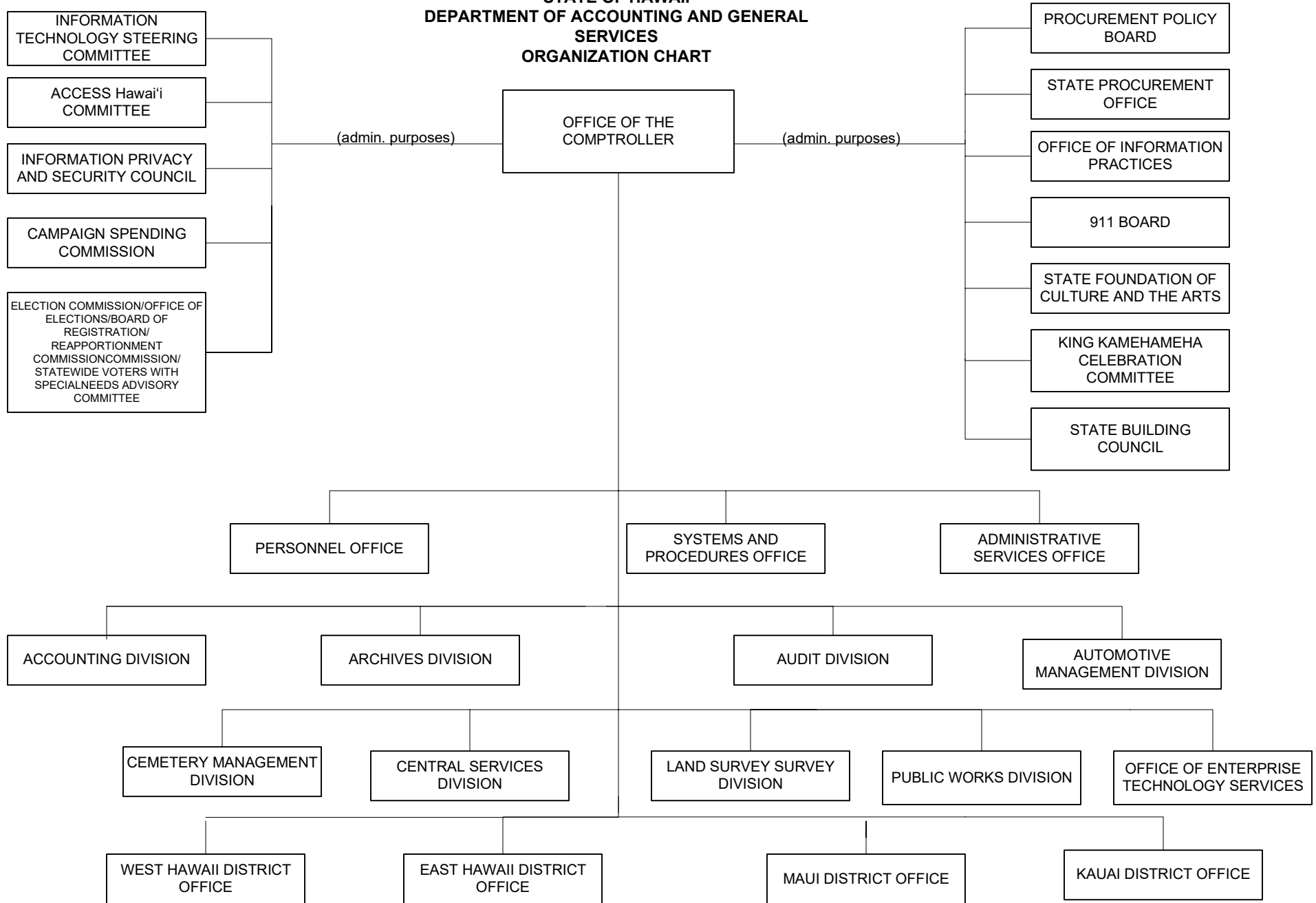




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**Department of Accounting and General  
Services**

**STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL  
SERVICES  
ORGANIZATION CHART**



# DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES

## Department Summary

### ***Mission Statement***

To attain maximum value for the state taxpayers in providing physical, financial, and technical infrastructure support for state departments and agencies so they may accomplish their missions.

### ***Department Goals***

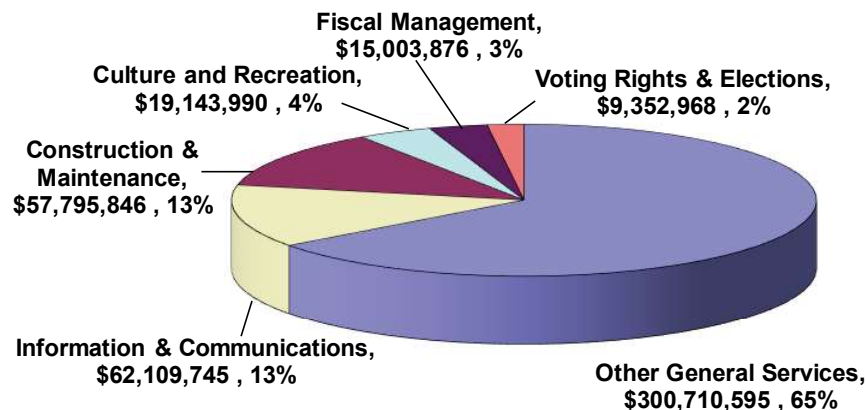
To strive for quality and consistency in the delivery of essential support services to other state departments and agencies. The department's activities reflect a continuing commitment towards cost efficiency, productivity, relevancy and timeliness of services.

### ***Significant Measures of Effectiveness***

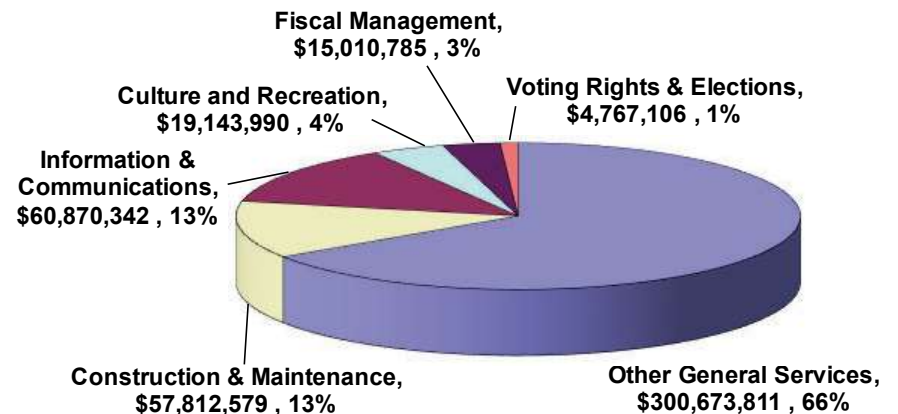
	<u>FY 2026</u>	<u>FY 2027</u>
1. Average in-house time to process payments to vendors (days)	5	5
2. Percentage of mainframe production jobs run on schedule	99	99
3. Average cost of change orders as a percentage of average actual construction cost	3	3

### **FB 2025-2027 Operating Budget by Major Program Area**

#### FY 2026



#### FY 2027



## DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES MAJOR FUNCTIONS

- Maintains the State’s accounting systems; records the State’s financial transactions; verifies expenditures before payments; audits fiscal records of State agencies; and preparation of the State’s Annual Comprehensive Financial Report.
- Coordinates and directs engineering, architectural, office leasing, and centralized services that include public building and school repair and maintenance (neighbor islands), custodial services, and grounds maintenance.
- Develops, implements, and manages statewide information technology governance, State information technology strategic plans, and technology standards.
- Administers the statewide information processing and telecommunication services and programs.
- Performs land survey work for government agencies.
- Preserves government records and historical material.
- Administers the State’s risk management activities.
- Manages the State’s motor pool and parking activities.
- Coordinates procurement activities under Chapter 103D and 103F, HRS.
- Guides and promotes culture, the arts, history and humanities.
- Directs the statewide elections systems; ensures full disclosure of campaign contributions and expenditures.
- Provides legal guidance and assistance on the open records law (HRS Chapter 92F (UIPA)), and the open meetings law (Part 1 of HRS Chapter 92 (Sunshine Law)) and encourages government agencies to post open data online.

## MAJOR PROGRAM AREAS

The Department of Accounting and General Services has programs in the following major program areas:

### Formal Education

AGS 807 School Repair & Maintenance,  
Neighbor Island Districts

### Culture and Recreation

AGS 881 State Foundation on Culture  
& the Arts

### Individual Rights

AGS 105 Enforcement of Information  
Practices

### Government-Wide Support

AGS 101 Accounting Sys Dev & Maintenance  
AGS 102 Expenditure Examination  
AGS 103 Recording and Reporting  
AGS 104 Internal Post Audit  
AGS 111 Archives – Records  
Management  
AGS 131 Enterprise Technology Services

AGS 203 State Risk Management and  
Insurance Administration

AGS 211 Land Survey  
AGS 221 Public Works – Planning,  
Design, & Construction

AGS 223 Office Leasing

AGS 231 Central Services – Custodial  
Services

AGS 232 Central Services – Grounds  
Maintenance

AGS 233 Central Services - Building  
Repairs and Alterations

AGS 234 Central Services – Cemetery  
Management Office

AGS 240 State Procurement

AGS 244 Surplus Property Management

AGS 251 Automotive Management – Motor  
Pool

AGS 252 Automotive Management –  
Parking Control

AGS 871 Campaign Spending Commission

AGS 879 Office of Elections

AGS 891 Enhanced 911 Board

AGS 901 General Administrative Services

**Department of Accounting and General Services  
(Operating Budget)**

Funding Sources:		Budget Base	Budget Base		
		FY 2026	FY 2027	FY 2026	FY 2027
	Perm Positions	697.50	697.50	703.50	704.50
	Temp Positions	9.00	9.00	11.00	11.00
General Funds	\$	158,428,711	158,428,711	181,170,505	175,332,098
	Perm Positions	34.00	34.00	33.25	33.25
	Temp Positions	1.00	1.00	1.00	1.00
Special Funds	\$	17,865,656	17,865,656	24,865,656	24,865,656
	Perm Positions	5.00	5.00	4.75	4.75
	Temp Positions	1.00	1.00	1.00	1.00
Federal Funds	\$	1,007,194	1,007,194	1,007,194	1,007,194
	Perm Positions	-	-	-	-
	Temp Positions	1.00	1.00	-	-
Trust Funds	\$	413,907	413,907	1,113,907	1,113,907
	Perm Positions	43.00	43.00	43.00	43.00
	Temp Positions	-	-	-	-
Interdepartmental Transfers	\$	16,006,019	16,006,019	16,146,019	16,146,019
	Perm Positions	50.00	50.00	50.00	50.00
	Temp Positions	-	-	-	-
Revolving Funds	\$	39,747,360	39,747,360	239,813,739	239,813,739
		829.50	829.50	834.50	835.50
		12.00	12.00	13.00	13.00
<b>Total Requirements</b>		<b>233,468,847</b>	<b>233,468,847</b>	<b>464,117,020</b>	<b>458,278,613</b>

**Major Adjustments in the Executive Budget Request:** (general funds unless noted)

1. Adds \$200,000,000 in revolving funds in FY 26 and FY 27 for State Risk Management & Insurance Administration for the expenditure/distribution of insurance proceeds for the Maui wildfires recovery.  
Reduces \$5,185,607 in FY 26 and FY 27 from General Administrative Services to transfer funding for Sheriff positions back to Department of Law Enforcement.
2. of Law Enforcement.
3. Adds \$5,000,000 in FY 26 and FY 27 for Accounting Systems Development and Maintenance for Hawai'i Information Portal (HIP) CherryRoad Enterprise expenditures.
4. Adds \$3,978,275 in FY 26 and \$125,000 in FY 27 for Office of Elections for Voting System contract, Digital Voter Information guide, and Electronic Registration Information Center (ERIC).
5. Adds 6.00 permanent positions and \$2,920,548 in FY 26 and \$2,923,596 in FY 27 for Accounting Systems Development and Maintenance for supplemental resources to support the Enterprise Financial System (EFS) Project.
6. Adds \$2,330,000 in FY 26 and \$3,200,000 in FY 27 for Enterprise Technology Services (ETS) for Microsoft Enterprise Agreement subscription.
7. Adds \$1,613,000 in FY 26 and FY 27 for ETS for Data/Artificial Intelligence (AI) and AI risk management tools and geospatial license renewal.
8. Adds \$1,600,000 in FY 26 and FY 27 for ETS for Cybersecurity Risk Mitigation.
9. Adds \$1,600,000 in FY 26 and FY 27 for Datacenter Decommission and Migration Services.
10. Adds 2.00 permanent positions and \$1,167,000 in FY 26 and FY 27 to create a new Cemetery Management Office.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:  
PROGRAM STRUCTURE NO:  
PROGRAM TITLE:

DEPT OF ACCOUNTING AND GENERAL SERVICES

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
CURRENT LEASE PAYMENTS								
OTHER CURRENT EXPENSES	3,106,720	4,587,112	5,020,812	5,020,812	5,021	5,021	5,021	5,021
TOTAL CURRENT LEASE PAYMENTS COST	3,106,720	4,587,112	5,020,812	5,020,812	5,021	5,021	5,021	5,021
BY MEANS OF FINANCING								
GENERAL FUND	3,106,720	2,486,812	2,920,512	2,920,512	2,921	2,921	2,921	2,921
INTERDEPARTMENTAL TRANSFERS		2,100,300	2,100,300	2,100,300	2,100	2,100	2,100	2,100
OPERATING COST	808.50*	829.50*	834.50*	835.50*	835.4*	835.4*	835.4*	835.4*
	27.00**	12.00**	13.00**	13.00**	13.0**	13.0**	13.0**	13.0**
PERSONAL SERVICES	51,113,830	73,056,960	71,802,717	72,178,585	72,054	72,054	72,054	72,054
OTHER CURRENT EXPENSES	139,035,786	160,117,337	382,895,832	376,886,557	380,567	376,885	380,567	376,885
EQUIPMENT	1,560,805	1,578,556	1,812,556	1,607,556	1,562	1,562	1,562	1,562
MOTOR VEHICLES	2,206,933	2,650,103	2,585,103	2,585,103	2,585	2,585	2,585	2,585
TOTAL OPERATING COST	193,917,354	237,402,956	459,096,208	453,257,801	456,768	453,086	456,768	453,086
BY MEANS OF FINANCING								
	677.50*	697.50*	703.50*	704.50*	704.5*	704.5*	704.5*	704.5*
	22.00**	9.00**	11.00**	11.00**	11.0**	11.0**	11.0**	11.0**
GENERAL FUND	143,363,478	158,311,501	178,249,993	172,411,586	175,923	172,241	175,923	172,241
	32.00*	34.00*	33.25*	33.25*	33.2*	33.2*	33.2*	33.2*
	3.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
SPECIAL FUND	19,095,789	23,336,992	24,865,656	24,865,656	24,865	24,865	24,865	24,865
	5.00*	5.00*	4.75*	4.75*	4.7*	4.7*	4.7*	4.7*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
FEDERAL FUNDS	1,042,567	1,007,194	1,007,194	1,007,194	1,007	1,007	1,007	1,007
	*	*	*	*	*	*	*	*
	1.00**	1.00**	**	**	**	**	**	**
TRUST FUNDS	1,567	1,113,907	1,113,907	1,113,907	1,114	1,114	1,114	1,114
	44.00*	43.00*	43.00*	43.00*	43.0*	43.0*	43.0*	43.0*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	9,440,820	13,903,008	14,045,719	14,045,719	14,045	14,045	14,045	14,045
	50.00*	50.00*	50.00*	50.00*	50.0*	50.0*	50.0*	50.0*
	**	**	**	**	**	**	**	**
REVOLVING FUND	20,973,133	39,730,354	239,813,739	239,813,739	239,814	239,814	239,814	239,814

## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:  
PROGRAM STRUCTURE NO:  
PROGRAM TITLE:

DEPT OF ACCOUNTING AND GENERAL SERVICES

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
<b>CAPITAL IMPROVEMENT COSTS</b>								
PLANS	605,000	405,000	3,004,000	1,001,000	2	2	2	2
LAND ACQUISITION	2,000	4,000	2,000		2	2	2	2
DESIGN	10,798,000	7,998,000	4,098,000	2,000,000	2,494	2,494	4,494	4,494
CONSTRUCTION	48,071,000	112,252,000	69,537,000	30,896,000	67,497	15,500	19,500	19,500
EQUIPMENT	2,001,000	5,000	1,008,000	2,000	13,004	2	2	2
TOTAL CAPITAL EXPENDITURES	61,477,000	120,664,000	77,649,000	33,899,000	82,999	18,000	24,000	24,000
<b>BY MEANS OF FINANCING</b>								
GENERAL FUND	20,750,000	28,250,000	10,600,000	1,000,000				
G.O. BONDS	40,727,000	92,414,000	67,049,000	32,899,000	82,999	18,000	24,000	24,000
TOTAL PERM POSITIONS	808.50*	829.50*	834.50*	835.50*	835.4*	835.4*	835.4*	835.4*
TOTAL TEMP POSITIONS	27.00**	12.00**	13.00**	13.00**	13.0**	13.0**	13.0**	13.0**
TOTAL PROGRAM COST	258,501,074	362,654,068	541,766,020	492,177,613	544,788	476,107	485,789	482,107

**Department of Accounting and General Services  
(Capital Improvements Budget)**

	<u>FY 2026</u>	<u>FY 2027</u>
<b>Funding Sources:</b>		
General Obligation Bonds	66,100,000	22,000,000
<b>Total Requirements</b>	66,100,000	22,000,000

**Highlights of the Executive CIP Budget Request:** (general obligation bonds unless noted)

1. Adds \$35,000,000 in FY 26 for Enterprise Financial System, Statewide.
2. Adds \$20,000,000 in FY 26 and FY 27 for Lump Sum Maintenance of Existing Facilities, Public Works Division, Statewide.
3. Adds \$4,000,000 in FY 26 and \$2,000,000 in FY 27 for Lump Sum Health and Safety, Hawai'i Wireless Interoperability Network, Statewide.
4. Adds \$2,100,000 in FY 26 for Kalanimoku Building, Office Space Optimization, O'ahu.
5. Adds \$2,000,000 in FY 26 for Planning for State Capitol Building Rehabilitation and Related Improvements, O'ahu.
6. Adds \$2,000,000 in FY 26 for Lump Sum State Office Building Remodeling, Statewide.
7. Adds \$1,000,000 in FY 26 for No. 1 Capitol District Building, Site & Accessibility Improvements, O'ahu.



STATE OF HAWAII  
PROGRAM ID:  
PROGRAM STRUCTURE NO:  
PROGRAM TITLE:

**AGS**  
**DEPT OF ACCOUNTING AND GENERAL SERVICES**

**REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT**  
**IN THOUSANDS OF DOLLARS**

REPORT B78  
14 of 14

PROJECT NUMBER	PRIORITY NUMBER	SCOPE	PROJECT TITLE		BUDGET PERIOD							SUCCEED YEARS	
			PROJECT TOTAL	PRIOR YRS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30		FY 30-31
		PLANS	203,082	197,858	1,006	4	4,202		2	2	2	2	4
		LAND ACQUISITION	1,001	981	3	3	2		2	2	2	2	4
		DESIGN	147,144	100,286	19,095	701	4,098		2,494	2,494	4,494	4,494	8,988
		CONSTRUCTION	1,304,857	926,198	134,266	57,002	56,392	21,999	15,500	15,500	19,500	19,500	39,000
		EQUIPMENT	58,634	42,206	2,005	4	1,406	1	13,002	2	2	2	4
		<b>TOTAL</b>	<b>1,714,718</b>	<b>1,267,529</b>	<b>156,375</b>	<b>57,714</b>	<b>66,100</b>	<b>22,000</b>	<b>31,000</b>	<b>18,000</b>	<b>24,000</b>	<b>24,000</b>	<b>48,000</b>
		GENERAL FUND	70,956	14,456	41,500	15,000							
		SPECIAL FUND	21,755	21,755									
		G.O. BONDS	1,588,098	1,197,409	114,875	42,714	66,100	22,000	31,000	18,000	24,000	24,000	48,000
		REVENUE BONDS	12,000	12,000									
		PRIVATE CONTRIBUTIONS	7,661	7,661									
		REVOLVING FUND	14,248	14,248									



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## **Operating Budget Details**

## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:  
 PROGRAM STRUCTURE NO: 07  
 PROGRAM TITLE: FORMAL EDUCATION

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	85.00*	91.00*	91.00*	91.00*	91.0*	91.0*	91.0*	91.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	5,295,796	6,861,412	7,197,579	7,176,078	7,176	7,176	7,176	7,176
OTHER CURRENT EXPENSES	1,726,147	1,836,626	1,836,626	1,836,626	1,837	1,837	1,837	1,837
EQUIPMENT	61,115	64,800	54,800	54,800	55	55	55	55
MOTOR VEHICLES	684,624	230,703	230,703	230,703	231	231	231	231
<b>TOTAL OPERATING COST</b>	<b>7,767,682</b>	<b>8,993,541</b>	<b>9,319,708</b>	<b>9,298,207</b>	<b>9,299</b>	<b>9,299</b>	<b>9,299</b>	<b>9,299</b>
BY MEANS OF FINANCING	75.00*	81.00*	81.00*	81.00*	81.0*	81.0*	81.0*	81.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	5,707,933	6,786,901	6,973,068	6,951,567	6,952	6,952	6,952	6,952
	10.00*	10.00*	10.00*	10.00*	10.0*	10.0*	10.0*	10.0*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	2,059,749	2,206,640	2,346,640	2,346,640	2,347	2,347	2,347	2,347
<b>TOTAL PERM POSITIONS</b>	<b>85.00*</b>	<b>91.00*</b>	<b>91.00*</b>	<b>91.00*</b>	<b>91.0*</b>	<b>91.0*</b>	<b>91.0*</b>	<b>91.0*</b>
<b>TOTAL TEMP POSITIONS</b>	<b>**</b>	<b>**</b>	<b>**</b>	<b>**</b>	<b>**</b>	<b>**</b>	<b>**</b>	<b>**</b>
<b>TOTAL PROGRAM COST</b>	<b>7,767,682</b>	<b>8,993,541</b>	<b>9,319,708</b>	<b>9,298,207</b>	<b>9,299</b>	<b>9,299</b>	<b>9,299</b>	<b>9,299</b>

## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:  
 PROGRAM STRUCTURE NO: 0701  
 PROGRAM TITLE: LOWER EDUCATION

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	85.00*	91.00*	91.00*	91.00*	91.0*	91.0*	91.0*	91.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	5,295,796	6,861,412	7,197,579	7,176,078	7,176	7,176	7,176	7,176
OTHER CURRENT EXPENSES	1,726,147	1,836,626	1,836,626	1,836,626	1,837	1,837	1,837	1,837
EQUIPMENT	61,115	64,800	54,800	54,800	55	55	55	55
MOTOR VEHICLES	684,624	230,703	230,703	230,703	231	231	231	231
TOTAL OPERATING COST	7,767,682	8,993,541	9,319,708	9,298,207	9,299	9,299	9,299	9,299
BY MEANS OF FINANCING	75.00*	81.00*	81.00*	81.00*	81.0*	81.0*	81.0*	81.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	5,707,933	6,786,901	6,973,068	6,951,567	6,952	6,952	6,952	6,952
	10.00*	10.00*	10.00*	10.00*	10.0*	10.0*	10.0*	10.0*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	2,059,749	2,206,640	2,346,640	2,346,640	2,347	2,347	2,347	2,347
TOTAL PERM POSITIONS	85.00*	91.00*	91.00*	91.00*	91.0*	91.0*	91.0*	91.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	7,767,682	8,993,541	9,319,708	9,298,207	9,299	9,299	9,299	9,299

## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS807  
 PROGRAM STRUCTURE NO: 070102  
 PROGRAM TITLE: SCHOOL R&M, NEIGHBOR ISLAND DISTRICTS

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	85.00*	91.00*	91.00*	91.00*	91.0*	91.0*	91.0*	91.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	5,295,796	6,861,412	7,197,579	7,176,078	7,176	7,176	7,176	7,176
OTHER CURRENT EXPENSES	1,726,147	1,836,626	1,836,626	1,836,626	1,837	1,837	1,837	1,837
EQUIPMENT	61,115	64,800	54,800	54,800	55	55	55	55
MOTOR VEHICLES	684,624	230,703	230,703	230,703	231	231	231	231
TOTAL OPERATING COST	7,767,682	8,993,541	9,319,708	9,298,207	9,299	9,299	9,299	9,299
BY MEANS OF FINANCING	75.00*	81.00*	81.00*	81.00*	81.0*	81.0*	81.0*	81.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	5,707,933	6,786,901	6,973,068	6,951,567	6,952	6,952	6,952	6,952
	10.00*	10.00*	10.00*	10.00*	10.0*	10.0*	10.0*	10.0*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	2,059,749	2,206,640	2,346,640	2,346,640	2,347	2,347	2,347	2,347
TOTAL PERM POSITIONS	85.00*	91.00*	91.00*	91.00*	91.0*	91.0*	91.0*	91.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	7,767,682	8,993,541	9,319,708	9,298,207	9,299	9,299	9,299	9,299

PROGRAM ID: **AGS807**  
PROGRAM STRUCTURE: **070102**  
PROGRAM TITLE: **SCHOOL REPAIR AND MAINTENANCE, NEIGHBOR ISLAND DISTRICTS**

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
<b>MEASURES OF EFFECTIVENESS</b>								
1. % OF OUTSTDG WO VS 3 WKS OF INCOM WO-TARGET<100	100	100	100	100	100	100	100	100
2. % EMERGENCY WO RESPONSE W/IN 2 HRS-TARGET>90	90	90	90	90	90	90	90	90
3. % TROUBLE CALLS WO RESPSE W/IN 48 HRS-TARGET>90	90	90	90	90	90	90	90	90
4. % REG WK ORDRS LESS THAN 4 MOS OLD-TARGET, >90	90	90	90	90	90	90	90	90
<b>PROGRAM TARGET GROUPS</b>								
1. TOTAL NUMBER OF SCHOOL BUILDINGS	1764	1764	1764	1764	1764	1764	1764	1764
2. TOTAL NUMBER OF SCHOOL SITES	93	93	93	93	93	93	93	93
<b>PROGRAM ACTIVITIES</b>								
1. TOTAL NUMBER OF REGULAR WORK ORDERS RECEIVED	12500	12500	12500	12500	12500	12500	12500	12500
2. TOTAL NUMBER OF EMERGENCY WORK ORDERS RECEIVED	500	500	500	500	500	500	500	500
<b>PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)</b>								
REVENUE FROM OTHER AGENCIES: ALL OTHER	2,038	1,990	1,990	1,990	1,990	1,990	1,990	1,990
TOTAL PROGRAM REVENUES	2,038	1,990	1,990	1,990	1,990	1,990	1,990	1,990
<b>PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)</b>								
ALL OTHER FUNDS	2,038	1,990	1,990	1,990	1,990	1,990	1,990	1,990
TOTAL PROGRAM REVENUES	2,038	1,990	1,990	1,990	1,990	1,990	1,990	1,990

## Program Plan Narrative

### **AGS807: SCHOOL R&M, NEIGHBOR ISLAND DISTRICTS**

**07 01 02**

#### **A. Statement of Program Objectives**

To maintain public school facilities in a safe and highly usable condition by providing repair and maintenance (R&M) service.

The program will strive to provide timely, responsive, quality, cost effective, and innovative R&M services to public schools on the islands of Hawaii, Kauai, Maui, Molokai, and Lanai.

#### **B. Description of Request and Compliance with Section 37-68(1)(A)(B)**

FB 2025-27 Executive Budget Request (AGS 807):

I. OPERATING BUDGET (general funds unless noted):

- (1) Adds \$138,858 in FY 26 and FY 27 for full-year funding for 5.00 permanent full-time equivalents (FTE) for the West Hawaii District Office.
- (2) Adds \$33,948 in FY 26 and FY 27 for full-year funding for 1.00 permanent FTE for the East Hawaii District Office.
- (3) Adds \$140,000 in FY 26 and FY 27 for interdepartmental fund ceiling for fringe benefit adjustments for the Department of Education (DOE).

#### **C. Description of Activities Performed**

The program is responsible for providing a safe and conducive learning environment for the public schools on the islands of Hawaii, Kauai, Maui, Molokai, and Lanai by providing administrative, technical and trade-related services to DOE.

#### **D. Statement of Key Policies Pursued**

The program will strive to meet the four Service Level Agreement (between the Department of Accounting and General Services (DAGS) and DOE) indicators.

#### **E. Identification of Important Program Relationships**

The effectiveness of this program is dependent upon a sustained and mutually cooperative relationship between DOE and DAGS.

#### **F. Description of Major External Trends Affecting the Program**

Due to the enactment of Act 51, SLH 2004, funding for staff and service maintenance contracts was transferred to DOE. The current state of the economy requires adjustments to the expenditures to remain fiscally viable.

#### **G. Discussion of Cost, Effectiveness, and Program Size Data**

Costs are controlled through price lists and competitive pricing as much as practicable. The use of internal staff in lieu of private contractors helps to minimize repair costs. The program is measured by the number of school facilities serviced and the number of work orders completed.

#### **H. Discussion of Program Revenues**

Not applicable.

#### **I. Summary of Analysis Performed**

None.

#### **J. Further Considerations**

None.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:  
 PROGRAM STRUCTURE NO: 08  
 PROGRAM TITLE: CULTURE AND RECREATION

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	23.00*	23.00*	22.00*	22.00*	21.9*	21.9*	21.9*	21.9*
	1.00**	1.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	1,916,585	2,037,306	1,944,685	1,944,685	1,945	1,945	1,945	1,945
OTHER CURRENT EXPENSES	13,980,764	18,740,166	17,196,305	17,196,305	17,196	17,196	17,196	17,196
EQUIPMENT	9,305	3,000	3,000	3,000	3	3	3	3
TOTAL OPERATING COST	15,906,654	20,780,472	19,143,990	19,143,990	19,144	19,144	19,144	19,144
BY MEANS OF FINANCING	1.50*	1.50*	1.50*	1.50*	1.5*	1.5*	1.5*	1.5*
	**	**	**	**	**	**	**	**
GENERAL FUND	9,294,840	10,585,556	10,435,556	10,435,556	10,436	10,436	10,436	10,436
	17.00**	17.00**	16.25**	16.25**	16.2**	16.2**	16.2**	16.2**
SPECIAL FUND	5,648,834	9,217,241	7,730,759	7,730,759	7,731	7,731	7,731	7,731
	4.50**	4.50**	4.25**	4.25**	4.2**	4.2**	4.2**	4.2**
FEDERAL FUNDS	962,980	907,500	907,500	907,500	907	907	907	907
	1.00**	1.00**	**	**	**	**	**	**
TRUST FUNDS		70,175	70,175	70,175	70	70	70	70
CAPITAL IMPROVEMENT COSTS								
PLANS			1,000					
DESIGN			299,000					
CONSTRUCTION			699,000					
EQUIPMENT			1,000					
TOTAL CAPITAL EXPENDITURES			1,000,000					
BY MEANS OF FINANCING								
G.O. BONDS			1,000,000					
TOTAL PERM POSITIONS	23.00*	23.00*	22.00*	22.00*	21.9*	21.9*	21.9*	21.9*
TOTAL TEMP POSITIONS	1.00**	1.00**	**	**	**	**	**	**
TOTAL PROGRAM COST	15,906,654	20,780,472	20,143,990	19,143,990	19,144	19,144	19,144	19,144



OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:  
 PROGRAM STRUCTURE NO: 0801  
 PROGRAM TITLE: CULTURAL ACTIVITIES

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	23.00*	23.00*	22.00*	22.00*	21.9*	21.9*	21.9*	21.9*
	1.00**	1.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	1,916,585	2,037,306	1,944,685	1,944,685	1,945	1,945	1,945	1,945
OTHER CURRENT EXPENSES	13,980,764	18,740,166	17,196,305	17,196,305	17,196	17,196	17,196	17,196
EQUIPMENT	9,305	3,000	3,000	3,000	3	3	3	3
TOTAL OPERATING COST	15,906,654	20,780,472	19,143,990	19,143,990	19,144	19,144	19,144	19,144
BY MEANS OF FINANCING	1.50*	1.50*	1.50*	1.50*	1.5*	1.5*	1.5*	1.5*
	**	**	**	**	**	**	**	**
GENERAL FUND	9,294,840	10,585,556	10,435,556	10,435,556	10,436	10,436	10,436	10,436
	17.00**	17.00**	16.25**	16.25**	16.2**	16.2**	16.2**	16.2**
SPECIAL FUND	5,648,834	9,217,241	7,730,759	7,730,759	7,731	7,731	7,731	7,731
	4.50**	4.50**	4.25**	4.25**	4.2**	4.2**	4.2**	4.2**
FEDERAL FUNDS	962,980	907,500	907,500	907,500	907	907	907	907
	1.00**	1.00**	**	**	**	**	**	**
TRUST FUNDS		70,175	70,175	70,175	70	70	70	70
CAPITAL IMPROVEMENT COSTS								
PLANS			1,000					
DESIGN			299,000					
CONSTRUCTION			699,000					
EQUIPMENT			1,000					
TOTAL CAPITAL EXPENDITURES			1,000,000					
BY MEANS OF FINANCING								
G.O. BONDS			1,000,000					
TOTAL PERM POSITIONS	23.00*	23.00*	22.00*	22.00*	21.9*	21.9*	21.9*	21.9*
TOTAL TEMP POSITIONS	1.00**	1.00**	**	**	**	**	**	**
TOTAL PROGRAM COST	15,906,654	20,780,472	20,143,990	19,143,990	19,144	19,144	19,144	19,144

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS881  
 PROGRAM STRUCTURE NO: 080103  
 PROGRAM TITLE: STATE FDN. ON CULT. & ARTS INCL. KKC COMM.

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	23.00*	23.00*	22.00*	22.00*	21.9*	21.9*	21.9*	21.9*
	1.00**	1.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	1,916,585	2,037,306	1,944,685	1,944,685	1,945	1,945	1,945	1,945
OTHER CURRENT EXPENSES	13,980,764	18,740,166	17,196,305	17,196,305	17,196	17,196	17,196	17,196
EQUIPMENT	9,305	3,000	3,000	3,000	3	3	3	3
TOTAL OPERATING COST	15,906,654	20,780,472	19,143,990	19,143,990	19,144	19,144	19,144	19,144
BY MEANS OF FINANCING	1.50*	1.50*	1.50*	1.50*	1.5*	1.5*	1.5*	1.5*
	**	**	**	**	**	**	**	**
GENERAL FUND	9,294,840	10,585,556	10,435,556	10,435,556	10,436	10,436	10,436	10,436
	17.00*	17.00*	16.25*	16.25*	16.2*	16.2*	16.2*	16.2*
	**	**	**	**	**	**	**	**
SPECIAL FUND	5,648,834	9,217,241	7,730,759	7,730,759	7,731	7,731	7,731	7,731
	4.50*	4.50*	4.25*	4.25*	4.2*	4.2*	4.2*	4.2*
	**	**	**	**	**	**	**	**
FEDERAL FUNDS	962,980	907,500	907,500	907,500	907	907	907	907
	*	*	*	*	*	*	*	*
	1.00**	1.00**	**	**	**	**	**	**
TRUST FUNDS		70,175	70,175	70,175	70	70	70	70
CAPITAL IMPROVEMENT COSTS								
PLANS			1,000					
DESIGN			299,000					
CONSTRUCTION			699,000					
EQUIPMENT			1,000					
TOTAL CAPITAL EXPENDITURES			1,000,000					
BY MEANS OF FINANCING								
G.O. BONDS			1,000,000					
TOTAL PERM POSITIONS	23.00*	23.00*	22.00*	22.00*	21.9*	21.9*	21.9*	21.9*
TOTAL TEMP POSITIONS	1.00**	1.00**	**	**	**	**	**	**
TOTAL PROGRAM COST	15,906,654	20,780,472	20,143,990	19,143,990	19,144	19,144	19,144	19,144

PROGRAM ID: **AGS881**  
PROGRAM STRUCTURE: **080103**  
PROGRAM TITLE: **STATE FOUNDATION ON CULT. & THE ARTS INCL. KKC COMMISSION**

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
<b>MEASURES OF EFFECTIVENESS</b>								
1. NUMBER OF GRANTS AWARDED	199	201	203	206	209	212	215	218
2. NO. PERSONS IMPACTED BY SFCA BIENNIUM GRANTS PROGR	400000	400000	400000	400000	400000	400000	400000	400000
3. NUMBER OF PROJ BENEFIT NI, RUR & UNSRV RES	100	102	104	106	108	110	112	114
4. NUMBER OF VISITORS TO HAWAII STATE ART MUSEUM	39140	40705	42333	44026	45726	47726	50000	50000
5. NO. OF WORKS OF ART ON DISPLAY	4558	4560	4562	4564	4566	4568	4570	4572
6. NO. OF STUDENTS IMPACTED	114400	118976	123735	128684	133684	138684	140000	140000
7. % OF CELEB EVTS OV 75% NATIVE HAWN CULT-GOAL 100%	100	100	100	100	100	100	100	100
8. % OF AT LST 1 EVENT ON EA MAJOR HAWN ISL-GOAL 100%	100	100	100	100	100	100	100	100
<b>PROGRAM TARGET GROUPS</b>								
1. RESIDENTS OF HAWAII AND VISITORS (THOUSANDS)	1598	1661	1727	1796	1849	1904	1958	2004
2. RUR & UNSRV POP OF HAWAII (THOUSANDS)	516	536	557	579	600	622	643	664
3. SCHOOL POPULATION OF HAWAII (THOUSANDS)	274	284	294	304	314	324	334	344
4. CULTURAL AND ARTS ORGANIZATIONS	300	300	300	300	300	300	300	300
5. INDIVIDUAL ARTISTS (HUNDREDS)	170	180	190	200	210	220	230	240
6. STATE FACILITY USERS (THOUSANDS)	65000	65000	65000	65000	65000	65000	65000	65000
<b>PROGRAM ACTIVITIES</b>								
1. ARTS IN EDUCATION (NO. OF PROJECTS FUNDED)	123	125	127	130	133	136	139	142
2. COMMUNITY ARTS (NO. OF PROJECTS FUNDED)	9	11	13	15	17	19	21	23
3. FOLK & TRADITIONAL ARTS (NO. OF PROJECTS FUNDED)	12	14	16	18	20	22	24	26
4. ART IN PUBLIC PLACES (NO. OF NEW ARTWORKS ACQ)	74	77	80	83	86	89	92	95
5. HAWAII STATE ART MUSEUM (NO. OF SCHOOLS SERVED)	22	24	26	28	30	32	34	36
6. ARTS RESIDENCIES (NO. OF SCHOOLS SERVED)	112	112	112	112	112	112	112	112
7. BIENNIUM GRANTS	35	35	35	35	35	35	35	35
8. NUMBER OF KING KAMEHAMEHA I DAY CEREMONIES	3	3	3	3	3	3	3	3
9. EDUC WORKSHOPS ON KAMEHAMEHA'S LIFE (NO. FUNDED)	2	2	2	2	2	2	2	2
10. CULTURAL WORKSHOPS (NO. FUNDED)	5	5	5	5	5	5	5	5
<b>PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)</b>								
REVENUES FROM THE USE OF MONEY AND PROPERTY	564	308	151	151	151	151	151	151
REVENUE FROM OTHER AGENCIES: FEDERAL	941	700	700	700	700	700	700	700
CHARGES FOR CURRENT SERVICES	3	4	4	4	4	4	4	4
NON-REVENUE RECEIPTS	11,986	10,409	4,000	4,000	4,000	4,000	4,000	4,000
TOTAL PROGRAM REVENUES	13,494	11,421	4,855	4,855	4,855	4,855	4,855	4,855
<b>PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)</b>								
SPECIAL FUNDS	13,331	11,269	4,803	4,803	4,803	4,803	4,803	4,803
ALL OTHER FUNDS	163	152	52	52	52	52	52	52
TOTAL PROGRAM REVENUES	13,494	11,421	4,855	4,855	4,855	4,855	4,855	4,855

# Program Plan Narrative

## **A. Statement of Program Objectives**

The mission of the State Foundation on Culture and the Arts (SFCA) is to promote, perpetuate, preserve and encourage culture and the arts as central to the quality of life of the people of Hawaii and commemorate the legacy of King Kamehameha I statewide.

## **B. Description of Request and Compliance with Section 37-68(1)(A)(B)**

FB 2025-27 Executive Budget Request (AGS 881):

### I. OPERATING BUDGET (general funds unless noted):

- (1) Adds \$2,000,000 in FY 26 and FY 27 in special fund ceiling increase for Works of Art Special Fund.
- (2) Reduces 1.00 temporary full-time equivalent (FTE) trust fund position and transfers \$70,175 in trust fund ceiling from personal services to consultant services.
- (3) Reduces 0.75 permanent FTE special fund position and transfers \$28,404 in special fund ceiling from personal services to consultant services.
- (4) Reduces 0.25 permanent FTE federal fund positions and transfers \$7,560 in federal fund ceiling from personal services to consultant services.

### II. CAPITAL IMPROVEMENT PROGRAM BUDGET (general obligation bonds unless noted):

- (1) Adds \$1,000,000 for No. 1 Capitol District Building, Site and Accessibility Improvements, Oahu.

## **C. Description of Activities Performed**

Activities performed include developing and maintaining the Art in Public Places Collection; operating the Hawaii State Art Museum (HiSAM); purchasing and displaying visual art; administering the Biennium Grants Program that provides statewide community funding for arts programming; and conducting programs and initiatives in cultural

preservation, arts education, and community development.

## **D. Statement of Key Policies Pursued**

Programs in grants and cultural preservation are mandated through Chapter 9, HRS, for arts and cultural programming and Chapter 103-8.5, HRS, to develop and maintain the Art in Public Places Collection for the State. HiSAM was added to Chapter 103-8.5 in FY 04. The programs support 12 tenets of the State Plan through contributing to a desired physical environment, viable economy, quality education and cultural enrichment.

SFCA's efforts in Arts Education center on administering implementation of the legislatively mandated ARTS FIRST Partnership and its strategic plan to integrate the arts into the public school curriculum. The SFCA Folk Arts Program conducts apprenticeship studies in Hawaii's traditional arts and implements initiatives to preserve culture, especially Hawaii's host culture. A museum education program for children called Art Bento is expanding and welcomes hundreds of children and youth each year.

## **E. Identification of Important Program Relationships**

SFCA maintains important relationships with the National Endowment for the Arts, its federal funding resource, and many agencies, notably the Department of Education; Department of Human Services; Department of Business, Economic Development and Tourism; and Hawaii Tourism Authority. Strong partnerships also include the Hawaii Community Foundation, the Hawaii Arts Alliance, the University of Hawaii and other community and cultural organizations.

## **F. Description of Major External Trends Affecting the Program**

Increased State construction leads to more qualifying building projects.

SFCA also works closely with its regional affiliates through the Western States Arts Federation, which administers many of SFCA's online programs and the National Assembly of State Arts Agencies, which advocates for state arts agencies in the Capitol.

## Program Plan Narrative

**AGS881: STATE FDN. ON CULT. & ARTS INCL. KKC COMM.**

**08 01 03**

### **G. Discussion of Cost, Effectiveness, and Program Size Data**

measure of society's legacy to the future.

SFCA maintains a highly productive program that is dedicated to being responsive to public demands and public needs. Most of our programs have educational components and many target serving lower income populations and underserved areas of the State. For every dollar spent as part of a community grant, the recipient nonprofit match is close to \$34.

### **H. Discussion of Program Revenues**

It is challenging for the agency to retain its current programs and operations exclusively with a single funding source. In general, our Board and staff are not experienced fundraisers for government programs. Technical assistance in this area could assist with programs services and enhance funding streams.

### **I. Summary of Analysis Performed**

Established in 1965, the SFCA Biennium Grants Program is supported with funds from the State, National Endowment for the Arts, and Hawaii State Legislature. SFCA grants assist organizations statewide in the areas of Arts Education, Community Arts, Heritage and Preservation, Presentation and Performing Arts. The total audience reached through events and projects receiving SFCA support is expected to exceed one million people. Core programs in the traditional arts, arts in underserved communities, and ARTS FIRST initiatives, notably the model 40-year-old Artists in the Schools Program, have withstood drastic cuts to the agency, including a 67% cut to the Biennium Grants Program in FY 12.

### **J. Further Considerations**

SFCA is using the auditor's report and the strategic plan to determine immediate and long-term priorities for the SFCA.

SFCA has not lost sight of its purpose, its commitment, or its value to the people of Hawaii, especially in supporting community programming, perpetuating the host culture, and educating our children and youth. As a State arts agency, we were founded on the principle that government has an important role in affirming and providing for quality in the lives of its people and that the standard of artistic contribution achieved is the

## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:  
 PROGRAM STRUCTURE NO: 10  
 PROGRAM TITLE: INDIVIDUAL RIGHTS

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	10.50*	10.50*	10.50*	10.50*	10.5*	10.5*	10.5*	10.5*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	1,080,616	1,236,581	1,236,581	1,236,581	1,237	1,237	1,237	1,237
OTHER CURRENT EXPENSES	15,557	22,324	22,324	22,324	22	22	22	22
EQUIPMENT	6,730							
TOTAL OPERATING COST	1,102,903	1,258,905	1,258,905	1,258,905	1,259	1,259	1,259	1,259
BY MEANS OF FINANCING	10.50*	10.50*	10.50*	10.50*	10.5*	10.5*	10.5*	10.5*
	**	**	**	**	**	**	**	**
GENERAL FUND	1,102,903	1,258,905	1,258,905	1,258,905	1,259	1,259	1,259	1,259
TOTAL PERM POSITIONS	10.50*	10.50*	10.50*	10.50*	10.5*	10.5*	10.5*	10.5*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	1,102,903	1,258,905	1,258,905	1,258,905	1,259	1,259	1,259	1,259

## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS105  
 PROGRAM STRUCTURE NO: 1002  
 PROGRAM TITLE: ENFORCEMENT OF INFORMATION PRACTICES

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	10.50*	10.50*	10.50*	10.50*	10.5*	10.5*	10.5*	10.5*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	1,080,616	1,236,581	1,236,581	1,236,581	1,237	1,237	1,237	1,237
OTHER CURRENT EXPENSES	15,557	22,324	22,324	22,324	22	22	22	22
EQUIPMENT	6,730							
TOTAL OPERATING COST	1,102,903	1,258,905	1,258,905	1,258,905	1,259	1,259	1,259	1,259
BY MEANS OF FINANCING								
	10.50*	10.50*	10.50*	10.50*	10.5*	10.5*	10.5*	10.5*
	**	**	**	**	**	**	**	**
GENERAL FUND	1,102,903	1,258,905	1,258,905	1,258,905	1,259	1,259	1,259	1,259
TOTAL PERM POSITIONS	10.50*	10.50*	10.50*	10.50*	10.5*	10.5*	10.5*	10.5*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	1,102,903	1,258,905	1,258,905	1,258,905	1,259	1,259	1,259	1,259

PROGRAM ID: **AGS105**  
PROGRAM STRUCTURE: **1002**  
PROGRAM TITLE: **ENFORCEMENT OF INFORMATION PRACTICES**

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
<b>MEASURES OF EFFECTIVENESS</b>								
1. # OF INFORMAL REQUESTS (AOD) RECEIVED IN FY	1000	1000	1000	1000	1000	1000	1000	1000
2. % OF INFORMAL REQUESTS RESOLVED IN THE SAME FY	90	90	90	90	90	90	90	90
3. # OF FORMAL CASES OPENED IN FY (COR, RFA, ETC)	180	180	180	180	180	180	180	180
4. % OF FORMAL CASES OPEN AND CLOSED IN SAME FY	40	40	40	40	40	40	40	40
5. % OF TOTAL CASES OPEN AND CLOSED IN SAME FY	75	75	75	75	75	75	75	75
6. # OF FORMAL CASES PENDING AT END OF FY	100	100	100	100	100	100	100	100
7. # OF OIP WEBSITE PAGE HITS, EXCL. HOME PAGE & OIP	87,000	87,000	87,000	87,000	87,000	87,000	87,000	87,000
<b>PROGRAM TARGET GROUPS</b>								
1. DE FACTO POPULATION OF HAWAII								
2. ALL STATE, COUNTY, AND INDEPENDENT AGENCIES								
3. ALL STATE AND COUNTY GOVERNMENT EMPLOYEES								
<b>PROGRAM ACTIVITIES</b>								
1. # OF FORMAL/INFORMAL OPINIONS ISSUED	10	10	10	10	10	10	10	10
2. # OF TRAINING MATERIALS ADDED/REVISED	1	1	1	1	1	1	1	1
3. # OF SPECIAL PRESENTATIONS	0	0	0	0	0	0	0	0
4. # OF WRITTEN PUBLIC COMMUNICATIONS AND REPORTS	20	20	20	20	20	20	20	20
5. # OF LEGISLATIVE PROPOSALS MONITORED	140	70	140	70	70	70	70	70
6. # OF LAWSUITS MONITORED	35	35	35	35	35	35	35	35
7. # OF AGENCIES SUBMITTING UIPA LOGS	265	265	265	265	265	265	265	265
8. # OF FORMAL CASES CLOSED WITHOUT OPINIONS	0	0	0	0	0	0	0	0
<b>PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)</b>								
CHARGES FOR CURRENT SERVICES		10	10	10	10	10	10	10
TOTAL PROGRAM REVENUES		10	10	10	10	10	10	10
<b>PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)</b>								
GENERAL FUNDS		10	10	10	10	10	10	10
TOTAL PROGRAM REVENUES		10	10	10	10	10	10	10



# Program Plan Narrative

## **AGS105: ENFORCEMENT OF INFORMATION PRACTICES**

**10 02**

### **A. Statement of Program Objectives**

To promote government transparency and accountability by providing neutral and consistent decisions and guidance to members of the public and all State, county, and independent agencies regarding access to records maintained under Chapter 92F, HRS, Uniform Information Practices Act (UIPA), and access to public meetings subject to Part I of Chapter 92 (Sunshine Law).

### **B. Description of Request and Compliance with Section 37-68(1)(A)(B)**

FB 2025-27 Executive Budget Request (AGS 105): None.

### **C. Description of Activities Performed**

The Office of Information Practices (OIP) is the single statewide agency in Hawaii that provides uniform and consistent advice and training regarding both the UIPA and Sunshine Law to all State, county, and independent agencies in the Executive, Legislative, and Judicial Branches of government and most boards. OIP also assists the Office of Enterprise Technology Services (ETS) in promoting the State's Open Data policy. As a neutral third party, OIP investigates and resolves disputes concerning those laws that are typically brought by members of the public against government entities. By protecting the public's right to access government records and public meetings, OIP ensures that government remains transparent and accountable to the people.

OIP's attorneys provide to other government attorneys, agency employees, board volunteers, and the general public extensive training, advice, opinions, rules, and informal dispute resolution. OIP attorneys also prepare and present legislative testimony and proposals, and they monitor and occasionally intervene in lawsuits. Because of OIP's small size, its 2.50 full-time equivalent administrative staff assist the attorneys and perform multiple and often confidential tasks, which include accounting, budgeting, payroll, personnel, purchasing, compliance, legal assistance, and website management, as well as training and assistance to government agencies regarding the UIPA Record Request Log and the Records Report Management System.

OIP had drafted new administrative rules and training materials and will be conducting public hearings once they are approved by the Attorney

General and Governor. After the rules are adopted, OIP must create new training materials and train all State and county government agencies.

### **D. Statement of Key Policies Pursued**

In protecting the public's right to access government records and public meetings, OIP is carrying out the objectives of the Hawaii State Plan to provide meaningful participation by the people in decision-making and for effective access to authority as well as equitable sharing of benefits (Sections 226-3 and 226-24(4), HRS). OIP also pursues government openness and responsiveness to permit the flow of public information, interaction, and response (Section 226-27(b)(2), HRS). OIP assists ETS in implementing the State's Open Data Policy (Sections 27-44 and 27-44.3, HRS).

### **E. Identification of Important Program Relationships**

All State and county Executive, Judicial, Legislative, and independent agencies and most boards are subject to one or both laws that OIP administers. Due to their extensive legal experience and special expertise regarding both the UIPA and Sunshine Law, OIP's attorneys advise, train, and resolve disputes involving other government attorneys, including the State Department of the Attorney General and county Corporation Counsel offices, as well as agency employees, board volunteers, open government organizations, the general public, and the media.

### **F. Description of Major External Trends Affecting the Program**

The number of yearly requests for OIP's assistance is beyond OIP's control and directly affects OIP's backlog. Notably, new requests for OIP's assistance increased after the COVID-19 emergency restrictions on UIPA and Sunshine Law cases were removed. Additionally, OIP's workload also increased following major Sunshine Law changes made in 2021 and 2022, which required new and revised training material and led to additional requests for OIP's assistance.

### **G. Discussion of Cost, Effectiveness, and Program Size Data**

No significant differences between planned effectiveness and program size.

## Program Plan Narrative

### **AGS105: ENFORCEMENT OF INFORMATION PRACTICES**

**10 02**

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#### **H. Discussion of Program Revenues**

OIP does not generate any revenues.

#### **I. Summary of Analysis Performed**

In-depth program analysis has not been performed.

#### **J. Further Considerations**

To provide uniform training, consistent advice, and/or timely dispute resolution to all State and county agencies and boards and the general public, OIP emphasizes its need for a full and well-trained program staff, which will positively impact compliance with Hawaii's open government laws and result in less litigation, attorney fees, court costs, liability payments, and other expenses.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:  
 PROGRAM STRUCTURE NO: 11  
 PROGRAM TITLE: GOVERNMENT-WIDE SUPPORT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
CURRENT LEASE PAYMENTS								
OTHER CURRENT EXPENSES	3,106,720	4,587,112	5,020,812	5,020,812	5,021	5,021	5,021	5,021
TOTAL CURRENT LEASE PAYMENTS COST	3,106,720	4,587,112	5,020,812	5,020,812	5,021	5,021	5,021	5,021
BY MEANS OF FINANCING								
GENERAL FUND	3,106,720	2,486,812	2,920,512	2,920,512	2,921	2,921	2,921	2,921
INTERDEPARTMENTAL TRANSFERS		2,100,300	2,100,300	2,100,300	2,100	2,100	2,100	2,100
OPERATING COST	690.00*	705.00*	711.00*	712.00*	712.0*	712.0*	712.0*	712.0*
	26.00**	11.00**	13.00**	13.00**	13.0**	13.0**	13.0**	13.0**
PERSONAL SERVICES	42,820,833	62,921,661	61,423,872	61,821,241	61,696	61,696	61,696	61,696
OTHER CURRENT EXPENSES	123,313,318	139,518,221	363,840,577	357,831,302	361,512	357,830	361,512	357,830
EQUIPMENT	1,483,655	1,510,756	1,754,756	1,549,756	1,504	1,504	1,504	1,504
MOTOR VEHICLES	1,522,309	2,419,400	2,354,400	2,354,400	2,354	2,354	2,354	2,354
TOTAL OPERATING COST	169,140,115	206,370,038	429,373,605	423,556,699	427,066	423,384	427,066	423,384
BY MEANS OF FINANCING								
	590.50*	604.50*	610.50*	611.50*	611.5*	611.5*	611.5*	611.5*
	22.00**	9.00**	11.00**	11.00**	11.0**	11.0**	11.0**	11.0**
GENERAL FUND	127,257,802	139,680,139	159,582,464	153,765,558	157,276	153,594	157,276	153,594
	15.00*	17.00*	17.00*	17.00*	17.0*	17.0*	17.0*	17.0*
	3.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
SPECIAL FUND	13,446,955	14,119,751	17,134,897	17,134,897	17,134	17,134	17,134	17,134
	0.50*	0.50*	0.50*	0.50*	0.5*	0.5*	0.5*	0.5*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
FEDERAL FUNDS	79,587	99,694	99,694	99,694	100	100	100	100
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
TRUST FUNDS	1,567	1,043,732	1,043,732	1,043,732	1,044	1,044	1,044	1,044
	34.00*	33.00*	33.00*	33.00*	33.0*	33.0*	33.0*	33.0*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	7,381,071	11,696,368	11,699,079	11,699,079	11,698	11,698	11,698	11,698
	50.00*	50.00*	50.00*	50.00*	50.0*	50.0*	50.0*	50.0*
	**	**	**	**	**	**	**	**
REVOLVING FUND	20,973,133	39,730,354	239,813,739	239,813,739	239,814	239,814	239,814	239,814

## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:  
 PROGRAM STRUCTURE NO: 11  
 PROGRAM TITLE: GOVERNMENT-WIDE SUPPORT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
<b>CAPITAL IMPROVEMENT COSTS</b>								
PLANS	605,000	405,000	3,003,000	1,001,000	2	2	2	2
LAND ACQUISITION	2,000	4,000	2,000		2	2	2	2
DESIGN	10,798,000	7,998,000	3,799,000	2,000,000	2,494	2,494	4,494	4,494
CONSTRUCTION	48,071,000	112,252,000	68,838,000	30,896,000	67,497	15,500	19,500	19,500
EQUIPMENT	2,001,000	5,000	1,007,000	2,000	13,004	2	2	2
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>61,477,000</b>	<b>120,664,000</b>	<b>76,649,000</b>	<b>33,899,000</b>	<b>82,999</b>	<b>18,000</b>	<b>24,000</b>	<b>24,000</b>
<b>BY MEANS OF FINANCING</b>								
GENERAL FUND	20,750,000	28,250,000	10,600,000	1,000,000				
G.O. BONDS	40,727,000	92,414,000	66,049,000	32,899,000	82,999	18,000	24,000	24,000
<b>TOTAL PERM POSITIONS</b>	<b>690.00*</b>	<b>705.00*</b>	<b>711.00*</b>	<b>712.00*</b>	<b>712.0*</b>	<b>712.0*</b>	<b>712.0*</b>	<b>712.0*</b>
<b>TOTAL TEMP POSITIONS</b>	<b>26.00**</b>	<b>11.00**</b>	<b>13.00**</b>	<b>13.00**</b>	<b>13.0**</b>	<b>13.0**</b>	<b>13.0**</b>	<b>13.0**</b>
<b>TOTAL PROGRAM COST</b>	<b>233,723,835</b>	<b>331,621,150</b>	<b>511,043,417</b>	<b>462,476,511</b>	<b>515,086</b>	<b>446,405</b>	<b>456,087</b>	<b>452,405</b>

## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:  
 PROGRAM STRUCTURE NO: 1101  
 PROGRAM TITLE: EXEC DIRECTN, COORD, & POLICY DEVELOPMENT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	22.00*	22.00*	24.00*	24.00*	24.0*	24.0*	24.0*	24.0*
	4.00**	4.00**	4.00**	4.00**	4.0**	4.0**	4.0**	4.0**
PERSONAL SERVICES	1,570,281	2,487,161	2,575,353	2,662,766	2,663	2,663	2,663	2,663
OTHER CURRENT EXPENSES	4,936,921	1,769,340	6,767,615	2,104,340	5,787	2,105	5,787	2,105
EQUIPMENT	4,803		10,000					
TOTAL OPERATING COST	6,512,005	4,256,501	9,352,968	4,767,106	8,450	4,768	8,450	4,768
BY MEANS OF FINANCING								
	21.50*	21.50*	23.50*	23.50*	23.5*	23.5*	23.5*	23.5*
	3.00**	3.00**	3.00**	3.00**	3.0**	3.0**	3.0**	3.0**
GENERAL FUND	6,430,851	3,113,075	8,209,542	3,623,680	7,306	3,624	7,306	3,624
	0.50*	0.50*	0.50*	0.50*	0.5*	0.5*	0.5*	0.5*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
FEDERAL FUNDS	79,587	99,694	99,694	99,694	100	100	100	100
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
TRUST FUNDS	1,567	1,043,732	1,043,732	1,043,732	1,044	1,044	1,044	1,044
TOTAL PERM POSITIONS	22.00*	22.00*	24.00*	24.00*	24.0*	24.0*	24.0*	24.0*
TOTAL TEMP POSITIONS	4.00**	4.00**	4.00**	4.00**	4.0**	4.0**	4.0**	4.0**
TOTAL PROGRAM COST	6,512,005	4,256,501	9,352,968	4,767,106	8,450	4,768	8,450	4,768

## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:  
 PROGRAM STRUCTURE NO: 110104  
 PROGRAM TITLE: VOTING RIGHTS AND ELECTIONS

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	22.00*	22.00*	24.00*	24.00*	24.0*	24.0*	24.0*	24.0*
	4.00**	4.00**	4.00**	4.00**	4.0**	4.0**	4.0**	4.0**
PERSONAL SERVICES	1,570,281	2,487,161	2,575,353	2,662,766	2,663	2,663	2,663	2,663
OTHER CURRENT EXPENSES	4,936,921	1,769,340	6,767,615	2,104,340	5,787	2,105	5,787	2,105
EQUIPMENT	4,803		10,000					
<b>TOTAL OPERATING COST</b>	<b>6,512,005</b>	<b>4,256,501</b>	<b>9,352,968</b>	<b>4,767,106</b>	<b>8,450</b>	<b>4,768</b>	<b>8,450</b>	<b>4,768</b>
BY MEANS OF FINANCING	21.50*	21.50*	23.50*	23.50*	23.5*	23.5*	23.5*	23.5*
	3.00**	3.00**	3.00**	3.00**	3.0**	3.0**	3.0**	3.0**
GENERAL FUND	6,430,851	3,113,075	8,209,542	3,623,680	7,306	3,624	7,306	3,624
	0.50*	0.50*	0.50*	0.50*	0.5*	0.5*	0.5*	0.5*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
FEDERAL FUNDS	79,587	99,694	99,694	99,694	100	100	100	100
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
TRUST FUNDS	1,567	1,043,732	1,043,732	1,043,732	1,044	1,044	1,044	1,044
<b>TOTAL PERM POSITIONS</b>	<b>22.00*</b>	<b>22.00*</b>	<b>24.00*</b>	<b>24.00*</b>	<b>24.0*</b>	<b>24.0*</b>	<b>24.0*</b>	<b>24.0*</b>
<b>TOTAL TEMP POSITIONS</b>	<b>4.00**</b>	<b>4.00**</b>	<b>4.00**</b>	<b>4.00**</b>	<b>4.0**</b>	<b>4.0**</b>	<b>4.0**</b>	<b>4.0**</b>
<b>TOTAL PROGRAM COST</b>	<b>6,512,005</b>	<b>4,256,501</b>	<b>9,352,968</b>	<b>4,767,106</b>	<b>8,450</b>	<b>4,768</b>	<b>8,450</b>	<b>4,768</b>

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS871  
 PROGRAM STRUCTURE NO: 11010401  
 PROGRAM TITLE: CAMPAIGN SPENDING COMMISSION

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	5.00*	5.00*	7.00*	7.00*	7.0*	7.0*	7.0*	7.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	542,833	594,361	679,361	769,966	770	770	770	770
OTHER CURRENT EXPENSES	59,690	1,091,685	2,111,685	1,301,685	1,302	1,302	1,302	1,302
EQUIPMENT			10,000					
TOTAL OPERATING COST	602,523	1,686,046	2,801,046	2,071,651	2,072	2,072	2,072	2,072
BY MEANS OF FINANCING	5.00*	5.00*	7.00*	7.00*	7.0*	7.0*	7.0*	7.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	600,956	642,314	1,757,314	1,027,919	1,028	1,028	1,028	1,028
	*	*	*	*	*	*	*	*
TRUST FUNDS	1,567	1,043,732	1,043,732	1,043,732	1,044	1,044	1,044	1,044
	**	**	**	**	**	**	**	**
TOTAL PERM POSITIONS	5.00*	5.00*	7.00*	7.00*	7.0*	7.0*	7.0*	7.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	602,523	1,686,046	2,801,046	2,071,651	2,072	2,072	2,072	2,072

PROGRAM ID: **AGS871**  
PROGRAM STRUCTURE: **11010401**  
PROGRAM TITLE: **CAMPAIGN SPENDING COMMISSION**

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
<b>MEASURES OF EFFECTIVENESS</b>								
1. % OF WORK PRODUCT ALIGNED WITH STRATEGIC PLAN	95	95	95	95	95	95	95	95
2. % OF COMM FILING FINANCIAL DISCLOSURE RPTS TIMELY	92	92	92	92	92	92	92	92
3. % OF ALL STAT REQ RPTS FILED BY COMM REVIEWED	100	100	100	100	100	100	100	100
4. NO. OF STRATEGIES/MECHANISMS TO EDUCATE COMM/RES	12	12	12	12	12	12	12	12
5. NO. OF ENFORCMT ACTION TAKEN TO ACHIEVE COMPLIANCE	50	150	50	150	50	150	50	150
6. NO. OF STRATEGIES/PRGMS EMPLOYD TO INCR TRANSPARCY	12	12	12	12	12	12	12	12
7. AMOUNT OF PUBLIC FINANCING PROVIDED	20000	200000	20000	200000	20000	200000	20000	200000
<b>PROGRAM TARGET GROUPS</b>								
1. CANDIDATE COMMITTEES	300	425	300	425	300	425	300	425
2. NON-CANDIDATE COMMITTEES	300	300	300	300	300	300	300	300
3. STATE OF HAWAII RESIDENTS	1460000	1460000	1460000	1460000	1460000	1460000	1460000	1460000
<b>PROGRAM ACTIVITIES</b>								
1. NO. OF STATUTORILY REQUIRED REPORTS REVIEWED	1500	4500	1500	4500	1500	4500	1500	4500
2. NO. OF COMMUNICATION OUTREACH TO COMM/RESIDENS	50000	100000	50000	100000	50000	100000	50000	100000
3. NO. OF EDUC/TRG/ASSIST PROV TO COMM/RESIDENTS	75000	125000	75000	125000	75000	125000	75000	125000
4. NO. OF ADVISORY OPINIONS RENDERED	3	2	3	2	3	2	3	2
5. NO. OF ENFORCEMENT ACTIONS TAKEN	50	160	50	160	50	160	50	160
6. NO. OF CANDIDATES WHO QUALIFD & REC PUBLIC FUNDING	5	30	5	30	5	30	5	30
7. NO. OF \$3 HAWAII INCOME TAX CHECK-OFFS	65000	57000	65000	57000	65000	57000	65000	57000
8. IDENTIF &/OR EMPLOYMT OF STRATE TO INCR TRANSPCY	12	12	12	12	12	12	12	12
9. NO. OF CAMPGN SPEND RELATED BILLS INTROD & PASSED	1	1	1	1	1	1	1	1
<b>PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)</b>								
TAXES	92	124	119	120	117	135	135	135
REVENUES FROM THE USE OF MONEY AND PROPERTY	68	50	40	30	30	30	30	30
CHARGES FOR CURRENT SERVICES		1	1	1	1	1	1	1
FINES, FORFEITS AND PENALTIES	17	40	40	40	40	40	40	40
NON-REVENUE RECEIPTS	189	20	10	20	10	10	10	10
TOTAL PROGRAM REVENUES	366	235	210	211	198	216	216	216
<b>PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)</b>								
GENERAL FUNDS	17	40	40	40	40	40	40	40
ALL OTHER FUNDS	349	195	170	171	158	176	176	176
TOTAL PROGRAM REVENUES	366	235	210	211	198	216	216	216



# Program Plan Narrative

**AGS871: CAMPAIGN SPENDING COMMISSION**

**11 01 04 01**

## **A. Statement of Program Objectives**

To ensure transparency and full disclosure of contributions and expenditures by all candidates and noncandidate committees, conduct investigations and administrative hearings, and administer the public funding program.

## **B. Description of Request and Compliance with Section 37-68(1)(A)(B)**

FB 2025-27 Executive Budget Request (AGS 871):

I. OPERATING BUDGET (general funds unless noted):

(1) Adds 2.00 permanent full-time equivalents in FY 26 and FY 27 and \$1,115,000 in FY 26 and \$380,000 in FY 27 for an Investigator and Elections Assistant position and to upgrade the electronic filing system.

(2) Adds \$700,000 in FY 26 and FY 27 to increase trust fund ceiling for the Hawaii Election Campaign Fund (HECF). This fund provides public funding for qualified candidates, as mandated by Article II, Section 5, under the State of Hawaii Constitution.

The program is in compliance with Section 37-68(1)(A)(B).

## **C. Description of Activities Performed**

- Develop and adopt reporting forms required by the campaign finance laws.
- Develop and publish manuals for all candidates and committees to provide guidance on the requirements of the law.
- Serve as a repository for all campaign spending reports filed by candidates and committees.
- Review all candidate and committee reports for compliance with laws and rules.
- Permit the inspection, copying, or duplicating of any report required by law.

- Ensure timely reporting of all reports and assess monetary fines.
- Hold public hearings.
- Investigate and hold hearings to receive evidence of any violations.
- Negotiate and draft conciliation agreements.
- Establish rules pursuant to Chapter 91, HRS.
- Request initiation of prosecution for violations of the campaign finance laws.
- Administer, monitor, and audit the distribution of public funds.
- Research, draft, and issue advisory opinions.
- Provide guidance to the public, candidates, and committees by phone and mail or other means.
- Comply with State requirements for employment, budget, contracts, inventory, and other office functions.
- Conduct random audits and field investigations.
- File for injunctive relief and other court-related actions.

## **D. Statement of Key Policies Pursued**

The Commission is dedicated to the integrity and transparency of the campaign finance process through education, prevention, and enforcement, and provides partial public funding.

## **E. Identification of Important Program Relationships**

The office works with the Office of Elections, county clerks offices, State and county agencies, Prosecuting Attorney offices, Department of the Attorney General, Office of Enterprise Technology Services, State and county ethics agencies, Hawaii State Legislature, Office of the Governor, open government groups, and media organizations.

# Program Plan Narrative

**AGS871: CAMPAIGN SPENDING COMMISSION**

**11 01 04 01**

## **F. Description of Major External Trends Affecting the Program**

1. Transparency in elections must be provided to empower voters with information so they can make informed decisions.
2. Campaigns, on average, are costing more and more each election year.

This gives the large contributors a louder voice and potentially easier access to legislators. This may be even more evident with independent expenditure committees. We must continue to re-evaluate and incrementally grow our partial public financing program as funding permits so that any person that qualifies may run a competitive race for office.

3. The demand for instant and comprehensive information means we must stay on the cutting edge of technological development. As more jurisdictions develop programs that can analyze data in multiple formats and searches, we must consider and/or adopt their best practices.

## **G. Discussion of Cost, Effectiveness, and Program Size Data**

Developments and advancements in technology permit the Commission to become more efficient and effective to provide timely and accurate data to the public. Candidates and committees are required to input all required campaign finance data into their respective electronic filing system. The Commission and the public may then view the data for consideration, analysis, and/or audit.

Incrementally increase partial public financing to increase the number of candidates using public financing.

Candidate and committee classes should continue to be recorded, updated, and placed on the Commission website for access by all 24/7. A manual or guidebook to accompany the recorded presentation should also be available.

One or two additional positions may be needed because of additional duties and conducting investigations.

## **H. Discussion of Program Revenues**

- Trust: Revenues are generated from the \$3 check-off on the Hawaii State income tax form, interest on the principal in the HECF, excess or false name contributions, surplus/residual funds, and anonymous contributions. Revenues are deposited into the HECF.
- General: Revenues are generated from fines and deposited into the State's general fund.

## **I. Summary of Analysis Performed**

Contribution and expenditure data will be analyzed after all information has been filed.

## **J. Further Considerations**

None.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS879  
 PROGRAM STRUCTURE NO: 11010402  
 PROGRAM TITLE: OFFICE OF ELECTIONS

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	17.00*	17.00*	17.00*	17.00*	17.0*	17.0*	17.0*	17.0*
	4.00**	4.00**	4.00**	4.00**	4.0**	4.0**	4.0**	4.0**
PERSONAL SERVICES	1,027,448	1,892,800	1,895,992	1,892,800	1,893	1,893	1,893	1,893
OTHER CURRENT EXPENSES	4,877,231	677,655	4,655,930	802,655	4,485	803	4,485	803
EQUIPMENT	4,803							
TOTAL OPERATING COST	5,909,482	2,570,455	6,551,922	2,695,455	6,378	2,696	6,378	2,696
BY MEANS OF FINANCING								
	16.50*	16.50*	16.50*	16.50*	16.5*	16.5*	16.5*	16.5*
	3.00**	3.00**	3.00**	3.00**	3.0**	3.0**	3.0**	3.0**
GENERAL FUND	5,829,895	2,470,761	6,452,228	2,595,761	6,278	2,596	6,278	2,596
	0.50*	0.50*	0.50*	0.50*	0.5*	0.5*	0.5*	0.5*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
FEDERAL FUNDS	79,587	99,694	99,694	99,694	100	100	100	100
TOTAL PERM POSITIONS	17.00*	17.00*	17.00*	17.00*	17.0*	17.0*	17.0*	17.0*
TOTAL TEMP POSITIONS	4.00**	4.00**	4.00**	4.00**	4.0**	4.0**	4.0**	4.0**
TOTAL PROGRAM COST	5,909,482	2,570,455	6,551,922	2,695,455	6,378	2,696	6,378	2,696

PROGRAM ID: **AGS879**  
PROGRAM STRUCTURE: **11010402**  
PROGRAM TITLE: **OFFICE OF ELECTIONS**

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
<b>MEASURES OF EFFECTIVENESS</b>								
1. # ELIG PERSONS REGIS AS % TOTAL ELIG TO VOTE	83	83	83	83	83	83	83	83
2. # REG VOTERS WHO VOTE AS % OF REGISTERED VOTERS	0	60	0	60	0	60	0	60
3. % OF MANUAL AUDIT PRECNTS MATCH COMP GEN RESULTS	0	100	0	100	0	100	0	100
4. # COMPLAINTS & CHALLENGES TO ELECTION SYSTEM	0	0	0	0	0	0	0	0
5. # COMPLAINTS FILED & RESLVD AS % TOT COMPL RECD	100	100	100	100	100	100	100	100
<b>PROGRAM TARGET GROUPS</b>								
1. RESIDENTS ELIGIBLE TO VOTE (THOUSANDS)	895	895	895	895	895	895	895	895
<b>PROGRAM ACTIVITIES</b>								
1. PRVD VTR REGIS SVCS TO QUAL CITIZENS (000'S)	845	845	845	845	845	845	845	845
2. PROVIDE VOTER EDUCATION SERVICES (000'S)	845	845	845	845	845	845	845	845
3. PROVIDE VOTER ORIENTATION TO NTRLZD CITS (000'S)	12	12	12	12	12	12	12	12
<b>PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)</b>								
REVENUES FROM THE USE OF MONEY AND PROPERTY	258	160	150	140	120	100	85	80
REVENUE FROM OTHER AGENCIES: FEDERAL	1,000							
REVENUE FROM OTHER AGENCIES: ALL OTHER	620	200						
CHARGES FOR CURRENT SERVICES	28	5	9	10	52	10	52	52
TOTAL PROGRAM REVENUES	1,906	365	159	150	172	110	137	132
<b>PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)</b>								
GENERAL FUNDS	28	5	9	9	51	9	51	51
SPECIAL FUNDS	76	55	50	46	41	36	31	31
ALL OTHER FUNDS	1,802	305	100	95	80	65	55	50
TOTAL PROGRAM REVENUES	1,906	365	159	150	172	110	137	132

# Program Plan Narrative

**AGS879: OFFICE OF ELECTIONS**

**11 01 04 02**

## **A. Statement of Program Objectives**

To maximize voter participation in the electoral process by developing policies and procedures that encourages registration and turnout.

## **B. Description of Request and Compliance with Section 37-68(1)(A)(B)**

FB 2025-27 Executive Budget Request (AGS 879):

I. OPERATING BUDGET (general funds unless noted):

(1) Adds \$3,978,275 in FY 26 and \$125,000 in FY 27 for a voting system contract, digital voter information guide and Electronic Registration Information Center (ERIC).

## **C. Description of Activities Performed**

1. Direct and coordinate the statewide election systems and assist the counties with county elections.

- Provide election services statewide.
- Prepare, procure and control inventory of election ballots for the State and concurrently conducted county elections statewide.
- Provide secure, accessible and convenient voting services to all eligible voters statewide.
- Process, tabulate and distribute election results statewide.
- Provide computer support services (hardware and software applications) for elections (State and county).
- Provide logistical and warehousing support for elections (State and county).

2. Provide voter registration services to qualified citizens.

- Maximize voter registration statewide.
- Equalize voter registration between districts statewide.

3. Responsible for public education with respect to voter registration and information.
4. Maintain data relating to registered voters, elections, apportionment and districting.
5. Provide necessary technical services and support to the Reapportionment Commission.
6. Provide staff support to the Elections Commission.
7. Provide staff support to the Board of Registration.
8. Provide staff support to the Statewide Elections Accessibility Needs Advisory Committee.
9. Conduct elections in compliance with all federal and State laws.

## **D. Statement of Key Policies Pursued**

The Office of Elections (OE) strives for integrity and efficiency in the administration of elections and seeks to maximize voter participation in the electoral process.

## **E. Identification of Important Program Relationships**

This office works closely with the various county offices and their election staff as well as State agencies to coordinate election-related activities. The office serves as the principal liaison with various federal agencies (e.g., Election Assistance Commission, Federal Voter Assistance Program, Department of Justice, Homeland Security, etc.) on election-related matters.

## **F. Description of Major External Trends Affecting the Program**

A major trend affecting this office is the vote by mail. The increase in voters returning their ballots in the mail has resulted in an increase in voter turnout.

## Program Plan Narrative

### **AGS879: OFFICE OF ELECTIONS**

**11 01 04 02**

Another trend affecting this office is changes to federal laws. These changes have been made to strengthen the integrity of elections, increase participation in the electoral process, improve the administration of elections, and facilitate enfranchisement of voters. Some examples are reflected in the Help America Vote Act (HAVA), Uniformed and Overseas Citizens Absentee Voting Act, Voting Rights Act, and Americans with Disabilities Act.

#### **G. Discussion of Cost, Effectiveness, and Program Size Data**

OE served as the secretary to the 2022 Reapportionment Commission. The Commission convened in 2021, and their work spanned FYs 21-22. Funding for the Commission's work was met by a funding increase in FY 21. In addition, three full-time equivalent positions were filled during FYs 21-22 to conduct work supporting reapportionment.

#### **H. Discussion of Program Revenues**

Program revenues are generated from candidate filing fees, sale of election maps, and reimbursement from counties for election expenses. All revenues are deposited directly into the general fund.

Additionally, revenues received under the HAVA of 2002 and 2018 and 2020 HAVA Election Security are deposited into a federal fund. Expenditure of funds is specifically noted in the HAVA.

#### **I. Summary of Analysis Performed**

Not applicable.

#### **J. Further Considerations**

Not applicable.

## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:  
 PROGRAM STRUCTURE NO: 1102  
 PROGRAM TITLE: FISCAL MANAGEMENT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	54.00*	54.00*	60.00*	60.00*	60.0*	60.0*	60.0*	60.0*
	3.00**	3.00**	3.00**	3.00**	3.0**	3.0**	3.0**	3.0**
PERSONAL SERVICES	2,569,556	4,581,227	4,787,840	4,974,749	4,975	4,975	4,975	4,975
OTHER CURRENT EXPENSES	1,752,910	2,999,956	10,016,036	10,016,036	10,016	10,016	10,016	10,016
EQUIPMENT	445,703		200,000	20,000				
TOTAL OPERATING COST	4,768,169	7,581,183	15,003,876	15,010,785	14,991	14,991	14,991	14,991
BY MEANS OF FINANCING								
	54.00*	54.00*	60.00*	60.00*	60.0*	60.0*	60.0*	60.0*
	3.00**	3.00**	3.00**	3.00**	3.0**	3.0**	3.0**	3.0**
GENERAL FUND	4,768,169	7,581,183	15,003,876	15,010,785	14,991	14,991	14,991	14,991
TOTAL PERM POSITIONS	54.00*	54.00*	60.00*	60.00*	60.0*	60.0*	60.0*	60.0*
TOTAL TEMP POSITIONS	3.00**	3.00**	3.00**	3.00**	3.0**	3.0**	3.0**	3.0**
TOTAL PROGRAM COST	4,768,169	7,581,183	15,003,876	15,010,785	14,991	14,991	14,991	14,991

## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:  
 PROGRAM STRUCTURE NO: 110202  
 PROGRAM TITLE: FISCAL PROCEDURES AND CONTROL

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	54.00*	54.00*	60.00*	60.00*	60.0*	60.0*	60.0*	60.0*
	3.00**	3.00**	3.00**	3.00**	3.0**	3.0**	3.0**	3.0**
PERSONAL SERVICES	2,569,556	4,581,227	4,787,840	4,974,749	4,975	4,975	4,975	4,975
OTHER CURRENT EXPENSES	1,752,910	2,999,956	10,016,036	10,016,036	10,016	10,016	10,016	10,016
EQUIPMENT	445,703		200,000	20,000				
TOTAL OPERATING COST	4,768,169	7,581,183	15,003,876	15,010,785	14,991	14,991	14,991	14,991
BY MEANS OF FINANCING								
	54.00*	54.00*	60.00*	60.00*	60.0*	60.0*	60.0*	60.0*
	3.00**	3.00**	3.00**	3.00**	3.0**	3.0**	3.0**	3.0**
GENERAL FUND	4,768,169	7,581,183	15,003,876	15,010,785	14,991	14,991	14,991	14,991
TOTAL PERM POSITIONS	54.00*	54.00*	60.00*	60.00*	60.0*	60.0*	60.0*	60.0*
TOTAL TEMP POSITIONS	3.00**	3.00**	3.00**	3.00**	3.0**	3.0**	3.0**	3.0**
TOTAL PROGRAM COST	4,768,169	7,581,183	15,003,876	15,010,785	14,991	14,991	14,991	14,991



## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS101  
 PROGRAM STRUCTURE NO: 11020201  
 PROGRAM TITLE: ACCOUNTING SYSTEM DEVELOPMENT & MAINTENANCE

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	16.00*	16.00*	22.00*	22.00*	22.0*	22.0*	22.0*	22.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	435,149	1,307,857	1,499,317	1,683,731	1,684	1,684	1,684	1,684
OTHER CURRENT EXPENSES	664,112	2,249,012	9,265,092	9,265,092	9,265	9,265	9,265	9,265
EQUIPMENT	442,416		200,000	20,000				
TOTAL OPERATING COST	1,541,677	3,556,869	10,964,409	10,968,823	10,949	10,949	10,949	10,949
BY MEANS OF FINANCING								
	16.00*	16.00*	22.00*	22.00*	22.0*	22.0*	22.0*	22.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	1,541,677	3,556,869	10,964,409	10,968,823	10,949	10,949	10,949	10,949
TOTAL PERM POSITIONS	16.00*	16.00*	22.00*	22.00*	22.0*	22.0*	22.0*	22.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	1,541,677	3,556,869	10,964,409	10,968,823	10,949	10,949	10,949	10,949

PROGRAM ID: **AGS101**  
 PROGRAM STRUCTURE: **11020201**  
 PROGRAM TITLE: **ACCOUNTING SYSTEM DEVELOPMENT AND MAINTENANCE**

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
<b>MEASURES OF EFFECTIVENESS</b>								
1. % SYSTEM DEVELOPMENT AND IMPLEMENTATION 90%	90	80	80	90	100	90	90	90
2. % REQUESTS FOR SYSTEM TRAINING COMPLETED-GOAL 90%	90	90	90	90	90	90	90	90
3. % PROJECT COMPL FOR SYSTEM MAINT/ISSUE/EN-GOAL 90%	90	90	90	90	90	90	90	90
<b>PROGRAM TARGET GROUPS</b>								
1. NO. OF CASE ISSUES RECEIVED	400	400	400	400	400	400	400	400
2. NO. OF TRAINING REQUESTS RECEIVED	80	80	80	80	80	80	80	80
3. NO. OF REQUESTS TO DEV NEW SYSTEMS/MODIFY EXISTING	20	20	20	20	20	20	20	20
<b>PROGRAM ACTIVITIES</b>								
1. NO. OF HOURS - SYSTEM ISSUES	3000	3000	3000	3000	3000	3000	3000	3000
2. NO. OF HOURS - TRAINING/SYSTEM ADVISORY	1000	1000	1000	1000	1000	1000	1000	1000
3. NO. OF HOURS - DEV OF NEW SYSTEM (EFS)	800	3000	3000	3000	3000	3000	3000	3000

# Program Plan Narrative

## **AGS101: ACCOUNTING SYSTEM DEVELOPMENT & MAINTENANCE**

**11 02 02 01**

### **A. Statement of Program Objectives**

To enhance the effectiveness and efficiency of the statewide accounting and reporting systems of the State by developing, maintaining, improving, and controlling the methods, procedures and forms of these systems.

### **B. Description of Request and Compliance with Section 37-68(1)(A)(B)**

FB 2025-27 Executive Budget Request (AGS 101):

#### I. OPERATING BUDGET (general funds unless noted):

- (1) Adds \$5,000,000 in FY 26 and FY 27 for Hawaii Information Portal (HIP) CherryRoad Enterprise expenditures.
- (2) Adds 6.00 permanent full-time equivalents in FY 26 and FY 27, and \$2,920,548 in FY 26 and \$2,923,596 in FY 27 to provide supplemental resources to support the new Enterprise Financial System Project.

### **C. Description of Activities Performed**

A major portion of the program's effort is directed toward development of new statewide accounting systems and major enhancements to existing accounting systems. Activities related to the development of new accounting systems and major enhancements to the existing systems include: coordinating project tasks and activities; defining system functional and internal control requirements; identifying required system design modifications and related system specifications and re-engineering work processes, documents, and document flow; conducting acceptance testing; providing user-related training, conversion, implementation, and post implementation support; and developing policies, procedures, forms and user manuals.

Concurrent with accounting system development is the maintenance and management of existing systems to: improve the operational efficiency and/or utility of the systems; comply with changes in applicable State and federal laws, and/or management policies; correct accounting deficiencies or internal control weaknesses as identified by independent financial auditors; and correct system errors that occur in the normal course of business. Activities related to the maintenance and management of existing systems are similar to those of major enhancements to existing

accounting systems, but on a smaller scale.

This program also establishes, maintains and manages the State of Hawaii Accounting Manual, Financial Accounting and Management Information System Procedures Manual, and Financial Datamart Manual and related State Accounting Forms (SAF) to provide internal control over the accounting functions of the State.

Activities related to the control functions include prescribing: accounting policies, methods and practices of the State to comply with accounting and reporting requirements for governmental entities in conformity with generally accepted accounting principles (i.e., GAAP), comply with applicable State and federal laws, and/or management policies; and content and format of accounting information through the use of SAFs to provide uniformity in the recording of accounting transactions and ensure the validity, propriety and accuracy of recorded accounting transactions.

### **D. Statement of Key Policies Pursued**

Key policies are designed to fulfill the statutory requirements imposed upon the Comptroller of: making changes and modifications to the accounting system of the State (including the design, development and implementation of a proper system of internal controls to encompass the changes and modifications made to the accounting system) that appear to be in the best interest of the State, as promulgated by Section 40-2, HRS; determining the forms required to adequately supply the accounting system with the requisite accounting data for State government; and maintaining the applicability, relevancy and uniformity of accounting forms in statewide use, as promulgated by Section 40-6, HRS.

Accordingly, program policies are directed toward ensuring proper functionality of new or existing systems to reduce operating cost and increase productivity by eliminating redundant processing and duplication of effort, and streamlining and standardizing operations; internal control over assets to safeguard assets from loss or waste; and internal control over accounting information processed by the system to maintain data integrity throughout the system and generate accurate, reliable and timely information from the system.

## Program Plan Narrative

### **AGS101: ACCOUNTING SYSTEM DEVELOPMENT & MAINTENANCE**

11 02 02 01

Policies pursued support Part I, Section 226-28, Hawaii State Plan, HRS, relating to the fiscal management objective of ensuring fiscal integrity, responsibility and efficiency in State government, and conforms with the Plan policy regarding improvements to the fiscal budgeting and management system.

#### **E. Identification of Important Program Relationships**

The work performed by this program requires collaboration with the Uniform Accounting and Reporting Branch and Pre-Audit Branch of the Department of Accounting and General Services to ensure a proper accounting result from the central standpoint, and the departments and agencies to ensure a pragmatic and functional accounting result from the departmental standpoint. In addition, since this program represents the user's orientation to the system, collaboration with and support from AGS 131, Enterprise Technology Services, is necessary to develop and implement the required programming changes and maintain the data processing aspects of the system.

#### **F. Description of Major External Trends Affecting the Program**

A major external trend affecting this program is the rapid growth in information technology. This trend will shorten the average life cycle of statewide accounting systems (currently averaging 30 years) and place even greater demands on this program to develop and implement new statewide accounting systems at a faster pace (e.g., replacing an old system every 10 or 15 years as opposed to every 30 years) and in shorter time frames.

This program is also impacted by: changes in financial reporting requirements for state and local governments promulgated by the Government Accounting Standards Board; findings of independent financial auditors and legislative auditors with regard to internal control weaknesses and accounting deficiencies; and changes in State and federal laws, and management policies, as it relates to accounting and reporting.

#### **G. Discussion of Cost, Effectiveness, and Program Size Data**

Currently, development and implementation of new systems are being pursued. The measures of effectiveness for this program have been adjusted to reflect the involvement of personnel resources in the development and implementation of the new systems, as well as continuing to perform all of its designated program tasks.

#### **H. Discussion of Program Revenues**

This program does not generate any revenues.

#### **I. Summary of Analysis Performed**

This program has not conducted any in-depth analysis.

#### **J. Further Considerations**

There are no further considerations at this time.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS102  
 PROGRAM STRUCTURE NO: 11020202  
 PROGRAM TITLE: EXPENDITURE EXAMINATION

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	18.00*	18.00*	18.00*	18.00*	18.0*	18.0*	18.0*	18.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	684,252	1,170,696	1,175,550	1,175,646	1,176	1,176	1,176	1,176
OTHER CURRENT EXPENSES	707,724	453,400	453,400	453,400	453	453	453	453
EQUIPMENT	3,287							
TOTAL OPERATING COST	1,395,263	1,624,096	1,628,950	1,629,046	1,629	1,629	1,629	1,629
BY MEANS OF FINANCING	18.00*	18.00*	18.00*	18.00*	18.0*	18.0*	18.0*	18.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	1,395,263	1,624,096	1,628,950	1,629,046	1,629	1,629	1,629	1,629
TOTAL PERM POSITIONS	18.00*	18.00*	18.00*	18.00*	18.0*	18.0*	18.0*	18.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	1,395,263	1,624,096	1,628,950	1,629,046	1,629	1,629	1,629	1,629

PROGRAM ID: **AGS102**  
 PROGRAM STRUCTURE: **11020202**  
 PROGRAM TITLE: **EXPENDITURE EXAMINATION**

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
<b>MEASURES OF EFFECTIVENESS</b>								
1. AV IN-HSE TIME FOR PAYMTS TO VENDORS-GOAL 5 WK DAY	5	5	5	5	5	5	5	5
2. % OF LATE PAYMENTS-GOAL 5% STATEWIDE	6	6	6	6	6	6	6	6
3. % OF PAYMT VOUCHER PROCESSED W/ NO ERRORS-GOAL 90%	99	99	99	99	99	99	99	99
<b>PROGRAM TARGET GROUPS</b>								
1. NO. OF PAYMENT VOUCHERS PROCESSED (IN THOUSANDS)	70	70	70	70	70	70	70	70
<b>PROGRAM ACTIVITIES</b>								
1. NO. OF CONTRACTS EXAMINED	1000	1000	1000	1000	1000	1000	1000	1000
2. NO. OF PAYCHECKS ISSUED (IN THOUSANDS)	75	75	75	75	75	75	75	75
3. NO. OF CHECKS (NON-PAYROLL) ISSUED (IN THOUSANDS)	392	392	392	392	392	392	392	392
4. NO. OF PAYMENTS MADE ELECTRONICALLY (IN THOUSANDS)	3000	3000	3000	3000	3000	3000	3000	3000
<b>PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)</b>								
CHARGES FOR CURRENT SERVICES					1	1	1	1
TOTAL PROGRAM REVENUES					1	1	1	1
<b>PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)</b>								
GENERAL FUNDS					1	1	1	1
TOTAL PROGRAM REVENUES					1	1	1	1

# Program Plan Narrative

## **AGS102: EXPENDITURE EXAMINATION**

11 02 02 02

### **A. Statement of Program Objectives**

To assure State payments conform to established standards of propriety and legality and are made promptly.

### **B. Description of Request and Compliance with Section 37-68(1)(A)(B)**

FB 2025-27 Executive Budget Request (AGS 102): None.

### **C. Description of Activities Performed**

Vouchers received from departments and agencies are pre-audited to determine that the proposed expenditures are legal and proper. The program ensures the transactions comply with applicable laws, are appropriately charged, and conform to prudent business practices and policies.

Payrolls received from departments and agencies are pre-audited to determine that the rate of pay is properly authorized, partial pay is correctly computed, and time records or other required documentation are supported. Assignments and garnishments against payrolls are also controlled and processed in accordance with employee desires or statutory requirements.

The program also certifies that funds are available to cover contracts. Contracts are further examined for legality and propriety to avoid unnecessary reexamination in the future.

Other activities include the control of State check issuances, cancellations, and reissues and the maintenance of vendor codes.

### **D. Statement of Key Policies Pursued**

Pre-audit of vouchers and payrolls are performed on a test basis. The test is designed to assure the overall validity of all transactions. The program also maintains records of both voucher and payroll claims that must be adjusted as the result of the test.

These pre-audit activities are included as a part in Chapter 40, Part I, HRS, under the Comptroller's Powers and Duties.

### **E. Identification of Important Program Relationships**

There are no important program relationships identified.

### **F. Description of Major External Trends Affecting the Program**

The program is directly affected by any substantial changes in the volume of State government expenditures and any significant organizational changes.

### **G. Discussion of Cost, Effectiveness, and Program Size Data**

During the current biennium, the program has maintained its level of services as previously provided and has accommodated its target group accordingly. For the budget period and the four years of the planning period, the volume data reflect adjustments based on current volume levels.

### **H. Discussion of Program Revenues**

The Pre-Audit Program does not generate any revenues.

### **I. Summary of Analysis Performed**

This program has not conducted any in depth analysis.

### **J. Further Considerations**

There are no further considerations to be addressed.

## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS103  
 PROGRAM STRUCTURE NO: 11020203  
 PROGRAM TITLE: RECORDING AND REPORTING

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	13.00*	13.00*	13.00*	13.00*	13.0*	13.0*	13.0*	13.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	696,967	1,092,678	1,096,722	1,097,338	1,097	1,097	1,097	1,097
OTHER CURRENT EXPENSES	375,694	289,827	289,827	289,827	290	290	290	290
TOTAL OPERATING COST	1,072,661	1,382,505	1,386,549	1,387,165	1,387	1,387	1,387	1,387
BY MEANS OF FINANCING								
	13.00*	13.00*	13.00*	13.00*	13.0*	13.0*	13.0*	13.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	1,072,661	1,382,505	1,386,549	1,387,165	1,387	1,387	1,387	1,387
TOTAL PERM POSITIONS	13.00*	13.00*	13.00*	13.00*	13.0*	13.0*	13.0*	13.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	1,072,661	1,382,505	1,386,549	1,387,165	1,387	1,387	1,387	1,387



PROGRAM ID: **AGS103**  
PROGRAM STRUCTURE: **11020203**  
PROGRAM TITLE: **RECORDING AND REPORTING**

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
<b>MEASURES OF EFFECTIVENESS</b>								
1. AV TIME TO ISSUANCE OF CAFR-GOAL 6 MONTHS	6	6	6	6	6	6	6	6
2. AV TIME TO ISSUANCE OF QTRLY FIN RPTS-GOAL 4 WEEKS	4	4	4	4	4	4	4	4
3. AV TIME TO POST ALLOTMENT DOCUMENTS-GOAL 4 WK DAYS	4	4	4	4	4	4	4	4
<b>PROGRAM TARGET GROUPS</b>								
1. NO. OF DEPTS/AGENCIES RECEIVING FINANCIAL REPORTS	36	36	36	36	36	36	36	36
2. NO. OF FINANCIAL REPORTS DISTRIBUTED TO DEPTS	11	11	11	11	11	11	11	11
<b>PROGRAM ACTIVITIES</b>								
1. NO. OF ALLOTMENT DOCUMENTS PROCESSED	5000	5000	5000	5000	5000	5000	5000	5000
<b>PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)</b>								
REVENUE FROM OTHER AGENCIES: ALL OTHER	13,712	5,000	5,000	5,000	5,000	5,000	5,000	5,000
TOTAL PROGRAM REVENUES	13,712	5,000	5,000	5,000	5,000	5,000	5,000	5,000
<b>PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)</b>								
GENERAL FUNDS	13,712	5,000	5,000	5,000	5,000	5,000	5,000	5,000
TOTAL PROGRAM REVENUES	13,712	5,000	5,000	5,000	5,000	5,000	5,000	5,000

# Program Plan Narrative

## **AGS103: RECORDING AND REPORTING**

**11 02 02 03**

### **A. Statement of Program Objectives**

To assure that the State's financial transactions are promptly and properly recorded and reported.

### **B. Description of Request and Compliance with Section 37-68(1)(A)(B)**

FB 2025-27 Executive Budget Request (AGS 103): None.

### **C. Description of Activities Performed**

The program activities are processing and recording receipt, expenditure, and other accounting transactions in the State's general ledgers (the control ledgers) and in the appropriate subsidiary ledgers. The program also prepares timely, meaningful, and accurate reports and controls financial transactions that are entered into the State's accounting system. The program prepares the State of Hawaii's Annual Comprehensive Financial Report.

### **D. Statement of Key Policies Pursued**

Key policies pursued are directed to proper documentation of the State's financial transactions to provide meaningful financial information to decision makers on a timely basis. Policies pursued support Part I, Section 226-27, Hawaii State Plan, HRS, relating to the fiscal management objective of ensuring fiscal integrity.

### **E. Identification of Important Program Relationships**

There is no important program relationship identified.

### **F. Description of Major External Trends Affecting the Program**

The major external trend that affects the program is changing reporting standards that are continuously promulgated by the Governmental Accounting Standards Board and any significant organizational changes.

### **G. Discussion of Cost, Effectiveness, and Program Size Data**

During the current biennium, the program has maintained its level of service as previously provided and has accommodated its target group accordingly.

### **H. Discussion of Program Revenues**

The program does not generate revenues from its operations.

### **I. Summary of Analysis Performed**

This program has not conducted any in-depth analysis.

### **J. Further Considerations**

There are no further considerations at this time.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS104  
 PROGRAM STRUCTURE NO: 11020204  
 PROGRAM TITLE: INTERNAL POST AUDIT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	7.00*	7.00*	7.00*	7.00*	7.0*	7.0*	7.0*	7.0*
	3.00**	3.00**	3.00**	3.00**	3.0**	3.0**	3.0**	3.0**
PERSONAL SERVICES	753,188	1,009,996	1,016,251	1,018,034	1,018	1,018	1,018	1,018
OTHER CURRENT EXPENSES	5,380	7,717	7,717	7,717	8	8	8	8
TOTAL OPERATING COST	758,568	1,017,713	1,023,968	1,025,751	1,026	1,026	1,026	1,026
BY MEANS OF FINANCING								
	7.00*	7.00*	7.00*	7.00*	7.0*	7.0*	7.0*	7.0*
	3.00**	3.00**	3.00**	3.00**	3.0**	3.0**	3.0**	3.0**
GENERAL FUND	758,568	1,017,713	1,023,968	1,025,751	1,026	1,026	1,026	1,026
TOTAL PERM POSITIONS	7.00*	7.00*	7.00*	7.00*	7.0*	7.0*	7.0*	7.0*
TOTAL TEMP POSITIONS	3.00**	3.00**	3.00**	3.00**	3.0**	3.0**	3.0**	3.0**
TOTAL PROGRAM COST	758,568	1,017,713	1,023,968	1,025,751	1,026	1,026	1,026	1,026

PROGRAM ID: **AGS104**  
 PROGRAM STRUCTURE: **11020204**  
 PROGRAM TITLE: **INTERNAL POST AUDIT**

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
<u>MEASURES OF EFFECTIVENESS</u>								
1. NO. OF STATUTORY AUDITS COMP AS % OF TOTAL PLANNED	100	100	100	100	100	100	100	100
2. NO. FIN AUDIT RPTS REV AS % TOTAL BY OFFICE OF AUD	100	100	100	100	100	100	100	100
3. AV NUMBER OF YEARS BETWEEN AUDITS	6	6	6	6	6	6	6	6
<u>PROGRAM TARGET GROUPS</u>								
1. NUMBER OF STATUTORY REQUIRED AUDITS	28	28	28	28	28	28	28	28
2. NO. OF EXEC DEPTS SUB TO COMPTROLLER ACCT POLICIES	18	18	18	18	18	18	18	18
3. NO. OF FINANCIAL AUDITS PLANNED BY OFF OF AUDITOR	20	20	20	20	20	20	20	20
<u>PROGRAM ACTIVITIES</u>								
1. MONITOR IC & ACCTG SYS THROUGH STATUTORY REQ AUDIT	18	18	18	18	18	18	18	18
2. MONITOR IC BY REV OFFICE OF AUDITOR FIN AUDIT RPTS	20	20	20	20	20	20	20	20

# Program Plan Narrative

**AGS104: INTERNAL POST AUDIT**

**11 02 02 04**

## **A. Statement of Program Objectives**

To ensure that control systems provide managers with reasonable assurance that desired outcomes will be achieved.

## **B. Description of Request and Compliance with Section 37-68(1)(A)(B)**

FB 2025-27 Executive Budget Request (AGS 104): None.

## **C. Description of Activities Performed**

The major activities of the Program include the following: (1) audits and other assurance procedures required by statute; (2) audits and other assurance services requested by State departments and agencies; (3) urgent audit and other assurance services requested by State departments and agencies; (4) monitoring compliance on a periodic basis by State departments and agencies for the establishment and maintenance of a system of internal controls; (5) audits of contracts of State departments and agencies; (6) assisting departments and agencies with internal control-related issues and follow-up on the resolution of audit findings; and (7) verification of invoices submitted by the Honolulu Authority for Rapid Transportation.

## **D. Statement of Key Policies Pursued**

It is the policy of the program to ensure fiscal integrity, responsibility and efficiency in the State government by performing audits and other assurance procedures on a systematic and selective basis.

## **E. Identification of Important Program Relationships**

The program monitors, through audit and monitoring processes, for compliance with the State's internal control system for the authorization, initiation, recording, processing, monitoring and reporting of financial transactions. Compliance by the State's departments and agencies with established accounting procedures and related internal controls promotes fiscal integrity, responsibility and efficiency.

## **F. Description of Major External Trends Affecting the Program**

General economic conditions leading to a slowdown in economic activity could adversely affect government services if such a slowdown results in cutbacks in personnel. Such reductions could negatively impact the internal control environment due to a lack of adequate resources to accurately initiate, process, record, monitor and report financial transactions.

## **G. Discussion of Cost, Effectiveness, and Program Size Data**

99% of the program cost is for personnel. Accordingly, position count is a major determinant in the number of audits conducted. The program has met its core responsibilities by consistently maintaining its level of the number of audits and other assurance services conducted during the past two biennium periods.

## **H. Discussion of Program Revenues**

The program does not anticipate generating any revenues.

## **I. Summary of Analysis Performed**

An in-depth analysis has not been performed of the program.

## **J. Further Considerations**

There are no further considerations for this program.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:  
 PROGRAM STRUCTURE NO: 1103  
 PROGRAM TITLE: GENERAL SERVICES

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
CURRENT LEASE PAYMENTS								
OTHER CURRENT EXPENSES	3,106,720	4,587,112	5,020,812	5,020,812	5,021	5,021	5,021	5,021
TOTAL CURRENT LEASE PAYMENTS COST	3,106,720	4,587,112	5,020,812	5,020,812	5,021	5,021	5,021	5,021
BY MEANS OF FINANCING								
GENERAL FUND	3,106,720	2,486,812	2,920,512	2,920,512	2,921	2,921	2,921	2,921
INTERDEPARTMENTAL TRANSFERS		2,100,300	2,100,300	2,100,300	2,100	2,100	2,100	2,100
OPERATING COST	614.00*	629.00*	627.00*	628.00*	628.0*	628.0*	628.0*	628.0*
	19.00**	4.00**	6.00**	6.00**	6.0**	6.0**	6.0**	6.0**
PERSONAL SERVICES	38,680,996	55,853,273	54,060,679	54,183,726	54,058	54,058	54,058	54,058
OTHER CURRENT EXPENSES	116,623,487	134,748,925	347,056,926	345,710,926	345,709	345,709	345,709	345,709
EQUIPMENT	1,033,149	1,510,756	1,544,756	1,529,756	1,504	1,504	1,504	1,504
MOTOR VEHICLES	1,522,309	2,419,400	2,354,400	2,354,400	2,354	2,354	2,354	2,354
TOTAL OPERATING COST	157,859,941	194,532,354	405,016,761	403,778,808	403,625	403,625	403,625	403,625
BY MEANS OF FINANCING								
	515.00*	529.00*	527.00*	528.00*	528.0*	528.0*	528.0*	528.0*
	16.00**	3.00**	5.00**	5.00**	5.0**	5.0**	5.0**	5.0**
GENERAL FUND	116,058,782	128,985,881	136,369,046	135,131,093	134,979	134,979	134,979	134,979
	15.00*	17.00*	17.00*	17.00*	17.0*	17.0*	17.0*	17.0*
	3.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
SPECIAL FUND	13,446,955	14,119,751	17,134,897	17,134,897	17,134	17,134	17,134	17,134
	34.00*	33.00*	33.00*	33.00*	33.0*	33.0*	33.0*	33.0*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	7,381,071	11,696,368	11,699,079	11,699,079	11,698	11,698	11,698	11,698
	50.00*	50.00*	50.00*	50.00*	50.0*	50.0*	50.0*	50.0*
	**	**	**	**	**	**	**	**
REVOLVING FUND	20,973,133	39,730,354	239,813,739	239,813,739	239,814	239,814	239,814	239,814
CAPITAL IMPROVEMENT COSTS								
PLANS	605,000	405,000	3,003,000	1,001,000	2	2	2	2
LAND ACQUISITION	2,000	4,000	2,000		2	2	2	2
DESIGN	10,798,000	7,998,000	3,799,000	2,000,000	2,494	2,494	4,494	4,494
CONSTRUCTION	48,071,000	112,252,000	68,838,000	30,896,000	67,497	15,500	19,500	19,500
EQUIPMENT	2,001,000	5,000	1,007,000	2,000	13,004	2	2	2
TOTAL CAPITAL EXPENDITURES	61,477,000	120,664,000	76,649,000	33,899,000	82,999	18,000	24,000	24,000

## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:  
 PROGRAM STRUCTURE NO: 1103  
 PROGRAM TITLE: GENERAL SERVICES

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
BY MEANS OF FINANCING								
GENERAL FUND	20,750,000	28,250,000	10,600,000	1,000,000				
G.O. BONDS	40,727,000	92,414,000	66,049,000	32,899,000	82,999	18,000	24,000	24,000
TOTAL PERM POSITIONS	614.00*	629.00*	627.00*	628.00*	628.0*	628.0*	628.0*	628.0*
TOTAL TEMP POSITIONS	19.00**	4.00**	6.00**	6.00**	6.0**	6.0**	6.0**	6.0**
TOTAL PROGRAM COST	222,443,661	319,783,466	486,686,573	442,698,620	491,645	426,646	432,646	432,646

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS131  
 PROGRAM STRUCTURE NO: 110302  
 PROGRAM TITLE: ENTERPRISE TECHNOLOGY SERVICES

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	178.00*	188.00*	179.00*	179.00*	179.0*	179.0*	179.0*	179.0*
	14.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
PERSONAL SERVICES	12,125,882	18,094,400	17,436,739	17,439,336	17,440	17,440	17,440	17,440
OTHER CURRENT EXPENSES	36,244,600	34,775,303	43,324,703	42,084,703	42,084	42,084	42,084	42,084
EQUIPMENT	493,216	1,346,303	1,348,303	1,346,303	1,345	1,345	1,345	1,345
TOTAL OPERATING COST	48,863,698	54,216,006	62,109,745	60,870,342	60,869	60,869	60,869	60,869
BY MEANS OF FINANCING	133.00*	143.00*	134.00*	134.00*	134.0*	134.0*	134.0*	134.0*
	13.00**	**	**	**	**	**	**	**
GENERAL FUND	43,572,023	45,325,178	53,216,206	51,976,803	51,977	51,977	51,977	51,977
	12.00*	12.00*	12.00*	12.00*	12.0*	12.0*	12.0*	12.0*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
SPECIAL FUND	2,130,173	2,578,244	2,578,244	2,578,244	2,578	2,578	2,578	2,578
	33.00**	33.00**	33.00**	33.00**	33.0*	33.0*	33.0*	33.0*
INTERDEPARTMENTAL TRANSFERS	3,161,502	6,312,584	6,315,295	6,315,295	6,314	6,314	6,314	6,314
CAPITAL IMPROVEMENT COSTS								
PLANS	1,000	1,000	500,000		1	1	1	1
LAND ACQUISITION	1,000	1,000	1,000		1	1	1	1
DESIGN	700,000	698,000	500,000		497	497	497	497
CONSTRUCTION	2,798,000	1,999,000	1,998,000	1,999,000	2,500	2,500	3,500	3,500
EQUIPMENT	2,000,000	1,000	1,001,000	1,000	1	1	1	1
TOTAL CAPITAL EXPENDITURES	5,500,000	2,700,000	4,000,000	2,000,000	3,000	3,000	4,000	4,000
BY MEANS OF FINANCING								
G.O. BONDS	5,500,000	2,700,000	4,000,000	2,000,000	3,000	3,000	4,000	4,000
TOTAL PERM POSITIONS	178.00*	188.00*	179.00*	179.00*	179.0*	179.0*	179.0*	179.0*
TOTAL TEMP POSITIONS	14.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
TOTAL PROGRAM COST	54,363,698	56,916,006	66,109,745	62,870,342	63,869	63,869	64,869	64,869



PROGRAM ID: **AGS131**  
PROGRAM STRUCTURE: **110302**  
PROGRAM TITLE: **ENTERPRISE TECHNOLOGY SERVICES**

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
<b>MEASURES OF EFFECTIVENESS</b>								
1. REQ FOR IP SVCS CMP WITHIN TIMEFRAME AS %TTL CMP	83	83	83	83	83	83	83	83
2. % OF MAINFRAME PRODUCTION JOBS RUN AS SCHEDULED	99	99	99	99	99	99	99	99
3. MFRAME PROD JOBS RERUN AS % OF TTL MFRAME PROD JOB	.18	.18	.18	.18	.18	.18	.18	.18
4. MAINFRAME DOWNTIME AS % OF TOTAL OPERATIONAL TIME	.12	.12	.12	.12	.12	.12	.12	.12
5. # TROUBLE CALLS RESOLVED AS % CALLS RECD	98	98	98	98	98	98	98	98
6. % OF NETWORK INFRASTRUCTURE UPTIME	99.9	99.9	99.9	99.9	99.9	99.9	99.9	99.9
7. % OF DEPTS USING ADVANCED ENDPOINT PROTECTION	100	100	100	100	100	100	100	100
8. # OF PAGE VIEWS ON STATE'S WEBSITES (IN MILLIONS)	71.2	77.5	82.5	71.1	72.52	73.97	75.45	76.96
9. # OF DOCUMENTS ELECTRONICALLY SIGNED (THOUSANDS)	500	550	600	580	592	603	616	628
10. # OF CRITICAL BUSINESS PROCESSES SUPPORTED	500	600	600	600	600	600	600	600
<b>PROGRAM TARGET GROUPS</b>								
1. # OF UNIQUE VISITORS TO STATE WEBSITES (MILLIONS)	12	12	12	14	14	14	14	14
2. EXECUTIVE BRANCH DEPARTMENTS AND ATTACHED AGENCIES	30	30	30	30	30	30	30	30
3. TOTAL NO. CITIZEN ACCTS IN CITIZEN IDENT PLATFORM	N/A	N/A	N/A	1000000	1000000	1000000	1000000	1000000
<b>PROGRAM ACTIVITIES</b>								
1. # OF DEVICES AT STATE'S CENTRAL COMPUTER FACILITY	650	650	650	650	650	650	650	650
2. TOTAL # OF APPLICATIONS MAINTAINED	72	72	72	72	72	72	72	72
3. AVERAGE MO CALL VOLUME REC'D BY ASSISTANCE CNTR	600	600	600	600	600	600	600	600
4. # MICROWAVE RADIO LINKS & SITES ADDED OR UPGRADED	5	5	5	5	5	5	5	5
5. TOTAL NUMBER OF EXEC BR E-MAIL ACCOUNTS ADMINSTRD	13491	13760	13860	16930	16950	16790	16990	17010
6. % OF ESCALATED MALWARE INCIDENTS HANDLED	5	5	5	5	5	5	5	5
7. TOTAL NUMBER OF WEBSITES SUPPORTED	519	524	529	595	600	605	610	615
8. TOTAL NUMBER OF HELP DESK TICKETS RECEIVED	4930	5423	5500	5775	5891	6008	6128	6251
9. # OF VIRTUAL MACHINES HOSTED IN GOVT PRIVATE CLOUD	700	680	600	425	434	442	451	460
<b>PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)</b>								
REVENUES FROM THE USE OF MONEY AND PROPERTY	118	31	31	31	31	31	31	31
REVENUE FROM OTHER AGENCIES: ALL OTHER	117	135	142	148	148	148	148	148
CHARGES FOR CURRENT SERVICES	4,533	4,313	4,313	4,313	4,313	4,313	4,313	4,313
NON-REVENUE RECEIPTS	26							
TOTAL PROGRAM REVENUES	4,794	4,479	4,486	4,492	4,492	4,492	4,492	4,492
<b>PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)</b>								
GENERAL FUNDS	26							
SPECIAL FUNDS	1,606	1,166	1,173	1,179	1,179	1,179	1,179	1,179
ALL OTHER FUNDS	3,162	3,313	3,313	3,313	3,313	3,313	3,313	3,313
TOTAL PROGRAM REVENUES	4,794	4,479	4,486	4,492	4,492	4,492	4,492	4,492

# Program Plan Narrative

## **AGS131: ENTERPRISE TECHNOLOGY SERVICES**

**11 03 02**

### **A. Statement of Program Objectives**

Program objectives include the management and operation of all State agencies by providing effective, efficient, coordinated, and cost-beneficial computer and telecommunication services such that State program objectives may be efficiently achieved. In addition, the program provides governance for Executive Branch information technology (IT) projects to provide the essential State oversight necessary so that intended goals are achieved and a positive return on investment (ROI) is realized for the people of Hawaii. The program also seeks to prioritize and advance innovative initiatives with the greatest potential to increase efficiency, reduce waste, and improve transparency and accountability in State government.

### **B. Description of Request and Compliance with Section 37-68(1)(A)(B)**

FB 2025-27 Executive Budget Request (AGS 131):

#### I. OPERATING BUDGET (general funds unless noted):

(1) Transfers out 10.00 permanent full-time equivalents (FTE) and \$800,640 in FY 26 and FY 27 to General Administrative Services (AGS 901) for the Business Transformation Office.

(2) Adds \$2,330,000 in FY 26 and \$3,200,000 in FY 27 for Microsoft Enterprise Agreement Subscription.

(3) Adds \$1,600,000 in FY 26 and FY 27 for Cybersecurity Risk Mitigation.

(4) Adds \$630,000 in FY 26 and FY 27 for Hawaii Wireless Interoperability Network (HIWIN) Telecommunication System Maintenance and Warranty.

(5) Adds \$150,000 in FY 26 and FY 27 for costs associated with statewide Adobe Enterprise Term License Agreement (ETLA).

(6) Adds \$280,000 in FY 26 and \$285,000 in FY 27 for advisory services to support the State's IT enterprise.

(7) Adds \$1,600,000 in FY 26 for Datacenter decommission and migration services.

(8) Adds \$1,000,000 in FY 26 and FY 27 for Independent Verification and Validation (IV&V).

(9) Adds \$310,000 in FY 26 and \$325,000 in FY 27 for Microsoft 365 Cloud Data Backup and Disaster Recovery Solution.

(10) Adds 1.00 Permanent FTE in FY 26 and FY 27 and \$102,000 in FY 26 and \$100,000 in FY 27 for a Data/AI Equity Manager.

(11) Adds \$1,613,000 in FY 26 and FY 27 for Data/AI and AI Risk Management Tools and Geospatial License Renewal.

(12) Adds \$400,000 in FY 26 for Government Private Hybrid Cloud.

(13) Adds \$200,000 in FY 26 and \$220,000 in FY 27 for Website Accessibility Training Program.

(14) Adds \$150,000 in FY 26 for digitization of Control and Client Services Binders.

(15) Transfers out \$163,600 in FY 26 and FY 27 to the Department of Human Resources Development for recurring IT expenses.

#### II. CAPITAL IMPROVEMENT PROGRAM BUDGET (general obligation bonds unless noted):

(1) Adds \$4,000,000 in FY 26 and \$2,000,000 in FY 27 for Lump Sum Health and Safety, HIWIN, Statewide.

### **C. Description of Activities Performed**

Production Services: Operates a centralized computing facility and a distributed data communications network that provides comprehensive and efficient computing services to all State agencies.

# Program Plan Narrative

## **AGS131: ENTERPRISE TECHNOLOGY SERVICES**

11 03 02

**Systems Services:** Provides systems software support and control programming; database management and operational support; installation and maintenance services for distributed systems; development, implementation, and maintenance of specialized systems software used in support of applications and control systems; and analyses to improve the efficiency and capacity of computer systems and security of information.

**Telecommunications Services:** Plans, designs, engineers, upgrades, and manages the State's telecommunication infrastructure that delivers voice, data, video, microwave, and radio communications services to State agencies. The program further provides centralized computer information management and processing services; coordination in the use of all information processing equipment, software, facilities, and services in the Executive Branch; and consultation and support services in the use of information processing and management technologies to improve the efficiency, effectiveness, and productivity of State government programs.

**Client Services:** Provides application systems development and maintenance services to statewide applications and department or agency specific applications.

**Technology Support Services:** Provides planning, design, management, maintenance, coordination, and technical consulting and support for the State's emerging technologies programs. In addition, it is the program's responsibility to establish, coordinate, and manage a program to provide a means for public access to public information and develop and operate an information network in conjunction with overall plans for establishing a communication backbone for State government.

**Cyber Security:** Provides planning, advice, assistance, scanning and monitoring in the secure use of the information processing.

**Governance:** Statutorily mandated duties include development, implementation and management of statewide IT governance and State IT strategic plans, as well as development and implementation of statewide technology standards, including working with each Executive Branch department and agency to develop and maintain multi-year IT strategic and tactical plans and road maps and coordinate IT budget requests, forecasts, and procurement purchases to ensure compliance

with all the above.

### **D. Statement of Key Policies Pursued**

The program has identified seven focus areas, or "CIO priorities," under which the program will further advance programs and projects that achieve stated objectives, to ensure an effective, efficient and open government and the legislative intent in cited statutes.

**IT Workforce Development:** Implementation of programs, strategies and reforms to develop and empower the State's IT workforce to increase ability to modernize government processes, systems, solutions and services while reducing over reliance on third-party consultants.

**IT Governance:** Establishment of processes and standards that guide the management and oversight of the State's IT and information resource investments, acquisitions and projects, as outlined in statute (Section 27-43, HRS) and enhanced by Act 58, SLH 2016, to seek efficiency and cost-savings through economies of scale, leveraging of shared assets, reduction of waste, and alignment with statewide IT strategies and industry best practices.

**Services-Oriented Infrastructure:** Management of enterprise shared services to leverage the State's enterprise and related economies of scale such as network, security, communications, data center, and cloud services.

**Enterprise Programs and Projects:** Facilitation of the successful execution of programs and projects identified as priority and/or enterprise in scope to maximize positive ROI (e.g., tax, health and human services, asset management, budget, finance, grants, human resources, payroll, procurement, and time and attendance).

**Open Government:** Building upon established open data and transparency platforms to facilitate mandates outlined in statute (Section 27-44, HRS).

# Program Plan Narrative

## **AGS131: ENTERPRISE TECHNOLOGY SERVICES**

**11 03 02**

Cyber Security: Ensuring a sound cyber security posture for the State and conducting direct departmental remedial actions, if necessary, to protect government information or data communication infrastructure, in accordance with statute (Section 27-43.5, HRS) and enhanced by Act 58, SLH 2016.

IT Cost Transparency: Facilitation of an effective, efficient, and open government by implementing reforms that improve transparency and accountability.

### **E. Identification of Important Program Relationships**

The program provides planning, consulting, development, maintenance, and computer applications processing services for essential statewide programs, including Accounting, Payroll, Budgeting, Capital Improvements, Human Resources Application Information, Class Registration, and Unemployment Insurance. The program provides systems support, database management, and computer hosting/operations services for department-administered application systems, including the Hawaii Automated Welfare Information System, Offender Based Tracking System, Business Registration, Professional and Vocational Licensing, Integrated Tax Information Management System, KEIKI Child Support Enforcement System, and the Hawaii Employer-Union Health Benefits Trust Fund system. The program establishes and maintains interfaces to State Judicial, Legislative, county, and federal information processing systems to ensure the necessary data exchanges between jurisdictions for their program objectives. The program establishes and maintains interfaces between the State and private sector financial institutions for the transmission of State financial transactions.

### **F. Description of Major External Trends Affecting the Program**

There are four major trends affecting the existing program: 1) Funding - the potential lack of funds to properly implement the transformation effort will result in the project taking longer and costing the State more; 2) Procurement - the program continues to work with the State Procurement Office to improve purchasing processes and with the Department of the Attorney General to improve contracting processes, which together establish better overall efficiency for acquisitions and contracting of services; 3) Consolidation and Shared Services - Hawaii is

leveraging the best practices and lessons learned from these efforts to shape consolidation efforts to be efficient and successful; and 4) Difficulty Dealing with Change - the program is implementing pro-active measures to involve affected employees and collectively encourage them to consider and adopt new approaches.

### **G. Discussion of Cost, Effectiveness, and Program Size Data**

The program is focusing on expanding and maintaining essential IT services by implementing new technology infrastructure while simultaneously operating and upgrading the existing infrastructure within the planned operating budget.

### **H. Discussion of Program Revenues**

The program does not generate State revenues from its operations.

### **I. Summary of Analysis Performed**

Building upon existing State IT/Information Resource Management plans, the program identified the focus areas described above to facilitate progress, while taking into consideration budget and resource limitations as well as other barriers to progress. IT governance processes are now in place to ensure the success of programs and projects in meeting intended objectives and positive ROI. ETS continues to monitor and evaluate effectiveness for delivery of service and annual costs, and ROI will be calculated, monitored and evaluated, with corrective measures implemented for any significant variances, as needed. In addition, ETS is soliciting the IT Steering Committee's assessment of overall effectiveness year-over-year, as measured by success in achieving benchmarks under stated focus areas.

### **J. Further Considerations**

None.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS111  
 PROGRAM STRUCTURE NO: 110303  
 PROGRAM TITLE: ARCHIVES - RECORDS MANAGEMENT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	21.00*	21.00*	21.00*	21.00*	21.0*	21.0*	21.0*	21.0*
	0.00**	0.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
PERSONAL SERVICES	1,188,993	1,572,219	1,627,514	1,628,610	1,629	1,629	1,629	1,629
OTHER CURRENT EXPENSES	478,196	405,249	451,393	445,393	445	445	445	445
EQUIPMENT	110,366	116,450	150,450	116,450	116	116	116	116
TOTAL OPERATING COST	1,777,555	2,093,918	2,229,357	2,190,453	2,190	2,190	2,190	2,190
BY MEANS OF FINANCING								
	18.00*	18.00*	18.00*	18.00*	18.0*	18.0*	18.0*	18.0*
	**	**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
GENERAL FUND	1,328,253	1,574,902	1,708,053	1,669,149	1,669	1,669	1,669	1,669
	3.00*	3.00*	3.00*	3.00*	3.0*	3.0*	3.0*	3.0*
	**	**	**	**	**	**	**	**
SPECIAL FUND	449,302	519,016	521,304	521,304	521	521	521	521
CAPITAL IMPROVEMENT COSTS								
DESIGN	1,000							
CONSTRUCTION	398,000	2,000,000	1,000,000					
EQUIPMENT			1,000					
TOTAL CAPITAL EXPENDITURES	399,000	2,000,000	1,001,000					
BY MEANS OF FINANCING								
G.O. BONDS	399,000	2,000,000	1,001,000					
TOTAL PERM POSITIONS	21.00*	21.00*	21.00*	21.00*	21.0*	21.0*	21.0*	21.0*
TOTAL TEMP POSITIONS	**	**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
TOTAL PROGRAM COST	2,176,555	4,093,918	3,230,357	2,190,453	2,190	2,190	2,190	2,190

PROGRAM ID: **AGS111**  
PROGRAM STRUCTURE: **110303**  
PROGRAM TITLE: **ARCHIVES - RECORDS MANAGEMENT**

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
<b>MEASURES OF EFFECTIVENESS</b>								
1. NO. OF APPROVED RECORDS RETENTION SCHEDULES	5440	5455	5460	5465	5470	5475	5480	5485
2. % OF STORAGE CAPACITY FILLED AT RECORDS CENTER	80	80	80	80	80	80	80	80
3. % REC DESTROYED AT REC CTR % TOT REC ELIG FOR DEST	80	80	80	80	80	80	80	80
4. NO. OF RECORDS IN ARCHIVES (CUBIC FEET)	12800	13000	13200	13400	13600	13800	14000	14200
5. NO. OF RECORDS AVAILABLE ONLINE FOR RESEARCH	4000000	4500000	5000000	5500000	6000000	6500000	7000000	7500000
<b>PROGRAM TARGET GROUPS</b>								
1. STATE USER AGENCIES	125	125	125	125	125	125	125	125
2. # OF CUSTOMERS SERVICED AT HISTORICAL REC BR	7300	7200	7100	7000	6900	6800	6700	6600
3. # OF REC AT STATE REC CTR ELIG FOR DISPOS DUR FY	3000	3000	3000	3000	3000	3000	3000	3000
4. # ONLINE USERS ACCESSING ARCHIVES CATALOG/WEBSITE	500000	500000	500000	500000	500000	500000	500000	500000
<b>PROGRAM ACTIVITIES</b>								
1. NUMBER OF CUBIC FEET OF RECORDS STORED	46000	46000	46000	46000	46000	46000	46000	46000
2. NUMBER OF RECORDS SERIES SCHEDULED/REVISED	15	15	15	15	15	15	15	15
3. NUMBER OF RECORDS REQ RETRIEVED BY RECORDS CENTER	1100	1100	1100	1100	1100	1100	1100	1100
4. NUMBER OF CU FT OF RECORDS DISPOSED BY REC CENTER	2400	2400	2400	2400	2400	2400	2400	2400
5. SVC CUSTMRS AT HIST REC BR (# OF RETRIEVALS,ET AL)	25000	25000	25000	25000	25000	25000	25000	25000
6. PROVIDE ACCESS TO HOLD INFO THRU ONLINE CATALOG	25	25	25	25	25	25	25	25
7. PROVIDE ACCESS TO REC THRU DESC FINDING AIDS	65	65	65	65	65	65	65	65
8. COLLECT/PRES PERM/HIST REC OF STATE GOV	40	40	40	40	40	40	40	40
9. # RECORDS SCANNED FOR ONLINE ACCESS DURING THE YR	50000	50000	50000	50000	50000	50000	50000	50000
10. NUMBER OF REC UPLOADED TO INTERNET FOR ONLINE ACC	200000	225000	250000	300000	350000	400000	450000	500000
<b>PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)</b>								
REVENUES FROM THE USE OF MONEY AND PROPERTY	18	12	11	9	9	9	9	9
CHARGES FOR CURRENT SERVICES	767	412	431	460	458	558	558	558
NON-REVENUE RECEIPTS	15							
TOTAL PROGRAM REVENUES	800	424	442	469	467	567	567	567
<b>PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)</b>								
GENERAL FUNDS		4	3	3	2	2	2	2
SPECIAL FUNDS	777	412	432	459	458	558	558	558
ALL OTHER FUNDS	23	8	7	7	7	7	7	7
TOTAL PROGRAM REVENUES	800	424	442	469	467	567	567	567

# Program Plan Narrative

**AGS111: ARCHIVES - RECORDS MANAGEMENT**

**11 03 03**

## **A. Statement of Program Objectives**

To foster open government by preserving and making accessible the historic records of State government and partnering with State agencies to manage their active and inactive records.

## **B. Description of Request and Compliance with Section 37-68(1)(A)(B)**

FB 2025-27 Executive Budget Request (AGS 111):

I. OPERATING BUDGET (general funds unless noted):

(1) Adds 1.00 temporary full-time equivalent in FY 26 and FY 27 and \$130,000 in FY 26 and \$90,000 in FY 27 to support Archives modernization initiative.

## **C. Description of Activities Performed**

The program's major activities include:

Digital Archives: The three-year build-out of the Digital Archives was completed with access to archival records available to the public. The Hawaii Digital Archives, or HiDA, will continue to refine the user interface, ingest and preservation capabilities for State agency electronic records in a centralized digital archives. Work to improve public access to these materials will be ongoing. As new digital records are donated to, or created by the State Archives, this new content will be uploaded to HiDA for free public access 24 hours a day, 7 days a week, 365 days a year, from anywhere in the world.

HiDA is an open-source tool for preserving the fiscal, historical, legal, cultural, and intellectual heritage of Hawaii. The goal of the project is to create a system that not only stores digital records, but also preserves their authenticity for all time.

HiDA uses an agile, modular approach as a means to maintain records over a long period. This approach means development is constantly ongoing as services are removed or replaced with new or better software. Records themselves will also be continually updated to new formats that will prevent them from going obsolete while still preserving their authenticity.

Historical Records: Collects, preserves, stores, and manages Hawaii's historical government records of enduring legal, historical, administrative, or fiscal value; provides access to these records via the web and at the Hawaii State Archives; provides in-house scanning and technical support services; and prepares scanned records to be loaded to the web.

Records Management: Provides technical and professional support to develop and revise records retention and disposition schedules for the Executive Branch; provides low-cost records storage in a warehouse facility for non-permanent records; and provides storage for master/security microforms for State and county agencies.

## **D. Statement of Key Policies Pursued**

Key policies which will continue in FYs 26-27 include:

1. Review and update Archival Descriptions that provide public access to over 14,000 boxes of archival materials. The FB 2025-27 budget request would extend this initiative by enabling a full eyeballs on inventory of every folder in every box, including using radio frequency identification, or RFID, tag to reduce or eliminate the possibility of a folder being misfiled. This initiative would also provide a 100% accurate finding aid of box contents and locations, regardless of its location in the facility while leveraging the existing inventory control software platform currently in use at the State Records Center. In this way, the public would have offsite ability to locate and request materials, provide more efficient and effective use of research time at the Archives.

2. Address the preservation of the State's permanent electronic records through public access to the Digital Archives of Hawaii. Partner with State agencies who have agreed to transfer records to the Digital Archives system.

3. Explore new methods of classifying and developing records retention schedules to work in an electronic environment.

4. Continue to explore and use open-source software systems to make Archives records and information available to users via the internet. Our open-source software solutions rely heavily on Archives staff to maintain them with the help of the open-source community and the Office of Enterprise Technology Services.

# Program Plan Narrative

## **AGS111: ARCHIVES - RECORDS MANAGEMENT**

**11 03 03**

5. Work with existing partners and seek new private sector and government partnerships to continue to add archival records to our online digital collections available on the Archives website.

6. Use the State's internet and intranet to inform State agencies about Archives' services.

### **E. Identification of Important Program Relationships**

The Archives Division collaborates with State agencies and private institutions to preserve and make accessible records of enduring value. The Archives collects records primarily from State agencies and has worked with State partners to seamlessly transfer electronic records of permanent value to the State Archives.

### **F. Description of Major External Trends Affecting the Program**

State government creates and receives a growing volume of information in digital format. Digital materials are surprisingly fragile. Their viability depends on technologies that rapidly and continually change. As recordkeeping moves from paper to electronic systems, the significance of government records and the challenges associated with caring for born digital records grow. Rapid changes in technology in operating systems, hardware and software can make digital materials inaccessible within short periods of time. Keeping digital resources usable by future generations require conscious effort and continual investment.

### **G. Discussion of Cost, Effectiveness, and Program Size Data**

Recruitment and retaining staff can be problematic due to the specialized knowledge required to develop and maintain a preservation system, compliance with statutory and regulatory mandates, strong knowledge of both computer science and archival science, and our inability to match compensation for information technology staff offered in the private sector.

Limited funding and staff will continue to impact the program's ability to service the public and meet projected goals.

### **H. Discussion of Program Revenues**

The Legislature passed Act 88, SLH 2013, to establish a State Archives Preservation and Long-Term Access Special Fund and assess a

preservation fee on public documents to be used to preserve electronic records of long-term value in a usable state for the good of the public. Collection of the State Archives Preservation Fee began in FY 14, and expenditures from the special fund were authorized to begin in FY 15. This funding is currently sufficient to meet the needs of the program, but as the volume of records transferred and research use increases, the current funding mechanism may need to be reevaluated for a future increase in the preservation fee.

### **I. Summary of Analysis Performed**

No in-depth program analysis has been performed for this program.

### **J. Further Considerations**

The need for a comprehensive inventory of archival holdings cannot be overstated. Over the 120 years of operation of the State Archives, materials have gone missing (i.e., stolen, misfiled, mislabeled, etc.). The need for a highly accurate finding aid is critical to public trust in government. When a researcher comes in expecting to find records, only to be told they cannot be located, raises suspicious and creates conspiracies, as well as exposing the State to legal jeopardy if legally significant records cannot be located. RFID labeling every folder, book, archival object in the facility to reduce legal exposure and provide increased trust in government through ensuring accurate public access to archival materials.

The ability to provide sufficient storage capacity for an ever-increasing digital collection, expanded by the program's own mass digitization initiatives and large amounts of data being transferred by agencies continues to be a concern. Agencies are unaware of the volume of archival digital materials they possess, and Legislation (such as the requirement to transfer meeting recordings to the Archives), can have significant impact on storage requirements.

Rapidly changing technology requires constant upgrading of computer software and hardware. Public demands increased web access to Archives records, requiring additional servers and network equipment.



## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS891  
 PROGRAM STRUCTURE NO: 110304  
 PROGRAM TITLE: 911 BOARD

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	0.00*	2.00*	2.00*	2.00*	2.0*	2.0*	2.0*	2.0*
	2.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	132,400	278,549	278,549	278,549	278	278	278	278
OTHER CURRENT EXPENSES	10,735,080	10,743,942	13,756,800	13,756,800	13,757	13,757	13,757	13,757
TOTAL OPERATING COST	10,867,480	11,022,491	14,035,349	14,035,349	14,035	14,035	14,035	14,035
BY MEANS OF FINANCING								
	*	2.00*	2.00*	2.00*	2.0*	2.0*	2.0*	2.0*
	2.00**	**	**	**	**	**	**	**
SPECIAL FUND	10,867,480	11,022,491	14,035,349	14,035,349	14,035	14,035	14,035	14,035
TOTAL PERM POSITIONS	*	2.00*	2.00*	2.00*	2.0*	2.0*	2.0*	2.0*
TOTAL TEMP POSITIONS	2.00**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	10,867,480	11,022,491	14,035,349	14,035,349	14,035	14,035	14,035	14,035

PROGRAM ID: **AGS891**  
PROGRAM STRUCTURE: **110304**  
PROGRAM TITLE: **911 BOARD**

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
<b>MEASURES OF EFFECTIVENESS</b>								
1. NO. OF WIRLES/VOIP/WIRELINE 911 CALLS COUNTY PSAP	1500000	1500000	1500000	1500000	1500000	1500000	1500000	1500000
2. NO. OF EDUCATIONAL OUTREACH PROGRAMS DURING THE FY	0	1	1	1	1	1	1	1
3. % OF 911 FUNDS DISBURSED FOR NEW TECHLGY FOR PSAP	80	80	80	80	80	80	80	80
<b>PROGRAM TARGET GROUPS</b>								
1. NO. OF PUBLIC SAFETY ANSWERING POINTS	9	9	9	9	9	9	9	9
2. NO. OF WIRELESS/VOIP/WIRELINE PROVIDERS	120	130	130	130	130	130	130	130
<b>PROGRAM ACTIVITIES</b>								
1. TTL \$ AMT OF SURCHGE COLLECTED FISC YR (IN THOUS)	12325	12000	12400	12500	12600	12800	13000	13200
2. TTL \$ AMT DISBURSED TO PSAPS IN FISC YR (IN THOUS)	9545	9710	11997	11716	12155	11497	12000	12000
3. TTL \$ AMT DISBUR TO WSPS IN THE FISC YR (IN THOUS)	0	0	0	0	0	0	0	0
4. TTL \$ AMT DISB TO BD ADMIN MATTERS IN FY (IN THOU)	1193	1312	1308	1312	1308	1308	1300	1300
<b>PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)</b>								
REVENUES FROM THE USE OF MONEY AND PROPERTY	1,447	1,500	1,300	1,100	900	700	500	300
CHARGES FOR CURRENT SERVICES	12,327	12,000	12,200	12,400	12,600	12,800	13,000	13,200
TOTAL PROGRAM REVENUES	13,774	13,500	13,500	13,500	13,500	13,500	13,500	13,500
<b>PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)</b>								
SPECIAL FUNDS	13,774	13,500	13,500	13,500	13,500	13,500	13,500	13,500
TOTAL PROGRAM REVENUES	13,774	13,500	13,500	13,500	13,500	13,500	13,500	13,500

# Program Plan Narrative

**AGS891: 911 BOARD**

**11 03 04**

## **A. Statement of Program Objectives**

To administer the collection of the monthly surcharge from wireless service providers and provide reimbursement from the 911 Fund to public safety answering points (PSAP) and wireless and Voice over Internet Protocol (VoIP) connection service providers to pay for the reasonable costs to lease, purchase or maintain all necessary equipment, including computer hardware, software and database provisioning required by the PSAPs to provide technical functionality for the wireless enhanced 911 service pursuant to the Federal Communications Commission (FCC) Order 94-102.

## **B. Description of Request and Compliance with Section 37-68(1)(A)(B)**

FB 2025-27 Executive Budget Request (AGS 891):

I. OPERATING BUDGET (general funds unless noted):

- (1) Adds \$5,000,000 in special fund ceiling for increase in maintenance and recurring costs of the PSAPs. Furthermore, to support the transition to Next Generation 9-1-1 (NG911).

## **C. Description of Activities Performed**

1. Collect monthly surcharge fees from wireless and VoIP connection service providers.
2. Reimburse PSAPs and wireless service providers for the allowable costs associated with 911 services.
3. Hire an Executive Director and an Administrative Services Assistant to carry out administrative duties, provide technical advisory support to the Board and to administer the 911 Fund.
4. Complete an annual Five-Year Strategic Budget Plan of the activities and necessary expenditures for the next five years.
5. Convene monthly 911 Committee and Board meetings.
6. Introduce 911 legislation when necessary.

7. Form investigation committees to make recommendations to the Board on 911 issues impacting PSAPs and public safety.

8. Keep informed of new 911 technologies and federal legislation that will affect the State's PSAPs and residents.

9. Continue to reevaluate the 911 surcharge fees charged for each connection to ensure equity and support of its PSAPs.

10. Continue to provide financial information monthly and quarterly to the Administrative Services Office of the Department of Accounting and General Services.

11. Provide accurate financial statements and undergo an annual independent Certified Public Accountant audit of the 911 Fund.

## **D. Statement of Key Policies Pursued**

1. To provide adequate cost recovery to PSAPs and wireless service providers for the deployment and ongoing expenses of 911 services.

2. To deploy and educate the public on new 911 technologies that would increase public safety and expedite rescues of Hawaii's citizens and visitors from danger.

3. To provide training for its call takers and dispatchers in current and new technologies.

4. To ensure that all State PSAPs are equipped with state-of-the-art technologies.

5. To ensure that sufficient 911 funding is available to address any present or future financial concerns that impact public safety.

## **E. Identification of Important Program Relationships**

1. There is a national trend to upgrade the current 9-1-1 systems to an internet protocol (IP)-based (Next Generation) infrastructure. In addition, several states have implemented surcharge assessments on prepaid wireless service which the 911 Board will continue to ensure that all users pay their fair share of the cost of 911 service.

# Program Plan Narrative

**AGS891: 911 BOARD**

**11 03 04**

2. The PSAPs have established relationships with the federal government which includes the FCC and the Department of Defense (DOD). These two critical relationships are assisting our State in providing funding and legislation to improve the efficiency of the PSAPs through new technologies and aid to urban as well as underserved rural communities. The FCC has mandated that the telecommunications service providers provide new technology such as location accuracy to assist first responders in locating 911 callers in difficult terrain as well as high rise buildings.

3. DOD has teamed up with the Honolulu PSAP to provide mutual assistance during major catastrophes on Oahu.

## **F. Description of Major External Trends Affecting the Program**

1. There is a national trend to upgrade the current 9-1-1 systems to an IP-based (Next Generation) infrastructure. In addition, several states have implemented surcharge assessments on prepaid wireless service.

2. FirstNet is a federal program to build a nationwide public safety network to provide interoperability with all public safety networks that will increase the efficiency of the PSAPs and first responders in their efforts to save lives and protect property.

3. The 911 Board, along with other states, will be soliciting the services of a consultant to develop a State Plan that will provide guidance in the deployment and implementation of Next Generation 911 technology.

## **G. Discussion of Cost, Effectiveness, and Program Size Data**

1. The costs associated with the implementation and ongoing operations and support associated with deploying and implementing NG911 services have not yet been fully realized. There are program measures identified to measure the efficiency of PSAP call taking and dispatching first responders which include the type, number of calls and response times.

2. The 911 Board has consistently kept its administrative costs (adjusted for uncontrollable expenses) below 5% of total expenditures.

## **H. Discussion of Program Revenues**

Program revenues are generated from surcharges assessed on wireless and VoIP connection service provider customers and interest income from the Fund balance on deposit at the 911 Fund bank account. Surcharges are assessed in accordance with Chapter 138, HRS. Although the 911 Board has been unsuccessful in assessing surcharge fees on wireless prepaid mobile funds, it will continue its efforts to introduce related legislation until passed.

## **I. Summary of Analysis Performed**

The Board performs an analysis of anticipated revenue against the allowable operational costs of the PSAPs as defined in Chapter 138, HRS, during its annual five-year strategic budget planning process. As a result of this process, the Board is able to determine if the available funds are sufficient to meet the needs of the PSAPs. Should revenues be insufficient or excessive, the Board has the authority to recommend an appropriate adjustment to its surcharge fee assessed on the wireless and VoIP connection service providers to the Legislature.

In addition, administrative costs are tracked on a monthly basis to ensure those costs are contained within 5% or less of total disbursements.

## **J. Further Considerations**

1. The Board will continue to make the recommendation to the Legislature to modify Chapter 138, HRS, to include the surcharge fee assessment on prepaid wireless phones.

2. The Board will support the transition of all county PSAPs to NG911 technology.

3. The Board will support a certified training program for call takers and dispatchers.

4. The Board will revive public education for text-to-911 technology to save lives of victims of an active shooter and domestic abuse.

5. The Board will continue to support technology that will assist the disabled community to improve their 911 access.

## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:  
 PROGRAM STRUCTURE NO: 110307  
 PROGRAM TITLE: PROPERTY MANAGEMENT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
CURRENT LEASE PAYMENTS								
OTHER CURRENT EXPENSES		2,100,300	2,100,300	2,100,300	2,100	2,100	2,100	2,100
TOTAL CURRENT LEASE PAYMENTS COST		2,100,300	2,100,300	2,100,300	2,100	2,100	2,100	2,100
BY MEANS OF FINANCING								
INTERDEPARTMENTAL TRANSFERS		2,100,300	2,100,300	2,100,300	2,100	2,100	2,100	2,100
OPERATING COST	23.00*	23.00*	23.00*	23.00*	23.0*	23.0*	23.0*	23.0*
PERSONAL SERVICES	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
OTHER CURRENT EXPENSES	1,772,830	2,205,832	2,222,064	2,228,053	2,228	2,228	2,228	2,228
EQUIPMENT	45,958,648	60,643,596	260,643,596	260,643,596	260,644	260,644	260,644	260,644
EQUIPMENT	11,328							
TOTAL OPERATING COST	47,742,806	62,849,428	262,865,660	262,871,649	262,872	262,872	262,872	262,872
BY MEANS OF FINANCING								
GENERAL FUND	18.00* **	18.00* **	18.00* **	18.00* **	18.0* **	18.0* **	18.0* **	18.0* **
INTERDEPARTMENTAL TRANSFERS	32,673,451	33,467,478	33,479,011	33,480,156	33,480	33,480	33,480	33,480
REVOLVING FUND	2,520,485	3,684,700	3,684,700	3,684,700	3,685	3,685	3,685	3,685
TOTAL PERM POSITIONS	5.00* **	5.00* **	5.00* **	5.00* **	5.0* **	5.0* **	5.0* **	5.0* **
TOTAL TEMP POSITIONS	12,548,870	25,697,250	225,701,949	225,706,793	225,707	225,707	225,707	225,707
TOTAL PROGRAM COST	23.00* **	23.00* **	23.00* **	23.00* **	23.0* **	23.0* **	23.0* **	23.0* **
TOTAL PROGRAM COST	47,742,806	64,949,728	264,965,960	264,971,949	264,972	264,972	264,972	264,972

## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS203  
 PROGRAM STRUCTURE NO: 11030702  
 PROGRAM TITLE: STATE RISK MANAGEMENT & INSURANCE ADMIN

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	609,874	759,736	764,435	769,279	769	769	769	769
OTHER CURRENT EXPENSES	38,925,946	51,925,509	251,925,509	251,925,509	251,926	251,926	251,926	251,926
EQUIPMENT	1,045							
TOTAL OPERATING COST	39,536,865	52,685,245	252,689,944	252,694,788	252,695	252,695	252,695	252,695
BY MEANS OF FINANCING								
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
GENERAL FUND	26,987,995	26,987,995	26,987,995	26,987,995	26,988	26,988	26,988	26,988
	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
	**	**	**	**	**	**	**	**
REVOLVING FUND	12,548,870	25,697,250	225,701,949	225,706,793	225,707	225,707	225,707	225,707
TOTAL PERM POSITIONS	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	39,536,865	52,685,245	252,689,944	252,694,788	252,695	252,695	252,695	252,695

PROGRAM ID: **AGS203**  
PROGRAM STRUCTURE: **11030702**  
PROGRAM TITLE: **STATE RISK MANAGEMENT AND INSURANCE ADMINISTRATION**

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
<b>MEASURES OF EFFECTIVENESS</b>								
1. NO. INSUR POLICIES PROCURED BEFORE EXPIRATION DATE	4	4	4	4	4	4	4	4
2. AV # OF DAYS TO PROCESS PROP LOSS CLAIM REQ	15	15	15	15	15	15	15	15
3. AV # OF DAYS TO RECOVER INSURANCE PROCEEDS	60	60	60	60	60	60	60	60
4. AV # OF DAYS TO PROCESS LIABILITY LOSS CLAIMS	90	90	90	90	90	90	90	90
5. AV # DAYS TO PROCESS LIABILITY LOSS POTHOLE CLAIMS	70	70	70	70	70	70	70	70
6. AV # OF DAYS TO PROCESS AUTO LOSS CLAIMS	90	90	90	90	90	90	90	90
<b>PROGRAM TARGET GROUPS</b>								
1. TOTAL NO. OF STATEWIDE INSURANCE POLICIES PROCURED	4	4	4	4	4	4	4	4
2. TOTAL NO. OF PROPERTY LOSS CLAIMS PROCESSED	100	100	100	100	100	100	100	100
3. TOTAL LIABILITY CLAIMS PROCESSED - EXCL. POTHOLE	500	500	500	500	500	500	500	500
4. TOTAL NO. OF LIABILITY POTHOLE CLAIMS PROCESSED	150	150	150	150	150	150	150	150
5. TOTAL NUMBER OF AUTOMOBILE LOSS CLAIMS PROCESSED	400	400	400	400	400	400	400	400
6. NUMBER OF STATE OFFICIALS AND EMPLOYEES	55000	55000	55000	55000	55000	55000	55000	55000
7. FAIR MARKET VALUE OF STATE BLDGS/CONTENTS (\$ MILL)	24000	24000	24000	24000	24000	24000	24000	24000
8. NUMBER OF STATE VEHICLES	6000	6000	6000	6000	6000	6000	6000	6000
<b>PROGRAM ACTIVITIES</b>								
1. TOTAL NUMBER OF STATEWIDE INSURANCE POLICIES	4	4	4	4	4	4	4	4
2. TOTAL NUMBER OF PROPERTY LOSS CLAIMS RECEIVED	80	80	80	80	80	80	80	80
3. TOTAL NUMBER OF CRIME LOSS CLAIMS RECEIVED	1	1	1	1	1	1	1	1
4. TOTAL NUMBER OF LIABILITY CLAIMS RECEIVED	650	650	650	650	650	650	650	650
5. TOTAL NUMBER OF AUTOMOBILE CLAIMS RECEIVED	375	375	375	375	375	375	375	375
6. NUMBER OF RISK ASSESSMENT REPORTS ISSUED	1	1	1	1	1	1	1	1
7. NUMBER OF BUILDING INSPECTION REPORTS ISSUED	1	1	1	1	1	1	1	1
8. NO. OF TRAINING SESSIONS PROVIDED TO STATE DEPTS	2	2	2	2	2	2	2	2
9. NUMBER OF STATEMENTS OF SELF-INSURANCE ISSUED	500	500	500	500	500	500	500	500
<b>PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)</b>								
REVENUES FROM THE USE OF MONEY AND PROPERTY	564	150	150	150	150	150	150	150
CHARGES FOR CURRENT SERVICES	11,348	37,331	37,331	42,031	42,031	42,031	42,031	42,031
NON-REVENUE RECEIPTS	20,000	80,000	100,000					
TOTAL PROGRAM REVENUES	31,912	117,481	137,481	42,181	42,181	42,181	42,181	42,181
<b>PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)</b>								
ALL OTHER FUNDS	31,912	117,481	137,481	42,181	42,181	42,181	42,181	42,181
TOTAL PROGRAM REVENUES	31,912	117,481	137,481	42,181	42,181	42,181	42,181	42,181

# Program Plan Narrative

**AGS203: STATE RISK MANAGEMENT & INSURANCE ADMIN**

**11 03 07 02**

## **A. Statement of Program Objectives**

The objective of this program is to operate a comprehensive risk management and insurance program to protect the State against catastrophic losses and to minimize total cost of risk.

## **B. Description of Request and Compliance with Section 37-68(1)(A)(B)**

FB 2025-27 Executive Budget Request (AGS 203):

I. OPERATING BUDGET (general funds unless noted):

- (1) Adds \$200,000,000 in FY 26 and FY 27 in revolving fund ceiling for insurance proceeds related to Maui Wildfires.

## **C. Description of Activities Performed**

Activities performed include identifying and analyzing automobile, property and liability exposures; determining the frequency and severity of losses; and forecasting of losses to determine the most economical way of financing losses and to develop methods of minimizing exposures to loss. Other activities include claims investigations, processing and tracking.

## **D. Statement of Key Policies Pursued**

The State Risk Management and Insurance Administration, Chapter 41D, HRS, provides the program the authority to and the responsibility of financing or preventing catastrophic losses to the State government. It is the policy of the program to support the Hawaii State Plan in ways that will ensure financial integrity, accountability, and efficiency in government operations through the management of risk.

## **E. Identification of Important Program Relationships**

There are no significant program relationships with federal, city and county and private sector programs.

## **F. Description of Major External Trends Affecting the Program**

The amount of insurance purchased is based upon several factors which include the best balance between risk and cost. Cost includes both the

cost of insurance policies plus the payment of losses within deductible portions of the insurance policies. Risk is viewed in terms of historical losses and the number of occurrences for a type of loss. Also, due to fluctuating insurance markets, the cost of insurance continues to be difficult to project for biennium budget purposes. A majority of the State of Hawaii's cost of risk is the Property insurance premium. Insurance for the State's insurable assets (buildings, contents and equipment) can be affected by national and global catastrophic events. In addition, the State's own loss history will directly affect the program. The State Risk Management and Insurance Administration also utilizes the results of a Probable Maximum Loss study that provides projections of losses to establish a reasonable amount of insurance for the State to purchase.

## **G. Discussion of Cost, Effectiveness, and Program Size Data**

The State Risk Management Revolving Fund was established to centralize the financing of losses. Statewide property, crime, cyber and liability insurance policies are purchased to protect against losses. Claims adjusting services are done entirely in-house, reducing the processing cost and improving quality.

## **H. Discussion of Program Revenues**

The State Risk Management Revolving Fund receives proceeds from a general fund appropriation, insurance settlements, restitutions, interest from participation in the statewide investment pool on unexpended funds, and assessments from special-funded departments/agencies benefiting from insurance coverages.

## **I. Summary of Analysis Performed**

None.

## **J. Further Considerations**

None.



OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS211  
 PROGRAM STRUCTURE NO: 11030703  
 PROGRAM TITLE: LAND SURVEY

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	10.00*	10.00*	10.00*	10.00*	10.0*	10.0*	10.0*	10.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	781,687	863,558	870,540	871,319	871	871	871	871
OTHER CURRENT EXPENSES	27,510	327,802	327,802	327,802	328	328	328	328
EQUIPMENT	10,283							
TOTAL OPERATING COST	819,480	1,191,360	1,198,342	1,199,121	1,199	1,199	1,199	1,199
BY MEANS OF FINANCING	10.00*	10.00*	10.00*	10.00*	10.0*	10.0*	10.0*	10.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	819,480	906,360	913,342	914,121	914	914	914	914
	*	*	*	*	*	*	*	*
INTERDEPARTMENTAL TRANSFERS		285,000	285,000	285,000	285	285	285	285
	**	**	**	**	**	**	**	**
TOTAL PERM POSITIONS	10.00*	10.00*	10.00*	10.00*	10.0*	10.0*	10.0*	10.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	819,480	1,191,360	1,198,342	1,199,121	1,199	1,199	1,199	1,199

PROGRAM ID: **AGS211**  
PROGRAM STRUCTURE: **11030703**  
PROGRAM TITLE: **LAND SURVEY**

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
<b>MEASURES OF EFFECTIVENESS</b>								
1. AV NO. OF DAYS TO COMPLETE A QUIET TITLE REPORT	5	5	5	5	5	5	5	5
2. COMPLETED DESCRIPTION OF LANDS AS % OF REQUESTS	85	85	85	85	85	85	85	85
3. AVE NO. OF DAYS TO PROCESS LC & FP MAPS	40	40	40	40	40	40	40	40
4. AV NO. OF DAYS TO PRODUCE A DESCRIPTION OF LANDS	30	30	30	30	30	30	30	30
5. AV NO. OF DAYS TO PROCESS SHORELINE CERTIFICATION	40	40	40	40	40	40	40	40
<b>PROGRAM TARGET GROUPS</b>								
1. NO. REQUESTS FOR QUIET TITLE REPORTS	10	10	10	10	10	10	10	10
2. NO. REQUESTS FOR DESCRIPTIONS - STATE-OWNED LANDS	60	60	60	60	60	60	60	60
3. OWNERS OF LD CT & OTHER LANDS(TTL NO. MAPS RECD)	90	90	90	90	90	90	90	90
4. OWNERS OF BEACHFRONT PROPRTY(TTL NO CERT REQ RECD)	100	100	100	100	100	100	100	100
<b>PROGRAM ACTIVITIES</b>								
1. NO. OF REQUESTS FOR QUIET TITLE REPORTS COMPLETED	10	10	10	10	10	10	10	10
2. NO OF REQUESTS FOR DESCRIPTION OF LANDS COMPLETED	60	60	60	60	60	60	60	60
3. NO. OF LAND COURT AND FILE PLAN MAPS COMPLETED	90	90	90	90	90	90	90	90
4. NO. OF SHORELINE CERTIFICATIONS COMPLETED	100	100	100	100	100	100	100	100
<b>PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)</b>								
CHARGES FOR CURRENT SERVICES	18	22	22	22	22	22	22	22
NON-REVENUE RECEIPTS		285	285	285	285	285	285	285
TOTAL PROGRAM REVENUES	18	307	307	307	307	307	307	307
<b>PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)</b>								
GENERAL FUNDS	18	22	22	22	22	22	22	22
ALL OTHER FUNDS		285	285	285	285	285	285	285
TOTAL PROGRAM REVENUES	18	307	307	307	307	307	307	307

# Program Plan Narrative

**AGS211: LAND SURVEY**

**11 03 07 03**

## **A. Statement of Program Objectives**

To assist in protecting the rights of public and private land ownership by providing field survey services and descriptions of surveyed lands.

## **B. Description of Request and Compliance with Section 37-68(1)(A)(B)**

FB 2025-27 Executive Budget Request (AGS 211): None.

## **C. Description of Activities Performed**

Major activities include statewide field surveying services and furnishing of maps and descriptions of all government and selected private lands as a service to State agencies who require this program's technical assistance. Maps and descriptions are utilized by these agencies for various types of land transactions.

Checking and processing all Land Court and File Plan maps referred by the Land Court and the Bureau of Conveyances, respectively, prior to these maps being adjudicated and recorded.

Assist the Department of Land and Natural Resources (DLNR) by reviewing all shoreline applications statewide. Maps are reviewed, checked on the ground and recommendations are forwarded to the Chairperson of the Board of Land and Natural Resources.

The State is required to respond through the Circuit Courts on all "Quiet Title Actions" in which the State is cited as the defendant. The interest of the State, as well as the general public, are thoroughly researched and reported to the Department of the Attorney General (AG). The program is also involved in litigation as expert witnesses.

## **D. Statement of Key Policies Pursued**

In support of the Hawaii State Plan, the program provides office and field land surveying services to facilitate the achievements of priority directives of the agencies serviced. Included as part of the policy is the protection of the State government and individuals' property rights.

For the State's socio-cultural advancement with regard to housing, the program will assist in effectively accommodating the housing needs of

Hawaii's people. Subdivision maps submitted on behalf of government agencies such as the Hawaii Public Housing Authority, the Department of Hawaiian Home Lands, the federal government, and the private sector are checked and processed in a timely manner.

To aid in exercising an overall conservation ethic in the use of Hawaii's resources, the program reviews all shoreline certification applications to insure conformance with existing shoreline administrative rules and statutes.

## **E. Identification of Important Program Relationships**

Although essential activities exist between this program and other government agencies as well as others in the private sector, respective objectives of the parties involved are distinct and do not warrant integration.

On land litigations, the AG relies on the program's expertise and professional knowledge as expert witness.

## **F. Description of Major External Trends Affecting the Program**

The amendment to Chapters 205 and 669, HRS, Shoreline Setback Act, and "Quiet Title Actions," significantly increased the program's workload. Special attention is concentrated in preserving the public's rights to access along beaches, forest lands and historic sites. In addition, previously unaccounted for old school grants, government remnants, and government roads have been claimed on behalf of the State. Numerous illegal use of government lands, especially along shorelines, have been detected and reported to DLNR. Subsequent actions by DLNR have resulted in the sale or lease of lands or assessment of penalties that resulted in increased revenues.

## **G. Discussion of Cost, Effectiveness, and Program Size Data**

Acquisition of computers, scanners and electronic surveying instruments, together with the use of e-mail and the internet, have expedited services and dramatically improved accessibility to the public and government agencies requesting survey maps and survey information.

## Program Plan Narrative

**AGS211: LAND SURVEY**

**11 03 07 03**

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However, limited funding and staff reductions negatively impacts the program's effectiveness.

### **H. Discussion of Program Revenues**

Revenues for this program are derived from the sale of copies of maps and descriptions and prints of Land Court and File Plan maps. Fees are also assessed for the checking and processing of all Land Court and File Plan subdivision maps and field check of original Land Court Applications.

### **I. Summary of Analysis Performed**

An in-depth program analysis has not been performed for this program.

### **J. Further Considerations**

Rapidly changing technology in the field of computers and surveying equipment requires the program's constant need to update its software and equipment. The continued observations of the latest developments in equipment methodology are a necessary ingredient for a successful operation.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS223  
 PROGRAM STRUCTURE NO: 11030704  
 PROGRAM TITLE: OFFICE LEASING

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
CURRENT LEASE PAYMENTS								
OTHER CURRENT EXPENSES		2,100,300	2,100,300	2,100,300	2,100	2,100	2,100	2,100
TOTAL CURRENT LEASE PAYMENTS COST		2,100,300	2,100,300	2,100,300	2,100	2,100	2,100	2,100
BY MEANS OF FINANCING								
INTERDEPARTMENTAL TRANSFERS		2,100,300	2,100,300	2,100,300	2,100	2,100	2,100	2,100
OPERATING COST	8.00*	8.00*	8.00*	8.00*	8.0*	8.0*	8.0*	8.0*
PERSONAL SERVICES	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
OTHER CURRENT EXPENSES	381,269	582,538	587,089	587,455	588	588	588	588
TOTAL OPERATING COST	7,386,461	8,972,823	8,977,374	8,977,740	8,978	8,978	8,978	8,978
BY MEANS OF FINANCING								
GENERAL FUND	8.00* **	8.00* **	8.00* **	8.00* **	8.0* **	8.0* **	8.0* **	8.0* **
INTERDEPARTMENTAL TRANSFERS	4,865,976	5,573,123	5,577,674	5,578,040	5,578	5,578	5,578	5,578
TOTAL PERM POSITIONS	8.00*	8.00*	8.00*	8.00*	8.0*	8.0*	8.0*	8.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	7,386,461	11,073,123	11,077,674	11,078,040	11,078	11,078	11,078	11,078

PROGRAM ID: **AGS223**  
PROGRAM STRUCTURE: **11030704**  
PROGRAM TITLE: **OFFICE LEASING**

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
<b>MEASURES OF EFFECTIVENESS</b>								
1. # OF LEASING SVCS REQUESTS PROC AS % REQ RECEIVED	98	98	98	98	98	98	98	98
2. AV NO. OF DAYS FROM REQUEST TO EXECUTED LEASE	270	270	270	270	270	270	270	270
3. # LEASE PAYMTS TO VENDORS COMPL BY PAYMT DUE DATE	1442	1442	1442	1442	1442	1442	1442	1422
<b>PROGRAM TARGET GROUPS</b>								
1. TOTAL NUMBER OF STATE DEPARTMENTS AND AGENCIES	13	13	13	13	13	13	13	13
2. NUMBER OF EMPLOYEES	2880	2880	2880	2880	2880	2880	2880	2880
<b>PROGRAM ACTIVITIES</b>								
1. NO. OF REQUESTS FOR OFFICE LEASING SERVICES	25	25	25	25	25	25	25	25
2. NO. OF OFFICE LEASES CONSUMMATED	25	25	25	25	25	25	25	25
3. NO. OF OFFICE LEASE PAYMENTS COMPLETED	1442	1442	1442	1442	1442	1442	1442	1442
<b>PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)</b>								
REVENUES FROM THE USE OF MONEY AND PROPERTY	2,551	3,426	3,426	3,426	3,426	3,426	3,426	3,426
TOTAL PROGRAM REVENUES	2,551	3,426	3,426	3,426	3,426	3,426	3,426	3,426
<b>PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)</b>								
GENERAL FUNDS	31	26	26	26	26	26	26	26
ALL OTHER FUNDS	2,520	3,400	3,400	3,400	3,400	3,400	3,400	3,400
TOTAL PROGRAM REVENUES	2,551	3,426	3,426	3,426	3,426	3,426	3,426	3,426

# Program Plan Narrative

**AGS223: OFFICE LEASING**

**11 03 07 04**

## **A. Statement of Program Objectives**

To provide centralized office leasing services and acquire office space in non-State owned buildings for use by State departments and agencies.

## **B. Description of Request and Compliance with Section 37-68(1)(A)(B)**

FB 2025-27 Executive Budget Request (AGS 223): None.

## **C. Description of Activities Performed**

This program provides leasing services for all State agencies of the Executive Branch, with exceptions to include the Hawaii Community Development Authority, Hawaii Housing Finance and Development Corporation, and the University of Hawaii. It assists user agencies in locating to suitable office space, negotiating lease terms and conditions, including provisions for tenant improvements, and preparing lease agreements. The program staff act as tenant representatives by initiating and/or coordinating and managing necessary renovation projects for leased office space, monitoring and ensuring the delivery of proper services provided for in leases (i.e., repairs and maintenance, air conditioning, and custodial services), and coordinating with the Department of Accounting and General Services, Central Services Division, in providing building operations and maintenance services where applicable. The program tracks existing leases and renegotiates each as required. It processes invoices for lease payments and bills and collects lease rent reimbursements from user agencies, where applicable.

## **D. Statement of Key Policies Pursued**

The program collects data for determining geographic lease cost, and compiles market data to determine current and future trends in the commercial office market. The key policies of cost effectiveness and service provided by the program are in keeping with the objectives and policies of the Hawaii State Plan and interim planning documents.

## **E. Identification of Important Program Relationships**

The program works to foster strong relationships with the various programs it services. It receives support within the Department of Accounting and General Services. In addition, it works with the Department of the Attorney General for legal support.

Importantly, it works with local real estate professionals to help navigate the various submarkets of Hawaii.

## **F. Description of Major External Trends Affecting the Program**

The overall real estate market directly impacts the ability to process lease requests. According to the 3rd quarter market report by the research division of one of Honolulu's real estate firms, the overall office vacancy rate on Oahu remained relatively stable at 13.13% from 13.57% the prior quarter. With no new office space projected to be available in the near term, there may be additional pressure on the Oahu office market. Some uncertainties remain as offices continue to explore how to best implement telework practices.

## **G. Discussion of Cost, Effectiveness, and Program Size Data**

The Leasing Program will continue to pursue the most favorable lease rates and terms in any given commercial office market. The current average asking base rent on Oahu is \$1.80, with a range from \$1.50 to \$2.46 per square foot in the various submarkets. Average operating costs per month are currently quoted at \$1.62 per square foot.

However, the program remains resistant to leasing space in Class A buildings due to concerns with rising rents and the potential negative public perception.

The program responds to the leasing needs of State agencies as efficiently as possible, with emphasis on placing new programs in lease space in order to expedite services to the public and meeting the needs of any federal mandates and legislative requirements.

The program will continue to work with the Public Works Division, Planning Branch, to integrate planning functions to help relocate agencies from lease space to State-owned office buildings, in order to maximize the use of State space, reduce lease expenditures, and create operational efficiencies for user agencies.

## Program Plan Narrative

**AGS223: OFFICE LEASING**

**11 03 07 04**

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### **H. Discussion of Program Revenues**

The program generates revenue of approximately \$26,000 per year from rents collected from several media tenants occupying the State Capitol and a portion of State Office Buildings in Downtown Honolulu.

### **I. Summary of Analysis Performed**

The Leasing Program continues to operate under policies of the Hawaii State Plan and departmental goals and objectives. Reduction in statewide office leasing cost is a major objective of the program.

### **J. Further Considerations**

There are no further considerations.



## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:  
 PROGRAM STRUCTURE NO: 110308  
 PROGRAM TITLE: FACILITIES CONSTRUCTION AND MAINTENANCE

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
CURRENT LEASE PAYMENTS								
OTHER CURRENT EXPENSES	3,106,720	2,486,812	2,920,512	2,920,512	2,921	2,921	2,921	2,921
TOTAL CURRENT LEASE PAYMENTS COST	3,106,720	2,486,812	2,920,512	2,920,512	2,921	2,921	2,921	2,921
BY MEANS OF FINANCING								
GENERAL FUND	3,106,720	2,486,812	2,920,512	2,920,512	2,921	2,921	2,921	2,921
OPERATING COST	280.00*	281.00*	278.00*	279.00*	279.0*	279.0*	279.0*	279.0*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
PERSONAL SERVICES	14,969,866	20,333,855	20,159,176	20,276,410	20,277	20,277	20,277	20,277
OTHER CURRENT EXPENSES	19,704,799	21,645,450	25,392,450	25,292,450	25,291	25,291	25,291	25,291
EQUIPMENT	112,589	2,000	4,000	25,000				
MOTOR VEHICLES	579,911	65,000						
TOTAL OPERATING COST	35,367,165	42,046,305	45,555,626	45,593,860	45,568	45,568	45,568	45,568
BY MEANS OF FINANCING								
	280.00*	281.00*	278.00*	279.00*	279.0*	279.0*	279.0*	279.0*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
GENERAL FUND	33,315,227	36,347,221	39,856,542	39,894,776	39,869	39,869	39,869	39,869
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	1,699,084	1,699,084	1,699,084	1,699,084	1,699	1,699	1,699	1,699
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
REVOLVING FUND	352,854	4,000,000	4,000,000	4,000,000	4,000	4,000	4,000	4,000
CAPITAL IMPROVEMENT COSTS								
PLANS	604,000	403,000	2,502,000	1,001,000	1	1	1	1
LAND ACQUISITION	1,000	3,000	1,000		1	1	1	1
DESIGN	10,097,000	7,299,000	3,298,000	2,000,000	1,997	1,997	3,997	3,997
CONSTRUCTION	44,875,000	77,256,000	30,843,000	28,897,000	64,997	13,000	16,000	16,000
EQUIPMENT	1,000	3,000	4,000	1,000	13,003	1	1	1
TOTAL CAPITAL EXPENDITURES	55,578,000	84,964,000	36,648,000	31,899,000	79,999	15,000	20,000	20,000

## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:  
 PROGRAM STRUCTURE NO: 110308  
 PROGRAM TITLE: FACILITIES CONSTRUCTION AND MAINTENANCE

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
BY MEANS OF FINANCING								
GENERAL FUND	20,750,000	28,250,000	10,600,000	1,000,000				
G.O. BONDS	34,828,000	56,714,000	26,048,000	30,899,000	79,999	15,000	20,000	20,000
TOTAL PERM POSITIONS	280.00*	281.00*	278.00*	279.00*	279.0*	279.0*	279.0*	279.0*
TOTAL TEMP POSITIONS	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
TOTAL PROGRAM COST	94,051,885	129,497,117	85,124,138	80,413,372	128,488	63,489	68,489	68,489

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS221  
 PROGRAM STRUCTURE NO: 11030801  
 PROGRAM TITLE: PUBLIC WORKS-PLANNING, DESIGN & CONSTRUCTION

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	91.00*	91.00*	86.00*	86.00*	86.0*	86.0*	86.0*	86.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	5,920,476	9,033,178	8,738,630	8,745,759	8,746	8,746	8,746	8,746
OTHER CURRENT EXPENSES	2,891,888	3,050,000	4,425,000	4,425,000	4,425	4,425	4,425	4,425
EQUIPMENT	11,315							
MOTOR VEHICLES	39,045							
<b>TOTAL OPERATING COST</b>	<b>8,862,724</b>	<b>12,083,178</b>	<b>13,163,630</b>	<b>13,170,759</b>	<b>13,171</b>	<b>13,171</b>	<b>13,171</b>	<b>13,171</b>
BY MEANS OF FINANCING								
	91.00*	91.00*	86.00*	86.00*	86.0*	86.0*	86.0*	86.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	8,509,870	8,083,178	9,163,630	9,170,759	9,171	9,171	9,171	9,171
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
REVOLVING FUND	352,854	4,000,000	4,000,000	4,000,000	4,000	4,000	4,000	4,000
CAPITAL IMPROVEMENT COSTS								
PLANS	604,000	403,000	2,502,000	1,001,000	1	1	1	1
LAND ACQUISITION	1,000	3,000	1,000		1	1	1	1
DESIGN	10,097,000	7,299,000	3,298,000	2,000,000	1,997	1,997	3,997	3,997
CONSTRUCTION	44,875,000	77,256,000	30,843,000	28,897,000	64,997	13,000	16,000	16,000
EQUIPMENT	1,000	3,000	4,000	1,000	13,003	1	1	1
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>55,578,000</b>	<b>84,964,000</b>	<b>36,648,000</b>	<b>31,899,000</b>	<b>79,999</b>	<b>15,000</b>	<b>20,000</b>	<b>20,000</b>
BY MEANS OF FINANCING								
GENERAL FUND	20,750,000	28,250,000	10,600,000	1,000,000				
G.O. BONDS	34,828,000	56,714,000	26,048,000	30,899,000	79,999	15,000	20,000	20,000
TOTAL PERM POSITIONS	91.00*	91.00*	86.00*	86.00*	86.0*	86.0*	86.0*	86.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	64,440,724	97,047,178	49,811,630	45,069,759	93,170	28,171	33,171	33,171

PROGRAM ID: **AGS221**  
PROGRAM STRUCTURE: **11030801**  
PROGRAM TITLE: **PUBLIC WORKS - PLANNING, DESIGN, AND CONSTRUCTION**

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
<b>MEASURES OF EFFECTIVENESS</b>								
1. AV VARIANCE BETWEEN EST & ACTUAL BID OPENING DATES	3	3	3	3	3	3	3	3
2. AV PRE-BID CONSTRUCTION EST AS % OF AV BID PRICE	100	100	100	100	100	100	100	100
3. AV VAR BTWN EST & ACTUAL CONSTR COMPLETIN DATES	3	3	3	3	3	3	3	3
4. AV COST CHANGE ORDERS AS % AV ACTUAL CONST COST	3	3	3	3	3	3	3	3
5. FOR TTL CIP REQUIRED, % OF FUNDS ACTUALLY APPROP	100	100	100	100	100	100	100	100
<b>PROGRAM TARGET GROUPS</b>								
1. CAPITAL IMPROV APPROPRIATIONS (IN \$100,000)	733	733	733	733	733	733	733	733
2. PUBLIC BUILDINGS, REPAIRS & ALTERATIONS (\$100,000)	132	132	132	132	132	132	132	132
<b>PROGRAM ACTIVITIES</b>								
1. TOTAL COSTS OF FAC OR PROJECT UNDER DESIGN (\$MILL)	400	400	400	400	400	400	400	400
2. PROJ UNDER CONSTRUCTION DURING FY (EST COST \$MILL)	500	500	500	500	500	500	500	500
<b>PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)</b>								
REVENUES FROM THE USE OF MONEY AND PROPERTY	58	37	37	37	37	37	37	37
CHARGES FOR CURRENT SERVICES	2,535	303	302	302	302	302	302	302
TOTAL PROGRAM REVENUES	2,593	340	339	339	339	339	339	339
<b>PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)</b>								
GENERAL FUNDS	1							
ALL OTHER FUNDS	2,592	340	339	339	339	339	339	339
TOTAL PROGRAM REVENUES	2,593	340	339	339	339	339	339	339

## Program Plan Narrative

### **AGS221: PUBLIC WORKS-PLANNING, DESIGN & CONSTRUCTION**

**11 03 08 01**

#### **A. Statement of Program Objectives**

The objective of this program is to ensure provision of approved physical facilities necessary for the effective operation of State programs by providing timely and economical design and construction services within assigned areas of responsibility.

#### **B. Description of Request and Compliance with Section 37-68(1)(A)(B)**

FB 2025-2027 Executive Budget Request (AGS 221):

##### I. OPERATING BUDGET (general funds unless noted):

(1) Deletes 5.00 permanent full-time equivalents and reduces \$317,152 in FY 26 and FY 27 for four Engineer V positions and one Contracts Assistant II position, resulting in a loss of five full-time permanent civil service positions.

(2) Adds \$1,375,000 in FY 26 and FY 27 for Other Services - Fee Basis to fund consultant services required to enable the program to accomplish its mission of providing centralized planning, design, and construction services for critical state facilities and functions.

##### II. CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET (general obligation bonds unless noted):

(1) Adds \$20,000,000 in FY 26 and \$20,000,000 in FY 27 for the Lump Sum Maintenance of Existing Facilities, Statewide project. The funds are needed to cover the highest priority projects for building elements that are beyond the usable life of facilities that are operated and/or managed by the Department of Accounting and General Services (DAGS).

(2) Adds \$2,000,000 in FY 26 for planning for the State Capitol Building and Related Improvements, O'ahu project. The funds are needed to begin the process of planning and scoping for extensive rehabilitation of essential building systems that have reached the end of their expected usable life.

(3) Adds \$2,100,000 in FY 26 for planning, design and construction services, respectively, for the Kalanimoku Building Office Space Renovation, O'ahu project. The funds are needed to effectuate the

resizing and reallocation of office space among the various occupant departments and agencies within the building, toward compliance with DAGS' current office space standards.

(4) Adds \$2,000,000 in FY 26 for the Lump Sum State Office Building Remodeling, Statewide project. The funds are needed for planning, design, construction, and equipment for remodeling and renovations at various facilities that are operated and/or managed by DAGS across the entire State. Projects to be undertaken include reallocation of office space within buildings to right-size existing occupants and possibly accommodate new occupants; upgrades and improvements for health and safety, and code compliance purposes; and other rehabilitative work to improve environmental conditions and/or extend the useful, working life of critical building structures and components.

#### **C. Description of Activities Performed**

The program provides centralized planning, architectural, engineering, and construction management services to DAGS, other departments of the Executive Branch, Judiciary, Legislature, and others as delegated or upon request. The program conducts site selection studies; coordinates the acquisition of land; master plans proposed improvements to the sites; designs and constructs buildings, facilities and other improvements; acquires furniture and equipment for these facilities; administers DAGS-managed office spaces; reviews office space needs for all departments; and prepares and implements long-range facility plans for meeting administrative space requirements for all agencies.

The Lump Sum Maintenance of Existing Facilities, Statewide, request focuses on all work necessary to: complete critical health and safety repair, replacement and upgrades, especially of deteriorated air conditioning systems; upgrade lighting systems, retro-commission or conduct energy surveys of existing facilities; and upgrade and implement facility management initiatives for conserving energy and non-renewable resources to maximize energy conservation benefits and to meet the mandates of Act 77, SLH 2002.

#### **D. Statement of Key Policies Pursued**

In designing facilities, spaces provided are optimized in terms of size, use, configuration, location and necessary utilities. The program strives

# Program Plan Narrative

## **AGS221: PUBLIC WORKS-PLANNING, DESIGN & CONSTRUCTION**

**11 03 08 01**

to provide these spaces as effectively as possible, by striking a balance between aesthetics, function, purpose, materials and cost.

Costs for operation and maintenance are also factored into the design by incorporating energy efficient systems for elements such as lighting, electrical systems, water heating and ventilation systems. The program is also concerned with expediting the design and construction so that the facilities will be available for occupancy by user agencies when needed.

### **E. Identification of Important Program Relationships**

The dollar value of appropriations and number of projects that designate DAGS as the expending agency vary annually. These projects are implemented upon request by user agencies. Therefore, the program's target group size workload is dependent to a large degree on work requested by other agencies and the types of projects for which appropriations are received.

### **F. Description of Major External Trends Affecting the Program**

The program is involved in several ongoing and proposed projects of significant size and complexity, including but not limited to the New Aloha Stadium Entertainment District (\$350 million), relocation of the Oahu Community Correctional Center (\$1 billion), and creation of a new Medium Security Facility and associated improvements at the Hawaii State Hospital (\$700 million). It is apparent that the program will be expected to deliver these and similar large projects with increasing frequency.

While it was expected that price volatility and supply chain issues would abate with the passage of the pandemic, those issues continue to affect the program's ability to deliver projects within traditional budgetary and schedule expectations.

Increasing complexity and lack of timeliness in construction-related permits and other regulatory authorities significantly contributes to project delays, with the average Honolulu building permit currently requiring more than 550 calendar days. Permitting durations affect projects in ways beyond merely delaying project commencement and completion: for example, permitting delays are regularly cited in contractor claims for material and labor cost escalations due to excessive project durations.

The pool of job applicants continues to lag behind the supply of jobs, and that differential affects all employers, private and public, especially with regard to the professional positions that constitute the largest proportion of the program's authorized positions. The lack of our ability to offer competitive salaries, recruitment and retention bonuses, and similar incentives places the program at a significant disadvantage compared with private and federal employers. While the Department of Human Resources Development's recent adoption of an Engineer salary schedule with significantly increased base salaries has helped with engineer recruitments, the fact that the new schedule does not apply to architect positions (which perform identical tasks to the program's engineer positions) serves as a real disincentive for architect recruitment and retention.

### **G. Discussion of Cost, Effectiveness, and Program Size Data**

FY 23 and FY 24 actual expenditures in the operating budget were lower due to a combination of vacancy savings and the inability to successfully recruit to fill vacancies, and the total actual revolving fund expenditures for supplies, services and equipment for CIP projects were lower than the budgeted expenditure ceiling, resulting in an overall decrease in expenditures for the CIP mileage, supplies, and accrued vacation and sick leave accounts.

Program efficiency increased as the variance between estimated opening times and actual opening dates decreased from FY 24. The program pre-bid cost estimates were greater than 18% of actual bid costs, reflecting slower growth and increased competition in the construction industry, associated post-pandemic-related uncertainty, and supply chain-related price increases.

### **H. Discussion of Program Revenues**

Program revenue is derived from minor amounts collected for: annual interest earned investment pool accounts for CIP managed by the Department of Budget and Finance; the sale of copies of public documents per Section 92-21, HRS; and the rebate from "pCard" charge card purchases and assessments to CIP projects in accordance with Section 107-1.5. HRS.

## Program Plan Narrative

**AGS221: PUBLIC WORKS-PLANNING, DESIGN & CONSTRUCTION**

**11 03 08 01**

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### **I. Summary of Analysis Performed**

Conventional analyses have been conducted for this request.

### **J. Further Considerations**

None.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS231  
 PROGRAM STRUCTURE NO: 11030802  
 PROGRAM TITLE: CENTRAL SERVICES - CUSTODIAL SERVICES

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
CURRENT LEASE PAYMENTS								
OTHER CURRENT EXPENSES	3,106,720	2,486,812	2,920,512	2,920,512	2,921	2,921	2,921	2,921
TOTAL CURRENT LEASE PAYMENTS COST	3,106,720	2,486,812	2,920,512	2,920,512	2,921	2,921	2,921	2,921
BY MEANS OF FINANCING								
GENERAL FUND	3,106,720	2,486,812	2,920,512	2,920,512	2,921	2,921	2,921	2,921
OPERATING COST	125.00*	125.00*	125.00*	126.00*	126.0*	126.0*	126.0*	126.0*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
PERSONAL SERVICES	5,617,747	6,771,714	6,777,727	6,804,824	6,804	6,804	6,804	6,804
OTHER CURRENT EXPENSES	15,226,482	16,793,386	17,913,386	17,913,386	17,913	17,913	17,913	17,913
EQUIPMENT	35,246			25,000				
MOTOR VEHICLES	286,636							
TOTAL OPERATING COST	21,166,111	23,565,100	24,691,113	24,743,210	24,717	24,717	24,717	24,717
BY MEANS OF FINANCING								
	125.00*	125.00*	125.00*	126.00*	126.0*	126.0*	126.0*	126.0*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
GENERAL FUND	19,467,027	21,866,016	22,992,029	23,044,126	23,018	23,018	23,018	23,018
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS	1,699,084	1,699,084	1,699,084	1,699,084	1,699	1,699	1,699	1,699
TOTAL PERM POSITIONS	125.00*	125.00*	125.00*	126.00*	126.0*	126.0*	126.0*	126.0*
TOTAL TEMP POSITIONS	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
TOTAL PROGRAM COST	24,272,831	26,051,912	27,611,625	27,663,722	27,638	27,638	27,638	27,638



PROGRAM ID: **AGS231**  
PROGRAM STRUCTURE: **11030802**  
PROGRAM TITLE: **CENTRAL SERVICES - CUSTODIAL SERVICES**

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
<b>MEASURES OF EFFECTIVENESS</b>								
1. 4 INTERNAL SVC INSPECTIONS/QTR & ACCEPTBLE SCORE %	80	80	80	80	80	80	80	80
2. BLDG OCCUPANT'S EVALUATION OF CUSTODIAL SERVICES %	75	75	75	75	75	75	75	75
<b>PROGRAM TARGET GROUPS</b>								
1. TOTAL ASSIGNED BUILDINGS	78	78	78	78	78	78	78	78
<b>PROGRAM ACTIVITIES</b>								
1. TOTAL NUMBER OF WORK STATIONS (JANITOR II)	72	78	78	78	78	78	78	78
2. NUMBER OF SQUARE FEET SERVICED (MILLIONS)	2.7	2.7	2.7	2.7	2.7	2.7	2.7	2.7
<b>PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)</b>								
REVENUES FROM THE USE OF MONEY AND PROPERTY	11	17	17	17	17	17	17	17
CHARGES FOR CURRENT SERVICES	1,699	1,699	1,699	1,600	1,600	1,600	1,600	1,600
NON-REVENUE RECEIPTS	2							
TOTAL PROGRAM REVENUES	1,712	1,716	1,716	1,617	1,617	1,617	1,617	1,617
<b>PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)</b>								
ALL OTHER FUNDS	1,712	1,716	1,716	1,617	1,617	1,617	1,617	1,617
TOTAL PROGRAM REVENUES	1,712	1,716	1,716	1,617	1,617	1,617	1,617	1,617

# Program Plan Narrative

## **AGS231: CENTRAL SERVICES - CUSTODIAL SERVICES**

11 03 08 02

### **A. Statement of Program Objectives**

To maintain assigned public buildings in a clean and safe condition by providing a variety of custodial services.

### **B. Description of Request and Compliance with Section 37-68(1)(A)(B)**

FB 2025-27 Executive Budget Request (AGS 231):

#### I. OPERATING BUDGET (general funds unless noted):

- (1) Adds \$433,700 in FY 26 and FY 27 for energy service company, or ESCO, lease payments.
- (2) Adds \$1,000,000 in FY 26 and FY 27 for increased electricity costs.
- (3) Adds \$120,000 in FY 26 and FY 27 for after-hours security guard contract for Kakuhihewa Building.
- (4) Adds 1.00 permanent full-time equivalent and \$50,320 in FY 27 for Janitor II position and equipment for Wahiawa Civic Center.

### **C. Description of Activities Performed**

The program performs building management functions for assigned facilities statewide. With the complexity of mechanical systems found in newer buildings and progressive aging of existing ones, program responsibilities and scope of work have significantly increased. In order to meet these challenges, management initiatives have been implemented that place greater emphasis on the "user as client" relationship. In this respect, an internet-based work order system has been implemented for assigned public facilities on Oahu.

The major activities provided by this program include building management functions to address, respond and evaluate user and occupant concerns; monitoring maintenance contracts; providing housekeeping services; ensuring that preventative maintenance and alteration functions are performed adequately and in a timely manner; and establishing energy management policy and monitoring of energy consumption for all assigned buildings. Washington Place is also part of the Custodial Program, having been transferred from the Office of the

Governor in FY 13.

### **D. Statement of Key Policies Pursued**

The program supports Chapter 226-14 of the Hawaii State Plan that is to accommodate the custodial requirements of agencies housed in Department of Accounting and General Services-managed facilities. Additionally, energy conservation and efficiency practices are promoted through a computerized system that monitors and controls air conditioning use in major buildings on Oahu. These activities are pursued in accordance with Chapter 226-18 of the Hawaii State Plan.

### **E. Identification of Important Program Relationships**

The program is not involved in any significant relationships with other agencies.

### **F. Description of Major External Trends Affecting the Program**

Hawaii's dependency on oil and the impact of volatile world oil prices have created funding shortfalls in the past. Although prices have declined and have become somewhat stable, future increases are expected in the coming years as the oil market rebalances according to supply and demand after the pandemic situation.

### **G. Discussion of Cost, Effectiveness, and Program Size Data**

Program effectiveness and costs are controlled through the development of standardized work procedures for janitorial staff, careful selection of cleaning products, monitoring of equipment maintenance contracts, preventative maintenance activity, customer satisfaction surveys, and energy conservation practices. Program size data will increase for the coming biennium, as new facilities come on-line.

### **H. Discussion of Program Revenues**

The program generates approximately \$1,000 in locker rentals to employees at various locations within the Downtown Civic Center on Oahu.

## Program Plan Narrative

**AGS231: CENTRAL SERVICES - CUSTODIAL SERVICES**

**11 03 08 02**

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### **I. Summary of Analysis Performed**

There are no recent studies that have been performed on this program.

### **J. Further Considerations**

None.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS232  
 PROGRAM STRUCTURE NO: 11030803  
 PROGRAM TITLE: CENTRAL SERVICES - GROUNDS MAINTENANCE

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	31.00*	32.00*	32.00*	32.00*	32.0*	32.0*	32.0*	32.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	1,332,903	1,908,349	1,933,669	1,933,669	1,934	1,934	1,934	1,934
OTHER CURRENT EXPENSES	940,634	736,153	736,153	736,153	736	736	736	736
EQUIPMENT	34,357	2,000						
MOTOR VEHICLES	181,121	65,000						
TOTAL OPERATING COST	2,489,015	2,711,502	2,669,822	2,669,822	2,670	2,670	2,670	2,670
BY MEANS OF FINANCING								
	31.00*	32.00*	32.00*	32.00*	32.0*	32.0*	32.0*	32.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	2,489,015	2,711,502	2,669,822	2,669,822	2,670	2,670	2,670	2,670
TOTAL PERM POSITIONS	31.00*	32.00*	32.00*	32.00*	32.0*	32.0*	32.0*	32.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	2,489,015	2,711,502	2,669,822	2,669,822	2,670	2,670	2,670	2,670

PROGRAM ID: **AGS232**  
 PROGRAM STRUCTURE: **11030803**  
 PROGRAM TITLE: **CENTRAL SERVICES - GROUNDS MAINTENANCE**

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
<b>MEASURES OF EFFECTIVENESS</b>								
1. EVALUATION % FROM GROUNDS SURVEY FROM BLDG OCUPNTS	70	70	70	70	70	70	70	70
2. ANNUAL FACILITY ASSESSMENT SCORES %	85	85	85	85	85	85	85	85
<b>PROGRAM TARGET GROUPS</b>								
1. TOTAL NUMBER OF FACILITIES	119	119	119	119	119	119	119	119
<b>PROGRAM ACTIVITIES</b>								
1. NUMBER OF GROUNDSKEEPING POSITIONS	24	24	24	24	24	24	24	24
2. TOTAL ACREAGE SERVICED	110.9	110.9	110.9	110.9	110.9	110.9	110.9	110.9
3. NUMBER OF REFUSE COLLECTION SITES	28	28	28	28	28	28	28	28

## Program Plan Narrative

### **AGS232: CENTRAL SERVICES - GROUNDS MAINTENANCE**

**11 03 08 03**

#### **A. Statement of Program Objectives**

To maintain the grounds surrounding assigned public buildings in a neat and attractive condition by providing a variety of grounds maintenance services.

#### **B. Description of Request and Compliance with Section 37-68(1)(A)(B)**

FB 2025-27 Executive Budget Request (AGS 232):

I. OPERATING BUDGET (general funds unless noted):

- (1) Adds \$25,320 in FY 26 and FY 27 for full-year funding for 1.00 permanent full-time equivalent Groundskeeper I position.

#### **C. Description of Activities Performed**

The program performs grounds maintenance services at assigned public buildings and contracts out to trim trees at those facilities.

#### **D. Statement of Key Policies Pursued**

The program supports Chapter 226-14 of the Hawaii State Plan by maintaining grounds at assigned public buildings in a functional, aesthetic, and safe condition providing a variety of grounds maintenance services.

#### **E. Identification of Important Program Relationships**

The program relies on AGS 233, Repair and Alterations, to make emergency, major, and minor repairs at the facilities. These include irrigation systems, walkways, parking lots, etc.

#### **F. Description of Major External Trends Affecting the Program**

Liability issues have necessitated additional and timely tree trimming to ensure public safety.

#### **G. Discussion of Cost, Effectiveness, and Program Size Data**

Program effectiveness and costs are controlled through the development of standardized work procedures for grounds staff, monitoring of equipment maintenance contracts, preventative maintenance activity, and

customer satisfaction surveys. Program size data will remain constant for the coming biennium, as no new facilities requiring grounds services are planned to be added to the existing building inventory.

#### **H. Discussion of Program Revenues**

Not applicable.

#### **I. Summary of Analysis Performed**

There are no recent studies that have been performed on this program.

#### **J. Further Considerations**

None.

## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS233  
 PROGRAM STRUCTURE NO: 11030804  
 PROGRAM TITLE: CENTRAL SERVICES - BUILDING REPAIRS & ALT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	33.00*	33.00*	33.00*	33.00*	33.0*	33.0*	33.0*	33.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	2,098,740	2,620,614	2,626,650	2,627,158	2,628	2,628	2,628	2,628
OTHER CURRENT EXPENSES	645,795	1,065,911	1,315,911	1,215,911	1,215	1,215	1,215	1,215
EQUIPMENT	31,671							
MOTOR VEHICLES	73,109							
TOTAL OPERATING COST	2,849,315	3,686,525	3,942,561	3,843,069	3,843	3,843	3,843	3,843
BY MEANS OF FINANCING								
	33.00*	33.00*	33.00*	33.00*	33.0*	33.0*	33.0*	33.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	2,849,315	3,686,525	3,942,561	3,843,069	3,843	3,843	3,843	3,843
TOTAL PERM POSITIONS	33.00*	33.00*	33.00*	33.00*	33.0*	33.0*	33.0*	33.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	2,849,315	3,686,525	3,942,561	3,843,069	3,843	3,843	3,843	3,843

PROGRAM ID: **AGS233**  
PROGRAM STRUCTURE: **11030804**  
PROGRAM TITLE: **CENTRAL SERVICES - BUILDING REPAIRS AND ALTERATIONS**

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
<b>MEASURES OF EFFECTIVENESS</b>								
1. % OF PROGRAM PROJECTS COMPLETED WITHIN TIMETABLE	95	95	95	95	95	95	95	95
2. % EMERGENCY REP & ALTERATNS RESPNDED TO IN 48 HRS	100	100	100	100	100	100	100	100
3. % OF SATISFACTORY SURVEY EVALUATIONS OF R&A SVCS	90	90	90	90	90	90	90	90
4. % OF SATISFACTORY SURVEY EVAL OF SPECIAL PROJECTS	90	90	90	90	90	90	90	90
<b>PROGRAM TARGET GROUPS</b>								
1. TOTAL NUMBER OF ASSIGNED STATE BUILDINGS	164	164	164	164	164	164	164	164
<b>PROGRAM ACTIVITIES</b>								
1. TTL NO. OF NORMAL REPAIRS & ALTERATIONS PROJECTS	3700	3700	3700	3700	3700	3700	3700	3700
2. TOTAL NUMBER OF EMERGENCY PROJECTS	1000	1000	1000	1000	1000	1000	1000	1000



# Program Plan Narrative

**AGS233: CENTRAL SERVICES - BUILDING REPAIRS & ALT**

**11 03 08 04**

## **A. Statement of Program Objectives**

To maintain assigned public buildings in a safe condition and at a high level of utility by providing repair and maintenance services by making minor alterations.

## **B. Description of Request and Compliance with Section 37-68(1)(A)(B)**

FB 2025-27 Executive Budget Request (AGS 233):

I. OPERATING BUDGET (general funds unless noted):

- (1) Adds \$250,000 in FY 26 and \$150,000 in FY 27 for fencing contracts to protect State facilities.

## **C. Description of Activities Performed**

The program provides management, technical and workforce support to upkeep and maintain assigned public buildings, public libraries, and health and civic centers statewide. The program administers projects that involve both general funds as well as capital improvement program and repair and alteration funds. With respect to minor and emergency repairs, appropriate staff on Oahu is dispatched to accomplish work orders that are primarily received via an internet-based request system.

All work is performed to preserve the life of buildings as well as safeguard its occupants and public users. Activities involving emergency repairs are completed immediately to remove unsafe barriers or conditions. In addition, the program provides staff and technical assistance for legislative sessions as well as State and national functions.

## **D. Statement of Key Policies Pursued**

The program supports Chapter 226-14 of the Hawaii State Plan that relates to the preservation and use of public facilities.

## **E. Identification of Important Program Relationships**

The program is not involved in any significant relationships with other agencies.

## **F. Description of Major External Trends Affecting the Program**

The cost of energy and the conservation of natural resources have necessitated the program to look at ways to reduce the consumption of natural resources in State buildings.

## **G. Discussion of Cost, Effectiveness, and Program Size Data**

Program costs are controlled through the development of standardized work procedures, bulk purchases and competitive bidding practices. Effectiveness is measured through workload statistics, internal inspections and survey of user satisfaction.

## **H. Discussion of Program Revenues**

Not applicable.

## **I. Summary of Analysis Performed**

No recent studies have been performed on this program.

## **J. Further Considerations**

None.

## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS234  
 PROGRAM STRUCTURE NO: 11030805  
 PROGRAM TITLE: CENTRAL SERVICES - CEMETERY MGMT OFFICE

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	0.00*	0.00*	2.00*	2.00*	2.0*	2.0*	2.0*	2.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES			82,500	165,000	165	165	165	165
OTHER CURRENT EXPENSES			1,002,000	1,002,000	1,002	1,002	1,002	1,002
EQUIPMENT			4,000					
TOTAL OPERATING COST	0	0	1,088,500	1,167,000	1,167	1,167	1,167	1,167
BY MEANS OF FINANCING								
	*	*	2.00*	2.00*	2.0*	2.0*	2.0*	2.0*
	**	**	**	**	**	**	**	**
GENERAL FUND			1,088,500	1,167,000	1,167	1,167	1,167	1,167
TOTAL PERM POSITIONS	*	*	2.00*	2.00*	2.0*	2.0*	2.0*	2.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST			1,088,500	1,167,000	1,167	1,167	1,167	1,167

PROGRAM ID: **AGS234**  
PROGRAM STRUCTURE: **11030805**  
PROGRAM TITLE: **CENTRAL SERVICES - CEMETERY MANAGEMENT OFFICE**

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	FY	FY	FY	FY	FY	FY	FY	FY	FY
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	

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MEASURES OF EFFECTIVENESS

1. NO MEASURES DEVELOPED FOR THIS PROGRAM.

# Program Plan Narrative

**AGS234: CENTRAL SERVICES - CEMETERY MGMT OFFICE**

**11 03 08 05**

## **A. Statement of Program Objectives**

To operate, maintain, improve, and redevelop State-owned cemeteries. Determine ownership of plots, maintain records pertaining to cemeteries, including cemetery plot plans, and records of plot ownership, interments, and disinterment.

## **B. Description of Request and Compliance with Section 37-68(1)(A)(B)**

FB 2025-27 Executive Budget Request (AGS 234):

I. OPERATING BUDGET (general funds unless noted):

(1) Adds 2.00 permanent full-time equivalents in FY 26 and FY 27 and \$1,088,500 in FY 26 and \$1,167,000 in FY 27 to establish the Cemetery Management Office.

## **C. Description of Activities Performed**

This is a new program that will oversee State-owned cemeteries.

## **D. Statement of Key Policies Pursued**

The program will oversee State-owned cemeteries in accordance with Chapter 110-1, HRS.

## **E. Identification of Important Program Relationships**

This is a new program with undetermined program relationships.

## **F. Description of Major External Trends Affecting the Program**

Public awareness of poorly managed cemeteries highlights the importance of devoting appropriate State resources to manage State-owned cemeteries.

## **G. Discussion of Cost, Effectiveness, and Program Size Data**

This is a new program.

## **H. Discussion of Program Revenues**

This program does not anticipate receiving any revenues.

## **I. Summary of Analysis Performed**

No analysis has been performed.

## **J. Further Considerations**

None.

## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:  
 PROGRAM STRUCTURE NO: 110309  
 PROGRAM TITLE: PROCUREMENT, INVENTORY & SURPLUS PROP MGT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	30.00*	30.00*	30.00*	30.00*	30.0*	30.0*	30.0*	30.0*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
PERSONAL SERVICES	1,769,609	2,524,413	2,611,296	2,613,477	2,487	2,487	2,487	2,487
OTHER CURRENT EXPENSES	73,968	323,850	198,600	198,600	199	199	199	199
EQUIPMENT	682							
MOTOR VEHICLES		1,400,000	1,400,000	1,400,000	1,400	1,400	1,400	1,400
<b>TOTAL OPERATING COST</b>	<b>1,844,259</b>	<b>4,248,263</b>	<b>4,209,896</b>	<b>4,212,077</b>	<b>4,086</b>	<b>4,086</b>	<b>4,086</b>	<b>4,086</b>
BY MEANS OF FINANCING	25.00*	25.00*	25.00*	25.00*	25.0*	25.0*	25.0*	25.0*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
GENERAL FUND	1,358,210	2,313,491	2,203,297	2,205,274	2,079	2,079	2,079	2,079
	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
	**	**	**	**	**	**	**	**
REVOLVING FUND	486,049	1,934,772	2,006,599	2,006,803	2,007	2,007	2,007	2,007
<b>TOTAL PERM POSITIONS</b>	<b>30.00*</b>	<b>30.00*</b>	<b>30.00*</b>	<b>30.00*</b>	<b>30.0*</b>	<b>30.0*</b>	<b>30.0*</b>	<b>30.0*</b>
<b>TOTAL TEMP POSITIONS</b>	<b>1.00**</b>	<b>1.00**</b>	<b>1.00**</b>	<b>1.00**</b>	<b>1.0**</b>	<b>1.0**</b>	<b>1.0**</b>	<b>1.0**</b>
<b>TOTAL PROGRAM COST</b>	<b>1,844,259</b>	<b>4,248,263</b>	<b>4,209,896</b>	<b>4,212,077</b>	<b>4,086</b>	<b>4,086</b>	<b>4,086</b>	<b>4,086</b>

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS240  
 PROGRAM STRUCTURE NO: 11030901  
 PROGRAM TITLE: STATE PROCUREMENT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	25.00*	25.00*	25.00*	25.00*	25.0*	25.0*	25.0*	25.0*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
PERSONAL SERVICES	1,328,489	2,093,202	2,108,258	2,110,235	1,984	1,984	1,984	1,984
OTHER CURRENT EXPENSES	29,039	220,289	95,039	95,039	95	95	95	95
EQUIPMENT	682							
TOTAL OPERATING COST	1,358,210	2,313,491	2,203,297	2,205,274	2,079	2,079	2,079	2,079
BY MEANS OF FINANCING	25.00*	25.00*	25.00*	25.00*	25.0*	25.0*	25.0*	25.0*
	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
GENERAL FUND	1,358,210	2,313,491	2,203,297	2,205,274	2,079	2,079	2,079	2,079
TOTAL PERM POSITIONS	25.00*	25.00*	25.00*	25.00*	25.0*	25.0*	25.0*	25.0*
TOTAL TEMP POSITIONS	1.00**	1.00**	1.00**	1.00**	1.0**	1.0**	1.0**	1.0**
TOTAL PROGRAM COST	1,358,210	2,313,491	2,203,297	2,205,274	2,079	2,079	2,079	2,079

PROGRAM ID: **AGS240**  
PROGRAM STRUCTURE: **11030901**  
PROGRAM TITLE: **STATE PROCUREMENT**

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
<b>MEASURES OF EFFECTIVENESS</b>								
1. EST COST SAVINGS BY JURISIC UTILIZ SPO PL/VL(\$1000)	40000	40000	40000	40000	40000	40000	40000	40000
2. PROPERTY TRANSFERRED BETWEEN AGENCIES (\$1000)	5000	5000	5000	5000	5000	5000	5000	5000
3. COST SAVINGS OF HI ELECT PROC AWARDS (\$1000)	2000	2000	2000	2000	2000	2000	2000	2000
4. REBATES REC FR PCARD FOR PARTICIPATNG (\$1000)	1000	1000	1000	1000	1000	1000	1000	1000
<b>PROGRAM TARGET GROUPS</b>								
1. NO. OF JURISDTNS UTILIZING COOP PURCHASING AGREEMT	20	20	20	20	20	20	20	20
2. NO. OF ORG CODES LISTED IN THE FIXED ASSET INV SYS	1010	1010	1010	1010	1010	1010	1010	1010
3. NO. AGENCIES ISSUING HLTH & HUMN SVS SOLICITATIONS	30	30	30	30	30	30	30	30
4. NO. OF PCARD HOLDERS FOR ALL PARTICIPATING JURISDI	2500	2500	2500	2500	2500	2500	2500	2500
<b>PROGRAM ACTIVITIES</b>								
1. NUMBER OF AWARDS FOR PRICE & VENDOR LIST CONTRACTS	30	30	30	30	30	30	30	30
2. NO. OF HANDS SOLICITATIONS	1000	1000	1000	1000	1000	1000	1000	1000
3. NUMBER OF ITEMS TRANSFERRED BETWEEN AGENCIES	1500	1500	1500	1500	1500	1500	1500	1500
4. NO. OF INVENTORY TRANSACTIONS AUDITED & PROCESSED	25000	25000	25000	25000	25000	25000	25000	25000
5. TOTAL VALUE OF PROP ADDED TO INVENTORY (\$1000)	555000	555000	555000	555000	555000	555000	555000	555000
6. NO. OF COMP/RESTRICT HLTH & HMN SVC SOLICITATIONS	70	70	70	70	70	70	70	70
7. NO. OF AWARDS NOTICES POSTED IN HANDS	2000	2000	2000	2000	2000	2000	2000	2000
8. NO. OF VENDORS REGISTERED IN HCE	17500	17500	17500	17500	17500	17500	17500	17500
9. NO. OF COMPLETED RESPONSES ON PAST PERF DATABASE	10	50	100	100	100	100	100	100
10. NO. OF CHIEF PROCUREMENT OFFCR REQUESTS PROCESSED	867	660	500	500	500	500	500	500
<b>PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)</b>								
CHARGES FOR CURRENT SERVICES	51	50	50	50	50	50	50	50
TOTAL PROGRAM REVENUES	51	50	50	50	50	50	50	50
<b>PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)</b>								
GENERAL FUNDS	51	50	50	50	50	50	50	50
TOTAL PROGRAM REVENUES	51	50	50	50	50	50	50	50

# Program Plan Narrative

**AGS240: STATE PROCUREMENT**

**11 03 09 01**

## **A. Statement of Program Objectives**

The objective of this program is to promote economy, efficiency, effectiveness, and impartiality in the procurement of commodities, services and construction for State and county governments through development, implementation and maintenance of policies and procedures that provide for broad-based competition, accessibility to government contracts, and fiscal integrity and responsibility in the procurement process; and to procure or supervise the procurement of commodities and services to meet the State's need through economical and competitive purchases and inventory control.

## **B. Description of Request and Compliance with Section 37-68(1)(A)(B)**

FB 2025-27 Executive Budget Request (AGS 240JA):

I. OPERATING BUDGET (general funds unless noted):

- (1) Adds \$126,000 in FY 26 and FY 27 to extend the Small Business Initiative for the State Procurement Office.

## **C. Description of Activities Performed**

The State Procurement Office (SPO) serves as the central procurement office for all governmental bodies of the State by developing and advising on revisions to the Hawaii procurement code, rules, policies, and procedures; providing assistance and guidance; coordinating and conducting procurement training; responding to requests for Chief Procurement Officer (CPO) approval; and developing and maintaining an online procurement manual and vendor guide for the procurement of commodities, services, and construction, and purchases of health and human services. Purchasing and compliance activities focus on further improving the procurement process and guidance through the Hawaii Awards & Notices Data System (HANDS); Hawaii Compliance Express (HCE), the State of Hawaii Electronic Procurement System; Aloha eBUYS, the State of Hawaii online marketplace; the purchasing card (pCard) program; website content and navigation; and training workshops and on-demand training through the Learning Management System (LMS). The SPO continues to apply the principles of standardization and volume buying on a competitive basis to secure the most favorable prices on commodities and services. Price and vendor lists for common-use

commodity/services groups are posted online for all agencies of the Executive Branch, with cooperative participation by the Judiciary, Legislature, counties, and other separate purchasing jurisdictions. Inventory management activities establish and enforce strict standards, policies and procedures pertaining to the accounting of State-owned property. These standards are intended to achieve the uniformity necessary to facilitate the safeguarding of State property against unauthorized use or removal, to provide an essential part of the accounting records of State agencies, to assist administrators and property custodians with the effective management of State property, to provide a basis of property insurance, and to fix property responsibilities of State officials as prescribed by Part XII, Chapter 103D, Hawaii Revised Statutes (HRS).

SPO also governs and optimizes resources for the planning, procuring, and contracting of all health and human services for the State pursuant to Section 103F, HRS. It directs a single process that provides fair and equitable treatment of providers. Centralized activities include training and distribution of information through the Health and Human Services Section of the SPO. Requests for CPO approval are processed and HANDS is maintained as a centralized database for contracts, request for proposals, and requests for CPO approval.

## **D. Statement of Key Policies Pursued**

Key policy priorities focus on improving procurement efficiency through the development and implementation of a statewide web-based software solution for an online catalog Marketplace, and the establishment of a pathway to the implementation of a broader Electronic Procurement (eProcurement) Solution that supports and complies with all State statutes, regulations, policies, and guidelines relevant to procurement, including soliciting, awarding, processing, executing, and administering contracts.

SPO, with the release of a competitive solicitation, is seeking to implement a best-in-class procurement marketplace and an automated solution that will provide the State with a fully integrated platform (including the State's new Financial System) that is able to support the full procurement lifecycle and align with organizational, policy, and process improvements to drive a more coordinated, efficient, and strategically focused capacity across the State.



# Program Plan Narrative

**AGS240: STATE PROCUREMENT**

**11 03 09 01**

SPO policies also focus on compliance, procurement guidance, and accessibility to education and training through the LMS. Expanding the training program will improve the corporate knowledge of purchasing and contracting personnel.

Reviews and updates of the Hawaii Administrative Rules based on Chapter 103D, Hawaii Public Procurement Code, and Chapter 103F, Purchase of Health and Human Services, continue to direct procurement and inventory management processes. It is the policy of SPO to be in support of the Hawaii State Plan by promoting the achievement of efficient, effective, and responsive government programs by providing necessary procurement services and promoting transparency of government procurement processes.

## **E. Identification of Important Program Relationships**

SPO and its leadership is a member of the National Association of State Procurement Officials (NASPO); National Institute of Government Purchasing; National Contract Management Association; National Association of Purchasing Card Professionals; Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP Infuse); and Alaska-Hawaii Governmental Procurement Association. These organizations provide valuable information and assistance on procurement and open communications to states, cities, and other entities with similar processes and rules.

## **F. Description of Major External Trends Affecting the Program**

The external trend that affects the SPO is the highly competitive labor market, magnified by Hawaii's high cost of living. During the SPO's recruitment to fill a number of vacancies, a number of candidates declined interviews when informed about starting salaries. Some candidates go through the entire interview process then decline the job offer to take another position that pays a higher salary, offers career growth, and has potential for promotions.

The competitive labor market will continue to impact the program as it begins to recruit to fill new positions that are being authorized/established. As the SPO establishes the eMarketplace and eProcurement System, it is critical to attract qualified staff to oversee this very complex solicitation and implementation process.

Staff retention impacts the SPO, in which staff retire or resign for higher-paying salaries, promotions. The loss of valuable knowledge and experience impacts the SPO's ability to provide procurement guidance to the State.

## **G. Discussion of Cost, Effectiveness, and Program Size Data**

SPO continues to implement/promote procurement best practices, education, professional development, training, cooperative purchasing, technology, and innovative procurement strategies to ensure that all procurement is conducted efficiently and in compliance with Chapters 103D and 103F, HRS.

## **H. Discussion of Program Revenues**

For FY 25, SPO projects \$1.8 million annually in rebates received from pCard transactions, and \$50,000 annually in rebates on purchases made on our vendor price lists. Rebates, reimbursements, and commissions are deposited into the State general fund, except where prohibited by law.

## **I. Summary of Analysis Performed**

No new in-depth analyses have been performed at this time.

## **J. Further Considerations**

There are no further considerations at this time.

## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS244  
 PROGRAM STRUCTURE NO: 11030902  
 PROGRAM TITLE: SURPLUS PROPERTY MANAGEMENT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	441,120	431,211	503,038	503,242	503	503	503	503
OTHER CURRENT EXPENSES	44,929	103,561	103,561	103,561	104	104	104	104
MOTOR VEHICLES		1,400,000	1,400,000	1,400,000	1,400	1,400	1,400	1,400
TOTAL OPERATING COST	486,049	1,934,772	2,006,599	2,006,803	2,007	2,007	2,007	2,007
BY MEANS OF FINANCING	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
	**	**	**	**	**	**	**	**
REVOLVING FUND	486,049	1,934,772	2,006,599	2,006,803	2,007	2,007	2,007	2,007
TOTAL PERM POSITIONS	5.00*	5.00*	5.00*	5.00*	5.0*	5.0*	5.0*	5.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	486,049	1,934,772	2,006,599	2,006,803	2,007	2,007	2,007	2,007

PROGRAM ID: **AGS244**  
PROGRAM STRUCTURE: **11030902**  
PROGRAM TITLE: **SURPLUS PROPERTY MANAGEMENT**

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
<b>MEASURES OF EFFECTIVENESS</b>								
1. SURPLUS PROPERTY TRANSFERRED TO DONEES (\$1000)	3000	3000	3000	3000	3000	3000	3000	3000
2. SURPLUS PROPERTY SERVICE AND HANDLING FEES (\$1000)	300	300	300	300	300	300	300	300
3. RATIO SVS FEE OVER PROPERTY TRANSFER VALUE (%)	10	10	10	10	10	10	10	10
4. ACTUAL DONEES AS % OF ELIGIBLE DONEES	64	64	64	64	64	64	64	64
5. STATE PROPERTY SOLD THROUGH PUBLIC AUCTION (\$1000)	29	11	14	29	29	29	29	29
6. ABANDONED PROP FROM TSA SOLD THRU PUB AUCT (\$1000)	44	19	22	44	44	44	44	44
<b>PROGRAM TARGET GROUPS</b>								
1. NO. NON-PROFIT TAX-EXMPT EDUC & PUB HTH INSTUTNS	16	16	16	16	16	16	16	16
2. NO. PUB AGENCY THAT SERVES OR PROMOTES PUB PURPOSE	90	90	90	90	90	90	90	90
3. NO. 8(A) BUS DEV/SMALL DISADVANTAGED BUSINESSES	20	20	20	20	20	20	20	20
4. NO. OF PARTICIPATING VETERAN SMALL BUSINESSES	11	11	11	11	11	11	11	11
5. NO. PARTICIPATING IN SERVICE EDUC ACTIVITIES	2	2	2	2	2	2	2	2
6. NO. PARTICIPATING VETERANS ORGANIZATIONS	1	1	1	1	1	1	1	1
<b>PROGRAM ACTIVITIES</b>								
1. NO. OF UNIQUE FED PERSONAL PROP RECEIVED	300	300	300	300	300	300	300	300
2. NO. OF UNIQUE ITEMS OF FED PROP DONATED	300	300	300	300	300	300	300	300
3. NO. OF UNIQUE ACQ STATE PROP FOR UTIL/SALE	300	300	300	300	300	300	300	300
4. NO. OF UNIQUE STATE PROP DISTRIBUTED FOR REUTIL	223	223	223	223	223	223	223	223
5. NO. OF UNIQUE STATE PROP DISP OF BY PUBLIC AUCTION	80	80	80	80	80	80	80	80
<b>PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)</b>								
REVENUES FROM THE USE OF MONEY AND PROPERTY	52	30	30	30	30	30	30	30
CHARGES FOR CURRENT SERVICES	1				1	1	1	1
NON-REVENUE RECEIPTS	439	450	450	450	450	450	450	450
TOTAL PROGRAM REVENUES	492	480	480	480	481	481	481	481
<b>PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)</b>								
ALL OTHER FUNDS	492	480	480	480	481	481	481	481
TOTAL PROGRAM REVENUES	492	480	480	480	481	481	481	481

# Program Plan Narrative

## **AGS244: SURPLUS PROPERTY MANAGEMENT**

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### **A. Statement of Program Objectives**

The program coordinates the transfer of State surplus property and federal surplus property available through the Federal Surplus Property Program to eligible "donees" (State/local government, non-profit organizations that serve or promote a public purpose, qualified small minority-owned businesses, tax-exempt educational and public health institutions or organizations).

To achieve the greatest economical use of State and federal property declared surplus by providing a viable source of surplus goods for re-utilization.

### **B. Description of Request and Compliance with Section 37-68(1)(A)(B)**

FB 2025-27 Executive Budget Request (AGS 244):

I. OPERATING BUDGET (general funds unless noted):

- (1) Adds \$51,607 in FY 26 and FY 27 in revolving fund ceiling for fringe benefit adjustments.
- (2) Adds \$14,772 in FY 26 and FY 27 in revolving fund ceiling for reclassification of Surplus Property Office positions.

### **C. Description of Activities Performed**

In accordance with Public Law 94-519, federal surplus property generated on Oahu is physically inspected and requested through applications filed with the U.S. General Services Administration. Property allocated to the State is selected, transported, checked, and warehoused by agency personnel for distribution to eligible donees.

A self-service system enables donees to take immediate delivery of property selected. Neighbor island requests are filled, packed, and shipped via barge. Periodically, property is available at neighbor island federal facilities (i.e., Barking Sands on Kauai), and donee may inspect, select and take delivery under oversight by surplus agency personnel. Line items per transaction number are from 1 to 25 or more.

Based on formal or verbal notices of State disposal, desirable items are physically inspected to determine suitability for further re-utilization or disposal by public sale. All property selected are transported, checked, and warehoused by agency personnel for distribution.

Potential State user agencies are advised of the availability of desirable property. Items selected for re-utilization are transferred to the user agency for a nominal service and handling charge.

### **D. Statement of Key Policies Pursued**

Policies governing program operations are directed toward maximum acquisition and fair and equitable distribution of federal/State surplus property at the least possible cost to eligible donees. Emphasis is placed on the cost-effective utilization of surplus property by State and local agencies charged with implementing the overall goals, objectives, and policies set forth in the Hawaii State Plan.

### **E. Identification of Important Program Relationships**

As a liaison agency, working relationships are maintained with federal and State agencies for the acquisition of property and with public agencies at the State and local level who are eligible recipients of surplus property for use in implementing the priority actions mandated by the Hawaii State Plan, and agencies from the private sector whose efforts contribute to the improvement of educational and public health programs. However, the difference in roles and jurisdiction of the respective agencies in the acquisition, warehousing, and distribution process is distinct and precludes integration of programs.

### **F. Description of Major External Trends Affecting the Program**

Several factors dominating federal/State program operations include the unpredictable generation of surplus property by types, quantity, and condition; new federal legislation; changing federal/State disposal regulations and re-utilization policies; specific donee requirements; and seasonal trends in donee participation. Of recent note are the economic recession and its impact on the budgets of government agencies and other donees.

## Program Plan Narrative

### **AGS244: SURPLUS PROPERTY MANAGEMENT**

**11 03 09 02**

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#### **G. Discussion of Cost, Effectiveness, and Program Size Data**

No appreciable long-term changes are anticipated in regards to the program's costs, effectiveness and size.

#### **H. Discussion of Program Revenues**

Revenues accumulated from service and handling charges and the sale of surplus federal and State vehicles and property are deposited into the Federal Property Revolving Fund.

Due to the nature of the Surplus Property Program, it is difficult to establish a basis for revenue estimates since the income generated is non-fixed revenue subject to fluctuation according to the types, quantities, and condition of available property and expenditures policies of respective donee agencies.

#### **I. Summary of Analysis Performed**

No new in-depth analyses have been performed at this time.

#### **J. Further Considerations**

There are no further considerations at this time.

## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:  
 PROGRAM STRUCTURE NO: 110310  
 PROGRAM TITLE: AUTOMOTIVE MANAGEMENT

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	40.00*	40.00*	40.00*	40.00*	40.0*	40.0*	40.0*	40.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	3,163,109	3,906,600	3,913,459	3,908,411	3,908	3,908	3,908	3,908
OTHER CURRENT EXPENSES	3,338,876	3,205,757	3,205,757	3,205,757	3,206	3,206	3,206	3,206
EQUIPMENT	140,977	31,575	31,575	31,575	32	32	32	32
MOTOR VEHICLES	942,398	954,400	954,400	954,400	954	954	954	954
<b>TOTAL OPERATING COST</b>	<b>7,585,360</b>	<b>8,098,332</b>	<b>8,105,191</b>	<b>8,100,143</b>	<b>8,100</b>	<b>8,100</b>	<b>8,100</b>	<b>8,100</b>
BY MEANS OF FINANCING	40.00*	40.00*	40.00*	40.00*	40.0*	40.0*	40.0*	40.0*
	**	**	**	**	**	**	**	**
REVOLVING FUND	7,585,360	8,098,332	8,105,191	8,100,143	8,100	8,100	8,100	8,100
TOTAL PERM POSITIONS	40.00*	40.00*	40.00*	40.00*	40.0*	40.0*	40.0*	40.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
<b>TOTAL PROGRAM COST</b>	<b>7,585,360</b>	<b>8,098,332</b>	<b>8,105,191</b>	<b>8,100,143</b>	<b>8,100</b>	<b>8,100</b>	<b>8,100</b>	<b>8,100</b>

## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS251  
 PROGRAM STRUCTURE NO: 11031001  
 PROGRAM TITLE: AUTOMOTIVE MANAGEMENT - MOTOR POOL

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	13.00*	13.00*	13.00*	13.00*	13.0*	13.0*	13.0*	13.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	1,268,268	1,550,270	1,553,699	1,551,176	1,551	1,551	1,551	1,551
OTHER CURRENT EXPENSES	1,138,929	1,028,478	1,028,478	1,028,478	1,029	1,029	1,029	1,029
EQUIPMENT	5,000	5,000	5,000	5,000	5	5	5	5
MOTOR VEHICLES	942,398	954,400	954,400	954,400	954	954	954	954
TOTAL OPERATING COST	3,349,595	3,538,148	3,541,577	3,539,054	3,539	3,539	3,539	3,539
BY MEANS OF FINANCING								
	13.00*	13.00*	13.00*	13.00*	13.0*	13.0*	13.0*	13.0*
	**	**	**	**	**	**	**	**
REVOLVING FUND	3,349,595	3,538,148	3,541,577	3,539,054	3,539	3,539	3,539	3,539
TOTAL PERM POSITIONS	13.00*	13.00*	13.00*	13.00*	13.0*	13.0*	13.0*	13.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	3,349,595	3,538,148	3,541,577	3,539,054	3,539	3,539	3,539	3,539

PROGRAM ID: **AGS251**  
PROGRAM STRUCTURE: **11031001**  
PROGRAM TITLE: **AUTOMOTIVE MANAGEMENT - MOTOR POOL**

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
<b>MEASURES OF EFFECTIVENESS</b>								
1. MOTOR POOL VEHICLES-AVERAGE OPER COST PER VEHICLE	3870	3870	3870	3870	3870	3870	3870	3870
2. PERCENTAGE OF REVENUES OVER EXPENDITURES	96	96	96	96	96	96	96	96
<b>PROGRAM TARGET GROUPS</b>								
1. STATE AGENCIES UTILIZING MOTOR POOL & NON-MP VEH	21	21	21	21	21	21	21	21
<b>PROGRAM ACTIVITIES</b>								
1. MOTOR POOL FLEET RENTAL REVENUES	1980	1980	1980	1980	1980	1980	1980	1980
2. OTHER NON-MOTOR POOL VEHICLE SERVICE REVENUES	185	185	185	185	185	185	185	185
<b>PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)</b>								
REVENUES FROM THE USE OF MONEY AND PROPERTY	71	70	70	70	70	70	70	70
CHARGES FOR CURRENT SERVICES	2,855	2,538	2,538	2,538	2,538	2,538	2,538	2,538
TOTAL PROGRAM REVENUES	2,926	2,608	2,608	2,608	2,608	2,608	2,608	2,608
<b>PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)</b>								
ALL OTHER FUNDS	2,926	2,608	2,608	2,608	2,608	2,608	2,608	2,608
TOTAL PROGRAM REVENUES	2,926	2,608	2,608	2,608	2,608	2,608	2,608	2,608



# Program Plan Narrative

## **AGS251: AUTOMOTIVE MANAGEMENT - MOTOR POOL**

**11 03 10 01**

### **A. Statement of Program Objectives**

The objective of the program is to support State agencies by providing safe motor pool vehicle transportation required to perform their official duties.

### **B. Description of Request and Compliance with Section 37-68(1)(A)(B)**

FB 2025-27 Executive Budget Request (AGS 251): None.

### **C. Description of Activities Performed**

Activities of the program include the acquisition, operation, repair, maintenance, storage, dispatching, replacement and disposal of its vehicles as well as maintaining records of rentals, assignments, mileage and billing records. The program also provides vehicular maintenance and repair services for non-motor pool vehicles.

### **D. Statement of Key Policies Pursued**

The primary policies pursued by the program are to provide safe, dependable and economical vehicular transportation for State officials and employees requiring the use of State vehicles to meet their transportation requirements.

### **E. Identification of Important Program Relationships**

The program is not directly involved in any significant relationships with other agencies other than providing vehicle rental and maintenance services.

### **F. Description of Major External Trends Affecting the Program**

Major uncontrollable trends affecting the program are: 1) unpredictable cost of fuel; 2) the cost of acquiring replacement vehicles; and 3) the State agency demand for motor pool vehicles.

### **G. Discussion of Cost, Effectiveness, and Program Size Data**

The program plans to continue replacement of vehicles more than eight years old and/or too costly to repair and maintain by acquiring new and used vehicles.

For the budget and planning period, funding is included for audits, insurance coverage and equipment requirements necessary to maintain present levels of service. Program effectiveness and size reflect current service levels.

### **H. Discussion of Program Revenues**

State agencies are assessed rental fees based on vehicle age, size and miles traveled. In addition, the program generates revenue from sale of gasoline, oil and services from agencies utilizing non-pool vehicles. Interest earned from special fund balances are another source of program revenue.

### **I. Summary of Analysis Performed**

An in-depth analysis of the program has not been performed.

### **J. Further Considerations**

There are no further considerations at this time.

## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS252  
 PROGRAM STRUCTURE NO: 11031002  
 PROGRAM TITLE: AUTOMOTIVE MANAGEMENT - PARKING CONTROL

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	27.00*	27.00*	27.00*	27.00*	27.0*	27.0*	27.0*	27.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	1,894,841	2,356,330	2,359,760	2,357,235	2,357	2,357	2,357	2,357
OTHER CURRENT EXPENSES	2,199,947	2,177,279	2,177,279	2,177,279	2,177	2,177	2,177	2,177
EQUIPMENT	140,977	26,575	26,575	26,575	27	27	27	27
TOTAL OPERATING COST	4,235,765	4,560,184	4,563,614	4,561,089	4,561	4,561	4,561	4,561
BY MEANS OF FINANCING	27.00*	27.00*	27.00*	27.00*	27.0*	27.0*	27.0*	27.0*
	**	**	**	**	**	**	**	**
REVOLVING FUND	4,235,765	4,560,184	4,563,614	4,561,089	4,561	4,561	4,561	4,561
TOTAL PERM POSITIONS	27.00*	27.00*	27.00*	27.00*	27.0*	27.0*	27.0*	27.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	4,235,765	4,560,184	4,563,614	4,561,089	4,561	4,561	4,561	4,561

PROGRAM ID: **AGS252**  
PROGRAM STRUCTURE: **11031002**  
PROGRAM TITLE: **AUTOMOTIVE MANAGEMENT - PARKING CONTROL**

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
<b>MEASURES OF EFFECTIVENESS</b>								
1. PERCENTAGE UTILIZATION OF PARKING SPACES	105	105	105	105	105	105	105	105
2. PERCENTAGE OF REVENUES OVER EXPENDITURES	121	121	121	121	121	121	121	121
<b>PROGRAM TARGET GROUPS</b>								
1. STATE OFFICIALS-EMPLOYEE & PUB CONDUCTG BUS W/STATE	8400	8400	8400	8400	8400	8400	8400	8400
<b>PROGRAM ACTIVITIES</b>								
1. NO. OF SPACES FOR EMPLOYEES & PUBLIC	7369	7369	7369	7369	7369	7369	7369	7369
2. NO. OF PARKING CITATIONS ISSUED (MONTHLY AVERAGE)	965	965	965	965	965	965	965	965
3. EMPLOYEE PARKING & PUBLIC PARKING REVENUES	3000	3000	3000	3000	3000	3000	3000	3000
<b>PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)</b>								
REVENUES FROM THE USE OF MONEY AND PROPERTY	1,151	1,025	1,025	1,025	1,025	1,025	1,025	1,025
CHARGES FOR CURRENT SERVICES	3,165	3,003	3,003	3,003	3,003	3,003	3,003	3,003
FINES, FORFEITS AND PENALTIES	123	150	150	150	150	150	150	150
NON-REVENUE RECEIPTS	1,010							
TOTAL PROGRAM REVENUES	5,449	4,178	4,178	4,178	4,178	4,178	4,178	4,178
<b>PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)</b>								
ALL OTHER FUNDS	5,449	4,178	4,178	4,178	4,178	4,178	4,178	4,178
TOTAL PROGRAM REVENUES	5,449	4,178	4,178	4,178	4,178	4,178	4,178	4,178

# Program Plan Narrative

**AGS252: AUTOMOTIVE MANAGEMENT - PARKING CONTROL**

**11 03 10 02**

## **A. Statement of Program Objectives**

The objectives of the program are to maintain and allocate parking spaces, assess and collect parking fees, and control parking on State lands under the jurisdiction of the Comptroller.

## **B. Description of Request and Compliance with Section 37-68(1)(A)(B)**

FB 2025-27 Executive Budget Request (AGS 252): None.

## **C. Description of Activities Performed**

Program activities performed include the assignment, patrolling, and controlling of spaces; enforcing rules and regulations; and exercising the management functions of the program.

Other related activities include providing parking accommodations for the Legislature when in session; providing accommodations for special functions; providing metered and attendant spaces for the general public; repairing and maintaining parking facilities, signs and meters; and administrative recordkeeping.

Although responsibility is statewide in scope, activities are confined to those geographical areas specifically designated to be under the jurisdiction of the Comptroller.

## **D. Statement of Key Policies Pursued**

The primary policies pursued by the program are to meet the parking demand of State officials, employees and the general public and to maintain parking facilities in a safe and presentable condition.

## **E. Identification of Important Program Relationships**

This program is not directly involved in any significant relationships with other agencies other than providing supportive services.

## **F. Description of Major External Trends Affecting the Program**

There are no major external trends affecting this program.

## **G. Discussion of Cost, Effectiveness, and Program Size Data**

There are no significant discrepancies in previously planned cost, effectiveness and program size levels.

## **H. Discussion of Program Revenues**

Program revenues are received from parking fees assessed primarily from government officials and employees, public meter and attendant controlled lots, parking citations, and investment pool interest earnings.

## **I. Summary of Analysis Performed**

An in-depth analysis of the program has not been performed.

## **J. Further Considerations**

There are no further considerations at this time.

OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID: AGS901  
 PROGRAM STRUCTURE NO: 110313  
 PROGRAM TITLE: GENERAL ADMINISTRATIVE SERVICES

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	42.00*	44.00*	54.00*	54.00*	54.0*	54.0*	54.0*	54.0*
	1.00**	1.00**	2.00**	2.00**	2.0**	2.0**	2.0**	2.0**
PERSONAL SERVICES	3,558,307	6,937,405	5,811,882	5,810,880	5,811	5,811	5,811	5,811
OTHER CURRENT EXPENSES	89,320	3,005,778	83,627	83,627	83	83	83	83
EQUIPMENT	163,991	14,428	10,428	10,428	11	11	11	11
TOTAL OPERATING COST	3,811,618	9,957,611	5,905,937	5,904,935	5,905	5,905	5,905	5,905
BY MEANS OF FINANCING	41.00*	44.00*	54.00*	54.00*	54.0*	54.0*	54.0*	54.0*
	1.00**	1.00**	2.00**	2.00**	2.0**	2.0**	2.0**	2.0**
GENERAL FUND	3,811,618	9,957,611	5,905,937	5,904,935	5,905	5,905	5,905	5,905
	1.00*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
INTERDEPARTMENTAL TRANSFERS								
CAPITAL IMPROVEMENT COSTS								
PLANS		1,000	1,000					
DESIGN		1,000	1,000					
CONSTRUCTION		30,997,000	34,997,000					
EQUIPMENT		1,000	1,000					
TOTAL CAPITAL EXPENDITURES		31,000,000	35,000,000					
BY MEANS OF FINANCING								
G.O. BONDS		31,000,000	35,000,000					
TOTAL PERM POSITIONS	42.00*	44.00*	54.00*	54.00*	54.0*	54.0*	54.0*	54.0*
TOTAL TEMP POSITIONS	1.00**	1.00**	2.00**	2.00**	2.0**	2.0**	2.0**	2.0**
TOTAL PROGRAM COST	3,811,618	40,957,611	40,905,937	5,904,935	5,905	5,905	5,905	5,905

PROGRAM ID: **AGS901**  
PROGRAM STRUCTURE: **110313**  
PROGRAM TITLE: **GENERAL ADMINISTRATIVE SERVICES**

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
<b>MEASURES OF EFFECTIVENESS</b>								
1. % OF LATE (INTEREST) PAYMENTS TO TOTAL PAYMENTS	.2	.2	.2	.2	.2	.2	.2	.2
2. % OF INVOICE PAYMNTS PROCESSED W/IN 7 WORKING DAYS	95	95	95	95	95	95	95	95
3. AV TIME FOR NON-COMPETITIVE RECRUITMENT ACTION	45	45	45	45	45	45	45	45
4. AV TIME FOR DELEGATED CLASSIFICATION ACTION	50	60	50	40	40	40	40	40
5. NO. OF NON-ROUTINE PERSONNEL CONSULTATIVE SVCS	700	600	500	400	400	400	400	400
6. PERCENTAGE OF DATA PROCESSING REQUESTS COMPLETED	80	80	80	80	80	80	80	80
7. % OF DP REQUESTS COMPLTD WHICH IMPROVED EFFICIENCY	70	70	70	70	70	70	70	70
8. PERCENTAGE OF B&F REQUESTS SUBMITTED BY DUE DATE	100	100	100	100	100	100	100	100
9. % OF LEGISLATIVE REQUESTS SUBMITTED BY DATE	100	100	100	100	100	100	100	100
10. % ENT FIN SYS (EFS) TECHNICAL REQUESTS COMPLETED	80	80	80	80	80	80	80	80
<b>PROGRAM TARGET GROUPS</b>								
1. NO. OF DIVISIONS, DISTRICT OFFICES & ATTACHED AGEN	24	24	24	24	24	24	24	24
2. TOTAL NUMBER OF EMPLOYEES (PERMANENT/TEMPORARY)	856	856	856	856	856	856	856	856
3. TOTAL NO. OF PAYMENT TRANSACTIONS PROCESSED (000)	27	27	27	27	27	27	27	27
4. NO. OF DEPARTMENTAL VACANCIES DURING THE YEAR	300	325	275	225	225	225	225	225
5. TOTAL NO. OF DATA PROCESSING REQUESTS PROCESSED	430	430	430	430	430	430	430	430
6. NO. OF COMPUTER APPLICATION PROGRAMS ADMINSTERED	3500	3500	3500	3500	3500	3500	3500	3500
7. NO. OF REQUESTS FROM DEPT. OF BUDGET AND FINANCE	15	15	15	15	15	15	15	15
8. TOTAL NUMBER OF LEGISLATIVE REQUESTS	40	40	40	40	40	40	40	40
9. TOTAL NO. OF ENT FIN SYS (EFS) TECHNICAL REQUESTS	20	20	20	20	20	20	20	20
<b>PROGRAM ACTIVITIES</b>								
1. NO. OF EMPLOYEES PROVIDING ADMIN/TECH/CLERICAL SUP	35	35	35	35	35	35	35	35
2. NUMBER OF PURCHASING CARDS OUTSTANDING	160	160	160	160	160	160	160	160
3. NUMBER OF PAYROLL REGISTERS HANDLED	8	8	8	8	8	8	8	8
4. NUMBER OF EPARS PROCESSED	2500	2500	2500	2500	2500	2500	2500	2500
5. NUMBER OF NON-EPAR ACTIONS PROCESSED	4000	4000	4000	4000	4000	4000	4000	4000
6. NO. OF REQUESTS FOR NON-COMPETITIVE RECRUITMENTS	50	50	100	100	100	100	100	100
7. NO. OF REQUESTS FOR DELEGATED CLASSIFICATN ACTIONS	140	140	140	140	140	140	140	140
8. NO. OF NEW COMPUTER APPLICATION SYSTEMS INSTALLED	2	2	2	2	2	2	2	2
9. NO. OF ADMIN RULES & REORG REQUESTS REVIEWED	4	4	4	4	4	4	4	4
10. NO. OF ENT FIN SYS (EFS) INTERFACES INSTALLED	2	1	1	1	1	1	1	1
<b>PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)</b>								
CHARGES FOR CURRENT SERVICES	340	50	50	50	50	50	50	50
TOTAL PROGRAM REVENUES	340	50	50	50	50	50	50	50
<b>PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)</b>								
GENERAL FUNDS	340	50	50	50	50	50	50	50
TOTAL PROGRAM REVENUES	340	50	50	50	50	50	50	50

# Program Plan Narrative

## **AGS901: GENERAL ADMINISTRATIVE SERVICES**

**11 03 13**

### **A. Statement of Program Objectives**

To enhance program effectiveness and efficiency by formulating policies, allocating resources and administering operations and personnel, and providing staff support services.

### **B. Description of Request and Compliance with Section 37-68(1)(A)(B)**

FB 2025-27 Executive Budget Request (AGS 901):

#### I. OPERATING BUDGET (general funds unless noted):

- (1) Transfers in 10.00 permanent full-time equivalents (FTE) and \$800,640 in FY 26 and FY 27 from Enterprise Technology Services (AGS 131) for Business Transformation Office.
- (2) Adds \$128,004 in FY 26 and FY 27 for full-year funding for positions in the West Hawaii District Office.
- (3) Adds 1.00 temporary FTE in FY 26 and FY 27 and \$180,000 in FY 26 and FY 27 to convert special project position to a temporary position.
- (4) Reduces \$5,185,607 in FY 26 and FY 27 funds designated for Department of Law Enforcement that were budgeted in General Administrative Services (AGS 901).

#### II. CAPITAL IMPROVEMENT PROGRAM BUDGET (general obligation bonds unless noted):

- (1) Adds \$35,000,000 in FY 26 for the Enterprise Financial System, Statewide, to replace State's financial system.

### **C. Description of Activities Performed**

This program provides executive direction, internal management and administrative services, budgetary and financial administration and services, and personnel and procedural services designed to guide and assist departmental programs in accomplishing their respective objectives.

There are four distinct administrative functions in the program. A brief description of major activities by organizational units is as follows:

**Office of the Comptroller:** This office renders decisions on matters that require policy determination, executive direction, etc. It plans, coordinates and directs departmental programs providing statewide services.

**Administrative Services Office:** This office provides centralized administrative management and fiscal services and exercises administrative control over appropriated funds, conducts studies, develops management improvement programs, and prepares reports for management.

**Personnel Office:** This office administers, develops and coordinates departmental human resource management activities. It functions as the liaison unit with the State's central personnel agency, employee organizations and other agencies affecting employment. It manages the recruitment, selection and placement, classification, labor relations, workers' compensation, employee relations, safety, Equal Employment Opportunity, and training programs; maintains records of personnel and position transactions; and prepares reports for management and other agencies.

**Systems and Procedures Office:** This office coordinates all electronic data processing activities for the department, and functionally administers computer application systems and local area networks under the jurisdiction of the State Comptroller. It provides systems and computer programming support for the development, enhancement and maintenance of operational systems requiring computerization, and manages, operates, and maintains the mini-computers, web, file and e-mail servers for the department.

**District Office:** District Offices are located in East and West Hawaii, Maui and Kauai as administrative arms of the Office of the Comptroller. These offices provide coordinated direction, staff services in the respective counties, and implement delegated staff and program functions affecting the district and private agencies.

## Program Plan Narrative

11 03 13

### **AGS901: GENERAL ADMINISTRATIVE SERVICES**

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#### **D. Statement of Key Policies Pursued**

It is the policy of this program to exercise coordinative review and evaluation functions to guide departmental programs. The program maintains flexibility to accommodate shifts in State priorities and changes in program emphasis of agencies served.

#### **E. Identification of Important Program Relationships**

There are no important program relationships identified. However, departmental programs have some cooperative working relationships maintained with agencies in the private sector as well as with agencies from the federal and county jurisdiction.

#### **F. Description of Major External Trends Affecting the Program**

There are no major external trends affecting the program.

#### **G. Discussion of Cost, Effectiveness, and Program Size Data**

No significant differences between planned effectiveness and program size.

#### **H. Discussion of Program Revenues**

This program does not generate any revenue.

#### **I. Summary of Analysis Performed**

In-depth program analysis has not been performed.

#### **J. Further Considerations**

Guidance and support are provided for departmental operations through internal policies, administrative decisions and services.





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## **Capital Budget Details**

STATE OF HAWAII  
 PROGRAM ID:  
 PROGRAM STRUCTURE NO:  
 PROGRAM TITLE:

**AGS807**  
**070102**  
**SCHOOL R&M, NEIGHBOR ISLAND DISTRICTS**

**REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT**  
**IN THOUSANDS OF DOLLARS**

REPORT B78  
 10 of 14

PROJECT NUMBER	PRIORITY NUMBER	SCOPE	PROJECT TITLE		BUDGET PERIOD						SUCCEED YEARS		
			PROJECT TOTAL	PRIOR YRS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29		FY 29-30	FY 30-31
			PROGRAM TOTALS										
		DESIGN	19,284	19,284									
		CONSTRUCTION	321,247	321,247									
		EQUIPMENT	1,000	1,000									
		TOTAL	341,531	341,531									
		G.O. BONDS	341,531	341,531									

STATE OF HAWAII  
PROGRAM ID:  
PROGRAM STRUCTURE NO:  
PROGRAM TITLE:

**AGS881**  
**080103**  
**STATE FDN. ON CULT. & ARTS INCL. KKC COMM.**

**REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT**  
**IN THOUSANDS OF DOLLARS**

REPORT B78  
11 of 14

PROJECT NUMBER	PRIORITY NUMBER	SCOPE	PROJECT TITLE		BUDGET PERIOD						SUCCEED YEARS	
			PROJECT TOTAL	PRIOR YRS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29		FY 29-30
		COST ELEMENT/MOF										
SFC101	06	RENOVATION	NO. 1 CAPITOL DISTRICT BUILDING, SITE AND ACCESSIBILITY IMPROVEMENTS, OAHU									
		PLANS	1					1				
		DESIGN	299					299				
		CONSTRUCTION	699					699				
		EQUIPMENT	1					1				
TOTAL			1,000					1,000				
G.O. BONDS			1,000					1,000				
PROGRAM TOTALS												
		PLANS	551	550				1				
		LAND ACQUISITION	500	500								
		DESIGN	1,104	805				299				
		CONSTRUCTION	9,498	8,799				699				
		EQUIPMENT	320	319				1				
TOTAL			11,973	10,973				1,000				
SPECIAL FUND			5,983	5,983								
G.O. BONDS			5,990	4,990				1,000				

STATE OF HAWAII  
 PROGRAM ID:  
 PROGRAM STRUCTURE NO:  
 PROGRAM TITLE:

**AGS889**  
**080205**  
**SPECTTR EVNTS & SHOWS - ALOHA STAD. (HIST)**

**REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT**

REPORT B78  
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**IN THOUSANDS OF DOLLARS**

PROJECT NUMBER	PRIORITY NUMBER	SCOPE	PROJECT TITLE		BUDGET PERIOD						SUCCEED YEARS	
			PROJECT TOTAL	PRIOR YRS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29		FY 29-30
PROGRAM TOTALS												
		PLANS	13,877	13,877								
		DESIGN	21,606	21,606								
		CONSTRUCTION	136,943	136,943								
		EQUIPMENT	651	651								
		<b>TOTAL</b>	<b>173,077</b>	<b>173,077</b>								
		SPECIAL FUND	15,772	15,772								
		G.O. BONDS	145,305	145,305								
		REVENUE BONDS	12,000	12,000								

STATE OF HAWAII  
 PROGRAM ID:  
 PROGRAM STRUCTURE NO:  
 PROGRAM TITLE:

**AGS101**  
**11020201**  
**ACCOUNTING SYSTEM DEVELOPMENT & MAINTENANCE**

**REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT**

REPORT B78  
 1 of 14

**IN THOUSANDS OF DOLLARS**

PROJECT NUMBER	PRIORITY NUMBER	SCOPE	PROJECT TITLE		BUDGET PERIOD						SUCCEED YEARS		
			PROJECT TOTAL	PRIOR YRS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29		FY 29-30	FY 30-31
			PROGRAM TOTALS										
		EQUIPMENT	15,000	15,000									
		TOTAL	15,000	15,000									
		G.O. BONDS	15,000	15,000									

STATE OF HAWAII  
PROGRAM ID:  
PROGRAM STRUCTURE NO:  
PROGRAM TITLE:

**AGS131**  
**110302**  
**ENTERPRISE TECHNOLOGY SERVICES**

**REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT**  
**IN THOUSANDS OF DOLLARS**

REPORT B78  
3 of 14

PROJECT NUMBER	PRIORITY NUMBER	SCOPE	PROJECT TITLE		BUDGET PERIOD								SUCCEED YEARS
			PROJECT TOTAL	PRIOR YRS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	
Q102	03	OTHER	LUMP SUM HEALTH AND SAFETY, HAWAII WIRELESS INTEROPERABILITY NETWORK, STATEWIDE										
		PLANS	1,912	1,404	1	1	500		1	1	1	1	2
		LAND ACQUISITION	346	337	1	1	1		1	1	1	1	2
		DESIGN	10,912	6,032	700	698	500		497	497	497	497	994
		CONSTRUCTION	83,736	57,342	1,798	1,999	1,598	1,999	2,500	2,500	3,500	3,500	7,000
		EQUIPMENT	12,384	8,975	2,000	1	1,401	1	1	1	1	1	2
		TOTAL	109,290	74,090	4,500	2,700	4,000	2,000	3,000	3,000	4,000	4,000	8,000
		G.O. BONDS	109,290	74,090	4,500	2,700	4,000	2,000	3,000	3,000	4,000	4,000	8,000
			PROGRAM TOTALS										
		PLANS	19,641	19,133	1	1	500		1	1	1	1	2
		LAND ACQUISITION	425	416	1	1	1		1	1	1	1	2
		DESIGN	13,162	8,282	700	698	500		497	497	497	497	994
		CONSTRUCTION	98,019	71,625	1,798	1,999	1,598	1,999	2,500	2,500	3,500	3,500	7,000
		EQUIPMENT	18,242	14,833	2,000	1	1,401	1	1	1	1	1	2
		TOTAL	149,489	114,289	4,500	2,700	4,000	2,000	3,000	3,000	4,000	4,000	8,000
		GENERAL FUND	992	992									
		G.O. BONDS	148,497	113,297	4,500	2,700	4,000	2,000	3,000	3,000	4,000	4,000	8,000

STATE OF HAWAII  
 PROGRAM ID:  
 PROGRAM STRUCTURE NO:  
 PROGRAM TITLE:

**AGS111**  
**110303**  
**ARCHIVES - RECORDS MANAGEMENT**

**REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT**  
**IN THOUSANDS OF DOLLARS**

REPORT B78  
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PROJECT NUMBER	PRIORITY NUMBER	SCOPE	PROJECT TITLE	PROJECT TOTAL	PRIOR YRS	FY 23-24	FY 24-25	BUDGET PERIOD					SUCCEED YEARS
								FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	
AR101	05	REPLACEMENT	KEKAULUOHI HALON SYSTEM REPLACEMENT, OAHU										
		DESIGN		90	89	1							
		CONSTRUCTION		3,958	560	3,398							
		EQUIPMENT		2	1	1							
		TOTAL		4,050	650	3,400							
		G.O. BONDS		4,050	650	3,400							
PROGRAM TOTALS													
		PLANS		1,000	1,000								
		DESIGN		91	90	1							
		CONSTRUCTION		4,027	629	3,398							
		EQUIPMENT		432	431	1							
		TOTAL		5,550	2,150	3,400							
		G.O. BONDS		5,550	2,150	3,400							

STATE OF HAWAII  
 PROGRAM ID:  
 PROGRAM STRUCTURE NO:  
 PROGRAM TITLE:

**AGS203**  
**11030702**  
**STATE RISK MANAGEMENT & INSURANCE ADMIN**

**REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT**  
**IN THOUSANDS OF DOLLARS**

REPORT B78  
 4 of 14

PROJECT NUMBER	PRIORITY NUMBER	SCOPE	PROJECT TITLE		BUDGET PERIOD						SUCCEED YEARS	
			PROJECT TOTAL	PRIOR YRS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29		FY 29-30
			PROGRAM TOTALS									
		DESIGN	1,026	1,026								
		CONSTRUCTION	9,221	9,221								
		EQUIPMENT	1	1								
TOTAL			10,248	10,248								
REVOLVING FUND			10,248	10,248								



STATE OF HAWAII  
PROGRAM ID:  
PROGRAM STRUCTURE NO:  
PROGRAM TITLE:

**AGS221**  
**11030801**  
**PUBLIC WORKS-PLANNING, DESIGN & CONSTRUCTION**

**REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT**  
**IN THOUSANDS OF DOLLARS**

REPORT B78  
5 of 14

PROJECT NUMBER	PRIORITY NUMBER	SCOPE	PROJECT TITLE		BUDGET PERIOD						SUCCEED YEARS		
			PROJECT TOTAL	PRIOR YRS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29		FY 29-30	FY 30-31
P24241		NEW	HANAPEPE CHINESE, FILIPINO, AND PORTUGUESE CEMETERY, KAUAI										
		CONSTRUCTION	125		125								
		TOTAL	125		125								
		G.O. BONDS	125		125								
P24242	08	NEW	KAHULUI CIVIC CENTER, MAUI										
		DESIGN	8,000		8,000								
		CONSTRUCTION	1,000		1,000								
		EQUIPMENT	13,000							13,000			
		TOTAL	22,000		9,000					13,000			
	G.O. BONDS	22,000		9,000					13,000				
P24243		NEW	LILIUOKALANI CAMPUS, OAHU										
		PLANS	1		1								
		DESIGN	799		799								
		TOTAL	800		800								
	G.O. BONDS	800		800									
P24244		NEW	MANOA, EAST-WEST CENTER, OAHU										
		PLANS	1		1								
		DESIGN	1		1								
		CONSTRUCTION	2,547		2,547								
		EQUIPMENT	1		1								
		TOTAL	2,550		2,550								
	G.O. BONDS	2,550		2,550									

STATE OF HAWAII  
PROGRAM ID:  
PROGRAM STRUCTURE NO:  
PROGRAM TITLE:

AGS221  
11030801  
PUBLIC WORKS-PLANNING, DESIGN & CONSTRUCTION

**REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT**  
**IN THOUSANDS OF DOLLARS**

REPORT B78  
6 of 14

PROJECT NUMBER	PRIORITY NUMBER	SCOPE	PROJECT TITLE	BUDGET PERIOD								SUCCEED YEARS		
				PROJECT TOTAL	PRIOR YRS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29		FY 29-30	FY 30-31
P24245	12	NEW	PLANNING FOR STATE WAILUKU CIVIC CENTER, MAUI											
		PLANS		1,000		1,000								
		TOTAL		1,000		1,000								
		G.O. BONDS		1,000		1,000								
PW2401	16	NEW	AGRICULTURAL WAREHOUSES, STATEWIDE.											
		PLANS		1		1								
		LAND ACQUISITION		1		1								
		DESIGN		1		1								
		CONSTRUCTION		9,010		9,010								
		EQUIPMENT		1		1								
TOTAL		9,014		9,014										
G.O. BONDS		9,014		9,014										
PW2501	04	NEW	PLANNING FOR STATE CAPITOL BUILDING REHABILITATION AND RELATED IMPROVEMENTS, OAHU											
		PLANS		2,000			2,000							
		TOTAL		2,000			2,000							
		G.O. BONDS		2,000			2,000							
PW2502	05	NEW	KALANIMOKU BUILDING, OFFICE SPACE OPTIMIZATION, OAHU											
		PLANS		1			1							
		DESIGN		2,097			2,097							
		CONSTRUCTION		1			1							
		EQUIPMENT		1			1							
		TOTAL		2,100			2,100							
G.O. BONDS		2,100			2,100									

STATE OF HAWAII  
PROGRAM ID:  
PROGRAM STRUCTURE NO:  
PROGRAM TITLE:

**AGS221**  
**11030801**  
**PUBLIC WORKS-PLANNING, DESIGN & CONSTRUCTION**

**REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT**  
**IN THOUSANDS OF DOLLARS**

REPORT B78  
7 of 14

PROJECT NUMBER	PRIORITY NUMBER	SCOPE	PROJECT TITLE		BUDGET PERIOD								SUCCEED YEARS
			PROJECT TOTAL	PRIOR YRS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	
Q101	02	RENOVATION	LUMP SUM MAINTENANCE OF EXISTING FACILITIES, PUBLIC WORKS DIVISION, STATEWIDE										
		PLANS	1,462	1,254	2	1	199		1	1	1	1	2
		LAND ACQUISITION	24	14	2	1	1		1	1	1	1	2
		DESIGN	45,229	15,052	8,994	1	1,200		1,997	1,997	3,997	3,997	7,994
		CONSTRUCTION	391,049	154,954	92,500	14,996	18,599	20,000	13,000	13,000	16,000	16,000	32,000
		EQUIPMENT	888	878	2	1	1		1	1	1	1	2
		TOTAL	438,652	172,152	101,500	15,000	20,000	20,000	15,000	15,000	20,000	20,000	40,000
		GENERAL FUND	56,500		41,500	15,000							
		G.O. BONDS	382,152	172,152	60,000		20,000	20,000	15,000	15,000	20,000	20,000	40,000
V104	09	OTHER	LUMP SUM STATE OFFICE BUILDING REMODELING, STATEWIDE										
		PLANS	1,505	5			1,500						
		DESIGN	1,197	1,196			1						
		CONSTRUCTION	15,596	15,098			498						
		EQUIPMENT	2	1			1						
		TOTAL	18,300	16,300			2,000						
		G.O. BONDS	18,300	16,300			2,000						
X102	02	RENOVATION	STATE CAPITOL BUILDING, REHABILITATION OF CHAMBERS LEVEL WATERPROOFING SYSTEM, OAHU										
		PLANS	2	1	1								
		DESIGN	1,797	1,197	600								
		CONSTRUCTION	32,899	1	32,898								
		EQUIPMENT	2	1	1								
		TOTAL	34,700	1,200	33,500								
		G.O. BONDS	34,700	1,200	33,500								

STATE OF HAWAII  
PROGRAM ID:  
PROGRAM STRUCTURE NO:  
PROGRAM TITLE:

**AGS221**  
**11030801**  
**PUBLIC WORKS-PLANNING, DESIGN & CONSTRUCTION**

**REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT**  
**IN THOUSANDS OF DOLLARS**

REPORT B78  
8 of 14

PROJECT NUMBER	PRIORITY NUMBER	SCOPE	PROJECT TITLE		BUDGET PERIOD						SUCCEED YEARS		
			PROJECT TOTAL	PRIOR YRS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29		FY 29-30	FY 30-31
PROGRAM TOTALS													
		PLANS	168,008	163,295	1,005	2	3,700		1	1	1	1	2
		LAND ACQUISITION	76	65	2	2	1		1	1	1	1	2
		DESIGN	87,159	45,483	18,394	2	3,298		1,997	1,997	3,997	3,997	7,994
		CONSTRUCTION	633,591	351,417	129,070	24,006	19,098	20,000	13,000	13,000	16,000	16,000	32,000
		EQUIPMENT	22,984	9,969	4	2	3		13,001	1	1	1	2
		<b>TOTAL</b>	<b>911,818</b>	<b>570,229</b>	<b>148,475</b>	<b>24,014</b>	<b>26,100</b>	<b>20,000</b>	<b>28,000</b>	<b>15,000</b>	<b>20,000</b>	<b>20,000</b>	<b>40,000</b>
		GENERAL FUND	69,964	13,464	41,500	15,000							
		G.O. BONDS	830,193	545,104	106,975	9,014	26,100	20,000	28,000	15,000	20,000	20,000	40,000
		PRIVATE CONTRIBUTIONS	7,661	7,661									
		REVOLVING FUND	4,000	4,000									

STATE OF HAWAII  
 PROGRAM ID:  
 PROGRAM STRUCTURE NO:  
 PROGRAM TITLE:

**AGS233**  
**11030804**  
**CENTRAL SERVICES - BUILDING REPAIRS & ALT**

**REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT**  
**IN THOUSANDS OF DOLLARS**

REPORT B78  
 9 of 14

PROJECT NUMBER	PRIORITY NUMBER	SCOPE	PROJECT TITLE	BUDGET PERIOD								SUCCEED YEARS	
				PROJECT TOTAL	PRIOR YRS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29		FY 29-30
			PROGRAM TOTALS										
		PLANS	3	3									
		DESIGN	3,710	3,710									
		CONSTRUCTION	26,317	26,317									
		EQUIPMENT	2	2									
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		TOTAL	30,032	30,032									
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		G.O. BONDS	30,032	30,032									
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STATE OF HAWAII  
PROGRAM ID:  
PROGRAM STRUCTURE NO:  
PROGRAM TITLE:

**AGS901**  
**110313**  
**GENERAL ADMINISTRATIVE SERVICES**

**REQUIRED CAPITAL APPROPRIATIONS - BY CAPITAL PROJECT**  
**IN THOUSANDS OF DOLLARS**

REPORT B78  
13 of 14

PROJECT NUMBER	PRIORITY NUMBER	SCOPE	PROJECT TITLE	PROJECT TOTAL	PRIOR YRS	BUDGET PERIOD						SUCCEED YEARS	
						FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29		FY 29-30
P25215	01	NEW	ENTERPRISE FINANCIAL SYSTEM, STATEWIDE										
		PLANS		2		1	1						
		DESIGN		2		1	1						
		CONSTRUCTION		65,994		30,997	34,997						
		EQUIPMENT		2		1	1						
		TOTAL		66,000		31,000	35,000						
		G.O. BONDS		66,000		31,000	35,000						
PROGRAM TOTALS													
		PLANS		2		1	1						
		DESIGN		2		1	1						
		CONSTRUCTION		65,994		30,997	34,997						
		EQUIPMENT		2		1	1						
		TOTAL		66,000		31,000	35,000						
		G.O. BONDS		66,000		31,000	35,000						