

COST ALLOCATION AGREEMENT  
STATE AND LOCAL GOVERNMENT

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State of Hawaii  
Department of Budget & Finance  
P.O. Box 150  
Honolulu, HI 96810

DATE: May 8, 2025  
FILING REF.: The preceding agreement was dated:  
May 5, 2025  
G13320

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SECTION I: ALLOCATED COSTS

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The central service costs listed in Exhibit A, attached, are approved on a fixed basis and may be included as part of The State/local departments and agencies indicated during your fiscal year ended June 30, 2023, for further allocation to Federal grants, contracts and other agreements performed at those departments and agencies.

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SECTION II: BILLED COSTS

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In addition to Section I, which provides for services furnished but not billed, the services listed below are furnished and billed to State/local departments and agencies.

A. Department of Accounting and General Services

- Information and Communication Services Division\*
- State Motor Pool
- Risk Management
- Building Leases

B. Office of the Attorney General

C. Fringe Benefits\*

\*See special remarks

STATE/LOCALITY: State of Hawaii

AGREEMENT DATE: May 8, 2025

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SECTION III: SPECIAL REMARKS

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Cost Allocation Plan

Charges for Fringe Benefits cited in Section II are billed only to special (restricted) fund activities including Federal projects. Department/agency indirect cost rate proposals will include any adjustments necessary to segregate these costs in Section I between the following categories: (1) those which are identifiable to direct programs funded from State general funds, and (2) those which are identifiable with administrative functions of the department/agency. Costs identified with category (1) will be included in the direct cost base, and costs identified with category (2) will be considered to be indirect costs.

Data Processing charges will be billed in accordance with rates established by the State and included in the records of the Information and Communications Services Division (ICSD). The variances between billed costs and actual costs must be carried forward in the computation of future billing rates; but no later than the second succeeding year. It is the responsibility of ICSD to notify departments of billing amounts for each department.

Fringe Benefits

Charges for fringe benefits cited in Section II include pension accumulation, pension administration, other post-retirement benefits, social security taxes, Medicare, health, dental, and life insurance, unemployment compensation, and workers compensation.

For charging purposes, the following benefits rates may be used:

	Fixed for the Period 7/1/22 - 6/30/23
Pension Accumulation	24.00%
Pension Administration	0.02%
Other Post-Retirement Benefits	10.12%
Retiree Health Insurance	11.81%
Workers' Compensation	1.47%
Unemployment Compensation	1.43%

All other benefits will be charged based on the actual rates in effect at the time the charges are made.

STATE/LOCALITY: State of Hawaii

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SECTION IV: CONDITIONS

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The amounts approved in Section I and the billings for the services listed in Section II are subject to the following conditions:

A. LIMITATIONS: (1) Charges resulting from this Agreement are subject to any statutory or administrative limitations and apply to a given grant, contract or other agreement only to the extent that funds are available. (2) Such charges represent costs incurred by the State/locality which are legal obligations of the State/locality and are allowable under Title 2 of the Code of Federal Regulations, Part 200 (2 CFR 200). (3) The same costs that are treated as indirect costs are not claimed as direct costs. (4) Similar types of costs are accorded consistent accounting treatment. (5) The information provided by the State/locality which was used to establish this Agreement is not later found to be materially incomplete or inaccurate.

B. ACCOUNTING CHANGES: This Agreement is based on the accounting system purported by the State/locality to be in effect during the Agreement period. Changes to the method of accounting for costs which affect the amount of reimbursement resulting from use of this Agreement require prior approval of the authorized representative of the Cognizant Agency. Such changes include, but are not limited to, changes in the charging of a particular type of cost from allocated cost to a billed cost. Failure to obtain approval may result in cost disallowances.

C. FIXED AMOUNTS: If fixed amounts are approved in Section I of this Agreement, they are based on an estimate of the costs for the period covered by the Agreement. When the actual costs for this period are determined, adjustments will be made to the amounts of a future year to compensate for the difference between the costs used to establish the fixed amounts and actual costs.

D. BILLED COSTS: Charges for the services listed in Section II will be billed in accordance with rates established by the State/locality. These rates will be based on the estimated costs of providing the services. Adjustments for variances between billed costs and the actual allowable costs of providing the services, as defined by 2 CFR 200, will be made in accordance with procedures agreed to between the State/locality and the Cognizant Agency.

E. USE BY OTHER FEDERAL AGENCIES: This Agreement was executed in accordance with the authority in 2 CFR 200, and should be applied to grants, contracts and other agreements covered by that Circular, subject to any limitations in Paragraph A above. The State/locality may provide copies of the Agreement to other Federal Agencies to give them early notification of the Agreement.

BY THE STATE/LOCALITY

State of Hawaii

(STATE/LOCALITY)

/s/

(SIGNATURE)

Luis P. Salaveria

(NAME)

Director of Finance

(TITLE)

June 4, 2025

(DATE)

BY THE COGNIZANT AGENCY

ON BEHALF OF THE FEDERAL GOVERNMENT

DEPARTMENT OF HEALTH AND HUMAN SERVICES

(AGENCY)

Olulola O.

Oluborode-S

(SIGNATURE)

Olulola Oluborode

(NAME)

Director, Cost Allocation Services

(TITLE)

May 8, 2025

(DATE)

HHS Representative Wanda Rayfield

Telephone (214) 767-5249

Digitally signed by Olulola

O. Oluborode-S

Date: 2025.05.23 09:50:50

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**State of Hawaii**  
**FY 2023 StateWide Cost Allocation Plan**  
**Schedule A - Allocated Costs By Department**

Grantee Departments	Building	Equipment	State Procurement								
	Depreciation	Depreciation	Employee Benefits	Legislative Auditor	DAGS Admin	Risk Management	Central Services	Lease Mgt	Records	Office	Accounting
Retirement Fund	2,418	-	-	-	-	-	5,294	-	-	-	-
Attorney General	388,076	-	-	6,767	-	-	1,016,363	66,851	49,512	70,962	95,389
Governor	210,988	-	-	19,240	-	-	438,641	-	375	79,770	3,384
Lieutenant Governor	66,704	-	-	84	-	-	135,776	-	83	81,920	2,384
Business & Econ Dev	124,116	-	-	31,903	-	-	204,167	-	9,866	71,980	105,842
Taxation	421,519	-	-	2,128	-	-	628,779	-	11,867	77,682	49,367
Agriculture	13,657	-	-	21,960	-	-	323,263	5,142	597	71,308	120,194
Land & Natural Resources	431,856	-	-	47,378	-	-	1,183,954	20,569	7,684	12,261	405,869
Transportation	-	-	-	61,095	-	-	(241,902)	5,142	2,293	(28,657)	472,547
Education	144,033	-	-	155,233	-	-	913,529	25,712	17,078	222,873	586,269
State Library System	-	-	-	-	-	-	629,283	-	-	(2,734)	-
Charter Schools	-	-	-	-	-	-	-	-	-	-	-
University of Hawaii	19,004	-	-	78,190	-	-	75,186	-	7,893	83,497	48,656
Defense	3,659	-	-	27,504	-	-	12,406	10,285	1,167	52,155	88,720
Health	648,690	-	-	117,529	-	-	3,385,423	138,844	63,866	(131,450)	539,801
Hawaiian Home Lands	2,625	-	-	651	-	-	7,986	-	3,335	75,840	80,682
Judiciary	15,184	-	-	-	-	-	65,510	-	-	82,920	286,038
Human Services	990,151	-	-	196,068	-	-	2,404,294	174,840	70,550	(11,589)	524,193
Labor	718,576	-	-	113,322	-	-	992,073	20,569	91,089	68,463	166,707
DAGS not CS	125,652	-	-	12,543	2,275,424	-	369,950	41,139	-	-	-
DAGS Risk Mgmt	9,144	-	-	-	38,982	-	29,296	-	-	-	-
DAGS Motor Pool	-	-	-	-	83,639	-	4,477	-	-	-	-
DAGS Lease-Hemmeter	592,346	-	-	-	-	-	1,429,546	-	-	-	-
DAGS Lease-Kapolei	1,156,500	-	-	-	-	-	1,600,836	-	-	-	-
ETS-ICSD-OIMT	230,562	-	-	-	1,242,332	-	581,371	-	-	-	-
DAGS Surplus Property	-	-	-	-	20,270	-	11,499	-	-	-	-
B & F not CS	13,217	-	-	203,855	-	-	28,935	30,854	-	-	-
Comm & Consumer Affairs	851,531	-	-	24,250	-	-	618,264	25,712	-	73,467	130,904
Public Safety	250,814	-	-	39,978	-	-	494,997	46,281	38,423	32,547	247,881
Legislature	1,105,522	-	-	-	-	-	2,185,740	-	-	76,945	7,925
Hawaiian Affairs	-	-	-	-	-	-	-	-	-	80,626	4,587
Honolulu County	-	-	-	-	-	-	-	-	-	81,920	91
Maui County	-	-	-	-	-	-	-	-	-	81,920	136
Hawaii County	-	-	-	-	-	-	-	-	-	81,920	68
Kauai County	-	-	-	-	-	-	-	-	-	81,920	416
Health Systems Corporation	-	-	-	-	-	-	-	-	-	(56)	-
Other	104,414	-	-	53	-	-	155,244	-	-	-	13,277
General Government	-	-	-	-	-	-	-	-	-	-	-
Total Allocated	8,640,959	-	-	1,159,730	3,660,648	-	19,690,179	611,940	375,680	1,468,409	3,981,329
Direct Billed	-	-	-	-	-	-	1,351,872	-	-	751,322	-
Unallocated	-	-	-	211,682	-	-	2,566,702	5,477,563	1,467,809	-	-
Cost Adjustments	(8,815,833)	(216,544)	-	-	-	(344,373)	-	-	-	-	-
Disallowed	-	-	-	-	10,791	-	2,003,621	-	618	-	-
Total Expenditures	-	-	-	-	-	-	-	-	-	-	-

**State of Hawaii**  
**FY 2023 StateWide Cost Allocation Plan**  
**Schedule A - Allocated Costs By Department**

Grantee Departments	Pre-Audit	Internal Audit	ETS-ICSD Charges	Budget and Finance	B&F Financial Administration	Employers Union Trust Fund	Human Resources	Disability Compensation	Pub Safety Protective Svcs	Allocated Costs for Fiscal 2021	Roll Forwards
Retirement Fund	-	-	-	657,620	-	158,307	57,649	-	-	881,288	(14,017)
Attorney General	29,635	-	-	159,369	5,426	2,598	482,631	5,212	25,828	2,404,617	48,420
Governor	1,183	-	-	91,298	171	163	29,750	307	2,124,168	2,999,437	(550,900)
Lieutenant Governor	418	-	-	81,788	74	42	7,817	-	544,659	921,748	(300,787)
Business & Econ Dev	18,589	537	-	262,338	3,956	1,040	203,979	-	-	1,038,313	65,968
Taxation	367,562	-	-	119,828	294,840	1,374	255,520	2,146	-	2,232,613	(444,918)
Agriculture	16,628	-	-	194,718	3,343	1,119	218,662	8,584	-	999,176	73,183
Land & Natural Resources	57,968	-	-	229,999	12,231	3,287	623,292	19,007	300,237	3,355,591	(236,735)
Transportation	99,557	-	-	262,029	18,039	9,267	1,739,692	68,672	-	2,467,774	155,589
Education	406,798	219,575	-	289,806	3,973	91,853	100,405	497,259	-	3,674,396	39,591
State Library System	45	-	-	193	-	1,883	344,032	-	-	972,703	(25,133)
Charter Schools	-	-	-	968	-	4,531	167,766	-	-	173,265	10,033
University of Hawaii	166,628	-	-	178,817	1,448	36,052	153,497	102,701	-	951,570	(59,491)
Defense	15,495	-	-	190,017	2,744	1,612	310,951	11,037	-	727,752	(111,315)
Health	143,536	215	-	342,839	20,120	10,052	1,876,707	40,467	13,544	7,210,183	(325,647)
Hawaiian Home Lands	15,416	-	-	102,522	3,549	518	95,917	920	-	389,961	18,861
Judiciary	127,843	56,350	-	75,448	27,068	7,859	302,002	9,197	-	1,055,420	(4,945)
Human Services	256,580	-	-	531,748	118,422	7,730	1,424,691	23,299	801	6,711,777	79,217
Labor	49,467	70,095	-	174,585	12,703	2,339	446,527	2,759	-	2,929,276	62,950
DAGS not CS	-	-	257,167	207	-	-	-	-	80,257	3,162,339	(133,405)
DAGS Risk Mgmt	-	-	-	-	-	-	-	-	7,367	84,788	55
DAGS Motor Pool	-	-	-	-	-	-	-	-	-	88,116	3,442
DAGS Lease-Hemmeter	-	-	-	-	-	-	-	-	394,358	2,416,250	(161,772)
DAGS Lease-Kapolei	-	-	-	-	-	-	-	-	-	2,757,337	(188,303)
ETS-ICSD-OIMT	-	-	-	-	-	-	-	-	173,803	2,228,068	(233,504)
DAGS Surplus Property	-	-	-	-	-	-	-	-	-	31,769	(81,043)
B & F not CS	-	-	1,313	1,045,148	-	-	-	-	-	1,323,322	(158,688)
Comm & Consumer Affairs	16,097	-	-	218,132	2,534	2,009	376,021	2,146	-	2,341,068	(72,864)
Public Safety	97,917	-	-	167,756	17,383	9,296	1,715,112	130,906	158,115	3,447,405	708,357
Legislature	5,114	51,706	-	75,448	259	1,574	66,449	613	-	3,577,295	(1,372,510)
Hawaiian Affairs	626	-	-	75,448	-	689	36,704	-	-	198,679	6,194
Honolulu County	16	-	-	-	4	59,192	21,554	644,720	-	807,496	58,751
Maui County	54	-	-	-	14	14,249	5,188	64,687	-	166,247	(6,536)
Hawaii County	22	-	-	-	6	14,721	5,360	108,220	-	210,315	25,723
Kauai County	162	-	-	-	42	7,329	2,669	41,387	-	133,925	1,972
Health Systems Corporation	2,993	-	-	-	-	10,854	106,192	49,971	-	169,954	(44,870)
Other	9,699	627,073	-	47,299	2,342	5,141	1,872	7,750,741	7,177	8,724,331	(520,854)
General Government	-	-	1,919	-	-	-	-	-	-	1,919	491
Total Allocated	1,906,047	1,025,550	260,398	5,575,367	550,690	466,677	11,178,608	9,584,958	3,830,313	73,967,482	(3,689,440)
Direct Billed	-	-	-	-	-	-	-	-	-	2,103,194	
Unallocated	-	-	-	4,250,761	1,276,584	-	-	-	2,757,637	18,008,739	
Cost Adjustments	-	-	(3,718,291)	(405,508)	-	-	-	-	-	(13,500,549)	
Disallowed	-	-		670,301	570,134		10,362,207	38,025		13,655,697	
Total Expenditures										94,234,563	

<b>Grantee Departments</b>	<b>Fixed Costs</b>
Retirement Fund	867,272
Attorney General	2,453,038
Governor	2,448,536
Lieutenant Governor	620,961
Business & Econ Dev	1,104,281
Taxation	1,787,694
Agriculture	1,072,358
Land & Natural Resources	3,118,857
Transportation	2,623,363
Education	3,713,987
State Library System	947,570
Charter Schools	183,297
University of Hawaii	892,079
Defense	616,437
Health	6,884,536
Hawaiian Home Lands	408,822
Judiciary	1,050,475
Human Services	6,790,994
Labor	2,992,226
DAGS not CS	3,028,935
DAGS Risk Mgmt	84,843
DAGS Motor Pool	91,558
DAGS Lease-Hemmeter	2,254,477
DAGS Lease-Kapolei	2,569,034
ETS-ICSD-OIMT	1,994,565
DAGS Surplus Property	(49,275)
B & F not CS	1,164,635
Comm & Consumer Affairs	2,268,205
Public Safety	4,155,762
Legislature	2,204,784
Hawaiian Affairs	204,874
Honolulu County	866,247
Maui County	159,712
Hawaii County	236,039
Kauai County	135,897
Health Systems Corporation	125,083
Other	8,203,476
General Government	2,409
Total Allocated	70,278,042
Direct Billed	
Unallocated	
Cost Adjustments	
Disallowed	
Total Expenditures	