

**Report on Non-General Fund Information
for Submittal to the 2020 Legislature**

Department: DOE (HSPLS)
 Prog ID(s): EDN 407
 Name of Fund: Libraries Services & Technology Act
 Legal Authority: LSTA P.L. 104-208

Contact Name: Sonia Mejes
 Phone: (808) 586-3697
 Fund type (MOF): Special (P)
 Appropriation Acct. No.: S-247-E

Intended Purpose:

Source of Revenues:

Current Program Activities/Allowable Subscriptions to online database, computer hardwares & softwares, systems maintenance.

Purpose of Proposed Ceiling Increase (if applicable):

Variations: FY16 & FY17 Revenues & Expenditures: Revenue variance is due to additional grant received in FY17; expenditure variance is due to acquisition of more e-books. FY18 & FY17 Revenues: Revenue received in FY18 is less because there's still cash balance left from FY17 to be used to pay for expenditures; less grant is received for the year. FY19: Revenues received at year end was used to pay for expenses at the beginning of FY20. Estimated to receive less grant in FY2020-FY2022.

Financial Data							
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
	(actual)	(actual)	(actual)	(actual)	(estimated)	(estimated)	(estimated)
Appropriation Ceiling	1,365,244.00	1,365,244.00	1,365,244.00	1,365,244.00	1,365,244.00	1,365,244.00	1,365,244.00
Beginning Cash Balance	10,895.85	207.85	359,304.05	914.71	228,812.14	12.14	12.14
Revenues	1,151,422.00	1,653,735.00	794,628.00	1,394,598.00	995,000.00	500,000.00	500,000.00
Expenditures	1,162,110.00	1,294,638.80	1,153,017.34	1,166,700.57	1,223,800.00	500,000.00	500,000.00
Transfers							
List each net transfer in/out; list each account number							
Net Total Transfers	-	-	-	-	-	-	-
Ending Cash Balance	207.85	359,304.05	914.71	228,812.14	12.14	12.14	12.14
Encumbrances	190,168.70	326,774.00	250,313.24	89,713.41	-	-	-
Unencumbered Cash Balance	(189,960.85)	32,530.05	(249,398.53)	139,098.73	12.14	12.14	12.14

Additional Information:

Amount Req. by Bond Covenants							
Amount from Bond Proceeds							
Amount Held in CODs, Escrow Accounts, or Other Investments							

**Report on Non-General Fund Information
for Submittal to the 2020 Legislature**

Department: DOE (HSPLS)
 Prog ID(s): EDN 407
 Name of Fund: Libraries Special Fund
 Legal Authority: 312-3.5 HRS

Contact Name: Sonia Mejes
 Phone: (808) 586-3697
 Fund type (MOF): Special (B)
 Appropriation Acct. No.: S-335-E

Intended Purpose:

Source of Revenues:

Current Program Activities/Allowable The Statutes only permit for the purchase of books and library materials from this fund.

Purpose of Proposed Ceiling Increase (if applicable):

Variations: FY16 & FY17 Revenues and Expenses: Revenue variance is due to decreased in collected fines; expense variance is due to increased cost of library materials. FY17 and FY18 expenditures: More library books and materials were purchased using FY18 General funds. Increase in FY19 revenue is from the increase in the taxpayers donation received.

Financial Data

	FY 2016 (actual)	FY 2017 (actual)	FY 2018 (actual)	FY 2019 (actual)	FY 2020 (estimated)	FY 2021 (estimated)	FY 2022 (estimated)
Appropriation Ceiling	2,000,000.00	1,500,000.00	1,500,000.00	2,500,000.00	2,500,000.00	2,500,000.00	2,500,000.00
Beginning Cash Balance	633,236.72	1,558,063.66	1,083,771.03	1,649,978.56	2,027,953.24	2,123,953.24	2,357,953.24
Revenues	963,477.26	873,709.26	760,584.68	872,459.29	846,000.00	834,000.00	834,000.00
Expenditures	1,038,650.32	1,348,001.89	194,377.15	494,484.61	750,000.00	600,000.00	600,000.00
Transfers							
List each net transfer in/out; list each account number							
JS 4511, 02/22/16	1,000,000.00						
Net Total Transfers	1,000,000.00	-	-	-	-	-	-
Ending Cash Balance	1,558,063.66	1,083,771.03	1,649,978.56	2,027,953.24	2,123,953.24	2,357,953.24	2,591,953.24
Encumbrances	96,947.05	42,056.00	4,220.90	35,915.86	-	-	-
Unencumbered Cash Balance	1,461,116.61	1,041,715.03	1,645,757.66	1,992,037.38	2,123,953.24	2,357,953.24	2,591,953.24

Additional Information:

Amount Req. by Bond Covenants							
Amount from Bond Proceeds							
Amount Held in CODs, Escrow Accounts, or Other Investments							

**Report on Non-General Fund Information
for Submittal to the 2020 Legislature**

Department: DOE (HSPLS)
 Prog ID(s): EDN 407
 Name of Fund: Library Fee for Enhanced Services
 Legal Authority: 312-21 HRS

Contact Name: Sonia Mejes
 Phone: (808) 586-3697
 Fund type (MOF): Special (B)
 Appropriation Acct. No.: S-336-E

Intended Purpose:

Source of Revenues:

Current Program Activities/Allowable Ongoing operation of its fee for enhanced services program.

Purpose of Proposed Ceiling Increase (if applicable):

Variations: FY16 & FY17 Expenditures: Variance due to increased online and ebooks subscription.
 FY18 & FY17 Expenditures: Most books and materials in FY18 were purchased using General Funds.
 FY19 & FY18 Expenditures: FY19 eBooks were purchased using General Funds.

Financial Data

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
	(actual)	(actual)	(actual)	(actual)	(estimated)	(estimated)	(estimated)
Appropriation Ceiling	1,500,000.00	2,500,000.00	2,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00
Beginning Cash Balance	3,275,678.23	2,322,777.57	1,237,315.34	1,428,491.67	1,975,556.82	2,305,756.82	2,650,756.82
Revenues	927,768.16	911,836.68	864,924.47	913,274.90	880,200.00	845,000.00	845,000.00
Expenditures	880,668.82	1,997,298.91	673,748.14	366,209.75	550,000.00	500,000.00	500,000.00
Transfers							
List each net transfer in/out; list each account number							
JS 4511, 02/22/16	(1,000,000.00)						
Net Total Transfers	(1,000,000.00)	-	-	-	-	-	-
Ending Cash Balance	2,322,777.57	1,237,315.34	1,428,491.67	1,975,556.82	2,305,756.82	2,650,756.82	2,995,756.82
Encumbrances	36,178.87	92,296.17	89,481.10	62,630.59			
Unencumbered Cash Balance	2,286,598.70	1,145,019.17	1,339,010.57	1,912,926.23	2,305,756.82	2,650,756.82	2,995,756.82

Additional Information:

Amount Req. by Bond Covenants							
Amount from Bond Proceeds							
Amount Held in CODs, Escrow Accounts, or Other Investments							

**Report on Non-General Fund Information
for Submittal to the 2020 Legislature**

Department: DOE (HSPLS)
 Prog ID(s): EDN 407
 Name of Fund: Oahu Public Libraries - Donations & Gifts
 Legal Authority: 312-1 HRS

Contact Name: Sonia Mejes
 Phone: (808) 586-3697
 Fund type (MOF): Trust
 Appropriation Acct. No.: T-906-E

Intended Purpose:

Source of Revenues:

Current Program Activities/Allowable Accordance to the terms and conditions of the donation.

Purpose of Proposed Ceiling Increase (if applicable):

Variances: FY17 & FY18 Revenues: A one-time donation to HSPLS amounting to \$583,411.66 was received and recorded in FY18.

Financial Data

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
	(actual)	(actual)	(actual)	(actual)	(estimated)	(estimated)	(estimated)
Appropriation Ceiling							
Beginning Cash Balance	368,772.36	373,890.07	379,697.50	969,595.26	983,287.55	988,287.55	998,287.55
Revenues	15,926.82	27,327.27	610,365.60	42,069.83	20,000.00	20,000.00	20,000.00
Expenditures	10,809.11	21,519.84	20,467.84	28,377.54	15,000.00	10,000.00	10,000.00
Transfers							
List each net transfer in/out; list each account number							
Net Total Transfers	-	-	-	-	-	-	-
Ending Cash Balance	373,890.07	379,697.50	969,595.26	983,287.55	988,287.55	998,287.55	1,008,287.55
Encumbrances				87.18			
Unencumbered Cash Balance	373,890.07	379,697.50	969,595.26	983,200.37	988,287.55	998,287.55	1,008,287.55

Additional Information:

Amount Req. by Bond Covenants							
Amount from Bond Proceeds							
Amount Held in CODs, Escrow Accounts, or Other Investments							

**Report on Non-General Fund Information
for Submittal to the 2020 Legislature**

Department: DOE (HSPLS)
 Prog ID(s): EDN 407
 Name of Fund: HSPLS Computer Supplies - Donation
 Legal Authority: 312-1 HRS

Contact Name: Sonia Mejes
 Phone: (808) 586-3697
 Fund type (MOF): Trust
 Appropriation Acct. No.: T-907-E

Intended Purpose:

Source of Revenues:

Current Program Activities/Allowable Computer supplies.

Purpose of Proposed Ceiling Increase (if applicable):

Variances: FY17 & FY18 Expenses: Variance is due to repair & maintenance of computer equipment and purchase of computer supplies.

Financial Data

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
	(actual)	(actual)	(actual)	(actual)	(estimated)	(estimated)	(estimated)
Appropriation Ceiling							
Beginning Cash Balance	580,998.09	638,995.47	698,982.23	747,399.40	810,365.23	860,365.23	910,365.23
Revenues	120,640.36	126,111.79	119,130.60	123,387.90	125,000.00	125,000.00	125,000.00
Expenditures	62,642.98	66,125.03	70,713.43	60,422.07	75,000.00	75,000.00	75,000.00
Transfers							
List each net transfer in/out; list each account number							
Net Total Transfers	-	-	-	-	-	-	-
Ending Cash Balance	638,995.47	698,982.23	747,399.40	810,365.23	860,365.23	910,365.23	960,365.23
Encumbrances							
Unencumbered Cash Balance	638,995.47	698,982.23	747,399.40	810,365.23	860,365.23	910,365.23	960,365.23

Additional Information:

Amount Req. by Bond Covenants							
Amount from Bond Proceeds							
Amount Held in CODs, Escrow Accounts, or Other Investments							

**Report on Non-General Fund Information
for Submittal to the 2020 Legislature**

Department: DOE (HSPLS)
 Prog ID(s): EDN 407
 Name of Fund: Maui & Kauai Public Libraries - Donations & Gifts
 Legal Authority: 312-1 HRS

Contact Name: Sonia Mejes
 Phone: (808) 586-3697
 Fund type (MOF): Trust
 Appropriation Acct. No.: T-911-E

Intended Purpose:

Source of Revenues:

Current Program Activities/Allowable Accordance to the terms and conditions of the donation.

Purpose of Proposed Ceiling Adjustment (if applicable):

Variations: FY16 & FY18 Revenues: Variance in revenue due to donations received from private individuals, DA and Friends of the Library of Hawaii in FY16.
 FY17 & FY18 Expenditures: Variance is due to libraries expending less than expected.

Financial Data

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
	(actual)	(actual)	(actual)	(estimated)	(estimated)	(estimated)	(estimated)
Appropriation Ceiling							
Beginning Cash Balance	143,785.94	144,966.46	131,487.58	130,693.38	130,397.73	130,397.73	130,597.73
Revenues	10,083.31	2,450.82	3,182.90	3,154.35	3,200.00	3,200.00	3,200.00
Expenditures	8,902.79	15,929.70	3,977.10	3,450.00	3,000.00	3,000.00	3,000.00
Transfers							
List each net transfer in/out; list each account number							
Net Total Transfers	-	-	-	-	-	-	-
Ending Cash Balance	144,966.46	131,487.58	130,693.38	130,397.73	130,597.73	130,597.73	130,797.73
Encumbrances		1,677.10					
Unencumbered Cash Balance	144,966.46	129,810.48	130,693.38	130,397.73	130,597.73	130,597.73	130,797.73

Additional Information:

Amount Req. by Bond Covenants							
Amount from Bond Proceeds							
Amount Held in CODs, Escrow Accounts, or Other Investments							

**Report on Non-General Fund Information
for Submittal to the 2020 Legislature**

Department: DOE (HSPLS)
 Prog ID(s): EDN 407
 Name of Fund: Hawaii Public Libraries - Donations & Gifts
 Legal Authority: 312-1 HRS

Contact Name: Sonia Mejes
 Phone: (808) 586-3697
 Fund type (MOF): Trust
 Appropriation Acct. No.: T-912-E

Intended Purpose:

Source of Revenues:

Current Program Activities/Allowable Accordance to the terms and conditions of the donation.

Purpose of Proposed Ceiling Increase (if applicable):

Variations: FY16 & FY17 Revenue: Variance is due to two huge donations (\$53K and \$22K) received in FY17.

Financial Data

	FY 2016 (actual)	FY 2017 (actual)	FY 2018 (actual)	FY 2019 (estimated)	FY 2020 (estimated)	FY 2021 (estimated)	FY 2022 (estimated)
Appropriation Ceiling							
Beginning Cash Balance	96,437.09	99,439.15	185,300.79	187,415.04	189,718.77	189,718.77	191,718.77
Revenues	5,302.06	93,461.64	5,223.20	5,644.42	5,000.00	5,000.00	5,000.00
Expenditures	2,300.00	7,600.00	3,108.95	3,340.69	3,000.00	3,000.00	3,000.00
Transfers							
List each net transfer in/out; list each account number							
Net Total Transfers	-	-	-	-	-	-	-
Ending Cash Balance	99,439.15	185,300.79	187,415.04	189,718.77	191,718.77	191,718.77	193,718.77
Encumbrances							
Unencumbered Cash Balance	99,439.15	185,300.79	187,415.04	189,718.77	191,718.77	191,718.77	193,718.77

Additional Information:

Amount Req. by Bond Covenants							
Amount from Bond Proceeds							
Amount Held in CODs, Escrow Accounts, or Other Investments	10,763.79	10,763.79	10,763.79	10,763.79			

**Report on Non-General Fund Information
for Submittal to the 2020 Legislature**

Department: DOE (HSPLS)
 Prog ID(s): EDN 407
 Name of Fund: HSL & LBPH Public Libraries - Donations & Gifts
 Legal Authority: 312-1 HRS

Contact Name: Sonia Mejes
 Phone: (808) 586-3697
 Fund type (MOF): Trust
 Appropriation Acct. No.: T-917-E

Intended Purpose:

Source of Revenues:

Current Program Activities/Allowable Accordance to the terms and conditions of the donation.

Purpose of Proposed Ceiling Increase (if applicable):

Variations: FY17 Revenues: Variance due to a \$230k single donation received by LBPH from a Trust Fund.

FY17 Revenues: Variance due to a total donation of \$82,652 received for LBPH.

Financial Data

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
	(actual)	(actual)	(actual)	(estimated)	(estimated)	(estimated)	(estimated)
Appropriation Ceiling							
Beginning Cash Balance	312,454.20	328,192.12	577,353.41	665,886.14	669,099.35	669,099.35	674,099.35
Revenues	28,083.98	274,930.90	106,379.37	26,493.22	30,000.00	30,000.00	30,000.00
Expenditures	12,346.06	25,769.61	17,846.64	23,280.01	25,000.00	25,000.00	25,000.00
Transfers							
List each net transfer in/out; list each account number							
Net Total Transfers	-	-	-	-	-	-	-
Ending Cash Balance	328,192.12	577,353.41	665,886.14	669,099.35	674,099.35	674,099.35	679,099.35
Encumbrances		265.41	7,888.22				
Unencumbered Cash Balance	328,192.12	577,088.00	657,997.92	669,099.35	674,099.35	674,099.35	679,099.35

Additional Information:

Amount Req. by Bond Covenants							
Amount from Bond Proceeds							
Amount Held in CODs, Escrow Accounts, or Other Investments							

**Report on Non-General Fund Information
for Submittal to the 2020 Legislature**

Department: DOE (HSPLS)
 Prog ID(s): EDN 407
 Name of Fund: Friends of the Library of Hawaii - Donations & Gifts
 Legal Authority: 312-1 HRS

Contact Name: Sonia Mejes
 Phone: (808) 586-3697
 Fund type (MOF): Trust
 Appropriation Acct. No.: T-918-E

Intended Purpose:

Source of Revenues:

Current Program Activities/Allowable Development, use, support and maintenance of libraries and library services.

Purpose of Proposed Ceiling Increase (if applicable):

Variations: FY16 & FY17 Revenues: Increased in revenue due to the \$35,272 and \$30,727 donation received for the Na'alehu Portable Project respectively.

Financial Data

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
	(actual)	(actual)	(actual)	(estimated)	(estimated)	(estimated)	(estimated)
Appropriation Ceiling							
Beginning Cash Balance	336,214.09	369,166.49	399,447.95	402,022.63	404,400.61	407,400.61	410,400.61
Revenues	37,275.71	33,702.06	2,574.68	3,327.98	3,000.00	3,000.00	3,000.00
Expenditures	4,323.31	3,420.60	-	950.00	-	-	-
Transfers							
List each net transfer in/out; list each account number							
Net Total Transfers	-	-	-	-	-	-	-
Ending Cash Balance	369,166.49	399,447.95	402,022.63	404,400.61	407,400.61	410,400.61	413,400.61
Encumbrances	2,148.84						
Unencumbered Cash Balance	367,017.65	399,447.95	402,022.63	404,400.61	407,400.61	410,400.61	413,400.61

Additional Information:

Amount Req. by Bond Covenants							
Amount from Bond Proceeds							
Amount Held in CODs, Escrow Accounts, or Other Investments							

**Report on Non-General Fund Information
for Submittal to the 2020 Legislature**

Department: DOE (HSPLS)
 Prog ID(s): EDN 407
 Name of Fund: Hawaii Public Library System - Payroll Collections
 Legal Authority: 41D-4 HRS

Contact Name: Sonia Mejes
 Phone: (808) 586-3697
 Fund type (MOF): Trust
 Appropriation Acct. No.: T-919-E

Intended Purpose:

Source of Revenues:

Current Program Activities/Allowable Return funds to DAGS Central Payroll.

Purpose of Proposed Ceiling Increase (if applicable):

Variations: Will turn over collected funds back to DAGS Central Payroll, once all balance has been collected.

Financial Data							
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
	(actual)	(actual)	(actual)	(estimated)	(estimated)	(estimated)	(estimated)
Appropriation Ceiling							
Beginning Cash Balance	-	-	2,777.74	3,701.74	3,901.74	3,901.74	3,901.74
Revenues	-	2,777.74	924.00	200.00	-	-	-
Expenditures	-	-	-	-	-	-	-
Transfers							
List each net transfer in/out; list each account number							
Net Total Transfers	-	-	-	-	-	-	-
Ending Cash Balance	-	2,777.74	3,701.74	3,901.74	3,901.74	3,901.74	3,901.74
Encumbrances							
Unencumbered Cash Balance	-	2,777.74	3,701.74	3,901.74	3,901.74	3,901.74	3,901.74

Additional Information:

Amount Req. by Bond Covenants							
Amount from Bond Proceeds							
Amount Held in CODs, Escrow Accounts, or Other Investments							

**Report on Non-General Fund Information
for Submittal to the 2020 Legislature**

Department: DOE (HSPLS)
 Prog ID(s): EDN 407
 Name of Fund: Risk Management - Fire & Casualty Losses - HSPLS
 Legal Authority: 41D-4 HRS

Contact Name: Sonia Mejes
 Phone: (808) 586-3697
 Fund type (MOF): Trust
 Appropriation Acct. No.: T-967-E

Intended Purpose:

Source of Revenues:

Current Program Activities/Allowable Repair/replace damages/losses.

Purpose of Proposed Ceiling Increase (if applicable):

Variations: FY20: Expected to use up remaining funds for the year.

Financial Data							
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
	(actual)	(actual)	(actual)	(estimated)	(estimated)	(estimated)	(estimated)
Appropriation Ceiling							
Beginning Cash Balance	7,667.08	7,061.24	6,647.89	6,647.89	6,647.89	-	-
Revenues	-	812.89	-	-	-	-	-
Expenditures	605.84	1,226.24	-		6,647.89	-	-
Transfers							
List each net transfer in/out; list each account number							
Net Total Transfers	-	-	-	-	-	-	-
Ending Cash Balance	7,061.24	6,647.89	6,647.89	6,647.89	-	-	-
Encumbrances							
Unencumbered Cash Balance	7,061.24	6,647.89	6,647.89	6,647.89	-	-	-

Additional Information:

Amount Req. by Bond Covenants							
Amount from Bond Proceeds							
Amount Held in CODs, Escrow Accounts, or Other Investments							