

TO: DIRECTOR, DEPARTMENT OF BUDGET AND FINANCE
Request is hereby made for approval of the following allotments:

STATE OF HAWAII
REQUEST FOR ALLOTMENT

FOR RECORDS PURPOSES ONLY

FB 21 CB A-19 for Admin Account - SAMPLE 7

DEPARTMENT ACCOUNTING AND GENERAL SERVICES
APPROPRIATION SYMBOL G-21-XXX-M
X-XX-XXX-XX

Enter dept FY 21 admin acct for MOF

General FUND

Label as "For Records Purposes Only." All transactions to be done via JV.

COMPTROLLER'S NO. _____ DATE _____
XXXXXXXX MM/DD/YY

APPROPRIATION TITLE AND ACT NO. OR LAW Various Acts; Collective Bargaining
PROGRAM I.D. NO. AND TITLE AGS901, General Administrative Services

CB Acts for FY 21

A MEANS OF FINANCING

DEPT. NO. XXX-XX

ORIGINAL X OR AMENDMENT NO. _____

Indicate Original

SIGNATURE _____

ALLOTMENT CATEGORY DESCRIPTION	APPROPRIATION	RESTRICTED	ALLOCATION FOR THIS FISCAL YEAR	ALLOTMENT FOR QUARTER JULY-SEPT	ALLOTMENT FOR QUARTER OCT-DEC	ALLOTMENT FOR QUARTER JAN-MAR	ALLOTMENT FOR QUARTER APR-JUNE	ESTIMATED BALANCE JUNE 30, 20	REVERSION
Personal Services Trf in from Various CB Acts Trf out to G-21-005-M Trf out to G-21-007-M Trf out to G-21-008-M Trf out to G-21-009-M Trf out to G-21-011-M			200,000 -100,000 -20,000 -30,000 -30,000 -20,000					200,000 -100,000 -20,000 -30,000 -30,000 -20,000	N
10 - Personal Services	0	0	0	-	-	0	0	0	
Other Current Expenses									
20 - Other Current Expenses	0	0	0	0	0	0	0	0	
	0	0	0	-	-	0	0	0	

Indicate transfer in from various CB acts (via A-15) and transfers out to Program ID accounts (via JV). If more space is needed, consolidate to a single entry and list details on the back of the A-19. Indicate A-15 and JV# on the back.

FY 21 CB allocation for MOF for the department. Do not put in appropriation column.

Enter reversion indicator "N." Admin accts are non-reverting.

ALLOTMENT ADVICE

TO THE HEAD OF THE DEPARTMENT NAMED ABOVE:
Please be advised that the following allotments have been approved.
Expenditures incurred during each allotment period must be restricted to the amounts approved.

DATE _____

DIRECTOR, DEPARTMENT OF BUDGET AND FINANCE
BY DIRECTION OF THE GOVERNOR

APPROPRIATION				ALLOTMENT	ALLOT CAT	1ST QUARTER AMOUNT		2ND QUARTER AMOUNT		3RD QUARTER AMOUNT		4TH QUARTER AMOUNT		ALLOTMENT REVERSIONS			
APPROPRIATION EST/ INCREASE		RESTRICTION INCREASE		ALLOT EST/ INCREASE	10	TC	XXXXXXXXXX	XX	TC	XXXXXXXXXX	XX	TC	XXXXXXXXXX	XX	TC	XXXXXXXXXX	XX
411		431		ALLOT DECREASE	10	515			516			517			518		593
APPROPRIATION DECREASE		RESTRICTION DECREASE		ALLOT EST/ INCREASE	20	511			512			513			514		593
412		432		ALLOT DECREASE	20	515			516			517			518		

INSTRUCTIONS: Prepare in triplicate and submit all copies to the Department of Budget and Finance.
State fully on the reverse side the necessity for requesting amended allotment. Requests for capital outlays must be itemized.

FY 21 CB Add'l Information on back of FY 21 Program ID Appropriation Acct A-19 - SAMPLE 7

(Note to A-19 Preparer - type the Collective Bargaining breakdown by act and by included and excluded, on the back of the A-19. Include any allocations for other cost items in this breakdown also. In the sample below, the total corresponds to the \$15,000 in salary adjustments and \$400 in other cost items on the A-19)

Act 48, SLH 2020	
Included	10,900
Excluded	<u>4,500</u>
	15,400