



EXECUTIVE CHAMBERS  
HONOLULU

DAVID Y IGE  
GOVERNOR

June 12, 2018

**ADMINISTRATIVE DIRECTIVE NO. 18-04**

TO: Department of Budget and Finance, Department of Accounting and General Services and Department of the Attorney General

FROM: David Y. Ige  
Governor

SUBJECT: Reimbursement of Expert Witness Fees and Other Expenses to Counties

**Discussion**

Hawai'i Revised Statutes sections 621-7, 621-8, 621-9, 836-2 and 836-3 provide budgetary procedures for the covering of expenses when subpoenaing witnesses to testify for the State in criminal cases. The statutes do not clearly delineate what constitutes allowable expenses and should be clarified by appropriate legislative action. Pending such clarification and in order to promote the efficient administration of criminal prosecutions by the State, I direct appropriate executive branch agencies as follows:

**Policy**

This Administrative Directive shall be effective for an interim period from July 1, 2018 and shall expire on June 30, 2019.

1. County Prosecutors may submit to the Department of Budget and Finance the following:

**Allowable Expenses:**

Costs for law enforcement officers, including overtime, to transport a defendant.

Expert witness fees, including preparation, travel, waiting, and testimony.

Per diem at a rate comparable to that of permanent employees of the State.

Expenses Specifically Excluded:

Costs in excess of the per diem, except as approved by the Department of Budget and Finance. Approval must be obtained prior to the excess expense being incurred.

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David Y. Ige  
Governor, State of Hawai'i

JUN 13 2018

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Date