This request is for:

1. **Project name:** (Project Name)
2. **Project description (50 to 250 words):**

(Project Description)

1. **Describe and indicate purpose:**

(Project Purpose)

1. **Describe the intended outcome:**

(Project Intended Outcome)

1. **What key performance indicators will be used to measure the intended outcome?**

(Key Performance Indicators)

1. **Total amount of the expenditure:** $0.00
2. **Provide a cost breakdown for the request.**

(Cost Breakdown)

1. **Does this request require special project authorization and approval to establish and fill exempt temporary special project positions?**

Yes No

**I certify that this/these expenditure(s) were necessary to provide immediate relief for the 2023 Hawaiʻi Wildfire disaster.**

Signature of Department Head Date

**RECOMMENDATION:**

APPROVAL DISAPPROVAL

Luis P. Salaveria, Director of Finance Date

Department of Budget and Finance

APPROVED DISAPPROVED

Josh Green, M.D. Date

Governor, State of Hawaiʻi