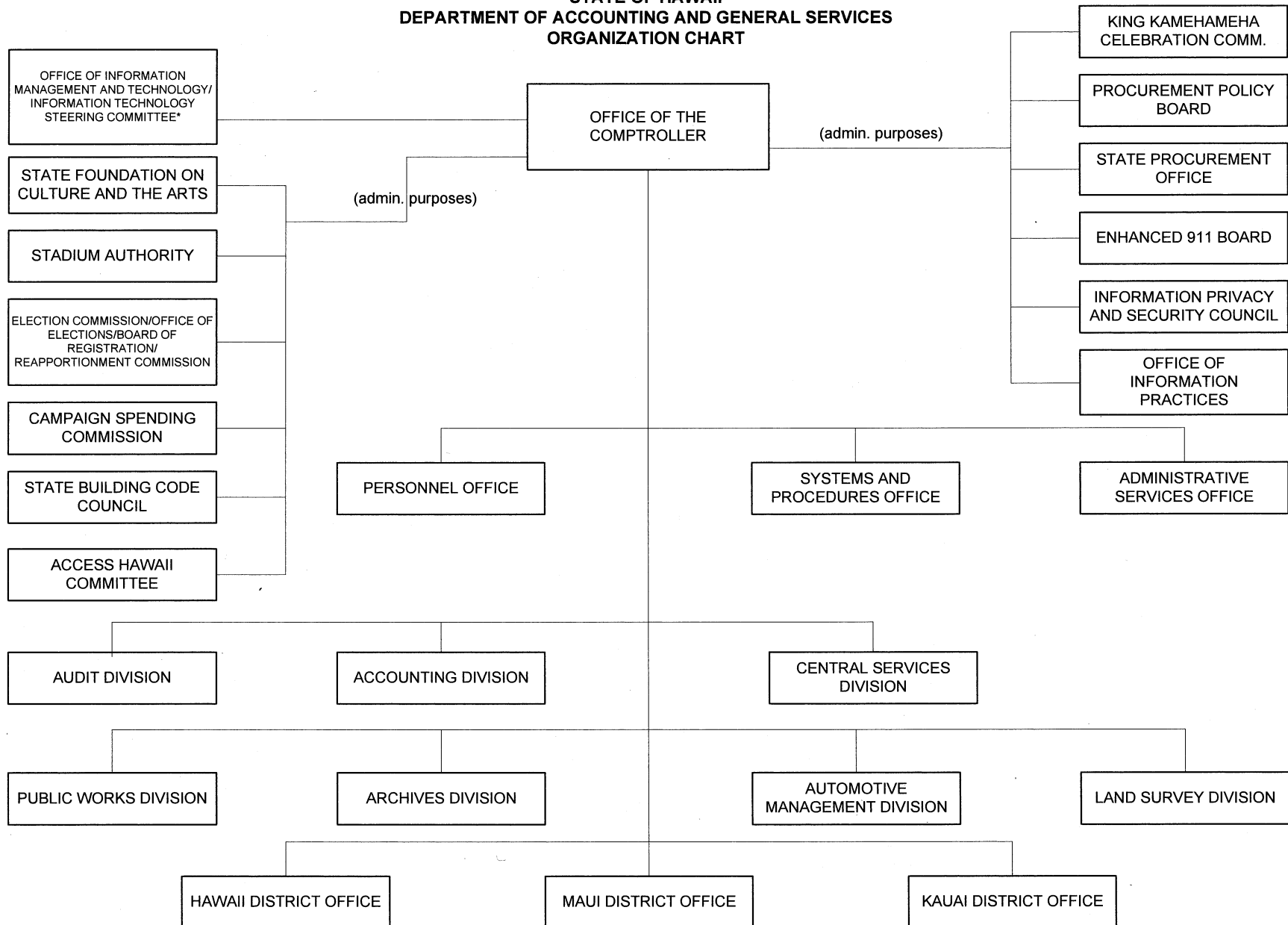




Department of Accounting and General Services

**STATE OF HAWAII
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES
ORGANIZATION CHART**



DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES

Department Summary

Mission Statement

To attain maximum value for the state taxpayers in providing physical, financial, and technical infrastructure support for state departments and agencies so they may accomplish their missions.

Department Goals

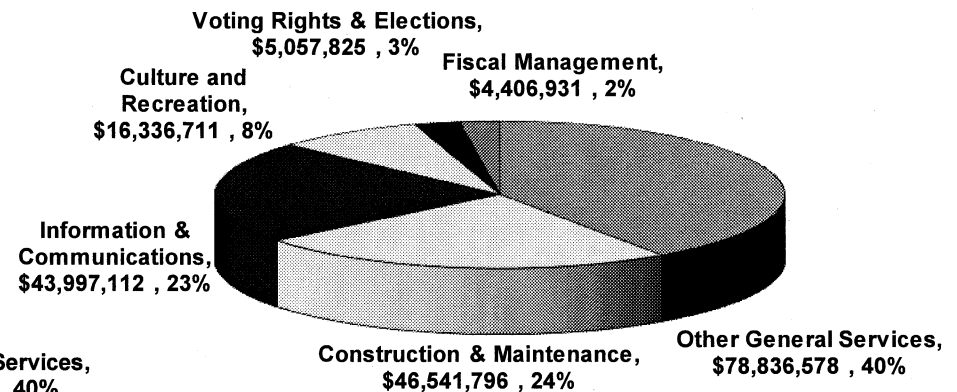
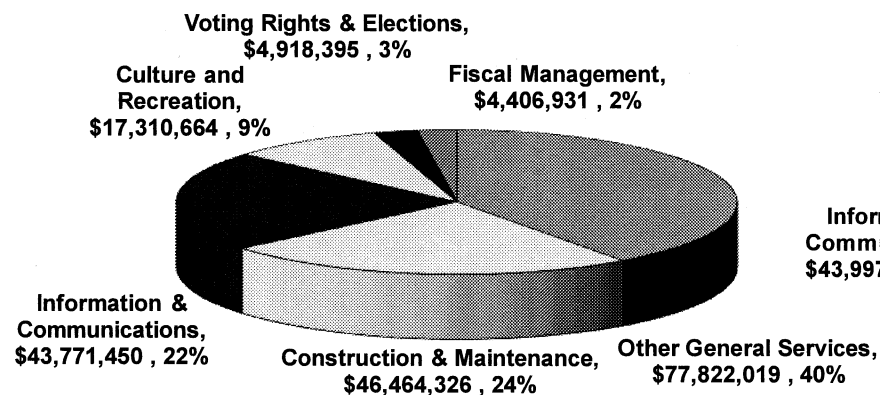
To strive for quality and consistency in the delivery of essential support services to other state departments and agencies. The department's activities reflect a continuing commitment towards cost efficiency, productivity, relevancy and timeliness of services.

Significant Measures of Effectiveness

	<u>FY 2020</u>	<u>FY 2021</u>
1. Average in-house time to process payments to vendors (days)	5	5
2. Percentage of mainframe production jobs run on schedule	99	99
3. Average cost of change orders as a percentage of average actual construction cost	3	3

FB 2019-2021 Operating Budget by Major Program Area

FY 2020
FY 2021



DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES

MAJOR FUNCTIONS

- Maintains the State's accounting systems; records the State's financial transactions; verifies expenditures before payments; audits fiscal records of State agencies; and preparation of the State's Comprehensive Annual Financial Report.
- Coordinates and directs engineering, architectural, office leasing, and centralized services that include public building and school repair and maintenance (neighbor islands), custodial services, and grounds maintenance.
- Develops, implements, and manages statewide information technology governance, State information technology strategic plans, and technology standards.
- Administers the statewide information processing and telecommunication services and programs.
- Performs land survey work for government agencies.
- Preserves government records and historical material.
- Administers the State's risk management activities.
- Manages the State's motor pool and parking activities.
- Coordinates procurement activities under Chapter 103D and 103F, HRS.
- Manages and operates Aloha Stadium; guides and promotes culture, the arts, history and humanities.
- Directs the statewide elections systems; ensures full disclosure of campaign contributions and expenditures.
- Provides legal guidance and assistance on the open records law (HRS Chapter 92F (UIPA)), and the open meetings law (part 1 of HRS Chapter 92 (Sunshine law)), and encourages government agencies to post open data online.

MAJOR PROGRAM AREAS

The Department of Accounting and General Services has programs in the following major program areas:

Formal Education

AGS 807 School Repair & Maintenance,
Neighbor Island Districts

Culture and Recreation

AGS 818 King Kamehameha
Celebration Commission
AGS 881 State Foundation on Culture
& the Arts
AGS 889 Spectator Events and Shows
– Aloha Stadium

Individual Rights

AGS 105 Enforcement of Information
Practices

Government-Wide Support

AGS 101 Accounting Sys Dev &
Maintenance

AGS 102 Expenditure Examination

AGS 103 Recording and Reporting

AGS 104 Internal Post Audit

AGS 111 Archives – Records
Management

AGS 130 Enterprise Technology Services-
Governance and Innovation

AGS 131 Enterprise Technology Services –
Operations and Infrastructure
Maintenance

AGS 203 State Risk Management and
Insurance Administration

AGS 211 Land Survey

AGS 221 Public Works – Planning,
Design, & Construction

AGS 223 Office Leasing

AGS 231 Central Services – Custodial

AGS 232 Central Services – Grounds
Maintenance

AGS 233 Central Services - Building
Repairs and Alterations

AGS 240 State Procurement

AGS 244 Surplus Property Management

AGS 251 Automotive Management – Motor
Pool

AGS 252 Automotive Management –
Parking Control

AGS 871 Campaign Spending Commission

AGS 879 Office of Elections

AGS 891 Enhanced 911 Board

AGS 901 General Administrative Services

Department of Accounting and General Services
(Operating Budget)

		Budget Base FY 2020	Budget Base FY 2021	FY 2020	FY 2021
Funding Sources:					
	Perm Positions	651.50	651.50	657.50	657.50
	Temp Positions	35.44	35.44	34.44	38.44
General Funds	\$	110,686,502	110,105,271	112,617,763	113,269,825
	Perm Positions	63.50	63.50	63.50	63.50
	Temp Positions	5.00	5.00	5.00	5.00
Special Funds	\$	24,971,658	24,989,482	26,313,435	26,131,259
	Perm Positions	5.00	5.00	5.00	5.00
	Temp Positions	1.00	1.00	1.00	1.00
Federal Funds	\$	856,496	856,496	856,496	856,496
	Perm Positions	-	-	-	-
	Temp Positions	-	-	-	-
Other Federal Funds	\$	606,936	606,936	606,936	606,936
	Perm Positions	-	-	-	-
	Temp Positions	1.00	1.00	1.00	1.00
Trust Funds	\$	413,802	413,802	413,802	413,802
	Perm Positions	42.00	42.00	42.00	42.00
	Temp Positions	-	-	-	-
Interdepartmental Transfers	\$	15,877,568	15,877,568	15,777,568	15,777,568
	Perm Positions	49.00	49.00	49.00	49.00
	Temp Positions	-	-	-	-
Revolving Funds	\$	38,107,785	38,121,067	38,107,785	38,121,067
		811.00	811.00	817.00	817.00
		42.44	42.44	41.44	45.44
Total Requirements		191,520,747	190,970,622	194,693,785	195,176,953

Major Adjustments in the Executive Budget Request: (general funds unless noted)

1. Adds 3.00 permanent positions and \$156,453 in FY 20 and \$300,906 in FY 21 for a P3 (public-private partnerships) alternative financing system office for State CIP projects.
2. Adds \$1,038,240 in FY 20 and \$1,263,902 in FY 21 to provide for Cybersecurity Capability Enhancements.
3. Adds 4.00 temporary positions and \$927,200 in FY 21 to provide staff and funding for the mandated 2021 Reapportionment after the 2020 Census.
4. Adds \$200,000 in FY 21 to provide continued funding for the Small Business Assistance Initiative.
5. Adds \$200,000 in special funds in FY 20 for information technology services for the Digital Archives project.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO:
PROGRAM TITLE:

DEPT OF ACCOUNTING AND GENERAL SERVICES

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
CURRENT LEASE PAYMENTS								
OTHER CURRENT EXPENSES	8,802,976	7,334,780	7,334,780	7,334,780	7,335	7,335	7,335	7,335
TOTAL CURRENT LEASE PAYMENTS COST	8,802,976	7,334,780	7,334,780	7,334,780	7,335	7,335	7,335	7,335
BY MEANS OF FINANCING								
GENERAL FUND	7,265,773	5,234,480	5,234,480	5,234,480	5,235	5,235	5,235	5,235
INTERDEPARTMENTAL TRANSFERS	1,537,203	2,100,300	2,100,300	2,100,300	2,100	2,100	2,100	2,100
OPERATING COST	735.00*	811.00*	817.00*	817.00*	817.0*	817.0*	817.0*	817.0*
	34.44**	42.44**	41.44**	45.44**	45.4**	41.4**	41.4**	41.4**
PERSONAL SERVICES	47,097,360	61,174,347	63,681,173	65,389,206	64,294	65,272	64,114	65,272
OTHER CURRENT EXPENSES	101,250,439	116,648,132	119,779,676	118,867,011	119,975	117,860	119,807	117,860
EQUIPMENT	3,807,566	1,386,331	1,093,756	1,081,556	1,081	1,081	1,081	1,081
MOTOR VEHICLES	187,757	2,569,400	2,804,400	2,504,400	2,505	2,505	2,505	2,505
TOTAL OPERATING COST	152,343,122	181,778,210	187,359,005	187,842,173	187,855	186,718	187,507	186,718
BY MEANS OF FINANCING								
	573.50*	651.50*	657.50*	657.50*	657.5*	657.5*	657.5*	657.5*
	26.44**	35.44**	34.44**	38.44**	38.4**	34.4**	34.4**	34.4**
GENERAL FUND	88,764,991	103,314,129	107,383,283	108,035,345	108,046	106,909	107,698	106,909
	65.50*	63.50*	63.50*	63.50*	63.5*	63.5*	63.5*	63.5*
	6.00**	5.00**	5.00**	5.00**	5.0**	5.0**	5.0**	5.0**
SPECIAL FUND	30,387,139	24,944,239	26,313,435	26,131,259	26,133	26,133	26,133	26,133
	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
FEDERAL FUNDS	2,526,933	856,496	856,496	856,496	857	857	857	857
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
OTHER FEDERAL FUNDS		606,936	606,936	606,936	607	607	607	607
	*	*	*	*	*	*	*	*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
TRUST FUNDS	2,282	375,336	413,802	413,802	414	414	414	414
	42.00*	42.00*	42.00*	42.00*	42.0*	42.0*	42.0*	42.0*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	9,590,507	13,766,394	13,677,268	13,677,268	13,677	13,677	13,677	13,677

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO:
PROGRAM TITLE:

DEPT OF ACCOUNTING AND GENERAL SERVICES

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
	49.00*	49.00*	49.00*	49.00*	49.0*	49.0*	49.0*	49.0*
	**	**	**	**	**	**	**	**
REVOLVING FUND	21,071,270	37,914,680	38,107,785	38,121,067	38,121	38,121	38,121	38,121
CAPITAL IMPROVEMENT COSTS								
PLANS	10,387,000	6,129,000	8,000	5,000	3	3	2	2
LAND ACQUISITION	4,000	30,000	2,000	1,000	2	2	2	2
DESIGN	2,308,000	3,206,000	5,289,000	2,598,000	4,192	4,692	2,004	1,924
CONSTRUCTION	25,097,000	15,209,000	55,146,000	28,002,000	37,340	45,300	16,890	16,320
EQUIPMENT	3,944,000	3,505,000	6,640,000	1,220,000	3	3	2	2
TOTAL CAPITAL EXPENDITURES	41,740,000	28,079,000	67,085,000	31,826,000	41,540	50,000	18,900	18,250
BY MEANS OF FINANCING								
GENERAL FUND	6,128,000							
SPECIAL FUND				300,000	900			
G.O. BONDS	35,612,000	28,079,000	67,085,000	31,526,000	40,640	50,000	18,900	18,250
TOTAL PERM POSITIONS	735.00*	811.00*	817.00*	817.00*	817.0*	817.0*	817.0*	817.0*
TOTAL TEMP POSITIONS	34.44**	42.44**	41.44**	45.44**	45.4**	41.4**	41.4**	41.4**
TOTAL PROGRAM COST	202,886,098	217,191,990	261,778,785	227,002,953	236,730	244,053	213,742	212,303

Department of Accounting and General Services
(Capital Improvements Budget)

	<u>FY 2018</u>	<u>FY 2019</u>
Funding Sources:		
General Funds	6,128,000	6,434,000
General Obligation Bonds	46,500,000	30,000,000
Total Requirements	<u><u>52,628,000</u></u>	<u><u>36,434,000</u></u>

Highlights of the Executive CIP Budget Request: (general obligation bonds unless noted)

1. Lapses unexpended \$8,000,000 in FY 18, in the Public Works Division (PWD) for CIP program staff costs, Statewide. Funds were authorized in Act 119, SLH 2015, as amended by Act 124, SLH 2016.
2. Adds \$6,128,000 in FY 18 and \$6,434,000 in FY 19 in general funds in the PWD for CIP program staff costs, Statewide.
3. Adds \$10,000,000 in FY 18 and FY 19 in the PWD for lump sum maintenance of existing facilities, PWD, Statewide.
4. Adds \$5,000,000 in FY 18 and FY 19 in the Enterprise Technology Services (ETS) program for lump sum health and safety, Information and Communications Services Division, Statewide.
5. Adds \$15,200,000 in FY 18 in the PWD for State Capitol building, rehabilitation of chambers/parking level waterproofing systems, Oahu.
6. Adds \$10,000,000 in FY 18 and \$9,000,000 in FY 19 in the Spectator Events and Shows - Aloha Stadium program for lump sum health and safety, Aloha Stadium, Oahu.
7. Adds \$400,000 in FY 18 and \$4,500,000 in FY 19 in the PWD for Washington Place health and safety and Queen's Gallery renovation, Oahu.
8. Adds \$1,000,000 in FY 18 in the Spectator Events and Shows - Aloha Stadium program for Aloha Stadium Optimization, Oahu.
9. Adds \$3,000,000 in FY 18 and \$1,500,000 in FY 19 for in the PWD for lump sum State office building remodeling, Statewide.
10. Adds \$1,000,000 in FY 18 in the PWD for lump sum advance planning, Statewide.
11. Adds \$900,000 in FY 18 in the ETS program for upgrade and expansion of critical data systems, Oahu.

Department of Accounting and General Services
(Capital Improvements Budget)

	<u>FY 2020</u>	<u>FY 2021</u>
Funding Sources:		
Special Funds	-	1,200,000
General Obligation Bonds	62,845,000	20,218,000
Total Requirements	<u>62,845,000</u>	<u>21,418,000</u>

Highlights of the Executive CIP Budget Request: (general obligation bonds unless noted)

1. Adds \$30,000,000 in FY 20 for Lump Sum Maintenance of Existing Facilities, Statewide.
2. Adds \$1,480,000 in FY 20 for repairs to the State Capitol Building, Oahu.
3. Adds \$4,650,000 in FY 20 and \$6,000,000 in FY 21 for Lump Sum Health and Safety, Information and Communications Services Division, Statewide.
4. Adds \$365,000 in FY 20 for Radio System Enhancement, Statewide.
5. Adds \$20,000,000 in FY 20 and \$10,000,000 in FY 21 for Lump Sum Health and Safety, Aloha Stadium, Oahu.
6. Adds \$1,800,000 in FY 20 for Kalanimoku Data Center's Uninterruptable Power Supply Replacement and Upgrade Electrical Circuit Panel, Oahu.
7. Adds \$300,000 in FY 20 and \$2,000,000 in FY 21 for Lump Sum Fire Alarm Systems Replacement and Upgrade, Statewide.
8. Adds \$3,000,000 in FY 20 and \$218,000 in FY 21 for equipment for Cybersecurity Capability Enhancements, Oahu.
9. Adds \$100,000 in FY 20 and \$2,000,000 in FY 21 for Washington Place, Health and Safety and Queen's Gallery Renovation, Oahu.
10. Adds \$650,000 in FY 20 for replacement of the Kekauluohi Building's Halon Fire Suppression System, Oahu.
11. Adds \$1,200,000 in special funds in FY 21 for No. 1 Capitol Building, Site and Accessibility Improvements, Oahu.

STATE OF HAWAII
PROGRAM ID:
PROGRAM STRUCTURE NO:
PROGRAM TITLE:

AGS

DEPT OF ACCOUNTING AND GENERAL SERVICES

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT **IN THOUSANDS OF DOLLARS**

REPORT B78
346 of 365

PROJECT NUMBER	PRIORITY NUMBER	LOC NUMBER	SCOPE NUMBER	PROJECT TITLE				BUDGET PERIOD					SUCCEED	
				PROJECT TOTAL	PRIOR YRS	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	YEARS
				COST ELEMENT/MOF										
				PLANS	199,881	183,339	16,487	29	8	5	3	3	2	3
				LAND ACQUISITION	12,487	12,439	5	29	2	1	2	2	2	3
				DESIGN	128,210	98,108	3,480	2,032	6,289	1,598	4,192	4,692	2,004	3,891
				CONSTRUCTION	1,094,854	827,605	28,999	19,494	53,111	19,595	36,440	45,300	16,890	31,100
				EQUIPMENT	52,329	40,007	6,126	2,529	3,435	219	3	3	2	3
				TOTAL	1,487,761	1,161,498	55,097	24,113	62,845	21,418	40,640	50,000	18,900	35,000
				GENERAL FUND	13,464	7,336	6,128							
				SPECIAL FUND	22,955	21,755			1,200					
				G.O. BONDS	1,418,433	1,099,498	48,969	24,113	62,845	20,218	40,640	50,000	18,900	35,000
				REVENUE BONDS	12,000	12,000								
				PRIVATE CONTRIBUTIONS	6,661	6,661								
				REVOLVING FUND	14,248	14,248								



Operating Budget Details

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 07
PROGRAM TITLE: FORMAL EDUCATION

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	87.00*	87.00*	87.00*	87.00*	87.0*	87.0*	87.0*	87.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	4,337,465	5,114,777	5,464,751	5,532,355	5,532	5,532	5,532	5,532
OTHER CURRENT EXPENSES	1,691,969	1,836,626	1,836,626	1,836,626	1,836	1,836	1,836	1,836
EQUIPMENT	29,526	54,800	54,800	54,800	54	54	54	54
MOTOR VEHICLES	32,962	150,000	150,000	150,000	151	151	151	151
TOTAL OPERATING COST	6,091,922	7,156,203	7,506,177	7,573,781	7,573	7,573	7,573	7,573
BY MEANS OF FINANCING								
	80.00*	80.00*	80.00*	80.00*	80.0*	80.0*	80.0*	80.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	4,749,056	5,365,769	5,715,743	5,783,347	5,783	5,783	5,783	5,783
	7.00*	7.00*	7.00*	7.00*	7.0*	7.0*	7.0*	7.0*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	1,342,866	1,790,434	1,790,434	1,790,434	1,790	1,790	1,790	1,790
TOTAL PERM POSITIONS	87.00*	87.00*	87.00*	87.00*	87.0*	87.0*	87.0*	87.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	6,091,922	7,156,203	7,506,177	7,573,781	7,573	7,573	7,573	7,573

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 0701
PROGRAM TITLE: LOWER EDUCATION

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	87.00*	87.00*	87.00*	87.00*	87.0*	87.0*	87.0*	87.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	4,337,465	5,114,777	5,464,751	5,532,355	5,532	5,532	5,532	5,532
OTHER CURRENT EXPENSES	1,691,969	1,836,626	1,836,626	1,836,626	1,836	1,836	1,836	1,836
EQUIPMENT	29,526	54,800	54,800	54,800	54	54	54	54
MOTOR VEHICLES	32,962	150,000	150,000	150,000	151	151	151	151
TOTAL OPERATING COST	6,091,922	7,156,203	7,506,177	7,573,781	7,573	7,573	7,573	7,573
BY MEANS OF FINANCING								
	80.00*	80.00*	80.00*	80.00*	80.0*	80.0*	80.0*	80.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	4,749,056	5,365,769	5,715,743	5,783,347	5,783	5,783	5,783	5,783
	7.00*	7.00*	7.00*	7.00*	7.0*	7.0*	7.0*	7.0*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	1,342,866	1,790,434	1,790,434	1,790,434	1,790	1,790	1,790	1,790
TOTAL PERM POSITIONS	87.00*	87.00*	87.00*	87.00*	87.0*	87.0*	87.0*	87.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	6,091,922	7,156,203	7,506,177	7,573,781	7,573	7,573	7,573	7,573

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS807
 PROGRAM STRUCTURE NO: 070102
 PROGRAM TITLE: SCHOOL R&M, NEIGHBOR ISLAND DISTRICTS

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	87.00*	87.00*	87.00*	87.00*	87.0*	87.0*	87.0*	87.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	4,337,465	5,114,777	5,464,751	5,532,355	5,532	5,532	5,532	5,532
OTHER CURRENT EXPENSES	1,691,969	1,836,626	1,836,626	1,836,626	1,836	1,836	1,836	1,836
EQUIPMENT	29,526	54,800	54,800	54,800	54	54	54	54
MOTOR VEHICLES	32,962	150,000	150,000	150,000	151	151	151	151
TOTAL OPERATING COST	6,091,922	7,156,203	7,506,177	7,573,781	7,573	7,573	7,573	7,573
BY MEANS OF FINANCING								
	80.00*	80.00*	80.00*	80.00*	80.0*	80.0*	80.0*	80.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	4,749,056	5,365,769	5,715,743	5,783,347	5,783	5,783	5,783	5,783
	7.00*	7.00*	7.00*	7.00*	7.0*	7.0*	7.0*	7.0*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	1,342,866	1,790,434	1,790,434	1,790,434	1,790	1,790	1,790	1,790
TOTAL PERM POSITIONS	87.00*	87.00*	87.00*	87.00*	87.0*	87.0*	87.0*	87.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	6,091,922	7,156,203	7,506,177	7,573,781	7,573	7,573	7,573	7,573

PROGRAM ID: AGS807
 PROGRAM STRUCTURE: 070102
 PROGRAM TITLE: SCHOOL REPAIR AND MAINTENANCE, NEIGHBOR ISLAND DISTRICTS

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
MEASURES OF EFFECTIVENESS								
1. % OF OUTSTDG WO VS 3 WKS OF INCOM WO-TARGET<100	100	100	100	100	100	100	100	100
2. % EMERGENCY WO RESPONSE W/IN 2 HRS-TARGET>90	90	90	90	90	90	90	90	90
3. % TROUBLE CALLS WO RESPSE W/IN 48 HRS-TARGET>90	90	90	90	90	90	90	90	90
4. % REG WK ORDRS LESS THAN 4 MOS OLD-TARGET, >90	90	90	90	90	90	90	90	90
PROGRAM TARGET GROUPS								
1. TOTAL NUMBER OF SCHOOL BUILDINGS	1764	1764	1764	1764	1764	1764	1764	1764
2. TOTAL NUMBER OF SCHOOL SITES	93	93	93	93	93	93	93	93
PROGRAM ACTIVITIES								
1. TOTAL NUMBER OF REGULAR WORK ORDERS RECEIVED	14000	14000	14000	14000	14000	14000	14000	14000
2. TOTAL NUMBER OF EMERGENCY WORK ORDERS RECEIVED	1000	1000	1000	1000	1000	1000	1000	1000
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUE FROM OTHER AGENCIES: ALL OTHER	1,343	1,514	1,514	1,514	1,514	1,514	1,514	1,514
TOTAL PROGRAM REVENUES	1,343	1,514	1,514	1,514	1,514	1,514	1,514	1,514
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
ALL OTHER FUNDS	1,343	1,514	1,514	1,514	1,514	1,514	1,514	1,514
TOTAL PROGRAM REVENUES	1,343	1,514	1,514	1,514	1,514	1,514	1,514	1,514

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS807: SCHOOL R&M, NEIGHBOR ISLAND DISTRICTS

07 01 02

A. Statement of Program Objectives

The program will strive to provide timely, responsive, quality, cost effective, and innovative repair and maintenance services to public schools on the islands of Hawaii, Kauai, Maui, Molokai, and Lanai.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

None.

C. Description of Activities Performed

The program is responsible for providing a safe and conducive learning environment for the public schools on the islands of Hawaii, Kauai, Maui, Molokai, and Lanai by providing administrative, technical and trade-related services to the Department of Education (DOE).

D. Statement of Key Policies Pursued

The program will strive to meet the four (4) SLA (between DAGS and the DOE) indicators.

E. Identification of Important Program Relationships

The effectiveness of this program is dependent upon a sustained and mutually cooperative relationship between the DOE and DAGS.

F. Description of Major External Trends Affecting the Program

Due to the enactment of Act 51, SLH 2004, funding for staff and service maintenance contracts was transferred to the DOE. The current state of the economy requires adjustments to the expenditures to remain fiscally viable.

G. Discussion of Cost, Effectiveness, and Program Size Data

Costs are controlled through price lists and competitive pricing as much as practicable. The use of the internal staff in lieu of private contractors helps to minimize repair costs. The program is measured by the number of school facilities serviced and the number of work orders completed.

H. Discussion of Program Revenues

Not applicable.

I. Summary of Analysis Performed

None.

J. Further Considerations

None.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 08
PROGRAM TITLE: CULTURE AND RECREATION

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	60.50*	59.50*	59.50*	59.50*	59.5*	59.5*	59.5*	59.5*
	4.00**	3.00**	3.00**	3.00**	3.0**	3.0**	3.0**	3.0**
PERSONAL SERVICES	6,368,976	6,892,482	7,153,671	7,171,495	7,171	7,171	7,171	7,171
OTHER CURRENT EXPENSES	7,225,603	9,727,216	10,153,993	10,153,993	10,155	10,155	10,155	10,155
EQUIPMENT	66,091	3,000	3,000	3,000	3	3	3	3
MOTOR VEHICLES	27,357							
TOTAL OPERATING COST	13,688,027	16,622,698	17,310,664	17,328,488	17,329	17,329	17,329	17,329
BY MEANS OF FINANCING	0.50*	1.50*	1.50*	1.50*	1.5*	1.5*	1.5*	1.5*
	**	**	**	**	**	**	**	**
GENERAL FUND	927,608	1,566,720	1,005,354	1,005,354	1,005	1,005	1,005	1,005
	55.50*	53.50*	53.50*	53.50*	53.5*	53.5*	53.5*	53.5*
	3.00**	2.00**	2.00**	2.00**	2.0**	2.0**	2.0**	2.0**
SPECIAL FUND	12,087,701	13,624,966	14,871,502	14,889,326	14,890	14,890	14,890	14,890
	4.50*	4.50*	4.50*	4.50*	4.5*	4.5*	4.5*	4.5*
	**	**	**	**	**	**	**	**
FEDERAL FUNDS	672,718	756,802	756,802	756,802	757	757	757	757
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
OTHER FEDERAL FUNDS		606,936	606,936	606,936	607	607	607	607
	*	*	*	*	*	*	*	*
TRUST FUNDS	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
		67,274	70,070	70,070	70	70	70	70
CAPITAL IMPROVEMENT COSTS								
PLANS	4,000,000	6,000,000	1,000	1,000	1	1		
DESIGN			998,000	1,998,000	1,998	1,998		
CONSTRUCTION	429,000	70,000	9,000,000	18,300,000	18,900	18,000		
EQUIPMENT	1,000		1,000	1,000	1	1		
TOTAL CAPITAL EXPENDITURES	4,430,000	6,070,000	10,000,000	20,300,000	20,900	20,000		

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:

PROGRAM STRUCTURE NO: 08

PROGRAM TITLE: CULTURE AND RECREATION

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
BY MEANS OF FINANCING								
SPECIAL FUND				300,000	900			
G.O. BONDS	4,430,000	6,070,000	10,000,000	20,000,000	20,000	20,000		
TOTAL PERM POSITIONS	60.50*	59.50*	59.50*	59.50*	59.5*	59.5*	59.5*	59.5*
TOTAL TEMP POSITIONS	4.00**	3.00**	3.00**	3.00**	3.0**	3.0**	3.0**	3.0**
TOTAL PROGRAM COST	18,118,027	22,692,698	27,310,664	37,628,488	38,229	37,329	17,329	17,329

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 0801
PROGRAM TITLE: CULTURAL ACTIVITIES

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	22.00*	23.00*	23.00*	23.00*	23.0*	23.0*	23.0*	23.0*
	2.00**	2.00**	2.00**	2.00**	2.0**	2.0**	2.0**	2.0**
PERSONAL SERVICES	1,808,267	1,794,240	1,874,295	1,874,295	1,874	1,874	1,874	1,874
OTHER CURRENT EXPENSES	3,887,049	5,708,715	6,135,492	6,135,492	6,136	6,136	6,136	6,136
EQUIPMENT	37,843	3,000	3,000	3,000	3	3	3	3
TOTAL OPERATING COST	5,733,159	7,505,955	8,012,787	8,012,787	8,013	8,013	8,013	8,013
BY MEANS OF FINANCING	0.50*	1.50*	1.50*	1.50*	1.5*	1.5*	1.5*	1.5*
	**	**	**	**	**	**	**	**
GENERAL FUND	927,608	1,566,720	1,005,354	1,005,354	1,005	1,005	1,005	1,005
	17.00*	17.00*	17.00*	17.00*	17.0*	17.0*	17.0*	17.0*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
SPECIAL FUND	4,132,833	4,508,223	5,573,625	5,573,625	5,574	5,574	5,574	5,574
	4.50*	4.50*	4.50*	4.50*	4.5*	4.5*	4.5*	4.5*
	**	**	**	**	**	**	**	**
FEDERAL FUNDS	672,718	756,802	756,802	756,802	757	757	757	757
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
OTHER FEDERAL FUNDS		606,936	606,936	606,936	607	607	607	607
	*	*	*	*	*	*	*	*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
TRUST FUNDS		67,274	70,070	70,070	70	70	70	70
CAPITAL IMPROVEMENT COSTS								
CONSTRUCTION	429,000	70,000		300,000	900			
EQUIPMENT	1,000							
TOTAL CAPITAL EXPENDITURES	430,000	70,000		300,000	900			
BY MEANS OF FINANCING								
SPECIAL FUND				300,000	900			
G.O. BONDS	430,000	70,000						
TOTAL PERM POSITIONS	22.00*	23.00*	23.00*	23.00*	23.0*	23.0*	23.0*	23.0*
TOTAL TEMP POSITIONS	2.00**	2.00**	2.00**	2.00**	2.0**	2.0**	2.0**	2.0**
TOTAL PROGRAM COST	6,163,159	7,575,955	8,012,787	8,312,787	8,913	8,013	8,013	8,013

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS881
 PROGRAM STRUCTURE NO: 080103
 PROGRAM TITLE: STATE FOUNDATION ON CULTURE AND THE ARTS

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	22.00*	22.00*	22.00*	22.00*	22.0*	22.0*	22.0*	22.0*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
PERSONAL SERVICES	1,808,267	1,679,134	1,755,313	1,755,313	1,755	1,755	1,755	1,755
OTHER CURRENT EXPENSES	3,887,049	5,708,715	6,135,492	6,135,492	6,136	6,136	6,136	6,136
EQUIPMENT	37,843	3,000	3,000	3,000	3	3	3	3
TOTAL OPERATING COST	5,733,159	7,390,849	7,893,805	7,893,805	7,894	7,894	7,894	7,894
BY MEANS OF FINANCING	0.50*	0.50*	0.50*	0.50*	0.5*	0.5*	0.5*	0.5*
	**	**	**	**	**	**	**	**
GENERAL FUND	927,608	1,518,888	956,442	956,442	956	956	956	956
	17.00*	17.00*	17.00*	17.00*	17.0*	17.0*	17.0*	17.0*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
SPECIAL FUND	4,132,833	4,508,223	5,573,625	5,573,625	5,574	5,574	5,574	5,574
	4.50*	4.50*	4.50*	4.50*	4.5*	4.5*	4.5*	4.5*
	**	**	**	**	**	**	**	**
FEDERAL FUNDS	672,718	756,802	756,802	756,802	757	757	757	757
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
OTHER FEDERAL FUNDS		606,936	606,936	606,936	607	607	607	607
CAPITAL IMPROVEMENT COSTS								
CONSTRUCTION	429,000	70,000		300,000	900			
EQUIPMENT	1,000							
TOTAL CAPITAL EXPENDITURES	430,000	70,000		300,000	900			
BY MEANS OF FINANCING								
SPECIAL FUND				300,000	900			
G.O. BONDS	430,000	70,000						
TOTAL PERM POSITIONS	22.00*	22.00*	22.00*	22.00*	22.0*	22.0*	22.0*	22.0*
TOTAL TEMP POSITIONS	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
TOTAL PROGRAM COST	6,163,159	7,460,849	7,893,805	8,193,805	8,794	7,894	7,894	7,894

PROGRAM ID: AGS881
 PROGRAM STRUCTURE: 080103
 PROGRAM TITLE: STATE FOUNDATION ON CULTURE AND THE ARTS

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
MEASURES OF EFFECTIVENESS								
1. NUMBER OF GRANTS AWARDED	68	57	75	75	75	75	75	75
2. NO. PERSONS IMPACTED BY SFCA BIENNIIUM GRANTS PROGR	631908	600000	800000	800000	800000	800000	800000	800000
3. NUMBER OF PROJ BENEFIT NI, RUR & UNSRV RES	99	100	80	80	80	80	80	80
4. NUMBER OF VISITORS TO HAWAII STATE ART MUSEUM	60000	65000	40000	40000	40000	40000	40000	40000
5. NO. OF WORKS OF ART ON DISPLAY	4663	4730	4769	4808	4847	4886	4886	4886
6. NO. OF STUDENTS IMPACTED	165841	160000	20400	20600	20800	21000	21000	21000
PROGRAM TARGET GROUPS								
1. RESIDENT POPULATION OF HAWAII (THOUSANDS)	1445	1458	1481	1493	1505	1517	1517	1517
2. RUR & UNSRV POP OF HAWAII (THOUSANDS)	451	455	477	481	485	488	488	488
3. SCHOOL POPULATION OF HAWAII (THOUSANDS)	179	180	181	181	181	181	181	181
4. CULTURAL AND ARTS ORGANIZATIONS	300	300	300	300	300	300	300	300
5. INDIVIDUAL ARTISTS	14000	12000	12000	12000	12000	12000	12000	12000
6. STATE FACILITY USERS (THOUSANDS)	57140	57140	57140	57140	57140	57140	57140	57140
PROGRAM ACTIVITIES								
1. ARTS IN EDUCATION (NO. OF PROJECTS FUNDED)	108	110	111	111	111	111	111	111
2. COMMUNITY ARTS (NO. OF PROJECTS FUNDED)	17	13	14	14	14	14	14	14
3. FOLK & TRADITIONAL ARTS (NO. OF PROJECTS FUNDED)	10	11	10	10	10	10	10	10
4. ART IN PUBLIC PLACES (NO. OF NEW ARTWORKS ACQ)	65	65	65	65	65	65	65	65
5. HAWAII STATE ART MUSEUM (NO. OF SCHOOLS SERVED)	16	16	16	16	16	16	16	16
6. ARTS RESIDENCIES (NO. OF SCHOOLS SERVED)	103	105	95	95	95	95	95	95
7. BIENNIIUM GRANTS	68	57	65	65	65	65	65	65
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	81	101	101	101	101	101	101	101
REVENUE FROM OTHER AGENCIES: FEDERAL	709	700	700	700	700	700	700	700
CHARGES FOR CURRENT SERVICES	8	4	4	4	4	4	4	4
NON-REVENUE RECEIPTS	7,585	3,450	3,450	3,450	3,450	3,450	3,450	3,450
TOTAL PROGRAM REVENUES	8,383	4,255	4,255	4,255	4,255	4,255	4,255	4,255
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
SPECIAL FUNDS	8,381	4,203	4,203	4,203	4,203	4,203	4,203	4,203
ALL OTHER FUNDS	2	52	52	52	52	52	52	52
TOTAL PROGRAM REVENUES	8,383	4,255	4,255	4,255	4,255	4,255	4,255	4,255

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS881: STATE FOUNDATION ON CULTURE AND THE ARTS

08 01 03

A. Statement of Program Objectives

The mission of the State Foundation on Culture and the Arts (SFCA) is to promote, perpetuate, preserve and encourage culture and the arts as central to the quality of life of the people of Hawai'i.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

In the FB 19-21 operating budget, program has one request.

Request is to increase the special fund ceiling for the Works of Art Special Fund, by \$991,777 in FY 20 and FY 21. The increase is needed to meet the demand for large scale projects by contributing departments and to better align capacity with the funding.

In the FB 19-21 CIP budget, the program has one request:

Request is for CIP project entitled, No. 1 Capitol District Building Site and Accessibility Improvements, Oahu, which includes \$1,200,000 in FY 21 in special funds. The funds will be used for the following four purposes: (1)an Americans with Disability Act (ADA) entrance building ramp; (2)replacement of tile pathways; (3)change of landscaping and grade of front lawn needed due to drainage problems; and (4)replacement of security gates.

C. Description of Activities Performed

Activities performed include developing and maintaining the Art in Public Places Collection, operating the Hawai'i State Art Museum, purchase and display of visual art, administering the Biennium Grants Program that provides statewide community funding for arts programming, and conducting programs and initiatives in cultural preservation, arts education, and community development.

D. Statement of Key Policies Pursued

Programs in grants and cultural preservation are mandated through Chapter 9, HRS, for arts and cultural programming and Chapter 103-8.5, HRS, to develop and maintain the Art in Public Places Collection for the State. The Hawai'i State Art Museum was added to Chapter 103-8.5 in FY 2004. The programs support 12 tenets of the State Plan through

contributing to a desired physical environment, viable economy, quality education and cultural enrichment.

The SFCA efforts in Arts Education center on administering implementation of the legislatively mandated ARTS FIRST Partnership and its strategic plan to integrate the arts into the public school curriculum. The SFCA Folk Arts Program conducts apprenticeship studies in Hawai'i's traditional arts and implements initiatives to preserve culture, especially Hawai'i's host culture. A museum education program for children called Art Bento is expanding and welcomes hundreds of children and youth each year.

E. Identification of Important Program Relationships

The SFCA maintains important relationships with the National Endowment for the Arts, its federal funding resource, and many agencies, notably the Department of Education, Department of Human Services, Department of Business, Economic Development and Tourism, and the Hawai'i Tourism Authority. Strong partnerships also include the Hawai'i Community Foundation, the Hawai'i Arts Alliance, the University of Hawai'i and other community and cultural organizations.

F. Description of Major External Trends Affecting the Program

According to the Department of Labor Industrial Relations, the economic boom in construction is leading a statewide economic growth of 12.1% in FY 2017. Increased State construction leads to more qualifying building projects, thus increasing demand for Arts Program Specialist III Project Manager.

The SFCA also works closely with its regional affiliates through the Western States Arts Federation, which administers many of the SFCA's online programs and the National Assembly of State Arts Agencies, which advocates for state arts agencies in the Capitol.

G. Discussion of Cost, Effectiveness, and Program Size Data

The SFCA maintains a highly productive program that is dedicated to being responsive to public demands and public needs. Most of our programs have educational components and many target serving lower income populations and underserved areas of the state. For every dollar

Program Plan Narrative

AGS881: STATE FOUNDATION ON CULTURE AND THE ARTS

08 01 03

spent as part of a community grant, the recipient nonprofit match is close to \$34.00.

H. Discussion of Program Revenues

There is no way that the agency can retain its current programs and operations exclusively with any single funding source. Most of our Board and staff are not experienced fundraisers for government programs. Technical assistance in this area could greatly assist with programs services and enhance funding streams.

I. Summary of Analysis Performed

Established in 1965, the SFCA Biennium Grants Program is supported with funds from the State, National Endowment for the Arts, and the Hawaii State Legislature. SFCA grants assist organizations statewide in the areas of Arts Education, Community Arts, Heritage and Preservation, Presentation and Performing Arts. The total audience reached through events and projects receiving SFCA support is expected to exceed one million people. Core programs in the traditional arts, arts in underserved communities, and ARTS FIRST initiatives, notably the model 40 year-old Artists in the Schools Program, have withstood drastic cuts to the agency, including a 67% cut to the Biennium Grants Program in FY 2012.

J. Further Considerations

The SFCA is using the auditor's report and the strategic plan to determine immediate and long-term priorities for the SFCA.

The SFCA has not lost sight of its purpose, its commitment, or its value to the people of Hawai'i, especially in supporting community programming, perpetuating the host culture, and educating our children and youth. As a State arts agency, we were founded on the principle that government has an important role in affirming and providing for quality in the lives of its people and that the standard of artistic contribution achieved is the measure of society's legacy to the future.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO:
PROGRAM TITLE:

AGS818
080104
KING KAMEHAMEHA CELEBRATION COMMISSION

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	0.00*	1.00*	1.00*	1.00*	1.0*	1.0*	1.0*	1.0*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
PERSONAL SERVICES		115,106	118,982	118,982	119	119	119	119
TOTAL OPERATING COST	0	115,106	118,982	118,982	119	119	119	119
BY MEANS OF FINANCING								
	*	1.00*	1.00*	1.00*	1.0*	1.0*	1.0*	1.0*
	**	**	**	**	**	**	**	**
GENERAL FUND		47,832	48,912	48,912	49	49	49	49
	*	*	*	*	*	*	*	*
TRUST FUNDS	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
		67,274	70,070	70,070	70	70	70	70
TOTAL PERM POSITIONS	*	1.00*	1.00*	1.00*	1.0*	1.0*	1.0*	1.0*
TOTAL TEMP POSITIONS	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
TOTAL PROGRAM COST		115,106	118,982	118,982	119	119	119	119

PROGRAM ID: AGS818
 PROGRAM STRUCTURE: 080104
 PROGRAM TITLE: KING KAMEHAMEHA CELEBRATION COMMISSION

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
MEASURES OF EFFECTIVENESS								
1. % OF MEDIA WRITE-UPS THAT INCL HAWN LANG-GOAL 100%	100	100	100	100	100	100	100	100
2. % OF MEDIA THAT UTILIZE CORR NATIVE HAWN-GOAL 100%	95	95	95	95	95	95	95	95
3. % OF CELEB EVTS OV 75% NATIVE HAWN CULT-GOAL 100%	100	100	100	100	100	100	100	100
4. NUMBER OF GRANTS FUNDED-GOAL 50%	50	50	50	50	50	50	50	50
5. % OF AT LST 1 EVENT ON EA MAJOR HAWN ISL-GOAL 100%	100	100	100	100	100	100	100	100
PROGRAM TARGET GROUPS								
1. RESIDENTS AND VISITORS (THOUSANDS)	1500	1500	1600	1600	1600	1600	1600	1600
PROGRAM ACTIVITIES								
1. LEI-DRAPING ON HAWAII & OAHU (NO. OF CEREM FUNDED)	3	3	3	3	3	3	3	3
2. PARADE ON HAWAII, OAHU, MAUI & KAUAI (NO. FUNDED)	5	5	5	5	5	5	5	5
3. NO. OF EVENTS HELD STATEWIDE (NOT INCL #1 & 2)	4	4	4	4	4	4	4	4
4. EDUC WORKSHOPS ON KAMEHAMEHA'S LIFE (NO. FUNDED)	2	2	2	2	2	2	2	2
5. CULTURAL WORKSHOPS ON PROTOCOL (NO. FUNDED)	4	4	4	4	4	4	4	4
6. CULTURAL WORKSHOPS ON PA'U RIDING (NO. FUNDED)	2	2	2	2	2	2		
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY		1	1	1	1	1	1	1
NON-REVENUE RECEIPTS		200	200	200	200	200	200	200
TOTAL PROGRAM REVENUES		201	201	201	201	201	201	201
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
ALL OTHER FUNDS		201	201	201	201	201	201	201
TOTAL PROGRAM REVENUES		201	201	201	201	201	201	201

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS818: KING KAMEHAMEHA CELEBRATION COMMISSION

08 01 04

A. Statement of Program Objectives

To commemorate the legacy of King Kamehameha I through culturally-appropriate and culturally-relevant celebrations that are coordinated throughout various venues statewide.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

None.

C. Description of Activities Performed

Grounded in Hawaiian language, tradition and culture, annual events are coordinated statewide: Lei draping of the Kamehameha statues in Honolulu, Hilo and Kohala; parades in Honolulu, Kohala, Kailua-Kona, Lahaina, and Kapaa; and hoolaule'a in Honolulu, Kohala, Hilo, Kailua-Kona and Kapaa.

D. Statement of Key Policies Pursued

The commissioners are appointed pursuant to Chapter 8-5, HRS, and are responsible for the supervision of staff's planning and coordination activities associated with the annual commemoration. The Commission is placed within the Department of Accounting and General Services for administrative purposes pursuant to said HRS statute. In support of Part I, Section 226-25, Hawaii State Plan, HRS, and the applicable sections of the Hawaii State Constitution, the program activities promote and perpetuate Hawaiian language and culture, while remembering and honoring Hawaii's greatest king, Kamehameha I.

E. Identification of Important Program Relationships

The program links State and county agencies cooperatively working together with private groups and organizations. These relationships are integral to the successful achieving of program objectives and the continued celebration of a 140-year-old holiday. Utilization of these effective relationships results in a cost-savings for the commission.

F. Description of Major External Trends Affecting the Program

The economic recession and legislative misinterpretation of Chapter 8-5, HRS, resulted in the Commission receiving no public funding since FY

2010-2011. As a result, the Commission has had to solicit funds through grants and donations; however, these funds have been used for program events. Act 53, SLH 2018 authorized one (1) general funded full-time exempt Executive Director position for the program's operating budget.

G. Discussion of Cost, Effectiveness, and Program Size Data

The statewide celebrations generate increased revenue for the State and the respective counties. Visitors state that the number one event attraction is the annual Kamehameha Day celebrations and consistent visitor numbers in June tracked by the Hawaii Tourism Authority support that result. With public contributions paying for salary only prior to FY 2010, the rest of the cost of the annual events were dependent upon private donations and grants. In the current fiscal year, with no public contributions to the Commission trust account for salary, the state will be reaping the benefits of the programs achieving successful results with no cost to it.

H. Discussion of Program Revenues

Program revenues used to come pursuant to Chapter 8-5, HRS, which states:

"(d) The commission may appoint and dismiss an arts program specialist and a part-time clerk typist, without regard to chapter 76, who shall serve at the commission's pleasure, and whose salaries shall be provided through fees, public contributions, and private donations."

And,

"(f) The comptroller shall account for all moneys appropriated by the legislature, may raise funds to defray administrative costs, and may accept donations of money and personal property on behalf of the commission; provided that all donations accepted from private sources shall be expended in the manner prescribed by the contributor, and all moneys received from all sources shall be deposited into the commission's trust account."

When the Executive Director is not involved with celebration planning and execution activities, the position is intended to focus on efforts to solicit grants and private donations to fund program needs.

Program Plan Narrative

AGS818: KING KAMEHAMEHA CELEBRATION COMMISSION

08 01 04

I. Summary of Analysis Performed

1. The program's activities bring in revenue for the state and the respective counties on each island that hold a celebration.
2. Appropriations from the general fund should be shared with the Commission to ensure program continuity and maintenance because the celebration events generate much-needed economic stimulus with visitor attendees; celebration vendors; community attendees; and effective government/private relationships.

J. Further Considerations

With the new Executive Director position in place, efforts will be made to improve on program operations utilizing resources available to update the program's office equipment and assigned space.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:

PROGRAM STRUCTURE NO:

0802

PROGRAM TITLE:

RECREATIONAL ACTIVITIES

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	38.50*	36.50*	36.50*	36.50*	36.5*	36.5*	36.5*	36.5*
	2.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
PERSONAL SERVICES	4,560,709	5,098,242	5,279,376	5,297,200	5,297	5,297	5,297	5,297
OTHER CURRENT EXPENSES	3,338,554	4,018,501	4,018,501	4,018,501	4,019	4,019	4,019	4,019
EQUIPMENT	28,248							
MOTOR VEHICLES	27,357							
TOTAL OPERATING COST	7,954,868	9,116,743	9,297,877	9,315,701	9,316	9,316	9,316	9,316
BY MEANS OF FINANCING								
	38.50*	36.50*	36.50*	36.50*	36.5*	36.5*	36.5*	36.5*
	2.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
SPECIAL FUND	7,954,868	9,116,743	9,297,877	9,315,701	9,316	9,316	9,316	9,316
CAPITAL IMPROVEMENT COSTS								
PLANS	4,000,000	6,000,000	1,000	1,000	1	1		
DESIGN			998,000	1,998,000	1,998	1,998		
CONSTRUCTION			9,000,000	18,000,000	18,000	18,000		
EQUIPMENT			1,000	1,000	1	1		
TOTAL CAPITAL EXPENDITURES	4,000,000	6,000,000	10,000,000	20,000,000	20,000	20,000		
BY MEANS OF FINANCING								
G.O. BONDS	4,000,000	6,000,000	10,000,000	20,000,000	20,000	20,000		
TOTAL PERM POSITIONS	38.50*	36.50*	36.50*	36.50*	36.5*	36.5*	36.5*	36.5*
TOTAL TEMP POSITIONS	2.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
TOTAL PROGRAM COST	11,954,868	15,116,743	19,297,877	29,315,701	29,316	29,316	9,316	9,316

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS889
 PROGRAM STRUCTURE NO: 080205
 PROGRAM TITLE: SPECTATOR EVENTS & SHOWS - ALOHA STADIUM

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	38.50*	36.50*	36.50*	36.50*	36.5*	36.5*	36.5*	36.5*
	2.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
PERSONAL SERVICES	4,560,709	5,098,242	5,279,376	5,297,200	5,297	5,297	5,297	5,297
OTHER CURRENT EXPENSES	3,338,554	4,018,501	4,018,501	4,018,501	4,019	4,019	4,019	4,019
EQUIPMENT	28,248							
MOTOR VEHICLES	27,357							
TOTAL OPERATING COST	7,954,868	9,116,743	9,297,877	9,315,701	9,316	9,316	9,316	9,316
BY MEANS OF FINANCING								
	38.50*	36.50*	36.50*	36.50*	36.5*	36.5*	36.5*	36.5*
	2.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
SPECIAL FUND	7,954,868	9,116,743	9,297,877	9,315,701	9,316	9,316	9,316	9,316
CAPITAL IMPROVEMENT COSTS								
PLANS	4,000,000	6,000,000	1,000	1,000	1	1		
DESIGN			998,000	1,998,000	1,998	1,998		
CONSTRUCTION			9,000,000	18,000,000	18,000	18,000		
EQUIPMENT			1,000	1,000	1	1		
TOTAL CAPITAL EXPENDITURES	4,000,000	6,000,000	10,000,000	20,000,000	20,000	20,000		
BY MEANS OF FINANCING								
G.O. BONDS	4,000,000	6,000,000	10,000,000	20,000,000	20,000	20,000		
TOTAL PERM POSITIONS	38.50*	36.50*	36.50*	36.50*	36.5*	36.5*	36.5*	36.5*
TOTAL TEMP POSITIONS	2.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
TOTAL PROGRAM COST	11,954,868	15,116,743	19,297,877	29,315,701	29,316	29,316	9,316	9,316

PROGRAM ID: AGS889
 PROGRAM STRUCTURE: 080205
 PROGRAM TITLE: SPECTATOR EVENTS AND SHOWS - ALOHA STADIUM

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
MEASURES OF EFFECTIVENESS								
1. EVENT DAYS AS % OF TOTAL DAYS FACILITIES AVAILABLE	53	50	50	50	50	50	50	50
2. REVENUE RECEIVED AS % OF TOTAL OPERATING REQ.	100	100	100	100	100	100	100	100
3. NO. OF EVENTS EXCEEDING 60% SEATING CAPACITY	0	3	1	1	1	1	1	1
4. AVERAGE ATTENDANCE AS % OF 50,000 SEATING CAPACITY	10	17	17	17	17	17	17	17
5. % OF REVENUE RECEIVED FROM PUBLIC SPONSORED EVENTS	84	73	85	85	85	85	85	854
6. % OF REVENUE RECEIVED FROM PRIV. SPONSORED EVENTS	16	27	15	15	15	15	15	15
PROGRAM TARGET GROUPS								
1. RESIDENT POPULATION, OAHU (THOUSANDS)	989	989	989	989	989	989	989	989
PROGRAM ACTIVITIES								
1. NO. OF SPORTS EVENT DATES	61	35	55	55	55	55	55	55
2. NO. OF CULTURAL AND OTHER EVENT AND SHOW DATES	237	214	250	250	250	250	250	250
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	23	24	24	24	24	24	24	24
CHARGES FOR CURRENT SERVICES	7,583	8,601	7,691	7,691	7,691	7,691	7,691	7,691
NON-REVENUE RECEIPTS	23							
TOTAL PROGRAM REVENUES	7,629	8,625	7,715	7,715	7,715	7,715	7,715	7,715
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
SPECIAL FUNDS	7,629	8,625	7,715	7,715	7,715	7,715	7,715	7,715
TOTAL PROGRAM REVENUES	7,629	8,625	7,715	7,715	7,715	7,715	7,715	7,715

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS889: SPECTATOR EVENTS & SHOWS - ALOHA STADIUM

08 02 05

A. Statement of Program Objectives

To provide people of all ages with the opportunity to enrich their lives through attendance at spectator events and shows.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

In the FY 19-21 CIP budget, the program has one request.

The request is for the CIP project entitled, Lump Sum Health and Safety, Aloha Stadium, Oahu, which includes \$20,000,000 in FY 20 and \$10,000,000 in FY 21 in general obligation (G.O.) bonds. The funds are needed to address the stadium's on-going health and safety issues and provide a facility that will support the health and safety and health of all who use it.

C. Description of Activities Performed

- Conduct ongoing promotional programs to enhance, expand, and market the facility as a viable and multi-functional facility that is able to cater and accommodate a range of events and target groups.
- Provide operational and logistical event management, oversight, and direction to those who use the facility.
- Provide box office, ticket-selling services.
- Direct, control, and coordinate support activities relating to all events and shows.
- Provide public safety and security.
- Repair, maintain, and construct improvements to stadium and related facilities.
- Provide parking and maintain traffic controls within stadium premises.
- Provide leadership and managerial and administrative direction to stadium staff.
- Provide recommendations on vision, direction, and requirements to

address major projects involving the Aloha Stadium and its property.

D. Statement of Key Policies Pursued

Key policies pursued by this program are to: (1) Direct available resources toward increasing and expanding utilization of the facility to accommodate a wide variety of events and shows; (2) Improve the efficiency and effectiveness of stadium operations; and (3) Maintain existing facilities as well as construct new improvements for the convenience and safety of the attending public.

These key policies support Section 226-23, HRS, to: (1) "Provide a wide range of activities and facilities to fulfill the cultural, artistic, and recreation needs of all diverse and special groups effectively and efficiently."; and (2) "Enhance the enjoyment of recreational experiences through safety and security measures, educational opportunities, and improved facility design and maintenance."

E. Identification of Important Program Relationships

The Aloha Stadium has maintained a long-standing professional relationship with the University of Hawaii (UH) through UH's use of the stadium facility for its football home games. On September 18, 2006, the Stadium Authority provisionally approved UH to use the Aloha Stadium facility rent free for its sports and entertainment events.

To further promote a philosophy of support and growth to high school and grade level school students and to increase participation and utilization of the facility, the Stadium Authority adopted rules that do not charge rent for these school-related sporting events.

F. Description of Major External Trends Affecting the Program

Major external trends directly and indirectly affecting the program include the Stadium's involvement in evaluating options for optimizing use of its existing resources, clearing the federal deed restriction on Stadium property and removal of the city deed restriction; inter-agency involvement with HART, Hawaii Interagency Council for Transit Oriented Development (HIC-TOD); and the City and County of Honolulu in building and operating a rail transit station on Stadium property; as well as planning the overall development in and around the Stadium's property in

Program Plan Narrative

AGS889: SPECTATOR EVENTS & SHOWS - ALOHA STADIUM

08 02 05

partnership with HIC-TOD. Evaluating options to address the current condition of the existing Aloha Stadium facility and evaluating operationally and financially prudent options to consider in the long run.

G. Discussion of Cost, Effectiveness, and Program Size Data

Cost - The Aloha Stadium's total proposed FB 2019-2021 operating budget ceiling is \$18,631,402 to address recurring requisites of personnel, routine repair and maintenance, supplies, utilities, and other costs normally associated with the operation and general repair and maintenance of the Aloha Stadium. This amount excludes funding for expenditures of an emergency or extraordinary nature such as corrosion control, renovations related to extending the useful life of the facility to address necessary structural and infrastructure repair and maintenance required to ensure the integrity of the facility and the safety of its patrons, required maintenance and improvements to the parking lot, replacement of seat frames, and replacement of the field turf.

H. Discussion of Program Revenues

Revenues for this program are derived from the following areas:

- Rental fees for use of Aloha Stadium facilities;
- Revenue share from the food and beverage concession contract;
- Revenue from the operation of stadium's parking facility;
- Revenue from the sale of stadium's advertising inventory; and
- Fees collected from swap meet operations.

I. Summary of Analysis Performed

Pursuant to a Memorandum of Agreement between the Stadium Authority and HART, traffic and pedestrian studies are being conducted pre- and post- rail station construction by HART to assess the impact that rail has on the surrounding area.

J. Further Considerations

In order to promote the Aloha Stadium as a competitive facility that is able to accommodate small to large scale national and international spectator events, it is essential and fiscally prudent to address key renovation, repair/maintenance projects that will sustain the facility's useful life, as well as address the health and safety issues of the general public.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 10
PROGRAM TITLE: INDIVIDUAL RIGHTS

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	8.50*	8.50*	8.50*	8.50*	8.5*	8.5*	8.5*	8.5*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	568,222	654,531	777,513	777,513	778	778	778	778
OTHER CURRENT EXPENSES	13,712	22,324	22,324	22,324	22	22	22	22
EQUIPMENT	2,082		6,200					
TOTAL OPERATING COST	584,016	676,855	806,037	799,837	800	800	800	800
BY MEANS OF FINANCING								
	8.50*	8.50*	8.50*	8.50*	8.5*	8.5*	8.5*	8.5*
	**	**	**	**	**	**	**	**
GENERAL FUND	584,016	676,855	806,037	799,837	800	800	800	800
TOTAL PERM POSITIONS	8.50*	8.50*	8.50*	8.50*	8.5*	8.5*	8.5*	8.5*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	584,016	676,855	806,037	799,837	800	800	800	800

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO:
PROGRAM TITLE:

AGS105
1002
ENFORCEMENT OF INFORMATION PRACTICES

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	8.50*	8.50*	8.50*	8.50*	8.5*	8.5*	8.5*	8.5*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	568,222	654,531	777,513	777,513	778	778	778	778
OTHER CURRENT EXPENSES	13,712	22,324	22,324	22,324	22	22	22	22
EQUIPMENT	2,082		6,200					
TOTAL OPERATING COST	584,016	676,855	806,037	799,837	800	800	800	800
BY MEANS OF FINANCING								
	8.50*	8.50*	8.50*	8.50*	8.5*	8.5*	8.5*	8.5*
	**	**	**	**	**	**	**	**
GENERAL FUND	584,016	676,855	806,037	799,837	800	800	800	800
TOTAL PERM POSITIONS	8.50*	8.50*	8.50*	8.50*	8.5*	8.5*	8.5*	8.5*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	584,016	676,855	806,037	799,837	800	800	800	800

PROGRAM ID: AGS105
 PROGRAM STRUCTURE: 1002
 PROGRAM TITLE: ENFORCEMENT OF INFORMATION PRACTICES

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
MEASURES OF EFFECTIVENESS								
1. # OF INFORMAL REQUESTS (AOD) RECEIVED IN FY		1000	1000	1000	1000	1000	1000	1000
2. % OF INFORMAL REQUESTS RESOLVED IN THE SAME FY		100	100	100	100	100	100	100
3. # OF FORMAL CASES OPENED IN FY (COR, RFA, ETC)		200	200	200	200	200	200	200
4. % OF FORMAL CASES CLOSED IN THE SAME FY		75	75	75	75	75	75	75
5. % OF TOTAL FORMAL/INFORMAL CASES CLOSED IN SAME FY		90	90	90	90	90	90	90
6. # OF FORMAL CASES PENDING AT END OF FY IN PRIOR FY		50	50	50	50	50	50	50
7. # OF OIP WEBSITE PAGE HITS, EXCL. HOME PAGE & OIP		100,000	100,000	100,000	100,000	100,000	100,000	100,000
PROGRAM TARGET GROUPS								
1. DE FACTO POPULATION OF HAWAII								
2. ALL STATE AND COUNTY AGENCIES								
3. ALL STATE AND COUNTY GOVERNMENT EMPLOYEES								
4. OTHERS INTERESTED IN HAWAII GOVT RECORDS & MTGS								
PROGRAM ACTIVITIES								
1. # OF FORMAL/INFORMAL OPINIONS ISSUED		20	20	20	20	20	20	20
2. # OF TRAINING MATERIALS ADDED/REVISED		10	10	10	10	10	10	10
3. # OF LIVE TRAININGS OR MEDIA/PUBLIC PRESENTATIONS		10	10	10	10	10	10	10
4. # OF WRITTEN PUBLIC COMMUNICATIONS AND REPORTS		30	30	30	30	30	30	30
5. # OF LEGISLATIVE PROPOSALS MONITORED	175	90	90	90	90	90	90	90
6. # OF LAWSUITS MONITORED		35	35	35	35	35	35	35
7. # OF AGENCIES SUBMITTING UIPA LOGS		265	265	265	265	265	265	265
8. # OF MONTHS ENGAGED IN RULEMAKING		0	0	0	0	0	0	0
9. # OF PUBLIC COMMUNICATIONS	30	30	30	30	30	30	30	30
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
CHARGES FOR CURRENT SERVICES				10	10	10	10	10
TOTAL PROGRAM REVENUES				10	10	10	10	10
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS				10	10	10	10	10
TOTAL PROGRAM REVENUES				10	10	10	10	10

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS105: ENFORCEMENT OF INFORMATION PRACTICES

10 02

A. Statement of Program Objectives

The Office of Information Practices (OIP) administers the Uniform Information Practices (HRS Chapter 92F) (UIPA) and Sunshine Law (Part I of HRS Ch. 92); maintains the Records Report System; and determines appeals under HRS Ch. 231 from the Dept. of Taxation's written opinions.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

1. Request for \$100,000 for FY 20 and FY 21 in general funds for salary parity/employee retention.
2. Request for \$6,200 for FY 20 in general funds to replace nine old desktop computers which have reached their useful life and are in need of replacement.

C. Description of Activities Performed

OIP is the single statewide agency in Hawaii that provides uniform and consistent advice and training regarding the UIPA and Sunshine Law to all state, county, and independent agencies in the Executive, Legislative, and Judicial branches of government, and to most boards. OIP also assists the Office of Enterprise Technology Services (ETS) in promoting the state's Open Data policy. As a neutral third party, OIP investigates and resolves disputes concerning those laws that are typically brought by members of the public against government entities. By protecting the public's right to access government records and public meetings, OIP ensures that government remains transparent and accountable to the people.

OIP's attorneys provide to other government attorneys, agency employees, board volunteers, and the general public extensive training, advice, opinions, rules, and informal dispute resolution. OIP attorneys also prepare and present legislative testimony and proposals, and they monitor and occasionally intervene in lawsuits. Because of OIP's small size, its 2.5 FTE administrative staff perform multiple and often confidential tasks, which include accounting, budgeting, payroll, personnel, purchasing, compliance, legal assistance, and website management, as well as training and assistance to government agencies regarding for the UIPA Record Request Log and the Records Report Management System.

OIP is preparing new administrative rules and training materials and will be presenting them in statewide informational briefings and public hearings. Once the rules are adopted, OIP must create new training materials and train all state and county government agencies.

D. Statement of Key Policies Pursued

In protecting the public's right to access government records and public meetings, OIP is carrying out the objectives of the Hawaii State Plan to provide meaningful participation by the people in decision-making and for effective access to authority as well as equitable sharing of benefits. HRS 226-3; HRS Section 226-24(4). OIP also pursues government openness and responsiveness to permit the flow of public information, interaction, and response. HRS Section 226-27(b)(2). OIP assists ETS in implementing the State's Open Data Policy. HRS Sections 27-44, 27-44.3.

E. Identification of Important Program Relationships

All state and county Executive, Judicial, Legislative, and independent agencies and most boards are subject to one or both laws that OIP administers. Due to their extensive legal experience and special expertise regarding the UIPA and Sunshine Law, OIP's attorneys advise, train, and resolve disputes involving other government attorneys, including the state Attorney General's office and county Corporation Counsel offices, as well as agency employees, board volunteers, open government organizations, the general public, and the media.

F. Description of Major External Trends Affecting the Program

The number of yearly requests for OIP's assistance is beyond OIP's control and directly affect OIP's backlog. Additionally, OIP's workload has increased as it must revise its administrative rules and create new training materials, which will take away considerable time from its normal duties.

Most concerning is the loss of key employees, including administrative staff, due to OIP's salary structure, which is substantially lower than the other state and county agencies that OIP advises. While other government attorneys and collective bargaining groups have received pay increases, including step increases, OIP has had minimal funding for pay increases and sometimes has not received sufficient funds to cover the

Program Plan Narrative

AGS105: ENFORCEMENT OF INFORMATION PRACTICES

10 02

actual costs of increases tied to collective bargaining. While OIP appreciates last year's additional appropriation of \$100,000 for salary parity, it was less than half of what was needed to bring OIP's salaries in line with comparable government salaries. OIP's salaries continue to fall further behind and jeopardize OIP's ability to retain its valued employees who provide a wealth of institutional memory and experience.

G. Discussion of Cost, Effectiveness, and Program Size Data

OIP is doing more than twice the work with nearly half the personnel and a much smaller budget allocation than it had 25 years ago. In FY 1994, OIP administered only the UIPA with 15 FTE positions, and its non-inflation adjusted allocation was \$827,537; if adjusted for inflation, the equivalent budget today would be \$1,374,543. In FY 2019, OIP is administering the UIPA and the Sunshine Law and advising on Open Data issues, but it has only 8.5 FTE positions and a total appropriation of \$676,855, which includes both operating and personnel costs (excluding collective bargaining adjustments) and is 51% less than the inflation-adjusted allocation that OIP had when only administered the UIPA 25 years ago.

In FY 2018, OIP received 1,127 informal and formal requests for assistance and resolved 95% of them in the same year, with most of them resolved the same day. Of the total, OIP resolved 945 informal inquiries, which is over 84% of total requests for assistance. Of the 182 formal cases opened in FY 2018, 129 (71%) were resolved in the same fiscal year. Of the 131 cases that remained pending at the end of FY 2018, 53 (40%) were opened in FY 2018, 47 (36%) were opened in FY 2017, and 30 (23%) were opened in FY 2016, and one case filed before FY 2016 was still pending in litigation.

For OIP to maintain its current level of effectiveness, it must retain its current employees and thus seeks to continue pay increases to comparable levels.

H. Discussion of Program Revenues

OIP does not generate any revenues.

I. Summary of Analysis Performed

OIP has reviewed the State Compensation Plan with FY 2018 and -19 updates; Commission on Salaries Report and Recommendations to the 2013 Legislature (March 18, 2013); Report on the Disparity of Salaries for Deputy Attorneys General - A Comparative Study (October 2015, Dept. of the Attorney General); the Resolution of the 2016 Salary Commission (April 19, 2016; City and County of Honolulu); Maui County Ordinance No. 4071 (2013); the most recent online data of public employee salaries published by Civil Beat at civilbeat.com. OIP also verified some information with departmental personnel. OIP compared its salaries to those of other government attorneys whom it advises, other good government agency directors, and comparable civil service positions, which shows an approximate 20 to 80% disparity in OIP's salaries compared to similar positions.

J. Further Considerations

OIP's first priority is for salary parity. Because OIP's attorneys have special expertise regarding laws that affect nearly all State and county agencies, OIP must compete against all government agencies to recruit and retain its attorneys. Due to the nature of their work, confidential duties, multiple and often overlapping responsibilities, or part-time status, all of OIP's employees are necessarily exempt from Civil Service and excluded from collective bargaining units. OIP is simply not competitive compared to other state and county agencies. OIP's pay scale continues to fall farther behind that of the attorneys and administrative staff who seek and value OIP's assistance and advice on the laws that protect the public's right to government transparency and accountability.

Without experienced personnel, OIP cannot provide uniform and consistent training, advice, and dispute resolution to all state and county agencies and boards and the general public, which may adversely impact compliance with Hawaii's open government laws and result in greater litigation, attorney fees, court costs, liability payments, and other expenses. The State's investment of \$100,000 today to retain OIP's experienced attorneys and staff would keep an efficient agency running and prevent bigger, more expensive problems from arising.

OIP's second request is for \$6200 to replace 9 desktop computers, which are showing their age and slowing in their performance. OIP will keep the monitors, speakers, and keyboards that it currently has.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 11
PROGRAM TITLE: GOVERNMENT-WIDE SUPPORT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
CURRENT LEASE PAYMENTS								
OTHER CURRENT EXPENSES	8,802,976	7,334,780	7,334,780	7,334,780	7,335	7,335	7,335	7,335
TOTAL CURRENT LEASE PAYMENTS COST	8,802,976	7,334,780	7,334,780	7,334,780	7,335	7,335	7,335	7,335
BY MEANS OF FINANCING								
GENERAL FUND	7,265,773	5,234,480	5,234,480	5,234,480	5,235	5,235	5,235	5,235
INTERDEPARTMENTAL TRANSFERS	1,537,203	2,100,300	2,100,300	2,100,300	2,100	2,100	2,100	2,100
OPERATING COST	579.00*	656.00*	662.00*	662.00*	662.0*	662.0*	662.0*	662.0*
	30.44**	39.44**	38.44**	42.44**	42.4**	38.4**	38.4**	38.4**
PERSONAL SERVICES	35,822,697	48,512,557	50,285,238	51,907,843	50,813	51,791	50,633	51,791
OTHER CURRENT EXPENSES	92,319,155	105,061,966	107,766,733	106,854,068	107,962	105,847	107,794	105,847
EQUIPMENT	3,709,867	1,328,531	1,029,756	1,023,756	1,024	1,024	1,024	1,024
MOTOR VEHICLES	127,438	2,419,400	2,654,400	2,354,400	2,354	2,354	2,354	2,354
TOTAL OPERATING COST	131,979,157	157,322,454	161,736,127	162,140,067	162,153	161,016	161,805	161,016
BY MEANS OF FINANCING								
	484.50*	561.50*	567.50*	567.50*	567.5*	567.5*	567.5*	567.5*
	26.44**	35.44**	34.44**	38.44**	38.4**	34.4**	34.4**	34.4**
GENERAL FUND	82,504,311	95,704,785	99,856,149	100,446,807	100,458	99,321	100,110	99,321
	10.00*	10.00*	10.00*	10.00*	10.0*	10.0*	10.0*	10.0*
	3.00**	3.00**	3.00**	3.00**	3.0**	3.0**	3.0**	3.0**
SPECIAL FUND	18,299,438	11,319,273	11,441,933	11,241,933	11,243	11,243	11,243	11,243
	0.50*	0.50*	0.50*	0.50*	0.5*	0.5*	0.5*	0.5*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
FEDERAL FUNDS	1,854,215	99,694	99,694	99,694	100	100	100	100
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
TRUST FUNDS	2,282	308,062	343,732	343,732	344	344	344	344
	35.00*	35.00*	35.00*	35.00*	35.0*	35.0*	35.0*	35.0*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	8,247,641	11,975,960	11,886,834	11,886,834	11,887	11,887	11,887	11,887
	49.00*	49.00*	49.00*	49.00*	49.0*	49.0*	49.0*	49.0*
	**	**	**	**	**	**	**	**
REVOLVING FUND	21,071,270	37,914,680	38,107,785	38,121,067	38,121	38,121	38,121	38,121

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:

PROGRAM STRUCTURE NO:

11

PROGRAM TITLE:

GOVERNMENT-WIDE SUPPORT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
CAPITAL IMPROVEMENT COSTS								
PLANS	6,387,000	129,000	7,000	4,000	2	2	2	2
LAND ACQUISITION	4,000	30,000	2,000	1,000	2	2	2	2
DESIGN	2,308,000	3,206,000	4,291,000	600,000	2,194	2,694	2,004	1,924
CONSTRUCTION	24,668,000	15,139,000	46,146,000	9,702,000	18,440	27,300	16,890	16,320
EQUIPMENT	3,943,000	3,505,000	6,639,000	1,219,000	2	2	2	2
TOTAL CAPITAL EXPENDITURES	37,310,000	22,009,000	57,085,000	11,526,000	20,640	30,000	18,900	18,250
BY MEANS OF FINANCING								
GENERAL FUND	6,128,000							
G.O. BONDS	31,182,000	22,009,000	57,085,000	11,526,000	20,640	30,000	18,900	18,250
TOTAL PERM POSITIONS	579.00*	656.00*	662.00*	662.00*	662.0*	662.0*	662.0*	662.0*
TOTAL TEMP POSITIONS	30.44**	39.44**	38.44**	42.44**	42.4**	38.4**	38.4**	38.4**
TOTAL PROGRAM COST	178,092,133	186,666,234	226,155,907	181,000,847	190,128	198,351	188,040	186,601

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:

PROGRAM STRUCTURE NO:

1101

PROGRAM TITLE:

EXEC DIRECTN, COORD, & POLICY DEVELOPMENT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	23.00*	23.00*	23.00*	23.00*	23.0*	23.0*	23.0*	23.0*
	9.44**	9.44**	9.44**	13.44**	13.4**	9.4**	9.4**	9.4**
PERSONAL SERVICES	1,480,596	2,678,345	1,665,974	2,943,731	1,847	2,825	1,667	2,825
OTHER CURRENT EXPENSES	4,293,990	1,306,894	3,252,421	2,114,094	3,422	1,307	3,254	1,307
EQUIPMENT	14,925							
TOTAL OPERATING COST	5,789,511	3,985,239	4,918,395	5,057,825	5,269	4,132	4,921	4,132
BY MEANS OF FINANCING								
	22.50*	22.50*	22.50*	22.50*	22.5*	22.5*	22.5*	22.5*
	8.44**	8.44**	8.44**	12.44**	12.4**	8.4**	8.4**	8.4**
GENERAL FUND	3,933,014	3,577,483	4,474,969	4,614,399	4,825	3,688	4,477	3,688
	0.50*	0.50*	0.50*	0.50*	0.5*	0.5*	0.5*	0.5*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
FEDERAL FUNDS	1,854,215	99,694	99,694	99,694	100	100	100	100
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
TRUST FUNDS	2,282	308,062	343,732	343,732	344	344	344	344
TOTAL PERM POSITIONS	23.00*	23.00*	23.00*	23.00*	23.0*	23.0*	23.0*	23.0*
TOTAL TEMP POSITIONS	9.44**	9.44**	9.44**	13.44**	13.4**	9.4**	9.4**	9.4**
TOTAL PROGRAM COST	5,789,511	3,985,239	4,918,395	5,057,825	5,269	4,132	4,921	4,132

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 110104
PROGRAM TITLE: VOTING RIGHTS AND ELECTIONS

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	23.00*	23.00*	23.00*	23.00*	23.0*	23.0*	23.0*	23.0*
	9.44**	9.44**	9.44**	13.44**	13.4**	9.4**	9.4**	9.4**
PERSONAL SERVICES	1,480,596	2,678,345	1,665,974	2,943,731	1,847	2,825	1,667	2,825
OTHER CURRENT EXPENSES	4,293,990	1,306,894	3,252,421	2,114,094	3,422	1,307	3,254	1,307
EQUIPMENT	14,925							
TOTAL OPERATING COST	5,789,511	3,985,239	4,918,395	5,057,825	5,269	4,132	4,921	4,132
BY MEANS OF FINANCING								
	22.50*	22.50*	22.50*	22.50*	22.5*	22.5*	22.5*	22.5*
	8.44**	8.44**	8.44**	12.44**	12.4**	8.4**	8.4**	8.4**
GENERAL FUND	3,933,014	3,577,483	4,474,969	4,614,399	4,825	3,688	4,477	3,688
	0.50*	0.50*	0.50*	0.50*	0.5*	0.5*	0.5*	0.5*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
FEDERAL FUNDS	1,854,215	99,694	99,694	99,694	100	100	100	100
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
TRUST FUNDS	2,282	308,062	343,732	343,732	344	344	344	344
TOTAL PERM POSITIONS	23.00*	23.00*	23.00*	23.00*	23.0*	23.0*	23.0*	23.0*
TOTAL TEMP POSITIONS	9.44**	9.44**	9.44**	13.44**	13.4**	9.4**	9.4**	9.4**
TOTAL PROGRAM COST	5,789,511	3,985,239	4,918,395	5,057,825	5,269	4,132	4,921	4,132

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS871
PROGRAM STRUCTURE NO: 11010401
PROGRAM TITLE: CAMPAIGN SPENDING COMMISSION

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	446,201	443,962	505,499	505,499	506	506	506	506
OTHER CURRENT EXPENSES	55,617	369,685	369,685	369,685	370	370	370	370
EQUIPMENT	638							
TOTAL OPERATING COST	502,456	813,647	875,184	875,184	876	876	876	876
BY MEANS OF FINANCING								
	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	500,174	505,585	531,452	531,452	532	532	532	532
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
TRUST FUNDS	2,282	308,062	343,732	343,732	344	344	344	344
TOTAL PERM POSITIONS	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	502,456	813,647	875,184	875,184	876	876	876	876

PROGRAM ID: AGS871
 PROGRAM STRUCTURE: 11010401
 PROGRAM TITLE: CAMPAIGN SPENDING COMMISSION

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
MEASURES OF EFFECTIVENESS								
1. % OF WORK PRODUCT ALIGNED WITH STRATEGIC PLAN	75	95	95	95	95	95	95	95
2. % OF COMM FILING FINANCIAL DISCLOSURE RPTS TIMELY	91	92	92	92	92	92	92	92
3. % OF ALL STAT REQ RPTS FILED BY COMM REVIEWED	100	100	100	100	100	100	100	100
4. NO. OF STRATEGIES/MECHANISMS TO EDUCATE COMM/RES	12	12	12	12	12	12	12	12
5. NO. OF ENFORCMT ACTION TAKEN TO ACHIEVE COMPLIANCE	50	150	50	100	50	150	50	150
6. NO. OF STRATEGIES/PRGMS EMPLOYD TO INCR TRANSPARCY	12	12	12	12	12	12	12	12
7. AMOUNT OF PUBLIC FINANCING PROVIDED	2282	200000	20000	200000	20000	200000	20000	200000
PROGRAM TARGET GROUPS								
1. CANDIDATE COMMITTEES	300	450	300	425	300	425	300	425
2. NON-CANDIDATE COMMITTEES	260	300	300	300	300	300	300	300
3. STATE OF HAWAII RESIDENTS	1428000	1460000	1460000	1460000	1460000	1460000	1460000	1460000
PROGRAM ACTIVITIES								
1. NO. OF STATUTORILY REQUIRED REPORTS REVIEWED	1500	4500	1500	4500	1500	4500	1500	4500
2. NO. OF COMMUNICATION OUTREACH TO COMM/RESIDENS	50000	100000	50000	100000	50000	100000	50000	100000
3. NO. OF EDUC/TRG/ASSIST PROV TO COMM/RESIDENTS	75000	125000	75000	125000	75000	125000	75000	125000
4. NO. OF ADVISORY OPINIONS RENDERED	0	2	3	2	3	2	3	2
5. NO. OF ENFORCEMENT ACTIONS TAKEN	15	160	50	160	50	160	50	160
6. NO. OF CANDIDATES WHO QUALIFD & REC PUBLIC FUNDING	1	30	5	30	5	30	5	30
7. NO. OF \$3 HAWAII INCOME TAX CHECK-OFFS	65103	55000	65000	57000	65000	57000	65000	57000
8. INDENTIF &/OR EMPLOYMT OF STRATE TO INCR TRANSPNCY	12	12	12	12	12	12	12	12
9. NO. OF CAMPGN SPEND RELATED BILLS INTROD & PASSED	2	1	1	1	1	1	1	1
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
TAXES	195	173	195	173	195	173	195	195
REVENUES FROM THE USE OF MONEY AND PROPERTY	5	6	6	6	7	7	7	7
CHARGES FOR CURRENT SERVICES		3		3		3		
FINES, FORFEITS AND PENALTIES	21	50	20	50	20	50	20	20
NON-REVENUE RECEIPTS	9	26	10	26	10	26	10	10
TOTAL PROGRAM REVENUES	230	258	231	258	232	259	232	232
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	21	50	20	50	20	50	20	20
ALL OTHER FUNDS	209	208	211	208	212	209	212	212
TOTAL PROGRAM REVENUES	230	258	231	258	232	259	232	232

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS871: CAMPAIGN SPENDING COMMISSION

11 01 04 01

A. Statement of Program Objectives

To ensure transparency and full disclosure of contributions and expenditures by all candidates and noncandidate committees, conduct investigations and administrative hearings, and administer the public funding program.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

None.

C. Description of Activities Performed

- Develop and adopt reporting forms required by the campaign finance laws.
- Develop and publish manuals for all candidates and committees to provide guidance on the requirements of the law.
- Serve as a repository for all campaign spending reports filed by candidate and committees.
- Review all candidate and committee reports for compliance with laws and rules.
- Permit the inspection, copying, or duplicating of any report required by law.
- Ensure timely reporting of all reports and assess monetary fines.
- Hold public hearings.
- Investigate and hold hearings to receive evidence of any violations.
- Negotiate and draft conciliation agreements.
- Establish rules pursuant to Chapter 91, HRS.
- Request initiation of prosecution for violations of the campaign finance laws.

- Administer, monitor, and audit the distribution of public funds.
- Research, draft, and issue advisory opinions.
- Provide guidance to the public, candidates, and committees by phone and mail or other means.
- Comply with State requirements for employment, budget, contracts, inventory, and other office functions.
- Conduct random audits and field investigations.
- File for injunctive relief and other court-related actions.

D. Statement of Key Policies Pursued

The Commission is dedicated to the integrity and transparency of the campaign finance process through education, prevention, and enforcement, and provides partial public funding.

E. Identification of Important Program Relationships

The office works with the Office of Elections, county clerks offices, State and county agencies, prosecuting attorney offices, Department of the Attorney General, Office of Enterprise Technology Services, State and county Ethics agencies, Hawaii State Legislature, Office of the Governor, open government groups, and media organizations.

F. Description of Major External Trends Affecting the Program

1. Transparency in elections must be provided to empower voters with information so they can make informed decisions.
2. Campaigns, on average, are costing more and more each election year.

This gives the large contributors a louder voice and potentially easier access to legislators. This may be even more evident with independent expenditure committees. We must continue to re-evaluate and incrementally grow our partial public financing program as funding permits so that any person that qualifies may run a competitive race for office.

Program Plan Narrative

AGS871: CAMPAIGN SPENDING COMMISSION

11 01 04 01

3. The demand for instant and comprehensive information means we must stay on the cutting edge of technological development. As more jurisdictions develop programs that can analyze data in multiple formats and searches, we must consider and/or adopt their best practices.

appropriation to fund personnel, to sustain Commission operations and programs, and to continue employment of newer technologies and applications (e.g, social media) to engage the public, candidates, and committees.

G. Discussion of Cost, Effectiveness, and Program Size Data

Developments and advancements in technology permit the Commission to become more efficient and effective to provide timely and accurate data to the public. Candidates and committees are required to input all required campaign finance data into their respective electronic filing system. The Commission and the public may then view the data for consideration, analysis, and/or audit.

Incrementally increase partial public financing to increase the number of candidates using public financing.

Candidate and committee classes should continue to be recorded, updated, and placed on the Commission website for access by all 24/7. A manual or guidebook to accompany the recorded presentation should also be available.

One or two additional positions may be needed because of additional duties and conducting investigations.

H. Discussion of Program Revenues

Revenues are generated from the \$3 check-off on the Hawaii State income tax form, interest on the principal in the Hawaii Election Campaign Fund, excess or false name contributions, surplus/residual funds, and anonymous contributions. Revenues are deposited into the Hawaii Election Campaign Fund which operates as a trust fund.

I. Summary of Analysis Performed

Contribution and expenditure data will be analyzed after all information has been filed.

J. Further Considerations

Consideration of increasing revenue and/or obtaining a general fund

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS879
 PROGRAM STRUCTURE NO: 11010402
 PROGRAM TITLE: OFFICE OF ELECTIONS

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	18.00*	18.00*	18.00*	18.00*	18.0*	18.0*	18.0*	18.0*
	9.44**	9.44**	9.44**	13.44**	13.4**	9.4**	9.4**	9.4**
PERSONAL SERVICES	1,034,395	2,234,383	1,160,475	2,438,232	1,341	2,319	1,161	2,319
OTHER CURRENT EXPENSES	4,238,373	937,209	2,882,736	1,744,409	3,052	937	2,884	937
EQUIPMENT	14,287							
TOTAL OPERATING COST	5,287,055	3,171,592	4,043,211	4,182,641	4,393	3,256	4,045	3,256
BY MEANS OF FINANCING								
	17.50*	17.50*	17.50*	17.50*	17.5*	17.5*	17.5*	17.5*
	8.44**	8.44**	8.44**	12.44**	12.4**	8.4**	8.4**	8.4**
GENERAL FUND	3,432,840	3,071,898	3,943,517	4,082,947	4,293	3,156	3,945	3,156
	0.50*	0.50*	0.50*	0.50*	0.5*	0.5*	0.5*	0.5*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
FEDERAL FUNDS	1,854,215	99,694	99,694	99,694	100	100	100	100
TOTAL PERM POSITIONS	18.00*	18.00*	18.00*	18.00*	18.0*	18.0*	18.0*	18.0*
TOTAL TEMP POSITIONS	9.44**	9.44**	9.44**	13.44**	13.4**	9.4**	9.4**	9.4**
TOTAL PROGRAM COST	5,287,055	3,171,592	4,043,211	4,182,641	4,393	3,256	4,045	3,256

PROGRAM ID: AGS879
 PROGRAM STRUCTURE: 11010402
 PROGRAM TITLE: OFFICE OF ELECTIONS

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
MEASURES OF EFFECTIVENESS								
1. # ELIG PERSONS REGIS AS % TOTAL ELIG TO VOTE	71	72	72	73	73	74	75	75
2. # REG VOTERS WHO VOTE AS % OF REGISTERED VOTERS	0	60	0	60	0	60	0	60
3. % OF MANUAL AUDIT PRECNTS MATCH COMP GEN RESULTS	0	100	0	100	0	100	0	100
4. % POLL BOOK AUDIT PRECNTS MATCH COMP GEN RESULTS	0	100	0	100	0	100	0	100
5. # COMPLAINTS & CHALLENGES TO ELECTION SYSTEM	0	0	0	0	0	0	0	0
6. # COMPLAINTS FILED & RESLVD AS % TOT COMPL RECD	100	100	100	100	100	100	100	100
PROGRAM TARGET GROUPS								
1. RESIDENTS ELIGIBLE TO VOTE (THOUSANDS)	875	875	895	895	895	895	895	895
PROGRAM ACTIVITIES								
1. PRVD VTR REGIS SVCS TO QUAL CITIZENS (000'S)	691	757	760	760	765	765	770	770
2. PROVIDE VOTER EDUCATION SERVICES (000'S)	691	760	760	760	765	765	770	770
3. PROVIDE VOTER ORIENTATION TO NTRLZD CITS (000'S)	12	12	12	12	12	12	12	12
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	28	10	10	10	10	10	10	10
CHARGES FOR CURRENT SERVICES	49	43	37	44	37	45	37	5
TOTAL PROGRAM REVENUES	77	53	47	54	47	55	47	15
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	49	43	36	43	36	44	36	4
SPECIAL FUNDS	28	10	11	11	11	11	11	11
TOTAL PROGRAM REVENUES	77	53	47	54	47	55	47	15

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS879: OFFICE OF ELECTIONS

11 01 04 02

A. Statement of Program Objectives

To maximize voter participation in the electoral process by developing policies and procedures that encourages registration and turnout.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

In the FB 19-21 operating budget, program has one request:

Request is for four temporary positions (1.00 FTE Project Manager; 1.00 FTE Administrative Assistant; 1.00 FTE GIS Analyst and 1.00 FTE Secretary) and \$927,200 in general funds in FY 21 to conduct work supporting reapportionment for the 2021 Reapportionment project. The reapportionment will follow the 2020 census and the Office of Elections will serve as the secretary to the 2021 Reapportionment Commission. This project is expected to straddle two fiscal years, FY 21 (half year) and FY 22 (half year) and is expected to end after FY 22.

C. Description of Activities Performed

1. Direct and coordinate the statewide election systems and assists the counties with county elections:

- Provide election services statewide.
- Prepare, procure and control inventory of election ballots for state and concurrently conducted county elections statewide.
- Provide secure, accessible and convenient voting services to all eligible voters statewide.
- Process, tabulate and distribute election results statewide.
- Provide computer support services (hardware and software applications) for elections (State and county).
- Provide logistical and warehousing support for elections (State and county).

2. Provide voter registration services to qualified citizens.

- Maximize voter registration statewide.

- Equalize voter registration between districts statewide.

3. Responsible for public education with respect to voter registration and information.

4. Maintain data relating to registered voters, elections, apportionment and districting.

5. Provide necessary technical services and support to the Reapportionment Commission.

6. Provide staff support to the Elections Commission.

7. Provide staff support to the Board of Registration.

8. Conduct elections in compliance with all federal and State laws.

D. Statement of Key Policies Pursued

The Office of Elections strives for integrity and efficiency in the administration of elections and seeks to maximize voter participation in the electoral process.

E. Identification of Important Program Relationships

This office works closely with the various county offices and their election staff as well as State agencies to coordinate election-related activities. The office serves as the principal liaison with various federal agencies (e.g., Election Assistance Commission, Federal Voter Assistance Program, Department of Justice, etc.) on election-related matters.

F. Description of Major External Trends Affecting the Program

A major trend affecting this office is the decrease in people volunteering to work on election days and the decrease in the number of people who register and vote.

Another trend affecting this office is changes to federal laws. These changes have been made to strengthen the integrity of elections,

Program Plan Narrative

AGS879: OFFICE OF ELECTIONS

11 01 04 02

increase participation in the electoral process, improve the administration of elections, and facilitate enfranchisement of voters. Some examples are reflective in the Help America Vote Act (HAVA), Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA), Voting Rights Act, and American with Disabilities Act (ADA).

G. Discussion of Cost, Effectiveness, and Program Size Data

The Office of Elections will serve as the secretary to the 2021 Reapportionment Commission. The Commission will convene in 2021, and their work will span the FY21-22. Funding for the commission's work will be met by a funding increase in FY21. In addition, four FTE positions will be filled during FY21-22 to conduct work supporting reapportionment.

H. Discussion of Program Revenues

Program revenues are generated from candidate filing fees, sale of election maps, and reimbursement from counties for election expenses. All revenues are deposited directly to the general fund.

Additionally, revenues received under the HAVA of 2002 are deposited into a federal fund. Expenditure of funds is specifically noted in the HAVA.

I. Summary of Analysis Performed

Not applicable.

J. Further Considerations

Not applicable.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 1102
PROGRAM TITLE: FISCAL MANAGEMENT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	50.00*	45.00*	46.00*	46.00*	46.0*	46.0*	46.0*	46.0*
	0.00**	8.00**	7.00**	7.00**	7.0**	7.0**	7.0**	7.0**
PERSONAL SERVICES	2,877,296	3,714,697	3,938,395	3,938,395	3,938	3,938	3,938	3,938
OTHER CURRENT EXPENSES	571,506	468,536	468,536	468,536	470	470	470	470
EQUIPMENT	41,627							
TOTAL OPERATING COST	3,490,429	4,183,233	4,406,931	4,406,931	4,408	4,408	4,408	4,408
BY MEANS OF FINANCING	50.00*	45.00*	46.00*	46.00*	46.0*	46.0*	46.0*	46.0*
	**	8.00**	7.00**	7.00**	7.0**	7.0**	7.0**	7.0**
GENERAL FUND	3,490,429	4,183,233	4,406,931	4,406,931	4,408	4,408	4,408	4,408
CAPITAL IMPROVEMENT COSTS								
EQUIPMENT	3,000,000							
TOTAL CAPITAL EXPENDITURES	3,000,000							
BY MEANS OF FINANCING								
G.O. BONDS	3,000,000							
TOTAL PERM POSITIONS	50.00*	45.00*	46.00*	46.00*	46.0*	46.0*	46.0*	46.0*
TOTAL TEMP POSITIONS	**	8.00**	7.00**	7.00**	7.0**	7.0**	7.0**	7.0**
TOTAL PROGRAM COST	6,490,429	4,183,233	4,406,931	4,406,931	4,408	4,408	4,408	4,408

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:

PROGRAM STRUCTURE NO: 110202

PROGRAM TITLE: FISCAL PROCEDURES AND CONTROL

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	50.00*	45.00*	46.00*	46.00*	46.0*	46.0*	46.0*	46.0*
	0.00**	8.00**	7.00**	7.00**	7.0**	7.0**	7.0**	7.0**
PERSONAL SERVICES	2,877,296	3,714,697	3,938,395	3,938,395	3,938	3,938	3,938	3,938
OTHER CURRENT EXPENSES	571,506	468,536	468,536	468,536	470	470	470	470
EQUIPMENT	41,627							
TOTAL OPERATING COST	3,490,429	4,183,233	4,406,931	4,406,931	4,408	4,408	4,408	4,408
BY MEANS OF FINANCING								
	50.00*	45.00*	46.00*	46.00*	46.0*	46.0*	46.0*	46.0*
	**	8.00**	7.00**	7.00**	7.0**	7.0**	7.0**	7.0**
GENERAL FUND	3,490,429	4,183,233	4,406,931	4,406,931	4,408	4,408	4,408	4,408
CAPITAL IMPROVEMENT COSTS								
EQUIPMENT	3,000,000							
TOTAL CAPITAL EXPENDITURES	3,000,000							
BY MEANS OF FINANCING								
G.O. BONDS	3,000,000							
TOTAL PERM POSITIONS	50.00*	45.00*	46.00*	46.00*	46.0*	46.0*	46.0*	46.0*
TOTAL TEMP POSITIONS	**	8.00**	7.00**	7.00**	7.0**	7.0**	7.0**	7.0**
TOTAL PROGRAM COST	6,490,429	4,183,233	4,406,931	4,406,931	4,408	4,408	4,408	4,408

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO:
PROGRAM TITLE:

AGS101
11020201
ACCOUNTING SYSTEM DEVELOPMENT & MAINTENANCE

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	12.00*	9.00*	9.00*	9.00*	9.0*	9.0*	9.0*	9.0*
	0.00**	3.00**	3.00**	3.00**	3.0**	3.0**	3.0**	3.0**
PERSONAL SERVICES	691,475	970,073	997,221	997,221	997	997	997	997
OTHER CURRENT EXPENSES	118,763	77,592	77,592	77,592	78	78	78	78
EQUIPMENT	3,312							
TOTAL OPERATING COST	813,550	1,047,665	1,074,813	1,074,813	1,075	1,075	1,075	1,075
BY MEANS OF FINANCING								
	12.00*	9.00*	9.00*	9.00*	9.0*	9.0*	9.0*	9.0*
	**	3.00**	3.00**	3.00**	3.0**	3.0**	3.0**	3.0**
GENERAL FUND	813,550	1,047,665	1,074,813	1,074,813	1,075	1,075	1,075	1,075
CAPITAL IMPROVEMENT COSTS								
EQUIPMENT	3,000,000							
TOTAL CAPITAL EXPENDITURES	3,000,000							
BY MEANS OF FINANCING								
G.O. BONDS	3,000,000							
TOTAL PERM POSITIONS	12.00*	9.00*	9.00*	9.00*	9.0*	9.0*	9.0*	9.0*
TOTAL TEMP POSITIONS	**	3.00**	3.00**	3.00**	3.0**	3.0**	3.0**	3.0**
TOTAL PROGRAM COST	3,813,550	1,047,665	1,074,813	1,074,813	1,075	1,075	1,075	1,075

PROGRAM ID: AGS101
 PROGRAM STRUCTURE: 11020201
 PROGRAM TITLE: ACCOUNTING SYSTEM DEVELOPMENT AND MAINTENANCE

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
<u>MEASURES OF EFFECTIVENESS</u>								
1. % PROJECTS COMPL FOR NEW SYSTEMS/ENHANCE-GOAL 75%	75	75	75	75	75	75	75	75
2. % PROJECTS COMPL FOR ACCTG MANUALS/FORMS-GOAL 80%	80	80	80	80	80	80	80	80
<u>PROGRAM TARGET GROUPS</u>								
1. NO. OF REQUESTS TO DEV NEW SYSTEMS/MODIFY EXISTING	30	30	30	30	30	30	30	30
2. NO. REQUESTS NEW/CHANGES TO ACCOUNTNG MANUALS/FORM	8	8	8	8	8	8	8	8
<u>PROGRAM ACTIVITIES</u>								
1. NO. OF HOURS - DEV OF NEW SYTEMS/MODIFY EXISTING	11600	11600	11600	11600	11600	11600	11600	11600
2. NO. OF HOURS - MAINT/MGMT ACCOUNTING MANUALS/FORMS	400	400	400	400	400	400	400	400

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS101: ACCOUNTING SYSTEM DEVELOPMENT & MAINTENANCE

11 02 02 01

A. Statement of Program Objectives

To develop, maintain and improve the State financial accounting and reporting system, and control the methods, procedures and forms of the accounting system.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

None

C. Description of Activities Performed

A major portion of the program's effort is directed toward development of new statewide accounting systems and major enhancements to existing accounting systems. Activities related to the development of new accounting systems and major enhancements to the existing systems include: coordinating project tasks and activities; defining system functional and internal control requirements; identifying required system design modifications and related system specifications, re-engineering work processes, documents, and document flow; conducting acceptance testing; providing user related training, conversion, implementation, and post implementation support; and developing policies, procedures, forms and users manuals.

Concurrent with accounting system development is the maintenance and management of existing systems to: improve the operational efficiency and/or utility of the systems; comply with changes in applicable State and Federal laws, and/or management policies; correct accounting deficiencies or internal control weaknesses as identified by independent financial auditors; and correct system errors that occur in the normal course of business. Activities related to the maintenance and management of existing systems are similar to those of major enhancements to existing accounting systems, but on a smaller scale.

This program also establishes, maintains and manages the State of Hawaii Accounting Manual, FAMIS Procedures Manual, and Financial Datamart Manual and related State Accounting Forms to provide internal control over the accounting functions of the State.

Activities related to the control functions include prescribing: accounting policies, methods and practices of the State to comply with accounting

and reporting requirements for governmental entities in conformity with generally accepted accounting principles (i.e., GAAP), comply with applicable State and Federal laws, and/or management policies; and content and format of accounting information through the use of Statewide Accounting Forms to provide uniformity in the recording of accounting transactions and ensure the validity, propriety and accuracy of recorded accounting transactions.

D. Statement of Key Policies Pursued

Key policies are designed to fulfill the statutory requirements imposed upon the Comptroller of: making changes and modifications to the accounting system of the State (including the design, development and implementation of a proper system of internal controls to encompass the changes and modifications made to the accounting system) that appear to be in the best interest of the State, as promulgated by Section 40-2, HRS; and determining the forms required to adequately supply the accounting system with the requisite accounting data for State government; maintaining the applicability, relevancy and uniformity of accounting forms in statewide use, as promulgated by Section 40-6, HRS.

Accordingly, program policies are directed toward ensuring proper: functionality of new or existing systems to reduce operating cost and increase productivity by eliminating redundant processing and duplication of effort, and streamlining and standardizing operations; internal control over assets to safeguard assets from loss or waste; and internal control over accounting information processed by the system to maintain data integrity throughout the system and generate accurate, reliable and timely information from the system.

Policies pursued support Part I, Section 226-28, Hawaii State Plan, HRS, relating to the fiscal management objective of ensuring fiscal integrity, responsibility and efficiency in State government, and conforms with the

Plan policy regarding improvements to the fiscal budgeting and management system.

E. Identification of Important Program Relationships

The work performed by this program requires collaboration with the Uniform Accounting and Reporting Branch and Pre-Audit Branch of

Program Plan Narrative

AGS101: ACCOUNTING SYSTEM DEVELOPMENT & MAINTENANCE

11 02 02 01

DAGS to ensure a proper accounting result from the central standpoint, and the departments and agencies to ensure a pragmatic and functional accounting result from the departmental standpoint. In addition, since this program represents the user's orientation to the system, collaboration with and support from AGS 131, Information Processing and Communication Services, is necessary to develop and implement the required programming changes and maintain the data processing aspects of the system.

F. Description of Major External Trends Affecting the Program

A major external trend affecting this program is the rapid growth in information technology. This trend will shorten the average life cycle of statewide accounting systems (currently averaging 30 years) and place even greater demands on this program to develop and implement new statewide accounting systems at a faster pace (e.g., replacing an old system every 10 or 15 years as opposed to every 30 years) and in shorter time frames.

This program is also impacted by: changes in financial reporting requirements for state and local governments promulgated by the Government Accounting Standards Board (GASB); findings of independent financial auditors and legislative auditors with regard to internal control weaknesses and accounting deficiencies; and changes in State and Federal laws, and management policies, as it relates to accounting and reporting.

G. Discussion of Cost, Effectiveness, and Program Size Data

Currently and for the ensuing biennium, development and implementation of new systems are being pursued under consultant contracts. The measures of effectiveness for this program is adjusted to reflect the involvement of personnel resources in the development and implementation of the new systems, as well as, continuing to performing all of its designated program tasks.

H. Discussion of Program Revenues

This program does not generate any revenues.

I. Summary of Analysis Performed

This program has not conducted any in-depth analysis.

J. Further Considerations

There are no further considerations at this time.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS102
 PROGRAM STRUCTURE NO: 11020202
 PROGRAM TITLE: EXPENDITURE EXAMINATION

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	18.00*	16.00*	17.00*	17.00*	17.0*	17.0*	17.0*	17.0*
	0.00**	2.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
PERSONAL SERVICES	838,934	979,167	1,057,403	1,057,403	1,057	1,057	1,057	1,057
OTHER CURRENT EXPENSES	428,076	353,400	353,400	353,400	354	354	354	354
EQUIPMENT	22,442							
TOTAL OPERATING COST	1,289,452	1,332,567	1,410,803	1,410,803	1,411	1,411	1,411	1,411
BY MEANS OF FINANCING								
	18.00*	16.00*	17.00*	17.00*	17.0*	17.0*	17.0*	17.0*
	**	2.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
GENERAL FUND	1,289,452	1,332,567	1,410,803	1,410,803	1,411	1,411	1,411	1,411
TOTAL PERM POSITIONS	18.00*	16.00*	17.00*	17.00*	17.0*	17.0*	17.0*	17.0*
TOTAL TEMP POSITIONS	**	2.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
TOTAL PROGRAM COST	1,289,452	1,332,567	1,410,803	1,410,803	1,411	1,411	1,411	1,411

PROGRAM ID: AGS102
 PROGRAM STRUCTURE: 11020202
 PROGRAM TITLE: EXPENDITURE EXAMINATION

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
MEASURES OF EFFECTIVENESS								
1. AV IN-HSE TIME FOR PAYMTS TO VENDORS-GOAL 5 WK DAY	5	5	5	5	5	5	5	5
2. % OF LATE PAYMENTS-GOAL 5% STATEWIDE	7	7	8	8	8	8	8	8
3. % OF PAYMT VOUCHER PROCESSED W/ NO ERRORS-GOAL 90%	98	98	99	99	99	99	99	99
PROGRAM TARGET GROUPS								
1. NO. OF PAYMENT VOUCHERS PROCESSED (IN THOUSANDS)	75	75	77	77	77	77	77	77
PROGRAM ACTIVITIES								
1. NO. OF CONTRACTS EXAMINED	1100	1100	1300	1300	1300	1300	1300	1300
2. NO. OF PAYCHECKS ISSUED (IN THOUSANDS)	215	215	205	205	205	205	205	205
3. NO. OF CHECKS (NON-PAYROLL) ISSUED (IN THOUSANDS)	575	575	540	540	540	540	540	540
4. NO. OF PAYMENTS MADE ELECTRONICALLY (IN THOUSANDS)	500	500	590	590	590	590	590	590
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
CHARGES FOR CURRENT SERVICES	9	7	7	7	7	7	7	7
TOTAL PROGRAM REVENUES	9	7	7	7	7	7	7	7
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	9	7	7	7	7	7	7	7
TOTAL PROGRAM REVENUES	9	7	7	7	7	7	7	7

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS102: EXPENDITURE EXAMINATION

11 02 02 02

A. Statement of Program Objectives

To assure State payments conform to established standards of propriety and legality and are made promptly.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

Request is to restore 1.00 FTE position (Accountant VI) to permanent status. Position was converted from permanent to temporary in Act 53, SLH 2018. Position is general funded and this is a cost neutral change as there is no impact on funding.

C. Description of Activities Performed

Vouchers received from departments and agencies are pre audited to determine that the proposed expenditures are legal and proper. The program ensures the transactions complies with applicable laws, appropriately charged, and conforms to prudent business practices and policies.

Payrolls received from departments and agencies are pre audited to determine that the rate of pay is properly authorized, partial pay is correctly computed, and time records or other required documentation are supported. Assignments and garnishments against payrolls are also controlled and processed in accordance with employee desires or statutory requirements.

The program also certifies that funds are available to cover contracts. Contracts are further examined for legality and propriety to avoid unnecessary reexamination in the future.

Other activities include the control of State check issuances, cancellations, and re issues and the maintenance of vendor codes.

D. Statement of Key Policies Pursued

Pre-audit of vouchers and payrolls are performed on a test basis. The test is designed to assure the overall validity of all transactions. The program also maintains records of both voucher and payroll claims that must be adjusted as the result of the test.

These pre-audit activities directly serve the Hawaii State Plan, Part I, Section 226-28, HRS, to ensure fiscal integrity, responsibility, and efficiency in the financial operations of the State government.

E. Identification of Important Program Relationships

There are no important program relationships identified.

F. Description of Major External Trends Affecting the Program

The program is directly affected by any substantial changes in the volume of State government expenditures and any significant organizational changes.

G. Discussion of Cost, Effectiveness, and Program Size Data

During the current biennium, the program has maintained its level of services as previously provided and has accommodated its target group accordingly. For the budget period and the four years of the planning period, the volume data reflect adjustments based on current volume levels.

H. Discussion of Program Revenues

The Pre-Audit Program does not generate any revenues.

I. Summary of Analysis Performed

This program has not conducted any in depth analysis.

J. Further Considerations

There are no further considerations to be addressed.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO:
PROGRAM TITLE:

AGS103
11020203
RECORDING AND REPORTING

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	13.00*	13.00*	13.00*	13.00*	13.0*	13.0*	13.0*	13.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	789,550	885,261	962,853	962,853	963	963	963	963
OTHER CURRENT EXPENSES	17,622	29,827	29,827	29,827	30	30	30	30
EQUIPMENT	11,516							
TOTAL OPERATING COST	818,688	915,088	992,680	992,680	993	993	993	993
BY MEANS OF FINANCING								
	13.00*	13.00*	13.00*	13.00*	13.0*	13.0*	13.0*	13.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	818,688	915,088	992,680	992,680	993	993	993	993
TOTAL PERM POSITIONS	13.00*	13.00*	13.00*	13.00*	13.0*	13.0*	13.0*	13.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	818,688	915,088	992,680	992,680	993	993	993	993

PROGRAM ID: AGS103
 PROGRAM STRUCTURE: 11020203
 PROGRAM TITLE: RECORDING AND REPORTING

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
MEASURES OF EFFECTIVENESS								
1. AV TIME TO ISSUANCE OF CAFR-GOAL 6 MONTHS	6	6	6	6	6	6	6	6
2. AV TIME TO ISSUANCE OF QTRLY FIN RPTS-GOAL 4 WEEKS	4	4	4	4	4	4	4	4
3. AV TIME TO POST ALLOTMENT DOCUMENTS-GOAL 4 WK DAYS	4	4	4	4	4	4	4	4
PROGRAM TARGET GROUPS								
1. NO. OF DEPTS/AGENCIES RECEIVING FINANCIAL REPORTS	36	36	36	36	36	36	36	36
2. NO. OF FINANCIAL REPORTS DISTRIBUTED TO DEPTS	11	11	11	11	11	11	11	11
PROGRAM ACTIVITIES								
1. NO. OF ALLOTMENT DOCUMENTS PROCESSED	5000	5000	5000	5000	5000	5000	5000	5000
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUE FROM OTHER AGENCIES: ALL OTHER	2,876	3,000	3,000	3,000	3,000	3,000	3,000	3,000
TOTAL PROGRAM REVENUES	2,876	3,000	3,000	3,000	3,000	3,000	3,000	3,000
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	2,876	3,000	3,000	3,000	3,000	3,000	3,000	3,000
TOTAL PROGRAM REVENUES	2,876	3,000	3,000	3,000	3,000	3,000	3,000	3,000

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS103: RECORDING AND REPORTING

11 02 02 03

A. Statement of Program Objectives

To assure that the State's financial transactions are promptly and properly recorded and reported.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

None.

C. Description of Activities Performed

The program activities are processing and recording receipt, expenditure, and other accounting transactions in the State's general ledgers (the control ledgers) and in the appropriate subsidiary ledgers. The program also prepares timely, meaningful, and accurate reports and controls financial transactions that are entered into the State's accounting system. The program prepares the State of Hawaii's Comprehensive Annual Financial Report

D. Statement of Key Policies Pursued

Key policies pursued are directed to proper documentation of the State's financial transactions to provide meaningful financial information to decision makers on a timely basis. Policies pursued support Part I, Section 226-27, the Hawaii State Plan, HRS, relating to the fiscal management objective of ensuring fiscal integrity.

E. Identification of Important Program Relationships

There is no important program relationship identified.

F. Description of Major External Trends Affecting the Program

The major external trend that affects the program is changing reporting standards that are continuously promulgated by the Governmental Accounting Standards Board (GASB).

G. Discussion of Cost, Effectiveness, and Program Size Data

During the current biennium, the program has maintained its level of service as previously provided and has accommodated its target group accordingly.

H. Discussion of Program Revenues

The program does not generate revenues from its operations.

I. Summary of Analysis Performed

This program has not conducted any in-depth analysis.

J. Further Considerations

There are no further considerations at this time.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS104
 PROGRAM STRUCTURE NO: 11020204
 PROGRAM TITLE: INTERNAL POST AUDIT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	7.00*	7.00*	7.00*	7.00*	7.0*	7.0*	7.0*	7.0*
	0.00**	3.00**	3.00**	3.00**	3.0**	3.0**	3.0**	3.0**
PERSONAL SERVICES	557,337	880,196	920,918	920,918	921	921	921	921
OTHER CURRENT EXPENSES	7,045	7,717	7,717	7,717	8	8	8	8
EQUIPMENT	4,357							
TOTAL OPERATING COST	568,739	887,913	928,635	928,635	929	929	929	929
BY MEANS OF FINANCING								
	7.00*	7.00*	7.00*	7.00*	7.0*	7.0*	7.0*	7.0*
	**	3.00**	3.00**	3.00**	3.0**	3.0**	3.0**	3.0**
GENERAL FUND	568,739	887,913	928,635	928,635	929	929	929	929
TOTAL PERM POSITIONS	7.00*	7.00*	7.00*	7.00*	7.0*	7.0*	7.0*	7.0*
TOTAL TEMP POSITIONS	**	3.00**	3.00**	3.00**	3.0**	3.0**	3.0**	3.0**
TOTAL PROGRAM COST	568,739	887,913	928,635	928,635	929	929	929	929

PROGRAM ID: **AGS104**
 PROGRAM STRUCTURE: **11020204**
 PROGRAM TITLE: **INTERNAL POST AUDIT**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
MEASURES OF EFFECTIVENESS								
1. NO. OF STATUTORY AUDITS COMP AS % OF TOTAL PLANNED	63	100	100	100	100	100	100	100
2. NO. FIN AUDIT RPTS REV AS % TOTAL BY OFFICE OF AUD	52	100	100	100	100	100	100	100
3. AV LENGTH OF TIME BETWEEN AUDITS	6	6	6	6	6	6	6	6
PROGRAM TARGET GROUPS								
1. NUMBER OF STATUTORY REQUIRED AUDITS	280	280	280	280	280	280	280	280
2. NO. OF EXEC DEPTS SUB TO COMPTROLLER ACCT POLICIES	18	18	18	18	18	18	18	18
3. NO. OF FINANCIAL AUDITS PLANNED BY OFF OF AUDITOR	11	11	11	11	11	11	11	11
PROGRAM ACTIVITIES								
1. MONITOR IC & ACCTG SYS THROUGH STATUTORY REQ AUDIT	12	18	18	18	18	18	18	18
2. MONITOR IC BY REV OFFICE OF AUDITOR FIN AUDIT RPTS	11	11	11	11	11	11	11	11

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS104: INTERNAL POST AUDIT

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A. Statement of Program Objectives

To achieve compliance with State laws by the State's Executive departments and agencies with the State's accounting and internal control systems through periodic compliance based audits of financial transactions.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

None.

C. Description of Activities Performed

The major activities of the Program include the following; (1) Audits and other assurance procedures required by statute; (2) Audits and other assurance services requested by State departments and agencies; (3) Urgent audit and other assurance services requested by State departments and agencies; (4) Monitoring on a periodic basis compliance by State departments and agencies for the establishment and maintenance of a system of internal controls; (5) Audits of contracts of State departments and agencies; and (6) Assisting departments and agencies with internal control related issues and follow-up on the resolution of audit findings.

D. Statement of Key Policies Pursued

It is the policy of the Program to ensure fiscal integrity, responsibility and efficiency in the State government by performing audits and other assurance procedures on a systematic and selective basis.

E. Identification of Important Program Relationships

The Program monitors, through audit and monitoring processes, for compliance with the State's internal control system for the authorization, initiation, recording, processing, monitoring and reporting of financial transactions. Compliance by the State's departments and agencies with established accounting procedures and related internal controls promotes fiscal integrity, responsibility and efficiency.

F. Description of Major External Trends Affecting the Program

General economic conditions leading to a slowdown in economic activity

could adversely affect government services if such slowdown results in cutbacks in personnel. Such reductions could negatively impact the internal control environment due to lack of adequate resources to accurately initiate, process, record, monitor and report financial transactions.

G. Discussion of Cost, Effectiveness, and Program Size Data

99% of the Program cost is for personnel. Accordingly, position count is a major determinant in the number of audits conducted. The program has met its core responsibilities by consistently maintaining its level of the number of audits and other assurance services conducted during the past two biennium periods.

H. Discussion of Program Revenues

The Program does not anticipate generating any general fund revenues during the 2020-2021 biennium period and the 2020-2025 planning period.

I. Summary of Analysis Performed

An in-depth analysis has not been performed of the Program.

J. Further Considerations

There are no further considerations for this Program.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 1103
PROGRAM TITLE: GENERAL SERVICES

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
CURRENT LEASE PAYMENTS								
OTHER CURRENT EXPENSES	8,802,976	7,334,780	7,334,780	7,334,780	7,335	7,335	7,335	7,335
TOTAL CURRENT LEASE PAYMENTS COST	8,802,976	7,334,780	7,334,780	7,334,780	7,335	7,335	7,335	7,335
BY MEANS OF FINANCING								
GENERAL FUND	7,265,773	5,234,480	5,234,480	5,234,480	5,235	5,235	5,235	5,235
INTERDEPARTMENTAL TRANSFERS	1,537,203	2,100,300	2,100,300	2,100,300	2,100	2,100	2,100	2,100
OPERATING COST	506.00*	588.00*	593.00*	593.00*	593.0*	593.0*	593.0*	593.0*
	21.00**	22.00**	22.00**	22.00**	22.0**	22.0**	22.0**	22.0**
PERSONAL SERVICES	31,464,805	42,119,515	44,680,869	45,025,717	45,028	45,028	45,028	45,028
OTHER CURRENT EXPENSES	87,453,659	103,286,536	104,045,776	104,271,438	104,070	104,070	104,070	104,070
EQUIPMENT	3,653,315	1,328,531	1,029,756	1,023,756	1,024	1,024	1,024	1,024
MOTOR VEHICLES	127,438	2,419,400	2,654,400	2,354,400	2,354	2,354	2,354	2,354
TOTAL OPERATING COST	122,699,217	149,153,982	152,410,801	152,675,311	152,476	152,476	152,476	152,476
BY MEANS OF FINANCING								
	412.00*	494.00*	499.00*	499.00*	499.0*	499.0*	499.0*	499.0*
	18.00**	19.00**	19.00**	19.00**	19.0**	19.0**	19.0**	19.0**
GENERAL FUND	75,080,868	87,944,069	90,974,249	91,425,477	91,225	91,225	91,225	91,225
	10.00*	10.00*	10.00*	10.00*	10.0*	10.0*	10.0*	10.0*
	3.00**	3.00**	3.00**	3.00**	3.0**	3.0**	3.0**	3.0**
SPECIAL FUND	18,299,438	11,319,273	11,441,933	11,241,933	11,243	11,243	11,243	11,243
	35.00*	35.00*	35.00*	35.00*	35.0*	35.0*	35.0*	35.0*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	8,247,641	11,975,960	11,886,834	11,886,834	11,887	11,887	11,887	11,887
	49.00*	49.00*	49.00*	49.00*	49.0*	49.0*	49.0*	49.0*
	**	**	**	**	**	**	**	**
REVOLVING FUND	21,071,270	37,914,680	38,107,785	38,121,067	38,121	38,121	38,121	38,121
CAPITAL IMPROVEMENT COSTS								
PLANS	6,387,000	129,000	7,000	4,000	2	2	2	2
LAND ACQUISITION	4,000	30,000	2,000	1,000	2	2	2	2
DESIGN	2,308,000	3,206,000	4,291,000	600,000	2,194	2,694	2,004	1,924
CONSTRUCTION	24,668,000	15,139,000	46,146,000	9,702,000	18,440	27,300	16,890	16,320
EQUIPMENT	943,000	3,505,000	6,639,000	1,219,000	2	2	2	2
TOTAL CAPITAL EXPENDITURES	34,310,000	22,009,000	57,085,000	11,526,000	20,640	30,000	18,900	18,250

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 1103
PROGRAM TITLE: GENERAL SERVICES

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
BY MEANS OF FINANCING								
GENERAL FUND	6,128,000							
G.O. BONDS	28,182,000	22,009,000	57,085,000	11,526,000	20,640	30,000	18,900	18,250
TOTAL PERM POSITIONS	506.00*	588.00*	593.00*	593.00*	593.0*	593.0*	593.0*	593.0*
TOTAL TEMP POSITIONS	21.00**	22.00**	22.00**	22.00**	22.0**	22.0**	22.0**	22.0**
TOTAL PROGRAM COST	165,812,193	178,497,762	216,830,581	171,536,091	180,451	189,811	178,711	178,061

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 110302
PROGRAM TITLE: INFORMATION TECH & COMMUNICATION SVCS

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	167.00*	167.00*	167.00*	167.00*	167.0*	167.0*	167.0*	167.0*
	17.00**	14.00**	14.00**	14.00**	14.0**	14.0**	14.0**	14.0**
PERSONAL SERVICES	12,224,982	14,509,347	15,364,353	15,364,353	15,365	15,365	15,365	15,365
OTHER CURRENT EXPENSES	20,991,659	26,268,554	27,456,794	27,682,456	27,681	27,681	27,681	27,681
EQUIPMENT	3,486,329	953,303	950,303	950,303	951	951	951	951
TOTAL OPERATING COST	36,702,970	41,731,204	43,771,450	43,997,112	43,997	43,997	43,997	43,997
BY MEANS OF FINANCING								
	127.00*	127.00*	127.00*	127.00*	127.0*	127.0*	127.0*	127.0*
	16.00**	13.00**	13.00**	13.00**	13.0**	13.0**	13.0**	13.0**
GENERAL FUND	32,706,551	33,937,527	35,815,637	36,041,299	36,041	36,041	36,041	36,041
	7.00*	7.00*	7.00*	7.00*	7.0*	7.0*	7.0*	7.0*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
SPECIAL FUND	970,496	1,481,093	1,643,229	1,643,229	1,644	1,644	1,644	1,644
	33.00*	33.00*	33.00*	33.00*	33.0*	33.0*	33.0*	33.0*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	3,025,923	6,312,584	6,312,584	6,312,584	6,312	6,312	6,312	6,312
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
REVOLVING FUND								
CAPITAL IMPROVEMENT COSTS								
PLANS	1,000	1,000	4,000	2,000	1	1	1	1
LAND ACQUISITION	1,000	1,000	1,000	1,000	1	1	1	1
DESIGN	87,000	1,007,000	659,000	598,000	597	1,097	407	227
CONSTRUCTION	810,000	4,040,000	6,151,000	5,401,000	5,040	13,900	3,490	2,270
EQUIPMENT	901,000	1,000	3,000,000	216,000	1	1	1	1
TOTAL CAPITAL EXPENDITURES	1,800,000	5,050,000	9,815,000	6,218,000	5,640	15,000	3,900	2,500
BY MEANS OF FINANCING								
G.O. BONDS	1,800,000	5,050,000	9,815,000	6,218,000	5,640	15,000	3,900	2,500
TOTAL PERM POSITIONS	167.00*	167.00*	167.00*	167.00*	167.0*	167.0*	167.0*	167.0*
TOTAL TEMP POSITIONS	17.00**	14.00**	14.00**	14.00**	14.0**	14.0**	14.0**	14.0**
TOTAL PROGRAM COST	38,502,970	46,781,204	53,586,450	50,215,112	49,637	58,997	47,897	46,497

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS130
 PROGRAM STRUCTURE NO: 11030201
 PROGRAM TITLE: ENT TECH SVCS - GOVERNANCE & INNOVATION

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	42.00*	42.00*	42.00*	42.00*	42.0*	42.0*	42.0*	42.0*
	16.00**	13.00**	13.00**	13.00**	13.0**	13.0**	13.0**	13.0**
PERSONAL SERVICES	3,998,151	4,960,438	5,264,758	5,264,758	5,265	5,265	5,265	5,265
OTHER CURRENT EXPENSES	12,362,384	18,281,369	19,469,609	19,695,271	19,695	19,695	19,695	19,695
EQUIPMENT	3,402,457	503,000	500,000	500,000	500	500	500	500
TOTAL OPERATING COST	19,762,992	23,744,807	25,234,367	25,460,029	25,460	25,460	25,460	25,460
BY MEANS OF FINANCING								
	35.00*	35.00*	35.00*	35.00*	35.0*	35.0*	35.0*	35.0*
	16.00**	13.00**	13.00**	13.00**	13.0**	13.0**	13.0**	13.0**
GENERAL FUND	18,959,030	19,432,134	20,764,698	20,990,360	20,990	20,990	20,990	20,990
	7.00*	7.00*	7.00*	7.00*	7.0*	7.0*	7.0*	7.0*
	**	**	**	**	**	**	**	**
SPECIAL FUND	803,962	1,312,673	1,469,669	1,469,669	1,470	1,470	1,470	1,470
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS		3,000,000	3,000,000	3,000,000	3,000	3,000	3,000	3,000
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
REVOLVING FUND								
CAPITAL IMPROVEMENT COSTS								
PLANS			2,000	1,000				
DESIGN			179,000	1,000				
CONSTRUCTION			1,621,000	1,000				
EQUIPMENT	900,000		2,998,000	215,000				
TOTAL CAPITAL EXPENDITURES	900,000		4,800,000	218,000				
BY MEANS OF FINANCING								
G.O. BONDS	900,000		4,800,000	218,000				
TOTAL PERM POSITIONS	42.00*	42.00*	42.00*	42.00*	42.0*	42.0*	42.0*	42.0*
TOTAL TEMP POSITIONS	16.00**	13.00**	13.00**	13.00**	13.0**	13.0**	13.0**	13.0**
TOTAL PROGRAM COST	20,662,992	23,744,807	30,034,367	25,678,029	25,460	25,460	25,460	25,460

PROGRAM ID: AGS130
 PROGRAM STRUCTURE: 11030201
 PROGRAM TITLE: ENT TECH SVCS - GOVERNANCE AND INNOVATION

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
MEASURES OF EFFECTIVENESS								
1. # OF PAGE VIEWS ON THE STATE'S WEBSITES (MILLIONS)	54.1	60.3	50.9	55.4	60.2	65.5	71.2	77.5
2. # OF PAGE VIEWS ON THE OPEN DATA PORTAL (THOUSANDS)	600	650	299	374	468	585	732	915
3. # OF DOCUMENTS ELECTRONICALLY SIGNED (THOUSANDS)	96	129	300	350	400	450	500	550
PROGRAM TARGET GROUPS								
1. NO. OF DEPTS & ATTACH AGEN SERVED W/IT SHARED SERV	90	90	90	90	90	90	90	90
2. NO. OF APPRV NEW APPL DEV REQ FOR DEPTS & ATT AGEN	12	12	12	12	12	12	12	12
3. NO. OF UNIQUE VISITORS TO STATE WEBSITES (IN MILL)	8	10	12	12	12	12	12	12
PROGRAM ACTIVITIES								
1. TOTAL NO. OF ENTERPRISE APPLICATIONS SUPPORTED	205	205	205	205	205	205	205	205
2. TOTAL # OF WEBSITES SUPPORTED	495	505	499	504	509	514	519	524
3. TOTAL # DATASETS PUBLISHED TO THE OPEN DATA PORTAL	738	791	784	868	962	1066	1182	1310
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	14	6	6	6	6	6	6	6
REVENUE FROM OTHER AGENCIES: FEDERAL	597	1,862						
CHARGES FOR CURRENT SERVICES	1,410	4,343	4,343	4,330	4,330	4,330	4,330	4,330
TOTAL PROGRAM REVENUES	2,021	6,211	4,349	4,336	4,336	4,336	4,336	4,336
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
SPECIAL FUNDS	1,424	1,349	1,349	1,336	1,336	1,336	1,336	1,336
ALL OTHER FUNDS	597	4,862	3,000	3,000	3,000	3,000	3,000	3,000
TOTAL PROGRAM REVENUES	2,021	6,211	4,349	4,336	4,336	4,336	4,336	4,336

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS130: ENT TECH SVCS - GOVERNANCE & INNOVATION

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A. Statement of Program Objectives

Pursuant to Act 58, SLH 2016, the former Office of Information Management and Technology (AGS 130) and the Information and Communication Services Division (AGS 131), including all related IT functions, are consolidated in the new Office of Enterprise Technology Services (ETS) under the direction of the Chief Information Officer (CIO). Under AGS 130, program objectives include providing governance for executive branch IT projects to provide the essential State oversight necessary so that intended goals are achieved and positive return on investment (ROI) is realized for the people of Hawaii. The program also seeks to prioritize and advance innovative initiatives with the greatest potential to increase efficiency, reduce waste, and improve transparency and accountability in State government.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

In the FB 19-21 operating budget, program has the following three requests:

First request is for increase in the special fund ceiling by \$150,000 in FY 20 and FY 21 in the Shared Services Technology Special Fund for payroll costs. The fringe benefit rate has increased significantly in the last several years, currently over 60%, which has significantly increased payroll expenses.

Second request is for \$150,000 in general funds in FY 20 and FY 21 for Mobile Device Manager Software. With the increased use of personal devices, it is important to have controls in place to prevent malicious activity on mobile devices. Request is needed to ensure devices are kept up to date, patched and could be wiped in the event the device is lost or stolen.

Third request is for \$1,038,240 in general funds in FY 20 and \$1,263,902 in FY 21 for cybersecurity capability enhancements. Advancements in technology increases the risks and consequences of cyber-attacks. The funds are needed for various cybersecurity software subscriptions to accomplish protecting our network from various cybersecurity threats.

In the FB 19-21 CIP budget, program has two requests:

First CIP request is for CIP project entitled, Cybersecurity Capability Enhancements, Oahu, which includes \$3,000,000 in FY20 and \$218,000 in FY 21 in general obligation (G.O.) bonds. The funds are needed for cybersecurity upgrades to augment current infrastructure/equipment to more effectively and efficiently combat cybersecurity threats.

Second CIP request is for CIP project entitled, Kalanimoku Data Center Uninterruptible Power Supply (UPS) Replacement and Upgrade Electrical Circuit Panel, Oahu, which includes \$1,800,000 in FY 20 in G.O. bonds. The funds are needed to replace end of life UPS equipment. New equipment and electrical infrastructure is needed to continue normal operations for the State of Hawaii.

C. Description of Activities Performed

Statutorily mandated duties include development, implementation and management of statewide IT governance and State IT strategic plans, as well as development and implementation of statewide technology standards, including working with each Executive Branch department and agency to develop and maintain multi-year IT strategic and tactical plans and roadmaps, coordinate IT budget requests, forecasts, and procurement purchases to ensure compliance with all the above. The program further provides centralized computer information management and processing services; coordination in the use of all information processing equipment, software, facilities, and services in the executive branch; and consultation and support services in the use of information processing and management technologies to improve the efficiency, effectiveness, and productivity of state government programs. In addition, it is the program's responsibility to establish, coordinate, and manage a program to provide a means for public access to public information and develop and operate an information network in conjunction with overall plans for establishing a communication backbone for State government.

D. Statement of Key Policies Pursued

The program has identified seven focus areas, or "CIO priorities," under which the program will further advance programs and projects that achieve stated objectives to ensure an effective, efficient and open government and the legislative intent in cited statutes.

-IT Workforce Development - Implementation of programs, strategies

Program Plan Narrative

AGS130: ENT TECH SVCS - GOVERNANCE & INNOVATION

11 03 02 01

and reforms to develop and empower the State's IT workforce to increase ability to modernize government processes, systems, solutions and services while reducing overreliance on third-party consultants.

-IT Governance - Establishment of processes and standards that guide the management and oversight of the State's IT and information resource investments, acquisitions and projects, as outlined in statute (HRS, Section 27-43) and enhanced by Act 58, SLH 2016, to seek efficiencies and cost-savings through economies of scale, leveraging of shared assets, reduction of waste, and alignment with statewide IT strategies and industry best practices.

-Services-Oriented Infrastructure - Management of enterprise shared services to leverage the State's enterprise and related economies of scale such as network, security, communications, data center, and cloud services.

-Enterprise Programs and Projects - Facilitation of the successful execution of programs and projects identified as priority and/or enterprise in scope to maximize positive ROI (e.g., tax, health and human services, asset management, budget, finance, grants, human resources, payroll, procurement, and time and attendance).

-Open Government - Building upon established open data and transparency platforms to facilitate mandates outlined in statute (Section 27-44, HRS).

-Cyber Security - Ensuring a sound cyber security posture for the State and conducting direct departmental remedial actions, if necessary, to protect government information or data communication infrastructure, in accordance with statute (Section 27-43.5, HRS) and enhanced by Act 58, SLH 2016.

-IT Cost Transparency - Facilitation of an effective, efficient, and open government by implementing reforms that improve transparency and accountability.

E. Identification of Important Program Relationships

As the State's central IT authority, ETS maintains relationships with every department, agency and program in the State, particularly Executive Branch departments under its direct IT governance authority, to better

understand program and user requirements, develop architectural plans for the future, coordinate management of implementation, establish performance metrics, and provide IT/IRM (Information Technology/Information Resource Management) and business transformation services. Coordination with counties enables sharing of resources and better integration between and among the government jurisdictions within the State. Relationships with the Federal agencies provide both funding opportunities and clearer understanding of compliance requirements.

F. Description of Major External Trends Affecting the Program

There are four major trends affecting the existing program: 1) Funding - the potential lack of funds to properly implement the transformation effort will result in the project taking longer and costing the State more. 2) Procurement - the program continues to work with the State Procurement Office (SPO) to improve purchasing processes and with the Attorney General (AG) to improve contracting processes, which together establish better overall efficiencies for acquisitions and contracting of services. 3) Consolidation and shared services - Hawaii is leveraging the best practices and lessons learned from these efforts to shape consolidation efforts to be efficient and successful. 4) Difficulty dealing with change - the program is implementing pro-active measures to involve affected employees and collectively encourage them to consider and adopt new approaches.

G. Discussion of Cost, Effectiveness, and Program Size Data

The program is making progress at establishing cost effective strategies and implementing projects to meet program goals and objectives.

H. Discussion of Program Revenues

The program does not generate State revenues from its operations.

I. Summary of Analysis Performed

Building upon existing State IT/IRM plans, the program identified the focus areas described above to facilitate progress, while taking into consideration budget and resource limitations as well as other barriers to progress. IT governance processes are now in place to ensure the success of programs and projects in meeting intended objectives

Program Plan Narrative

AGS130: ENT TECH SVCS - GOVERNANCE & INNOVATION

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and positive ROI. ETS continues to monitor and evaluate effectiveness for delivery of service and annual costs and ROI will be calculated, monitored and evaluated, with corrective measures implemented for any significant variances, as needed. In addition, ETS is soliciting the IT Steering Committee's assessment of overall effectiveness year-over-year, as measured by success in achieving benchmarks under stated focus areas.

J. Further Considerations

None.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO:
PROGRAM TITLE:

AGS131
11030202
ENT TECH SVCS - OPER & INFRASTRUCTURE MNTNCE

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	125.00*	125.00*	125.00*	125.00*	125.0*	125.0*	125.0*	125.0*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
PERSONAL SERVICES	8,226,831	9,548,909	10,099,595	10,099,595	10,100	10,100	10,100	10,100
OTHER CURRENT EXPENSES	8,629,275	7,987,185	7,987,185	7,987,185	7,986	7,986	7,986	7,986
EQUIPMENT	83,872	450,303	450,303	450,303	451	451	451	451
TOTAL OPERATING COST	16,939,978	17,986,397	18,537,083	18,537,083	18,537	18,537	18,537	18,537
BY MEANS OF FINANCING								
	92.00*	92.00*	92.00*	92.00*	92.0*	92.0*	92.0*	92.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	13,747,521	14,505,393	15,050,939	15,050,939	15,051	15,051	15,051	15,051
	*	*	*	*	*	*	*	*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
SPECIAL FUND	166,534	168,420	173,560	173,560	174	174	174	174
	33.00*	33.00*	33.00*	33.00*	33.0*	33.0*	33.0*	33.0*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	3,025,923	3,312,584	3,312,584	3,312,584	3,312	3,312	3,312	3,312
CAPITAL IMPROVEMENT COSTS								
PLANS	1,000	1,000	2,000	1,000	1	1	1	1
LAND ACQUISITION	1,000	1,000	1,000	1,000	1	1	1	1
DESIGN	87,000	1,007,000	480,000	597,000	597	1,097	407	227
CONSTRUCTION	810,000	4,040,000	4,530,000	5,400,000	5,040	13,900	3,490	2,270
EQUIPMENT	1,000	1,000	2,000	1,000	1	1	1	1
TOTAL CAPITAL EXPENDITURES	900,000	5,050,000	5,015,000	6,000,000	5,640	15,000	3,900	2,500
BY MEANS OF FINANCING								
G.O. BONDS	900,000	5,050,000	5,015,000	6,000,000	5,640	15,000	3,900	2,500
TOTAL PERM POSITIONS	125.00*	125.00*	125.00*	125.00*	125.0*	125.0*	125.0*	125.0*
TOTAL TEMP POSITIONS	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
TOTAL PROGRAM COST	17,839,978	23,036,397	23,552,083	24,537,083	24,177	33,537	22,437	21,037

PROGRAM ID: AGS131
 PROGRAM STRUCTURE: 11030202
 PROGRAM TITLE: ENT TECH SVCS - OPER AND INFRASTRUCTURE MNTNCE

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
MEASURES OF EFFECTIVENESS								
1. REQ FOR IP SVCS CMP WITHIN TIMEFRAME AS %TTL CMP	83	83	83	83	83	83	83	83
2. % OF MAINFRAME PRODUCTION JOBS RUN AS SCHEDULED	99	99	99	99	99	99	99	99
3. MFRAME PROD JOBS RERUN AS % OF TTL MFRAME PROD JOB	.18	.18	.18	.18	.18	.18	.18	.18
4. MAINFRAME DOWNTIME AS % OF TOTAL OPERATIONAL TIME	.12	.12	.12	.12	.12	.12	.12	.12
5. # TROUBLE CALLS RESOLVED AS % CALLS RECD BY NCU	98	98	98	98	98	98	98	98
6. % OF NETWORK INFRASTRUCTURE UPTIME	99.9	99.9	99.9	99.9	99.9	99.9	99.9	99.9
7. # OF CYBER SECURITY ATTACKS BLOCKED (IN MILLION)	270	280	285	290	295	300	305	310
8. # HELP DESK TICKETS RESOLVED AS % OF TOTAL RECEIVE	99	99	99	99	99	99	99	99
PROGRAM TARGET GROUPS								
1. # OF STATE USER AGENCIES	21	21	21	21	21	21	21	21
PROGRAM ACTIVITIES								
1. # OF DEVICES INCL VIRTUAL AT STATE'S DATA CENTER	650	650	650	650	650	650	650	650
2. TOTAL # OF APPLICATIONS MAINTAINED	72	72	72	72	72	72	72	72
3. AVERAGE MO CALL VOLUME REC'D BY ASSISTANCE CNTR	600	600	600	600	600	600	600	600
4. TOTAL NO. OF VIDEO CONF HOURS SCHEDULED	2000	2000	2000	2000	2000	2000	2000	2000
5. # MICROWAVE RADIO LINKS & SITES ADDED OR UPGRADED	94	97	50	15	10	5	5	5
6. AV MO VOL OF DATA BACKED UP FOR OFFSITE STORAGE	74	77	140	154	168	184	202	222
7. TOTAL NUMBER OF EXEC BR E-MAIL ACCOUNTS ADMINSTRD	13475	13500	12464	12713	12967	13226	13491	13760
8. TOTAL NUMBER OF CYBER SECURITY ALERTS BROADCAST	100	100	100	100	100	115	115	120
9. TOTAL NO. OF CYBER SECURITY INCIDENT NOTICES	800	800	800	800	900	1000	1000	1100
10. TOTAL # OF USER TRAINING SESSIONS HELD	150	150	150	150	150	150	150	150
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	1	1	1	1	1	1	1	1
REVENUE FROM OTHER AGENCIES: ALL OTHER	96	96	96	96	96	96	96	96
CHARGES FOR CURRENT SERVICES	3,185	3,313	3,313	3,313	3,313	3,313	3,313	3,313
TOTAL PROGRAM REVENUES	3,282	3,410	3,410	3,410	3,410	3,410	3,410	3,410
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
SPECIAL FUNDS	97	97	97	97	97	97	97	97
ALL OTHER FUNDS	3,185	3,313	3,313	3,313	3,313	3,313	3,313	3,313
TOTAL PROGRAM REVENUES	3,282	3,410	3,410	3,410	3,410	3,410	3,410	3,410

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS131: ENT TECH SVCS - OPER & INFRASTRUCTURE MNTNCE

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A. Statement of Program Objectives

Pursuant to Act 58, SLH 2016, the former Office of Information Management and Technology (AGS 130) and the Information and Communication Services Division (AGS 131) of the Department of Accounting and General Services, including all related information technology (IT) functions, are consolidated in the new Office of Enterprise Technology Services (ETS) under the direction of the Chief Information Officer (CIO).

Under AGS 131, program objectives include management and operation of all State agencies by providing effective, efficient, coordinated, and cost-beneficial computer and telecommunication services such that State program objectives may be efficiently achieved.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

In the FB 19-21 CIP budget, program has two requests:

First request is for CIP project entitled, Lump Sum Health and Safety, Information and Communication Services Division, Statewide, which includes \$4,650,000 in FY 20 and \$6,000,000 in FY 21 in general obligation (G.O.) bonds. Funds are needed for repairs, modernization and expansion of critical statewide communications systems.

Second request is for CIP project entitled, Radio System Enhancement, Statewide, which includes \$365,000 in FY 20 in G.O. bonds. Funds are needed for upgrades to the Department of Land and Natural Resources (DLNR) GreenNet and connection to Hawaii Wireless Interoperability Network (HIWIN) to enhance, restore and enable radio and interoperable communications within and outside of DLNR's existing network.

C. Description of Activities Performed

Production Services - Operates a centralized computing facility and a distributed data communications network that provides comprehensive and efficient computing services to all State agencies.

Systems Services - Provides systems software support and control programming; database management and operational support; installation and maintenance services for distributed systems;

development, implementation, and maintenance of specialized systems software used in support of applications and control systems; and analyses to improve the efficiency and capacity of computer systems and security of information.

Telecommunications Services - Plans, designs, engineers, upgrades, and manages the State's telecommunication infrastructure that delivers voice, data, video, microwave, and radio communications services to State agencies.

Client Services - Provides application systems development and maintenance services to statewide applications and department or agency specific applications.

Technology Support Services - Provides planning, design, management, maintenance, coordination, and technical consulting and support for the State's emerging technologies programs.

Cyber Security - Provides planning, advice, assistance, scanning and monitoring in the secure use of the information processing.

D. Statement of Key Policies Pursued

Provide reliable, available, and secure computer processing and telecommunications services to State agencies we directly serve, and to other local, State, and federal agencies we interface with, to provide the required computer processing and transmission of data needed to accomplish program objectives.

Support the execution of State IT strategic and tactical plans and roadmaps under the leadership of the CIO.

E. Identification of Important Program Relationships

The program provides planning, consulting, development, maintenance, and computer applications processing services for essential statewide programs, including Accounting, Payroll, Budgeting, Capital Improvements, Human Resources Application Information, Class Registration, and Unemployment Insurance (UI). The program provides systems support, database management, and computer hosting/operations services for department-administered application

Program Plan Narrative

AGS131: ENT TECH SVCS - OPER & INFRASTRUCTURE MNTNCE

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systems including Hawaii Automated Welfare Information (HAWI) System, Offender Based Tracking System, Business Registration, Professional and Vocational Licensing, Integrated Tax Information Management System, KEIKI Child Support Enforcement System, and the Hawaii Employer-Union Health Benefits Trust Fund system. The program establishes and maintains interfaces to State Judicial, Legislative, County, and federal information processing systems to ensure the necessary data exchanges between jurisdictions for their program objectives. The program establishes and maintains interfaces between the State and private sector financial institutions for the transmission of State financial transactions.

F. Description of Major External Trends Affecting the Program

Consistent with focus areas outlined in the AGS 130 program narrative, State efforts led by the OETS include the creation of an environment in Hawaii for innovative industries to thrive and simultaneously apply technology to all sectors to produce the outcomes of raising productivity and creating good jobs in the State's economy. Potential changes in the Federal government's programs could affect the State's ability in obtaining Federal grants and collecting federal reimbursements.

G. Discussion of Cost, Effectiveness, and Program Size Data

The program is focusing on expanding and maintaining essential IT services by implementing new technology infrastructure while simultaneously operating and upgrading the existing infrastructure within the planned operating budget.

H. Discussion of Program Revenues

The program does not generate State revenues from its operations.

I. Summary of Analysis Performed

None.

J. Further Considerations

None.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS111
 PROGRAM STRUCTURE NO: 110303
 PROGRAM TITLE: ARCHIVES - RECORDS MANAGEMENT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	19.00*	19.00*	20.00*	20.00*	20.0*	20.0*	20.0*	20.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	997,348	1,159,348	1,263,016	1,278,716	1,279	1,279	1,279	1,279
OTHER CURRENT EXPENSES	345,999	268,169	544,669	344,669	345	345	345	345
EQUIPMENT	93,067	296,450	31,450	31,450	31	31	31	31
TOTAL OPERATING COST	1,436,414	1,723,967	1,839,135	1,654,835	1,655	1,655	1,655	1,655
BY MEANS OF FINANCING								
	16.00*	16.00*	17.00*	17.00*	17.0*	17.0*	17.0*	17.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	932,297	944,531	1,102,203	1,117,903	1,118	1,118	1,118	1,118
	3.00*	3.00*	3.00*	3.00*	3.0*	3.0*	3.0*	3.0*
	**	**	**	**	**	**	**	**
SPECIAL FUND	504,117	779,436	736,932	536,932	537	537	537	537
CAPITAL IMPROVEMENT COSTS								
DESIGN			90,000					
CONSTRUCTION			629,000					
EQUIPMENT			431,000					
TOTAL CAPITAL EXPENDITURES			1,150,000					
BY MEANS OF FINANCING								
G.O. BONDS			1,150,000					
TOTAL PERM POSITIONS	19.00*	19.00*	20.00*	20.00*	20.0*	20.0*	20.0*	20.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	1,436,414	1,723,967	2,989,135	1,654,835	1,655	1,655	1,655	1,655

PROGRAM ID: AGS111
 PROGRAM STRUCTURE: 110303
 PROGRAM TITLE: ARCHIVES - RECORDS MANAGEMENT

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
MEASURES OF EFFECTIVENESS								
1. NO. OF APPROVED RECORDS RETENTION SCHEDULES	5375	5385	5400	5410	5420	5430	5440	5455
2. % OF STORAGE CAPACITY FILLED AT RECORDS CENTER	80	80	80	80	80	80	80	80
3. % REC DESTROYED AT REC CTR % TOT REC ELIG FOR DEST	80	80	80	80	80	80	80	80
4. NO. OF RECORDS IN ARCHIVES (CUBIC FEET)	11350	11390	11430	11455	11480	11500	11600	11650
5. NO. OF RECORDS AVAILABLE ONLINE FOR RESEARCH	405000	455000	555000	670000	820000	995000	1500000	2000000
PROGRAM TARGET GROUPS								
1. STATE USER AGENCIES	1000	125	125	125	125	125	125	125
2. # OF CUSTOMERS SERVICED AT HISTORICAL REC BR	8500	8000	7800	7600	7500	7400	7300	7200
3. # OF REC AT STATE REC CTR ELIG FOR DISPOS DUR FY	3000	3000	3000	3000	3000	3000	3000	3000
4. # ONLINE USERS ACCESSING ARCHIVES CATALOG/WEBSITE	400000	420000	440000	450000	460000	470000	500000	520000
PROGRAM ACTIVITIES								
1. NUMBER OF CUBIC FEET OF RECORDS STORED	46000	46000	46000	46000	46000	46000	46000	46000
2. NUMBER OF RECORDS SERIES SCHEDULED/REVISED	15	15	15	15	15	15	15	15
3. NUMBER OF RECORDS REQ RETRIEVED BY RECORDS CENTER	1100	1100	1100	1100	1100	1100	1100	1100
4. NUMBER OF CU FT OF RECORDS DISPOSED BY REC CENTER	2400	2400	2400	2400	2400	2400	2400	2400
5. SVC CUSTOMERS AT HIST REC BR (# OF RETRIEVALS)	20000	19000	18000	17000	16000	15000	15000	15000
6. PROVIDE ACCESS TO HOLD INFO THRU ONLINE CATALOG	25	25	25	25	25	25	25	25
7. PROVIDE ACCESS TO REC THRU DESC FINDING AIDS	50	52	55	60	63	65	65	65
8. COLLECT/PRES PERM/HIST REC OF STATE GOV	90	40	40	25	25	20	40	40
9. # RECORDS SCANNED FOR ONLINE ACCESS DURING THE YR	18000	25000	30000	30000	35000	35000	35000	35000
10. NUMBER OF REC UPLOADED TO INTERNET FOR ONLINE ACC	20000	50000	100000	120000	150000	175000	150000	150000
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	6	6	6	6	5	5	5	5
CHARGES FOR CURRENT SERVICES	598	557	557	557	558	558	558	558
TOTAL PROGRAM REVENUES	604	563	563	563	563	563	563	563
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
SPECIAL FUNDS	604	563	563	563	562	562	562	562
ALL OTHER FUNDS					1	1	1	1
TOTAL PROGRAM REVENUES	604	563	563	563	563	563	563	563

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS111: ARCHIVES - RECORDS MANAGEMENT

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A. Statement of Program Objectives

To ensure open government by preserving and making accessible the historic records of State government and by partnering with State agencies to manage their active and inactive records.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

In the FY 19-21 operating budget, program has two requests:

First request is for 1.00 FTE permanent position for an Office Assistant, half year salary in FY 20 of \$15,740 and full year salary in FY 21 of \$31,440 in general funds. This position is needed to assist with the increased amount of customer service requests, to assist with decreasing the turn around time for order requests, and to assist with decreasing the risk exposure to record theft/loss/misplacement in compliance with independent audit.

Included in the request, is an addition of \$76,500 for Other Current Expenses in general funds in FY 20 and FY 21 for three purposes: (1) \$55,000 for contracted security guard to provide monitoring of the public research room and security cameras; (2) \$11,500 for the destruction of records stored at the Records Center that have met their legal retention period; and (3) \$10,000 for Archival Supplies to used for the rehousing of archival photographs and records.

Second request is for \$200,000 in special funds in FY 20, for Other Current Expenses, for a one-time expenditure for testing and roll-out of the Digital Archives preservation system.

In the FY 19-21 CIP budget, program has two two requests:

First request is for CIP project entitled, Kekauluohi Halon Replacement, Oahu, in the amount of \$650,000 in general obligation (G.O.) bonds in FY 20. This request is to replace the circa 1985 Halon fire suppression system with non-ozone depleting suppressing gas that can be sourced locally.

Second request is for CIP project entitled, Kekauluohi Backup Generator, Oahu, in the amount of \$500,000 in G.O. bonds in FY 20. This request is to add a backup generator to the newly upgraded Environmental Control

System to ensure continued archival control over temperature and humidity in the event of a power outage.

C. Description of Activities Performed

The program's major activities include:

Digital Archives - The three year build-out of the Digital Archives is planned to be completed in FY 19. The Hawaii Digital Archives, or HiDA, will be prepared to ingest and preserve State agency electronic records in a centralized digital archives. Work to provide public access to this material will be the last component completed.

HiDA is an open source tool for preserving the fiscal, historical, legal, cultural, and intellectual heritage of Hawaii. The goal of the project is to create a system that not only stores digital records, but also preserves their authenticity for all time.

HiDA uses an agile, modular approach as a means to maintain records over a long period. This approach means development is constantly ongoing as services are removed or replaced with new or better software. Records themselves are also continually updated to new formats that will prevent them from going obsolete while still preserving their authenticity.

Historical Records - Collects, preserves, stores, and manages Hawaii's historical government records of enduring legal, historical, administrative, or fiscal value; provides access to these records via the web and at the Hawaii State Archives; provides in-house scanning, technical support services; and prepares scanned records to be loaded to the web.

Records Management - Provides technical and professional support to develop and revise records retention and disposition schedules for the executive branch; provides low-cost records storage in a warehouse facility for non-permanent records; and provides storage for master/security microforms for state and county agencies.

D. Statement of Key Policies Pursued

Key policies which will be pursued in 2017-19 biennium include:

- Address the preservation of the State's permanent electronic records

Program Plan Narrative

AGS111: ARCHIVES - RECORDS MANAGEMENT

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through building a Digital Archives. Partner with agencies including the Legislature and Bureau of Conveyances, as well as other agencies who have agreed to share specific data types to test the Digital Archives system.

- Explore new methods of classifying and developing records retention schedules to work in an electronic environment.

- Continue to explore and use open-source software systems to make archives records and information available to users via the internet. Our open-source software solutions rely heavily on archives staff to maintain them with the help of the open source community and the Office of Enterprise Technology Services (ETS).

- Work with existing partners and seek new private-government partnerships to continue to add archival records to our online digital collections available on the Archives website.

- Use the State's internet and intranet to inform State agencies about archives services.

E. Identification of Important Program Relationships

The Archives Division collaborates with State agencies and private institutions to preserve and make accessible records of enduring value. The Archives collects records primarily from State agencies and has worked with State partners to seamlessly transfer electronic records of permanent value to the State archives.

F. Description of Major External Trends Affecting the Program

State government creates and receives a growing volume of information in electronic format. Digital materials are surprisingly fragile. Their viability depends on technologies that rapidly and continually change. As recordkeeping moves from paper to electronic systems, the significance of government records and the challenges associated with caring for born digital records grow. Rapid changes in technology in operating systems, hardware and software can make digital materials inaccessible within short periods of time. Keeping digital resources usable by future generations require conscious effort and continual investment.

G. Discussion of Cost, Effectiveness, and Program Size Data

Recruitment and retaining staff can be problematic due to specialized knowledge required to develop and maintain a preservation system, compliance with statutory and regulatory mandates, strong knowledge of both Computer Science and Archival Science, and our inability to match compensation for IT staff offered in the private sector.

Limited funding and staff reductions will continue to impact the program's ability to service the public and meet projected goals.

H. Discussion of Program Revenues

The Legislature passed Act 88, SLH 2013, to establish a State archives preservation and long-term access special fund and assess a preservation fee on public documents to be used to preserve electronic records of long-term value in a useable state for the good of the public. Collection of the State Archives Preservation Fee began in FY 14 and expenditures from the Special Fund were authorized to begin in FY 15.

I. Summary of Analysis Performed

No in-depth program analysis has been performed for this program.

J. Further Considerations

Ability to provide sufficient storage capacity for ever increasing size of digital collection between our own mass digitization initiatives and large amounts of data being transferred by agencies. Rapidly changing technology requires constant upgrading of computer software and hardware. The public demands increased web access to Archives records requiring additional servers and network equipment.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS891
 PROGRAM STRUCTURE NO: 110304
 PROGRAM TITLE: WIRELESS ENHANCED 911 BOARD

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	0.00*	0.00*	0.00*	0.00*	0.0*	0.0*	0.0*	0.0*
	2.00**	2.00**	2.00**	2.00**	2.0**	2.0**	2.0**	2.0**
PERSONAL SERVICES	172,783	243,200	246,228	246,228	246	246	246	246
OTHER CURRENT EXPENSES	16,592,907	8,756,800	8,756,800	8,756,800	8,757	8,757	8,757	8,757
EQUIPMENT	391							
TOTAL OPERATING COST	16,766,081	9,000,000	9,003,028	9,003,028	9,003	9,003	9,003	9,003
BY MEANS OF FINANCING								
	*	*	*	*	*	*	*	*
	2.00**	2.00**	2.00**	2.00**	2.0**	2.0**	2.0**	2.0**
SPECIAL FUND	16,766,081	9,000,000	9,003,028	9,003,028	9,003	9,003	9,003	9,003
TOTAL PERM POSITIONS	*	*	*	*	*	*	*	*
TOTAL TEMP POSITIONS	2.00**	2.00**	2.00**	2.00**	2.0**	2.0**	2.0**	2.0**
TOTAL PROGRAM COST	16,766,081	9,000,000	9,003,028	9,003,028	9,003	9,003	9,003	9,003

PROGRAM ID: AGS891
 PROGRAM STRUCTURE: 110304
 PROGRAM TITLE: WIRELESS ENHANCED 911 BOARD

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
MEASURES OF EFFECTIVENESS								
1. NO. OF WIRLES/VOIP/WIRELINE 911 CALLS COUNTY PSAP	1340000	1250000	1250000	1250000	1250000	1250000	1250000	1250000
2. NO. OF EDUCATIONAL OUTREACH PROGRAMS DURING THE FY	1	1	0	1	0	1	0	1
3. % OF E911 FUNDS DISBURSED FOR NEW TECHLGY FOR PSAP	40	51	52	53	53	53	53	53
PROGRAM TARGET GROUPS								
1. NO. OF PUBLIC SAFETY ANSWERING POINTS	9	9	9	9	9	9	9	9
2. NO. OF WIRELESS/VOIP/WIRELINE PROVIDERS	42	55	55	55	55	55	55	55
PROGRAM ACTIVITIES								
1. TTL \$ AMT OF SURCHGE COLLECTED FISC YR (IN THOUS)	9670	11400	11400	11400	11400	11400	11400	11400
2. TTL \$ AMT DISBURSED TO PSAPS IN FISC YR (IN THOUS)	15385	7500	7500	7500	7500	7500	7500	7500
3. TTL \$ AMT DISBUR TO WSPS IN THE FISC YR (IN THOUS)	80	65	65	65	65	65	65	65
4. TTL \$ AMT DISB TO BD ADMIN MATTERS IN FY (IN THOU)	1335	1330	1330	1330	1330	1330	1330	1330
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	252	360	360	360	360	360	360	360
CHARGES FOR CURRENT SERVICES	11,161	11,161	11,161	11,161	11,161	11,161	11,161	11,161
TOTAL PROGRAM REVENUES	11,413	11,521	11,521	11,521	11,521	11,521	11,521	11,521
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
SPECIAL FUNDS	11,413	11,521	11,521	11,521	11,521	11,521	11,521	11,521
TOTAL PROGRAM REVENUES	11,413	11,521	11,521	11,521	11,521	11,521	11,521	11,521

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS891: WIRELESS ENHANCED 911 BOARD

11 03 04

A. Statement of Program Objectives

To administer the collection of the monthly surcharge from wireless service providers and provide reimbursement from the 911 Fund to public safety answering points (PSAPs) and wireless and VoIP (Voice over Internet Protocol) connection service providers to pay for the reasonable costs to lease, purchase or maintain all necessary equipment, including computer hardware, software and database provisioning required by the PSAPs to provide technical functionality for the wireless enhanced 911 service pursuant to the Federal Communications Commission Order 94-102.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

None.

C. Description of Activities Performed

1. Collect monthly surcharge fees from wireless and VoIP connection service providers.
2. Reimburse PSAPs and wireless service providers for the allowable costs associated with 911 services.
3. Hire an Executive Director and an Administrative Services Assistant to carry out administrative duties, provide technical advisory support to the Board and to administer Enhanced 911 Fund.
4. Complete an annual 5 year Strategic Budget Plan of the activities and necessary expenditures for the next 5 years.
5. Convene monthly 911 Committee and Board meetings.
6. Introduce 911 legislation when necessary.
7. Form investigation Committees to make recommendations to the Board on 911 issues impacting PSAPs and public safety.
8. To keep informed of new 911 technologies and federal legislation that will affect the State's PSAPs and residents.

9. Continue to reevaluate the 911 surcharge fees charged for each connection to ensure equity and support of its PSAPs.

10. Continue to provide financial information monthly and quarterly to the ASO of DAGS.

11. To provide accurate financial statements and undergo an annual independent CPA audit of the Enhanced 911 Fund.

D. Statement of Key Policies Pursued

1. To provide adequate cost recovery to PSAPs and wireless service providers for the deployment and ongoing expenses of wireless enhanced 911 services.
2. To deploy and educate the public on new 911 technologies that would increase public safety and expedite rescues of Hawaii's citizens and visitors from danger.
3. To provide training for its call takers and dispatchers in current and new technologies.
4. To ensure that all State PSAPs are equipped with state-of-the-art technologies.
5. To ensure that sufficient 911 funding is available to address any present or future financial concerns that impact public safety.

E. Identification of Important Program Relationships

1. There is a national trend to upgrade the current 9-1-1 systems to an IP based (Next Generation) infrastructure. In addition, several states have implemented surcharge assessments on prepaid wireless service which the E911 Board will continue to ensure that all users pay their fair share of the cost of 911 service.
2. The Public Safety Answering Points have establish relationships with the Federal government which includes the Federal Communications Commissions and the Department of Defense. These two critical relationships are assisting our State in providing funding and legislation to improve the efficiency of the PSAPs through new technologies and aid to

Program Plan Narrative

AGS891: WIRELESS ENHANCED 911 BOARD

11 03 04

urban as well as under-served rural communities. The FCC has mandated that the telecommunications service providers provide new technology such as location accuracy assist first responders in locating 911 callers in difficult terrain as well as high rise buildings.

3. The Department of Defense has teamed up with the Honolulu PSAP to provide mutual assistance during major catastrophes on Oahu.

F. Description of Major External Trends Affecting the Program

1. There is a national trend to upgrade the current 9-1-1 systems to an IP based (Next Generation) infrastructure. In addition, several states have implemented surcharge assessments on prepaid wireless service.

2. FirstNet is a federal program to build a nationwide public safety network to provide interoperability with all public safety networks that will increase the efficiency of the PSAPs and first responders, in their efforts to save lives and protect property.

3. The E911 Board along with other states, will be soliciting the services of a consultant to develop a State Plan that will provide guidance in the deployment and implementation of NG911 technology.

G. Discussion of Cost, Effectiveness, and Program Size Data

1. The costs associated with the implementation and ongoing operations and support associated with deploying and implementing NG911 services have not yet been fully realized. There are program measures identified to measure the efficiency of PSAP call taking and dispatching first responders which include the type, amount of calls and response times

2. E911 Board has consistently kept its administrative costs (adjusted for uncontrollable expenses) below 5% of total expenditures.

H. Discussion of Program Revenues

Program revenues are generated from surcharges assessed on wireless and VoIP connection service provider customers and interest income from the Fund balance on deposit at the E911 Fund bank account. Surcharges are assessed in accordance with Chapter 138, HRS. Although the Enhanced 911 Board has been unsuccessful in assessing

surcharge fees on wireless prepaid mobile funds, it will continue its efforts to introduce related legislation until passed.

I. Summary of Analysis Performed

The Board performs an analysis of anticipated revenue against the allowable operational costs of the PSAPs as defined in Chapter 138, HRS, during its annual five-year strategic budget planning process. As a result of this process, the Board is able to determine if the available funds are sufficient to meet the needs of the PSAPs. Should revenues be insufficient or excessive, the Board has the authority to recommend an appropriate adjustment to its surcharge fee assessed on the wireless and VoIP connection service providers to the Legislature.

In addition we do track administrative costs on a monthly basis to ensure those costs are contained within 5% or less of total disbursements.

J. Further Considerations

1. The Board will continue to make the recommendations to the Legislature to modify Chapter 138, HRS, to include the surcharge fee assessment on prepaid wireless phones. 2. The Board will support the transition of all county PSAPs to Next Generation 911 technology.

3. The Board will support a certified training program for call takers and dispatchers.

4. The Board will revive public education for text-to-911 technology to save lives of victims of an active shooter and domestic abuse.

5. The Board will continue to support technology that will assist the disabled community to improve their 911 access.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 110307
PROGRAM TITLE: PROPERTY MANAGEMENT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
CURRENT LEASE PAYMENTS								
OTHER CURRENT EXPENSES	6,278,353	6,839,900	6,839,900	6,839,900	6,840	6,840	6,840	6,840
TOTAL CURRENT LEASE PAYMENTS COST	6,278,353	6,839,900	6,839,900	6,839,900	6,840	6,840	6,840	6,840
BY MEANS OF FINANCING								
GENERAL FUND	4,741,150	4,739,600	4,739,600	4,739,600	4,740	4,740	4,740	4,740
INTERDEPARTMENTAL TRANSFERS	1,537,203	2,100,300	2,100,300	2,100,300	2,100	2,100	2,100	2,100
OPERATING COST	18.00*	18.00*	18.00*	18.00*	18.0*	18.0*	18.0*	18.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	1,426,522	1,406,385	1,508,417	1,508,417	1,508	1,508	1,508	1,508
OTHER CURRENT EXPENSES	31,869,534	43,719,084	43,719,084	43,719,084	43,720	43,720	43,720	43,720
EQUIPMENT	12,855							
TOTAL OPERATING COST	33,308,911	45,125,469	45,227,501	45,227,501	45,228	45,228	45,228	45,228
BY MEANS OF FINANCING								
	14.00*	14.00*	14.00*	14.00*	14.0*	14.0*	14.0*	14.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	15,175,136	16,080,858	16,158,982	16,158,982	16,159	16,159	16,159	16,159
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	3,399,700	3,684,700	3,684,700	3,684,700	3,685	3,685	3,685	3,685
	4.00*	4.00*	4.00*	4.00*	4.0*	4.0*	4.0*	4.0*
	**	**	**	**	**	**	**	**
REVOLVING FUND	14,734,075	25,359,911	25,383,819	25,383,819	25,384	25,384	25,384	25,384
TOTAL PERM POSITIONS	18.00*	18.00*	18.00*	18.00*	18.0*	18.0*	18.0*	18.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	39,587,264	51,965,369	52,067,401	52,067,401	52,068	52,068	52,068	52,068

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS203
 PROGRAM STRUCTURE NO: 11030702
 PROGRAM TITLE: STATE RISK MANAGEMENT & INSURANCE ADMIN

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	4.00*	4.00*	4.00*	4.00*	4.0*	4.0*	4.0*	4.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	480,106	422,397	446,305	446,305	446	446	446	446
OTHER CURRENT EXPENSES	24,241,964	34,925,509	34,925,509	34,925,509	34,926	34,926	34,926	34,926
TOTAL OPERATING COST	24,722,070	35,347,906	35,371,814	35,371,814	35,372	35,372	35,372	35,372
BY MEANS OF FINANCING								
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
GENERAL FUND	9,987,995	9,987,995	9,987,995	9,987,995	9,988	9,988	9,988	9,988
	4.00*	4.00*	4.00*	4.00*	4.0*	4.0*	4.0*	4.0*
	**	**	**	**	**	**	**	**
REVOLVING FUND	14,734,075	25,359,911	25,383,819	25,383,819	25,384	25,384	25,384	25,384
TOTAL PERM POSITIONS	4.00*	4.00*	4.00*	4.00*	4.0*	4.0*	4.0*	4.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	24,722,070	35,347,906	35,371,814	35,371,814	35,372	35,372	35,372	35,372

PROGRAM ID: AGS203
 PROGRAM STRUCTURE: 11030702
 PROGRAM TITLE: STATE RISK MANAGEMENT AND INSURANCE ADMINISTRATION

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
MEASURES OF EFFECTIVENESS								
1. NO. INSUR POLICIES PROCURED BEFORE EXPIRATION DATE	4	4	4	4	4	4	4	4
2. AV LENGTH OF TIME TO PROCESS PROP LOSS CLAIM REQ	16	15	15	15	15	15	15	15
3. AV LENGTH OF TIME TO RECOVER INSURANCE PROCEEDS	65	60	60	60	60	60	60	60
4. AV LENGTH OF TIME TO PROCESS LIABILITY LOSS CLAIMS	85	90	90	90	90	90	90	90
5. AV TIME TO PROCESS LIABILITY LOSS POTHOLE CLAIMS	64	70	70	70	70	70	70	70
6. AV LENGTH OF TIME TO PROCESS AUTO LOSS CLAIMS	85	90	90	90	90	90	90	90
PROGRAM TARGET GROUPS								
1. TOTAL NO. OF STATEWIDE INSURANCE POLICIES PROCURED	4	4	4	4	4	4	4	4
2. TOTAL NO. OF PROPERTY LOSS CLAIMS PROCESSED	92	100	100	100	100	100	100	100
3. TOTAL LIABILITY CLAIMS PROCESSED - EXCL. POTHOLE	424	500	500	500	500	500	500	500
4. TOTAL NO. OF LIABILITY POTHOLE CLAIMS PROCESSED	92	150	150	150	150	150	150	150
5. TOTAL NUMBER OF AUTOMOBILE LOSS CLAIMS PROCESSED	295	400	400	400	400	400	400	400
6. NUMBER OF STATE OFFICIALS AND EMPLOYEES	54994	55000	55000	55000	55000	55000	55000	55000
7. FAIR MARKET VALUE OF STATE BLDGS/CONTENTS (\$ MILL)	18000	18000	18000	18000	18000	18000	18000	1800
8. NUMBER OF STATE VEHICLES	5747	5800	5800	5800	5800	5800	5800	5800
PROGRAM ACTIVITIES								
1. TOTAL NUMBER OF STATEWIDE INSURANCE POLICIES	4	4	4	4	4	4	4	4
2. TOTAL NUMBER OF PROPERTY LOSS CLAIMS RECEIVED	92	80	80	80	80	80	80	80
3. TOTAL NUMBER OF CRIME LOSS CLAIMS RECEIVED	1	1	1	1	1	1	1	1
4. TOTAL NUMBER OF LIABILITY CLAIMS RECEIVED	516	650	650	650	650	650	650	650
5. TOTAL NUMBER OF AUTOMOBILE CLAIMS RECEIVED	295	375	375	375	375	375	375	375
6. NUMBER OF RISK ASSESSMENT REPORTS ISSUED	0	1	1	1	1	1	1	1
7. NUMBER OF BUILDING INSPECTION REPORTS ISSUED	0	1	1	2	1	1	1	1
8. NO. OF TRAINING SESSIONS PROVIDED TO STATE DEPTS	2	2	2	2	2	2	2	2
9. NUMBER OF STATEMENTS OF SELF-INSURANCE ISSUED	511	500	500	500	500	500	500	500
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	156	150	150	150	150	150	150	150
CHARGES FOR CURRENT SERVICES	14,511	14,521	14,521	14,521	14,521	14,521	14,521	14,521
TOTAL PROGRAM REVENUES	14,667	14,671	14,671	14,671	14,671	14,671	14,671	14,671
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
ALL OTHER FUNDS	14,667	14,671	14,671	14,671	14,671	14,671	14,671	14,671
TOTAL PROGRAM REVENUES	14,667	14,671	14,671	14,671	14,671	14,671	14,671	14,671

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS203: STATE RISK MANAGEMENT & INSURANCE ADMIN

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A. Statement of Program Objectives

The objective of this program is to operate a comprehensive risk management and insurance program to protect the State against catastrophic losses and to minimize total cost of risk.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

None.

C. Description of Activities Performed

Activities performed include identifying and analyzing automobile, property and liability exposures, determining the frequency and severity of losses, and forecasting of losses to determine the most economical way of financing losses and to develop methods of minimizing exposures to loss. Other activities include claims investigations, processing and tracking.

D. Statement of Key Policies Pursued

The State Risk Management and Insurance Administration, Chapter 41D, HRS, provides the program the authority to and the responsibility of financing or preventing catastrophic losses to the State government. It is the policy of the program to support the Hawaii State Plan in ways that will ensure financial integrity, accountability, and efficiency in government operations through the management of risk.

E. Identification of Important Program Relationships

There are no significant program relationships with Federal, City and County and private sector programs.

F. Description of Major External Trends Affecting the Program

The amount of insurance purchased is based upon several factors which includes the best balance between risk and cost. Cost includes both the cost of insurance policies plus the payment of losses within deductible portions of the insurance policies. Risk is viewed in terms of historical losses and the number of occurrences for a type of loss. Also, due to fluctuating insurance markets, the cost of insurance continues to be difficult to project for biennium budget purposes. Majority of the State of

Hawaii's cost of risk is the Property insurance premium. Insurance for the State's \$17 billion insurable assets (buildings, contents and equipment) can be affected by national and global catastrophic events, such as Hurricane Sandy (Oct. 2012) and Japan's earthquake and tsunami (Mar. 2011), respectively. In addition, the State's own loss history, UH-Manoa fire (Feb. 2012) and Farrington Auditorium roof collapse (Nov. 2012) will directly affect the program. The State Risk Management and Insurance Administration also utilizes the results of a Probable Maximum Loss (PML) study that provides projections of losses to establish a reasonable amount of insurance for the state to purchase.

G. Discussion of Cost, Effectiveness, and Program Size Data

The State Risk Management Revolving Fund was established to centralize the financing of losses. Statewide property, crime and liability insurance policies are purchased to protect against catastrophic losses. Loss control services can be utilized to protect the State's assets, provide a safe environment and ensure uninterrupted service to the public. Claims adjusting services are done entirely in-house, reducing the processing cost and improving quality.

H. Discussion of Program Revenues

The State Risk Management Revolving Fund receives proceeds from a general fund appropriation, insurance settlements, restitutions, interest from participation in the State-wide investment pool on unexpended funds, and assessments from departments/agencies benefiting from insurance coverages.

I. Summary of Analysis Performed

Pursuant to Act 134, Session Laws of Hawaii 2013, Section 116, a Comptroller's Report on the Study of the Risk Management Program was prepared in December 2013. The report may be viewed at the Department of Accounting and General Services website at: http://ags.hawaii.gov/wp-content/uploads/2014/01/study_on_risk_management_program.pdf.

J. Further Considerations

None.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS211
PROGRAM STRUCTURE NO: 11030703
PROGRAM TITLE: LAND SURVEY

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	10.00*	10.00*	10.00*	10.00*	10.0*	10.0*	10.0*	10.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	644,675	670,702	726,618	726,618	727	727	727	727
OTHER CURRENT EXPENSES	29,880	327,802	327,802	327,802	328	328	328	328
EQUIPMENT	12,855							
TOTAL OPERATING COST	687,410	998,504	1,054,420	1,054,420	1,055	1,055	1,055	1,055
BY MEANS OF FINANCING								
	10.00*	10.00*	10.00*	10.00*	10.0*	10.0*	10.0*	10.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	687,410	713,504	769,420	769,420	770	770	770	770
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS		285,000	285,000	285,000	285	285	285	285
TOTAL PERM POSITIONS	10.00*	10.00*	10.00*	10.00*	10.0*	10.0*	10.0*	10.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	687,410	998,504	1,054,420	1,054,420	1,055	1,055	1,055	1,055

PROGRAM ID: AGS211
 PROGRAM STRUCTURE: 11030703
 PROGRAM TITLE: LAND SURVEY

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
MEASURES OF EFFECTIVENESS								
1. AV NO. OF DAYS TO COMPLETE A QUIET TITLE REPORT	5	5	5	5	5	5	5	5
2. COMPLETED DESCRIPTION OF LANDS AS % OF REQUESTS	60	60	60	60	60	60	60	60
3. AVE NO. OF DAYS TO PROCESS LC & FP MAPS	15	15	15	15	15	15	15	15
4. AV NO. OF DAYS TO PRODUCE A DESCRIPTION OF LANDS	20	20	20	20	20	20	20	20
5. AV NO. OF DAYS TO PROCESS SHORELINE CERTIFICATION	40	40	40	40	40	40	40	40
PROGRAM TARGET GROUPS								
1. NO. REQUESTS FOR QUIET TITLE REPORTS	20	20	20	20	20	20	20	20
2. NO. REQUESTS FOR DESCRIPTIONS - STATE-OWNED LANDS	110	110	110	110	110	110	110	110
3. OWNERS OF LD CT & OTHER LANDS(TTL NO. MAPS RECD)	150	150	150	150	150	150	150	150
4. OWNERS OF BEACHFRONT PROPRTY(TTL NO CERT REQ RECD)	140	140	140	140	140	140	140	140
PROGRAM ACTIVITIES								
1. NO. OF REQUESTS FOR QUIET TITLE REPORTS COMPLETED	20	20	20	20	20	20	20	20
2. NO OF REQUESTS FOR DESCRIPTION OF LANDS COMPLETED	66	66	66	66	66	66	66	66
3. NO. OF LAND COURT AND FILE PLAN MAPS COMPLETED	150	150	150	150	150	150	150	150
4. NO. OF SHORELINE CERTIFICATIONS COMPLETED	140	140	140	140	140	140	140	140
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
CHARGES FOR CURRENT SERVICES	17	52	52	52	52	52	52	52
NON-REVENUE RECEIPTS		285	285	285	285	285	285	285
TOTAL PROGRAM REVENUES	17	337	337	337	337	337	337	337
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	17	52	52	52	52	52	52	52
ALL OTHER FUNDS		285	285	285	285	285	285	285
TOTAL PROGRAM REVENUES	17	337	337	337	337	337	337	337

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS211: LAND SURVEY

11 03 07 03

A. Statement of Program Objectives

To assist in protecting the rights of public and private land ownership by providing field survey services and descriptions of surveyed lands.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

None.

C. Description of Activities Performed

Major activities include statewide field surveying services and furnishing of maps and descriptions of all government and selected private lands as a service to State Agencies who require this program's technical assistance. Maps and descriptions are utilized by these agencies for various types of land transactions.

Checking and processing all Land Court and File Plan maps referred by the Land Court and the Bureau of Conveyances, respectively, prior to these maps being adjudicated and recorded.

Assist the Department of Land and Natural Resources (DLNR) by reviewing all shoreline applications statewide. Maps are reviewed, checked on the ground and recommendations are forwarded to the Chairman of the Board of Land and Natural Resources.

The State is required to respond through the Circuit Courts on all "Quiet Title Actions" in which the State is cited as the defendant. The interest of the State, as well as the general public, are thoroughly researched and reported to the Attorney General. The program is also involved in litigation as expert witnesses.

D. Statement of Key Policies Pursued

In support of the Hawaii State Plan, the program provides office and field land surveying services to facilitate the achievements of priority directives of the agencies serviced. Included as part of the policy is the protection of the State government and individuals property rights.

For the State's socio-cultural advancement with regard to housing, the program will assist in effectively accommodating the housing needs of

Hawaii's people. Subdivision maps submitted on behalf of government agencies such as the Hawaii Public Housing Authority, the Department of Hawaiian Home Lands, the Federal Government, and the private sector are checked and processed in a timely manner.

To aid in exercising an overall conservation ethic in the use of Hawaii's resources, the program reviews all shoreline certification applications to insure conformance with existing shoreline administrative rules and statutes.

E. Identification of Important Program Relationships

Although essential activities exist between this program and other government agencies as well as others in the private sector, respective objectives of the parties involved are distinct and do not warrant integration.

On land litigations, the Department of the Attorney General relies on the program's expertise and professional knowledge as expert witness.

F. Description of Major External Trends Affecting the Program

The amendment to Chapters 205 and 669, HRS, Shoreline Setback Act, and "Quiet Title Actions," significantly increased the program's workload. Special attention is concentrated in preserving the public's rights to access along beaches, forest lands and historic sites. In addition, previously unaccounted for old school grants, government remnants, and government roads have been claimed on behalf of the State. Numerous illegal use of Government lands, especially along shorelines, have been detected and reported to the DLNR. Subsequent actions by the DLNR have resulted in the sale or lease of lands or assessment of penalties that resulted in increased revenues.

G. Discussion of Cost, Effectiveness, and Program Size Data

Acquisition of computers, scanners and electronic surveying instruments, together with the use of e-mail and the internet, have expedited services and dramatically improved accessibility to the public and government agencies requesting survey maps and survey information.

However, limited funding and staff reductions negatively impacts the

Program Plan Narrative

AGS211: LAND SURVEY

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program's effectiveness.

H. Discussion of Program Revenues

Revenues for this program are derived from the sale of copies of maps and descriptions and prints of Land Court and File Plan maps. Fees are also assessed for the checking and processing of all Land Court and File Plan subdivision maps and field check of original Land Court Applications

I. Summary of Analysis Performed

An in-depth program analysis has not been performed for this program.

J. Further Considerations

Rapidly changing technology in the field of computers and surveying equipment requires the program's constant need to update its software and equipment. The continued observations of the latest developments in equipment methodology are a necessary ingredient for a successful operation.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS223
PROGRAM STRUCTURE NO: 11030704
PROGRAM TITLE: OFFICE LEASING

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
CURRENT LEASE PAYMENTS								
OTHER CURRENT EXPENSES	6,278,353	6,839,900	6,839,900	6,839,900	6,840	6,840	6,840	6,840
TOTAL CURRENT LEASE PAYMENTS COST	6,278,353	6,839,900	6,839,900	6,839,900	6,840	6,840	6,840	6,840
BY MEANS OF FINANCING								
GENERAL FUND	4,741,150	4,739,600	4,739,600	4,739,600	4,740	4,740	4,740	4,740
INTERDEPARTMENTAL TRANSFERS	1,537,203	2,100,300	2,100,300	2,100,300	2,100	2,100	2,100	2,100
OPERATING COST	4.00*	4.00*	4.00*	4.00*	4.0*	4.0*	4.0*	4.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	301,741	313,286	335,494	335,494	335	335	335	335
OTHER CURRENT EXPENSES	7,597,690	8,465,773	8,465,773	8,465,773	8,466	8,466	8,466	8,466
TOTAL OPERATING COST	7,899,431	8,779,059	8,801,267	8,801,267	8,801	8,801	8,801	8,801
BY MEANS OF FINANCING								
	4.00*	4.00*	4.00*	4.00*	4.0*	4.0*	4.0*	4.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	4,499,731	5,379,359	5,401,567	5,401,567	5,401	5,401	5,401	5,401
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	3,399,700	3,399,700	3,399,700	3,399,700	3,400	3,400	3,400	3,400
TOTAL PERM POSITIONS	4.00*	4.00*	4.00*	4.00*	4.0*	4.0*	4.0*	4.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	14,177,784	15,618,959	15,641,167	15,641,167	15,641	15,641	15,641	15,641

PROGRAM ID: AGS223
 PROGRAM STRUCTURE: 11030704
 PROGRAM TITLE: OFFICE LEASING

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
MEASURES OF EFFECTIVENESS								
1. # OF LEASING SVCS REQUESTS PROC AS % REQ RECEIVED	98	98	98	98	98	98	98	98
2. AV NO. OF DAYS FROM REQUEST TO EXECUTED LEASE	200	300	300	270	270	270	270	270
3. # LEASE PAYMTS TO VENDORS COMPL BY PAYMT DUE DATE	1580	1395	1420	1442	1442	1442	1442	1442
PROGRAM TARGET GROUPS								
1. TOTAL NUMBER OF STATE DEPARTMENTS AND AGENCIES	14	14	14	13	13	13	13	13
2. NUMBER OF EMPLOYEES	4105	3230	3270	2880	2880	2880	2880	2880
PROGRAM ACTIVITIES								
1. NO. OF REQUESTS FOR OFFICE LEASING SERVICES	16	25	25	25	25	25	25	25
2. NO. OF OFFICE LEASES CONSUMMATED	29	25	25	25	25	25	25	25
3. NO. OF OFFICE LEASE PAYMENTS COMPLETED	1580	1396	1420	1442	1442	1442	1442	1442
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	4,953	3,420	3,420	3,420	3,420	3,420	3,420	3,420
TOTAL PROGRAM REVENUES	4,953	3,420	3,420	3,420	3,420	3,420	3,420	3,420
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	16	20	20	20	20	20	20	20
ALL OTHER FUNDS	4,937	3,400	3,400	3,400	3,400	3,400	3,400	3,400
TOTAL PROGRAM REVENUES	4,953	3,420	3,420	3,420	3,420	3,420	3,420	3,420

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS223: OFFICE LEASING

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A. Statement of Program Objectives

The objective of this program is to provide centralized office leasing services to user agencies in the acquisition of office space in non-State-owned buildings in compliance with Section 171-30, HRS.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

None.

C. Description of Activities Performed

This program provides leasing services for all State agencies of the Executive Branch, with exceptions to include the Hawaii Community Development Authority, Housing and Community Development Corporation of Hawaii, and the University of Hawaii. It assists user agencies in locating suitable office space, negotiating lease terms and conditions, including provisions for tenant improvements and preparing lease agreements. The program staff act as tenant representatives by initiating and/or coordinating and managing necessary renovation projects for leased office space, monitoring and ensuring the delivery of proper services provided for in leases (i.e., repairs and maintenance, air conditioning, custodial services), and coordinating with DAGS, Central Services Division, in providing building operations and maintenance services where applicable. The program tracks existing leases and renegotiates each as required. It processes invoices for lease payments and bills and collects lease rent reimbursements from user agencies, where applicable.

D. Statement of Key Policies Pursued

The program collects data for determining geographic lease cost, and compiles market data to determine current and future trends in the commercial office market. The key policies of cost effectiveness and service provided by the program are in keeping with the objectives and policies of the Hawaii State Plan and interim planning documents.

E. Identification of Important Program Relationships

The program services all State departments of the Executive Branch upon request, and is sensitive to the operational needs of user agencies, as well as applicable funding and other restrictions and requirements

affecting them. Timely completion of contracts for securing office space can have a direct impact on the user agency in providing services to other state agencies and to the general public.

F. Description of Major External Trends Affecting the Program

Hawaii's economy is continuing its healthy growth, with unemployment at a minimal 2% for July 2018. According to the 3rd quarter market report by the research division of one Honolulu's real estate firms, the overall office vacancy rate on Oahu was 13.19% and is anticipated to continually increase by mid-year of 2019. Submarkets in various rural areas of Oahu had vacancy rates ranging from a low of 2% (East Oahu) to a high of 11.38% (Airport/Mapunapuna). Additionally, the Central Business District submarket had a vacancy rate of 16.5%, and will be negatively impacted with American Savings Bank's relocation to its new headquarters near Aala Park in early 2019, and with the closure of Remington College. This soft downtown market has prompted one office building owner to consider converting its 420,000 square foot office building to residential use. This could reduce the office vacancy rate in half, should the conversion materialize. The downtown vacancy rates could be further reduced with the planned relocation of the Hawaii Pacific University's Hawaii Loa Campus operations from Windward Oahu to downtown.

The current average asking base rate on Oahu range from \$1.66 to \$1.84 per square foot, per month, and \$1.38 per square foot for common area maintenance, or a gross of \$3.04 to \$3.22 per square foot, per month.

G. Discussion of Cost, Effectiveness, and Program Size Data

The Leasing Program will continue to pursue the most favorable lease rates and terms in any given commercial office market. However, we are hesitant about leasing space in Class A downtown buildings with attractive introductory rates, due to concerns about rising rents during improved market conditions, and the negative public perception. We respond to the leasing needs of state agencies as efficiently as possible, with emphasis on placing new programs in lease space in order to expedite services to the public and meeting the needs of any federal mandates and legislative requirements.

The program will continue to work with our division's Planning Branch to relocate agencies from lease space to state-owned office buildings, in

Program Plan Narrative

AGS223: OFFICE LEASING

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order to maximize the use of state space, reduce lease expenditures and create operational efficiencies for user agencies.

H. Discussion of Program Revenues

The program generates revenue of approximately \$20,300 per year from rents collected from several media tenants occupying the State Capitol, and a portion of a State Office Buildings in downtown Honolulu.

I. Summary of Analysis Performed

The Leasing Program continues to operate under policies of the Hawaii State Plan and departmental goals and objectives. Reduction in statewide office leasing cost is a major objective of the program.

J. Further Considerations

There are no further considerations.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:

PROGRAM STRUCTURE NO: 110308

PROGRAM TITLE:

FACILITIES CONSTRUCTION AND MAINTENANCE

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
CURRENT LEASE PAYMENTS								
OTHER CURRENT EXPENSES	2,524,623	494,880	494,880	494,880	495	495	495	495
TOTAL CURRENT LEASE PAYMENTS COST	2,524,623	494,880	494,880	494,880	495	495	495	495
BY MEANS OF FINANCING								
GENERAL FUND	2,524,623	494,880	494,880	494,880	495	495	495	495
OPERATING COST	199.00*	277.00*	281.00*	281.00*	281.0*	281.0*	281.0*	281.0*
	2.00**	5.00**	5.00**	5.00**	5.0**	5.0**	5.0**	5.0**
PERSONAL SERVICES	9,527,419	17,008,447	18,083,297	18,399,163	18,400	18,400	18,400	18,400
OTHER CURRENT EXPENSES	14,597,624	20,279,472	20,073,972	20,073,972	20,073	20,073	20,073	20,073
EQUIPMENT	32,758	36,775	6,000					
MOTOR VEHICLES	127,438	65,000	300,000					
TOTAL OPERATING COST	24,285,239	37,389,694	38,463,269	38,473,135	38,473	38,473	38,473	38,473
BY MEANS OF FINANCING								
	199.00*	277.00*	281.00*	281.00*	281.0*	281.0*	281.0*	281.0*
	2.00**	5.00**	5.00**	5.00**	5.0**	5.0**	5.0**	5.0**
GENERAL FUND	22,303,969	31,531,866	32,705,441	32,715,307	32,715	32,715	32,715	32,715
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
SPECIAL FUND	58,744	58,744	58,744	58,744	59	59	59	59
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	1,699,084	1,799,084	1,699,084	1,699,084	1,699	1,699	1,699	1,699
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
REVOLVING FUND	223,442	4,000,000	4,000,000	4,000,000	4,000	4,000	4,000	4,000
CAPITAL IMPROVEMENT COSTS								
PLANS	6,386,000	128,000	3,000	2,000	1	1	1	1
LAND ACQUISITION	3,000	29,000	1,000		1	1	1	1
DESIGN	2,221,000	2,199,000	3,542,000	2,000	1,597	1,597	1,597	1,697
CONSTRUCTION	23,858,000	11,099,000	39,366,000	4,301,000	13,400	13,400	13,400	14,050
EQUIPMENT	42,000	3,504,000	3,208,000	1,003,000	1	1	1	1
TOTAL CAPITAL EXPENDITURES	32,510,000	16,959,000	46,120,000	5,308,000	15,000	15,000	15,000	15,750

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:

PROGRAM STRUCTURE NO: 110308

PROGRAM TITLE: FACILITIES CONSTRUCTION AND MAINTENANCE

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
BY MEANS OF FINANCING								
GENERAL FUND	6,128,000							
G.O. BONDS	26,382,000	16,959,000	46,120,000	5,308,000	15,000	15,000	15,000	15,750
TOTAL PERM POSITIONS	199.00*	277.00*	281.00*	281.00*	281.0*	281.0*	281.0*	281.0*
TOTAL TEMP POSITIONS	2.00**	5.00**	5.00**	5.00**	5.0**	5.0**	5.0**	5.0**
TOTAL PROGRAM COST	59,319,862	54,843,574	85,078,149	44,276,015	53,968	53,968	53,968	54,718

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO:
PROGRAM TITLE:

AGS221
11030801
PUBLIC WORKS-PLANNING, DESIGN & CONSTRUCTION

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	16.00*	91.00*	94.00*	94.00*	94.0*	94.0*	94.0*	94.0*
	0.00**	3.00**	3.00**	3.00**	3.0**	3.0**	3.0**	3.0**
PERSONAL SERVICES	1,271,219	8,408,843	8,650,704	8,801,157	8,801	8,801	8,801	8,801
OTHER CURRENT EXPENSES	258,515	2,755,500	2,650,000	2,650,000	2,650	2,650	2,650	2,650
EQUIPMENT	4,166		6,000					
MOTOR VEHICLES	71,494							
TOTAL OPERATING COST	1,605,394	11,164,343	11,306,704	11,451,157	11,451	11,451	11,451	11,451
BY MEANS OF FINANCING								
	16.00*	91.00*	94.00*	94.00*	94.0*	94.0*	94.0*	94.0*
	**	3.00**	3.00**	3.00**	3.0**	3.0**	3.0**	3.0**
GENERAL FUND	1,381,952	7,164,343	7,306,704	7,451,157	7,451	7,451	7,451	7,451
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
REVOLVING FUND	223,442	4,000,000	4,000,000	4,000,000	4,000	4,000	4,000	4,000
CAPITAL IMPROVEMENT COSTS								
PLANS	6,386,000	128,000	2,000	1,000	1	1	1	1
LAND ACQUISITION	3,000	29,000	1,000		1	1	1	1
DESIGN	2,221,000	2,199,000	3,243,000	1,000	1,597	1,597	1,597	1,697
CONSTRUCTION	23,858,000	11,099,000	39,366,000	2,304,000	13,400	13,400	13,400	14,050
EQUIPMENT	42,000	3,504,000	3,208,000	1,002,000	1	1	1	1
TOTAL CAPITAL EXPENDITURES	32,510,000	16,959,000	45,820,000	3,308,000	15,000	15,000	15,000	15,750
BY MEANS OF FINANCING								
GENERAL FUND	6,128,000							
G.O. BONDS	26,382,000	16,959,000	45,820,000	3,308,000	15,000	15,000	15,000	15,750
TOTAL PERM POSITIONS	16.00*	91.00*	94.00*	94.00*	94.0*	94.0*	94.0*	94.0*
TOTAL TEMP POSITIONS	**	3.00**	3.00**	3.00**	3.0**	3.0**	3.0**	3.0**
TOTAL PROGRAM COST	34,115,394	28,123,343	57,126,704	14,759,157	26,451	26,451	26,451	27,201

PROGRAM ID: **AGS221**
 PROGRAM STRUCTURE: **11030801**
 PROGRAM TITLE: **PUBLIC WORKS - PLANNING, DESIGN, AND CONSTRUCTION**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
MEASURES OF EFFECTIVENESS								
1. AV VARIANCE BETWEEN EST & ACTUAL BID OPENING DATES	3	3	3	3	3	3	3	3
2. AV PRE-BID CONSTRUCTION EST AS % OF AV BID PRICE	100	100	100	100	100	100	100	100
3. AV VAR BTWN EST & ACTUAL CONSTR COMPLETION DATES	3	3	3	3	3	3	3	3
4. AV COST CHANGE ORDERS AS % AV ACTUAL CONST COST	3	3	3	3	3	3	3	3
5. FOR TTL CIP REQUIRED, % OF FUNDS ACTUALLY APPROP	100	100	100	100	100	100	100	100
PROGRAM TARGET GROUPS								
1. CAPITAL IMPROV APPROPRIATIONS (IN \$100,000)	745	298	300	0	527	733	733	733
2. PUBLIC BUILDINGS, REPAIRS & ALTERATIONS (\$100,000)	45	76	250	0	132	132	132	132
PROGRAM ACTIVITIES								
1. TOTAL COSTS OF FAC OR PROJECT UNDER DESIGN (\$MILL)	400	400	400	400	400	400	400	400
2. PROJ UNDER CONSTRUCTION DURING FY (EST COST \$MILL)	500	500	500	500	500	500	500	500
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	5	3	3	3	3	3	3	3
CHARGES FOR CURRENT SERVICES	291	371	371	371	371	371	371	371
TOTAL PROGRAM REVENUES	296	374	374	374	374	374	374	374
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
ALL OTHER FUNDS	296	374	374	374	374	374	374	374
TOTAL PROGRAM REVENUES	296	374	374	374	374	374	374	374

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS221: PUBLIC WORKS-PLANNING, DESIGN & CONSTRUCTION

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A. Statement of Program Objectives

The objective of this program is to ensure provision of approved physical facilities necessary for the effective operation of State programs by providing timely and economical design and construction services within assigned areas of responsibility.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

In the FB 19-21 operating budget, program has one request:

Program requests three new positions for a new P3 program. The positions include 1.00 FTE Permanent P3 Manager and 2.00 FTE Permanent P3 Specialists. The three positions' half year funding for FY 20 is \$156,453 and full year funding for FY 21 is \$300,906 in general funds. The positions' primary functions will be to assess the financial risks and related financial costs and benefits of transactions involving the potential investment by the private sector (Public Private Partnership structures) in the development of large capital asset projects. These risks go beyond the transfer of risks during design and construction through the design build delivery methods but also to the potential financing, operating and maintenance of such capital assets after construction.

In the FB 19-21 CIP budget, the program requests the following:

First CIP request is for a CIP project entitled, Lump Sum Maintenance of Existing Facilities, Public Works Division (PWD), Statewide, which includes \$30,000,000 in FY 20 in general obligation (G.O.) bonds. The funds are needed to cover the highest priority projects that will result in extending the usable life of DAGS-managed facilities.

Second CIP request is for a CIP project entitled, State Capitol Building, Honolulu, which includes \$1,480,000 in FY 20 in G.O. bonds for various repairs and improvements.

Third CIP request is for a CIP project entitled, Washington Place, Health and Safety and Queen's Gallery Renovation, Oahu, which includes \$100,000 in FY 20 and \$2,000,000 in FY 21 in G.O. bonds for various repairs and improvements.

C. Description of Activities Performed

The program provides centralized planning, architectural, engineering, and construction management services to DAGS, other departments of the Executive Branch, the Judiciary, the Legislature, and others as delegated or upon request. The program conducts site selection studies; coordinates the acquisition of land; master plans proposed improvements to the sites; designs and constructs buildings, facilities and other improvements; acquires furniture and equipment for these facilities; administers DAGS-managed office space; reviews office space needs for all departments; and prepares and implements long-range facility plans for meeting administrative space requirements for all agencies.

The Lump Sum Maintenance of Existing Facilities, Statewide, request focuses on all work necessary to: complete critical health and safety repair, replacement and upgrades, especially of deteriorated air conditioning systems; to upgrade lighting systems, retro-commission or conduct energy surveys of existing facilities; and upgrade and implement facility management initiatives for conserving energy and non-renewable resources to maximize energy conservation benefits and to meet the mandates of Act 77, SLH 2002.

D. Statement of Key Policies Pursued

In designing facilities, spaces provided are optimized in terms of size, use, configuration, location and necessary utilities. The program strives to provide these spaces as effectively as possible, by striking a balance between aesthetics, function, purpose, materials and cost.

Costs for operation and maintenance are also factored into the design by incorporating energy efficient systems for elements such as lighting, electrical systems, water heating and ventilation systems. The program is also concerned with expediting the design and construction so that the facilities will be available for occupancy by user agencies when needed.

Finally, with the addition of the requested positions, the program will formalize key policies related to the financial aspects of large capital projects. These policies will be developed with the objective of delivering projects at the best value to the state.

Program Plan Narrative

AGS221: PUBLIC WORKS-PLANNING, DESIGN & CONSTRUCTION

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E. Identification of Important Program Relationships

The dollar value of appropriations and number of projects that designate DAGS as the expending agency vary annually. These projects are implemented upon request by user agencies. Therefore, the program's target group size workload is dependent to a large degree on work requested by other agencies and the types of projects for which appropriations are received.

F. Description of Major External Trends Affecting the Program

Hawaii's economic condition, tax revenues and demographics affect competition for construction projects (i.e., bid prices and numbers of bidders), the number of projects and dollar amounts appropriated for projects and types of projects assigned to the program (e.g., new construction, renovations, repairs and alterations of State facilities, furniture/equipment, etc.).

G. Discussion of Cost, Effectiveness, and Program Size Data

FY 2017-2018 actual expenditures were lower due to a combination of vacancy savings and the total actual revolving fund expenditures for supplies, services and equipment for CIP projects were lower than the budgeted expenditure ceiling, resulting in an overall decrease in the expenditures for the CIP mileage, supplies, and accrued vacation and sick leave accounts.

Program efficiency increased as the variance between estimated opening times and actual opening dates decreased from FY 2016-2017. The program pre-bid cost estimates were within 3% of actual bid costs indicating stabilization in construction costs.

CIP appropriations are estimated based on the amount appropriated to DAGS - Public Works as the user agency in Act 53, SLH 2018. The total amount of CIP appropriations the program received were 182% of what the program requested.

The total amount appropriated to the program for capital improvement projects (CIP) managed by DAGS was \$24.1 million, of which \$5.05 million was allocated for Lump Sum Health & Safety, ICSD, Statewide; \$5.0 million for Lump Sum Maintenance of Existing Facilities, Statewide;

\$5.0 million for State Capitol Building, Oahu; and \$9.06 million for various Grant in Aid projects. The total amount appropriated to the program for Public Buildings, Repair and Alterations was \$10.0 million.

H. Discussion of Program Revenues

Program revenue is derived from minor amounts collected for: annual interest earned investment pool accounts for CIP managed by the Department of Budget and Finance; the sale of copies of public documents per Section 92-21, HRS; rebate from "pcard" charge card purchases and assessments to CIP projects in accordance with Section 107-1.5. HRS.

I. Summary of Analysis Performed

Conventional analyses have been conducted for this request.

J. Further Considerations

None.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS231
 PROGRAM STRUCTURE NO: 11030802
 PROGRAM TITLE: CENTRAL SERVICES - CUSTODIAL SERVICES

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
CURRENT LEASE PAYMENTS								
OTHER CURRENT EXPENSES	2,524,623	494,880	494,880	494,880	495	495	495	495
TOTAL CURRENT LEASE PAYMENTS COST	2,524,623	494,880	494,880	494,880	495	495	495	495
BY MEANS OF FINANCING								
GENERAL FUND	2,524,623	494,880	494,880	494,880	495	495	495	495
OPERATING COST	123.00*	123.00*	124.00*	124.00*	124.0*	124.0*	124.0*	124.0*
	2.00**	2.00**	2.00**	2.00**	2.0**	2.0**	2.0**	2.0**
PERSONAL SERVICES	5,045,294	5,231,557	5,721,886	5,839,723	5,840	5,840	5,840	5,840
OTHER CURRENT EXPENSES	12,725,440	15,708,808	15,708,808	15,708,808	15,708	15,708	15,708	15,708
EQUIPMENT	7,895							
MOTOR VEHICLES	1,500							
TOTAL OPERATING COST	17,780,129	20,940,365	21,430,694	21,548,531	21,548	21,548	21,548	21,548
BY MEANS OF FINANCING								
	123.00*	123.00*	124.00*	124.00*	124.0*	124.0*	124.0*	124.0*
	2.00**	2.00**	2.00**	2.00**	2.0**	2.0**	2.0**	2.0**
GENERAL FUND	16,022,301	19,182,537	19,672,866	19,790,703	19,790	19,790	19,790	19,790
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
SPECIAL FUND	58,744	58,744	58,744	58,744	59	59	59	59
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	1,699,084	1,699,084	1,699,084	1,699,084	1,699	1,699	1,699	1,699
TOTAL PERM POSITIONS	123.00*	123.00*	124.00*	124.00*	124.0*	124.0*	124.0*	124.0*
TOTAL TEMP POSITIONS	2.00**	2.00**	2.00**	2.00**	2.0**	2.0**	2.0**	2.0**
TOTAL PROGRAM COST	20,304,752	21,435,245	21,925,574	22,043,411	22,043	22,043	22,043	22,043

PROGRAM ID: AGS231
 PROGRAM STRUCTURE: 11030802
 PROGRAM TITLE: CENTRAL SERVICES - CUSTODIAL SERVICES

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
MEASURES OF EFFECTIVENESS								
1. 4 INTERNAL SVC INSPECTIONS/QTR & ACCEPTBLE SCORES	80	80	80	80	80	80	80	80
2. BLDG OCCUPANT'S EVALUATION OF CUSTODIAL SERVICES	75	75	75	75	75	75	75	75
PROGRAM TARGET GROUPS								
1. TOTAL ASSIGNED BUILDINGS	78	78	78	78	78	78	78	78
PROGRAM ACTIVITIES								
1. TOTAL NUMBER OF WORK STATIONS (JANITOR II)	77	78	78	78	78	78	78	78
2. NUMBER OF SQUARE FEET SERVICED	2.7	2.7	2.7	2.7	2.7	2.7	2.7	2.7
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	23	6	7	7	7	7	7	7
CHARGES FOR CURRENT SERVICES	1,758	1,259	1,259	1,259	1,158	1,158	1,158	1,158
NON-REVENUE RECEIPTS	100							
TOTAL PROGRAM REVENUES	1,881	1,265	1,266	1,266	1,165	1,165	1,165	1,165
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	1	1	1	1	1	1	1	1
SPECIAL FUNDS	59	59	59	59	59	59	59	59
ALL OTHER FUNDS	1,821	1,205	1,206	1,206	1,105	1,105	1,105	1,105
TOTAL PROGRAM REVENUES	1,881	1,265	1,266	1,266	1,165	1,165	1,165	1,165

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS231: CENTRAL SERVICES - CUSTODIAL SERVICES

11 03 08 02

A. Statement of Program Objectives

To maintain assigned public buildings in a clean and safe condition by providing a variety of custodial services.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

In the FB 19-21 operating budget, the program has one request:

Request is for an additional building manager position (1.00 FTE Permanent) for Oahu to better service the more than 70 state facilities that require building management services. For this position for FY 20, half year funding is needed in the amount of \$26,478 and for FY 21, full year funding is needed in the amount of \$52,956 in general funds.

C. Description of Activities Performed

The program performs building management functions for assigned facilities statewide. With the complexity of mechanical systems found in newer buildings and progressive aging of existing ones, program responsibilities and scope of work have significantly increased. In order to meet these challenges, management initiatives have been implemented that places greater emphasis on the "user as client" relationship. In this respect, an Internet based work order system has been implemented for assigned public facilities on Oahu.

The major activities provided by this program include building management functions to address, respond and evaluate user and occupant concerns; monitoring maintenance contracts; providing housekeeping services; ensuring that preventative maintenance and alteration functions are performed adequately and in a timely manner; and establishing energy management policy and monitoring of energy consumption for all assigned buildings. Washington Place is also part of the Custodial Program having been transferred from the Office of the Governor in fiscal year 2013.

D. Statement of Key Policies Pursued

The program supports Chapter 226-14 of the Hawaii State Plan that is to accommodate the custodial requirements of agencies housed in DAGS-managed facilities. Additionally, energy conservation and efficiency

practices are promoted through a computerized system that monitors and controls air conditioning use in major buildings on Oahu. These activities are pursued in accordance with Chapter 226-18 of the Hawaii State Plan.

E. Identification of Important Program Relationships

The program is not involved in any significant relationships with other agencies.

F. Description of Major External Trends Affecting the Program

Hawaii's dependency on oil and the impact of volatile world oil prices has created funding shortfalls in the past. Although prices have declined and have become somewhat stable, future increases are expected in the coming years as the oil market rebalances according to supply and demand.

G. Discussion of Cost, Effectiveness, and Program Size Data

Program effectiveness and costs are controlled through the development of standardized work procedures for janitorial staff, careful selection of cleaning products, monitoring of equipment maintenance contracts, preventative maintenance activity, customer satisfaction surveys, and energy conservation practices. Program size data will increase for the coming biennium, as new facilities come on-line.

H. Discussion of Program Revenues

The program generates approximately \$1,000 in locker rentals to employees at various locations within the Downtown Civic Center in Oahu.

I. Summary of Analysis Performed

There are no recent studies that have been performed on this program.

J. Further Considerations

None.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO:
PROGRAM TITLE:

AGS232
11030803
CENTRAL SERVICES - GROUNDS MAINTENANCE

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	27.00*	30.00*	30.00*	30.00*	30.0*	30.0*	30.0*	30.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	1,174,087	1,236,223	1,411,333	1,433,696	1,433	1,433	1,433	1,433
OTHER CURRENT EXPENSES	629,958	649,253	649,253	649,253	650	650	650	650
EQUIPMENT	9,849	36,775						
MOTOR VEHICLES		65,000	300,000					
TOTAL OPERATING COST	1,813,894	1,987,251	2,360,586	2,082,949	2,083	2,083	2,083	2,083
BY MEANS OF FINANCING								
	27.00*	30.00*	30.00*	30.00*	30.0*	30.0*	30.0*	30.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	1,813,894	1,987,251	2,360,586	2,082,949	2,083	2,083	2,083	2,083
TOTAL PERM POSITIONS	27.00*	30.00*	30.00*	30.00*	30.0*	30.0*	30.0*	30.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	1,813,894	1,987,251	2,360,586	2,082,949	2,083	2,083	2,083	2,083

PROGRAM ID: AGS232
 PROGRAM STRUCTURE: 11030803
 PROGRAM TITLE: CENTRAL SERVICES - GROUNDS MAINTENANCE

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
<u>MEASURES OF EFFECTIVENESS</u>								
1. EVALUATIONS FROM GROUNDS SURVEY FROM BLDG OCCUPNTS	70	70	70	70	70	70	70	70
2. ANNUAL FACILITY ASSESSMENT SCORES	85	85	85	85	85	85	85	85
<u>PROGRAM TARGET GROUPS</u>								
1. TOTAL NUMBER OF FACILITIES	119	119	119	119	119	119	119	119
<u>PROGRAM ACTIVITIES</u>								
1. NUMBER OF GROUNDSKEEPING POSITIONS	27	30	30	30	30	30	30	30
2. TOTAL ACREAGE SERVICED	106.3	110.9	110.9	110.9	110.9	110.9	110.9	110.9
3. NUMBER OF REFUSE COLLECTION SITES	28	28	28	28	28	28	28	28

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS232: CENTRAL SERVICES - GROUNDS MAINTENANCE

11 03 08 03

A. Statement of Program Objectives

To maintain the grounds surrounding assigned public buildings in a neat and attractive condition by providing a variety of grounds maintenance services.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

In the FY 19-21 operating budget, program has two requests:

Request is for full year funding of the three positions (3.00 FTE Permanent) for the Oahu cemetery grounds crew added in Act 53, SLH 2018. Act 53, SLH 2018 only provided for six months of salary for the three positions in FY 19. This request addresses the additional \$61,650 needed in FY 20 and FY 21 in general funds to make whole the funding for these three positions.

The second request is for \$300,000 in FY 20 in general funds the replacement of a 3/4 ton Refuse Truck on Oahu that is 15 years old and having escalating, costly mechanical problems since it is past its economic life. Vehicle breakdowns and repairs are costly and require the use of emergency refuse contract services.

C. Description of Activities Performed

The program performs grounds maintenance services at assigned public buildings and contracts out to trim trees at those facilities.

D. Statement of Key Policies Pursued

The program supports Chapter 226-14 of the Hawaii State Plan by maintaining grounds at assigned public buildings in a functional, aesthetic, and safe condition providing a variety of grounds maintenance services.

E. Identification of Important Program Relationships

The program relies on AGS 233, Repair and Alterations, to make emergency, major, and minor repairs at the facilities. These include irrigation systems, walkways, parking lots, etc.

F. Description of Major External Trends Affecting the Program

Liability issues have necessitated additional and timely tree trimming to ensure public safety.

G. Discussion of Cost, Effectiveness, and Program Size Data

Program effectiveness and costs are controlled through the development of standardized work procedures for grounds staff, monitoring of equipment maintenance contracts, preventative maintenance activity, and customer satisfaction surveys. Program size data will remain constant for the coming biennium, as no new facilities requiring grounds services are planned to be added to the existing building inventory.

H. Discussion of Program Revenues

Not Applicable.

I. Summary of Analysis Performed

There are no recent studies that have been performed on this program.

J. Further Considerations

None.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO:
PROGRAM TITLE:

AGS233
11030804
CENTRAL SERVICES - BUILDING REPAIRS & ALT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	33.00*	33.00*	33.00*	33.00*	33.0*	33.0*	33.0*	33.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	2,036,819	2,131,824	2,299,374	2,324,587	2,326	2,326	2,326	2,326
OTHER CURRENT EXPENSES	983,711	1,165,911	1,065,911	1,065,911	1,065	1,065	1,065	1,065
EQUIPMENT	10,848							
MOTOR VEHICLES	54,444							
TOTAL OPERATING COST	3,085,822	3,297,735	3,365,285	3,390,498	3,391	3,391	3,391	3,391
BY MEANS OF FINANCING	33.00*	33.00*	33.00*	33.00*	33.0*	33.0*	33.0*	33.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	3,085,822	3,197,735	3,365,285	3,390,498	3,391	3,391	3,391	3,391
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS		100,000						
CAPITAL IMPROVEMENT COSTS								
PLANS			1,000	1,000				
DESIGN			299,000	1,000				
CONSTRUCTION				1,997,000				
EQUIPMENT				1,000				
TOTAL CAPITAL EXPENDITURES			300,000	2,000,000				
BY MEANS OF FINANCING								
G.O. BONDS			300,000	2,000,000				
TOTAL PERM POSITIONS	33.00*	33.00*	33.00*	33.00*	33.0*	33.0*	33.0*	33.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	3,085,822	3,297,735	3,665,285	5,390,498	3,391	3,391	3,391	3,391

PROGRAM ID: **AGS233**
 PROGRAM STRUCTURE: **11030804**
 PROGRAM TITLE: **CENTRAL SERVICES - BUILDING REPAIRS AND ALTERATIONS**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
MEASURES OF EFFECTIVENESS								
1. % OF PROGRAM PROJECTS COMPLETED WITHIN TIMETABLE	100	100	100	100	100	100	100	100
2. % EMERGENCY REP & ALTERATNS RESPNDED TO IN 48 HRS	100	100	100	100	100	100	100	100
3. % OF SATISFACTORY SURVEY EVALUATIONS OF R&A SVCS	90	90	90	90	90	90	90	90
4. % OF SATISFACTORY SURVEY EVAL OF SPECIAL PROJECTS	90	90	90	90	90	90	90	90
PROGRAM TARGET GROUPS								
1. TOTAL NUMBER OF ASSIGNED STATE BUILDINGS	164	164	164	164	164	164	164	164
PROGRAM ACTIVITIES								
1. TTL NO. OF NORMAL REPAIRS & ALTERATIONS PROJECTS	3600	3600	3600	3600	3600	3600	3600	3600
2. TOTAL NUMBER OF EMERGENCY PROJECTS	1000	1000	1000	1000	1000	1000	1000	1000

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS233: CENTRAL SERVICES - BUILDING REPAIRS & ALT

11 03 08 04

A. Statement of Program Objectives

To maintain assigned public buildings in a safe condition and at a high level of utility by providing repair and maintenance services by making minor alterations.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

In the FB 19-21 operating budget, program has one request:

Request is to reduce interdepartmental transfer fund (MOF U) by \$100,000 in FY 20 and FY 21 as fund is no longer needed. Previously this fund was used for the AAFES building the program used to maintain. However, the program is no longer involved with maintenance of the AAFES building, as the building has been turned over to the Office of Hawaiian Affairs (OHA), who will now be responsible to upkeep and maintain the facility. Therefore, the program's interdepartmental transfer fund is not necessary.

In the FB 19-21 CIP budget, program has one request:

Request is for CIP project entitled, Lump Sum Fire Alarm Systems Replacement and Upgrade, Statewide, which includes \$300,000 in FY 20 and \$2,000,000 in FY 21 in general obligation (G.O.) bonds. These funds are needed to meet requirements as established by the County Fire Departments during the review and approval of building permits for State facility renovations.

C. Description of Activities Performed

The program provides management, technical and workforce support to upkeep and maintain assigned public buildings, public libraries, health and civic centers statewide. The program administers projects that involve both general funds as well as capital improvement program and repair and alteration funds. With respect to minor and emergency repairs, appropriate staff on Oahu is dispatched to accomplish work orders that are primarily received via an internet based request system.

All work is performed to preserve the life of buildings as well as safeguard its occupants and public users. Activities involving emergency repairs are completed immediately to remove unsafe barriers or conditions. In

addition, the program provides staff and technical assistance for legislative sessions as well as State and National functions.

D. Statement of Key Policies Pursued

The program supports Chapter 226-14 of the Hawaii State Plan that relates to the preservation and use of public facilities.

E. Identification of Important Program Relationships

The program is not involved in any significant relationships with other agencies.

F. Description of Major External Trends Affecting the Program

The cost of energy and the conservation of natural resources have necessitated the program to look at ways to reduce the consumption of natural resources in State buildings.

G. Discussion of Cost, Effectiveness, and Program Size Data

Program costs are controlled through the development of standardized work procedures, bulk purchases and competitive bidding practices. Effectiveness is measured through workload statistics, internal inspections and survey of user satisfaction.

H. Discussion of Program Revenues

Not applicable.

I. Summary of Analysis Performed

No recent studies have been performed on this program.

J. Further Considerations

None.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 110309
PROGRAM TITLE: PROCUREMENT, INVENTORY & SURPLUS PROP MGT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	27.00*	29.00*	29.00*	29.00*	29.0*	29.0*	29.0*	29.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	1,370,715	1,887,768	1,980,296	1,981,628	1,982	1,982	1,982	1,982
OTHER CURRENT EXPENSES	199,673	684,600	184,600	384,600	184	184	184	184
EQUIPMENT	1,230							
MOTOR VEHICLES		1,400,000	1,400,000	1,400,000	1,400	1,400	1,400	1,400
TOTAL OPERATING COST	1,571,618	3,972,368	3,564,896	3,766,228	3,566	3,566	3,566	3,566
BY MEANS OF FINANCING								
	22.00*	24.00*	24.00*	24.00*	24.0*	24.0*	24.0*	24.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	1,379,321	2,124,119	1,699,101	1,899,101	1,699	1,699	1,699	1,699
	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
	**	**	**	**	**	**	**	**
REVOLVING FUND	192,297	1,848,249	1,865,795	1,867,127	1,867	1,867	1,867	1,867
TOTAL PERM POSITIONS	27.00*	29.00*	29.00*	29.00*	29.0*	29.0*	29.0*	29.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	1,571,618	3,972,368	3,564,896	3,766,228	3,566	3,566	3,566	3,566

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS240
 PROGRAM STRUCTURE NO: 11030901
 PROGRAM TITLE: STATE PROCUREMENT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	22.00*	24.00*	24.00*	24.00*	24.0*	24.0*	24.0*	24.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	1,196,375	1,543,080	1,618,062	1,618,062	1,618	1,618	1,618	1,618
OTHER CURRENT EXPENSES	181,716	581,039	81,039	281,039	81	81	81	81
EQUIPMENT	1,230							
TOTAL OPERATING COST	1,379,321	2,124,119	1,699,101	1,899,101	1,699	1,699	1,699	1,699
BY MEANS OF FINANCING								
	22.00*	24.00*	24.00*	24.00*	24.0*	24.0*	24.0*	24.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	1,379,321	2,124,119	1,699,101	1,899,101	1,699	1,699	1,699	1,699
TOTAL PERM POSITIONS	22.00*	24.00*	24.00*	24.00*	24.0*	24.0*	24.0*	24.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	1,379,321	2,124,119	1,699,101	1,899,101	1,699	1,699	1,699	1,699

PROGRAM ID: AGS240
 PROGRAM STRUCTURE: 11030901
 PROGRAM TITLE: STATE PROCUREMENT

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
MEASURES OF EFFECTIVENESS								
1. EST COST SAVINGS BY JURISIC UTLIZ SPO PL/VL(\$1000)	25469	25000	25000	25000	25000	25000	25000	25000
2. PROPERTY TRANSFERRED BETWEEN AGENCIES (\$1000)	6633	4800	4800	4800	4800	4800	4800	4800
3. MOVING 3-YEAR AV OF ERRORS IN INVENTORY REPORTING	0	0	0	0	0	0	0	0
4. COST SAVINGS OF HI ELECT PROC AWARDS (1000)	51000	50000	50000	50000	50000	50000	50000	50000
5. % OF SPO WS EVAL W/ MEANINGFUL/PRACTICAL RATINGS	49	54	54	54	54	54	54	54
6. REBATES REC FR PCARD FOR PARTICIPATNG (THOU DOLLR)	1600	1630	1630	1630	1630	1630	1630	1630
PROGRAM TARGET GROUPS								
1. NO. OF JURISDTNS UTILIZING COOP PURCHASING AGREEMT	20	20	20	20	20	20	20	20
2. NO. OF ORG CODES LISTED IN THE FIXED ASSET INV SYS	1005	1010	1010	1010	1010	1010	1010	1010
3. NO. AGENCIES ISSUING HLTH & HUMN SVS SOLICITATIONS	10	10	10	10	10	10	10	10
4. NO. OF PCARD HOLDERS FOR ALL PARTICIPATING JURISDI	3645	3650	3650	3650	3650	3650	3650	3650
PROGRAM ACTIVITIES								
1. NUMBER OF AWARDS FOR PRICE & VENDOR LIST CONTRACTS	90	100	100	100	100	100	100	100
2. NO. OF HANDS SOLICITNS	1429	1425	1425	1425	1425	1425	1425	1425
3. NO. OF PROCURMT TRAINING WORKSHOP ATTENDEES	10605	9500	9500	9500	9500	9500	9500	9500
4. RATIO PCARD TRANS/PO TRANS OBJ CODE EX DOE,UH,HHSC	14	14	14	14	14	14	14	14
5. NUMBER OF ITEMS TRANSFERRED BETWEEN AGENCIES	2338	2000	2000	2000	2000	2000	2000	2000
6. NO. OF INVENTORY TRANSACTIONS AUDITED & PROCESSED	22663	33500	33500	33500	33500	33500	33500	33500
7. TOTAL VALUE OF PROP ADDED TO INVENTORY (\$1000)	433489	555000	555000	555000	555000	555000	555000	555000
8. NO. OF COMP/RESTRICT HLTH & HMN SVC SOLICITATIONS	71	75	75	75	75	75	75	75
9. NO. OF AWARDS NOTICES POSTED IN HANDS	3266	3500	4000	4100	4200	4300	4400	4500
10. NO. OF VENDORS REGISTERED IN HCE	15816	15825	15825	15825	15825	15825	15825	15825

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS240: STATE PROCUREMENT

11 03 09 01

A. Statement of Program Objectives

The objective of this program is to promote economy, efficiency, effectiveness, and impartiality in the procurement of commodities, services and construction for State and County governments through development, implementation and maintenance of policies and procedures that provide for broad-based competition, accessibility to government contracts, fiscal integrity and responsibility in the procurement process; and to procure or supervise the procurement of commodities and services to meet the State's need through economical purchases and inventory control.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

In the FB 19-21 operating budget, program has one request:

Request is for \$200,000 in general funds in FY 21 to continue the small business assistance initiative (SBAI). SBAI began in FY 18 through Act 42, SLH 2017.

C. Description of Activities Performed

The State Procurement Office (SPO) serves as the central procurement office for all governmental bodies of the State by developing and revising laws, rules, policies, and procedures; providing assistance and advice; and coordinating and conducting procurement training as well as developing and maintaining a procurement manual and vendors guide for the procurement of commodities, services, and construction. Purchasing staff activities are directed toward further improving the State of Hawaii Electronic Procurement System, purchasing card program, website content and navigation, training workshops and on-demand training, and information systems and distribution. Application of the principles of standardization and volume buying on a competitive basis to secure the most favorable prices on commodities and services continues. Price and vendor lists for common-use groups are published and distributed to all agencies of the Executive Branch, with cooperative participation by the Judiciary, the Legislature, the counties, and other separate purchasing jurisdictions.

The Inventory Management staff establishes and enforces standards relating to the accounting of State-owned property. These standards are

intended to achieve the uniformity necessary to facilitate the safeguarding of State property against unauthorized use or removal, to provide an essential part of the accounting records of State agencies, to assist administrators and property custodians with the effective management of State property, to provide a basis of property insurance, and to fix property responsibilities of State officials as prescribed by Part XII, Chapter 103D, HRS.

The SPO also governs and optimizes resources for the planning, procuring and contracting of all health and human services for the State. It directs a single process that provides fair and equitable treatment of providers. Centralized activities include training, distribution of information through the Purchase of Service Team, and involvement with the Community Council on Purchases of Health and Human Services. Requests for Chief Procurement Officer approval are processed and a health and human services website is maintained that includes centralized databases for contracts, request for proposals, and requests for chief procurement officer approval.

D. Statement of Key Policies Pursued

Key policy thrusts are to capitalize on new technological applications and to train personnel performing procurement functions, including contractors, vendors and health and human services providers from the private sector. New technologies offer new possibilities to improve information exchange and procurement processes. Expanding the training program will improve the corporate knowledge of agency personnel and better capitalize on their resourcefulness.

Reviews and updates of the Hawaii Administrative Rules governing Chapter 103D, HRS, Hawaii Public Procurement Code, and Chapter 103F, HRS, Purchase of Health and Human, will also continue to direct procurement and inventory management processes. It is the policy of the program to be in support of the Hawaii State Plan by promoting the achievement of efficient, effective, and responsive government programs by providing necessary procurement services and promoting transparency of government procurement processes.

E. Identification of Important Program Relationships

The SPO is a member of the National Association of State Procurement

Program Plan Narrative

AGS240: STATE PROCUREMENT

11 03 09 01

Officials (NASPO), the National Institute of Government Purchasing (NIGP), and the National Contract Management Association (NCMA). These organizations provide valuable information and assistance on procurement and open communications to states, cities, and other entities with similar processes and rules.

F. Description of Major External Trends Affecting the Program

Major external trends affecting the SPO include the uncertain economy and continuing technological innovations. These trends are interactive as they impact the SPO and other State agencies and also contractors, vendors and providers.

G. Discussion of Cost, Effectiveness, and Program Size Data

Act 53, SLH 2018 added two (2) new positions to the SPO to extend its position count to 24.

H. Discussion of Program Revenues

For the fiscal biennium, the SPO projects \$1.6 million annually in rebates received from purchase card transactions, \$17,000 annually in reimbursement for participation on the NASPO ValuePoint sourcing team, and at least \$11,000 annually in commissions for the State from car rental revenue achievements.

I. Summary of Analysis Performed

No new in-depth analyses have been performed at this time.

J. Further Considerations

There are no further considerations at this time.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS244
 PROGRAM STRUCTURE NO: 11030902
 PROGRAM TITLE: SURPLUS PROPERTY MANAGEMENT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	174,340	344,688	362,234	363,566	364	364	364	364
OTHER CURRENT EXPENSES	17,957	103,561	103,561	103,561	103	103	103	103
MOTOR VEHICLES		1,400,000	1,400,000	1,400,000	1,400	1,400	1,400	1,400
TOTAL OPERATING COST	192,297	1,848,249	1,865,795	1,867,127	1,867	1,867	1,867	1,867
BY MEANS OF FINANCING								
	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
	**	**	**	**	**	**	**	**
REVOLVING FUND	192,297	1,848,249	1,865,795	1,867,127	1,867	1,867	1,867	1,867
TOTAL PERM POSITIONS	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	192,297	1,848,249	1,865,795	1,867,127	1,867	1,867	1,867	1,867

PROGRAM ID: AGS244
 PROGRAM STRUCTURE: 11030902
 PROGRAM TITLE: SURPLUS PROPERTY MANAGEMENT

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
MEASURES OF EFFECTIVENESS								
1. SURPLUS PROPERTY TRANSFERRED TO DONEES (\$1000)	2431	3000	3000	3000	3000	3000	3000	3000
2. RATIO SVS FEE OVER PROPERTY TRANSFER VALUE (%)	.094	2	2	2	2	2	2	2
3. ACTUAL DONEES AS % OF ELIGIBLE DONEES	64	84	84	84	84	84	84	84
PROGRAM TARGET GROUPS								
1. NON-PROFIT TAX-EXMPT EDUC & PUBLIC HTH INSTUTNS	37	70	70	70	70	70	70	70
2. PUBLIC AGENCY THAT SERVES OR PROMOTES PUB PURPOSE	98	60	60	60	60	60	60	60
3. 8(A) BUSINESS DEV/SMALL DISADVANTAGED BUSINESSES	26	40	40	40	40	40	40	40
PROGRAM ACTIVITIES								
1. FED PERSONAL PROP RECEIVED (LINE ITEMS)	262	300	300	300	300	300	300	300
2. FED PROP DONATED (LINE ITEMS)	256	500	500	500	500	500	500	500
3. ACQ OF STATE PROP FOR UTIL/SALE (LINE ITEMS)	243	235	235	235	235	235	235	235
4. DIST OF STATE PROP FOR REUTIL (LINE ITEMS)	243	235	235	235	235	235	235	235
5. STATE PROP DISP OF BY PUBLIC SALE (LINE ITEMS)	101	80	80	80	80	80	80	80
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	2	1	1	1	1	1	1	1
NON-REVENUE RECEIPTS	302	1,709	1,709	1,709	1,709	1,709	1,709	1,709
TOTAL PROGRAM REVENUES	304	1,710	1,710	1,710	1,710	1,710	1,710	1,710
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
ALL OTHER FUNDS	304	1,710	1,710	1,710	1,710	1,710	1,710	1,710
TOTAL PROGRAM REVENUES	304	1,710	1,710	1,710	1,710	1,710	1,710	1,710

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS244: SURPLUS PROPERTY MANAGEMENT

11 03 09 02

A. Statement of Program Objectives

The program coordinates the transfer of State surplus property and Federal surplus property available through the Federal Surplus Property program to eligible "donees" (State/local government, non-profit organizations that serve or promote a public purpose, qualified small minority owned businesses, tax-exempt educational and public health institutions or organizations).

To achieve the greatest economical use of State and Federal property declared surplus by providing a viable source of surplus goods for re-utilization.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

None.

C. Description of Activities Performed

In accordance with Public Law 94-519, Federal surplus property generated on Oahu is physically inspected and requested through applications filed with the U.S. General Services Administration. Property allocated to the State is selected, transported, checked, and warehoused by agency personnel for distribution to eligible donees.

A self-service system enables donees to take immediate delivery of property selected. Neighbor island requests are filled, packed, and shipped via barge. Periodically, property is available at neighbor island Federal facilities (i.e., Barking Sands on Kauai) and donee may inspect, select and take delivery under oversight by surplus agency personnel. Line items per transaction number from 1 to 25 and often times more.

Based on formal or verbal notices of State disposal, desirable items are physically inspected to determine suitability for further re-utilization or disposal by public sale. All property selected are transported, checked, and warehoused by agency personnel for distribution.

Potential State user agencies are advised of the availability of desirable property. Items selected for re-utilization are transferred to the user agency for a nominal service and handling charge.

D. Statement of Key Policies Pursued

Policies governing program operations are directed toward maximum acquisition and fair and equitable distribution of Federal/State surplus property at the least possible cost to eligible donees. Emphasis is placed on the cost-effective utilization of surplus property by State and local agencies charged with implementing the overall goals, objectives, and policies set forth in the Hawaii State Plan.

E. Identification of Important Program Relationships

As a liaison agency, working relationships are maintained with Federal and State agencies for the acquisition of property and with public agencies at the State and local level who are eligible recipients of surplus property for use in implementing the priority actions mandated by the Hawaii State Plan, and agencies from the private sector whose efforts contribute to the improvement of educational and public health programs. However, the difference in roles and jurisdiction of the respective agencies in the acquisition, warehousing, and distribution process is distinct and precludes integration of programs.

F. Description of Major External Trends Affecting the Program

A number of factors dominating Federal/State program operations include the unpredictable generation of surplus property by types, quantity, and condition; new Federal legislation; changing Federal/State disposal regulations and re-utilization policies; specific donee requirements; and seasonal trends in donee participation. Of recent note are the economic recession and its impact on the budgets of government agencies and other donees.

G. Discussion of Cost, Effectiveness, and Program Size Data

No appreciable long-term changes are anticipated in regards to the program's costs, effectiveness and size.

H. Discussion of Program Revenues

Revenues accumulated from service and handling charges and the sale of surplus Federal and State vehicles and property are deposited into the Federal Property Revolving Fund.

Program Plan Narrative

AGS244: SURPLUS PROPERTY MANAGEMENT

11 03 09 02

Due to the nature of the surplus property program, it is difficult to establish a basis for revenue estimates since the income generated is non-fixed revenue subject to fluctuation according to the types, quantities, and condition of available property and expenditures policies of respective donee agencies.

I. Summary of Analysis Performed

No new in-depth analyses have been performed at this time.

J. Further Considerations

There are no further considerations at this time.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO: 110310
PROGRAM TITLE: AUTOMOTIVE MANAGEMENT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	40.00*	40.00*	40.00*	40.00*	40.0*	40.0*	40.0*	40.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	3,111,364	2,480,826	2,632,477	2,644,427	2,644	2,644	2,644	2,644
OTHER CURRENT EXPENSES	2,806,082	3,239,719	3,239,719	3,239,719	3,240	3,240	3,240	3,240
EQUIPMENT	4,010	31,575	31,575	31,575	32	32	32	32
MOTOR VEHICLES		954,400	954,400	954,400	954	954	954	954
TOTAL OPERATING COST	5,921,456	6,706,520	6,858,171	6,870,121	6,870	6,870	6,870	6,870
BY MEANS OF FINANCING	40.00*	40.00*	40.00*	40.00*	40.0*	40.0*	40.0*	40.0*
	**	**	**	**	**	**	**	**
REVOLVING FUND	5,921,456	6,706,520	6,858,171	6,870,121	6,870	6,870	6,870	6,870
TOTAL PERM POSITIONS	40.00*	40.00*	40.00*	40.00*	40.0*	40.0*	40.0*	40.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	5,921,456	6,706,520	6,858,171	6,870,121	6,870	6,870	6,870	6,870

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:
PROGRAM STRUCTURE NO:
PROGRAM TITLE:

AGS251
11031001
AUTOMOTIVE MANAGEMENT - MOTOR POOL

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	13.00*	13.00*	13.00*	13.00*	13.0*	13.0*	13.0*	13.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	1,555,682	974,052	1,032,277	1,043,387	1,043	1,043	1,043	1,043
OTHER CURRENT EXPENSES	1,403,041	1,028,478	1,028,478	1,028,478	1,029	1,029	1,029	1,029
EQUIPMENT	2,005	5,000	5,000	5,000	5	5	5	5
MOTOR VEHICLES		954,400	954,400	954,400	954	954	954	954
TOTAL OPERATING COST	2,960,728	2,961,930	3,020,155	3,031,265	3,031	3,031	3,031	3,031
BY MEANS OF FINANCING								
	13.00*	13.00*	13.00*	13.00*	13.0*	13.0*	13.0*	13.0*
	**	**	**	**	**	**	**	**
REVOLVING FUND	2,960,728	2,961,930	3,020,155	3,031,265	3,031	3,031	3,031	3,031
TOTAL PERM POSITIONS	13.00*	13.00*	13.00*	13.00*	13.0*	13.0*	13.0*	13.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	2,960,728	2,961,930	3,020,155	3,031,265	3,031	3,031	3,031	3,031

PROGRAM ID: AGS251
 PROGRAM STRUCTURE: 11031001
 PROGRAM TITLE: AUTOMOTIVE MANAGEMENT - MOTOR POOL

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
MEASURES OF EFFECTIVENESS								
1. MOTOR POOL VEHICLES-AVERAGE OPER COST PER VEHICLE	90	3870	3870	3870	3870	3870	3870	3870
2. PERCENTAGE OF REVENUES OVER EXPENDITURES	96	96	96	96	96	96	96	96
PROGRAM TARGET GROUPS								
1. STATE AGENCIES UTILIZING MOTOR POOL & NON-MP VEH	21	21	21	21	21	21	21	21
PROGRAM ACTIVITIES								
1. MOTOR POOL FLEET RENTAL REVENUES	1980	1980	1980	1980	1980	1980	1980	1980
2. OTHER NON-MOTOR POOL VEHICLE SERVICE REVENUES	185	185	185	185	185	185	185	185
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	6	37	37	37	37	37	37	37
CHARGES FOR CURRENT SERVICES	2,478	1,945	1,945	1,945	1,945	1,945	1,945	1,945
TOTAL PROGRAM REVENUES	2,484	1,982	1,982	1,982	1,982	1,982	1,982	1,982
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
ALL OTHER FUNDS	2,484	1,982	1,982	1,982	1,982	1,982	1,982	1,982
TOTAL PROGRAM REVENUES	2,484	1,982	1,982	1,982	1,982	1,982	1,982	1,982

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS251: AUTOMOTIVE MANAGEMENT - MOTOR POOL

11 03 10 01

A. Statement of Program Objectives

The objective of the program is to support State agencies by providing safe motor pool vehicle transportation required to perform their official duties.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

None.

C. Description of Activities Performed

Activities of the program include the acquisition, operation, repair, maintenance, storage, dispatching, replacement and disposal of its vehicles as well as maintaining records of rentals, assignments, mileage and billing records. The program also provides vehicular maintenance and repair services for non-motor pool vehicles.

D. Statement of Key Policies Pursued

The primary policies pursued by the program are to provide safe, dependable and economical vehicular transportation for State officials and employees requiring the use of State vehicles to meet their transportation requirements.

E. Identification of Important Program Relationships

The program is not directly involved in any significant relationships with other agencies other than providing vehicle rental and maintenance services.

F. Description of Major External Trends Affecting the Program

Major uncontrollable trends affecting the program are: 1) unpredictable cost of fuel; 2) the cost of acquiring replacement vehicles; and 3) the State agency demand for motor pool vehicles.

G. Discussion of Cost, Effectiveness, and Program Size Data

The program plans to continue replacement of vehicles more than 8 years old and/or too costly to repair and maintain by acquiring new and used vehicles.

For the budget and planning period, funding is included for audits, insurance coverage and equipment requirements necessary to maintain present levels of service. Program effectiveness and size reflect current service levels.

H. Discussion of Program Revenues

State agencies are assessed rental fees based on vehicle age, size and miles traveled. In addition, the program generates revenue from sale of gasoline, oil and services from agencies utilizing non-pool vehicles. Interest earned from special fund balances are another source of program revenue.

I. Summary of Analysis Performed

An in-depth analysis of the program has not been performed.

J. Further Considerations

There are no further considerations at this time.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS252
 PROGRAM STRUCTURE NO: 11031002
 PROGRAM TITLE: AUTOMOTIVE MANAGEMENT - PARKING CONTROL

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	27.00*	27.00*	27.00*	27.00*	27.0*	27.0*	27.0*	27.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	1,555,682	1,506,774	1,600,200	1,601,040	1,601	1,601	1,601	1,601
OTHER CURRENT EXPENSES	1,403,041	2,211,241	2,211,241	2,211,241	2,211	2,211	2,211	2,211
EQUIPMENT	2,005	26,575	26,575	26,575	27	27	27	27
TOTAL OPERATING COST	2,960,728	3,744,590	3,838,016	3,838,856	3,839	3,839	3,839	3,839
BY MEANS OF FINANCING								
	27.00*	27.00*	27.00*	27.00*	27.0*	27.0*	27.0*	27.0*
	**	**	**	**	**	**	**	**
REVOLVING FUND	2,960,728	3,744,590	3,838,016	3,838,856	3,839	3,839	3,839	3,839
TOTAL PERM POSITIONS	27.00*	27.00*	27.00*	27.00*	27.0*	27.0*	27.0*	27.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	2,960,728	3,744,590	3,838,016	3,838,856	3,839	3,839	3,839	3,839

PROGRAM ID: **AGS252**
 PROGRAM STRUCTURE: **11031002**
 PROGRAM TITLE: **AUTOMOTIVE MANAGEMENT - PARKING CONTROL**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
MEASURES OF EFFECTIVENESS								
1. PERCENTAGE UTILIZATION OF PARKING SPACES	105	105	105	105	105	105	105	105
2. PERCENTAGE OF REVENUES OVER EXPENDITURES	121	121	121	121	121	121	121	121
PROGRAM TARGET GROUPS								
1. STATE OFFICIALS-EMPLOYEE & PUB CONDUCTG BUS W/STATE	8400	8400	8400	8400	8400	8400	8400	8400
PROGRAM ACTIVITIES								
1. NO. OF SPACES FOR EMPLOYEES & PUBLIC	6175	7369	7369	7369	7369	7369	7369	7369
2. NO. OF PARKING CITATIONS ISSUED (MONTHLY AVERAGE)	965	965	965	965	965	965	965	965
3. EMPLOYEE PARKING & PUBLIC PARKING REVENUES	3000	3000	3000	3000	3000	3000	3000	3000
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
REVENUES FROM THE USE OF MONEY AND PROPERTY	977	785	785	785	785	785	785	785
CHARGES FOR CURRENT SERVICES	2,596	2,636	2,636	2,636	2,636	2,636	2,636	2,636
FINES, FORFEITS AND PENALTIES	150	225	225	225	225	225	225	225
NON-REVENUE RECEIPTS	275							
TOTAL PROGRAM REVENUES	3,998	3,646	3,646	3,646	3,646	3,646	3,646	3,646
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
ALL OTHER FUNDS	3,998	3,646	3,646	3,646	3,646	3,646	3,646	3,646
TOTAL PROGRAM REVENUES	3,998	3,646	3,646	3,646	3,646	3,646	3,646	3,646

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS252: AUTOMOTIVE MANAGEMENT - PARKING CONTROL

11 03 10 02

A. Statement of Program Objectives

The objectives of the program are to maintain and allocate parking spaces, assess and collect parking fees, and control parking on State lands under the jurisdiction of the Comptroller.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

None.

C. Description of Activities Performed

Program activities performed include the assignment, patrolling, and controlling of spaces; enforcing rules and regulations, and exercising the management functions of the program.

Other related activities include providing parking accommodations for the Legislature when in session; providing accommodations for special functions; providing metered and attendant spaces for the general public; repairing and maintaining parking facilities, signs and meters; and administrative recordkeeping.

Although responsibility is statewide in scope, activities are confined to those geographical areas specifically designated to be under the jurisdiction of the Comptroller.

D. Statement of Key Policies Pursued

The primary policies pursued by the program are to meet the parking demand of State officials, employees and the general public and to maintain parking facilities in a safe and presentable condition.

E. Identification of Important Program Relationships

This program is not directly involved in any significant relationships with other agencies other than providing supportive services.

F. Description of Major External Trends Affecting the Program

There are no major external trends affecting this program.

G. Discussion of Cost, Effectiveness, and Program Size Data

There are no significant discrepancies in previously planned cost, effectiveness and program size levels.

H. Discussion of Program Revenues

Program revenues are received from parking fees assessed primarily from government officials and employees, public meter and attendant controlled lots, parking citations, and investment pool interest earnings.

I. Summary of Analysis Performed

An in-depth analysis of the program has not been performed.

J. Further Considerations

There are no further considerations at this time.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS901
 PROGRAM STRUCTURE NO: 110313
 PROGRAM TITLE: GENERAL ADMINISTRATIVE SERVICES

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
OPERATING COST	36.00*	38.00*	38.00*	38.00*	38.0*	38.0*	38.0*	38.0*
	0.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
PERSONAL SERVICES	2,633,672	3,424,194	3,602,785	3,602,785	3,604	3,604	3,604	3,604
OTHER CURRENT EXPENSES	50,181	70,138	70,138	70,138	70	70	70	70
EQUIPMENT	22,675	10,428	10,428	10,428	10	10	10	10
TOTAL OPERATING COST	2,706,528	3,504,760	3,683,351	3,683,351	3,684	3,684	3,684	3,684
BY MEANS OF FINANCING								
	34.00*	36.00*	36.00*	36.00*	36.0*	36.0*	36.0*	36.0*
	**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
GENERAL FUND	2,583,594	3,325,168	3,492,885	3,492,885	3,493	3,493	3,493	3,493
	2.00*	2.00*	2.00*	2.00*	2.0*	2.0*	2.0*	2.0*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	122,934	179,592	190,466	190,466	191	191	191	191
TOTAL PERM POSITIONS	36.00*	38.00*	38.00*	38.00*	38.0*	38.0*	38.0*	38.0*
TOTAL TEMP POSITIONS	**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
TOTAL PROGRAM COST	2,706,528	3,504,760	3,683,351	3,683,351	3,684	3,684	3,684	3,684

PROGRAM ID: AGS901
 PROGRAM STRUCTURE: 110313
 PROGRAM TITLE: GENERAL ADMINISTRATIVE SERVICES

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
MEASURES OF EFFECTIVENESS								
1. % OF LATE (INTEREST) PAYMENTS TO TOTAL PAYMENTS	.16	.13	.2	.2	.2	.2	.2	.2
2. % OF INVOICE PAYMNTS PROCESSED W/IN 7 WORKING DAYS	98	95	95	95	95	95	95	95
3. AV TIME FOR NON-COMPETITIVE RECRUITMENT ACTION	33	30	30	30	30	30	30	30
4. AV TIME FOR DELEGATED CLASSIFICATION ACTION	12	5	10	10	10	10	10	10
5. NO. OF NON-ROUTINE PERSONNEL CONSULTATIVE SVCS	254	240	40	40	40	40	40	40
6. PERCENTAGE OF DATA PROCESSING REQUESTS COMPLETED	80	75	80	80	80	80	80	80
7. % OF DP REQUESTS COMPLTD WHICH IMPROVED EFFICIENCY	70	65	70	70	70	70	70	70
8. PERCENTAGE OF B&F REQUESTS SUBMITTED BY DUE DATE	100	100	100	100	100	100	100	100
9. % OF LEGISLATIVE REQUESTS SUBMITTED BY DATE	100	100	100	100	100	100	100	100
PROGRAM TARGET GROUPS								
1. NO. OF DIVISIONS, DISTRICT OFFICES & ATTACHED AGEN	23	23	23	23	23	23	23	23
2. TOTAL NUMBER OF EMPLOYEES (PERMANENT/TEMPORARY)	854	837	853	853	853	853	853	853
3. TOTAL NO. OF PAYMENT TRANSACTIONS PROCESSED (000)	28	29	29	29	29	29	29	29
4. NO. OF DEPARTMENTAL VACANCIES DURING THE YEAR	217	180	200	200	200	200	200	200
5. TOTAL NO. OF DATA PROCESSING REQUESTS PROCESSED	400	375	400	400	400	400	400	400
6. NO. OF COMPUTER APPLICATION PROGRAMS ADMINSTERED	3400	3200	3400	3400	3400	3400	3400	3400
7. NO. OF REQUESTS FROM DEPT. OF BUDGET AND FINANCE	20	15	15	15	15	15	15	15
8. TOTAL NUMBER OF LEGISLATIVE REQUESTS	3	40	40	40	40	40	40	40
PROGRAM ACTIVITIES								
1. NO. OF EMPLOYEES PROVIDING ADMIN/TECH/CLERICAL SUP	32	32	35	35	35	35	35	35
2. NUMBER OF PURCHASING CARDS OUTSTANDING	160	168	168	168	168	168	168	168
3. NUMBER OF PAYROLL REGISTERS HANDLED	8	8	8	8	8	8	8	8
4. NUMBER OF EPARS PROCESSED	2688	1800	2500	2500	2500	2500	2500	2500
5. NUMBER OF NON-EPAR ACTIONS PROCESSED	4276	4000	4000	4000	4000	4000	4000	4000
6. NO. OF REQUESTS FOR NON-COMPETITIVE RECRUITMENTS	112	80	100	100	100	100	100	100
7. NO. OF REQUESTS FOR DELEGATED CLASSIFICATN ACTIONS	216	120	140	140	140	140	140	140
8. NO. OF NEW COMPUTER APPLICATION SYSTEMS INSTALLED	1	1	1	1	2	2	2	2
9. NO. OF ADMIN RULES & REORG REQUESTS REVIEWED	4	4	4	4	4	4	4	4
PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)								
CHARGES FOR CURRENT SERVICES	238	50	50	50	50	50	50	50
TOTAL PROGRAM REVENUES	238	50	50	50	50	50	50	50
PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)								
GENERAL FUNDS	238	50	50	50	50	50	50	50
TOTAL PROGRAM REVENUES	238	50	50	50	50	50	50	50

NOTE: PROGRAM REVENUES BY TYPE AND FUND MAY NOT BE ACCURATE DUE TO SYSTEM ERROR.

Program Plan Narrative

AGS901: GENERAL ADMINISTRATIVE SERVICES

11 03 13

A. Statement of Program Objectives

To enhance program effectiveness and efficiency by formulating policies, allocating resources and administering operations and personnel, and providing staff support services.

B. Description of Request and Compliance with Section 37-68(1)(A)(B)

None.

C. Description of Activities Performed

This program provides executive direction, internal management and administrative services, budgetary and financial administration and services, personnel and procedural services designed to guide and assist departmental programs in accomplishing their respective objectives.

There are four distinct administrative functions in the program. A brief description of major activities by organizational units is as follows:

Office of the Comptroller - This office renders decisions on matters that require policy determination, executive direction, etc. It plans, coordinates and directs departmental programs providing statewide services.

Administrative Services Office - This office provides centralized administrative management and fiscal services and exercises administrative control over appropriated funds, conduct studies, develops management improvement programs, and prepares reports for management.

Personnel Office - This office administers, develops and coordinates departmental human resource management activities. It functions as the liaison unit with the State's central personnel agency, employee organizations and other agencies affecting employment. It manages the recruitment, selection and placement, classification, labor relations, worker's compensation, employee relations, safety, EEO (Equal Employment Opportunity), and training programs; maintains records of personnel and position transactions; and prepares reports for management and other agencies.

Systems and Procedures Office - This office coordinates all electronic data processing activities for the department, and functionally administers computer application systems and local area networks under the jurisdiction of the State Comptroller. It provides systems and computer programming support for the development, enhancement and maintenance of operational systems requiring computerization; and manages, operates, and maintains the mini-computers, web, file and e-mail servers for the department.

District Office - District Offices are located on Hawaii, Maui and Kauai as administrative arms of the Office of the Comptroller. These offices provide coordinated direction, staff services in the respective counties, and implement delegated staff and program functions affecting the district and private agencies.

D. Statement of Key Policies Pursued

It is the policy of this program to exercise coordinative review and evaluation functions to guide departmental programs. The program maintains flexibility to accommodate shifts in State priorities and changes in program emphasis of agencies served.

E. Identification of Important Program Relationships

There are no important program relationships identified. However, departmental programs have some cooperative working relationships maintained with agencies in the private sector as well as with agencies from the Federal and County jurisdiction.

F. Description of Major External Trends Affecting the Program

There are no major external trends affecting the program.

G. Discussion of Cost, Effectiveness, and Program Size Data

There were no significant differences between planned effectiveness and program size.

H. Discussion of Program Revenues

This program does not generate any revenue.

Program Plan Narrative

AGS901: GENERAL ADMINISTRATIVE SERVICES

11 03 13

I. Summary of Analysis Performed

In-depth program analysis has not been performed.

J. Further Considerations

Guidance and support are provided for departmental operations through internal policies, administrative decisions and services.



Capital Budget Details

STATE OF HAWAII

PROGRAM ID:

PROGRAM STRUCTURE NO:

PROGRAM TITLE:

AGS807

070102

SCHOOL R&M, NEIGHBOR ISLAND DISTRICTS

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT IN THOUSANDS OF DOLLARS

REPORT B78

41 of 365

PROJECT NUMBER	PRIORITY NUMBER	LOC NUMBER	SCOPE	PROJECT TITLE									
COST ELEMENT/MOF				PROJECT TOTAL	PRIOR YRS	FY 17-18	FY 18-19	BUDGET PERIOD				FY 24-25	SUCCEED YEARS
								FY 19-20	FY 20-21	FY 21-22	FY 22-23		
PROGRAM TOTALS													
DESIGN				19,284	19,284								
CONSTRUCTION				321,247	321,247								
EQUIPMENT				1,000	1,000								
TOTAL				341,531	341,531								
G.O. BONDS				341,531	341,531								

STATE OF HAWAII

PROGRAM ID:

PROGRAM STRUCTURE NO:

PROGRAM TITLE:

AGS881

080103

STATE FOUNDATION ON CULTURE AND THE ARTS

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT IN THOUSANDS OF DOLLARS

REPORT B78

42 of 365

PROJECT NUMBER	PRIORITY NUMBER	LOC NUMBER	SCOPE	PROJECT TITLE												
				PROJECT TOTAL	PRIOR YRS	FY 17-18	FY 18-19	BUDGET PERIOD		FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	SUCCEED YEARS
COST ELEMENT/MOF																
P18183			NEW	HAWAII THEATRE CENTER, OAHU												
			CONSTRUCTION	499		499										
			EQUIPMENT	1		1										
			TOTAL	500		500										
			G.O. BONDS	500		500										
SFC101	12		RENOVATION	NO. CAPITOL DISTRICT BUILDING, SITE AND ACCESSIBILITY IMPROVEMENTS, OAHU												
			CONSTRUCTION	1,200							1,200					
			TOTAL	1,200							1,200					
			SPECIAL FUND	1,200							1,200					
				PROGRAM TOTALS												
			PLANS	550	550											
			LAND ACQUISITION	500	500											
			DESIGN	805	805											
			CONSTRUCTION	9,999	8,300	499					1,200					
			EQUIPMENT	319	318	1										
			TOTAL	12,173	10,473	500					1,200					
			SPECIAL FUND	7,183	5,983						1,200					
			G.O. BONDS	4,990	4,490	500										

STATE OF HAWAII

PROGRAM ID:

PROGRAM STRUCTURE NO:

PROGRAM TITLE:

AGS889

080205

SPECTATOR EVENTS & SHOWS - ALOHA STADIUM

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT IN THOUSANDS OF DOLLARS

REPORT B78

43 of 365

PROJECT NUMBER	PRIORITY NUMBER	LOC NUMBER	SCOPE	PROJECT TITLE				BUDGET PERIOD					SUCCEED YEARS
				PROJECT TOTAL	PRIOR YRS	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	
			COST ELEMENT/MOF										
P18195			NEW	ALOHA STADIUM, MASTER PLAN AND ENVIRONMENTAL IMPACT STUDY, OAHU									
			PLANS	10,000		10,000							
			TOTAL	10,000		10,000							
			G.O. BONDS	10,000		10,000							
Q104	0005		RENOVATION	LUMP SUM HEALTH AND SAFETY, ALOHA STADIUM, OAHU									
			PLANS	2,080	2,076			1	1	1	1		
			DESIGN	25,273	18,281			1,998	998	1,998	1,998		
			CONSTRUCTION	146,323	83,323			18,000	9,000	18,000	18,000		
			EQUIPMENT	4				1	1	1	1		
			TOTAL	173,680	103,680			20,000	10,000	20,000	20,000		
			G.O. BONDS	173,680	103,680			20,000	10,000	20,000	20,000		
			PROGRAM TOTALS										
			PLANS	13,881	3,877	10,000		1	1	1	1		
			DESIGN	28,598	21,606			1,998	998	1,998	1,998		
			CONSTRUCTION	199,943	136,943			18,000	9,000	18,000	18,000		
			EQUIPMENT	655	651			1	1	1	1		
			TOTAL	243,077	163,077	10,000		20,000	10,000	20,000	20,000		
			SPECIAL FUND	15,772	15,772								
			G.O. BONDS	215,305	135,305	10,000		20,000	10,000	20,000	20,000		
			REVENUE BONDS	12,000	12,000								

STATE OF HAWAII

PROGRAM ID:

PROGRAM STRUCTURE NO:

PROGRAM TITLE:

AGS101

11020201

ACCOUNTING SYSTEM DEVELOPMENT & MAINTENANCE

**REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT
IN THOUSANDS OF DOLLARS**

REPORT B78

17 of 365

PROJECT NUMBER	PRIORITY NUMBER	LOC NUMBER	SCOPE	PROJECT TITLE									SUCCEED YEARS
COST ELEMENT/MOF				PROJECT TOTAL	PRIOR YRS	FY 17-18	FY 18-19	BUDGET PERIOD					FY 24-25
								FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	
PROGRAM TOTALS													
EQUIPMENT				15,000	15,000								
TOTAL				15,000	15,000								
G.O. BONDS				15,000	15,000								

STATE OF HAWAII

PROGRAM ID:

PROGRAM STRUCTURE NO:

PROGRAM TITLE:

AGS130

11030201

ENT TECH SVCS - GOVERNANCE & INNOVATION

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT IN THOUSANDS OF DOLLARS

REPORT B78

19 of 365

PROJECT NUMBER	PRIORITY NUMBER	LOC NUMBER	SCOPE	PROJECT TITLE												
				COST ELEMENT/MOF	PROJECT TOTAL	PRIOR YRS	FY 17-18	FY 18-19	BUDGET PERIOD		FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
X101	10		RENOVATION	UPGRADE AND EXPANSION OF CRITICAL DATA SYSTEMS, OAHU												
		EQUIPMENT	900		900											
		TOTAL	900		900											
		G.O. BONDS	900		900											
Y101	008		RENOVATION	ETS CYBERSECURITY CAPABILITY ENHANCEMENTS, OAHU												
		PLANS	2					1		1						
		DESIGN	2					1		1						
		CONSTRUCTION	2					1		1						
		EQUIPMENT	3,212					2,997		215						
		TOTAL	3,218					3,000		218						
		G.O. BONDS	3,218					3,000		218						
Y103	0006		REPLACEMENT	KALANIMOKU DATA CENTER UPS REPLACEMENT AND UPGRADE ELECTRICAL CIRCUIT PANEL, OAHU												
		PLANS	1					1								
		DESIGN	178					178								
		CONSTRUCTION	1,620					1,620								
		EQUIPMENT	1					1								
		TOTAL	1,800					1,800								
	G.O. BONDS	1,800					1,800									

STATE OF HAWAII

PROGRAM ID:

PROGRAM STRUCTURE NO:

PROGRAM TITLE:

AGS130

11030201

ENT TECH SVCS - GOVERNANCE & INNOVATION

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT IN THOUSANDS OF DOLLARS

REPORT B78

20 of 365

PROJECT NUMBER	PRIORITY NUMBER	LOC NUMBER	SCOPE NUMBER	PROJECT TITLE								BUDGET PERIOD				SUCCEED YEARS
COST ELEMENT/MOF				PROJECT TOTAL	PRIOR YRS	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25			
PROGRAM TOTALS																
PLANS				5,004	5,001			2	1							
LAND ACQUISITION				11,498	11,498											
DESIGN				13,181	13,001			179	1							
CONSTRUCTION				37,620	35,998			1,621	1							
EQUIPMENT				10,115	6,002	900		2,998	215							
TOTAL				77,418	71,500	900		4,800	218							
G.O. BONDS				77,418	71,500	900		4,800	218							

STATE OF HAWAII

PROGRAM ID:

PROGRAM STRUCTURE NO:

PROGRAM TITLE:

AGS131

11030202

ENT TECH SVCS - OPER & INFRASTRUCTURE MNTNCE

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT IN THOUSANDS OF DOLLARS

REPORT B78

21 of 365

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE		BUDGET PERIOD								SUCCEED YEARS
				PROJECT TOTAL	PRIOR YRS	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	
		COST ELEMENT/MOF												
Q102	0003	OTHER	LUMP SUM HEALTH AND SAFETY, INFORMATION AND COMMUNICATION SERVICES DIVISION, STATEWIDE											
		PLANS	1,407	1,398	1	1	1	1	1	1	1	1	1	
		LAND ACQUISITION	341	332	1	1	1	1	1	1	1	1	1	
		DESIGN	8,965	4,002	87	1,007	447	597	597	1,097	407	227	497	
		CONSTRUCTION	84,239	42,089	810	4,040	4,200	5,400	5,040	13,900	3,490	2,270	3,000	
		EQUIPMENT	8,978	8,969	1	1	1	1	1	1	1	1	1	
		TOTAL	103,930	56,790	900	5,050	4,650	6,000	5,640	15,000	3,900	2,500	3,500	
		G.O. BONDS	103,930	56,790	900	5,050	4,650	6,000	5,640	15,000	3,900	2,500	3,500	
Y102	0004	RENOVATION	RADIO SYSTEM ENHANCEMENT, STATEWIDE											
		PLANS	1				1							
		DESIGN	33				33							
		CONSTRUCTION	330				330							
		EQUIPMENT	1				1							
		TOTAL	365				365							
		G.O. BONDS	365				365							
PROGRAM TOTALS														
		PLANS	17,148	17,138	1	1	2	1	1	1	1	1	1	
		LAND ACQUISITION	419	410	1	1	1	1	1	1	1	1	1	
		DESIGN	11,214	6,218	87	1,007	480	597	597	1,097	407	227	497	
		CONSTRUCTION	98,521	56,041	810	4,040	4,530	5,400	5,040	13,900	3,490	2,270	3,000	
		EQUIPMENT	14,835	14,825	1	1	2	1	1	1	1	1	1	
		TOTAL	142,137	94,632	900	5,050	5,015	6,000	5,640	15,000	3,900	2,500	3,500	
		G.O. BONDS	142,137	94,632	900	5,050	5,015	6,000	5,640	15,000	3,900	2,500	3,500	

STATE OF HAWAII

PROGRAM ID:

PROGRAM STRUCTURE NO:

PROGRAM TITLE:

AGS111

110303

ARCHIVES - RECORDS MANAGEMENT

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT IN THOUSANDS OF DOLLARS

REPORT B78

18 of 365

PROJECT NUMBER	PRIORITY NUMBER	LOC SCOPE	PROJECT TITLE	PROJECT TOTAL	PRIOR YRS	FY 17-18	FY 18-19	BUDGET PERIOD FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	SUCCEED YEARS
AR101	0010	REPLACEMENT	KEKAULUOHI HALON SYSTEM REPLACEMENT, OAHU											
		DESIGN		89				89						
		CONSTRUCTION		560				560						
		EQUIPMENT		1				1						
		TOTAL		650				650						
		G.O. BONDS		650				650						
AR102	0011	NEW	KEKAULUOHI BACKUP GENERATOR, OAHU											
		DESIGN		1				1						
		CONSTRUCTION		69				69						
		EQUIPMENT		430				430						
		TOTAL		500				500						
		G.O. BONDS		500				500						
PROGRAM TOTALS														
		DESIGN		90				90						
		CONSTRUCTION		629				629						
		EQUIPMENT		431				431						
		TOTAL		1,150				1,150						
		G.O. BONDS		1,150				1,150						

STATE OF HAWAII

PROGRAM ID:

PROGRAM STRUCTURE NO:

PROGRAM TITLE:

AGS203

11030702

STATE RISK MANAGEMENT & INSURANCE ADMIN

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT IN THOUSANDS OF DOLLARS

REPORT B78

22 of 365

PROJECT NUMBER	PRIORITY NUMBER	LOC NUMBER	SCOPE	PROJECT TITLE											
COST ELEMENT/MOF				PROJECT TOTAL	PRIOR YRS	FY 17-18	FY 18-19	BUDGET PERIOD						SUCCEED YEARS	
								FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25		
PROGRAM TOTALS															
DESIGN				1,026	1,026										
CONSTRUCTION				9,221	9,221										
EQUIPMENT				1	1										
TOTAL				10,248	10,248										
REVOLVING FUND				10,248	10,248										

STATE OF HAWAII

PROGRAM ID:

PROGRAM STRUCTURE NO:

PROGRAM TITLE:

AGS221

11030801

PUBLIC WORKS-PLANNING, DESIGN & CONSTRUCTION

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT IN THOUSANDS OF DOLLARS

REPORT B78

23 of 365

PROJECT NUMBER	PRIORITY NUMBER	LOC NUMBER	SCOPE	PROJECT TITLE		BUDGET PERIOD						SUCCEED YEARS
				PROJECT TOTAL	PRIOR YRS	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	
COST ELEMENT/MOF												
E109	0001		OTHER	CAPITAL IMPROVEMENTS PROGRAM STAFF COSTS, STATEWIDE								
			PLANS	143,966	137,842	6,124						
			LAND ACQUISITION	21	20	1						
			DESIGN	21	20	1						
			CONSTRUCTION	21	20	1						
			EQUIPMENT	21	20	1						
TOTAL				144,050	137,922	6,128						
GENERAL FUND				11,964	5,836	6,128						
G.O. BONDS				132,086	132,086							
P104	0009		RENOVATION	WASHINGTON PLACE, HEALTH AND SAFETY AND QUEEN'S GALLERY RENOVATION, OAHU								
			PLANS	6	4			1	1			
			DESIGN	933	835			97	1			
			CONSTRUCTION	10,068	8,070			1	1,997			
			EQUIPMENT	6	4			1	1			
TOTAL				11,013	8,913			100	2,000			
G.O. BONDS				7,752	5,652			100	2,000			
PRIVATE CONTRIBUTIONS				3,261	3,261							
P18204			NEW	ALEA BRIDGE, OAHU								
			PLANS	1		1						
			LAND ACQUISITION	1		1						
			DESIGN	1		1						
			CONSTRUCTION	997		997						
TOTAL				1,000		1,000						
G.O. BONDS				1,000		1,000						

STATE OF HAWAII

PROGRAM ID:

PROGRAM STRUCTURE NO:

PROGRAM TITLE:

AGS221

11030801

PUBLIC WORKS-PLANNING, DESIGN & CONSTRUCTION

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT IN THOUSANDS OF DOLLARS

REPORT B78

24 of 365

PROJECT NUMBER	PRIORITY NUMBER	LOC	SCOPE	PROJECT TITLE				BUDGET PERIOD					SUCCEED	
				PROJECT TOTAL	PRIOR YRS	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	YEARS
COST ELEMENT/MOF														
P18205			NEW	ARTS & SCIENCES CENTER #1, HAWAII										
			EQUIPMENT	28		28								
			TOTAL	28		28								
			G.O. BONDS	28		28								
P18206			NEW	ARTS & SCIENCES CENTER #2, HAWAII										
			PLANS	1		1								
			DESIGN	62		62								
			TOTAL	63		63								
			G.O. BONDS	63		63								
P18207			NEW	BISHOP MUSEUM, OAHU										
			CONSTRUCTION	250		250								
			TOTAL	250		250								
			G.O. BONDS	250		250								
P18208			NEW	BOBBY BENSON CENTER, OAHU										
			PLANS	1		1								
			DESIGN	1		1								
			CONSTRUCTION	247		247								
			EQUIPMENT	1		1								
			TOTAL	250		250								
			G.O. BONDS	250		250								

STATE OF HAWAII

PROGRAM ID:

PROGRAM STRUCTURE NO:

PROGRAM TITLE:

AGS221

11030801

PUBLIC WORKS-PLANNING, DESIGN & CONSTRUCTION

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT IN THOUSANDS OF DOLLARS

REPORT B78

25 of 365

PROJECT NUMBER	PRIORITY NUMBER	LOC NUMBER	SCOPE NUMBER	PROJECT TITLE									
				PROJECT TOTAL	PRIOR YRS	BUDGET PERIOD							
COST ELEMENT/MOF						FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
P18209			NEW	DAGS, PROOF OF CONCEPT PLANNING AND DESIGN, STATEWIDE									
			PLANS	1		1							
			DESIGN	249		249							
			TOTAL	250		250							
			G.O. BONDS	250		250							
P18211			NEW	FRIENDS OF PALACE THEATER, HAWAII									
			PLANS	1		1							
			DESIGN	1		1							
			CONSTRUCTION	127		127							
			EQUIPMENT	1		1							
			TOTAL	130		130							
			G.O. BONDS	130		130							
P18212			NEW	HALE KIPA, INC., OAHU									
			CONSTRUCTION	750		750							
			TOTAL	750		750							
			G.O. BONDS	750		750							
P18213			NEW	HAWAII ISLAND COMMUNITY DEVELOPMENT CORPORATION, HAWAII									
			CONSTRUCTION	200		200							
			TOTAL	200		200							
			G.O. BONDS	200		200							

STATE OF HAWAII

PROGRAM ID:

PROGRAM STRUCTURE NO:

PROGRAM TITLE:

AGS221

11030801

PUBLIC WORKS-PLANNING, DESIGN & CONSTRUCTION

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT IN THOUSANDS OF DOLLARS

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PROJECT NUMBER	PRIORITY NUMBER	LOC NUMBER	SCOPE	PROJECT TITLE		BUDGET PERIOD								SUCCEED YEARS
				PROJECT TOTAL	PRIOR YRS	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	
COST ELEMENT/MOF														
P18214			NEW	HUI O LAKA, KAUAI										
			CONSTRUCTION	25		25								
			TOTAL	25		25								
			G.O. BONDS	25		25								
P18215			NEW	ISLAND OF HAWAII YMCA, HAWAII										
			PLANS	1		1								
			DESIGN	1		1								
			CONSTRUCTION	695		695								
			EQUIPMENT	1		1								
			TOTAL	698		698								
P18216			NEW	KA HALE A KE OLA HOMELESS RESOURCE CENTERS, INC., MAUI										
			DESIGN	2		2								
			CONSTRUCTION	703		703								
			TOTAL	705		705								
P18217			NEW	KUNIA VILLAGE DEVELOPMENT CORPORATION, OAHU										
			PLANS	1		1								
			DESIGN	1		1								
		CONSTRUCTION	662		662									
		EQUIPMENT	1		1									
		TOTAL	665		665									
		G.O. BONDS	665		665									

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PROJECT NUMBER	PRIORITY NUMBER	LOC NUMBER	SCOPE COST ELEMENT/MOF	PROJECT TITLE		BUDGET PERIOD								SUCCEED YEARS
				PROJECT TOTAL	PRIOR YRS	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	
P18218			NEW	MAUI ARTS & CULTURAL CENTER, MAUI										
			PLANS	1		1								
			CONSTRUCTION	999		999								
			TOTAL	1,000		1,000								
			G.O. BONDS	1,000		1,000								
P18219			NEW	MAUI YOUTH AND FAMILY SERVICES, INC., MAUI										
			CONSTRUCTION	400		400								
			TOTAL	400		400								
			G.O. BONDS	400		400								
P18220			NEW	NATIONAL KIDNEY FOUNDATION OF HAWAII, STATEWIDE										
			PLANS	1		1								
			LAND ACQUISITION	1		1								
			DESIGN	1		1								
			CONSTRUCTION	996		996								
			EQUIPMENT	1		1								
			TOTAL	1,000		1,000								
P18221			NEW	NEW PARKING GARAGE AND COMMUNITY CENTER, OAHU										
			PLANS	1		1								
			DESIGN	299		299								
			CONSTRUCTION	2,700		2,700								
			TOTAL	3,000		3,000								
			G.O. BONDS	3,000		3,000								

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PROJECT NUMBER	PRIORITY NUMBER	LOC NUMBER	SCOPE	PROJECT TITLE												
COST ELEMENT/MOF				PROJECT TOTAL	PRIOR YRS	FY 17-18	FY 18-19	BUDGET PERIOD		FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	SUCCEED YEARS
P18222			NEW	WAIMANALO COMMUNITY VALUES AND PRIORITIES PROJECT, OAHU												
			PLANS	250		250										
			TOTAL	250		250										
			G.O. BONDS	250		250										
P18223			NEW	WAIOLI CORPORATION, KAUAI												
			CONSTRUCTION	550		550										
			TOTAL	550		550										
			G.O. BONDS	550		550										
P18224			NEW	SEAWATER AIR CONDITIONING, OAHU												
			DESIGN	468		468										
			CONSTRUCTION	607		607										
			EQUIPMENT	5,180		5,180										
			TOTAL	6,255		6,255										
			G.O. BONDS	6,255		6,255										
P19184	0002		RENOVATION	STATE CAPITOL BUILDING, OAHU												
			DESIGN	150			1		149							
			CONSTRUCTION	3,829			2,499		1,330							
			EQUIPMENT	2,501			2,500		1							
			TOTAL	6,480			5,000		1,480							
			G.O. BONDS	6,480			5,000		1,480							

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PROJECT NUMBER	PRIORITY NUMBER	LOC NUMBER	SCOPE	PROJECT TITLE		BUDGET PERIOD							SUCCEED YEARS
				PROJECT TOTAL	PRIOR YRS	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	
			COST ELEMENT/MOF										
P19185	4		NEW	ALOHA MEDICAL MISSION									
			PLANS	1			1						
			LAND ACQUISITION	1			1						
			DESIGN	1			1						
			CONSTRUCTION	146			146						
			EQUIPMENT	1			1						
TOTAL				150			150						
G.O. BONDS				150			150						
P19186	5		NEW	ALTERNATIVE STRUCTURES INTERNATIONAL									
			PLANS	1			1						
			LAND ACQUISITION	1			1						
			DESIGN	1			1						
			CONSTRUCTION	496			496						
			EQUIPMENT	1			1						
TOTAL				500			500						
G.O. BONDS				500			500						
P19187	6		NEW	CHILDREN'S DISCOVERY CENTER									
			PLANS	1			1						
			LAND ACQUISITION	1			1						
			DESIGN	1			1						
			CONSTRUCTION	246			246						
			EQUIPMENT	1			1						
TOTAL				250			250						
G.O. BONDS				250			250						

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PROJECT NUMBER	PRIORITY NUMBER	LOC NUMBER	SCOPE	PROJECT TITLE	PROJECT TOTAL	PRIOR YRS	FY 17-18	FY 18-19	BUDGET PERIOD FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	SUCCEED YEARS
P19188	7		NEW	DAUGHTERS OF HAWAII											
			COST ELEMENT/MOF												
			PLANS		1			1							
			LAND ACQUISITION		1			1							
			DESIGN		1			1							
			CONSTRUCTION		196			196							
			EQUIPMENT		1			1							
			TOTAL		200			200							
			G.O. BONDS		200			200							
P19189	8		NEW	DIAMOND HEAD THEATRE											
			PLANS		1			1							
			LAND ACQUISITION		1			1							
			DESIGN		1			1							
			CONSTRUCTION		246			246							
			EQUIPMENT		1			1							
			TOTAL		250			250							
			G.O. BONDS		250			250							
P19190	9		NEW	FRIENDS OF KING KAUMUALI'I											
			PLANS		1			1							
			LAND ACQUISITION		1			1							
			DESIGN		1			1							
			CONSTRUCTION		216			216							
			EQUIPMENT		1			1							
			TOTAL		220			220							
			G.O. BONDS		220			220							

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PROJECT NUMBER	PRIORITY NUMBER	LOC NUMBER	SCOPE	PROJECT TITLE		BUDGET PERIOD						SUCCEED YEARS
						FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	
			COST ELEMENT/MOF	PROJECT TOTAL	PRIOR YRS	FY 17-18	FY 18-19					
P19191	10		NEW	FRIENDS OF KONA PACIFIC PUBLIC CHARTER SCHOOL								
			PLANS	1			1					
			LAND ACQUISITION	1			1					
			DESIGN	1			1					
			CONSTRUCTION	396			396					
			EQUIPMENT	1			1					
			TOTAL	400			400					
			G.O. BONDS	400			400					
P19192	11		NEW	FRIENDS OF THE VOLCANO SCHOOL OF ARTS & SCIENCES								
			PLANS	1			1					
			LAND ACQUISITION	1			1					
			DESIGN	1			1					
			CONSTRUCTION	446			446					
			EQUIPMENT	1			1					
			TOTAL	450			450					
			G.O. BONDS	450			450					
P19193	12		NEW	HAWAII COUNTY ECONOMIC OPPORTUNITY COUNCIL (HCEOC)								
			PLANS	1			1					
			LAND ACQUISITION	1			1					
			DESIGN	1			1					
			CONSTRUCTION	276			276					
			EQUIPMENT	1			1					
			TOTAL	280			280					
			G.O. BONDS	280			280					

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PROJECT NUMBER	PRIORITY NUMBER	LOC NUMBER	SCOPE NUMBER	PROJECT TITLE	PROJECT TOTAL	PRIOR YRS	FY 17-18	FY 18-19	BUDGET PERIOD FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	SUCCEED YEARS
P19194	13		NEW	HAWAIIAN KAMALII, INC.											
			PLANS		1			1							
			LAND ACQUISITION		1			1							
			DESIGN		1			1							
			CONSTRUCTION		56			56							
			EQUIPMENT		1			1							
			TOTAL		60			60							
			G.O. BONDS		60			60							
P19195	14		NEW	KA HALE A KE OLA HOMELESS RESOURCE CENTERS, INC.											
			PLANS		1			1							
			LAND ACQUISITION		1			1							
			DESIGN		1			1							
			CONSTRUCTION		996			996							
			EQUIPMENT		1			1							
			TOTAL		1,000			1,000							
			G.O. BONDS		1,000			1,000							
P19196	15		NEW	KA LIMA O MAUI, LTD.											
			PLANS		1			1							
			LAND ACQUISITION		1			1							
			DESIGN		1			1							
			CONSTRUCTION		246			246							
			EQUIPMENT		1			1							
			TOTAL		250			250							
			G.O. BONDS		250			250							

REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT IN THOUSANDS OF DOLLARS

PROJECT NUMBER	PRIORITY NUMBER	LOC NUMBER	SCOPE	PROJECT TITLE		BUDGET PERIOD								SUCCEED YEARS
				PROJECT TOTAL	PRIOR YRS	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	
			COST ELEMENT/MOF											
P19197	16		NEW	KAHILU THEATRE FOUNDATION										
			PLANS	1			1							
			LAND ACQUISITION	1			1							
			DESIGN	1			1							
			CONSTRUCTION	246			246							
			EQUIPMENT	1			1							
TOTAL				250			250							
G.O. BONDS				250			250							
P19198	17		NEW	KALANI HONUA INC.										
			PLANS	1			1							
			LAND ACQUISITION	1			1							
			DESIGN	1			1							
			CONSTRUCTION	96			96							
			EQUIPMENT	1			1							
TOTAL				100			100							
G.O. BONDS				100			100							
P19199	18		NEW	KALANIHALE										
			PLANS	1			1							
			LAND ACQUISITION	1			1							
			DESIGN	1			1							
			CONSTRUCTION	196			196							
			EQUIPMENT	1			1							
TOTAL				200			200							
G.O. BONDS				200			200							

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PROJECT NUMBER	PRIORITY NUMBER	LOC NUMBER	SCOPE	PROJECT TITLE	PROJECT TOTAL	PRIOR YRS	FY 17-18	FY 18-19	BUDGET PERIOD		FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	SUCCEED YEARS
P19200	19		NEW	KALIHI-PALAMA HEALTH CENTER (HALE HO'OLA HOU)													
			PLANS		1			1									
			LAND ACQUISITION		1			1									
			DESIGN		1			1									
			CONSTRUCTION		196			196									
			EQUIPMENT		1			1									
			TOTAL		200			200									
			G.O. BONDS		200			200									
P19201	20		NEW	KONA HISTORICAL SOCIETY													
			PLANS		1			1									
			LAND ACQUISITION		1			1									
			DESIGN		1			1									
			CONSTRUCTION		596			596									
			EQUIPMENT		1			1									
			TOTAL		600			600									
			G.O. BONDS		600			600									
P19202	21		NEW	MAUI ARTS & CULTURAL CENTER													
			PLANS		1			1									
			LAND ACQUISITION		1			1									
			DESIGN		1			1									
			CONSTRUCTION		746			746									
			EQUIPMENT		1			1									
			TOTAL		750			750									
			G.O. BONDS		750			750									

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PROJECT NUMBER	PRIORITY NUMBER	LOC NUMBER	SCOPE	PROJECT TITLE									
				COST ELEMENT/MOF	PROJECT TOTAL	PRIOR YRS	FY 17-18	FY 18-19	BUDGET PERIOD				
FY 19-20	FY 20-21	FY 21-22	FY 22-23						FY 23-24	FY 24-25			
P19203	22		NEW	MAUI COUNTY COUNCIL OF THE BOY SCOUTS OF AMERICA, LIMITED									
			PLANS	1			1						
			LAND ACQUISITION	1			1						
			DESIGN	1			1						
			CONSTRUCTION	496			496						
			EQUIPMENT	1			1						
			TOTAL	500			500						
			G.O. BONDS	500			500						
P19204	23		NEW	NORTH HAWAII COMMUNITY HOSPITAL									
			PLANS	1			1						
			LAND ACQUISITION	1			1						
			DESIGN	1			1						
			CONSTRUCTION	496			496						
			EQUIPMENT	1			1						
			TOTAL	500			500						
			G.O. BONDS	500			500						
P19205	24		NEW	PACIFIC GATEWAY CENTER									
			PLANS	1			1						
			LAND ACQUISITION	1			1						
			DESIGN	1			1						
			CONSTRUCTION	121			121						
			EQUIPMENT	1			1						
			TOTAL	125			125						
			G.O. BONDS	125			125						

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PROJECT NUMBER	PRIORITY NUMBER	LOC NUMBER	SCOPE	PROJECT TITLE	PROJECT TOTAL	PRIOR YRS	FY 17-18	FY 18-19	BUDGET PERIOD		FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	SUCCEED YEARS
P19206	25		NEW	ROYAL ORDER OF KAMEHAMEHA I, MAMALAHOA													
			PLANS		1			1									
			LAND ACQUISITION		1			1									
			DESIGN		1			1									
			CONSTRUCTION		98			98									
			EQUIPMENT		1			1									
			TOTAL		102			102									
			G.O. BONDS		102			102									
P19207	26		NEW	SHADE INSTITUTE													
			PLANS		1			1									
			LAND ACQUISITION		1			1									
			DESIGN		1			1									
			CONSTRUCTION		296			296									
			EQUIPMENT		1			1									
			TOTAL		300			300									
			G.O. BONDS		300			300									
P19208	27		NEW	THE STORYBOOK THEATRE OF HAWAII													
			PLANS		1			1									
			LAND ACQUISITION		1			1									
			DESIGN		1			1									
			CONSTRUCTION		46			46									
			EQUIPMENT		1			1									
			TOTAL		50			50									
			G.O. BONDS		50			50									

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PROJECT NUMBER	PRIORITY NUMBER	LOC NUMBER	SCOPE	PROJECT TITLE	PROJECT TOTAL	PRIOR YRS	FY 17-18	FY 18-19	BUDGET PERIOD FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	SUCCEED YEARS
P19209	28		NEW	THE WAHIAWA CENTER FOR COMMUNITY HEALTH											
			PLANS		1			1							
			LAND ACQUISITION		1			1							
			DESIGN		1			1							
			CONSTRUCTION		496			496							
			EQUIPMENT		1			1							
			TOTAL		500			500							
			G.O. BONDS		500			500							
P19210	29		NEW	WAHIAWA GENERAL HOSPITAL											
			PLANS		1			1							
			LAND ACQUISITION		1			1							
			DESIGN		1			1							
			CONSTRUCTION		796			796							
			EQUIPMENT		1			1							
			TOTAL		800			800							
			G.O. BONDS		800			800							
P19211	30		NEW	WAIALUA COMMUNITY ASSOCIATION											
			PLANS		1			1							
			LAND ACQUISITION		1			1							
			DESIGN		1			1							
			CONSTRUCTION		72			72							
			EQUIPMENT		1			1							
			TOTAL		76			76							
			G.O. BONDS		76			76							

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PROJECT NUMBER	PRIORITY NUMBER	LOC NUMBER	SCOPE	PROJECT TITLE	BUDGET PERIOD							SUCCEED YEARS		
					PROJECT TOTAL	PRIOR YRS	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22		FY 22-23	FY 23-24
			COST ELEMENT/MOF											
Q101	0001	RENOVATION	LUMP SUM MAINTENANCE OF EXISTING FACILITIES, PUBLIC WORKS DIVISION, STATEWIDE											
		PLANS	1,258	1,150	100	1	1		1	1	1	1	2	
		LAND ACQUISITION	19	10	1	1	1		1	1	1	1	2	
		DESIGN	21,226	6,540	810	997	2,997		1,597	1,597	1,597	1,697	3,394	
		CONSTRUCTION	218,283	90,853	14,080	4,000	27,000		13,400	13,400	13,400	14,050	28,100	
		EQUIPMENT	882	865	9	1	1		1	1	1	1	2	
		TOTAL	241,668	99,418	15,000	5,000	30,000		15,000	15,000	15,000	15,750	31,500	
		G.O. BONDS	241,668	99,418	15,000	5,000	30,000		15,000	15,000	15,000	15,750	31,500	
V104	0	OTHER	LUMP SUM STATE OFFICE BUILDING REMODELING, STATEWIDE											
		PLANS	4	3	1									
		DESIGN	696	397	299									
		CONSTRUCTION	5,800	3,100	2,700									
		TOTAL	6,500	3,500	3,000									
X102	0000	RENOVATION	STATE CAPITOL BUILDING, REHABILITATION OF CHAMBERS LEVEL WATERPROOFING SYSTEM, OAHU											
		PLANS	1		1									
		DESIGN	1,197		1,197									
		CONSTRUCTION	1		1									
		EQUIPMENT	1		1									
TOTAL	1,200		1,200											
G.O. BONDS	1,200		1,200											

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COST ELEMENT/MOF				PROJECT TOTAL	PRIOR YRS	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	YEARS
PROGRAM TOTALS														
PLANS				163,296	156,773	6,486	28	2	1	1	1	1	1	2
LAND ACQUISITION				70	31	4	28	1		1	1	1	1	2
DESIGN				50,303	32,759	3,393	1,025	3,243	1	1,597	1,597	1,597	1,697	3,394
CONSTRUCTION				394,454	238,632	27,690	15,454	28,331	1,997	13,400	13,400	13,400	14,050	28,100
EQUIPMENT				9,972	2,210	5,224	2,528	3	1	1	1	1	1	2
TOTAL				618,095	430,405	42,797	19,063	31,580	2,000	15,000	15,000	15,000	15,750	31,500
GENERAL FUND				13,464	7,336	6,128								
G.O. BONDS				593,970	412,408	36,669	19,063	31,580	2,000	15,000	15,000	15,000	15,750	31,500
PRIVATE CONTRIBUTIONS				6,661	6,661									
REVOLVING FUND				4,000	4,000									

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AGS233

11030804

CENTRAL SERVICES - BUILDING REPAIRS & ALT

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PROJECT NUMBER	PRIORITY NUMBER	LOC NUMBER	SCOPE NUMBER	PROJECT TITLE	PROJECT TOTAL	PRIOR YRS	FY 17-18	FY 18-19	BUDGET PERIOD FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	SUCCEED YEARS
CSD09	0007		RENOVATION	LUMP SUM FIRE ALARM SYSTEMS REPLACEMENT AND UPGRADE, STATEWIDE											
			PLANS		2				1	1					
			DESIGN		300				299	1					
			CONSTRUCTION		1,997					1,997					
			EQUIPMENT		1					1					
			TOTAL		2,300				300	2,000					
			G.O. BONDS		2,300				300	2,000					
PROGRAM TOTALS															
			PLANS		2				1	1					
			DESIGN		3,709	3,409			299	1					
			CONSTRUCTION		23,220	21,223				1,997					
			EQUIPMENT		1					1					
			TOTAL		26,932	24,632			300	2,000					
			G.O. BONDS		26,932	24,632			300	2,000					