	FISCAL YEAR 2015-16				FISCAL YEAR 2016-17						
	PLANNED	ACTUAL	±	CHANGE	%	PLANNED	ESTIMATED	±	CHANGE	%	
PART II: MEASURES OF EFFECTIVENESS											
1.	% CERTIF ISSUD W/IN 5 CALNDR DAYS WHERE LIST EXIST	94	94	+	0	0	94	94	+	0	0
2.	% CERTIF ISSUD W/IN 95 CALNDR DAYS LIST NOT EXIST	65	77	+	12	18	65	70	+	5	8
3.	% OF SELECTION ACTIONS TAKEN CHANGED BY APPEAL	1	0	-	1	100	1	1	+	0	0
4.	% OF CLASSIF ACTNS FOR FILLED PSNS COMPLTD IN 6 MO	95	92	-	3	3	95	95	+	0	0
5.	% OF CLASSF ACTNS FOR NEW & VAC PSNS COMPL IN 3 MO	90	70	-	20	22	90	90	+	0	0
6.	% CLASSIFICATION ACTIONS TAKEN CHANGED BY APPEAL	0	0	+	0	0	0	0	+	0	0
7.	EMPLOYEES TRAINED AS A % OF TOTAL WORKFORCE	80	71	-	9	11	50	70	+	20	40
8.	% CONTRACT GRIEVANCES SETTLED W/O 3RD PARTY ASSTNC	94	92	-	2	2	94	94	+	0	0
9.	# GRIEV PER 1,000 EMPLOYEES IN BU'S UNDR DHRD JURIS	15	19	+	4	27	15	19	+	4	27
10.	RATIO OF WRKRS COMP OPEN VS CLOSED CLAIMS DURNF FY	1	1	+	0	0	1	1	+	0	0

PART III: PROGRAM TARGET GROUP											
1.	VACANCIES TO BE FILLED BY ELIGIBLES	1100	1466	+	366	33	1150	1200	+	50	4
2.	NUMBER OF CIVIL SERVICE POSITIONS	16900	17001	+	101	1	17000	17000	+	0	0
3.	NUMBER OF NEW CIVIL SERVICE POSITIONS	200	275	+	75	38	100	200	+	100	100
4.	EMPLOYEES IN THE CENTRALIZED MANAGEMENT GROUP	16360	16614	+	254	2	16360	16614	+	254	2
5.	NUMBER OF CIVIL SERVICE CLASSES	1500	1437	-	63	4	1500	1500	+	0	0
6.	CIVIL SERVICE EMPLOYEES	13900	14049	+	149	1	13900	14049	+	149	1
7.	EXEMPT SERVICE EMPLOYEES	1960	2065	+	105	5	1960	2065	+	105	5
8.	MIDDLE MANAGEMENT EMPLOYEES	350	355	+	5	1	350	355	+	5	1
9.	FIRST-LINE SUPERVISORY EMPLOYEES	1290	1287	-	3	0	1290	1287	-	3	0
10.	NON-MANAGEMENT EMPLOYEES	14220	14472	+	252	2	14220	14472	+	252	2

PART IV: PROGRAM ACTIVITY											
1.	NUMBER OF APPLICATIONS RECEIVED	25000	38841	+	13841	55	25000	30000	+	5000	20
2.	NUMBER OF APPLICATIONS EXAMINED	19000	32556	+	13556	71	19000	19000	+	0	0
3.	# QUAL APPS REFRRD FOR PLACEMENT(ELIGBLS REFERRED)	26000	37224	+	11224	43	26000	30000	+	4000	15
4.	NUMBER OF POSITION CLASSIFICATION ACTIONS TAKEN	2000	2432	+	432	22	2000	2000	+	0	0
5.	NUMBER OF CLASSIFICATION SPECIFICATIONS COMPLETED	120	168	+	48	40	120	200	+	80	67
6.	NO. OF EXEMPT POSITION REQUESTS ANALYZED/REVIEWED	1800	2010	+	210	12	1800	1800	+	0	0
7.	PRICE/REPRICE DETERMINATIONS (NO. CLASSES REVIEWD)	100	38	-	62	62	100	50	-	50	50
8.	NUMBER OF PERSONNEL ACTIONS PROCESSED	73000	91400	+	18400	25	73000	90000	+	17000	23
9.	NUMBER OF TRAINING PROGRAMS CONDUCTED/COORDINATED	520	516	-	4	1	370	500	+	130	35
10.	NUMBER OF FORMAL GRIEVANCES REVIEWED	200	262	+	62	31	200	262	+	62	31

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 03 05 01
HRD 102

PROGRAM TITLE: WORKFORCE ATTR, SELECT, CLASS & EFFECTIVENES

PART I - EXPENDITURES AND POSITIONS

The variance in FY 2016 is due to restrictions, and lower workers' compensation and unemployment benefits expenditures for employees in non-general fund positions.

The variance in FY 2017 is due to collective bargaining augmentation and restrictions.

PART II - MEASURES OF EFFECTIVENESS

Item 2. The percent of certificates issued within 95 calendar days where list of eligibles do not exist was higher than planned. The variance is attributed to continued efforts to improve the application workflow process.

Item 3. There were no selection appeals for FY 2016.

Item 5. The variance in the percent of classification actions for new and vacant positions completed in 3 months is due to increased workload and turnover of experienced personnel staff.

Item 7. The variance in employees trained as a percent of the total workforce is due to a lower than planned number of employees completing EEO training before the end of the fiscal year.

Item 9. The increase in the number of grievances per 1000 employees in bargaining units under DHRD jurisdiction could be attributed to the unions electing to file grievances, rather than filing an internal complaint, prohibited practice complaints with the Hawaii Labor Relations Board (HLRB), or challenging the Employer's actions in court.

PART III - PROGRAM TARGET GROUPS

Item 1. The variance is attributed to several factors: (a) an increase in the number of requests received from departments to fill vacant positions, and (b) adjustments made to the recruitment workflow process to improve the program's ability to generate lists of eligible candidates in a more efficient and expeditious manner.

Item 3. The variance is due to the establishment of a larger than projected number of new civil service positions. The number of new civil service positions that are established is a function of the number of new positions authorized, and whether the positions are established on a civil service or exempt from civil service basis.

PART IV - PROGRAM ACTIVITIES

Items 1, 2 and 3. The variances in the number of applications received, number of applications examined, and number of qualified applicants referred for placement are attributed to several factors: (a) an increase in the number of recruitments, and (b) adjustments made to the recruitment workflow process to improve the program's ability to generate lists of eligible candidates in a more efficient and expeditious manner.

Item 4. The variance is due to a higher than planned number of new civil service positions being authorized and established, and an increase in conversion of exempt positions to civil service positions.

Item 5. The variance is due to an underestimation in the number of class specifications and minimum qualification requirements (MQs) that would need to be amended in an effort to update the MQs in conjunction with recruitment announcements.

Item 6. The variance is attributed to an underestimation of the number of exempt position actions that would be taken.

Item 7. The variance is due to the difficulty in projecting the number of new classes that will be established by the other jurisdictions.

Item 8. The variance is due to implementation of collective bargaining agreements, retroactive leave without pay and return to duty actions entered by departments, and administrative changes to job titles.

Item 10. The number of formal grievances reviewed was higher than planned. The variance could be attributed to the unions electing to file

**VARIANCE REPORT NARRATIVE
FY 2016 AND FY 2017**

PROGRAM TITLE: WORKFORCE ATTR, SELECT, CLASS & EFFECTIVENES

**11 03 05 01
HRD 102**

grievances rather than filing an internal complaint, prohibited practice
complaints with the HLRB, or challenging the Employer's actions in court.

STATE OF HAWAII

VARIANCE REPORT

REPORT V61

PROGRAM TITLE:

SUPPORTING SERVICES - HUMAN RESOURCES DEV

12/14/16

PROGRAM-ID:

HRD-191

PROGRAM STRUCTURE NO: 11030502

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	11.00	9.00	- 2.00	18	11.00	9.00	- 2.00	18	11.00	10.00	- 1.00	9
EXPENDITURES (\$1000's)	1,533	1,440	- 93	6	536	536	+ 0	0	1,118	1,036	- 82	7
TOTAL COSTS												
POSITIONS	11.00	9.00	- 2.00	18	11.00	9.00	- 2.00	18	11.00	10.00	- 1.00	9
EXPENDITURES (\$1000's)	1,533	1,440	- 93	6	536	536	+ 0	0	1,118	1,036	- 82	7
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. NO MEASURES HAVE BEEN DEVELOPED FOR THIS PROGRAM					NO DATA	NO DATA	+ 0	0	NO DATA	NO DATA	+ 0	0
PART III: PROGRAM TARGET GROUP												
1. TTL NO. OF CIV SERV & EXEMT SERVICE PERSONNEL					15860	16114	+ 254	2	15860	16114	+ 254	2
2. NUMBER OF ELECTED & APPOINTED OFFICIALS					95	95	+ 0	0	95	95	+ 0	0
3. EMPLOYEES OF DHRD					98	98	+ 0	0	98	100	+ 2	2
4. MEMBERS OF MERIT APPEALS BOARD					3	3	+ 0	0	3	3	+ 0	0
PART IV: PROGRAM ACTIVITY												
1. ADV GOV ON PROB CONC ADMIN OF PERS MANAG SYS-WKHR					100	NO DATA	- 100	100	100	100	+ 0	0
2. ADMINISTER PERSONNEL MANAG SYS OF STATE (WKHR)					1200	NO DATA	- 1200	100	1200	1200	+ 0	0
3. DIRECT AND COORDINATE DHRD PROG (WKHR)					2000	NO DATA	- 2000	100	2000	2000	+ 0	0
4. PARTICIPATE IN COLL BARGAINING PROCESS (WKHR)					875	NO DATA	- 875	100	875	875	+ 0	0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

**11 03 05 02
HRD 191**

PROGRAM TITLE: SUPPORTING SERVICES - HUMAN RESOURCES DEV

PART I - EXPENDITURES AND POSITIONS

The variance in FY 2016 is due to restrictions.

The variance in FY 2017 is due to collective bargaining augmentation and restrictions.

PART II - MEASURES OF EFFECTIVENESS

No measures of effectiveness are available for this program.

PART III - PROGRAM TARGET GROUPS

There are no significant variances to report.

PART IV - PROGRAM ACTIVITIES

Actual figures for program activities were not available.

STATE OF HAWAII

PROGRAM TITLE:

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110306

EMPLOYEE FRINGE BENEFIT ADMINISTRATION

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	161.00	138.00	- 23.00	14	163.00	149.00	- 14.00	9	163.00	163.00	+ 0.00	0
EXPENDITURES (\$1000's)	742,165	753,214	+ 11,049	1	921,025	921,060	+ 35	0	25,842	25,762	- 80	0
TOTAL COSTS												
POSITIONS	161.00	138.00	- 23.00	14	163.00	149.00	- 14.00	9	163.00	163.00	+ 0.00	0
EXPENDITURES (\$1000's)	742,165	753,214	+ 11,049	1	921,025	921,060	+ 35	0	25,842	25,762	- 80	0
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. AV TIME TO PROC INIT CHECK TO TERMNTG EMPlys (WKS)					3	3	+ 0	0	3	3	+ 0	0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

PROGRAM TITLE: EMPLOYEE FRINGE BENEFIT ADMINISTRATION

11 03 06

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

STATE OF HAWAII

VARIANCE REPORT

REPORT V61

PROGRAM TITLE:

EMPLOYEES' RETIREMENT SYSTEM

PROGRAM-ID:

BUF-141

12/14/16

PROGRAM STRUCTURE NO: 11030601

PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
OPERATING COSTS															
POSITIONS	105.00	96.00	-	9.00	9	106.00	102.00	-	4.00	4	106.00	106.00	+	0.00	0
EXPENDITURES (\$1000's)	13,014	13,014	+	0	0	3,867	3,867	+	0	0	16,551	16,551	+	0	0
TOTAL COSTS															
POSITIONS	105.00	96.00	-	9.00	9	106.00	102.00	-	4.00	4	106.00	106.00	+	0.00	0
EXPENDITURES (\$1000's)	13,014	13,014	+	0	0	3,867	3,867	+	0	0	16,551	16,551	+	0	0
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17						
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%			
PART II: MEASURES OF EFFECTIVENESS															
1. AV TIME TO PROC INIT CHECK TO TERMNTG EMPlys (WKS)					3	3	+	0	0	3	3	+	0	0	
2. % INITIAL MTHLY PENSION PROC W/IN 1 MTH AFTR RETIR					100	100	+	0	0	100	100	+	0	0	
3. ANNUALIZED RETURN ON INVESTMENTS OVER PAST 5 YEARS					8	6	-	2	25	8	8	+	0	0	
PART III: PROGRAM TARGET GROUP															
1. ACTIVE MEMBERS					71751	67378	-	4373	6	72468	66000	-	6468	9	
2. RETIRED MEMBERS					44535	45506	+	971	2	45426	47000	+	1574	3	
3. INACTIVE VESTED MEMBERS					7227	7765	+	538	7	7372	8000	+	628	9	
PART IV: PROGRAM ACTIVITY															
1. ANNUAL NUMBER OF NEW MEMBERS					4000	4252	+	252	6	4000	4000	+	0	0	
2. ANNUAL NUMBER OF MEMBERS COUNSELED					14000	40000	+	26000	186	14000	45000	+	31000	221	
3. ANNUAL NUMBER OF RETIREMENT BENEFIT COMPUTATIONS					8500	2726	-	5774	68	8500	4250	-	4250	50	
4. ANNUAL NUMBER OF NEW RETIREES					2000	2082	+	82	4	2000	2100	+	100	5	
5. ANNUAL RETIREMNT BENEFIT PAYMNT AMOUNTS (MILLIONS)					1155	1233	+	78	7	1213	1300	+	87	7	
6. ANNUAL NUMBER OF DECEASED MEMBER CLAIMS					1600	617	-	983	61	1600	800	-	800	50	
7. ANNUAL NUMBER OF REFUND PAYMENTS					1000	867	-	133	13	1000	1000	+	0	0	
8. ASSETS (BILLIONS OF DOLLARS)					15	14	-	1	7	15	15	+	0	0	
9. ANNUAL NET INVESTMENT INCOME (MILLIONS)					1200	-250	-	1450	121	1200	1050	-	150	13	
10. ANNUAL RETURN ON INVESTMENTS					8	-1	-	9	113	8	8	+	0	0	

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 03 06 01
BUF 141

PROGRAM TITLE: EMPLOYEES' RETIREMENT SYSTEM

PART I - EXPENDITURES AND POSITIONS

No significant variance.

PART II - MEASURES OF EFFECTIVENESS

Item 3. The 5-year return for FY 16 includes negative returns in 2 out of 5 years. The 5-year investment return for FY 17 will be 8.1% if the ERS attains the benchmark investment return assumption of 7.55% for the fiscal year since one year with loss (negative return) drops out of the calculation. Overall, the ERS expects to earn 7.55% the annual benchmark on the investment portfolio over the long-term, while the annual returns are expected to fluctuate about +/-15% during any one year.

PART III - PROGRAM TARGET GROUPS

No significant variance.

PART IV - PROGRAM ACTIVITIES

Item 2. The higher number of members counseled is primarily a result of ERS' efforts to educate the membership about their retirement, disability and death benefits, and to a lesser extent including contacts with membership that were not included in the estimates (planned). The ERS counsels individual members that file for retirement, conducts pre-retirement sessions for members close to retirement age, informational workshops for mid-career members, and new employee orientation for recent hires.

Item 3. The lower number of retirement benefit computations is due to ERS focusing on maintaining the operations while increasing communication efforts for early- and mid-career employees. ERS encourages members to use the ERS Retirement Benefits Calculator on our website since members may see the results of various scenarios specific to their situation. This helps ERS focus on providing retirement estimates for members that are seriously considering retiring within the next 6-12 months.

Item 6. The annual number of benefit claims for deceased members was over projected although from 1,000 to 1,500 ERS members, retirees and beneficiaries die each year. The actual number of death claims is dependent on the retirement option elected by the member and whether there are any benefits payable to the estate or beneficiary. Less than 35% of retirees elect a continuing survivor benefit payment option.

Item 7. The number of refund payments reported includes only members that completed the process of withdrawing their funds, thus reflecting only a portion of the work efforts. Fewer members that terminate employment withdraw their money from the Hybrid Plan since they are not able to repurchase the service credits if they decide later to return to State or county government service.

Item 9. The decrease in FY 16 net investment income is primarily from losses in the equity markets. The FY 17 estimated net investment income is based on the ERS portfolio value of \$14.0 billion on June 30, 2016 and the ERS' recently lowered current investment return assumption of 7.55% that was adopted by the ERS' Board of Trustees in September 2014.

Item 10. The FY 16 under performance in investment returns is the result of losses in the equity markets. Annual returns are expected to range 15% over or under in any given fiscal year, while the long term investment return assumption is 7.55%. Effective October 1, 2014, the ERS implemented a new risk-based, functional framework for the asset allocation policy from the prior methodology based on general asset class of securities and type of investments managed. While this strategic asset allocation policy change is not expected to have a significant effect on the long-term financial condition of the ERS, it is expected to help ERS understand, monitor, and manage the risks within investment portfolio.

STATE OF HAWAII

PROGRAM TITLE:

HAWAII EMPLOYER-UNION TRUST FUND

PROGRAM-ID:

BUF-143

PROGRAM STRUCTURE NO:

11030603

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	56.00	42.00	- 14.00	25	57.00	47.00	- 10.00	18	57.00	57.00	+ 0.00	0
EXPENDITURES (\$1000's)	6,903	5,815	- 1,088	16	1,808	1,843	+ 35	2	5,291	5,211	- 80	2
TOTAL COSTS												
POSITIONS	56.00	42.00	- 14.00	25	57.00	47.00	- 10.00	18	57.00	57.00	+ 0.00	0
EXPENDITURES (\$1000's)	6,903	5,815	- 1,088	16	1,808	1,843	+ 35	2	5,291	5,211	- 80	2
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. % DOCUMENTS IMAGED BY END 1ST WRKNG DAY AFTER RCPT					90	98	+ 8	9	90	90	+ 0	0
2. AV NO. DAYS REQUIRED TO PROCESS ENROLLMNT TRNSCTNS					15	15	+ 0	0	15	15	+ 0	0
3. PERCENTAGE OF ABANDONED CALLS					5	8	+ 3	60	5	5	+ 0	0
4. PERCENTAGE OF REFUNDS PROCESSED WITHIN 60 DAYS					65	75	+ 10	15	65	75	+ 10	15
5. % OF SHORTAGE CONDITIONS CLEARED WITHIN 60 DAYS					70	65	- 5	7	70	65	- 5	7
6. % PARTICIPANTS ATTENDING INFO SESSIONS IN ONE YEAR					20	5	- 15	75	20	5	- 15	75
7. % OF TIME COMPUTER SYSTEM IS AVAILABLE DURING 1 YR					98	98	+ 0	0	98	98	+ 0	0
8. % COBRA FORM/NOTICES SENT W/IN REQUIRED TIME FRAME					99	99	+ 0	0	99	99	+ 0	0
9. % ELIG RETIREES/SPOUSES ENROLLD IN MEDICARE PART B					98	98	+ 0	0	98	98	+ 0	0
10. NO. OF MINOR & MAJOR HIPAA VIOLATIONS PER YEAR					3	6	+ 3	100	3	3	+ 0	0
PART III: PROGRAM TARGET GROUP												
1. TOTAL EMPLOYEES - (ACTIVES) FULL-TIME (STATE/CNTY)					67000	68568	+ 1568	2	67000	68600	+ 1600	2
2. TOTAL EMPLOYEES - RETIRED					42650	45869	+ 3219	8	42650	46800	+ 4150	10
3. TOTAL DEPENDENT BENEFICIARIES					78000	84551	+ 6551	8	78000	83500	+ 5500	7
4. MEDICARE PREMIUM REIMBURSEMENT RECIPIENTS					42000	49175	+ 7175	17	42000	50000	+ 8000	19
5. PERSONNEL AND FINANCE OFFICERS					500	500	+ 0	0	500	500	+ 0	0
PART IV: PROGRAM ACTIVITY												
1. NEW ENROLLMENTS (ADDITIONS)					8500	9277	+ 777	9	8500	9300	+ 800	9
2. TERMINATIONS (DELETIONS, CANCELLATIONS)					8800	11007	+ 2207	25	8800	11000	+ 2200	25
3. ENRLLMNT DATA CHGS (INS PLAN, NAME, ADDRESS, ETC.)					27000	29860	+ 2860	11	27000	30000	+ 3000	11
4. COBRA ENROLLMENTS					1300	1450	+ 150	12	1300	1450	+ 150	12
5. OUTREACH/EDUC BENEFIT BRIEFING SESSIONS CONDUCTED					120	154	+ 34	28	120	137	+ 17	14

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 03 06 03
BUF 143

PROGRAM TITLE: HAWAII EMPLOYER-UNION TRUST FUND

PART I - EXPENDITURES AND POSITIONS

FY 2015-16

Expenditure and positions - At fiscal year end, there were 14 vacant positions. Five of the 14 vacant positions were filled by the 1st quarter of FY 2017. The variance in expenditures is due to lower than planned expenditures.

FY 2016-17

Expenditure and positions - For the 1st quarter of FY 2017, there were 9.00 vacant positions. These positions are expected to be filled by fiscal year end. For the remainder of FY 2017, we anticipate to expend funds as planned.

PART II - MEASURES OF EFFECTIVENESS

Item 3. Due to vacancies in the Customer Service Representative positions, the percent of abandoned calls increased. Recruitment is ongoing for these positions.

Item 4. Current refunds are being processed on a timely basis; however, there is a backlog of approximately 7,500 employee-beneficiary refunds in the amount of \$2 million due to the timing of when terminations and changes were processed.

Item 6. Health plans did not change significantly, therefore, number of participants attending sessions were low. In addition, EUTF does not anticipate significant plan changes in the upcoming year.

Item 10. There were 6 minor Health Insurance Portability and Accountability Act (HIPAA) violations during FY 2016. Refresher HIPAA training was conducted.

PART III - PROGRAM TARGET GROUPS

Item 4. The planned number of Medicare Part B recipients has increased approximately 1,500 from the previous year. The planned number was

not changed since FY 2012, therefore variance is more than 10%. Budgeted figures need to be updated for the upcoming years to better reflect actual figures.

PART IV - PROGRAM ACTIVITIES

Items 2, 3 & 4. The variances increased due to increased volume of termination of employment and deaths and enrollment data changes. Additionally, EUTF now receives a death file from Department of Health quarterly.

Item 5. The Outreach and Training section has increased its staff from 1 to 3; therefore, there was an increase in outreach and training sessions offered to pre-retirees, new hires, and personnel officers.

STATE OF HAWAII

PROGRAM TITLE:

PROGRAM-ID:

PROGRAM STRUCTURE NO:

RETIREMENT BENEFITS PAYMENTS - STATE

BUF-741

11030605

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0
EXPENDITURES (\$1000's)	328,178	313,263	- 14,915	5	337,214	337,214	+ 0	0	4,000	4,000	+ 0	0
TOTAL COSTS												
POSITIONS	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0
EXPENDITURES (\$1000's)	328,178	313,263	- 14,915	5	337,214	337,214	+ 0	0	4,000	4,000	+ 0	0
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. ANNUAL F/C EXP AS A % OF ANNUAL ALLOCATION AMTS					14	NO DATA	- 14	100	14	NO DATA	- 14	100
PART III: PROGRAM TARGET GROUP												
1. STATE EXECUTIVE BRANCH MEMBERS (EXCL DOE & UH)					61617	61617	+ 0	0	61617	61617	+ 0	0
PART IV: PROGRAM ACTIVITY												
1. ANNUAL AMT OF RETIREMENT BENEFIT PYMT MADE					294	294	+ 0	0	294	294	+ 0	0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 03 06 05
BUF 741

PROGRAM TITLE: RETIREMENT BENEFITS PAYMENTS - STATE

PART I - EXPENDITURES AND POSITIONS

No significant variance.

PART II - MEASURES OF EFFECTIVENESS

No measures have been developed or are applicable for this program for FY 16.

PART III - PROGRAM TARGET GROUPS

No significant variance.

PART IV - PROGRAM ACTIVITIES

No significant variance.

STATE OF HAWAII

PROGRAM TITLE:

HEALTH PREMIUM PAYMENTS - STATE

PROGRAM-ID:

BUF-761

PROGRAM STRUCTURE NO:

11030607

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0
EXPENDITURES (\$1000's)	394,070	421,122	+ 27,052	7	578,136	578,136	+ 0	0	0	0	+ 0	0
TOTAL COSTS												
POSITIONS	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0	0.00	0.00	+ 0.00	0
EXPENDITURES (\$1000's)	394,070	421,122	+ 27,052	7	578,136	578,136	+ 0	0	0	0	+ 0	0
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. ANNUAL F/C EXP AS A % OF ANNUAL ALLOCATION AMTS					15 NO DATA - 15 100				15 NO DATA - 15 100			
PART III: PROGRAM TARGET GROUP												
1. STATE EXECUTIVE BRANCH MEMBERS (EXCL DOE & UH)					61617 61617 + 0 0				61617 61617 + 0 0			
PART IV: PROGRAM ACTIVITY												
1. ANNUAL AMT OF RETIREMENT BENEFIT PYMT MADE					330 330 + 0 0				330 330 + 0 0			

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 03 06 07
BUF 761

PROGRAM TITLE: HEALTH PREMIUM PAYMENTS - STATE

PART I - EXPENDITURES AND POSITIONS

No significant variance.

PART II - MEASURES OF EFFECTIVENESS

No measures have been developed or are applicable for this program for FY 16.

PART III - PROGRAM TARGET GROUPS

No significant variance.

PART IV - PROGRAM ACTIVITIES

No significant variance.

STATE OF HAWAII

PROGRAM TITLE:

PROPERTY MANAGEMENT

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110307

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	72.00	65.00	- 7.00	10	75.00	64.00	- 11.00	15	75.00	75.00	+ 0.00	0
EXPENDITURES (\$1000's)	67,081	52,513	- 14,568	22	9,703	3,716	- 5,987	62	59,548	52,261	- 7,287	12
TOTAL COSTS												
POSITIONS	72.00	65.00	- 7.00	10	75.00	64.00	- 11.00	15	75.00	75.00	+ 0.00	0
EXPENDITURES (\$1000's)	67,081	52,513	- 14,568	22	9,703	3,716	- 5,987	62	59,548	52,261	- 7,287	12
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. AV LENGTH OF TIME TO PROCESS PROP LOSS CLAIM REQ					15	18	+ 3	20	15	15	+ 0	0
2. AV NO. OF DAYS TO COMPLETE A QUIET TITLE REPORT					5	5	+ 0	0	5	5	+ 0	0

**VARIANCE REPORT NARRATIVE
FY 2016 AND FY 2017**

PROGRAM TITLE: PROPERTY MANAGEMENT

11 03 07

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

STATE OF HAWAII

PROGRAM TITLE:

PUBLIC LANDS MANAGEMENT

PROGRAM-ID:

LNR-101

PROGRAM STRUCTURE NO: 11030701

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	54.00	47.00	- 7.00	13	57.00	46.00	- 11.00	19	57.00	57.00	+ 0.00	0
EXPENDITURES (\$1000's)	14,970	13,929	- 1,041	7	4,558	1,561	- 2,997	66	12,791	15,788	+ 2,997	23
TOTAL COSTS												
POSITIONS	54.00	47.00	- 7.00	13	57.00	46.00	- 11.00	19	57.00	57.00	+ 0.00	0
EXPENDITURES (\$1000's)	14,970	13,929	- 1,041	7	4,558	1,561	- 2,997	66	12,791	15,788	+ 2,997	23
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. NUMBER OF ACRES ON LEASE (THOUSANDS)		145	143	- 2	1				145	143	- 2	1
2. NUMBER OF ACRES ON REVOCABLE PERMIT (THOUSANDS)		58	35	- 23	40				58	35	- 23	40
3. NO. OF DELINQUENT ACCOUNTS AS A % OF TOTAL ACCNTS		7	12	+ 5	71				7	12	+ 5	71
4. \$ AMOUNT OF GEOTHERMAL REVENUES COLLECTED (000S)		1200	1023	- 177	15				1200	1200	+ 0	0
5. \$ AMT OF REVS GENERATED/DEPOSITD INTO SLDF (000'S)		13300	12378	- 922	7				13300	12400	- 900	7
6. AMOUNT OF TOTAL REVENUES GENERATED (THOUSANDS)		16300	19342	+ 3042	19				16300	19300	+ 3000	18
PART III: PROGRAM TARGET GROUP												
1. NO. ACRES SET ASIDE BY EXEC ORDERS FOR PUBLIC PURP		450	401	- 49	11				450	400	- 50	11
2. DOLLAR AMOUNT OF REVENUES TRANSFERRED TO OHA (000)		2500	2116	- 384	15				2500	2000	- 500	20
3. \$ AMNT OF REVS TRANS TO OHA M/UP SHORTAGE (1000'S)		170	0	- 170	100				170	0	- 170	100
PART IV: PROGRAM ACTIVITY												
1. NUMBER OF SALES IN FEE		10	7	- 3	30				10	7	- 3	30
2. NUMBER OF GENERAL LEASES SOLD		4	4	+ 0	0				4	4	+ 0	0
3. NUMBER OF REVOCABLE PERMITS ISSUED		13	13	+ 0	0				13	13	+ 0	0
4. NUMBER OF EXECUTIVE ORDERS ISSUED		29	20	- 9	31				29	20	- 9	31
5. NO. ACQUISITIONS OF NON-PUBLIC LAND FOR PUBLIC USE		3	2	- 1	33				3	2	- 1	33
6. NUMBER OF INSPECTIONS OF PUBLIC LANDS MADE		367	359	- 8	2				367	360	- 7	2
7. NUMBER OF EASEMENTS GRANTED		20	18	- 2	10				20	18	- 2	10
8. DOLLAR AMOUNT DELINQUENT RECEIVABLES (THOUSANDS)		550	697	+ 147	27				550	700	+ 150	27

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 03 07 01
LNR 101

PROGRAM TITLE: PUBLIC LANDS MANAGEMENT

PART I - EXPENDITURES AND POSITIONS

Unfilled vacancies resulted in lower than expected operating costs for FY 16 and the first three months ending September 3, 2016. Land Division is planning to recruit and fill the vacancies before the end of FY 17 which may increase spending in the latter part of the fiscal year.

PART II - MEASURES OF EFFECTIVENESS

Item 2: Land Division has re-evaluated its calculation of the number of acres under revocable permit. On the State Lands Inventory Management System, large acreages are included in water permits when the permittee actually has use of only a small portion of the land area. For FY 16, we have deducted the water permit acreages from the total land area to reflect a more accurate total.

Item 3: Delinquent accounts have increased because the contract with the prior collection agency expired and no collection agency responded to the request for proposals issued by the Department for a new collection service contract. However, the dollar amount of the delinquency actually decreased.

Item 4: Difference between FY 16 estimate and actual is due to low oil prices and reduced electrical production which required the modification of two existing geothermal wells.

Item 6: The planned amounts were understated due to lease rent increases occurring in FY 16.

PART III - PROGRAM TARGET GROUPS

Item 1: The set-aside of agricultural and pasture lands to the Department of Agriculture (DOA) as required by law has been hampered by DOA's reluctance to accept certain assets. The planned amounts for FY 16 were overstated.

Item 2: Land Division's obligation to pay Office of Hawaiian Affairs (OHA) is limited to 20% proceeds actually received.

Item 3: While the annual OHA settlement payment is currently fixed at \$15.1 million, rental proceeds received by agencies other than Land Division have been increasing; thus, decreasing the need for the Land Division to make up the OHA shortfall. Nevertheless, the excess public land trust revenues generated by the Land Division are being held by the State in a trust holding account for future payment obligations that may be owed to OHA.

PART IV - PROGRAM ACTIVITIES

Item 1: The fee sales for remnants in FY 15 were fewer than expected. The planned number of sales for FY 16 is overstated.

Item 4: Issuance of executive orders depends on the programs of the agencies beyond our control. Planned figure for FY 16 was overstated.

Item 5: Acquisition of private properties for public use is subject to numerous factors before the project can become a reality. Planned figure for FY 16 was overstated.

Item 7: Processing of easements involves other agencies or entities. Therefore, it is a challenge to forecast the actual number to be processed in the following year.

Item 8: (please see explanation in Part II, Item #3)

STATE OF HAWAII

PROGRAM TITLE:

PROGRAM-ID:

PROGRAM STRUCTURE NO: 11030702

STATE RISK MANAGEMENT & INSURANCE ADMIN

AGS-203

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	4.00	4.00	+ 0.00	0	4.00	4.00	+ 0.00	0	4.00	4.00	+ 0.00	0
EXPENDITURES (\$1000's)	35,314	22,675	- 12,639	36	3,302	313	- 2,989	91	32,025	22,037	- 9,988	31
TOTAL COSTS												
POSITIONS	4.00	4.00	+ 0.00	0	4.00	4.00	+ 0.00	0	4.00	4.00	+ 0.00	0
EXPENDITURES (\$1000's)	35,314	22,675	- 12,639	36	3,302	313	- 2,989	91	32,025	22,037	- 9,988	31
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. NO. INSUR POLICIES PROCURED BEFORE EXPIRATION DATE					4	4	+ 0	0	4	4	+ 0	0
2. AV LENGTH OF TIME TO PROCESS PROP LOSS CLAIM REQ					15	18	+ 3	20	15	15	+ 0	0
3. AV LENGTH OF TIME TO RECOVER INSURANCE PROCEEDS					60	58	- 2	3	60	60	+ 0	0
4. AV LENGTH OF TIME TO PROCESS LIABILITY LOSS CLAIMS					90	82	- 8	9	90	90	+ 0	0
5. AV TIME TO PROCESS LIABILITY LOSS POTHOLE CLAIMS					70	55	- 15	21	70	70	+ 0	0
6. AV LENGTH OF TIME TO PROCESS AUTO LOSS CLAIMS					90	75	- 15	17	90	90	+ 0	0
PART III: PROGRAM TARGET GROUP												
1. TOTAL NO. OF STATEWIDE INSURANCE POLICIES PROCURED					4	4	+ 0	0	4	4	+ 0	0
2. TOTAL NO. OF PROPERTY LOSS CLAIMS PROCESSED					100	97	- 3	3	100	100	+ 0	0
3. TOTAL LIABILITY CLAIMS PROCESSED - EXCL. POTHOLE					500	563	+ 63	13	500	500	+ 0	0
4. TOTAL NO. OF LIABILITY POTHOLE CLAIMS PROCESSED					150	129	- 21	14	150	150	+ 0	0
5. TOTAL NUMBER OF AUTOMOBILE LOSS CLAIMS PROCESSED					400	404	+ 4	1	400	400	+ 0	0
6. NUMBER OF STATE OFFICIALS AND EMPLOYEES					55000	58000	+ 3000	5	55000	58000	+ 3000	5
7. FAIR MARKET VALUE OF STATE BLDGS/CONTENTS (\$ MILL)					17500	17900	+ 400	2	17500	17900	+ 400	2
8. NUMBER OF STATE VEHICLES					5500	5700	+ 200	4	5500	5700	+ 200	4
PART IV: PROGRAM ACTIVITY												
1. TOTAL NUMBER OF STATEWIDE INSURANCE POLICIES					4	4	+ 0	0	4	4	+ 0	0
2. TOTAL NUMBER OF PROPERTY LOSS CLAIMS RECEIVED					80	97	+ 17	21	80	80	+ 0	0
3. TOTAL NUMBER OF CRIME LOSS CLAIMS RECEIVED					1	1	+ 0	0	1	1	+ 0	0
4. TOTAL NUMBER OF LIABILITY CLAIMS RECEIVED					650	563	- 87	13	650	650	+ 0	0
5. TOTAL NUMBER OF AUTOMOBILE CLAIMS RECEIVED					375	404	+ 29	8	375	375	+ 0	0
6. NUMBER OF RISK ASSESSMENT REPORTS ISSUED					2	0	- 2	100	2	0	- 2	100
7. NUMBER OF BUILDING INSPECTION REPORTS ISSUED					2	0	- 2	100	2	0	- 2	100
8. NO. OF TRAINING SESSIONS PROVIDED TO STATE DEPTS					2	2	+ 0	0	2	2	+ 0	0
9. NUMBER OF STATEMENTS OF SELF-INSURANCE ISSUED					500	555	+ 55	11	500	500	+ 0	0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 03 07 02
AGS 203

PROGRAM TITLE: STATE RISK MANAGEMENT & INSURANCE ADMIN

PART I - EXPENDITURES AND POSITIONS

The lower expenditures of FY 16 was due to lower insurance premiums than budgeted and lower payments for self-insured losses/payments.

The lower expenditures of FY 17 ending September 30, 2016, are due to the lower self-insured losses/payments.

PART II - MEASURES OF EFFECTIVENESS

Item 2: The average time to process a property reimbursement was more than expected because of longer response time from departments and longer response time in adjusting the claims.

Item 5: The average time to process pothole liability claim was faster than expected because of faster responses from the departments to provide information to resolve the claim and faster adjusting to resolve claims.

Item 6: The average time to process auto claims was shorter than expected because of the faster response time from the departments and the faster adjusting to resolve claims.

PART III - PROGRAM TARGET GROUPS

Item 3: The increased amount of liability claims processed was due to the higher amount of claims submitted.

Item 4: The decreased amount of pothole claims was due to the lower amount of claims submitted.

PART IV - PROGRAM ACTIVITIES

Item 2: The number of property losses received had a variance since more claims were submitted by the departments.

Item 4: The number of liability claims were lower because there were less claims submitted by departments.

Item 6: The number of risk assessment reports issued were lower because no one requested a risk assessment.

Item 7: The number of building inspection reports issued were lower because no one requested a building inspection.

Item 9: The number of statements of self-insurance issued increased because departments required use of outside facilities more frequently.

STATE OF HAWAII

PROGRAM TITLE:

LAND SURVEY

PROGRAM-ID:

AGS-211

PROGRAM STRUCTURE NO:

11030703

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	10.00	10.00	+	0.00	10.00	10.00	+	0.00	10.00	10.00	+	0.00
EXPENDITURES (\$1000's)	953	615	-	338	167	160	-	7	803	776	-	27
TOTAL COSTS												
POSITIONS	10.00	10.00	+	0.00	10.00	10.00	+	0.00	10.00	10.00	+	0.00
EXPENDITURES (\$1000's)	953	615	-	338	167	160	-	7	803	776	-	27
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. AV NO. OF DAYS TO COMPLETE A QUIET TITLE REPORT		5	+	0	5	5	+	0	5	5	+	0
2. COMPLETED DESCRIPTION OF LANDS AS % OF REQUESTS		60	+	15	60	75	+	25	60	60	+	0
3. AVE NO. OF DAYS TO PROCESS LC & FP MAPS		15	+	37	15	52	+	247	15	15	+	0
4. AV NO. OF DAYS TO PRODUCE A DESCRIPTION OF LANDS		20	+	22	20	42	+	110	20	20	+	0
5. AV NO. OF DAYS TO PROCESS SHORELINE CERTIFICATION		40	+	0	40	40	+	0	40	40	+	0
PART III: PROGRAM TARGET GROUP												
1. NO. REQUESTS FOR QUIET TITLE REPORTS		20	-	13	20	7	-	65	20	20	+	0
2. NO. REQUESTS FOR DESCRIPTIONS - STATE-OWNED LANDS		110	-	30	110	80	-	27	110	110	+	0
3. OWNERS OF LD CT & OTHER LANDS(TTL NO. MAPS RECD)		150	-	30	150	120	-	20	150	150	+	0
4. OWNERS OF BEACHFRONT PROPRTY(TTL NO CERT REQ RECD)		140	-	14	140	126	-	10	140	140	+	0
PART IV: PROGRAM ACTIVITY												
1. NO. OF REQUESTS FOR QUIET TITLE REPORTS COMPLETED		20	-	13	20	7	-	65	20	20	+	0
2. NO OF REQUESTS FOR DESCRIPTION OF LANDS COMPLETED		66	-	5	66	61	-	8	66	66	+	0
3. NO. OF LAND COURT AND FILE PLAN MAPS COMPLETED		150	-	57	150	93	-	38	150	150	+	0
4. NO. OF SHORELINE CERTIFICATIONS COMPLETED		140	-	9	140	131	-	6	140	140	+	0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 03 07 03
AGS 211

PROGRAM TITLE: LAND SURVEY

PART I - EXPENDITURES AND POSITIONS

For FY 16 and FY 17, there are no position variances. The variance in expenditures is due to no contracts for licensed surveyors.

PART II - MEASURES OF EFFECTIVENESS

Item 2: The variance is due to the Department of Land and Natural Resources providing funds for overtime to complete land survey requests.

Item 3: The variance is due to a greater percentage of complex requests.

Item 4: The variance is due to a vacant land boundary surveyor position.

PART III - PROGRAM TARGET GROUPS

Items 1 and 2: The variance is the result of a decrease in requests from State agencies.

Items 3 and 4: The variance is due to a decrease in requests from private landowners.

PART IV - PROGRAM ACTIVITIES

Item 1: The variance is due to a decrease in requests from State agencies.

Item 2: The variance is due to a vacant land boundary surveyor position.

Items 3 and 4: The variances are the result of a decrease in requests from private landowners.

STATE OF HAWAII

PROGRAM TITLE:

OFFICE LEASING

PROGRAM-ID:

AGS-223

PROGRAM STRUCTURE NO:

11030704

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17						
	BUDGETED	ACTUAL	± CHANGE		%	BUDGETED	ACTUAL	± CHANGE		%	BUDGETED	ESTIMATED	± CHANGE		%
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	4.00	4.00	+	0.00	0	4.00	4.00	+	0.00	0	4.00	4.00	+	0.00	0
EXPENDITURES (\$1000's)	15,844	15,294	-	550	3	1,676	1,682	+	6	0	13,929	13,660	-	269	2
TOTAL COSTS															
POSITIONS	4.00	4.00	+	0.00	0	4.00	4.00	+	0.00	0	4.00	4.00	+	0.00	0
EXPENDITURES (\$1000's)	15,844	15,294	-	550	3	1,676	1,682	+	6	0	13,929	13,660	-	269	2
						FISCAL YEAR 2015-16				FISCAL YEAR 2016-17					
						PLANNED	ACTUAL	± CHANGE		%	PLANNED	ESTIMATED	± CHANGE		%
PART II: MEASURES OF EFFECTIVENESS															
1. # OF LEASING SVCS REQUESTS PROC AS % REQ RECEIVED						98	98	+	0	0	98	98	+	0	0
2. AV NO. OF DAYS FROM REQUEST TO EXECUTED LEASE						272	192	-	80	29	175	272	+	97	55
3. # LEASE PAYMTS TO VENDORS COMPL BY PAYMT DUE DATE						1696	1668	-	28	2	1720	1668	-	52	3
PART III: PROGRAM TARGET GROUP															
1. TOTAL NUMBER OF STATE DEPARTMENTS AND AGENCIES						15	14	-	1	7	15	14	-	1	7
2. NUMBER OF EMPLOYEES						4950	4960	+	10	0	4990	4700	-	290	6
PART IV: PROGRAM ACTIVITY															
1. NO. OF REQUESTS FOR OFFICE LEASING SERVICES						38	30	-	8	21	25	25	+	0	0
2. NO. OF OFFICE LEASES CONSUMMATED						12	26	+	14	117	25	25	+	0	0
3. NO. OF OFFICE LEASE PAYMENTS COMPLETED						1696	1668	-	28	2	1720	1668	-	52	3

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 03 07 04
AGS 223

PROGRAM TITLE: OFFICE LEASING

PART I - EXPENDITURES AND POSITIONS

Actual expenditures in FY 16 were \$550,039 less than budgeted. This was mainly due to the lapsing of \$280,205 for an administrative restriction, and the reduced expenditures in our interdepartmental transfer account of \$264,426.

There was no significant difference between the budgeted and actual expenses for the 1st quarter of FY 17. For the last three quarters of FY 17, estimated expenses are \$269,100 less than budgeted, mainly because of the 5% administrative restriction of \$268,268.

PART II - MEASURES OF EFFECTIVENESS

Item 2: In FY 16, the actual number of days from the lease request to executed was 80 days less than planned. This was mainly due to an unusually high number of estoppel and subordination agreements (28), which are documents requested by lenders in anticipation of a sale of the property or refinancing by the landlord. These documents can be processed and executed much faster than a lease agreement and, therefore, reduced the average number of days to execute lease documents.

For FY 17, the estimated number of days to negotiate, prepare and execute lease documents will likely increase to 272 days due to anticipated interruptions in our normal leasing activities due to major tenant relocation planning for the Department of Public Safety from the Army and Air Force Exchange Service (AAFES) Building, delays resulting from changing the form of some lease documents to Memorandum of Agreements, and lost productivity due to anticipated retirement in one of our Leasing Specialist positions.

Item 3: The difference between the planned and actual number of lease payments made to vendors by the due date in FY 16 resulted from the termination of one lease for the Governor's Liaison Office, and one lease for the Department of Land and Natural Resources, Boating and Ocean Recreation Division, resulting in 28 less rental payments. For FY 17, the

planned number was overstated, as the net result of new leases and lease terminations is expected to result in no change in the number of lease rental payments for the year.

PART III - PROGRAM TARGET GROUPS

Item 1: For FY 16, the number of departments which we service was reduced by one due to the relocation of the Governor's Liaison Office to State space in Kona.

Item 2: For FY 16, there is no significant difference between the planned and actual number of employees housed in lease space.

The estimated employee count for FY 17 was reduced by 290 due to the planned relocation of employees from various lease locations to the Princess Victoria Kamamalu State Office Building by June 2017.

PART IV - PROGRAM ACTIVITIES

Item 1: The actual number of lease requests for FY 16 was eight less than planned, as the planned figure was overstated.

Item 2: In FY 16, the actual number of leases completed was more than double than planned. This was due mainly to the high number of unexpected requests from landlords' lenders to approve and execute estoppel and subordination agreements.

Item 3: The difference between the planned and actual number of lease payments made to vendors in FY 16 resulted primarily from the reduction of two leases due to relocation of State programs to State facilities. For FY 17, the planned number was overstated.

VARIANCE REPORT

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	195.00	186.00	- 9.00	5	199.00	184.00	- 15.00	8	199.00	199.00	+ 0.00	0
EXPENDITURES (\$1000's)	30,575	26,090	- 4,485	15	8,484	7,434	- 1,050	12	23,089	19,646	- 3,443	15
TOTAL COSTS												
POSITIONS	195.00	186.00	- 9.00	5	199.00	184.00	- 15.00	8	199.00	199.00	+ 0.00	0
EXPENDITURES (\$1000's)	30,575	26,090	- 4,485	15	8,484	7,434	- 1,050	12	23,089	19,646	- 3,443	15
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. AV PRE-BID CONSTRUCTION EST AS % OF AV BID PRICE		100	105	+	5	5			100	105	+	5
2. AV VAR BTW EST CMPL DATE & ACTUAL CONST CMPL DATE		3	9	+	6	200			3	9	+	200
3. AV COST CHANGE ORDERS AS % AV ACTUAL CONST COST		3	6	+	3	100			3	6	+	100
4. BLDG OCCUPANT'S EVALUATION OF CUSTODIAL SERVICES		70	75	+	5	7			70	75	+	7
5. % PROGRAM PROJS COMPELETD W/IN SCHEDULED TIMETABLE		100	100	+	0	0			100	100	+	0
6. % EMERG REPRS & ALTRTNS REQST RESP TO W/IN 48 HRS		100	100	+	0	0			100	100	+	0

**VARIANCE REPORT NARRATIVE
FY 2016 AND FY 2017**

PROGRAM TITLE: FACILITIES CONSTRUCTION AND MAINTENANCE

11 03 08

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

STATE OF HAWAII

VARIANCE REPORT

REPORT V61
12/14/16

PROGRAM TITLE: PUBLIC WORKS-PLANNING, DESIGN & CONSTRUCTION
 PROGRAM-ID: AGS-221
 PROGRAM STRUCTURE NO: 11030801

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	+ CHANGE	%	BUDGETED	ACTUAL	+ CHANGE	%	BUDGETED	ESTIMATED	+ CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	16.00	16.00	+ 0.00	0	16.00	15.00	- 1.00	6	16.00	16.00	+ 0.00	0
EXPENDITURES (\$1000's)	5,342	2,174	- 3,168	59	1,334	418	- 916	69	4,199	1,670	- 2,529	60
TOTAL COSTS												
POSITIONS	16.00	16.00	+ 0.00	0	16.00	15.00	- 1.00	6	16.00	16.00	+ 0.00	0
EXPENDITURES (\$1000's)	5,342	2,174	- 3,168	59	1,334	418	- 916	69	4,199	1,670	- 2,529	60
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	+ CHANGE	%	PLANNED	ESTIMATED	+ CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. AV VARIANCE BETWEEN EST & ACTUAL BID OPENING DATES					3	.4	- 2.6	87	3	3	+ 0	0
2. AV PRE-BID CONSTRUCTION EST AS % OF AV BID PRICE					100	105	+ 5	5	100	105	+ 5	5
3. AV VAR BTWN EST & ACTUAL CONSTR COMPLETION DATES					3	9	+ 6	200	3	9	+ 6	200
4. AV COST CHANGE ORDERS AS % AV ACTUAL CONST COST					3	6	+ 3	100	3	6	+ 3	100
5. FOR TTL CIP REQUIRED, % OF FUNDS ACTUALLY APPROP					100	150	+ 50	50	100	137	+ 37	37
PART III: PROGRAM TARGET GROUP												
1. CAPITAL IMPROV APPROPRIATIONS (IN \$100,000)					85	187	+ 102	120	370	448	+ 78	21
2. PUBLIC BUILDINGS, REPAIRS & ALTERATIONS (\$100,000)					120	120	+ 0	0	120	60	- 60	50
PART IV: PROGRAM ACTIVITY												
1. TOTAL COSTS OF FAC OR PROJECT UNDER DESIGN (\$MILL)					400	352	- 48	12	400	443	+ 43	11
2. PROJ UNDER CONSTRUCTION DURING FY (EST COST \$MILL)					500	305	- 195	39	500	388	- 112	22

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 03 08 01
AGS 221

PROGRAM TITLE: PUBLIC WORKS-PLANNING, DESIGN & CONSTRUCTION

PART I - EXPENDITURES AND POSITIONS

The variance in expenditures for FY 16 is due to total actual revolving fund expenditures being significantly lower than the budgeted ceiling.

The actual 1st quarter of FY 17 and projected last three quarters of FY 17 revolving fund expenditures are anticipated to be lower due to the actual revolving fund balances being much lower than the appropriation amounts. Approximately 68.5% of the revolving fund expenditures result from Capital Improvement Program (CIP) Staff Cost accrued vacation and sick leave expenditures and this will be phased out for FY 17 as the CIP Staff Cost is funded by general funds instead of revolving funds.

PART II - MEASURES OF EFFECTIVENESS

Item 1: The variance for FY 16 between the estimated and actual bid opening dates was due to the staff's efforts to ensure projects were bid out in advance of a lapsing fund year.

Item 3: The variance for FY 16 between the estimated and actual construction completion dates were due to a high number of change orders that needed to be executed resulting from unforeseen conditions discovered during the course of construction, user requests to work outside of the normal business hours to accommodate user operations, and user requests for additional work outside of the project scope. The variance for FY 17 are due to unforeseen conditions discovered over the course of construction and user requests to perform work outside of the original scope.

Item 4: The variance for the change order percentages during FY 16 is attributed to higher occurrences of changes in the project designs while in construction, such as unforeseen conditions found during construction, user requests to work outside of the normal business hours to accommodate user operations, and user requests for additional work outside of the project scope. The variance for FY 17 are due to unforeseen conditions discovered over the course of construction and user requests to perform work outside of the original scope.

Item 5: The variance for the increase in the percentage of funds actually appropriated compared to the total CIP required for both FY 16 and FY 17 were due to an increase in Grant-in-Aid funding from the Legislature.

PART III - PROGRAM TARGET GROUPS

Item 1: The variance for FY 16 CIP appropriations were based on the actual amount appropriated in Act 119, SLH 2015, for essential program services and appropriations were that were inserted during the Legislative Session for grant-in-aid projects. The variance for FY 17 CIP appropriations were based on the actual amount appropriated in Act 124, SLH 2016, for critical program services. Likewise for FY 2017, the Legislature appropriated funds for grant-in-aid projects.

Item 2: The variance for FY 17 CIP Public Buildings, Repairs and Alterations (R&A), were based on the actual amount appropriated in Act 124, SLH 2016, for critical public building repairs. It should be noted that the Legislature reduced the R&A amount appropriated during the 1st year of the biennium in the 2nd year.

PART IV - PROGRAM ACTIVITIES

Item 1: The variance for FY 16 is due to the program and State agencies encountering challenges obtaining sufficient funding to move projects forward. The variance for FY 17 is due to the lapsing fund year effort to assist DAGS and State agencies in ensuring their project funds were expediently encumbered for their projects.

Item 2: The variance for FY 16 is due to the program and State agencies encountering challenges securing sufficient funding to move projects forward from design to construction. The variance for FY 17 is due to the program and State agencies encountering challenges obtaining sufficient construction funding and what lump sum funding went towards. The program anticipates the construction amounts to improve once the design projects noted in Item 1, currently in the pipeline, move to the construction phase.

STATE OF HAWAII

PROGRAM TITLE:

PROGRAM-ID:

PROGRAM STRUCTURE NO:

CENTRAL SERVICES - CUSTODIAL SERVICES

AGS-231

11030802

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	119.00	113.00	- 6.00	5	123.00	113.00	- 10.00	8	123.00	123.00	+ 0.00	0
EXPENDITURES (\$1000's)	20,305	19,164	- 1,141	6	6,020	5,916	- 104	2	14,991	14,267	- 724	5
TOTAL COSTS												
POSITIONS	119.00	113.00	- 6.00	5	123.00	113.00	- 10.00	8	123.00	123.00	+ 0.00	0
EXPENDITURES (\$1000's)	20,305	19,164	- 1,141	6	6,020	5,916	- 104	2	14,991	14,267	- 724	5
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. 4 INTERNAL SVC INSPECTIONS/QTR & ACCEPTBLE SCORES					80	80	+ 0	0	80	80	+ 0	0
2. BLDG OCCUPANT'S EVALUATION OF CUSTODIAL SERVICES					70	75	+ 5	7	70	75	+ 5	7
PART III: PROGRAM TARGET GROUP												
1. TOTAL ASSIGNED BUILDINGS					78	78	+ 0	0	78	78	+ 0	0
PART IV: PROGRAM ACTIVITY												
1. TOTAL NUMBER OF WORK STATIONS (JANITOR II)					74	74	+ 0	0	74	77	+ 3	4
2. NUMBER OF SQUARE FEET SERVICED					2.7	2.7	+ 0	0	2.7	2.7	+ 0	0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 03 08 02
AGS 231

PROGRAM TITLE: CENTRAL SERVICES - CUSTODIAL SERVICES

PART I - EXPENDITURES AND POSITIONS

The expenditure variance of \$1,140,641 for FY 16 was primarily due to the program restrictions of \$894,236, and program funds transfer of \$132,000 from AGS 231, Central Services - Custodial to AGS 233, Central Services - Building Repairs and Alterations for Health and Safety projects. In addition, vacancy savings of \$123,286, offset with collective bargaining augmentation funds of \$9,138, contributed to the variance.

The variance in the 1st quarter of FY 17 of \$104,251 is primarily due to \$89,565 in vacancy savings, and program reimbursement of \$14,686 allotted but not yet received and will be realized in future quarters. For the remaining nine months of FY 17, a variance of \$723,649 is primarily due to \$853,499 in program restrictions, offset by collective bargaining augmentation funds of \$25,599.

For FY 16, there were six vacant positions. The two Janitor II positions: Position Nos. 27141 and 41619 are both pending interviews, while the Janitor III, Pos. No. 18978, is awaiting the results of an inter-agency vacancy announcement. For the Building Manager position, Position No. 35627, a selection has been made. While the Management Analyst II position is pending a new list of eligibles, the Curator of Washington Place, Position No. 100578, is pending a reclassification of the position before filling.

For the 1st quarter of FY 17, a total of ten positions are vacant. Three vacant positions are Janitor IIs: Position No. 18978 is pending a Department of Human Resources Development list, Position Nos. 12615 and 27141 are both pending interviews, while the fourth position, Janitor II, Position No. 3762, a selection has been made. The Management Analyst II, Position No. 17060, is pending a new list. For the Washington Place Curator, Position No. 100578, a selection has been made. Act 124, SLH 2016, provided for four janitorial positions for the Kamamalu Building, one Janitor III, Position No. 122070, and three Janitor IIs, Position Nos. 122071, 122072, and 122073, all have been established and the recruitment process has started. The building is scheduled for reoccupation in December 2016. For the remaining nine months of FY

17, all positions are expected to be filled.

PART II - MEASURES OF EFFECTIVENESS

There are no significant variances in the measures of effectiveness.

PART III - PROGRAM TARGET GROUPS

There are no significant variances in the program target group.

PART IV - PROGRAM ACTIVITIES

There are no significant variances in the program activities.

STATE OF HAWAII

PROGRAM TITLE:

CENTRAL SERVICES - GROUNDS MAINTENANCE

PROGRAM-ID:

AGS-232

PROGRAM STRUCTURE NO:

11030803

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16					THREE MONTHS ENDED 09-30-16					NINE MONTHS ENDING 06-30-17				
	BUDGETED	ACTUAL	± CHANGE		%	BUDGETED	ACTUAL	± CHANGE		%	BUDGETED	ESTIMATED	± CHANGE		%
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	27.00	25.00	-	2.00	7	27.00	25.00	-	2.00	7	27.00	27.00	+	0.00	0
EXPENDITURES (\$1000's)	1,757	1,649	-	108	6	376	349	-	27	7	1,419	1,364	-	55	4
TOTAL COSTS															
POSITIONS	27.00	25.00	-	2.00	7	27.00	25.00	-	2.00	7	27.00	27.00	+	0.00	0
EXPENDITURES (\$1000's)	1,757	1,649	-	108	6	376	349	-	27	7	1,419	1,364	-	55	4
						FISCAL YEAR 2015-16					FISCAL YEAR 2016-17				
						PLANNED	ACTUAL	± CHANGE		%	PLANNED	ESTIMATED	± CHANGE		%
PART II: MEASURES OF EFFECTIVENESS															
1. EVALUATIONS FROM GROUNDS SURVEY FROM BLDG OCCUPNTS						70	70	+	0	0	70	70	+	0	0
2. ANNUAL FACILITY ASSESSMENT SCORES						85	85	+	0	0	85	85	+	0	0
PART III: PROGRAM TARGET GROUP															
1. TOTAL NUMBER OF FACILITIES						119	119	+	0	0	119	119	+	0	0
PART IV: PROGRAM ACTIVITY															
1. NUMBER OF GROUNDSKEEPING POSITIONS						27	27	+	0	0	27	27	+	0	0
2. TOTAL ACREAGE SERVICED						106.3	106.3	+	0	0	106.3	106.3	+	0	0
3. NUMBER OF REFUSE COLLECTION SITES						28	28	+	0	0	28	28	+	0	0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 03 08 03
AGS 232

PROGRAM TITLE: CENTRAL SERVICES - GROUNDS MAINTENANCE

PART I - EXPENDITURES AND POSITIONS

The variance in expenditures of \$108,101 in FY 16 is primarily due to the program restrictions of \$87,848, and vacancy savings of \$18,124, offset with \$4,463 in collective bargaining augmentation funds, and cost savings in other current expenses of \$6,591, which is insignificant.

For FY 17, the 1st quarter variance of \$26,979 is primarily due to two vacancies. The expected variance of \$54,971 for the remaining nine months of FY 17 is primarily due to the 5% program restriction of \$89,762, offset with the collective bargaining augmentation funds of \$7,812.

For FY 16, there were two vacant positions. Lists for both vacant positions, Position No. 28055, Groundskeeper I, and Position No. 118110, Sprinkler System Repairer, have been requested from the Department of Human Resources Development (DHRD). For the 1st quarter of FY 17, there were two vacancies, Position No. 28055, Groundskeeper I, for which a selection has been made, while Position No. 118110, Sprinkler System Repairer, the program is awaiting a list of eligibles from DHRD. For the remaining nine months of FY 17, all positions are expected to be filled.

PART II - MEASURES OF EFFECTIVENESS

There are no significant variances in the measures of effectiveness.

PART III - PROGRAM TARGET GROUPS

There are no significant variances in the program target group.

PART IV - PROGRAM ACTIVITIES

There are no significant variances in the program activities.

STATE OF HAWAII

PROGRAM TITLE:

CENTRAL SERVICES - BUILDING REPAIRS & ALT

PROGRAM-ID:

AGS-233

PROGRAM STRUCTURE NO:

11030804

VARIANCE REPORT

REPORT V61

12/14/16

PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's) OPERATING COSTS POSITIONS EXPENDITURES (\$1000's) TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
	33.00	32.00	-	1.00	3	33.00	31.00	-	2.00	6	33.00	33.00	+	0.00	0
	3,171	3,103	-	68	2	754	751	-	3	0	2,480	2,345	-	135	5
	33.00	32.00	-	1.00	3	33.00	31.00	-	2.00	6	33.00	33.00	+	0.00	0
	3,171	3,103	-	68	2	754	751	-	3	0	2,480	2,345	-	135	5

PART II: MEASURES OF EFFECTIVENESS 1. % OF PROGRAM PROJECTS COMPLETED WITHIN TIMETABLE 2. % EMERGENCY REP & ALTERATNS RESPNDED TO IN 48 HRS 3. % OF SATISFACTORY SURVEY EVALUATIONS OF R&A SVCS 4. % OF SATISFACTORY SURVEY EVAL OF SPECIAL PROJECTS	FISCAL YEAR 2015-16				FISCAL YEAR 2016-17					
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%		
	100	100	+	0	0	100	100	+	0	0
	100	100	+	0	0	100	100	+	0	0
	90	90	+	0	0	90	90	+	0	0
	90	90	+	0	0	90	90	+	0	0

PART III: PROGRAM TARGET GROUP											
1. TOTAL NUMBER OF ASSIGNED STATE BUILDINGS	164	164	+	0	0	164	164	+	0	0	

PART IV: PROGRAM ACTIVITY											
1. TTL NO. OF NORMAL REPAIRS & ALTERATIONS PROJECTS	3400	3350	-	50	1	3600	3550	-	50	1	
2. TOTAL NUMBER OF EMERGENCY PROJECTS	1000	987	-	13	1	1000	990	-	10	1	

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 03 08 04
AGS 233

PROGRAM TITLE: CENTRAL SERVICES - BUILDING REPAIRS & ALT

PART I - EXPENDITURES AND POSITIONS

For FY 16, the expenditure variance of \$68,158 was due to the program restrictions of \$153,550, offset by \$132,000 in funds transfer from AGS 231, Central Services Custodial Program, for health and safety projects, and payroll savings due to vacancies of \$55,494, offset with \$8,886 of collective bargaining augmentation funds.

The expenditure variance of \$2,773 in the 1st quarter of FY 17 is insignificant. The expenditure variance for the remaining nine months of FY 17 of \$134,878 is due primarily to the 5% program restrictions of \$156,686, offset with collective bargaining augmentation funds of \$19,035.

For FY 16, there is a variance of one vacancy, the Central Services Administrator, Position No. 12945; the reorganization has been postponed and a temporary Acting Administrator has been assigned. For the 1st quarter of FY 17, two positions are vacant: a Central Services Administrator, Position No. 12945, and a Carpenter I, Position No. 46596.

For the Central Services Administrator position, an internal vacancy announcement was conducted and a selection was made. While for the Carpenter I, Position No. 46596, the program is awaiting a list from the Department of Human Resources Development. For the remaining nine months of FY 17, all positions are expected to be filled.

PART II - MEASURES OF EFFECTIVENESS

There are no significant variances in the measures of effectiveness.

PART III - PROGRAM TARGET GROUPS

There is no significant variances in the program target group.

PART IV - PROGRAM ACTIVITIES

There are no significant variances in the program activities.

STATE OF HAWAII

VARIANCE REPORT

REPORT V61

PROGRAM TITLE:

PROCUREMENT, INVENTORY & SURPLUS PROP MGT

12/14/16

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110309

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	27.00	23.00	- 4.00	15	27.00	22.00	- 5.00	19	27.00	27.00	+ 0.00	0
EXPENDITURES (\$1000's)	3,091	1,844	- 1,247	40	877	339	- 538	61	2,355	2,826	+ 471	20
TOTAL COSTS												
POSITIONS	27.00	23.00	- 4.00	15	27.00	22.00	- 5.00	19	27.00	27.00	+ 0.00	0
EXPENDITURES (\$1000's)	3,091	1,844	- 1,247	40	877	339	- 538	61	2,355	2,826	+ 471	20
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. EST COST SAVINGS BY JURISIC UTILIZ SPO PL/VL(\$1000)					3500	35337	+ 31837	910	3500	40000	+ 36500	1043
2. COST SAVINGS OF HI ELECT PROC AWARDS (1000)					14000	41000	+ 27000	193	14000	41000	+ 27000	193
3. SURPLUS PROPERTY TRANSFERRED TO DONEES (\$1000)					3000	8283	+ 5283	176	3000	3000	+ 0	0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

PROGRAM TITLE: PROCUREMENT, INVENTORY & SURPLUS PROP MGT

11 03 09

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

STATE OF HAWAII

PROGRAM TITLE:

STATE PROCUREMENT

PROGRAM-ID:

AGS-240

PROGRAM STRUCTURE NO: 11030901

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	22.00	20.00	- 2.00	9	22.00	20.00	- 2.00	9	22.00	22.00	+ 0.00	0
EXPENDITURES (\$1000's)	1,265	1,195	- 70	6	318	293	- 25	8	1,077	1,035	- 42	4
TOTAL COSTS												
POSITIONS	22.00	20.00	- 2.00	9	22.00	20.00	- 2.00	9	22.00	22.00	+ 0.00	0
EXPENDITURES (\$1000's)	1,265	1,195	- 70	6	318	293	- 25	8	1,077	1,035	- 42	4
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. EST COST SAVINGS BY JURISIC UTILZ SPO PL/VL(\$1000)					3500	35337	+ 31837	910	3500	40000	+ 36500	1043
2. PROPERTY TRANSFERRED BETWEEN AGENCIES (\$1000)					5000	4519	- 481	10	5000	4550	- 450	9
3. MOVING 3-YEAR AV OF ERRORS IN INVENTORY REPORTING					0	0	+ 0	0	0	0	+ 0	0
4. COST SAVINGS OF HI ELECT PROC AWARDS (1000)					14000	41000	+ 27000	193	14000	41000	+ 27000	193
5. % OF SPO WS EVAL W/ MEANINGFUL/PRACTICAL RATINGS					60	60	+ 0	0	60	60	+ 0	0
6. REBATES REC FR PCARD FOR PARTICIPATNG (THOU DOLLR)					1400	1610	+ 210	15	1400	1600	+ 200	14
PART III: PROGRAM TARGET GROUP												
1. NO. OF JURISDTNS UTILIZING COOP PURCHASING AGREEMT					20	20	+ 0	0	20	20	+ 0	0
2. NO. OF ORG CODES LISTED IN THE FIXED ASSET INV SYS					1185	1024	- 161	14	1185	1080	- 105	9
3. NO. AGENCIES ISSUING HLTH & HUMN SVS SOLICITATIONS					22	24	+ 2	9	22	22	+ 0	0
4. NO. OF PCARD HOLDERS FOR ALL PARTICIPATING JURISDI					3760	3563	- 197	5	3760	3600	- 160	4
PART IV: PROGRAM ACTIVITY												
1. NUMBER OF AWARDS FOR PRICE & VENDOR LIST CONTRACTS					67	77	+ 10	15	67	119	+ 52	78
2. NO. OF STATE OF HAWAII ELEC PROCURMT SYS SOLICITNS					1300	1213	- 87	7	1300	1300	+ 0	0
3. NO. OF PROCURMT TRAINING WORKSHOP ATTENDEES					9000	8517	- 483	5	9000	9000	+ 0	0
4. RATIO PCARD TRANS/PO TRANS OBJ CODE EX DOE,UH,HHSC					12	12	+ 0	0	12	12	+ 0	0
5. NUMBER OF ITEMS TRANSFERRED BETWEEN AGENCIES					2000	1423	- 577	29	2000	1830	- 170	9
6. NO. OF INVENTORY TRANSACTIONS AUDITED & PROCESSED					40000	23587	- 16413	41	40000	36500	- 3500	9
7. TOTAL VALUE OF PROP ADDED TO INVENTORY (THOUSAND)					600000	495643	- 104357	17	600000	54500	- 545500	91
8. NO. OF COMP/RESTRICT HLTH & HMN SVC SOLICITATIONS					62	80	+ 18	29	62	62	+ 0	0
9. NO. OF UH CONSTRUCTION PROCUREMENTS REVIEWED					35	0	- 35	100	35	0	- 35	100

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 03 09 01
AGS 240

PROGRAM TITLE: STATE PROCUREMENT

PART I - EXPENDITURES AND POSITIONS

The expenditure difference in FY 16 was due to a 5% budget restriction imposed. In FY 17, the State Procurement Office (SPO) plans to maximize its position count and expend its entire allocated budget.

PART II - MEASURES OF EFFECTIVENESS

Item 1: FY 16 actual is lower than FY 15 actual savings because of less usage of SPO Vendor Lists. For example, the NASPO ValuePoint Wireless contract had a decrease of \$15 million in total spent over last fiscal year. FY 17 forecast was adjusted to match the trend of the previous two years.

Item 2: FY 16 actual was 10% lower due to a decrease in the number of transfers between agencies.

Item 4: Increase in number of solicitation and awards. Also, an increase in competition led to more cost savings.

Item 6: Total pCard (purchasing card) transactions increased from 2015 to 2016.

PART III - PROGRAM TARGET GROUPS

Item 2: Agencies deleted any unused accounts.

PART IV - PROGRAM ACTIVITIES

Item 1: Variance between 2015 and 2016 is due to some contracts having two-year extension terms. In FY 15, some of the contracts were extended for two or more years, so in FY 16, the contract was not awarded a supplemental year. The increase in the FY 17 projection is because the count will include the actual number of contracts awarded to individual contractors, whereas in prior years, the count was based on the number of main contracts, one for each commodity.

Item 5: The decrease may be due to agencies retaining property longer.

Item 6: FY 16 actual was 41% lower due a decrease in the number of additions and transfers to the inventory.

Item 7: FY 16 actual was 17% lower due to a decrease in the number of additions to the inventory.

Item 8: Expiration of recurring contracts and more service needs requiring procurement.

Item 9: The University of Hawaii (UH)/SPO Memorandum of Agreement (MOA) was revised on March 21, 2016, where UH shall be the Primary entity responsible for initiating and completing the tasking; SPO will be available if any guidance or directions are needed. UH construction procurements to be reviewed on an as needed basis only after April 4, 2016, date revised UH/SPO MOA was executed.

STATE OF HAWAII

PROGRAM TITLE:

PROGRAM-ID:

PROGRAM STRUCTURE NO: 11030902

SURPLUS PROPERTY MANAGEMENT

AGS-244

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS												
RESEARCH & DEVELOPMENT COSTS												
POSITIONS												
EXPENDITURES (\$1,000's)												
OPERATING COSTS												
POSITIONS	5.00	3.00	- 2.00	40	5.00	2.00	- 3.00	60	5.00	5.00	+ 0.00	0
EXPENDITURES (\$1000's)	1,826	649	- 1,177	64	559	46	- 513	92	1,278	1,791	+ 513	40
TOTAL COSTS												
POSITIONS	5.00	3.00	- 2.00	40	5.00	2.00	- 3.00	60	5.00	5.00	+ 0.00	0
EXPENDITURES (\$1000's)	1,826	649	- 1,177	64	559	46	- 513	92	1,278	1,791	+ 513	40
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS												
1. SURPLUS PROPERTY TRANSFERRED TO DONEES (\$1000)					3000	8283	+ 5283	176	3000	3000	+ 0	0
2. RATIO SVS FEE OVER PROPERTY TRANSFER VALUE (%)					4	.06479	- 3.93521	98	4	4	+ 0	0
3. ACTUAL DONEES AS % OF ELIGIBLE DONEES					84	82	- 2	2	84	84	+ 0	0
PART III: PROGRAM TARGET GROUP												
1. NON-PROFIT TAX-EXMPT EDUC & PUBLIC HTH INSTUTNS					80	29	- 51	64	80	80	+ 0	0
2. PUBLIC AGENCY THAT SERVES OR PROMOTES PUB PURPOSE					24	24	+ 0	0	24	24	+ 0	0
3. 8(A) BUSINESS DEV/SMALL DISADVANTAGED BUSINESSES					50	29	- 21	42	50	50	+ 0	0
PART IV: PROGRAM ACTIVITY												
1. FED PERSONAL PROP RECEIVED (LINE ITEMS)					300	160	- 140	47	300	300	+ 0	0
2. FED PROP DONATED (LINE ITEMS)					700	428	- 272	39	700	700	+ 0	0
3. ACQ OF STATE PROP FOR UTIL/SALE (LINE ITEMS)					100	89	- 11	11	100	100	+ 0	0
4. DIST OF STATE PROP FOR REUTIL (LINE ITEMS)					75	80	+ 5	7	75	75	+ 0	0
5. STATE PROP DISP OF BY PUBLIC SALE (LINE ITEMS)					2	2	+ 0	0	2	80	+ 78	3900

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 03 09 02

AGS 244

PROGRAM TITLE: SURPLUS PROPERTY MANAGEMENT

PART I - EXPENDITURES AND POSITIONS

The position variances in FY 16 and the first quarter of FY 17 are attributed to two vacant positions not being filled because the current amount of property transferred cannot support a staff of five.

The expenditure variances for FY 16 and the first quarter of FY 17 can be attributed to lower than anticipated vehicle purchases. More expenditures are projected for the remaining three quarters of FY 17 amidst an improving economic climate.

Surplus Property Services is working to strengthen its financial viability by leveraging the internet and technology-based applications to enhance promotion and marketing of the surplus property program. This will enable more donees to benefit from the varied surplus property available to them at significantly reduced prices.

PART II - MEASURES OF EFFECTIVENESS

Item 1: The increase is due to a transfer of a helicopter valued at \$4,075,800.

Item 2: The decrease in ratio is due to the helicopter being transferred for a \$1,000 service and handling fee.

PART III - PROGRAM TARGET GROUPS

Item 1: The variance is due to a lack of desirable items from the federal government.

Item 3: The variance is due to less 8(A) businesses interested in acquiring federal surplus coupled with participating businesses graduating from the 8(A) program (only allowed to participate for nine years).

PART IV - PROGRAM ACTIVITIES

Items 1 & 2: The decreases are due to greater reuse of property by federal agencies, causing less federal surplus property being available.

Item 3: The decreases are due to greater utilization of property by State agencies, which can be attributed to the success of the Excess State Property List and the efforts of the Inventory Management Services Section of the State Procurement Office.

Item 5: The increased forecast for FY 17 is due to a new policy to public auction State property after one month of receiving items.

STATE OF HAWAII

PROGRAM TITLE:

AUTOMOTIVE MANAGEMENT

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110310

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	40.00	38.00	-	2.00	5	40.00	38.00	-	2.00	5	40.00	40.00	+	0.00	0
EXPENDITURES (\$1000's)	7,116	6,725	-	391	5	2,341	1,113	-	1,228	52	4,799	6,145	+	1,346	28
TOTAL COSTS															
POSITIONS	40.00	38.00	-	2.00	5	40.00	38.00	-	2.00	5	40.00	40.00	+	0.00	0
EXPENDITURES (\$1000's)	7,116	6,725	-	391	5	2,341	1,113	-	1,228	52	4,799	6,145	+	1,346	28
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17						
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%			
PART II: MEASURES OF EFFECTIVENESS															
1. MOTOR POOL VEHICLES-AVERAGE OPER COST PER VEHICLE					90	3870	+	3780	4200	90	3870	+	3780	4200	
2. PERCENTAGE UTILIZATION OF PARKING SPACES					105	83	-	22	21	105	83	-	22	21	

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

PROGRAM TITLE: AUTOMOTIVE MANAGEMENT

11 03 10

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

(See Lowest Level Programs for Explanation of Variances)

STATE OF HAWAII

PROGRAM TITLE:

PROGRAM-ID:

PROGRAM STRUCTURE NO:

AUTOMOTIVE MANAGEMENT - MOTOR POOL

AGS-251

11031001

VARIANCE REPORT

REPORT V61

12/14/16

PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's) OPERATING COSTS POSITIONS EXPENDITURES (\$1000's) TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17				
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%	
	13.00	12.00	- 1.00	8	13.00	12.00	- 1.00	8	13.00	13.00	+ 0.00	0	
	3,445	3,168	- 277	8	922	453	- 469	51	2,542	3,027	+ 485	19	
	13.00	12.00	- 1.00	8	13.00	12.00	- 1.00	8	13.00	13.00	+ 0.00	0	
	3,445	3,168	- 277	8	922	453	- 469	51	2,542	3,027	+ 485	19	

PART II: MEASURES OF EFFECTIVENESS 1. MOTOR POOL VEHICLES-AVERAGE OPER COST PER VEHICLE 2. PERCENTAGE OF REVENUES OVER EXPENDITURES	FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
	90	3870	+ 3780	4200	90	3870	+ 3780	4200
	96	77	- 19	20	96	96	+ 0	0

PART III: PROGRAM TARGET GROUP 1. STATE AGENCIES UTILIZING MOTOR POOL & NON-MP VEH								
	21	21	+ 0	0	21	21	+ 0	0

PART IV: PROGRAM ACTIVITY 1. MOTOR POOL FLEET RENTAL REVENUES 2. OTHER NON-MOTOR POOL VEHICLE SERVICE REVENUES								
	1980	2223	+ 243	12	1980	2223	+ 243	12
	185	282	+ 97	52	185	282	+ 97	52

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 03 10 01
AGS 251

PROGRAM TITLE: AUTOMOTIVE MANAGEMENT - MOTOR POOL

PART I - EXPENDITURES AND POSITIONS

For FY 16, the position variance is due to a vacant Account Clerk III position and the variance in expenditures is insignificant.

For FY 17, the position variance is due to a vacant Account Clerk III position. The variance in expenditures will be spent during the remaining three quarters of the year.

PART II - MEASURES OF EFFECTIVENESS

Item 1: For both fiscal years, the variance is due to changing the measure to Average Operating Cost Per Vehicle Per Year instead of Average Operating Cost Per Mile. The planned amount will be changed during the budget process when updates can be made to the measures of effectiveness.

Item 2: For FY 16, the variance is due to over estimating the planned percentage of revenues over expenditures. For FY 17, there is no variance.

PART III - PROGRAM TARGET GROUPS

For both fiscal years, there are no variances.

PART IV - PROGRAM ACTIVITIES

Item 1: For both fiscal years, the variances are due to underestimating the planned motor pool fleet rental revenues.

Item 2: For both fiscal years, the variances are due to underestimating the planned other non-motor pool vehicle service revenues.

STATE OF HAWAII

PROGRAM TITLE:

PROGRAM-ID:

PROGRAM STRUCTURE NO:

AUTOMOTIVE MANAGEMENT - PARKING CONTROL

AGS-252

11031002

VARIANCE REPORT

REPORT V61

12/14/16

PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's) OPERATING COSTS POSITIONS EXPENDITURES (\$1000's) TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
	27.00	26.00	- 1.00	4	27.00	26.00	- 1.00	4	27.00	27.00	+ 0.00	0
	3,671	3,557	- 114	3	1,419	660	- 759	53	2,257	3,118	+ 861	38
	27.00	26.00	- 1.00	4	27.00	26.00	- 1.00	4	27.00	27.00	+ 0.00	0
	3,671	3,557	- 114	3	1,419	660	- 759	53	2,257	3,118	+ 861	38

PART II: MEASURES OF EFFECTIVENESS 1. PERCENTAGE UTILIZATION OF PARKING SPACES 2. PERCENTAGE OF REVENUES OVER EXPENDITURES	FISCAL YEAR 2015-16				FISCAL YEAR 2016-17			
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
	105	83	- 22	21	105	83	- 22	21
	121	134	+ 13	11	121	134	+ 13	11

PART III: PROGRAM TARGET GROUP 1. STATE OFFICIALS-EMPLOYEE & PUB CONDUCTG BUS W/STATE	8400	8550	+ 150	2	8400	8550	+ 150	2
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PART IV: PROGRAM ACTIVITY 1. NO. OF SPACES FOR EMPLOYEES & PUBLIC 2. NO. OF PARKING CITATIONS ISSUED (MONTHLY AVERAGE) 3. EMPLOYEE PARKING & PUBLIC PARKING REVENUES	6175	7369	+ 1194	19	6175	7369	+ 1194	19
	965	950	- 15	2	965	950	- 15	2
	3000	3597	+ 597	20	3000	3597	+ 597	20

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 03 10 02
AGS 252

PROGRAM TITLE: AUTOMOTIVE MANAGEMENT - PARKING CONTROL

PART I - EXPENDITURES AND POSITIONS

For FY 16, the position variance is due to a vacant Parking & Security Officer position.

For FY 17, the position variance is due to a vacant Parking & Security Officer position. The variance in expenditures will be spent during the remaining three quarters of the year.

PART II - MEASURES OF EFFECTIVENESS

Item 1: For both fiscal years, the variances are due to delaying the assignments of Lot A, Makai Garage; Lot N, Alii Place Garage; and Lot R, South Street Garage for State agencies to be assigned to the Kamamalu Building.

Item 2: For both fiscal years, the variances are due to underestimating the planned percentage of revenues over expenditures.

PART III - PROGRAM TARGET GROUPS

There are no significant variances in the program target group.

PART IV - PROGRAM ACTIVITIES

Item 1: For both fiscal years, the planned amount will be changed to the current number of spaces to 7,369.

Item 2: For both fiscal years, the variances are insignificant.

Item 3: For both fiscal years, the variances are due to underestimating the planned employee parking and public parking revenues.

STATE OF HAWAII

PROGRAM TITLE:

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110313

GENERAL ADMINISTRATIVE SERVICES

AGS-901

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17						
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%			
PART I: EXPENDITURES & POSITIONS															
RESEARCH & DEVELOPMENT COSTS															
POSITIONS															
EXPENDITURES (\$1,000's)															
OPERATING COSTS															
POSITIONS	36.00	35.00	-	1.00	3	36.00	34.00	-	2.00	6	36.00	36.00	+	0.00	0
EXPENDITURES (\$1000's)	3,129	2,596	-	533	17	655	647	-	8	1	3,077	2,635	-	442	14
TOTAL COSTS															
POSITIONS	36.00	35.00	-	1.00	3	36.00	34.00	-	2.00	6	36.00	36.00	+	0.00	0
EXPENDITURES (\$1000's)	3,129	2,596	-	533	17	655	647	-	8	1	3,077	2,635	-	442	14

	FISCAL YEAR 2015-16				FISCAL YEAR 2016-17					
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%		
PART II: MEASURES OF EFFECTIVENESS										
1. % OF LATE (INTEREST) PAYMENTS TO TOTAL PAYMENTS	.2	.13	-	0.07	35	.2	.13	-	0.07	35
2. % OF INVOICE PAYMNTS PROCESSED W/IN 7 WORKING DAYS	97	98	+	1	1	97	95	-	2	2
3. AV TIME FOR NON-COMPETITIVE RECRUITMENT ACTION	26	32	+	6	23	26	30	+	4	15
4. AV TIME FOR DELEGATED CLASSIFICATION ACTION	5	7	+	2	40	5	5	+	0	0
5. NO. OF NON-ROUTINE PERSONNEL CONSULTATIVE SVCS	240	237	-	3	1	240	240	+	0	0
6. PERCENTAGE OF DATA PROCESSING REQUESTS COMPLETED	75	80	+	5	7	75	75	+	0	0
7. % OF DP REQUESTS COMPLTD WHICH IMPROVED EFFICIENCY	65	70	+	5	8	65	65	+	0	0
8. PERCENTAGE OF B&F REQUESTS SUBMITTED BY DUE DATE	100	100	+	0	0	100	100	+	0	0
9. % OF LEGISLATIVE REQUESTS SUBMITTED BY DATE	100	100	+	0	0	100	100	+	0	0

PART III: PROGRAM TARGET GROUP												
1. NO. OF DIVISIONS, DISTRICT OFFICES & ATTACHED AGEN	22	22	+	0	0	22	23	+	1	5		
2. TOTAL NUMBER OF EMPLOYEES (PERMANENT/TEMPORARY)	815	806	-	9	1	815	837	+	22	3		
3. TOTAL NO. OF PAYMENT TRANSACTIONS PROCESSED (000)	29	29	+	0	0	29	29	+	0	0		
4. NO. OF DEPARTMENTAL VACANCIES DURING THE YEAR	100	218	+	118	118	100	180	+	80	80		
5. TOTAL NO. OF DATA PROCESSING REQUESTS PROCESSED	375	365	-	10	3	375	375	+	0	0		
6. NO. OF COMPUTER APPLICATION PROGRAMS ADMINSTERED	3200	3200	+	0	0	3200	3200	+	0	0		
7. NO. OF REQUESTS FROM DEPT. OF BUDGET AND FINANCE	15	15	+	0	0	15	15	+	0	0		
8. TOTAL NUMBER OF LEGISLATIVE REQUESTS	40	34	-	6	15	40	40	+	0	0		

PART IV: PROGRAM ACTIVITY												
1. NO. OF EMPLOYEES PROVIDING ADMIN/TECH/CLERICAL SUP	32	32	+	0	0	32	32	+	0	0		
2. NUMBER OF PURCHASING CARDS OUTSTANDING	160	164	+	4	3	160	164	+	4	3		
3. NUMBER OF PAYROLL REGISTERS HANDLED	8	8	+	0	0	8	8	+	0	0		
4. NUMBER OF EPARS PROCESSED	1800	1431	-	369	21	1800	1800	+	0	0		
5. NUMBER OF NON-EPAR ACTIONS PROCESSED	2000	4811	+	2811	141	2000	4000	+	2000	100		
6. NO. OF REQUESTS FOR NON-COMPETITIVE RECRUITMENTS	80	93	+	13	16	80	80	+	0	0		
7. NO. OF REQUESTS FOR DELEGATED CLASSIFICATN ACTIONS	120	118	-	2	2	120	120	+	0	0		
8. NO. OF NEW COMPUTER APPLICATION SYSTEMS INSTALLED	1	1	+	0	0	1	1	+	0	0		
9. NO. OF ADMIN RULES & REORG REQUESTS REVIEWED	4	4	+	0	0	4	4	+	0	0		

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 03 13
AGS 901

PROGRAM TITLE: GENERAL ADMINISTRATIVE SERVICES

PART I - EXPENDITURES AND POSITIONS

The decrease in the number of positions for FY 16 and the first three months ended September 30, 2016, are not significant.

The decrease in the expenditure for FY 16 is primarily due to funding restrictions and vacancy savings. The variance in expenditures for the three months ended September 30, 2016, is not significant, and the variance for the remaining nine months ending June 30, 2017, is primarily due to funding restrictions.

PART II - MEASURES OF EFFECTIVENESS

Item 1: The variance in FY 16 and FY 17 percentage of late (interest) payments to total payments is due to the timely processing of payments.

Item 3: The variance in FY 16 and FY 17 is due to the increased workload in other program activity areas

Item 4: The variance in FY 16 was due to more complex delegated classification action requests received from programs.

PART III - PROGRAM TARGET GROUPS

Item 4: The variance is primarily due to the change in count methodology and increase in exempt position turnover.

Item 8: The variance in FY 16 is due to a reduction in the number of requests received from the Legislature.

PART IV - PROGRAM ACTIVITIES

Item 4: The number decreased because fewer collective bargaining and other employee data transactions were processed.

Item 5: Number increased because additional non-EPAR (Employee Performance Appraisal) actions was added to the count.

Item 6: The number increased due to the increase in position vacancies.

VARIANCE REPORT

		FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17							
		BUDGETED	ACTUAL	± CHANGE		%	BUDGETED	ACTUAL	± CHANGE		%	BUDGETED	ESTIMATED	± CHANGE		%	
PART I: EXPENDITURES & POSITIONS																	
RESEARCH & DEVELOPMENT COSTS																	
POSITIONS																	
EXPENDITURES (\$1,000's)																	
OPERATING COSTS																	
POSITIONS		0.00	0.00	+	0.00	0	0.00	0.00	+	0.00	0	0.00	0.00	+	0.00	0	
EXPENDITURES (\$1000's)		0	0	+	0	0	0	0	+	0	0	0	0	+	0	0	
TOTAL COSTS																	
POSITIONS		0.00	0.00	+	0.00	0	0.00	0.00	+	0.00	0	0.00	0.00	+	0.00	0	
EXPENDITURES (\$1000's)		0	0	+	0	0	0	0	+	0	0	0	0	+	0	0	
							FISCAL YEAR 2015-16				FISCAL YEAR 2016-17						
							PLANNED	ACTUAL	± CHANGE		%	PLANNED	ESTIMATED	± CHANGE		%	
PART II: MEASURES OF EFFECTIVENESS																	
1. NO MEASURES HAVE BEEN DEVELOPED FOR THIS PROGRAM							NO DATA	NO DATA	+		0	0	NO DATA	NO DATA	+		0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

PROGRAM TITLE: GRANTS TO COUNTIES

11 03 14

PART I - EXPENDITURES AND POSITIONS

(See Lowest Level Programs for Explanation of Variances)

PART II - MEASURES OF EFFECTIVENESS

No Measures Have Been Developed for this Program.

STATE OF HAWAII

PROGRAM TITLE:

PROGRAM-ID:

PROGRAM STRUCTURE NO:

CITY & COUNTY OF HONOLULU

SUB-201

11031401

VARIANCE REPORT

REPORT V61

12/14/16

PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's) OPERATING COSTS POSITIONS EXPENDITURES (\$1000's) TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17					
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%		
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17					
					PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%		
PART II: MEASURES OF EFFECTIVENESS														
1. NO MEASURES HAVE BEEN DEVELOPED FOR THIS PROGRAM					NO DATA	NO DATA	+	0	0	NO DATA	NO DATA	+	0	0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

PROGRAM TITLE: CITY & COUNTY OF HONOLULU

11 03 14 01
SUB 201

PART I - EXPENDITURES AND POSITIONS

N/A

PART II - MEASURES OF EFFECTIVENESS

No measures have been developed for this program.

PART III - PROGRAM TARGET GROUPS

No measures have been developed for this program.

PART IV - PROGRAM ACTIVITIES

No measures have been developed for this program.

STATE OF HAWAII

VARIANCE REPORT

REPORT V61
12/14/16

PROGRAM TITLE:

COUNTY OF HAWAII

PROGRAM-ID:

SUB-301

PROGRAM STRUCTURE NO: 11031402

PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's) OPERATING COSTS POSITIONS EXPENDITURES (\$1000's) TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17			
	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%

PART II: MEASURES OF EFFECTIVENESS 1. NO MEASURES HAVE BEEN DEVELOPED FOR THIS PROGRAM	FISCAL YEAR 2015-16				FISCAL YEAR 2016-17				
	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%	
	NO DATA	NO DATA	+	0	0	NO DATA	NO DATA	+	0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

11 03 14 02
SUB 301

PROGRAM TITLE: COUNTY OF HAWAII

PART I - EXPENDITURES AND POSITIONS

N/A

PART II - MEASURES OF EFFECTIVENESS

No measures have been developed for this program.

PART III - PROGRAM TARGET GROUPS

No measures have been developed for this program.

PART IV - PROGRAM ACTIVITIES

No measures have been developed for this program.

STATE OF HAWAII

PROGRAM TITLE:

PROGRAM-ID:

PROGRAM STRUCTURE NO: 11031403

COUNTY OF MAUI

SUB-401

VARIANCE REPORT

REPORT V61

12/14/16

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17					
	BUDGETED	ACTUAL	+ CHANGE	%	BUDGETED	ACTUAL	+ CHANGE	%	BUDGETED	ESTIMATED	+ CHANGE	%		
PART I: EXPENDITURES & POSITIONS														
RESEARCH & DEVELOPMENT COSTS														
POSITIONS														
EXPENDITURES (\$1,000's)														
OPERATING COSTS														
POSITIONS														
EXPENDITURES (\$1000's)														
TOTAL COSTS														
POSITIONS														
EXPENDITURES (\$1000's)														
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17					
					PLANNED	ACTUAL	+ CHANGE	%	PLANNED	ESTIMATED	+ CHANGE	%		
PART II: MEASURES OF EFFECTIVENESS														
1. NO MEASURES HAVE BEEN DEVELOPED FOR THIS PROGRAM					NO DATA	NO DATA	+	0	0	NO DATA	NO DATA	+	0	0

VARIANCE REPORT NARRATIVE FY 2016 AND FY 2017

PROGRAM TITLE: COUNTY OF MAUI

11 03 14 03
SUB 401

PART I - EXPENDITURES AND POSITIONS

N/A

PART II - MEASURES OF EFFECTIVENESS

No measures have been developed for this program.

PART III - PROGRAM TARGET GROUPS

No measures have been developed for this program.

PART IV - PROGRAM ACTIVITIES

No measures have been developed for this program.

STATE OF HAWAII

VARIANCE REPORT

REPORT V61
12/14/16

PROGRAM TITLE: COUNTY OF KAUAI
 PROGRAM-ID: SUB-501
 PROGRAM STRUCTURE NO: 11031404

	FISCAL YEAR 2015-16				THREE MONTHS ENDED 09-30-16				NINE MONTHS ENDING 06-30-17							
	BUDGETED	ACTUAL	± CHANGE		%	BUDGETED	ACTUAL	± CHANGE		%	BUDGETED	ESTIMATED	± CHANGE		%	
PART I: EXPENDITURES & POSITIONS																
RESEARCH & DEVELOPMENT COSTS																
POSITIONS																
EXPENDITURES (\$1,000's)																
OPERATING COSTS																
POSITIONS																
EXPENDITURES (\$1000's)																
TOTAL COSTS																
POSITIONS																
EXPENDITURES (\$1000's)																
					FISCAL YEAR 2015-16				FISCAL YEAR 2016-17							
					PLANNED	ACTUAL	± CHANGE		%	PLANNED	ESTIMATED	± CHANGE		%		
PART II: MEASURES OF EFFECTIVENESS																
1. NO MEASURES HAVE BEEN DEVELOPED FOR THIS PROGRAM					NO DATA	NO DATA	+		0	0	NO DATA	NO DATA	+		0	0

**VARIANCE REPORT NARRATIVE
FY 2016 AND FY 2017**

PROGRAM TITLE: COUNTY OF KAUAI

**11 03 14 04
SUB 501**

PART I - EXPENDITURES AND POSITIONS

N/A

PART II - MEASURES OF EFFECTIVENESS

No measures have been developed for this program.

PART III - PROGRAM TARGET GROUPS

No measures have been developed for this program.

PART IV - PROGRAM ACTIVITIES

No measures have been developed for this program.