

## Attachment 2

### CIP Submission Tables & Forms

- Tables GA-P, GA-Q, & GA-R
- Forms GA-CIP Details
- Form GA-CIPOp
- Form GA-CIPOpB
- Form GA-S
- Form PAB





**TABLE GA-R CAPITAL PROJECT INFORMATION AND JUSTIFICATION SHEET - GREEN ADMINISTRATION**

<b>EXPENDING AGENCY:</b>		
<b>USER PROGRAM ID</b>		<b>CAPITAL PROJECT</b>
<b>DEPT</b>	<b>NUMBER</b>	<b>NUMBER</b>
0	0	0

<b>PROJECT TITLE:</b>
0
0

<b>PROJECT DESCRIPTION:</b>
0
0
0

**TOTAL ESTIMATED PROJECT COST (In Thousands of Dollars)**

COST ELEMENT	PRIOR APPROPRIATIONS (Including MOF)									APPROPRIATIONS (including MOF)						TOTAL PROJECT COST			
	ACT	YR	ITEM	ACT	YR	ITEM	ACT	YR	ITEM	ACT	YR	ITEM	ACT	YR	ITEM		FY 2024	FY 2025	FUTURE YEARS
<b>BREAKOUT BY COST ELEMENT</b>																			
PLANS																0	0		
LAND																0	0		
DESIGN																0	0		
CONSTRUCT																0	0		
EQUIPMENT																0	0		
<b>TOTALS</b>		0			0			0			0			0		0	0		0

**PROJECT INFORMATION AND JUSTIFICATION (use back if necessary):**

a. Total Scope of Project.

b. Identification of Need and Evaluation of Existing Situation.

c. Alternatives Considered and Impact if Project is Deferred.

d. Discuss What Improvements Will Take Place When Project Completed (including benefits to be derived and/or deficiencies this project intends to correct).

**e. Impact Upon Future Operating Requirements (show initial and ongoing funding requirements by cost element, including position count, means of financing, fiscal year).**

**f. Additional Information:**

Date Prepared/Revised:

**FB 23-25 BUDGET**  
**DETAILS OF SCOPE OF WORK FOR CIP REQUEST GREEN ADMIN- General Funds**  
**DEPARTMENT OF**

<b>NEW REQUEST (Project #1 or Lump Sum Request)</b>							
Cat	Dept Pri	Prog ID	Proj No.	Project Title	MOF	FY 24	FY 25
<b>TOTAL</b>						-	-

Request Category:

GI Governor's Initiative  
 CR Critical Requirements

<b>BY MOF</b>			
General Funds	A	-	-
<b>TOTAL</b>		-	-

<b>SCOPE OF WORK BY COST ELEMENT (Project #1: )</b>							
			Cost Element	Work to be done	MOF	FY 24	FY 25
<b># TOTAL</b>						-	-



SCOPE OF WORK BY COST ELEMENT (Project #3: )							
			Cost	Work to be done	MOF	FY 24	FY 25
<b># TOTAL</b>						-	-

Cost Element
P Plans
L Land Acquisition
D Design
C Construction
E Equipment

**BY MOF AND COST ELEMENT**

General Funds - Plans	A	-	-
General Funds - Land Acquisition	A	-	-
General Funds - Design	A	-	-
General Funds - Construction	A	-	-
General Funds - Equipment	A	-	-
<b>TOTAL</b>		-	-
General Funds	A	-	-
<b>TOTAL all MOF</b>		-	-

SCOPE OF WORK BY COST ELEMENT (Project #4: )							
			Cost	Work to be done	MOF	FY 24	FY 25
<b># TOTAL</b>						-	-

Cost Element
P Plans
L Land Acquisition
D Design
C Construction
E Equipment

**BY MOF AND COST ELEMENT**

General Funds - Plans	A	-	-
General Funds - Land Acquisition	A	-	-
General Funds - Design	A	-	-
General Funds - Construction	A	-	-
General Funds - Equipment	A	-	-



<b>TOTAL</b>		-	-
General Funds	A	-	-
<b>TOTAL all MOF</b>		-	-

<b>SCOPE OF WORK BY COST ELEMENT (Project #5: )</b>							
			Cost	Work to be done	MOF	FY 24	FY 25
<b># TOTAL</b>						-	-

Cost Element	
P	Plans
L	Land Acquisition
D	Design
C	Construction
E	Equipment

<b>BY MOF AND COST ELEMENT</b>			
General Funds - Plans	A	-	-
General Funds - Land Acquisition	A	-	-
General Funds - Design	A	-	-
General Funds - Construction	A	-	-
General Funds - Equipment	A	-	-
<b>TOTAL</b>		-	-
General Funds	A	-	-
<b>TOTAL all MOF</b>		-	-

<b>TOTAL SCOPE OF WORK BY COST ELEMENT:</b>
---

General Funds - Plans	A	-	-
General Funds - Land Acquisition	A	-	-
General Funds - Design	A	-	-
General Funds - Construction	A	-	-
General Funds - Equipment	A	-	-

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<b>TOTAL</b>	-	-
General Funds A	-	-
<b>TOTAL all MOF</b>	-	-

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**FB 23-25 BUDGET  
 DETAILS OF SCOPE OF WORK FOR CIP REQUEST GREEN ADMIN - G.O. Bonds  
 DEPARTMENT OF**

<b>NEW REQUEST (Project #1 or Lump Sum Request)</b>							
Cat	Dept Pri	Prog ID	Proj No.	Project Title	MOF	FY 24	FY 25
<b>TOTAL</b>						-	-

Request Category:

GI Governor's Initiative  
 CR Critical Requirements

<b>BY MOF</b>			
GO Bonds	C	-	-
<b>TOTAL</b>		-	-

<b>SCOPE OF WORK BY COST ELEMENT (Project #1: )</b>							
			Cost Element	Work to be done	MOF	FY 24	FY 25
<b># TOTAL</b>						-	-

Cost Element	
P	Plans
L	Land Acquisition
D	Design
C	Construction
E	Equipment

**BY MOF AND COST ELEMENT**

GO Bonds - Plans	C	-	-
GO Bonds - Land Acquisition	C	-	-
GO Bonds - Design	C	-	-
GO Bonds - Construction	C	-	-
GO Bonds - Equipment	C	-	-
<b>TOTAL</b>		-	-
GO Bonds	C	-	-
<b>TOTAL all MOF</b>		-	-

SCOPE OF WORK BY COST ELEMENT (Project #2: )							
			Cost	Work to be done	MOF	FY 24	FY 25
<b># TOTAL</b>						-	-

Cost Element	
P	Plans
L	Land Acquisition
D	Design
C	Construction
E	Equipment

**BY MOF AND COST ELEMENT**

GO Bonds - Plans	C	-	-
GO Bonds - Land Acquisition	C	-	-
GO Bonds - Design	C	-	-
GO Bonds - Construction	C	-	-
GO Bonds - Equipment	C	-	-
<b>TOTAL</b>		-	-
GO Bonds	C	-	-
<b>TOTAL all MOF</b>		-	-

<b>TOTAL SCOPE OF WORK BY COST ELEMENT:</b>
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GO Bonds - Plans	C	-	-
GO Bonds - Land Acquisition	C	-	-
GO Bonds - Design	C	-	-
GO Bonds - Construction	C	-	-
GO Bonds - Equipment	C	-	-
<b>TOTAL</b>		-	-
GO Bonds	C	-	-
<b>TOTAL all MOF</b>		-	-

**FB 23-25 BUDGET  
 DETAILS OF SCOPE OF WORK FOR CIP REQUEST GREEN ADMIN - G.O.R. Bonds  
 DEPARTMENT OF**

<b>NEW REQUEST (Project #1 or Lump Sum Request)</b>							
Cat	Dept Pri	Prog ID	Proj No.	Project Title	MOF	FY 24	FY 25
<b>TOTAL</b>						-	-

Request Category:

GI Governor's Initiative  
 CR Critical Requirements

<b>BY MOF</b>		FY 24	FY 25
GOR Bonds	D	-	-
<b>TOTAL</b>		-	-

<b>SCOPE OF WORK BY COST ELEMENT (Project #1: )</b>							
			Cost Element	Work to be done	MOF	FY 24	FY 25
<b>TOTAL</b>						-	-

Cost Element	
P	Plans
L	Land Acquisition
D	Design
C	Construction
E	Equipment

**BY MOF AND COST ELEMENT**

GOR Bonds - Plans	D	-	-
GOR Bonds - Land Acquisition	D	-	-
GOR Bonds - Design	D	-	-
GOR Bonds - Construction	D	-	-
GOR Bonds - Equipment	D	-	-
<b>TOTAL</b>		-	-
GOR Bonds	D	-	-
<b>TOTAL all MOF</b>		-	-

SCOPE OF WORK BY COST ELEMENT (Project #2: )						
			Cost	Work to be done	MOF	
						FY 24
						FY 25
<b># TOTAL</b>						-
<b># TOTAL</b>						-

Cost Element	
P	Plans
L	Land Acquisition
D	Design
C	Construction
E	Equipment

**BY MOF AND COST ELEMENT**

GOR Bonds - Plans	D	-	-
GOR Bonds - Land Acquisition	D	-	-
GOR Bonds - Design	D	-	-
GOR Bonds - Construction	D	-	-

GOR Bonds - Equipment	D	-	-
<b>TOTAL</b>		-	-
GOR Bonds	D	-	-
<b>TOTAL all MOF</b>		-	-

**TOTAL SCOPE OF WORK BY COST ELEMENT:**

GOR Bonds - Plans	D	-	-
		-	-
GOR Bonds - Land Acquisition	D	-	-
		-	-
GOR Bonds - Design	D	-	-
		-	-
GOR Bonds - Construction	D	-	-
		-	-
GOR Bonds - Equipment	D	-	-
		-	-
<b>TOTAL</b>		-	-
GOR Bonds	D	-	-
<b>TOTAL all MOF</b>		-	-



Date Prepared/Revised:

**FB 23-25 BUDGET  
ESTIMATED OPERATING COSTS RELATED TO CIP REQUESTS - GREEN ADMIN  
DEPARTMENT OF**

Program ID:  
Program Title:

Request Category:

Department Contact:

Phone:

Governor's Initiatives \_\_\_\_  
Critical Requirements \_\_\_\_

**I. CIP PROJECT NUMBER:**

Project Title:  
Description:

**II. OPERATING COST SUMMARY**

	FY 24 Request			FY 25 Request			FY 26	FY 27	FY 28	FY 29
	FTE (P)	FTE (T)	(\$)	FTE (P)	FTE (T)	(\$)	(\$ thous)	(\$ thous)	(\$ thous)	(\$ thous)
A. Personal Services										
B. Other Current Expenses										
C. Equipment										
L. Current Lease Payments										
M. Motor Vehicles										
<b>TOTAL REQUEST</b>	0.00	0.00	0	0.00	0.00	0	0	0	0	0

By MOF:  
A  
B  
N  
P  
R  
S  
T  
U  
V  
W  
X

Date Prepared/Revised:

**FB 23-25 BUDGET  
ESTIMATED OPERATING COSTS RELATED TO CIP REQUESTS - GREEN ADMIN  
DEPARTMENT OF**

**III. EXPLANATION OF COST ESTIMATE**

**FB 23-25 BIENNIUM BUDGET**  
**DEPARTMENT SUMMARY OF ESTIMATED OPERATING COSTS RELATED TO CIP REQUESTS - GREEN ADMIN**  
**DEPARTMENT OF \_\_\_\_\_**

Dept Pri	Prog ID	Proj No.	Project Title	Description of Cost	MOF	\$ Amount					
						FY 24	FY 25	FY 26 (in thous)	FY 27 (in thous)	FY 28 (in thous)	FY 29 (in thous)

<b>TOTAL:</b>	-	-	-	-	-	-
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By MOF		FY 24	FY 25	FY 26 (in thous)	FY 27 (in thous)	FY 28 (in thous)	FY 29 (in thous)
General	A	-	-	-	-	-	-
Special	B	-	-	-	-	-	-
Federal Funds	N	-	-	-	-	-	-
Other Federal Funds	P	-	-	-	-	-	-
Private	R	-	-	-	-	-	-
County	S	-	-	-	-	-	-
Trust	T	-	-	-	-	-	-
Inter-departmental Transfer	U	-	-	-	-	-	-
ARPA Funds	V	-	-	-	-	-	-
Revolving	W	-	-	-	-	-	-
Other	X	-	-	-	-	-	-

Date Prepared/Revised:

**FB 23-25 BUDGET**  
**DEPARTMENT SUMMARY OF CURRENT EXEC BUDGET AND NEW CIP REQUESTS - GREEN ADMINISTRATION**  
**DEPARTMENT OF**

<b>PART A: CURRENT EXECUTIVE BUDGET REQUESTS</b>		<b>Amount</b>	
		<b>FY 24</b>	<b>FY 25</b>
General Fund	A	-	
Special Funds	B	-	-
General Obligation Bonds	C	-	-
Reimbursable GO Bonds	D	-	-
Revenue Bonds	E	-	-
Federal Funds	N	-	-
Other Federal Funds	P	-	-
Private Contributions	R	-	-
County Funds	S	-	-
Trust Funds	T	-	-
Interdepartmental Transfers	U	-	-
Federal Stimulus Funds	V	-	-
Revolving Funds	W	-	-
Other Funds	X	-	-
<b>TOTAL</b>		-	-

<b>PART B: NEW CIP REQUESTS</b>							
<b>Req Cat</b>	<b>Dept Pri</b>	<b>Prog ID</b>	<b>Proj No.</b>	<b>Project Title</b>	<b>MOF</b>	<b>FY 24</b>	<b>FY 25</b>
<b>TOTAL - REQUESTS</b>						-	-
<b>BY MOF</b>							

General Fund	A	-	-
Special Funds	B	-	-
General Obligation Bonds	C	-	-

Request Category:  
 GI Governor's Initiatives  
 CR Critical Requirements

Reimbursable GO Bonds	D	-	-
Revenue Bonds	E	-	-
Federal Funds	N	-	-
Other Federal Funds	P	-	-
Private Contributions	R	-	-
County Funds	S	-	-
Trust Funds	T	-	-
Interdepartmental Transfers	U	-	-
Federal Stimulus Funds	V	-	-
Revolving Funds	W	-	-
Other Funds	X	-	-
<b>NEW ADMIN REQUEST TOTAL</b>		-	-

**CIP REQUEST GRAND TOTAL**

	MOF	FY 24	FY 25
General Fund	A	-	-
Special Funds	B	-	-
General Obligation Bonds	C	-	-
Reimbursable GO Bonds	D	-	-
Revenue Bonds	E	-	-
Federal Funds	N	-	-
Other Federal Funds	P	-	-
Private Contributions	R	-	-
County Funds	S	-	-
Trust Funds	T	-	-
Interdepartmental Transfers	U	-	-
Federal Stimulus Funds	V	-	-
Revolving Funds	W	-	-
Other Funds	X	-	-
<b>GRAND TOTAL</b>		-	-

**FORM PAB**Department of Budget  
and Finance (rev. 10/2020)**Questionnaire - General Obligation Bond Fund Appropriations**

<b>PART 1</b> Department and Project		
1 Department		
2 Project Name		3 Project CIP No.
4 Session Law (act no. and year)	5 Program Area Function	6 Item No.
7 Project Description and Estimated Useful Life		

<b>PART 2</b> Project Cost and Funding Sources		
8 Does this request for funding require general obligation bond fund appropriations? <input type="checkbox"/> Yes <input type="checkbox"/> No If "no" box is checked, no further information other than signature and date is required.		
9 Has any appropriations been made for any portion of project prior to this request? <input type="checkbox"/> Yes <input type="checkbox"/> No		
10 Funding sources for costs of project made by this request		
a	Direct Federal payment for construction and related capital costs	
b	General obligation bond fund appropriations	
c	General fund appropriations	
d	Other State of Hawaii and county funds	
e	Section 501(c)(3) funds	
f	Private funds	
g	Total capital costs made by this request	

<b>PART 3</b> Use of general obligation bond fund appropriations and use of project		
11 Total amount made by this request for each purpose to which general obligation bond fund appropriations will be applied		
a	Total capital costs (construction, reconstruction, equipment)	
b	Total noncapital State of Hawaii costs (e.g., judgement and legal and contract settlements, but not operating & maintenance)	
c	Total grants to counties	
d	Total grants to Section 501(c)(3) corporations	
e	Total grants to private persons and organizations and Federal government	
f	Private funds	
g	Total loans to Section 501(c)(3) corporations	
h	Total loans to private persons and organizations and Federal government	
i	Total use of general obligation bond fund appropriations	
12 Total square footage and percentage of use of project for each purpose to which general obligation bond fund appropriations will be applied		
		Square Footage
		Percentage of Total
a	Total common area	
b	Total area used by State of Hawaii and counties	
c	Total area used by Section 501(c)(3) corporations	
d	Total area used by private persons and organizations and Federal government in trade or business	
e	Total area	

<b>PART 4</b> Payment of operating and debt service costs and management of project			
13 Will any lease or contract with a concessionaire or vendor be entered into in respect of any portion of the project? If yes, attach schedule and copy of each contract. <input type="checkbox"/> Yes <input type="checkbox"/> No			
14 Will any lease, incentive payment contract or management contract be entered into in respect of any portion of the project? If yes, attach schedule and copy of each contract. <input type="checkbox"/> Yes <input type="checkbox"/> No			
15 Will any payment be made (directly or indirectly) by the Federal government or any private person or organization pursuant to contract or other arrangement in respect to any portion of the project? If yes, attach schedule and copy of each contract. <input type="checkbox"/> Yes <input type="checkbox"/> No			
16 Please list the Department staff member(s) assigned to cooperate with the Department of Budget and Finance in its Project monitoring responsibilities, including (i) facilitating prior Department of Budget and Finance review and approval for any contracts with third parties relating to the Project or any transfer or sale of the Project and (ii) assisting with an annual review of the use of the Project. (Attach a separate sheet providing name(s), phone number(s), and email address(es).)			
Name of Signer	Signature	Date	Telephone Number

## Instructions for Form PAB

**Who must file this Form PAB.** Anyone requesting any appropriation of general obligation bond funds must file this Form PAB.

**Where to file.** This Form PAB must be filed with the Budget, Program Planning and Management Division of the Department of Budget and Finance.

**Purpose.** The purpose of this Form PAB is to elicit information that will enable the State of Hawaii to allocate general obligation bond fund appropriations in a manner that will comply with applicable requirements of Federal income tax law and regulations.

**Line 1.** Enter the name of the Department making the request for general obligation bond fund appropriations.

**Line 2.** Enter the name of the project for which general obligation bond fund appropriations are being requested.

**Line 3.** Enter the CIP number for the project.

**Line 4.** Enter the act no. and year of Session Law act under which appropriations have been made or are to be made for the project.

**Line 5.** Enter the program area function (e.g., economic development).

**Line 6.** Enter the item number of the project.

**Line 7.** Enter the description of the project and its estimated useful life (e.g., Waianae Rental Housing, 30 years).

**Line 8.** Check the 'yes' box if any portion of the project is to be funded with general obligation bond fund appropriations. Otherwise, check the 'no' box, if the 'no' box is checked, no other information on Form PAB, other than the signature line, is required. Please sign, date and return this Form PAB.

**Line 9.** Check the 'yes' box if any appropriation has been made for any portion of the project prior to this request and *attach the prior Form PAB or schedule containing all relevant details including the date, amount, and Session Law act and year.*

**Line 10.** With respect to the appropriations (regardless of the source of such appropriations) made by this request for funding of any portion of the project:

- a. Enter the amount made or expected to be made by the Federal government including reimbursements, for construction and related construction and acquisition costs in respect of the project.
- b. Enter the amount funded or expected to be funded from general obligation bond fund appropriations.
- c. Enter the amount funded or expected to be funded from general fund appropriations.
- d. Enter the amount funded or expected to be funded by other State of Hawaii funds or county funds.
- e. Enter the amount funded or expected to be funded by payments from corporations which are classified as section 501(CX3) corporations under the Internal Revenue Code.
- f. Enter the amount funded or expected to be funded by private persons and organizations.
- g. Enter the total of the amounts in a, b, c, d, e, and f of Line 10. Attach a schedule containing all details, including amounts and name and address of each person contributing to the funding of the project. Funding as used in this Line 10 means funding for capital and related acquisition items, including land, but does not include funding of operational and maintenance expenses or debt service payments after the in-service date of the project.

**Line 11.** With respect to the general obligation bond fund appropriations made by this request for funding of any portion of the project:

- a. Enter the total amount made or expected to be made for construction and related construction and acquisition costs of the project.

- b. Enter the total amount made or expected to be made to pay other State of Hawaii costs (e.g., a judgment claim, a contract settlement payment).
- c. Enter the total amount of grants made or expected to be made to counties in the State of Hawaii.
- d. Enter the total amount of grants made or expected to be made to section 501(CX3) corporations.
- e. Enter the total amount of grants made or expected to be made to private persons and organizations and the federal government.
- f. Enter the total amount of loans made or expected to be made to counties in the State of Hawaii.
- g. Enter the total amount of loans made or expected to be made to section 501(CX3) corporations.
- h. Enter the total amount of loans made or expected to be made to private persons and organizations and the federal government.
- i. Enter the total of the amounts in a, b, c, d, e, f, g and h of Line 11.

*Attach a schedule containing all details, including amounts and name and address of recipients of bond fund appropriations.*

**Line 12.** Enter, to the extent applicable (e.g., an office building), the total square footage and percentage of total square footage of the project used by various persons or organizations. All use, including indirect and incidental use, is to be included.

- a. The total common area (e.g., hallways, parking structure) used by all persons and organizations.
- b. The total area (excluding the common area) used exclusively by the State of Hawaii and counties in Hawaii.
- c. The total area (excluding the common area) used exclusively by section 501(CX3) corporations.
- d. The total area (excluding the common area) used exclusively by private persons and organizations (including concessionaires and vendors) and the Federal government in their trade or business.
- e. Enter the total of the amounts in a, b, c and d of Line 12.

*Attach a schedule containing all details, including a breakdown by area used, and name and address of each user.*

**Line 13.** Check the 'yes' box if any lease or contract with a concessionaire or vendor is expected to be entered into in respect of any portion of the project (e.g., newsstand, store, pharmacy, onsite laundry services, cafeteria or other food services). *Attach a separate schedule containing all relevant details, including the date, the name and address of each concessionaire or vendor, the terms and provisions of the lease or contract, and a copy of the contract.*

**Line 14.** Check the 'yes' box if any lease, incentive payment contract or management contract is to be entered into in respect of any portion of the project. *Attach a separate schedule containing all relevant details, including the date, the name and address of each party to such lease or contract, the terms and provisions of the lease or contract, and a copy of the lease or contract.*

**Line 15.** Check the 'yes' box if any payment is expected to be made (directly or indirectly) by any private person or entity or the Federal government pursuant to contract or other arrangement in respect of any portion of the project. *Attach a separate schedule containing all relevant details, including the date, the name and address of each party to such contractor arrangement, the terms and provisions of the contract or arrangement, and a copy of the contractor a description of the arrangement.*

**Line 16.** Identify on a separate sheet the contact information for department staff member(s) assigned to cooperate with the Department of Budget and Finance in its project monitoring responsibilities.