

**Report on Non-General Fund Information
for Submittal to the 2018 Legislature**

Department: DOE (HSPLS)
 Prog ID(s): EDN 407
 Name of Fund: Libraries Services & Technology Act
 Legal Authority: LSTA P.L. 104-208

Contact Name: Sonia Mejes
 Phone: (808) 586-3700
 Fund type (MOF) Special (P)
 Appropriation Acct. No. S-247-E

Intended Purpose: Support the LSTA goals of establishing electronic linkages among and between libraries; assists libraries in accessing information through electronic networks; paying costs for libraries to acquire or share computer systems/ telecommunications technologies.

Source of Revenues: Federal Agency, Institute of Library and Museum Services

Current Program Activities/Allowable Expenses: Subscriptions to online database, computer hardwares & softwares, systems maintenance.

Purpose of Proposed Ceiling Increase (if applicable):

Variances: FY14 & FY15 Expenditures: Revenue variances due to less grant received and expenditure variance due to less computer repair & mtnc cost.
 FY15 & FY16 Revenues and Expenditures: Variances due to increase cost of online database subscriptions and systems maintenance.
 FY16 & FY17 Revenues & Expenditures: Revenue variance is due to extra grant received in FY17; expenditure variance is due to acquisition of more e-books.

Financial Data

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
	(actual)	(actual)	(actual)	(actual)	(estimated)	(estimated)	(estimated)
Appropriation Ceiling	2,639,760	1,365,244	1,365,244	1,365,244	1,365,244	1,365,244	1,365,244
Beginning Cash Balance	66,793	44,852	10,896	208	359,304	359,304	359,304
Revenues	1,655,900	1,035,941	1,151,422	1,653,735	1,000,000	1,000,000	1,000,000
Expenditures	1,677,841	1,069,897	1,162,110	1,294,639	1,000,000	1,000,000	1,000,000
Transfers							
List each net transfer in/out; list each account number							
Net Total Transfers	0	0	0	0	0	0	0
Ending Cash Balance	44,852	10,896	208	359,304	359,304	359,304	359,304
Encumbrances	507,775	46,211	190,169	326,774	0	0	0
Unencumbered Cash Balance	(462,923)	(35,315)	(189,961)	32,530	359,304	359,304	359,304

Additional Information:

Amount Req. by Bond Covenants							
Amount from Bond Proceeds							
Amount Held in CODs, Escrow Accounts, or Other Investments							

**Report on Non-General Fund Information
for Submittal to the 2018 Legislature**

Department: DOE (HSPLS)
 Prog ID(s): EDN 407
 Name of Fund: Libraries Special Fund
 Legal Authority: 312-3.5 HRS

Contact Name: Sonia Mejes
 Phone: (808) 586-3700
 Fund type (MOF): Special (B)
 Appropriation Acct. No.: S-335-E

Intended Purpose: The purpose of this fund is to allow the library system to maintain its collection level, since lost or overdue books reduce the collection and resources that are available to the public.

Source of Revenues: Collection of overdue fines and lost book charges from patrons.

Current Program Activities/Allowable Expenses: The Statutes only permit for the purchase of books and library materials from this fund.

Purpose of Proposed Ceiling Increase (if applicable):

Variations: FY14 & FY15 Expenditures: Variance is due to increased online and ebooks subscription in FY15.
 FY15 & FY16 Revenue & Expenses: Revenue variance is due to decreased in collected fines; expense variance is due to less expenses due to lesser income. FY16 & FY17 Revenues and Expenses: Revenue variance is due to decreased in collected fines; expense variance is due to increased cost of library materials.

Financial Data							
	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
	(actual)	(actual)	(actual)	(actual)	(estimated)	(estimated)	(estimated)
Appropriation Ceiling	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
Beginning Cash Balance	970,779	1,527,202	633,236	1,558,063	1,083,771	1,083,771	1,083,771
Revenues	1,063,378	1,006,246	963,477	873,709	850,000	850,000	850,000
Expenditures	506,955	1,900,212	1,038,650	1,348,001	850,000	850,000	850,000
Transfers							
List each net transfer in/out; list each account number							
JS 4511, 02/22/16			1,000,000				
Net Total Transfers	0	0	1,000,000	0	0	0	0
Ending Cash Balance	1,527,202	633,236	1,558,063	1,083,771	1,083,771	1,083,771	1,083,771
Encumbrances	120,000	126,333	96,947	42,056	0	0	0
Unencumbered Cash Balance	1,407,201	506,904	1,461,116	1,041,715	1,083,771	1,083,771	1,083,771

Additional Information:

Amount Req. by Bond Covenants							
Amount from Bond Proceeds							
Amount Held in CODs, Escrow Accounts, or Other Investments							

**Report on Non-General Fund Information
for Submittal to the 2018 Legislature**

Department: DOE (HSPLS)
 Prog ID(s): EDN 407
 Name of Fund: Library Fee for Enhanced Services
 Legal Authority: 312-21 HRS

Contact Name: Sonia Mejes
 Phone: (808) 586-3700
 Fund type (MOF): Special (B)
 Appropriation Acct. No.: S-336-E

Intended Purpose: The purpose of this program is to provide enhanced services to the patrons. The fund is to be used to maintain current services and initiate new services.

Source of Revenues: Collection of various fees for enhanced library services from patrons.

Current Program Activities/Allowable Expenses: Ongoing operation of its fee for enhanced services program.

Purpose of Proposed Ceiling Increase (if applicable):

Variations: FY14 & FY15 Revenue and Expenditures: Revenue variance due to decreased in video rental income; expense variance is due to increased online and ebooks subscription. FY15 and FY16 Expenses: Variance is due to decreased expenses due to lesser purchased of library materials. FY16 & FY17 Expenditures: Variance due to increased online and ebooks subscription.

Financial Data

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
	(actual)	(actual)	(actual)	(actual)	(estimated)	(estimated)	(estimated)
Appropriation Ceiling	1,125,000	1,125,000	1,125,000	1,125,000	1,125,000	1,125,000	1,125,000
Beginning Cash Balance	3,160,022	3,536,039	3,275,678	2,322,778	1,237,315	1,237,315	1,237,315
Revenues	1,098,608	995,881	927,768	911,837	850,000	850,000	850,000
Expenditures	722,591	1,256,242	880,669	1,997,300	850,000	850,000	850,000
Transfers							
List each net transfer in/out; list each account number							
JS 4511, 02/22/16			(1,000,000)				
Net Total Transfers	0	0	(1,000,000)	0	0	0	0
Ending Cash Balance	3,536,039	3,275,678	2,322,778	1,237,315	1,237,315	1,237,315	1,237,315
Encumbrances	210,433	72,283	36,179	92,296			
Unencumbered Cash Balance	3,325,606	3,203,395	2,286,599	1,145,019	1,237,315	1,237,315	1,237,315

Additional Information:

Amount Req. by Bond Covenants							
Amount from Bond Proceeds							
Amount Held in CODs, Escrow Accounts, or Other Investments							

**Report on Non-General Fund Information
for Submittal to the 2018 Legislature**

Department: DOE (HSPLS)
 Prog ID(s): EDN 407
 Name of Fund: Oahu Public Libraries - Donations & Gifts
 Legal Authority: 312-1 HRS

Contact Name: Sonia Mejes
 Phone: (808) 586-3700
 Fund type (MOF): Trust
 Appropriation Acct. No.: T-906-E

Intended Purpose: Donations to libraries to purchase books, library materials, equipment or services.

Source of Revenues: Donations by individuals or groups.

Current Program Activities/Allowable Expenses: Accordance to the terms and conditions of the donation.

Purpose of Proposed Ceiling Increase (if applicable):

Variations: FY14 & FY15 Revenues and Expenditures: FY13 expenditures were reimbursed by UH's BTOP grant in FY14. Due to insufficient expenditures in FY 14, it was classified as revenues. FY14 & FY15 Expenditures: Variance in expenses due to purchase of more library materials in FY15. FY18 Estimated Expenditure: Will use donations to purchase library books and materials for this fiscal year.

Financial Data							
	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
	(actual)	(actual)	(actual)	(actual)	(estimated)	(estimated)	(estimated)
Appropriation Ceiling							
Beginning Cash Balance	283,104	372,705	368,772	373,890	379,697	290,697	293,697
Revenues	77,213	13,770	15,927	27,327	15,000	15,000	15,000
Expenditures	10,551	17,702	10,809	21,520	104,000	12,000	12,000
Transfers							
List each net transfer in/out; list each account number							
JT0895, 4/30/14	22,938						
Net Total Transfers	22,938	0	0	0	0	0	0
Ending Cash Balance	372,705	368,772	373,890	379,697	290,697	293,697	296,697
Encumbrances							
Unencumbered Cash Balance	372,705	368,772	373,890	379,697	290,697	293,697	296,697

Additional Information:

Amount Req. by Bond Covenants							
Amount from Bond Proceeds							
Amount Held in CODs, Escrow Accounts, or Other Investments							

**Report on Non-General Fund Information
for Submittal to the 2018 Legislature**

Department: DOE (HSPLS)
 Prog ID(s): EDN 407
 Name of Fund: HSPLS Computer Supplies - Donation
 Legal Authority: 312-1 HRS

Contact Name: Sonia Mejes
 Phone: (808) 586-3700
 Fund type (MOF): Trust
 Appropriation Acct. No.: T-907-E

Intended Purpose: Purchase of computer printer toner and paper.

Source of Revenues: Donations by individuals.

Current Program Activities/Allowable Expenses: Computer supplies.

Purpose of Proposed Ceiling Increase (if applicable):

Variations: FY15 Expenses: Variance is due to repair & maintenance of computer equipment and purchase of computer supplies.
 FY18 Estimated Expenditure: Will use donations to purchase library books and materials for this fiscal year.

Financial Data							
	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
	(actual)	(actual)	(actual)	(actual)	(estimated)	(estimated)	(estimated)
Appropriation Ceiling							
Beginning Cash Balance	455,419	525,822	580,998	638,995	698,982	408,982	468,982
Revenues	109,224	115,342	120,640	126,112	120,000	120,000	120,000
Expenditures	38,820	60,166	62,643	66,125	410,000	60,000	60,000
Transfers							
List each net transfer in/out; list each account number							
Net Total Transfers	0	0	0	0	0	0	0
Ending Cash Balance	525,822	580,998	638,995	698,982	408,982	468,982	528,982
Encumbrances							
Unencumbered Cash Balance	525,822	580,998	638,995	698,982	408,982	468,982	528,982

Additional Information:

Amount Req. by Bond Covenants							
Amount from Bond Proceeds							
Amount Held in CODs, Escrow Accounts, or Other Investments							

**Report on Non-General Fund Information
for Submittal to the 2018 Legislature**

Department: DOE (HSPLS)
 Prog ID(s): EDN 407
 Name of Fund: Maui & Kauai Public Libraries - Donations & Gifts
 Legal Authority: 312-1 HRS

Contact Name: Sonia Mejes
 Phone: (808) 586-3700
 Fund type (MOF): Trust
 Appropriation Acct. No.: T-911-E

Intended Purpose: Purchase of books, library materials, equipment or servies.

Source of Revenues: Donations by individuals or groups.

Current Program Activities/Allowable Expenses: Accordance to the terms and conditions of the donation.

Purpose of Proposed Ceiling Adjustment (if applicable):

Variances: FY15 & FY16 Revenues: Variance in revenue due to donations received from private individuals, DA and Friends of the Library of Hawaii in FY16.
 Library of Hawaii in FY13. Variance in expenditure is due to libraries expending less than expected.
 FY18 Estimated Expenditure: Will use donations to purchase library books and materials for this fiscal year.

Financial Data							
	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
	(actual)	(actual)	(actual)	(actual)	(estimated)	(estimated)	(estimated)
Appropriation Ceiling							
Beginning Cash Balance	153,136	145,875	143,786	144,967	131,488	128,488	125,488
Revenues	2,505	5,141	10,083	2,451	2,000	2,000	2,000
Expenditures	9,766	7,230	8,903	15,930	5,000	5,000	5,000
Transfers							
List each net transfer in/out; list each account number							
JT0099, 7/26/12							
Net Total Transfers	0	0	0	0	0	0	0
Ending Cash Balance	145,875	143,786	144,967	131,488	128,488	125,488	122,488
Encumbrances							
Unencumbered Cash Balance	145,875	143,786	144,967	131,488	128,488	125,488	122,488

Additional Information:

Amount Req. by Bond Covenants							
Amount from Bond Proceeds							
Amount Held in CODs, Escrow Accounts, or Other Investments							

**Report on Non-General Fund Information
for Submittal to the 2018 Legislature**

Department: DOE (HSPLS)
 Prog ID(s): EDN 407
 Name of Fund: Hawaii Public Libraries - Donations & Gifts
 Legal Authority: 312-1 HRS

Contact Name: Sonia Mejes
 Phone: (808) 586-3700
 Fund type (MOF): Trust
 Appropriation Acct. No.: T-912-E

Intended Purpose: Purchase of books, library materials, equipment or services.

Source of Revenues: Donations by individuals or groups.

Current Program Activities/Allowable Expenses: Accordance to the terms and conditions of the donation.

Purpose of Proposed Ceiling Increase (if applicable):

Variances: FY14 & FY15 Expense: Variance due to decreased purchase of library materials in FY15.
 FY18 Estimated Expenditure: Will use donations to purchase library books and materials for this fiscal year.

Financial Data							
	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
	(actual)	(actual)	(actual)	(actual)	(estimated)	(estimated)	(estimated)
Appropriation Ceiling							
Beginning Cash Balance	111,335	100,639	96,437	99,439	185,301	129,301	128,301
Revenues	2,003	3,799	5,302	93,462	4,000	4,000	4,000
Expenditures	12,700	8,000	2,300	7,600	60,000	5,000	5,000
Transfers							
List each net transfer in/out; list each account number							
Net Total Transfers	0	0	0	0	0	0	0
Ending Cash Balance	100,639	96,437	99,439	185,301	129,301	128,301	127,301
Encumbrances							
Unencumbered Cash Balance	100,639	96,437	99,439	185,301	129,301	128,301	127,301

Additional Information:

Amount Req. by Bond Covenants							
Amount from Bond Proceeds							
Amount Held in CODs, Escrow Accounts, or Other Investments	10,764	10,764	10,764	10,764			

**Report on Non-General Fund Information
for Submittal to the 2018 Legislature**

Department: DOE (HSPLS)
 Prog ID(s): EDN 407
 Name of Fund: HSL & LBPH Public Libraries - Donations & Gifts
 Legal Authority: 312-1 HRS

Contact Name: Sonia Mejes
 Phone: (808) 586-3700
 Fund type (MOF): Trust
 Appropriation Acct. No.: T-917-E

Intended Purpose: Purchase of books, library materials, equipment or services.

Source of Revenues: Donations by individuals or groups.

Current Program Activities/Allowable Expenses: Accordance to the terms and conditions of the donation.

Purpose of Proposed Ceiling Increase (if applicable):

Variations: FY13 & FY14 Revenues and Expenditures: Variance in revenue due to large donations from the Friends of the Library of Hawaii in FY14. Variance in expenditures due to libraries expended more than expected. FY15 & FY16 Expenses: Variance is due to decreased purchase of library materials in FY16. FY17 Revenues: Variance due to a \$230k single donation received by LBPH from a Trust Fund.

Financial Data							
	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
	(actual)	(actual)	(actual)	(actual)	(estimated)	(estimated)	(estimated)
Appropriation Ceiling							
Beginning Cash Balance	353,283	340,737	312,454	328,192	577,353	592,353	607,353
Revenues	60,012	24,368	28,084	274,931	40,000	40,000	40,000
Expenditures	49,620	52,652	12,346	25,770	25,000	25,000	25,000
Transfers							
List each net transfer in/out; list each account number							
JT0895, 4/30/14	(22,938)						
Net Total Transfers	(22,938)	0	0	0	0	0	0
Ending Cash Balance	340,737	312,454	328,192	577,353	592,353	607,353	622,353
Encumbrances	0	0	0	0	0	0	0
Unencumbered Cash Balance	340,737	312,453	328,191	577,352	592,352	607,352	622,352

Additional Information:

Amount Req. by Bond Covenants							
Amount from Bond Proceeds							
Amount Held in CODs, Escrow Accounts, or Other Investments							

**Report on Non-General Fund Information
for Submittal to the 2018 Legislature**

Department: DOE (HSPLS)
 Prog ID(s): EDN 407
 Name of Fund: Friends of the Library of Hawaii - Donations & Gifts
 Legal Authority: 312-1 HRS

Contact Name: Sonia Mejes
 Phone: (808) 586-3700
 Fund type (MOF): Trust
 Appropriation Acct. No.: T-918-E

Intended Purpose: Purchase of books, library materials, equipment or services.

Source of Revenues: Donations by individuals or groups.

Current Program Activities/Allowable Expenses: Development, use, support and maintenance of libraries and library services.

Purpose of Proposed Ceiling Increase (if applicable):

Variations: FY14 & FY15 Revenues: Variance in revenue due to two large donations from the Friends of the Library of Hawaii.

FY16 Revenues: Increased in revenue due to the \$35,272 donation received for the Na'alehu Portable Project.

FY18 Estimated Expenditure: Will use donations to purchase library books and materials for this fiscal year.

Financial Data							
	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
	(actual)	(actual)	(actual)	(actual)	(estimated)	(estimated)	(estimated)
Appropriation Ceiling							
Beginning Cash Balance	403,941	340,509	336,214	369,166	399,448	273,748	298,748
Revenues	1,052	1,597	37,276	33,702	30,000	30,000	30,000
Expenditures	64,484	5,892	4,323	3,420	155,700	5,000	5,000
Transfers							
List each net transfer in/out; list each account number							
Net Total Transfers	0	0	0	0	0	0	0
Ending Cash Balance	340,509	336,214	369,166	399,448	273,748	298,748	323,748
Encumbrances			2,149				
Unencumbered Cash Balance	340,509	336,214	367,018	399,448	273,748	298,748	323,748

Additional Information:

Amount Req. by Bond Covenants							
Amount from Bond Proceeds							
Amount Held in CODs, Escrow Accounts, or Other Investments							

**Report on Non-General Fund Information
for Submittal to the 2018 Legislature**

Department: DOE (HSPLS)
 Prog ID(s): EDN 407
 Name of Fund: Hawaii Public Library System - Payroll Collections
 Legal Authority: 41D-4 HRS

Contact Name: Sonia Mejes
 Phone: (808) 586-3700
 Fund type (MOF): Trust
 Appropriation Acct. No.: T-919-E

Intended Purpose: To accumulate monies collected back from payroll overpayment before turning it over to DAGS Central Payroll.

Source of Revenues: Monies collected back from payroll overpayment to former HSPLS employees.

Current Program Activities/Allowable Expenses: Return funds to DAGS Central Payroll.

Purpose of Proposed Ceiling Increase (if applicable):

Variances: FY18 Estimated Expenditure: Will turn over collected funds back to DAGS Central Payroll.

Financial Data							
	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
	(actual)	(actual)	(actual)	(actual)	(estimated)	(estimated)	(estimated)
Appropriation Ceiling							
Beginning Cash Balance	0	0	0	0	2,778	0	0
Revenues	0	0	0	2,778	924	0	0
Expenditures	0	0	0	0	3,702	0	0
Transfers							
List each net transfer in/out; list each account number							
Net Total Transfers	0	0	0	0	0	0	0
Ending Cash Balance	0	0	0	2,778	0	0	0
Encumbrances							
Unencumbered Cash Balance	0	0	0	2,778	0	0	0

Additional Information:

Amount Req. by Bond Covenants							
Amount from Bond Proceeds							
Amount Held in CODs, Escrow Accounts, or Other Investments							

**Report on Non-General Fund Information
for Submittal to the 2018 Legislature**

Department: DOE (HSPLS)
 Prog ID(s): EDN 407
 Name of Fund: Risk Management - Fire & Casualty Losses - HSPLS
 Legal Authority: 41D-4 HRS

Contact Name: Sonia Mejes
 Phone: (808) 586-3700
 Fund type (MOF): Trust
 Appropriation Acct. No.: T-967-E

Intended Purpose: Funds will be used for the purpose identified in the settlement agreement.

Source of Revenues: Monies received from settlements or claims or losses to HSPLS.

Current Program Activities/Allowable Expenses: Repair/replace damages/losses.

Purpose of Proposed Ceiling Increase (if applicable):

Variances: FY14: Revenue and expenditure variances due to damage settlements.

Financial Data							
	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
	(actual)	(actual)	(actual)	(actual)	(estimated)	(estimated)	(estimated)
Appropriation Ceiling							
Beginning Cash Balance	5,649	7,617	7,667	7,061	6,648	6,648	6,648
Revenues	5,837	50	0	813	0	0	0
Expenditures	3,869	0	606	1,226	0	0	0
Transfers							
List each net transfer in/out; list each account number							
Net Total Transfers	0	0	0	0	0	0	0
Ending Cash Balance	7,617	7,667	7,061	6,648	6,648	6,648	6,648
Encumbrances							
Unencumbered Cash Balance	7,617	7,667	7,061	6,648	6,648	6,648	6,648

Additional Information:

Amount Req. by Bond Covenants							
Amount from Bond Proceeds							
Amount Held in CODs, Escrow Accounts, or Other Investments							