Request to Expend Funds for FEMA Ineligible Expense Using the MDF

(Department)

(Date)

**ATTACHMENT B (REQUEST FOR PROGRAM OR PROJECT EXPENSE)**

This request is for:

1. **Project name:**
2. **Project description (50 to 250 words):**
3. **Describe and indicate purpose:**
4. **Describe the intended outcome:**
5. **What key performance indicators will be used to measure the intended outcome?**
6. **Total amount of the expenditure:**
7. **Provide a cost breakdown for the request.**
8. **Does this request require special project authorization and approval to establish and fill exempt temporary special project positions?**

YesNo

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**ATTACHMENT B (REQUEST FOR PROGRAM OR PROJECT EXPENSE)**

**I certify that this/these expenditure(s) were necessary to provide immediate relief for the 2023 Hawai‘i Wildfire disaster.**

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Signature of Department Head Date

**RECOMMENDATION:**

APPROVAL DISAPPROVAL

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Luis P. Salaveria, Director of Finance Date

Department of Budget and Finance

APPROVED DISAPPROVED

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Josh Green, M.D. Date

Governor, State of Hawaii