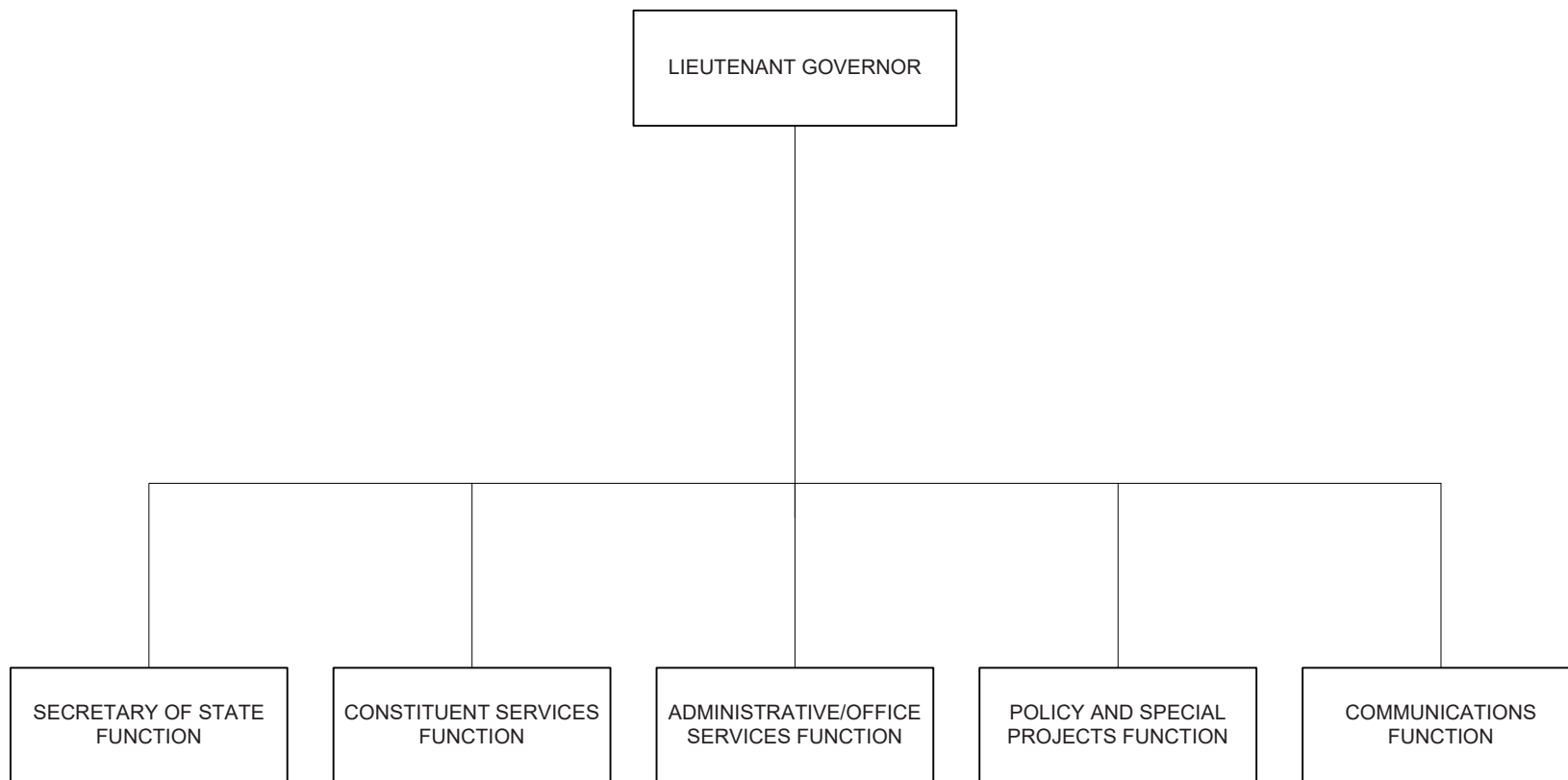




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## **Office of the Lieutenant Governor**

STATE OF HAWAII  
DEPARTMENT OF THE LIEUTENANT GOVERNOR  
ORGANIZATION CHART



# OFFICE OF THE LIEUTENANT GOVERNOR

## Department Summary

***Mission Statement***

To enhance the efficiency and effectiveness of State programs by providing leadership and executive management and by developing policies and priorities to give program direction.

***Department Goals***

To provide effective leadership and executive management, and to protect the public's interest by ensuring that government processes are open.

***Significant Measures of Effectiveness***

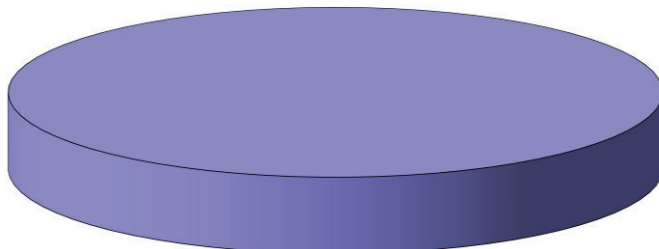
1. Avg no. of days to process apostilles/certs
2. % of name changes completed within 60 days

<u>FY 2026</u>	<u>FY 2027</u>
5	5
80	80

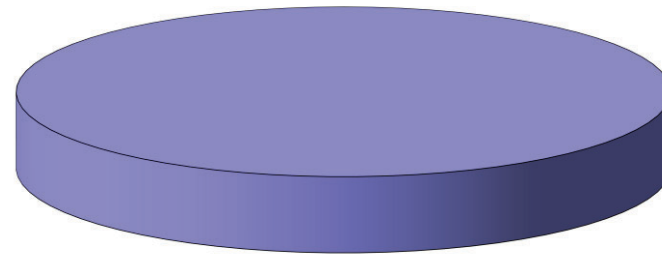
### FB 2025-2027 Operating Budget by Major Program Area

FY 2026

FY 2027



Office of the  
Lieutenant Governor,  
\$2,563,665 , 100%



Office of the  
Lieutenant Governor,  
\$2,563,665 , 100%

## OFFICE OF THE LIEUTENANT GOVERNOR MAJOR FUNCTIONS

- Exercises the executive powers whenever the Governor is absent from the State or is unable to discharge the powers and duties of the office.
- Serves as the Secretary of State for intergovernmental relations.
- Performs duties and undertakes projects assigned by the Governor.
- Delegation of authority by the Governor under HRS 26-1(d) to lead the state's broadband expansion efforts and the initiative for universal access to preschool.
- HRS 574-5 Name Changes.
- HRS 26-1(a) Apostilles and sale of official publications.

## MAJOR PROGRAM AREAS

The Office of the Lieutenant Governor has a program in the following major program area:

### **Government-Wide Support**

LTG 100 Office of the Lieutenant Governor

**Office of the Lieutenant Governor  
(Operating Budget)**

		<b>Budget Base FY 2026</b>	<b>Budget Base FY 2027</b>	<b>FY 2026</b>	<b>FY 2027</b>
<b>Funding Sources:</b>	Perm Positions	17.00	17.00	17.00	17.00
	Temp Positions	-			
General Funds	\$	2,251,665	2,251,665	2,251,665	2,251,665
	Perm Positions	-			
	Temp Positions	-			
Special Funds	\$	312,000	312,000	312,000	312,000
		17.00	17.00	17.00	17.00
		-			
<b>Total Requirements</b>		<b>2,563,665</b>	<b>2,563,665</b>	<b>2,563,665</b>	<b>2,563,665</b>
		-	-	-	-
<b>Major Adjustments in the Executive Budget Request:</b> (general funds unless noted)					
1. None.		-	-	-	-
		-	-	-	-
		-	-	-	-

## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:  
PROGRAM STRUCTURE NO:  
PROGRAM TITLE:

### OFFICE OF THE LIEUTENANT GOVERNOR

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	17.00*	17.00*	17.00*	17.00*	17.0*	17.0*	17.0*	17.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	2,059,196	2,104,460	2,106,894	2,106,894	2,107	2,107	2,107	2,107
OTHER CURRENT EXPENSES	560,771	572,771	456,771	456,771	457	457	457	457
TOTAL OPERATING COST	2,619,967	2,677,231	2,563,665	2,563,665	2,564	2,564	2,564	2,564
BY MEANS OF FINANCING								
	17.00*	17.00*	17.00*	17.00*	17.0*	17.0*	17.0*	17.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	2,319,967	2,365,231	2,251,665	2,251,665	2,252	2,252	2,252	2,252
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
SPECIAL FUND	300,000	312,000	312,000	312,000	312	312	312	312
TOTAL PERM POSITIONS	17.00*	17.00*	17.00*	17.00*	17.0*	17.0*	17.0*	17.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	2,619,967	2,677,231	2,563,665	2,563,665	2,564	2,564	2,564	2,564

**Office of the Lieutenant Governor  
(Capital Improvements Budget)**

	<u>FY 2026</u>	<u>FY 2027</u>
<b>Funding Sources:</b>		
General Obligation Bonds	-	
Federal Funds	-	
	<hr/>	
<b>Total Requirements</b>	-	
	<hr/> <hr/>	

**Highlights of the Executive CIP Budget Request:** (general obligation bonds unless noted)

None.

-  
-  
-



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## **Operating Budget Details**



## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:  
 PROGRAM STRUCTURE NO: **11**  
 PROGRAM TITLE: **GOVERNMENT-WIDE SUPPORT**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	17.00*	17.00*	17.00*	17.00*	17.0*	17.0*	17.0*	17.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	2,059,196	2,104,460	2,106,894	2,106,894	2,107	2,107	2,107	2,107
OTHER CURRENT EXPENSES	560,771	572,771	456,771	456,771	457	457	457	457
TOTAL OPERATING COST	2,619,967	2,677,231	2,563,665	2,563,665	2,564	2,564	2,564	2,564
BY MEANS OF FINANCING	17.00*	17.00*	17.00*	17.00*	17.0*	17.0*	17.0*	17.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	2,319,967	2,365,231	2,251,665	2,251,665	2,252	2,252	2,252	2,252
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
SPECIAL FUND	300,000	312,000	312,000	312,000	312	312	312	312
TOTAL PERM POSITIONS	17.00*	17.00*	17.00*	17.00*	17.0*	17.0*	17.0*	17.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	2,619,967	2,677,231	2,563,665	2,563,665	2,564	2,564	2,564	2,564

## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:  
 PROGRAM STRUCTURE NO: **1101**  
 PROGRAM TITLE: **EXEC DIRECTN, COORD, & POLICY DEVELOPMENT**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	17.00*	17.00*	17.00*	17.00*	17.0*	17.0*	17.0*	17.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	2,059,196	2,104,460	2,106,894	2,106,894	2,107	2,107	2,107	2,107
OTHER CURRENT EXPENSES	560,771	572,771	456,771	456,771	457	457	457	457
TOTAL OPERATING COST	2,619,967	2,677,231	2,563,665	2,563,665	2,564	2,564	2,564	2,564
BY MEANS OF FINANCING								
	17.00*	17.00*	17.00*	17.00*	17.0*	17.0*	17.0*	17.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	2,319,967	2,365,231	2,251,665	2,251,665	2,252	2,252	2,252	2,252
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
SPECIAL FUND	300,000	312,000	312,000	312,000	312	312	312	312
TOTAL PERM POSITIONS	17.00*	17.00*	17.00*	17.00*	17.0*	17.0*	17.0*	17.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	2,619,967	2,677,231	2,563,665	2,563,665	2,564	2,564	2,564	2,564

## OPERATING AND CAPITAL EXPENDITURES

REPORT: P61-A

PROGRAM ID:  
PROGRAM STRUCTURE NO:  
PROGRAM TITLE:

**LTG100**  
**110102**  
**OFFICE OF THE LIEUTENANT GOVERNOR**

PROGRAM EXPENDITURES	IN DOLLARS				IN THOUSANDS			
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
OPERATING COST	17.00*	17.00*	17.00*	17.00*	17.0*	17.0*	17.0*	17.0*
	0.00**	0.00**	0.00**	0.00**	0.0**	0.0**	0.0**	0.0**
PERSONAL SERVICES	2,059,196	2,104,460	2,106,894	2,106,894	2,107	2,107	2,107	2,107
OTHER CURRENT EXPENSES	560,771	572,771	456,771	456,771	457	457	457	457
TOTAL OPERATING COST	2,619,967	2,677,231	2,563,665	2,563,665	2,564	2,564	2,564	2,564
BY MEANS OF FINANCING								
	17.00*	17.00*	17.00*	17.00*	17.0*	17.0*	17.0*	17.0*
	**	**	**	**	**	**	**	**
GENERAL FUND	2,319,967	2,365,231	2,251,665	2,251,665	2,252	2,252	2,252	2,252
	*	*	*	*	*	*	*	*
	**	**	**	**	**	**	**	**
SPECIAL FUND	300,000	312,000	312,000	312,000	312	312	312	312
TOTAL PERM POSITIONS	17.00*	17.00*	17.00*	17.00*	17.0*	17.0*	17.0*	17.0*
TOTAL TEMP POSITIONS	**	**	**	**	**	**	**	**
TOTAL PROGRAM COST	2,619,967	2,677,231	2,563,665	2,563,665	2,564	2,564	2,564	2,564

PROGRAM ID: **LTG100**  
PROGRAM STRUCTURE: **110102**  
PROGRAM TITLE: **OFFICE OF THE LIEUTENANT GOVERNOR**

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
<b>MEASURES OF EFFECTIVENESS</b>								
1. % OF APOSTILLES/CERTS PROCESSED WITHIN 7 DAYS	90	90	90	90	90	90	90	90
2. % OF APOSTILLES/CERTS PROCESSED WITHIN 14 DAYS	100	100	100	100	100	100	100	100
3. AVG NO OF DAYS TO PROCESS APOSTILLES/CERTS	5	5	5	5	5	5	5	5
4. % OF NAME CHANGES COMPLETED WITHIN 60 DAYS	80	80	80	80	80	80	80	80
5. % OF NAME CHANGES COMPLETED WITHIN 90 DAYS	100	100	100	100	100	100	100	100
6. AVG NO OF DAYS TO ISSUE NAME CHANGE NOTICE	14	14	14	14	14	14	14	14
<b>PROGRAM TARGET GROUPS</b>								
1. TOTAL DE FACTO POPULATION (THOUSANDS)	1607	1619	1631	1644	1656	1668	1680	1692
<b>PROGRAM ACTIVITIES</b>								
1. NUMBER OF APPLICATIONS FOR NAME CHANGE	1500	1500	1500	1500	1500	1500	1500	1500
2. NUMBER OF DISTRIBUTED HRS, SESS LAWS, SUPPLEMENTS	1300	1300	1300	1300	1300	1300	1300	1300
3. NUMBER OF COMPLETED APOSTILLE/CERTIFICATION	9500	9500	9500	9500	9500	9500	9500	9500
<b>PROGRAM REVENUES BY TYPE (IN THOUSANDS of DOLLARS)</b>								
CHARGES FOR CURRENT SERVICES	89	84	84	84	84	84	84	84
TOTAL PROGRAM REVENUES	89	84	84	84	84	84	84	84
<b>PROGRAM REVENUES BY FUND (IN THOUSANDS of DOLLARS)</b>								
GENERAL FUNDS	89	84	84	84	84	84	84	84
TOTAL PROGRAM REVENUES	89	84	84	84	84	84	84	84

# Program Plan Narrative

**LTG100: OFFICE OF THE LIEUTENANT GOVERNOR**

**11 01 02**

## **A. Statement of Program Objectives**

To enhance the efficiency and effectiveness of State programs by providing leadership and executive management and by developing policies and priorities to give program direction.

## **B. Description of Request and Compliance with Section 37-68(1)(A)(B)**

There are no budget requests for Fiscal Biennium 2025-27.

## **C. Description of Activities Performed**

1. The Lieutenant Governor serves in their capacity on a full-time basis and performs such duties as provided by law (Hawai'i Constitution Article V, Section 2). Additionally, the Lieutenant Governor also acts in place of the Governor in the event of the Governor's absence from the State (Hawai'i Constitution Article V, Section 4).

2. The Lieutenant Governor is also designated Secretary of State for intergovernmental relations. In this capacity, the Lieutenant Governor directs and performs varied activities which are required by law, including: name changes, authentication of documents, sale of official State publications, compilation of administrative rules, compilation of legislative acts and monitoring of State open meeting laws (Hawai'i Revised Statutes, Section 26-1).

3. The Lieutenant Governor also performs duties and undertakes projects assigned by the Governor.

## **D. Statement of Key Policies Pursued**

The Office is focused on policies that will improve the quality of life for the citizens of Hawai'i.

## **E. Identification of Important Program Relationships**

Acting Governor: Office of the Governor and cabinet.

Secretary of State Services: Departments of Health and the Attorney General.

Other initiatives and programs: State departments and agencies, counties, and federal offices.

## **F. Description of Major External Trends Affecting the Program**

Advancements in technology require review of current processes to provide constituents with better access to Secretary of State operations of the Office of the Lieutenant Governor (LG). The LG has worked to make available online filing for the most utilized name change application forms and allow for online payment of application fees. The office is currently moving forward with modernization projects for the apostilles and certification services. Federal laws and world events have resulted in an increased need for name changes, apostilles, and certifications.

## **G. Discussion of Cost, Effectiveness, and Program Size Data**

Not applicable.

## **H. Discussion of Program Revenues**

Revenues generated by the office in the form of fees collected for Secretary of State functions continue to follow current trends. Subsequent to the implementation of the legal presence law in March 2012, the number of name change petitions increased dramatically, with the expectation that the number would taper off over time as individuals obtained proper identification documents. However, due to the implementation of an online filing and payment process, the number of name change petitions has not diminished.

## **I. Summary of Analysis Performed**

Not applicable.

## **J. Further Considerations**

None.